ASHLAND CITY COUNCIL MEETING
Tuesday, November 13, 2018 – 5:30 PM
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. **CALL TO ORDER**
   - **A.** Roll Call
   - **B.** Moment of Silence
   - **C.** Pledge of Allegiance
2. **APPROVAL OF AGENDA (Voice)**
3. **APPROVAL OF MINUTES**
   - **A.** November 13, 2018 Council and Committee of the Whole Minutes
4. **CITIZEN PARTICIPATION PERIOD (Clerk reads rules prior to public comments)**
5. **MAYOR'S REPORT**
   - **A.** Announcements
6. **CONSENT AGENDA**
   - **A.** Planning and Development Report
7. **NEW BUSINESS**
   - **A.** Public Hearing on the Proposed 2019 City of Ashland Budget *(Mayor)* **Roll**
   - **B.** Approve a Resolution to Adopt the 2019 Non-Represented Employees Salary/Hourly Wage Schedule *(Finance)* **Roll**
   - **C.** Approve a Resolution by the Common Council for the City of Ashland, Wisconsin to Adopt the 2019 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets *(Finance)* **Roll**
   - **D.** Approve a Resolution Adopted by the Common Council for the City of Ashland, Wisconsin to Establish the 2018 Tax Levy (Payable in 2019) for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds *(Finance)* **Roll**
   - **E.** Approve a Resolution to Exempt the City of Ashland from the Ashland County Library Levy *(Finance)* **Roll**

F. Approve a Resolution to Issue a Conditional Use Permit to Allow Tool and Equipment Rental, General Retail and Equipment Service and Repair at 1310 Lake Shore Drive East in the Mixed Residential/Commercial (MRC) District, Parcel #201-01174-0000, Applicant: Carlson Equipment Rental *(Planning and Development)* **Voice**

G. Approve a Request from Ashland County to Waive Building Permit Fees for an Expansion of the Ashland County Health and Human Services Building at 630 Sanborn Avenue, Parcel #201-04730-0000 *(Planning & Development)* **Voice**

H. Approve a Resolution to Set a Public Hearing Date for the Vacation of Undeveloped Public Right-of-Way Adjacent to Lots 14 through 16, and Lots 19 through 20, in Block 8 of Commercial Addition of the City of Ashland, Wisconsin *(Planning and Development)* **Voice**

I. Approve to Retroactively Waive Bid Advertising Requirements and Solicit Bids per Ashland City Ordinance Chapter 194.02: Purchases of $15,000 or Less, and Approve the Purchase of Six Bike Fixation Stations to Fulfill an AARP Grant *(Parks and Recreation)* **Voice**

J. Approve a Class A Combination Alcohol Beverage Retail License Application for Jay Ma Ambaji, Inc. (Including Officers and Agent Patrick Hunt) for Star Liquor at 821 Main Street West *(Clerk)* **Voice**

8. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

PRESENT: Holly George (arrived 5:40), Richard Ketring, Sarah Jackson, Kate Ullman, Ana Tochterman, David Mettille, Charlie Ortman, Elizabeth Franek, Jackie Moore

ABSENT: Kevin Haas (excused), Dick Pufall (excused)

ALSO PRESENT: City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Police Chief Jim Gregoire, Planning and Development Interim Director Megan McBride, Public Works Interim Director Sharon Campbell, Parks and Recreation Director Sara Hudson, Airport Manager Bill Moore, and Other Concerned Citizens

Agenda Item 1: Call to Order

Roll call was taken, a moment of silence was held, and the Pledge of Allegiance was recited. It was noted that a quorum was present.

Agenda Item 2: Approval of Agenda

Moore moved, Franek seconded a motion to approve the agenda. The motion carried unanimously by voice vote.

Agenda Item 3: Approval of Minutes of the October 9, 2018 Council and Committee of the Whole Meetings

Ortman moved, Jackson seconded a motion to approve the minutes of the October 9, 2018, Council and Committee of the Whole meetings. The motion carried unanimously by voice vote.

Agenda Item 4: Citizen Participation Period

There were no citizens requesting to speak.

Agenda Item 5: Mayor's Report

In her absence, the Mayor offered a memo to Council regarding recent updates. Mettille reminded Council that the City Administrator will be out of the office from October 24 through November 2, 2018. Also, there is a fundraiser taking place at Little Caesars Pizza on Friday, October 26, 2018 to support the Ashland-Badajoz Cultural Exchange.

Agenda Item 5A: Announcements

Mettille noted to Council that Teege Mettille removed himself from the Library Board appointments.

Agenda Item 5B: Appointments

Vaughn Municipal Library Board
Dina "Dinny" Bolka — Term expires: October 31, 2021
Jackie Moore, Council Rep. — Term expires: April 21, 2020

2018-2019 Election Inspectors
Sandy Nutt, Mike Hines, Katherine Siegler, Paul Gilbertson, Helen Shinaway, Sarah Lacy, Emerson Ziehr, Brenda Brouder, Joe Harrison

George moved, Franek seconded a motion to approve the Mayor's appointments as amended. The motion carried unanimously by voice vote.

Agenda Item 6: Consent Agenda

Agenda Item 6A: Operator's Licenses

Samantha J. Hunt, Adam W. Hinch, Dylan W. Irwin, Megan D. Jewett

Agenda Item 6B: Miscellaneous Minutes

Agenda Item 6C: Planning and Development Report – September, 2018

Moore moved, Ketring seconded a motion to approve the Consent Agenda. The motion carried unanimously by voice vote.

Agenda Item 7: New Business

Agenda Item 7A: Approve a Resolution in Support of Urging the State of Wisconsin to Close the Dark Store Loopholes and Stop the Shift of the Tax Burden from Thriving National Retail Stores to Homeowners (*Mayor*)

The total amount of property taxes a local government may collect annually is strictly limited by state law and stays pretty much the same from one year to the next. What can and does change is how the tax pie gets divided. When one class of property, like commercial, pays less, other classes, like residential, must make up the difference to pay for police, teachers, firefighters and local roads.

Residential property owners already pay $68 of every $100 of property taxes that local governments collect. The residential share of the property tax burden is not as high in most other states. Homeowners in Minnesota, for example, pay only 50% of the total property tax levy.

According to an analysis of 12 communities by the League of Wisconsin Municipalities, homeowners could see their property taxes increase by 8% or greater if commercial and manufacturing property values are lowered by 50% as a result of chain stores, fast food operations, big box retailers and even banks using the Dark Store and Walgreens loopholes. Municipal and other local officials across the state are deeply concerned about more of the property tax burden being shifted onto homeowners. Homeowners should not and cannot bear more of the tax burden than they already do.

The Wisconsin Legislature can close the loopholes – fix the problem – and stop the tax shift by passing legislation in 2019. The Legislature had an opportunity to close the loopholes in 2018 but failed to do so. The Dark Store and Walgreens reversal bills had broad support among legislators. Nevertheless, businesses relying on the loopholes successfully killed the legislation.

To date, at least 62 municipalities in Wisconsin had already passed versions of the proposed resolution.

Ortman moved, Moore seconded a motion to approve the Resolution in support of urging the State of Wisconsin to close the Dark Store loopholes and stop the shift of the tax burden from thriving National retail stores to homeowners. The motion carried 8-1 by voice vote; Franek abstained. **(File #17472)**

Agenda Item 7B: Approve a Resolution to Issue a Conditional Use Permit to Construct a Fence Six Feet in Height at 2800 Lake Shore Drive East in the Mixed Residential/Commercial (MRC) District, Parcel #201-03358-0000, Applicant: Nye Development *(Planning and Development)*

Ron Nye contacted the Planning & Development Department in August, 2018, to apply for a Conditional Use Permit to construct a security fence eight feet in height per a request from the General Services Administration (GSA) to whom Mr. Nye leases the building. He was then notified that GSA is installing fences six feet in height with two feet of barbed wire in other communities and would like the same at this Ashland location. Mr. Nye requested to amend his CUP application to be for a fence six feet in height with the two feet of barbed wire. An updated public notice was issued and letters explaining the amended request were sent to property owners within 200 feet.

Numerous residents came to the October 16, 2018 Plan Commission Public Hearing regarding this topic. All neighboring property owners who spoke at the Public Hearing were not in favor of the fence. A petition was also submitted in opposition to the fence which was signed by over 20 nearby property owners. The primary concerns expressed were in relation to safety of children with the addition of barbed wire to the fence as well as aesthetics of the neighborhood and associated property values. This reformed the Plan Commission's recommendation as stated above to approve a fence six feet in height without barbed wire which Mr. Nye agreed to, and he consulted with GSA to discuss.

Mr. Nye contacted Megan McBride the morning of October 17, 2018, to inform her that GSA agreed to the fence being six feet in height without barbed wire.

Ortman moved, Moore seconded a motion to approve the Resolution to issue a Conditional Use Permit to construct a fence six feet in height at 2800 Lake Shore Drive East in the Mixed Residential/Commercial (MRC) District, Parcel #201-03358-0000, to the applicant, Nye Development.

The motion carried unanimously by voice vote. **(File #17473)**

Agenda Item 7C: Approve a Resolution to Amend the Conditional Use Permit for Multi-Family Residential Development at 419 Chapple Avenue in the Mixed Residential/Commercial (MRC) District, Parcel #201-00783-2000, Applicant: Trudeau Construction, Inc. *(Planning and Development)*

A Conditional Use Permit request was approved for Trudeau Construction, Inc. to redevelop the existing building at 419 Chapple Avenue into a 3-unit multi-family dwelling by the Plan Commission on September 17, 2017, and by Council on September 26, 2017. The CUP was approved contingent on the following conditions:

A. The applicant shall complete a rental registration form prior to tenant occupancy.
B. The applicant shall obtain site plan approval prior to building the proposed garages.
C. The applicant shall obtain all necessary building permits for any renovations to the building/property.

Trudeau Construction, Inc. was requesting to amend their existing CUP in the following ways:

- Increase the size and add a residential unit above the garage approved for the southeast corner of the site;
- Relocate and increase size of the garage originally to be located on the south side of the main building to the northwest corner of the property;
- Relocate and reduce in size the area previously designated for future expansion from the northwest corner of the site to the southwest side of the main building; and
- Increase the overall number of units on the property from 3 to 6.

Staff recommends approval of the amended Conditional Use Permit contingent on:

a. Approval of the amended Site Plan.

Additionally, as a Public Hearing was held on October 16, 2018, for the proposed amendment to the Conditional Use Permit, the Plan Commission heard all input from the public prior to making a decision. The legal requirements of a Class 2 public hearing notice were followed, and letters were sent to property owners within 200 feet of the proposed Conditional Use Permit.

Mr. Trudeau was recognized and approved to speak to Council to answer questions regarding the site plan. Ortman moved, Franek seconded a motion to approve the Resolution to amend the Conditional Use Permit for a multi-family residential development at 419 Chapple Avenue in the Mixed Residential/Commercial (MRC) District, Parcel #201-00783-2000 to the applicant, Trudeau Construction, Inc. The motion carried unanimously by voice vote. **(File #17474)**

Agenda Item 7D: Discussion and Possible Action on Approval to Amend the Professional Services Proposal Agreement with Cedar Corporation to Assist the City with Completing and Submitting a USDA Rural Development (RD) Preliminary Engineering Report (PER) *(Public Works)*

At the September 11, 2018 meeting, Council approved a contract with Cedar Corporation to amend the 6th Street West PER on file with USDA to add various water and wastewater projects to meet a September 30th USDA funding application deadline. The added projects included wastewater inflow and infiltration projects.

Since then, Cedar Corporation created the amendment to the PER which included several projects from the Water and Wastewater Master plan and submitted it to USDA for review. By meeting the September 30, 2018 deadline, the City had a chance to cap the interest rate at 3.125% for a five year period which would consist of loan and grant dollars.

USDA staff reviewed the PER and requested additional information. With the need for additional information that would be required for the added projects, it did not allow enough time to file with the National USDA office by the September 30, 2018 deadline. USDA has since requested that a new PER be submitted.

Creating a new PER and ER will be an additional cost. Cedar Corporation submitted an amendment to their original professional services agreement to cover the additional cost for the new PER and ER. The USDA interest rate is 3.25% as of October 1, 2018. This was still a competitive rate as the 2017A Water Refunding bonds had a 3.314% interest rate.

Moore moved, George seconded a motion to approve to amend the Professional Services Proposal Agreement with Cedar Corporation to assist the City with completing and submitting a USDA Rural Development (RD) Preliminary Engineering Report (PER). The motion carried unanimously by roll call vote.

Agenda Item 7E: Approval of Change Order No. 3 for the Amount of $18,495 for the Bayview Pier Project Phases II and III *(Parks and Recreation)*

On February 20, 2018, the Common Council voted to enter into a contract with the Nordic Group for the Bayview Pier Project Phases II and III. Nordic Group started working on the project in July, 2018. Design changes, along with Mother Nature, resulted in three change orders to be issued. Per Ordinance 194.07, Council must approve change order totals exceeding $25,000.

Change Order #1 was for moving the fishing pier section from the end of the dock to the middle of the dock, extending to the east, for a total of $24,790. Change Order #2 was to extend the project end date to 10/31/18 resulting in no change in cost. Change Order #3 is for adding bushings to the railings for expansion and contraction, making the “S” curve ADA ramp concrete instead of asphalt, adding drainage work to the western hillside, and placing ADA aggregate down on the Waterfront Trail instead of asphalt*.

Total net anticipated cost for the change orders was $28,875. The City estimated a contingency of $50,465 for this project which will fund the payment for these change orders. The City would be receiving a credit on the contract of $14,410 for not using the estimated amount of sand fill for the dock and for not asphalting the Waterfront Trail.

*The City anticipated using funding from the newly awarded WisDOT TAP Grant, to repave/asphalt the entire Ashland Rails to Trails System (ARTS) to include the Waterfront Trail and the 5th Street Corridor. This did not include the Spur Trail or Prentice Park. This project was estimated to be done in 2020 and the City was still working with WisDOT on details.

George moved, Moore seconded a motion to approve Change Order No. 3 in the amount of $18,495 for the Bayview Pier Project Phases 2 and 3. The motion carried unanimously by roll call vote.

Agenda Item 7F: Approve an Agreement between the School District of Washburn and the City of Ashland for Use of the Bretting Community Center Gymnastics Gym by the Washburn High School Gymnastics Team *(Parks and Recreation)*

The School District of Washburn requested to rent the Bretting Community Center Gymnastics gym as they did last year for their High School gymnastics program to practice as they did not have a facility or the equipment to do so.

Under the encouragement of the WIAA (Wisconsin Interscholastic Athletic Association), the Gymnastics Coordinator and APR Director had been working with the Ashland High School Athletic Director and Washburn High School Athletic Director to make this happen.

The Washburn School District would be charged a fee of $50 per practice to use the Bretting Community Center Gymnastics gym, in addition to having to purchase some of their own equipment (vaulting board, U-mat, hand placement mat, and landing mats) that the athletes needed to take to meets to perform their routines. The Washburn Gymnastics Team could not be in the gym at the same time as the Ashland High School Gymnastics team per WIAA rules, nor could they be in the gym with our competitive Club team during practices. The Washburn athletes would be able to use the gym before school, on Wednesdays after 7 p.m., Fridays after 7 p.m., or on Sundays between 2:00 and 6:00 p.m. This agreement would not interfere with the Ashland High School Gymnastics or Club Gymnastics programs. It may, in fact, help to build the success of the Club and High School programs.

Moore moved, Franek seconded a motion to approve an agreement between the School District of Washburn and the City of Ashland for use of the Bretting Community Center gymnastics gym by the Washburn High School Gymnastics Team. The motion carried unanimously by voice vote.

Agenda Item 7G: Approve to Purchase a 2019 Ford F350 Truck with Plow from Ashland Ford Chrysler for the JFK Memorial Airport, and Approval to Waive Chapter 194.04, Ashland City Ordinances, Advertisement for Bids: Purchases of More than $30,000 *(Airport)*

The Airport Manager solicited bids for a one-ton truck and a plow for the JFK Memorial Airport. Bids were received from three of the four vendors solicited. The lowest bid received was for a used 2015 Ford F350 with a V-plow. The Airport Commission reviewed the bids and recommended purchasing from Ashland Ford a new 2019 Ford F350 with a V-plow as being the best overall value and which would include a manufacturer warranty.

The Airport did not have a vehicle and the Airport Manager was using his personal vehicle for Airport use. Snowplowing had been accomplished in the past with heavy equipment. This new truck would be for plowing, runway and grounds maintenance, moving items and equipment at the airport, and errands for supplies, etc.

Council was also being asked to waive the advertisement requirement of Ashland City Ordinance Chapter 194.04 and approve the solicitation of bids as stated as follows:

Sec. 194.04 - Purchases of more than $30,000. *Purchases of more than $30,000 may be authorized by the City Council upon advertisement, unless the advertisement requirement is waived by a majority vote of the City Council. Advertisement may be supplemented by solicitation or, upon approval by a majority vote of the City Council, may be substituted for advertisement. This section applies to the purchase of tangible personal property and to services, but does not apply to construction contracts under sec. 62.15, Wis. Stats.*

George moved, Moore seconded a motion to approve the purchase of a 2019 Ford F350 truck with plow from Ashland Ford Chrysler for the JFK Memorial Airport for the combined amount of $34,224, and to approve to waive Chapter 194.04, Ashland City Ordinances, and Advertisement for Bids: Purchases of more than $30,000. The motion carried unanimously by roll call vote.

Agenda Item 7G: Adjournment

Moore moved, Ketring seconded a motion to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant
City Clerk

PRESENT: Holly George, Richard Ketring, Sarah Jackson, Kate Ullman, Ana Tochterman, David Mettille, Charlie Ortman, Elizabeth Franek, Jackie Moore

ABSENT: Kevin Haas (excused), Dick Pufall (excused)

ALSO PRESENT: City Administrator Brant Kucera, City Clerk Denise Oliphant, Police Chief Jim Gregoire, Public Works Interim Director Sharon Campbell, Planning and Development Interim Director Megan McBride, Parks and Recreation Director Sara Hudson, and Other Concerned Citizens

Agenda Item 1: Roll Call

Roll call was taken by the Clerk.

Agenda Item 2: Council President's Report

President Mettille encouraged Council to reach out to him with any thoughts for improving the budget process and thanked them for their work during budget deliberations.

Agenda Item 3: City Administrator's Report

City Administrator Kucera spoke of his busy schedule of meetings in the past weeks and relayed a reminder of his time away from the office.

Agenda Item 4: Approval of the Agenda

George moved, Ketring seconded a motion to approve the agenda. The motion carried unanimously by voice vote.

Agenda Item 5: Discussion and Possible Action Regarding Parking Time Limits and Enforcement of Parking Regulations in the Downtown Area *(Councilor George)*

In light of the recent parking study and the findings therein, Councilor George recommended reducing the downtown on-street parking time limit to 90 minutes and reinstating enforcement of downtown parking regulations.

After numerous comments for consideration, Tochterman moved, Ullman seconded a motion to direct the City Administrator to work with the appropriate departments regarding downtown parking including reducing the number of parking spaces along Main Street, and to not allow more surface lots in the Downtown District. The motion carried unanimously by voice vote.

<u>Agenda Item 6: Presentation, Discussion and Possible Action Regarding the Source Water Protection Plan *(Ketring)*</u>

As this is a committee that had lapsed (not met since January), Councilor Ketring believes this needed to be introduced to the new Council. Ketring spoke of the draft plan in place and invited Kevin Bruster to speak of the goals of the Source Water Protection Committee.

Ketring moved, Ortman seconded a motion to direct staff to contact the Rural Water Association to look into completing items within the present Source Water Protection Plan and to re-establish the Committee. The motion carried unanimously by voice vote.

Ullman moved, Ketring seconded a motion to move the Plan, once finalized, to the Sustainability Committee for review and development of the Plan regarding the goals, time lines and actions to take place. The motion carried unanimously by voice vote.

<u>Agenda Item 7: Discussion of Fourth of July 6:00 a.m. Cannons *(Ullman)*</u>

Councilors had heard concerns from a number of people about this tradition. Note, this was to be a discussion item, not an action item.

Police Chief Jim Gregoire told Council he researched this issue and found that this has been done by private citizens for the past 60+ years, and are actually fireworks and not cannons, set off at 6:00 a.m. as a "sunrise salute" at unknown locations on both the east and west ends of the City.

George moved to issue a permit to Mr. Drolson regulating the firing of the "cannons" at 7:00 a.m. being that the noise ordinance in place prohibits noise levels of this nature between the hours of 7:00 a.m. and 10:00 p.m. The motion died for lack of a second.

Ketring moved, Ullman seconded a motion to direct staff to create a noise ordinance permit for allowed exceedances outside the hours listed within the City's noise ordinance and to direct staff to enforce such permits. Moore stated a point of order, and the motion was withdrawn by Ketring.

Gregoire offered to talk directly with Mr. Drolson and Mr. Ronning regarding the time of the letting of fireworks on the Fourth of July and will report back to Council as to the outcome of this discussion.

<u>Agenda Item 8: Adjournment</u>

Jackson moved, Ketring seconded a motion to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant
City Clerk

COMMITTEE OF THE WHOLE BUDGET WORK SESSION
Thursday, October 18, 2018 - 6:00 P.M.
Ashland City Hall Council Chambers

PRESENT: Holly George, Sarah Jackson, Kate Ullman (arrived 6:05), Ana Tochterman (arrived 6:05), Kevin Haas, David Mettille, Charles Ortman, Elizabeth Franek, and Jackie Moore

ABSENT: Richard Ketring, Dick Pufall (excused)

ALSO PRESENT: Mayor Debra Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, Finance Director Julie Vaillancourt, Police Chief James Gregoire, Fire Chief Wayne Chenier, Public Works Interim Director Sharon Campbell, Parks and Recreation Director Sara Hudson, Planning and Development Interim Director Megan McBride, and AADC Executive Director Betsey Harries

Agenda Item 1: Roll Call

Roll call was taken by the Clerk. It was noted that a quorum was present.

Agenda Item 2: Approval of Agenda

George moved, Haas seconded a motion to approve the agenda. The motion carried unanimously by voice vote.

Agenda Item 3: Presentation and General Discussion Regarding the 2019 Budget

Vaillancourt reviewed the budget and changes with Council.

Agenda Item 4: Discussion and Recommendation

Ortman moved, Haas seconded a motion to recommend approval of the October 18, 2018 Preliminary draft of the 2019 Budget including General Fund, Special Revenue, Debt Services, Capital Projects, and Internal Service Funds, and as final adjustments are available, to direct Administration to approve changes if necessary to be presented to Council on November 13, 2018, for final review and Public Hearing. The motion carried unanimously by voice vote.

Agenda Item 5: Adjournment

Moore moved, George seconded a motion to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant
City Clerk

City of Ashland, Wisconsin

Department of Planning and Development, Monthly Report

Permit report for the month of October 2018

Permit type Commercial-Additions,Remodeling,Al

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6808	Daryl Jolma	2022 East Lake Shore Drive	Place an 8' x 10' storage shed on the south side of the building	$2,400.00	$25.00	Check	3414	10/5/2018

Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (1 detail record)

Sum **$2,400.00** **$25.00**

Permit type Commercial-Miscellaneous

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6822	Dean and Carol Zifko	1022 Main Street East	New chainlink fence		$25.00	Cash	1537	10/18/2018
6831	Nye Development Corp.	2800 East Lakeshore Drive	Construct a 6ft security fence around vehicle parking		$75.00	Check	3358	10/24/2018

Summary for 'Permit type' = Commercial-Miscellaneous (2 detail records)

Sum **$100.00**

Permit type Demolition/Moving

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6817	ACA Properties LLC	101 Lake Shore Dr. E.	Demolish Lake Superior Suites (approx 18,000sq ft)	$40,000.00	$10.00	Check	1286	10/16/2018
6818	Shawn Thayer	106 N. 14th Ave. East	Demolish home	$2,000.00	$10.00	Cash	1154	10/16/2018
6833	Carol Ante	610 2nd Avenue West	Demolition of 24' x 24' garage which has no foundation or electrical service		$10.00	Cash	2194	10/24/2018

Permit type Demolition/Moving

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued

Summary for 'Permit type' = Demolition/Moving (3 detail records)

Sum	$42,000.00	$30.00

Permit type Misc Zoning Fees

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6828	SUD Ashland LLC	415 Ellis Ave.	Occupancy Permit		$100.00	Check	1973	10/23/2018
6830	Nye Development Corp.	2800 East Lakeshore Drive	CUP to install a 6ft fence around vehicle parking on southeast side of property		$200.00	Check	3358	10/24/2018
6836	Evan Boone	213 9th Ave. E.	Payment for portion of City-owned land that was approved for sale by Council on Sept 6, 2018		$100.00	Check	1554	10/30/2018

Summary for 'Permit type' = Misc Zoning Fees (3 detail records)

Sum		$400.00

Permit type Residential-Accessory Structures

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6813	Laura Compton	1121 5th Ave East	Put up a pre-fab shed over where current shed is	$400.00	$25.00	Check	2868	10/15/2018

Summary for 'Permit type' = Residential-Accessory Structures (1 detail record)

Sum	$400.00	$25.00

Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6807	Michael & Connie Wittling	319 14th Ave. W.	Replace existing roof with metal roof	$3,300.00	$30.00	Check	270	10/4/2018
6810	John Manno	1100 4th Avenue West	Tear off and replace garage roof	$1,700.00	$30.00	Check	2831	10/9/2018

Permit type **Residential-Remodeling,Alterations,A**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6811	BADGERLAND VENTURES L	1012 6th Ave W	Replace asphalt shingles on approx 1200sq ft of roof	$5,000.00	$30.00	Check	2796	10/12/2018
6815	Carole J Kjellander	700 3rd Ave West	80" x 96" addition to house (attached shed). Contractror: Scott Barylski.		$25.00	Check	2310	10/15/2018
6816	Rex Koenamann	801 11th Ave. West	Remove and replace 16 sq ft of roofing on home	$6,500.00	$30.00		660	10/15/2018
6819	Rex Koenamann	801 11th Ave. West	Remove and replace 16sq ft of roofing on home	$6,500.00	$30.00	Check	660	10/16/2018
6820	Thomas and Susan Grahek	409 7th Street W	Replace bad shingles on roof	$5,016.00	$30.00	Check	2241	10/17/2018
6821	Matthew Horning and Monica Lee	920 Chapple Avenue	Partial roof replacement on home (approx. 400sq ft)	$2,000.00	$30.00	Cash	2593	10/18/2018
6823	Keith Hershberger	221 Stuntz Ave.	Install vinyl siding on entire structure	$5,000.00	$30.00	Check	1567	10/19/2018
6824	Timothy Grubisic/Kari MacIntyr	812 Vaughn Avenue	Remove and replace existing shingles on home	$10,000.00	$0.00		2552	10/22/2018
6825	Kay Monroe	400 7th Street West	Remove and replace 4 windows (same size, no structural alterations)	$7,711.00	$25.00	Check	2287	10/22/2018
6826	Craig and Rima Marciniak	819 St. Claire	Place 10' x 14' pre-fab shed on northwest corner of property	$4,056.25	$25.00	Check	1097	10/22/2018
6827	Tyler R Pearce	2023 6th St W	Replacing siding on building		$30.00	Check	4483	10/23/2018
6829	508 16th Ave W LLC	508 16th Ave. W.	Replace siding	$2,500.00	$30.00	Check	433	10/23/2018
6832	Pagac Properties	309 5th Avenue East	Replacing shingles on roof	$1,300.00	$30.00	Check	1731	10/25/2018

Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued

Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (15 detail records)

	Value of work	Permit fee
Sum	$60,583.25	$405.00

Permit type Sign

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee		Parcel ID#	Date issued
6809	Elk's Lodge No. 137	3000 Highway 137	Relocation of 17sq ft pole-mounted sign to northeast corner of building		$50.00	Cash	4843	10/5/2018
6814	Hebert Real Estate Llc	1400 Lake Shore Dr W	Permit for 32square foot sign to advertise "park and sell" car sales		$50.00	Check	66.2	10/15/2018

Summary for 'Permit type' = Sign (2 detail records)

	Value of work	Permit fee
Sum		$100.00
Grand Total	$105,383.25	$1,085.00

City of Ashland, Wisconsin

Monthly Property Report

Property report for the month of October 2018

Maintenance concern **Accessory Structure**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/8/2018	1797	Chris Luebben	307 14th Avenue E	$0.00
		Action taken	Sent first letter giving until 8/2019 to replace/repair garabe roof	
10/11/2018	2202	Chris Luebben	605 Ellis Ave	$0.00
		Action taken	Sent first letter giving until 05/30/2019 to complete treatment on the garage	
10/16/2018	772	Chris Luebben	316 Chapple Ave.	$0.00
		Action taken	Sent first letter giving until 6/2019 to be completed - garage to be treated & new roof or demolished	
10/24/2018	2607	Chris Luebben	900 6th Avenue West	$0.00
		Action taken	Sent first letter giving until 11/12/18 to repair/replace broken garage windows	
10/31/2018	2396	Chris Luebben	721 Willis Ave.	$0.00
		Action taken	Sent first letter giving until 7/31/19 to complete garage: protective coating, new roof, and some windows replaced/repaired	

Maintenance concern **Garbage**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/2/2018	1888	Chris Luebben	421 7TH Ave East	$0.00
		Action taken	Sent first letter giving until 10/18/18 to store or dispose of loveseat, mattress & boxspring, & tires	
10/3/2018	129	Chris Luebben	1623 3rd St. West	$0.00
		Action taken	Sent first letter giving until 10/18/18 to store or dispose of couch & recliner and garbage/cardboard	
10/3/2018	169	Chris Luebben	1100 Main Street west	$0.00
		Action taken	I went to the property on 10/1/18 and a couch was not present outside (see pics DSCN3212,3213,3214)	
10/3/2018	2462	Chris Luebben	801 7th Ave. East	$0.00
		Action taken	Sent first letter giving until 10/22/18 to remove the tire, mattress & old rug from the yard by the garage	
10/3/2018	284	Chris Luebben	308 16th Ave. W.	$0.00
		Action taken	Sent first letter giving until 10/18/18 to store or properly dispose of the garbage / recyclables	

10/9/2018	3570	Chris Luebben	2101 5th Street East	$0.00
		Action taken	Sent first letter giving until 10/24/18 to cleanup the porch and yard	
10/15/2018	4483	Chris Luebben	2023 6th St W	$0.00
		Action taken	Sent first letter giving until 10/26/18 to stop burning prohibited materials	

Maintenance concern **Other**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/2/2018	2384	Chris Luebben	700 Prentice Ave.	$0.00
		Action taken	Sent first letter giving until 10/27/18 to store or properly dispose of tires	
10/3/2018	3820	Chris Luebben	1021 MacArthur Avenue	$0.00
		Action taken	Sent first letter giving until 10/19/18 to trim the bushes that are hanging over the sidewalk impeding foot-traffic	
10/3/2018	3820	Chris Luebben	1021 MacArthur Avenue	$0.00
		Action taken	Sent first letter giving until 10/19/18 to trim the bushes that are hanging over the sidewalk impeding foot-traffic	
10/8/2018	2227	Chris Luebben	619 3rd Avenue West	$0.00
		Action taken	Sent a letter informing owner to fill out & return the Bldg Permit Appl for the cyclone fence that is already erected	
10/9/2018	1469	Chris Luebben	106 15th Ave. E.	$0.00
		Action taken	Sent first letter giving until 10/24/18 to store or dispose of the tires around the garage area	
10/16/2018	433	Chris Luebben	508 16th Ave. W.	$0.00
		Action taken	Sent first l;etter giving until 10/31/18 to fill out & return the Building Permit application for the siding work.	
10/16/2018	433	Chris Luebben	508 16th Ave. W.	$0.00
		Action taken	Sent first l;etter giving until 10/31/18 to fill out & return the Building Permit application for the siding work.	
10/17/2018	2276	Chris Luebben	510 7th Street West	$0.00
		Action taken	Sent first letter giving until 10/30/18 to store in an enclosed structure or dispose of tires	
10/17/2018	1745	Chris Luebben	307 Willis Avenue	$0.00
		Action taken	Sent first letter giving until 12/10/18 to make repairs: windows,doors,lighting,smoke/CO2 detectors, handrails...	
10/17/2018	1745	Chris Luebben	307 Willis Avenue	$0.00
		Action taken	Sent first letter giving until 12/10/18 to make repairs: windows,doors,lighting,smoke/CO2 detectors, handrails...	
10/23/2018	235	Chris Luebben	311 11th Ave. W.	$0.00
		Action taken	Sent first letter giving until 11/7/18 to property dispose of the old couch on the R-O-W in the front yard	

10/23/2018	1525	Chris Luebben	1121 3rd St. E.	$0.00
		Action taken	Sent first letter giving until 11/1/18 to remove/dispose of the old couch & loveseat on the deck	

Maintenance concern **Principal Structure**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/8/2018	1797	Chris Luebben	307 14th Avenue E	$0.00
		Action taken	Sent first letter giving until 8/2019 to replace/repair house roof	
10/9/2018	230	Chris Luebben	312 11th Ave. W.	$0.00
		Action taken	I will discuss future action with Stephen Schraufnagel	
10/11/2018	1837	Chris Luebben	410 11th Avenue East	$0.00
		Action taken	I will discuss future action with Stephen Schraufnagel	
10/23/2018	1525	Chris Luebben	1121 3rd St. E.	$0.00
		Action taken	Sent first letter giving until 8/2019 to complete the roof and siding.	
10/25/2018	153	Chris Luebben	1311 3rd St. W.	$0.00
		Action taken	Sent first letter giving until 7/2019 to complete the exterior protective coating on the house (paint, stain, siding, etc)	
10/29/2018	2151	Chris Luebben	622 Prentice Ave.	$0.00
		Action taken	Sent letter requiring owner to fill out & return Bldg. Application Permit with $30 fee for roofing	
10/29/2018	2151	Chris Luebben	622 Prentice Ave.	$0.00
		Action taken	Sent letter requiring owner to fill out & return Bldg. Application Permit with $30 fee for roofing	
10/29/2018	3054	Chris Luebben	1001 11th Ave. W.	$0.00
		Action taken	Sent first letter giving until 7/31/2019 to complete siding on house and to side the attached garage.	
10/30/2018	1080	Chris Luebben	609 St. Claire Street	$0.00
		Action taken	Sent first letter giving until 08/30/2019 to complete siding/painting the house & new roof.	

Maintenance concern **Vehicle**

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/1/2018	453	Chris Luebben	522 18th Ave. W.	$0.00
		Action taken	Sent first letter giving until 10/15/18 to move vehicle from acrross City sidewalk	
10/1/2018	4591	Chris Luebben	314 6th Avenue West	$0.00
		Action taken	Sent first letter giving until 10/12/18 to remove pickup truck from the grass	

10/1/2018	494 Chris Luebben	600 18th Ave. W.	$0.00
	Action taken	Sent first letter giving until 10/12/18 to move the vehicle off the grass	
10/1/2018	494 Chris Luebben	600 18th Ave. W.	$0.00
	Action taken	Sent first letter giving until 10/12/18 to move the vehicle off the grass	
10/2/2018	2617 Chris Luebben	418 9th Street W	$0.00
	Action taken	Sent first letter giving until 10/18/18 to move the Ford (plate #147-WFS) off the grass	
10/3/2018	2462 Chris Luebben	801 7th Ave. East	$0.00
	Action taken	Sent first letter giving until 10/22/18 to remove the pickup truck w/plate #BB40-459 from the grass.	
10/5/2018	1870 Chris Luebben	419 Stuntz Ave.	$0.00
	Action taken	Sent first letter giving until 10/16/18 to store/dispose of tires & move vehs off of grass	
10/5/2018	1792 Chris Luebben	306 13th Avenue East	$0.00
	Action taken	Sent first letter giving until 10/18/18 to store car in an enclosed structure & dispose of or store TV	
10/8/2018	1465 Chris Luebben	1420 Front St. E.	$0.00
	Action taken	Sent first letter giving until 10/22/18 to move the Ford van into an enclosed structure	
10/8/2018	1464 Chris Luebben	109 15th Ave. E.	$0.00
	Action taken	Sent first letter giving until 10/22/18 to move pickup truck off the grass	
10/11/2018	1444 Chris Luebben	120 13th Ave. E.	$0.00
	Action taken	Sent first letter giving until 10/26/18 to move the car (w/expired plates) to an enclosed structure	
10/16/2018	2288 Chris Luebben	410 7th St W	$0.00
	Action taken	Sent first letter giving until 10/31/18 to store the Ford Taurus w/expired plate #502-WJC to an enclosed structure	
10/17/2018	2340 Chris Luebben	115 E. 8th St.	$0.00
	Action taken	Sent first letter giving until 10/29/18 to move the car (w/plate #598-TEF) from across the City sidewalk	
10/17/2018	2340 Chris Luebben	115 E. 8th St.	$0.00
	Action taken	Sent first letter giving until 10/29/18 to move the car (w/plate #598-TEF) from across the City sidewalk	
10/17/2018	2340 Chris Luebben	115 E. 8th St.	$0.00
	Action taken	Sent first letter giving until 10/29/18 to move the car (w/plate #598-TEF) from across the City sidewalk	
10/24/2018	4455 Chris Luebben	822 9th Avenue West	$0.00
	Action taken	Female owner came outside & spoke with me about parking on the City sidewalk while I took pics	
10/24/2018	4455 Chris Luebben	822 9th Avenue West	$0.00
	Action taken	Female owner came outside & spoke with me about parking on the City sidewalk while I took pics	

10/24/2018	609 Chris Luebben	822 15th Ave. W.		$0.00
	Action taken	Sent firt letter giving until 11/12/18 to neaten up the yard & parked the unlicensed veh in an encl structure		

CITY OF ASHLAND, WISCONSIN
Year to Date Permit Evaluation Report

Permit type	Value of work	Total permit fee

Commercial-Additions,Remodeling,Alterations

Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (12 detail records)

Sum	$8,143,434.00	$13,720.00
Percent	72.12%	46.38%

Commercial-Miscellaneous

Summary for 'Permit type' = Commercial-Miscellaneous (8 detail records)

Sum	$88,326.00	$340.00
Percent	0.78%	1.15%

Commercial-New Construction

Summary for 'Permit type' = Commercial-New Construction (4 detail records)

Sum	$1,546,675.00	$4,475.00
Percent	13.70%	15.13%

Demolition/Moving

Summary for 'Permit type' = Demolition/Moving (10 detail records)

Sum	$66,670.00	$170.00
Percent	0.59%	0.57%

Electrical

Summary for 'Permit type' = Electrical (3 detail records)

Sum	$18,858.00	$150.00
Percent	0.17%	0.51%

Misc Zoning Fees

Summary for 'Permit type' = Misc Zoning Fees (34 detail records)

Sum		$3,400.00
Percent		11.49%

Permit type	Value of work	Total permit fee

Residential-Accessory Structures

Summary for 'Permit type' = Residential-Accessory Structures (15 detail records)

Sum	$103,199.00	$527.00
Percent	0.91%	1.78%

Residential-Miscellaneous

Summary for 'Permit type' = Residential-Miscellaneous (19 detail records)

Sum	$62,528.00	$835.00
Percent	0.55%	2.82%

Residential-Remodeling,Alterations,Additions

Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (106 detail records)

Sum	$1,261,091.25	$4,815.00
Percent	11.17%	16.28%

Sign

Summary for 'Permit type' = Sign (17 detail records)

Sum		$1,150.00
Percent		3.89%
Grand Total	$11,290,781.25	$29,582.00

Ref: 2018-103 **COMMITTEE AGENDA:**
COUNCIL AGENDA: A. (11/13/2018)

SUBJECT: Public Hearing on the Proposed 2019 City of Ashland Budget *(Mayor)* Roll

RECOMMENDATION:

DEPARTMENT OF ORIGIN: Administrator

DATE SUBMITTED:

CLEARANCES: Committee of the Whole

EXHIBITS: 1. Public Hearing Notice

EXPENDITURES REQUIRED: As Budgeted

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

RECOMMENDATION:

SUMMARY STATEMENT:

Pursuant to Section 65.90, Wisconsin Statutes, the City must hold a public hearing prior to adoption of the 2019 budget. Statute further states that a notice must be published containing the budget and the date and location of the public hearing at least 15 days prior to the hearing.

The City's notice of the public hearing was published in the Daily Press on October 27, 2018, which is the official newspaper of the City as designated by the Council, seventeen days prior to the advertised November 13, 2018 hearing date. The attached notice contained the time, date and place of the public hearing as well as a summary of the 2019 budget.

The public hearing is being held to receive public comment on the 2019 budget. The public hearing is not an opportunity for Council discussion or comments on the budget. The opportunity for Council discussion, or replies to the comments of the public during the hearing, will be provided during the discussion on the budget after the close of the public hearing.

Find yourself next to the water.
ASHLAND
WISCONSIN

PUBLIC HEARING NOTICE

The Common Council of the City of Ashland, Wisconsin will hold a **Public Hearing on the proposed 2019 Budget at its meeting on Tuesday, November 13, 2018.** The meeting will begin **at 5:30 p.m. in the Council Chambers of the Ashland City Hall**, 601 Main St. West, Ashland, Wisconsin. Adoption of the 2019 Budget is scheduled to follow the Public Hearing. Below is a summary of the proposed Budget and City Levy. The proposed budget detail is available for inspection at City Hall, the Vaughn Public Library, or at www.coawi.org.

CITY OF ASHLAND - 2019 BUDGET SUMMARY

General Fund Detail

Sources of Funds	2018 Budget	PROPOSED 2019 Budget	Percent Change
Revenues:			
Taxes:			
General Property Taxes	$2,630,346	$2,682,906	2.00%
Other Taxes	470,950	486,360	
Intergovernmental Revenues	4,503,018	4,567,444	
Licenses & Permits	154,360	154,410	
Fines, Forfeitures & Penalties	31,400	30,000	
Public Charges for Service	1,738,980	1,753,730	
Intergovernmental Charges for Service	814,400	844,025	
Miscellaneous Revenues	69,751	69,420	
Other Financing Sources	138,250	138,250	
Total General Fund Revenues	10,551,455	10,726,545	1.66%
Fund Balance Applied	0	0	
Total Sources of General Funds	$10,551,455	$10,726,545	1.66%
Uses of Funds			
Expenditures:			
General Government	$2,056,690	$2,020,839	
Public Safety	4,889,560	5,030,050	
Public Works	1,991,340	1,967,012	
Health & Human Services	153,460	155,750	
Culture, Recreation & Education	535,405	569,699	
Conservation & Development	211,350	185,490	
Total General Fund Expenditures	9,837,805	9,928,840	0.93%
Other Financing Uses:			
Transfers to Special Revenue Funds	419,000	421,600	
Transfers to Debt Service Funds	0	0	
Transfers to Capital Projects Funds	234,650	246,105	
Transfers to Enterprise Funds	45,000	45,000	
Transfers to Internal Service Funds	15,000	85,000	
Total Other Financing Uses	713,650	797,705	11.78%
Current Year Fund Balance Reserved	0	0	
Total Uses of General Funds	$10,551,455	$10,726,545	1.66%

All Governmental & Proprietary Funds Combined

	Est. Fund Bal. 12/31/18	Total Revenues	Total Expenditures	Est. Fund Bal. 12/31/19	**Property Tax Contribution**
General Fund	$4,642,190	$10,726,545	$10,726,545	$4,642,190	**$2,682,906**
Special Revenue Funds	(385,425)	1,674,857	2,177,214	(887,782)	**167,210**
Debt Service Funds	308,468	1,582,812	1,590,515	300,765	**1,150,834**
Capital Projects Funds	2,257,795	1,213,785	2,417,405	1,054,175	**40,000**
Enterprise Funds	27,438,950	5,057,978	4,925,336	27,571,592	**0**
Internal Service Funds	238,290	239,000	370,450	106,840	**0**
Total	$34,500,268	$20,494,977	$22,207,465	$32,787,780	**$4,040,950**

Mill Rate Calculation

	2016 Actual	2017 Actual	2018 Actual	**2019 Budget**	**Percent Change**
Amount to be Raised by Taxes	$3,969,672	$4,021,290	$4,024,512	**$4,040,950**	**0.41%**
Assessed Value	409,102,030	412,459,670	415,577,050	**413,813,750**	**-0.42%**
Mill Rate ($ per $1,000 assessed value)	9.7034	9.7495	9.6842	**9.7651**	**0.84%**

NOVEMBER 13, 2018 – COUNCIL MEETING AGENDA ITEM 7B EXHIBIT A

Excerpt of August 8, 2017 Council meeting minutes:

ASHLAND CITY COUNCIL MEETING
Tuesday, August 8, 2017 - 6:15 P.M.
Ashland City Hall Council Chambers

Agenda Item 7I: Discussion and Possible Action Related to City Employee Compensation Policies and Processes (*City Administrator*)

In preparation for the 2018 budget process and to address concerns from Department Managers regarding pay levels, the City Administrator and Human Resources Director had begun assessing current systems and processes used to establish wage/salary ranges for City employees. The City's pay philosophy is described in Section 7.02 of the Employee Handbook:

> *It is our objective to compensate employees for their performance and contribution to the City's goals and objectives. In setting compensation levels, the City considers a number of factors including overall organizational effectiveness, the need for attracting and retaining qualified and talented employees, and the City's financial position. Three main tools are currently utilized to determine salaries:*
>
> *Job Descriptions- The majority of the City's jobs have been defined in a written job description. These typically identify the purpose, responsibilities, qualifications, and accountabilities of the job.*
>
> *Wage/Salary Ranges- The City has implemented a formal salary structure for non-exempt and exempt positions in an attempt to keep salaries aligned with comparable markets. These ranges are developed by blending the City's compensation philosophy, salary survey data, and current economic business conditions.*
>
> *Performance Appraisal- Performance appraisals measure an employee's demonstrated job performance and results achieved. How well a job is performed is the most important factor in determining eligibility for a merit increase. Performance evaluations may be held at any time, but are scheduled annually. If you do not receive an annual evaluation, please talk to your supervisor.*

While the premise of the City's philosophy is appropriate and valid, the City's financial position had often been the primary determining factor when establishing wages or increases in compensation. The most recent study of the City's compensation system was completed by a consulting firm and presented to City Council in June, 2009. The Summary of Recommendations made by the McGrath Consulting Group, Inc. to the City began with the following paragraph, "The City of Ashland has a compensation structure that has not kept pace with the external market. Forty-five percent of the City's positions have fallen below the average market rate of comparable positions." Below is a chart that illustrates the wage increases for groups of employees since 2009. The opinion of the consulting firm and the wage increases noted since the McGrath study support the concerns shared by Department Managers related to compensation levels.

Wage Increases - 2009-2017

	Non Rep	Police	City Hall	Fire	PW
2009	3%	2.50%	3%	2%/2%	3%
2010	0%	3%	3%	0%	0%
2011	0%	0%	0%	1%/1%	0%
2012	1.50%	1%/1%	1%/1%	1%/1%	1.50%
2013	1.50%	1%/1%	1%/1%	1%/2%/2%	1.50%
2014	1.50%	1.50%	1.50%	1%/1%	1.50%
2015	1.50%	1.50%	1.50%	1.50%	1.50%
2016	0%	3%	0%	1.50%	0%
2017	1.50%	1.50%	1.50%	1.50%	1.50%
Change in Period	**10.50%**	**17%**	**14.50%**	**19.50%**	**10.50%**
2018		1%/1%		2.00%	

Compensation is a complex issue and the cornerstone of any organization as it drives employee engagement and ensures organizational goals are successfully met. If base pay is inadequate, an organization with limited resources may strive to include some level of recognition or increased benefits to fill the pay gap. The investment in these resources is not fully recognized unless the base pay provided is adequate. As noted above, the City likely had some portion of the employees whose base pay was inadequate resulting in disengagement and a reduction on the rate of return for funds invested in compensation. In addition, efforts had been made to fill the pay gap with recognition, rewards and flexibility. The investment in these initiatives could not adequately replace base pay.

The McGrath statistic was not our only area of concern when considering the impact of pay on engagement. A recent study of 71,000 employees found that 66% of the individuals were paid at the market rate but believed they were underpaid. Due to the 2009 McGrath recommendations that have not been addressed, concerns shared by Department Managers and direct interaction that we've had with staff, the development of a current, structured compensation plan should be an organizational priority for 2018. To achieve employee engagement and organizational success, it was recommended that resources be committed to learn where we had pay gaps and a subsequent plan was to be developed to properly align pay for all City employees.

There are several approaches we could take to address the challenge:

- Postpone action/do nothing is always an option, however, it is not recommended. Pay is intrinsically linked with employee's feeling valued. When adequate resources aren't committed to these areas, there will be loss of engagement which has a direct correlation on an organization's level of success.

- Hire a consulting firm to update the 2009 McGrath study, approximate cost $50,000-$60,000. This is not a recommended option as it would need to be repeated every three to five years to remain viable and would take months to complete. With forecasted shortages for employees to fill key roles, we will require access to up-to-date information to ensure we are competitive and able to retain or attract staff.

- Utilize the HR Director to build a market-based pay structure by analyzing compensation resources from various state, federal, local and regional sources to create a reliable data bank of information from which wage ranges and specific wages for each position can be defined. Approximate cost is very difficult to determine. The McGrath consulting firm noted they experienced difficulties in locating enough reliable data for positions which required additional time to develop a final product. It's likely this would be a current challenge as well and greatly limit the number of positions that could be reviewed in a timely fashion. Due to the expected length of time to implement and the ongoing updates to data, the option is not sustainable and, therefore, not recommended.

- Support compensation plan development by the City Administrator and HR Director with utilization of a cloud-based compensation database tool which would be validated with readily available local and state comparisons. Access to the cloud-based data would be $5,000 per year for a three year commitment or $10,000 per year for a three year commitment which includes data, complete compensation resource tools and a support team. This is the recommended path as it would ensure a reliable, sustainable system with analytics, reporting tools, salary planning, flexibility for accurately determining wages for blended positions and the information needed to create a transparent decision-making tool and total compensation reports for employees.

Recommended motion: Approve the development of a compensation plan and salary structure by the City Administrator and HR Director with the use of Salary.com, CompAnalyst Plus, as a key resource at a cost of $10,000 per year for a three year subscription.

Should the recommendation be approved, next steps would include:

- Specific information for our unique job descriptions and related pay would be uploaded into CompAnalyst. Job descriptions will be reviewed and updated as needed prior to uploading to ensure the best outcome.

- Initial focus will be positions in the non-represented area as it was the area with the greatest gaps in the McGrath study and overall has received the lowest increases since the study. The next likely group to address is Public Works followed by City Hall.

- Anticipate initial data retrieval for defining salary ranges for unique positions in approximately 8 weeks.

- Review salary ranges and decision-making related to where the City should position itself in the labor market to remain competitive.

- Review pay for individuals and determine if their pay is within the range based on their position, experience and labor/talent market benchmark. Make recommendations for adjustments as needed.

- Develop a tool to guide offers of employment to maintain consistent and fair compensation.

- Communicate the progress and results of the process to Council, Department Heads and staff on an ongoing basis.

- Create individualized total compensation reports and share them in 1:1 conversations with staff.

The intent of this recommendation was to ensure the City's limited funds, which were invested in our most valuable resources, were applied fairly and achieved the greatest return on our investment to ensure organization success. It's also vital to create a system that was sustainable and transparent.

During Committee of the Whole on July 25, 2017, Ketring made a motion to approve item 3: Utilizing the HR Director to build a market-based pay structure by analyzing compensation resources. Williamson seconded the motion. After much discussion, the question was called by Moore, seconded by Teague and passed by voice vote. The motion carried by voice vote 6-2; voting no were Moore and George. It was suggested to direct the monies to have been spent on the proposed study to go toward employee pay raises.

Human Resources Director Jan Anderson explained the intent of proceeding with the analysis program survey through Survey.com, and the benefits of this tool to better balance the employee pay scales. Garness added this was the most efficient and sustainable approach.

Several Councilors noted that they felt staff was capable of obtaining the information without outsourcing, while others felt Council needed to support staff by allowing them this tool to better do their job.

After much discussion and point of order was called multiple times, Williamson moved, Ketring seconded a motion to approve the previous motion of not pursuing Survey.com and asking staff to do the work through the Human Resources Department and Administration. The motion passed 6-4 by roll call vote; opposed were George, Teague, Doersch, and Mettille.

RESOLUTION No. ________

RESOLUTION TO ADOPT THE 2019 NON-REPRESENTED EMPLOYEES SALARY/HOURLY WAGE SCHEDULE

BE IT RESOLVED by the Common Council of the City of Ashland that the attached 2019 Non-Represented Employees Salary/Hourly Wage Schedule is hereby adopted.

PASSED: November 13, 2018

____
Councilperson

ATTEST: ______________________
Denise Oliphant, City Clerk

____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

____
Tyler W. Wickman, City Attorney

(2313)

City of Ashland - Non-Represented Employees - Proposed

2019 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2019 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2019	2018 Base Wage Rate	2018 Annual Wage	2019 % Change	2019 Base Increase (Decrease)	2019 Base Wage Rate	2019 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2019 Annual Longevity	Employee earned Certification Pay	2019 Annual Cert. Wage	2019 Proposed Total Annual Wage
General Government															
City Administrator	Exempt	8/27/2018	1.34	$46.15	$96,000	0%	$0.00	$46.15	$96,000	0%	$0.00	$0	NA	NA	96,000
City Clerk	Exempt	2/6/2017	2.89	$24.52	$51,002	2%	$0.49	$25.01	$52,021	0%	$0.00	$0	NA	NA	52,021
Deputy Clerk	Non-exempt	5/25/1979	40.61	$21.94	$45,635	2%	$0.44	$22.38	$46,550	5%	$1.12	$2,330	NA	NA	48,880
Elections Clerk/Secretary/Receptionist	Non-exempt	8/22/1994	25.36	$19.09	$39,707	2%	$0.38	$19.47	$40,498	5%	$0.97	$2,018	NA	NA	42,516
Human Resource/Safety Director - Part-time	Exempt	1/1/2019	0.99	$30.60	$63,648	2%	$0.61	$31.21	$32,458	0%	$0.00	$0	NA	NA	32,458
Technology Coordinator (Increase Jan 1 & July 1 = average 15.47% for 2019. 12/31/19 base = $28.09)	Exempt	5/21/2012	7.61	$23.28	$48,422	15.47%	$3.60	$26.88	$55,910	1%	$0.27	$562	NA	NA	56,472
* Finance Director	Exempt	12/1/2010	9.08	$30.60	$63,648	2%	$0.61	$31.21	$64,917	1%	$0.31	$645	NA	NA	65,562
* City Treasurer/Comptroller	Exempt	8/30/2004	15.33	$27.47	$57,138	2%	$0.55	$28.02	$58,282	3%	$0.84	$1,747	NA	NA	60,029
* Payroll/Benefits Specialist Temp plus $1.25 reorg process	Non-exempt	5/7/2007	12.65	$20.09	$41,787	2%	$0.40	$20.49	$42,619	2%	$0.41	$853	NA	NA	43,472
* Accounting/Office Assistant (Treasurer's Office)	Non-exempt	6/6/2018	1.57	$17.14	$35,651	2%	$0.34	$17.48	$36,358	0%	$0.00	$0	NA	NA	36,358
* Customer Service Clerk/Meter Reader	Non-exempt	7/15/2013	6.46	$18.45	$38,376	2%	$0.37	$18.82	$39,146	1%	$0.19	$395	NA	NA	39,541
Facilities and Grounds Foreman Temp wage increase $1 due to vacant PW Director position	Non-exempt	8/29/2016	3.34	$24.02	$49,962	2%	$0.48	$24.50	$50,960	0%	$0.00	$0	NA	NA	50,960
Facilities Maintenance Technician	Non-exempt	6/21/2018	1.53	$17.50	$36,400	2%	$0.35	$17.85	$37,128	0%	$0.00	$0	NA	NA	37,128
Facilities Maintenance Technician	Non-exempt	5/5/2008	11.65	$17.95	$37,336	2%	$0.36	$18.31	$38,085	2%	$0.37	$770	NA	NA	38,855
Public Safety															
Fire Chief (Increase Jan 1 & July 1 = average 5.11% for 2019. 12/31/19 base = $37.64)	Exempt	5/18/1992	27.62	$35.24	$73,299	5.11%	$1.80	$37.04	$77,043	5%	$1.85	$3,848	NA	NA	80,891
Police Chief (Increase Jan 1 & July 1 = average 5.11% for 2019. 12/31/19 base = $37.64)	Exempt	3/3/1997	22.83	$35.24	$73,299	5.11%	$1.80	$37.04	$77,043	4%	$1.48	$3,078	NA	NA	80,121
Police Captain (Increase Jan 1 & July 1 = average 5.75% for 2019. 12/31/19 base = $32.31)	Exempt	1/1/1996	24.00	$30.00	$62,400	5.75%	$1.73	$31.73	$65,998	4%	$1.27	$2,642	NA	NA	68,640
Police Records Clerk	Non-exempt	8/15/1978	41.38	$20.09	$41,787	2%	$0.40	$20.49	$42,619	5%	$1.02	$2,122	NA	NA	44,741
Police & Fire Office Assistant	Non-exempt	5/18/2009	10.62	$19.09	$39,707	2%	$0.38	$19.47	$40,498	2%	$0.39	$811	NA	NA	41,309
Humane Officer	Non-exempt	5/1/2000	19.67	$17.95	$37,336	2%	$0.36	$18.31	$38,085	3%	$0.55	$1,144	NA	NA	39,229
Building Inspector change to Property Maintenance ($17 effective 1/1/19)	Non-exempt	1/1/2019	0.99	$26.58	$55,286	-36%	($9.58)	$17.00	$35,360	0%	$0.00	$0	NA	NA	35,360
Public Works															
Public Works Director-Streets/Utilities	Exempt	1/1/2019	0.99	$42.71	$88,837	-9.94%	(4.25)	$38.46	$79,997	0%	$0.00	$0	NA	NA	79,997
Public Works Admin Manager-St/Utilities Temp wage increase $5 due to vacant PW Director position	Exempt	5/24/1999	20.61	$27.44	$57,075	2%	$0.55	$27.99	$58,219	4%	$1.12	$2,330	NA	NA	60,549
Public Works Office Clerk-Streets/Utilities ($20.52 effective 1/1/19) Temp wage increase $2 due to vacant PW Director position	Non-exempt	8/11/2008	11.39	$19.73	$41,038	4%	$0.79	$20.52	$42,682	2%	$0.41	$853	NA	NA	43,535
Public Works Streets Foreman Temp wage increase $1 due to vacant PW Director position	Non-exempt	5/19/2003	16.62	$25.65	$53,352	2%	$0.51	$26.16	$54,413	3%	$0.78	$1,622	NA	NA	56,035
Public Works Street Operator I	Non-exempt	5/14/2018	1.63	$22.47	$46,738	2%	$0.45	$22.92	$47,674	0%	$0.00	$0	NA	NA	47,674

City of Ashland - Non-Represented Employees - Proposed

2019 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2019 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2019	2018 Base Wage Rate	2018 Annual Wage	2019 % Change	2019 Base Increase (Decrease)	2019 Base Wage Rate	2019 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2019 Annual Longevity	Employee earned Certification Pay	2019 Annual Cert. Wage	2019 Proposed Total Annual Wage
Public Works Street Operator I	Non-exempt	3/10/2010	9.81	$22.47	$46,738	2%	$0.45	$22.92	$47,674	1%	$0.23	$478	NA	NA	48,152
Public Works Street Operator I	Non-exempt	1/2/2003	16.99	$22.47	$46,738	2%	$0.45	$22.92	$47,674	3%	$0.69	$1,435	NA	NA	49,109
Public Works Street Operator I	Non-exempt	7/28/2008	11.42	$22.47	$46,738	2%	$0.45	$22.92	$47,674	2%	$0.46	$957	NA	NA	48,631
Public Works Street Operator I	Non-exempt	1/8/2018	1.97	$22.47	$46,738	2%	$0.45	$22.92	$47,674	0%	$0.00	$0	NA	NA	47,674
***Public Works Street Operator I w/ Street Sweeper + .20/hr	Non-exempt	1/10/1984	35.97	$22.47	$46,738	2%	$0.45	$22.92	$47,674	5%	$1.15	$2,392	NA	NA	50,066
Public Works Senior Civil Technician	Non-exempt	9/8/1982	37.31	$26.34	$54,787	2%	$0.53	$26.87	$55,890	5%	$1.34	$2,787	NA	NA	58,677
Public Works Geographic Info System (GIS) Coordinator	Exempt	7/14/2008	11.46	$24.01	$49,941	2%	$0.48	$24.49	$50,939	2%	$0.49	$1,019	NA	NA	51,958
Public Works Operator I / Street Light Tech	Non-exempt	3/3/2014	5.83	$24.02	$49,962	2%	$0.48	$24.50	$50,960	1%	$0.25	$520	NA	NA	51,480
Public Works Fleet Foreman	Non-exempt	7/17/1995	24.46	$24.02	$49,962	2%	$0.48	$24.50	$50,960	4%	$0.98	$2,038	NA	NA	52,998
Public Works Head Mechanic	Non-exempt	4/18/2011	8.70	$24.02	$49,962	2%	$0.48	$24.50	$50,960	1%	$0.25	$520	NA	NA	51,480
Leisure Activities															
Parks Sub Foreman	Non-exempt	11/16/1992	27.12	$23.39	$48,651	2%	$0.47	$23.86	$49,629	5%	$1.19	$2,475	NA	NA	52,104
APR - Parks and Recreation Director	Exempt	1/16/2006	13.95	$27.44	$57,075	2%	$0.55	$27.99	$58,219	2%	$0.56	$1,165	NA	NA	59,384
APR-Leisure Services Gymnastics Coordinator	Non-exempt	8/13/2014	5.38	$17.95	$37,336	2%	$0.36	$18.31	$38,085	1%	$0.18	$374	NA	NA	38,459
APR-Leisure Services Activities Coordinator	Non-exempt	1/1/2001	19.00	$19.09	$39,707	2%	$0.38	$19.47	$40,498	3%	$0.58	$1,206	NA	NA	41,704
Conservation & Development															
Planning and Development Director	Exempt	4/1/2019	0.75	$34.84	$72,467	2%	$0.70	$35.54	$73,923	0%	$0.00	$0	NA	NA	73,923
Assistant Planner ($20 effective 1/1/2019) Temporary increase $7 due to vacant Planner position	Non-exempt	10/9/2017	2.22	$18.64	$38,771	7.29%	$1.36	$20.00	$41,600	0%	$0.00	$0	NA	NA	41,600
Vaughn Public Library															
Library Director	Exempt	11/27/2017	2.09	$28.44	$59,155	2%	$0.57	$29.01	$60,341	0%	$0.00	$0	NA	NA	60,341
Library Assistant	Non-exempt	7/25/1994	25.44	$18.45	$38,376	2%	$0.37	$18.82	$39,146	5%	$0.94	$1,955	NA	NA	41,101
Library Assistant	Non-exempt	7/28/1988	31.43	$18.45	$38,376	2%	$0.37	$18.82	$39,146	5%	$0.94	$1,955	NA	NA	41,101
Library Assistant	Non-exempt	5/2/1988	31.66	$18.45	$38,376	2%	$0.37	$18.82	$39,146	5%	$0.94	$1,955	NA	NA	41,101
Library Clerk - Regular Part-Time	Non-exempt	5/15/2017	2.63	$14.32	$17,184	2%	$0.29	$14.61	$17,532	0%	$0.00	$0	NA	NA	17,532
JFK Airport and Ashland Marina - as approved by the Statutory Commissions															
Airport Manager	Exempt	5/31/2018	1.58	$22.84	47,500	2%	$0.46	$23.30	$48,457	0%	$0.00	$0	NA	NA	48,457
Marina Manager (percent of increase for 2019 to be provided)	Exempt	5/6/2002	17.65	$27.03	56,222		$0.00	$27.03	$56,222	3%	$0.81	$1,685	NA	NA	57,907

* Position descriptions and salary levels to be reviewed with phase IIB of reorganization plan

*** Public Works Street Operator I - receives an additional 0.20 per hour for Street Sweeper duties - 6-8 months per year

Temporary wage increases due to vacant Department Director positions

Longevity prorated based on anniversary date

RESOLUTION No. ________

RESOLUTION BY THE COMMON COUNCIL FOR THE CITY OF ASHLAND, WISCONSIN TO ADOPT THE 2019 GENERAL FUND, DEBT SERVICE FUNDS, SPECIAL REVENUE FUNDS, CAPITAL PROJECT FUNDS, AND INTERNAL SERVICE FUNDS BUDGETS

WHEREAS, the Common Council for the City of Ashland, Wisconsin, meeting in committee, has deliberated on the formation of the 2019 municipal budget; and

WHEREAS, the Common Council for the City of Ashland, Wisconsin has, after proper publication and notice, held a public hearing on November 13, 2018, on the 2019 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets; and,

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts a 2019 Budget as summarized on the attachment to this Resolution with revenues and expenditures of $12,084,589 for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Projects Funds, and Internal Service Funds.

____
Councilperson

PASSED: November 13, 2018

ATTEST: ______________________________
Denise Oliphant, City Clerk

____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

____
Tyler W. Wickman, City Attorney

(2314)

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Find yourself next to the water.
ASHLAND
WISCONSIN

PUBLIC HEARING NOTICE

The Common Council of the City of Ashland, Wisconsin will hold a **Public Hearing on the proposed 2019 Budget at its meeting on Tuesday, November 13, 2018.** The meeting will begin **at 5:30 p.m. in the Council Chambers of the Ashland City Hall**, 601 Main St. West, Ashland, Wisconsin. Adoption of the 2019 Budget is scheduled to follow the Public Hearing. Below is a summary of the proposed Budget and City Levy. The proposed budget detail is available for inspection at City Hall, the Vaughn Public Library, or at www.coawi.org.

CITY OF ASHLAND - 2019 BUDGET SUMMARY

General Fund Detail

Sources of Funds	2018 Budget	PROPOSED 2019 Budget	Percent Change
Revenues:			
Taxes:			
General Property Taxes	$2,630,346	$2,682,906	2.00%
Other Taxes	470,950	486,360	
Intergovernmental Revenues	4,503,018	4,567,444	
Licenses & Permits	154,360	154,410	
Fines, Forfeitures & Penalties	31,400	30,000	
Public Charges for Service	1,738,980	1,753,730	
Intergovernmental Charges for Service	814,400	844,025	
Miscellaneous Revenues	69,751	69,420	
Other Financing Sources	138,250	138,250	
Total General Fund Revenues	10,551,455	10,726,545	1.66%
Fund Balance Applied	0	0	
Total Sources of General Funds	**$10,551,455**	**$10,726,545**	1.66%
Uses of Funds			
Expenditures:			
General Government	$2,056,690	$2,020,839	
Public Safety	4,889,560	5,030,050	
Public Works	1,991,340	1,967,012	
Health & Human Services	153,460	155,750	
Culture, Recreation & Education	535,405	569,699	
Conservation & Development	211,350	185,490	
Total General Fund Expenditures	9,837,805	9,928,840	0.93%
Other Financing Uses:			
Transfers to Special Revenue Funds	419,000	421,600	
Transfers to Debt Service Funds	0	0	
Transfers to Capital Projects Funds	234,650	246,105	
Transfers to Enterprise Funds	45,000	45,000	
Transfers to Internal Service Funds	15,000	85,000	
Total Other Financing Uses	713,650	797,705	11.78%
Current Year Fund Balance Reserved	0	0	
Total Uses of General Funds	**$10,551,455**	**$10,726,545**	1.66%

All Governmental & Proprietary Funds Combined

	Est. Fund Bal. 12/31/18	Total Revenues	Total Expenditures	Est. Fund Bal. 12/31/19	**Property Tax Contribution**
General Fund	$4,642,190	$10,726,545	$10,726,545	$4,642,190	**$2,682,906**
Special Revenue Funds	(385,425)	1,674,857	2,177,214	(887,782)	**167,210**
Debt Service Funds	308,468	1,582,812	1,590,515	300,765	**1,150,834**
Capital Projects Funds	2,257,795	1,213,785	2,417,405	1,054,175	**40,000**
Enterprise Funds	27,438,950	5,057,978	4,925,336	27,571,592	**0**
Internal Service Funds	238,290	239,000	370,450	106,840	**0**
Total	$34,500,268	$20,494,977	$22,207,465	$32,787,780	**$4,040,950**

Mill Rate Calculation

	2016 Actual	2017 Actual	2018 Actual	**2019 Budget**	**Percent Change**
Amount to be Raised by Taxes	$3,969,672	$4,021,290	$4,024,512	**$4,040,950**	**0.41%**
Assessed Value	409,102,030	412,459,670	415,577,050	**413,813,750**	**-0.42%**
Mill Rate ($ per $1,000 assessed value)	9.7034	9.7495	9.6842	**9.7651**	**0.84%**

CITY OF ASHLAND
2019 BUDGET
SUMMARY WORKSHEET

PROPOSED 2019 BUDGET FOR PUBLIC HEARING NOVEMBER 13, 2018

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Projected	2019 Budget	2018-19 $	%
Property Tax Levy								
Assessed Value	407,171,600	409,102,030	412,459,670	415,577,050	415,577,050	413,813,750	(1,763,300)	-0.42%
Mill Rate	9.6389	9.7034	9.7495	9.6842	9.6842	9.7651	0.0810	0.84%
Gross Levy	$ 3,924,672	$ 3,969,672	$ 4,021,290	$ 4,024,512	$ 4,024,512	$ 4,040,950	$ 16,438	0.41%
Less Restricted Levy:								
TIF Levy	(173,315)	(166,615)	(185,714)	(134,761)	(134,761)	(167,210)	(32,449)	24.08%
Debt Service Levy								NA
Total G.O. Debt Service	(1,227,950)	(1,167,544)	(1,154,705)	(1,164,405)	(1,164,405)	(1,150,834)	13,571	-1.17%
Debt Service Reserve Applied	60,904	498	-	-	-	-	-	NA
Net Debt Service Levy	(1,167,046)	(1,167,046)	(1,154,705)	(1,164,405)	(1,164,405)	(1,150,834)	13,571	-1.17%
Total Restricted Levy	(1,340,361)	(1,333,661)	(1,340,419)	(1,299,166)	(1,299,166)	(1,318,044)	(18,878)	1.45%
Net Expendable Levy	**$ 2,584,311**	**$ 2,636,011**	**$ 2,680,871**	**$ 2,725,346**	**$ 2,725,346**	**$ 2,722,906**	**$ (2,440)**	-0.09%
Less Direct Expense Levy:								
SR - Recycling	(11,500)	-	-	-	-	-	-	NA
CP - Public Works Capital Equip.								NA
CP - Fire Capital Equip.	-	(42,000)	(55,000)	(55,000)	(55,000)	-	55,000	-100.00%
CP 462 Police Capital Equip.	(30,000)	(10,000)	(25,000)	(40,000)	(40,000)	(40,000)	-	0.00%
CP 463 Computer Capital Equip.							-	NA
CP 491 / TA 810 - Landfill LTC							-	NA
Total Direct Expense Levy	**$ (41,500)**	**$ (52,000)**	**$ (80,000)**	**$ (95,000)**	**$ (95,000)**	**$ (40,000)**	**$ 55,000**	-57.89%
Net Levy Available for General Fund	**$ 2,542,811**	**$ 2,584,011**	**$ 2,600,871**	**$ 2,630,346**	**$ 2,630,346**	**$ 2,682,906**	**52,560**	2.00%
Post-Levy Property Tax Adjustments	79	83	83	-	84	-	-	NA
Non-Tax General Fund Revenues	7,645,707	7,842,434	7,788,125	7,921,109	7,837,408	8,043,639	122,530	1.55%
Appropriation of Fund Balance	-			-		-	-	NA
Total General Fund Revenues	**$ 10,188,597**	**$ 10,426,528**	**$ 10,389,079**	**$ 10,551,455**	**$ 10,467,838**	**$ 10,726,545**	**$ 175,090**	1.66%

Uses of General Funds

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Projected	2019 Budget	2018-19 $	%
General Fund Transfer to Other Funds								
SR 200 - Transfer to Other Special Revenue	(1,000)	-	-	-	-	-	-	NA
SR 215 - Vaughn Library	(344,998)	(331,827)	(312,000)	(316,000)	(316,000)	(316,000)	-	0.00%
SR 229 - Insured Loss Deductible	(2,397)	(15,000)	(5,000)	(5,000)	(5,000)	-	5,000	-100.00%
SR 245 - Planning & Redevelopment	(40,000)	(51,700)	(50,000)	(12,000)	(12,000)	(14,000)	(2,000)	16.67%
SR 246 - Home Improvement Programs	-	-	-	-	-	(5,000)	(5,000)	NA
SR 260 - Recycling	(118,980)	(73,058)	(72,500)	(73,000)	(73,000)	(75,600)	(2,600)	3.56%
SR 277 - Wetland Mitigation	(15,500)	(7,000)	(12,500)	(12,000)	(12,000)	(11,000)	1,000	-8.33%
SR 233 - Police Programs	-	-	-	(1,000)	(1,000)	-	1,000	-100.00%
CP 414 - Tax Increment Dist #10			(13,000)					
CP 450 - Building Facilities.	(30,000)	(75,000)	-	(26,850)	(26,850)	-	26,850	-100.00%
CP 454 - Parks & Rec. Capital Equip.	(12,000)	(48,000)	(5,000)	(5,000)	(5,000)	-	5,000	-100.00%
CP 455 Land Acquisition	(4,551)	-	-	-	-	-	-	NA
CP 460 - Public Works Capital Equip.	(95,000)	(51,300)	(70,292)	(45,000)	(45,000)	-	45,000	-100.00%
CP 461 - Fire/Amb Capital Equip.	(75,000)	(50,000)	(20,827)	-	-	-	-	NA
CP 462 - Police Dept Capital Equip.	-	-	-	-	-	-	-	NA
CP 463 - Computer Capital Equip.	-	-	(23,500)	(10,950)	(10,950)	-	10,950	-100.00%
CP 470 - Capital Street Improvements	(129,245)	(113,792)	(128,361)	(121,850)	(121,850)	(241,105)	(119,255)	97.87%
CP 472 - State/Federal Highways	-						-	NA
CP 480 - Urban Forestry	(10,000)	(10,000)	-	-	-	-	-	NA
CP 481 - Parks & Rec	(15,000)	(15,000)	(12,500)	(10,000)	(10,000)	-	10,000	-100.00%
EF 610 - JFK Airport	(33,463)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	-	0.00%
CP 470 - Storm Water	(15,000)	(15,000)	(15,000)	(10,000)	(10,000)	-	10,000	-100.00%
IS 750 - Post Retirement Benefits Reserve	(199,424)	(100,000)	(50,000)	(15,000)	(15,000)	(85,000)	(70,000)	466.67%
CP 491 / TA 810 - Landfill (LTC)	(15,000)	(15,000)	(15,000)	(5,000)	(5,000)	(5,000)	-	0.00%
Total Transfers to Other Funds	**$ (1,156,558)**	**$ (1,016,677)**	**$ (850,480)**	**$ (713,650)**	**$ (713,650)**	**$ (797,705)**	**$ (84,055)**	11.78%
Net Available for General Fund Operations	**$ 9,032,039**	**$ 9,409,851**	**$ 9,538,599**	**$ 9,837,805**	**$ 9,754,188**	**$ 9,928,840**	**$ 91,035**	0.93%

CITY OF ASHLAND
2019 BUDGET
SUMMARY WORKSHEET

General Fund Operations

	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 Projected	2019 Budget	2018-19 $	%
GENERAL GOVERNMENT								
Mayor	(35,607)	(25,401)	(28,383)	(32,000)	(32,000)	(32,000)	-	0.00%
City Council	(50,117)	(42,707)	(39,277)	(42,720)	(41,795)	(42,720)	-	0.00%
City Administrator	(112,891)	(114,319)	(120,050)	(126,070)	(94,075)	(141,100)	(15,030)	11.92%
Police & Fire Commission	(6,626)	(5,506)	(3,704)	(5,300)	(5,300)	(5,300)	-	0.00%
City Attorney	(80,509)	(67,255)	(61,827)	(64,430)	(101,830)	(70,000)	(5,570)	8.65%
City Clerk	(69,310)	(70,045)	(69,881)	(84,980)	(84,395)	(88,200)	(3,220)	3.79%
Human Resources (Personnel)	(71,300)	(66,008)	(87,550)	(93,010)	(81,325)	(57,695)	35,315	-37.97%
Elections	(43,676)	(67,757)	(47,376)	(70,760)	(67,460)	(57,970)	12,790	-18.08%
Technology Services	(268,397)	(246,074)	(274,460)	(301,460)	(299,150)	(282,875)	18,585	-6.16%
Other City Hall	(153,399)	(133,543)	(143,743)	(145,280)	(145,148)	(148,390)	(3,110)	2.14%
Finance	(457,615)	(419,224)	(443,953)	(453,770)	(448,255)	(484,800)	(31,030)	6.84%
Assessor	(24,210)	(24,745)	(31,137)	(61,350)	(61,285)	(61,350)	-	0.00%
Buildings & Facilities Maintenance	(350,656)	(300,471)	(379,913)	(456,060)	(370,162)	(424,939)	31,121	-6.82%
Misc, Insurance & Contingency	(106,836)	(113,257)	(118,970)	(119,500)	(119,500)	(123,500)	(4,000)	3.35%
Budget Development Contingency	-	-	-	-	-	-	-	NA
TOTAL GENERAL GOVERNMENT	**$ (1,831,149)**	**$ (1,696,312)**	**$ (1,850,224)**	**$ (2,056,690)**	**$ (1,951,680)**	**$ (2,020,839)**	**$ 35,851**	-1.74%
PUBLIC SAFETY								
Police	(1,906,031)	(1,877,998)	(2,024,005)	(2,001,480)	(1,993,196)	(2,081,765)	(80,285)	4.01%
Fire	(1,319,421)	(1,387,186)	(1,336,826)	(1,572,970)	(1,439,105)	(1,440,305)	132,665	-8.43%
Ambulance	(1,056,163)	(1,195,643)	(1,389,188)	(1,194,905)	(1,322,103)	(1,383,985)	(189,080)	15.82%
Public Fire Protection Fee	(14,761)	(16,551)	(19,779)	(20,100)	(19,900)	(20,100)	-	0.00%
Building Inspection	(51,611)	(95,903)	(96,878)	(100,105)	(55,451)	(103,895)	(3,790)	3.79%
TOTAL PUBLIC SAFETY	**$ (4,347,987)**	**$ (4,573,281)**	**$ (4,866,676)**	**$ (4,889,560)**	**$ (4,829,755)**	**$ (5,030,050)**	**$ (140,490)**	2.87%
HEALTH & SOCIAL SERVICES								
Animal Control	(88,258)	(77,473)	(79,035)	(84,660)	(83,560)	(86,950)	(2,290)	2.70%
Pest Control	(6,906)	(7,761)	(7,761)	(7,800)	(7,761)	(7,800)	-	0.00%
Mt. Hope Cemetery	(55,000)	(55,000)	(61,000)	(61,000)	(61,000)	(61,000)	-	0.00%
TOTAL HEALTH & SOCIAL SERVICES	**$ (150,164)**	**$ (140,234)**	**$ (147,796)**	**$ (153,460)**	**$ (152,321)**	**$ (155,750)**	**$ (2,290)**	1.49%
PUBLIC WORKS								
Public Works	(1,680,241)	(1,674,723)	(1,586,829)	(1,608,130)	(1,638,568)	(1,570,481)	37,649	-2.34%
Transportation	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	-	0.00%
Sanitation	(344,944)	(359,911)	(336,823)	(353,210)	(352,609)	(366,531)	(13,321)	3.77%
TOTAL PUBLIC WORKS	**$ (2,055,185)**	**$ (2,064,634)**	**$ (1,953,652)**	**$ (1,991,340)**	**$ (2,021,177)**	**$ (1,967,012)**	**$ 24,328**	-1.22%
LEISURE ACTIVITIES								
Community Programs	(43,360)	(30,738)	(26,139)	(26,450)	(26,200)	(26,450)	-	0.00%
Parks	(258,627)	(245,682)	(217,097)	(223,665)	(229,035)	(245,339)	(21,674)	9.69%
Recreation Programs (APR)	(284,118)	(271,440)	(275,833)	(280,340)	(275,055)	(292,960)	(12,620)	4.50%
Municipal Band	(5,025)	(4,600)	(5,123)	(4,950)	(3,552)	(4,950)	-	0.00%
TOTAL LEISURE ACTIVITIES	**$ (591,130)**	**$ (552,460)**	**$ (524,192)**	**$ (535,405)**	**$ (533,842)**	**$ (569,699)**	**$ (34,294)**	6.41%
CONSERVATION & DEVELOPMENT								
Planning and Development	(202,599)	(184,176)	(200,129)	(211,350)	(198,210)	(185,490)	25,860	-12.24%
TOTAL CONSERVATION & DEVELOPMENT	**$ (202,599)**	**$ (184,176)**	**$ (200,129)**	**$ (211,350)**	**$ (198,210)**	**$ (185,490)**	**$ 25,860**	-12.24%
Total General Fund Expenditures for Operations	**$ (9,178,214)**	**$ (9,211,097)**	**$ (9,542,669)**	**$ (9,837,805)**	**$ (9,686,985)**	**$ (9,928,840)**	**$ (91,035)**	0.93%
Total Uses of General Funds	**$ (10,334,772)**	**$ (10,227,774)**	**$ (10,393,149)**	**$ (10,551,455)**	**$ (10,400,635)**	**$ (10,726,545)**	**$ (175,090)**	1.66%
Net (Expenditures) over Revenue	**$ (146,175)**	**$ 198,754**	**$ (4,070)**	**$ (0)**	**$ 67,203**	**$ 0**	**$ (1)**	na

CITY OF ASHLAND
2019 BUDGET
GENERAL FUND REVENUES

PROPOSED 2019 BUDGET FOR PUBLIC HEARING NOVEMBER 13, 2018

		ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 June 30	2018 Projected	2019 Budget	2018-19 Change
TAXES										
100	41110	GENERAL PROPERTY TAXES	2,542,893	2,584,094	2,600,954	2,630,346	1,741,145	2,630,346	2,682,906	2.00%
100	41140	MOBILE HOME TAXES	26,753	22,859	25,165	24,000	20,667	24,000	24,000	0.00%
100	41210	MOTEL/HOTEL TAXES	8,943	8,827	8,123	7,300	1,168	7,352	10,000	36.99%
100	41222	SALES TAX - CITY SHARE	134	130	141	120	60	120	120	0.00%
100	41310	TAXES - WATER UTILITY PILOT	346,196	376,112	388,558	391,530	194,043	391,530	401,940	2.66%
100	41320	TAXES - TAX EXEMPT PILOT	42,785	49,622	47,892	45,500	0	47,800	47,800	5.05%
100	41800	PENALTIES ON DELINQUENT TAXES-PP	1,554	791	532	1,000	2,184	2,200	1,000	0.00%
100	41810	PENALTIES ON DELINQUENT TAXES-Utilities	3,349	1,464	1,126	1,500	1,906	2,000	1,500	0.00%
TOTAL TAXES:			**2,972,607**	**3,043,899**	**3,072,491**	**3,101,296**	**1,961,173**	**3,105,348**	**3,169,266**	2.19%
SPECIAL ASSESSMENTS										
100	42000	SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	NA
TOTAL SPECIAL ASSESSMENTS:			**0**	**0**	**0**	**0**	**0**	**0**	**0**	NA
INTERGOVERNMENTAL										
100	43300	FEDERAL GRANTS	3,081		0	0	0	0	0	NA
100	43410	SHARED REVENUES	3,724,156	3,720,903	3,712,690	3,722,918	0	3,726,970	3,724,545	0.04%
100	43411	EXPENDITURE RESTRAINT	131,918	135,572	134,724	124,740	0	124,740	118,006	-5.40%
100	43412	EXEMPT COMPUTER AID	22,704	22,196	16,121	19,000	0	18,091	19,000	0.00%
100	43413	PERSONAL PROPERTY TAX AID	0	0	0	0	0	0	46,268	NA
100	43420	STATE FIRE DUES	15,886	17,703	19,733	18,000	0	19,109	18,500	2.78%
100	43529	OTHER PUBLIC REVENUE	35,065	40,347	46,585	34,000	0	34,000	34,000	0.00%
100	43531	STATE GENERAL TRANS AID	556,699	501,029	450,926	497,855	248,730	497,460	520,685	4.59%
100	43530	STATE GRANT REVENUE	10	461	7,031	105	17,573	17,573	100	-4.76%
100	43533	STATE CONNECTING HWY AID	86,369	86,118	73,737	74,140	37,071	74,140	74,090	-0.07%
100	43610	PAYMENT FOR MUNICIPAL SERVICE	21,095	12,116	17,449	12,010	8,985	11,970	12,000	-0.08%
100	43799	OTHER LOCAL GOVT GRANTS	0	181	2,413	250	0	3,598	250	0.00%
TOTAL INTERGOVERNMENTAL:			**4,596,983**	**4,536,626**	**4,481,409**	**4,503,018**	**312,359**	**4,527,651**	**4,567,444**	1.43%
LICENSES & PERMITS										
100	44100	LICENSES - BUSINESS & OCCUPATIONAL	25,877	27,243	28,320	26,000	25,667	28,000	27,000	3.85%
100	44110	CABLE FRANCHISE FEE	90,341	92,124	89,863	88,750	23,216	92,865	90,000	1.41%
100	44200	LICENSES - NON BUSINESS	22	16	16	10	6	16	10	0.00%
100	44300	BUILDING & STREET-CUT PERMITS	37,548	30,976	52,264	30,000	17,857	30,000	29,400	-2.00%
100	44400	ZONING PERMITS & FEES	8,010	9,130	8,305	9,600	3,800	7,000	8,000	-16.67%
TOTAL LICENSES & PERMITS:			**161,798**	**159,489**	**178,768**	**154,360**	**70,546**	**157,881**	**154,410**	0.03%
FINES, FORFEITS & PENALTIES										
100	45100	LAW & ORDINANCE VIOLATIONS	34,984	30,128	29,326	31,400	13,009	29,500	30,000	-4.46%
TOTAL FINES, FORFEITS & PENALTIES:			**34,984**	**30,128**	**29,326**	**31,400**	**13,009**	**29,500**	**30,000**	-4.46%
PUBLIC CHARGES FOR SERVICES										
100	46100	OTHER REVENUES - GENERAL GOVT	6,771	8,381	12,836	7,600	4,347	12,900	9,000	18.42%
100	46210	POLICE SERVICES	4,649	3,259	2,561	3,500	1,120	2,500	2,500	-28.57%
100	46220	FIRE PROTECTION FEES	0		1,364	250	493	650	250	0.00%
100	46230	AMBULANCE/EMS FEES	827,898	1,090,776	1,063,511	1,100,000	502,176	1,065,000	1,077,000	-2.09%
100	46231	AMB PROTECTION FEES	10,605	12,209	13,125	10,000	2,455	13,330	13,000	30.00%
100	46290	SPECIAL CHARGES	0	14,225	5,195	4,500	715	4,500	6,100	35.56%
100	46310	PUBLIC WORKS CHARGES	40,462	48,404	45,721	28,000	12,900	38,000	40,000	42.86%
100	46330	PARKING RENT & FINES	5,124	14,762	14,575	17,000	11,739	14,800	14,500	-14.71%

CITY OF ASHLAND
2019 BUDGET
GENERAL FUND REVENUES

PROPOSED 2019 BUDGET FOR PUBLIC HEARING NOVEMBER 13, 2018

ACCOUNT DESCRIPTION	2015 Actual	2016 Actual	2017 Actual	2018 Budget	2018 June 30	2018 Projected	2019 Budget	2018-19 Change
PUBLIC CHARGES FOR SERVICES Cont.								
100 46420 REFUSE/GARBAGE COLLECTION FEES	344,991	345,873	348,324	350,000	174,007	350,262	350,000	0.00%
100 46421 RECYCLING FEES (started February 2016)	0	17,619	19,307	16,280	9,668	16,280	16,280	0.00%
100 46431 SPRING CLEANUP FEES	2,520	1,625	1,876	1,750	2,000	2,000	2,000	14.29%
100 46510 ANIMAL CONTROL FEES	2,099	3,270	2,370	2,600	1,059	2,600	2,600	0.00%
100 46720 PARKS REVENUE	88,570	98,713	113,135	95,000	32,305	123,000	123,000	29.47%
100 46721 PW FUEL TAX REFUND	4,413	3,371	1,227	3,000	1,686	3,372	3,000	0.00%
100 46722 PW ADMIN FEE	3,641	4,181	4,467	4,500	2,578	4,500	4,500	0.00%
100 46755 LEISURE PROGRAMS & REC FEES	90,230	84,928	83,045	95,000	38,970	90,000	90,000	-5.26%
TOTAL PUBLIC CHARGES:	**1,431,973**	**1,751,596**	**1,732,639**	**1,738,980**	**798,218**	**1,743,694**	**1,753,730**	0.85%
INTERGOVERNMENTAL CHARGES FOR SERVICES								
100 47321 LIAISON OFFICER-REIMBURSE	67,806	68,102	69,509	70,580	44,060	72,200	74,300	5.27%
100 47323 FIRE- TOWNSHIP CONTRACTS	164,492	160,646	163,107	165,084	80,041	165,084	167,710	1.59%
100 47324 AMBULANCE - TOWNSHIP CONTRACTS	303,540	288,162	223,278	226,626	113,314	226,626	230,025	1.50%
100 47400 ATTORNEY - UTILITY REIMBURSE	12,280	12,775	12,171	13,200	6,600	13,200	14,800	12.12%
100 47401 UTILITY COST SHARE	276,486	267,358	280,353	289,910	144,959	289,910	307,190	5.96%
100 47403 AIRPORT ADMIN REIMBURSEMENT	8,000	8,000	8,000	8,000	4,000	8,000	8,000	0.00%
100 47405 CHARGES TO LIBRARY	40,227	35,761	39,874	41,000	20,551	41,000	42,000	2.44%
TOTAL INTERGOVERNMENTAL CHARGES:	**872,831**	**840,804**	**796,292**	**814,400**	**413,525**	**816,020**	**844,025**	3.64%
MISCELLANEOUS REVENUES								
100 48110 INTEREST ON CASH & INVESTMENTS	18,411	15,339	10,863	10,500	75	10,500	10,500	0.00%
100 48200 PROPERTY RENTS & LEASES	25,686	25,560	27,129	25,000	13,938	26,560	25,600	2.40%
100 48309 SALES OF OTHER EQUIP & PROPERTY	0	0	1,998	0	0	0	0	NA
100 48440 INS CLAIMS REIMB - OTHER	4,604	0	0	0	0	0	0	NA
100 48500 GENERAL DONATIONS & GIFTS	5,426	6,575	847	2,000	0	1,000	1,000	-50.00%
100 48900 WORKERS COMP WAGE REIMB	26,816	3,024	12,309	2,000	0	2,000	2,000	0.00%
100 48901 MISCELLANEOUS	1,095	80	1,394	251	451	600	320	27.49%
100 48910 INSURANCE DIVIDENDS	25,515	0	32,614	30,000	0	33,200	30,000	0.00%
TOTAL MISCELLANEOUS:	**107,553**	**50,578**	**87,154**	**69,751**	**14,464**	**73,860**	**69,420**	-0.47%
OTHER FINANCING SOURCES & TRANSFERS								
100 49220 TRANS FROM SPEC REVENUE	0	1,952	0	2,800	0	2,800	2,800	0.00%
100 49240 TRANS FROM CAPITAL PROJ (Waterfront)	9,871	11,456	11,000	11,000	0	11,000	11,000	0.00%
100 49270 TRANS FROM INTERNAL SERVICE FUND	0	0	0	124,450	0	0	124,450	0.00%
100 49300 FUND BALANCES APPLIED	0	0	0	0	0	0	0	NA
TOTAL OTHER FIN. SOURCES:	**9,871**	**13,408**	**11,000**	**138,250**	**0**	**13,800**	**138,250**	0.00%
TOTAL GENERAL FUND REVENUES:	**10,188,600**	**10,426,528**	**10,389,079**	**10,551,455**	**3,583,294**	**10,467,754**	**10,726,545**	1.66%
Non Property Tax GF Revenues	**7,645,707**	**7,842,434**	**7,788,125**	**7,921,109**	**1,842,149**	**7,837,408**	**8,043,639**	1.55%

City of Ashland

2019 Special Revenue Funds - Budget Summary - Preliminary

Fund Name	Fund	Estimated Fund Balance Jan 1, 2019	Tax Levy	General Fund Transfers In	Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfer out to Debt Service	Transfer out to Special Revenue	Total Expenditures	Estimated Fund Balance Dec 31, 2019	Notes
Library Donations	214	199,600	0	0	0	32,000	32,000	150,000	0	0	150,000	81,600	State statute & Donor restricted; includes grants; includes fundraising for library renovations
Library Operations	215	112,400	0	316,000	0	167,967	483,967	494,767	0	0	494,767	101,600	State statute - restricted
Insurance Loss Deductible Resen	229	23,000	0	0	0	12,000	12,000	15,000	0	0	15,000	20,000	Restricted to City's insurance claims deductible
State Hazmat Contract	230	0	0	0	0	31,190	31,190	31,190	0	0	31,190	0	State Grant- Training/equipment/hazmat events
Police Programs	233	26,900	0	0	0	9,400	9,400	26,300	0	0	26,300	10,000	Grant & Donor - restricted - K-9 program; training; equipment
Revolving Loan Fund - Housing	240	98,520	0	0	0	46,000	46,000	120,000	0	0	120,000	24,520	State Grant - restricted
Revolving Loan Fund - Economic	241	439,000	0	0	0	28,000	28,000	467,000	0	0	467,000	0	2018/2019 transfer to State - DOA Close-Out; to be administered by the State
Comprehensive Planning	245	26,900	0	14,000	0	0	14,000	39,000	0	0	39,000	1,900	UDO update $15K; Housing $10K; Solar Garden $14K
Home Improvement Programs *	246	8,840	0	5,000	0	5,000	10,000	18,840	0	0	18,840	0	Donor restricted
Breakwall Maintenance **	250	0	0	0	0	85,110	85,110	0	0	0	0	85,110	2015 Breakwater Agreement - NSP WI
Recycling	260	0	0	75,600	0	56,600	132,200	132,200	0	0	132,200	0	State Grant $56,600 restricted
CRYP Donations (Teen Center)	272	28,800	0	0	0	12,000	12,000	15,000	0	0	15,000	25,800	Grant/Donor restricted; Scholarships BCC programs
Community Imprv (Beautification)	274	14,700	0	0	0	10,600	10,600	11,500	0	0	11,500	13,800	Donor restricted - downtown flowers
Wetland Mitigation	277	790	0	11,000	0	0	11,000	11,700	0	0	11,700	90	Required wetland "bank" maintenance
Tax Increment #6 (Donor)	281	0	100,230	0	0	186,822	287,052	150	7,122	279,780	287,052	0	State restricted-Super One & Depot area
Tax Increment #9 (Distressed)	284	(1,364,875)	66,980	0	279,780	123,578	470,338	0	357,665	0	357,665	(1,252,202)	State restricted-Timeless Timber & Honda area
Tax Increment #10 (New 2017)	285	0	0	0	0	0	0	0	0	0	0	0	State restricted-Cobblestone & Main St W (First increment and debt payment will be in budget year 2020)
Totals		(385,425)	167,210	421,600	279,780	806,267	1,674,857	1,532,647	364,787	279,780	2,177,214	(887,782)	
							1,674,857				2,177,214	(887,782)	

NOTE: * - HOUSING PROGRAM - 246

The Housing Improvement Program (HIP) was started in 2015 through the generous donation from an anonymous donor of $25,000 to the City of Ashland to be used towards repairs to single-family owner-occupied homes. The central goals of the program that were established by the donor with input from City staff and administration (via a liaison who was assigned by the donor to approve projects) were that the program would 1) focus on homes located along central City corridors to complete visible projects with the intent of increasing community pride in our neighborhoods and housing stock while also promoting economic development, 2) prioritize projects that benefit property owners who sincerely want to improve their properties but are unable to due to financial and/or physical limitations, and 3) not be based on income and entail as little bureaucracy as possible to create more immediate visible impact. Since its founding 24 projects have been financed using HIP funds, projects ranging from major yard clean-ups, step replacement, removal of dead trees causing damage to the property and/or overall blight, and demolition of dilapidated accessory structures to name a few.

NOTE: ** - BREAKWALL MAINT - 250

Originated from a $100,000 agreement with NSP for the superfund site breakwall permitting process. Per the agreement, any remaining balance may be used by the City for other purposes. The $85,110 is estimated to be advanced to the Marina in 2018 for superfund site redevelopment engineering costs. In 2019 the Marina will return the advance to fund 250.

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City of Ashland

2019 Debt Service Funds -Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2019	Tax Levy	Other Funds Transfers In	Interest Subsidy	Total Revenues	Principal	Interest	Fees	Transfer	Total Expenditures	Estimated Fund Balance Dec 31, 2019	**Notes**
2007 Safe Drinking Water Loan-Street Portion-Turner Road	310	850	13,310	0	0	13,310	11,799	1,511	0	0	13,310	850	Year 2027 final pmt
GO Promissory Note 2011	361	200	112,442	0	0	112,442	105,000	6,992	450	0	112,442	200	Year 2021 final pmt
GO Bonds 2015A - 4/01/2015	362	-50	217,931	0	0	217,931	100,000	117,431	500	0	217,931	-50	Year 2035 final pmt
GO Promissory Note 2015B	363	0	62,399	0	0	62,399	43,000	19,399	0	0	62,399	0	Year 2025 final pmt
GO Promissory Note 2017B	367	7,087	87,935	0		87,935	45,000	49,572	450	0	95,022	0	Year 2027 final pmt
GO Refunding Bonds 2009A	372	616	23,460	7,122		30,582	30,586	612	0	0	31,198	0	Year 2019 final pmt
GO Promissory Notes 2009B	373	-3,846	633,357	416,413	8,443	1,058,213	1,028,651	25,716	0	0	1,054,367	0	Year 2019 final pmt
Extreme Makeover Levied for Levelizing Payments	395	303,611	0	0		0				3,846	3,846	299,765	Applying to 2009B
Totals		308,468	1,150,834	423,535	8,443	1,582,812	1,364,036	221,233	1,400	3,846	1,590,515	300,765	

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City of Ashland

2019 Capital Project Funds - Budget Summary - Preliminary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2019	Tax Levy	General Fund Transfers In	Cap Proj Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfers out to other funds	Total Expenditures	Estimated Fund Balance Dec 31, 2019	Notes
TID #9-Mixed Use	413	(706,355)	0	0	0	0	0	25,170	3,200	28,370	(734,725)	Expenditure period ends 8/8/2021 (RESTRICTED) Expenses are payments on development agreements
TID #10	414	294,000	0	0	0	0	0	300,000	0	300,000	(6,000)	Expenditure period ends 5/30/2039 (RESTRICTED) Final payment on development agreement for Cobblestone $300,000
Public Transportation	415	22,000	0	0	0	0	0	22,000	0	22,000	0	BART transfer station
Building Facilities Fund	450	679,000	0	0	0	0	0	230,000	70,600	300,600	378,400	Police Station reserve $378,400 for 2019/2020 project; (See 2019 Capital List for other projects)
Waterfront Development	453	266,650	0	0	0	267,900	267,900	280,000	111,000	391,000	143,550	Restricted - Room Tax Revenue Fund for Waterfront parks/trails improvements.
Park and Rec Equipment	454	39,620	0	0	0	0	0	0	39,620	39,620	0	Parks trail equipment and vehicles - 2019 transfer to PW 460 to combine funds
Land Acquisition	455	(110,400)	0	0	0	110,400	110,400	0	0	0	0	Future land sales to recover costs
Public Works Capital	460	5,570	0	0	39,620	34,710	74,330	79,900	0	79,900	0	Equipment replacement
Fire Department Capital	461	92,800	0	0	0	0	0	0	0	0	92,800	Equipment replacements - Engine #3 & AMB
Police Department Capital	462	5,530	40,000	0	0	0	40,000	40,000	0	40,000	5,530	Vehicle replacement
Technology Capital Equipment	463	40,000	0	0	0	0	0	40,000	0	40,000	0	Elections P-Poll books; Licensing/Mgmt software
Capital Street Improvement including storm	470	1,092,700	0	241,105	70,600	0	311,705	535,410	0	535,410	868,995	Reserve 6th St W and balance of CN RR donation
Capital Sidewalk Improvement including special assessments	471	290,780		0	0	48,000	48,000	0	54,905	54,905	283,875	Sidewalk Special Assessments and Capital Projects (2019 final debt payment)
Urban Forestry	480	15,400	0	0	0	0	0	0	0	0	15,400	2020 Tree planting match for grant
Parks and Recs Improvements	481	191,900	0	0	100,000	256,450	356,450	542,000	0	542,000	6,350	Projects contingency & WCM Grants
Landfill Improvement	491	38,600	0	5,000	0		5,000	43,600	0	43,600	0	Equipment replacement and site improvements
Total Capital Project Funds		2,257,795	40,000	246,105	210,220	717,460	1,213,785	2,138,080	279,325	2,417,405	1,054,175	

T-3

City of Ashland

2019 Internal Service Funds - Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2019	CIAC	General Fund Transfers In	Appropriate Fund Balance	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2019
Flex/Dental/EE Benefits	723	238,290	0	0	0	154,000	154,000	161,000	0	124,450	0	285,450	106,840
Retirement Benefits	750	0	0	85,000	0	0	85,000	85,000	0	0	0	85,000	0
Total Internal Service		238,290	0	85,000	0	154,000	239,000	246,000	0	124,450	0	370,450	106,840

CITY OF ASHLAND
2019 BUDGET
Assessed Value

Assessment Year:	Actual 1/1/2017	PROPOSED BUDGET 1/1/2018	Change 2017 to 2018	
Assessed Value of Property Within City Limits				
Real Estate:				
Residential	$252,979,800	$252,933,700	($46,100)	-0.02%
Commercial	128,218,800	133,996,500	5,777,700	4.51%
Manufacturing	12,614,100	11,996,800	(617,300)	-4.89%
Agricultural, S&W, Forest	1,510,700	1,526,700	16,000	1.06%
Other	674,200	674,200	0	0.00%
Total Real Estate	$395,997,600	$401,127,900	$5,130,300	1.30%
Personal Property:				
Boats & Watercraft	$260	$410	$150	57.69%
Machinery, Tools & Patterns	6,133,180	860,700	(5,272,480)	-85.97%
Furniture, Fixtures & Equipment	10,448,190	9,737,250	(710,940)	-6.80%
Other	2,997,820	2,087,490	(910,330)	-30.37%
Total Personal Property	$19,579,450	$12,685,850	(6,893,600)	-35.21%
Total Assessed Value	$415,577,050	$413,813,750	($1,763,300)	-0.42%
Total Assessed Value less Manufacturing Value	$401,342,350	$400,099,850	($1,242,500)	-0.31%
Total Equalized Value less Manufacturing Value	$427,153,300	$440,043,400	$12,890,100	3.02%
Assessment Ratio	93.9575%	90.9228%	-3.0346%	
City Equalized Value (TID in)	$441,493,900	$454,973,200	$13,479,300	3.05%
TID Equalized Value (Increment)	$14,783,400	$19,505,600	$4,722,200	31.94%
City Equalized Value (TID out)	$426,710,500	$435,467,600	$8,757,100	2.05%

(NOT ALL OTHER TAXING JURISDICTIONS INFORMATION AVAILABLE)

2019 Project and Capital Requests List - Public Hearing November 13, 2018

			Project Requests			Sources of Project Revenues								
IP / R	IP Council approved & In-Progress; R Restricted	Estimated Fund Balance Jan 1st	Project Expenditure Request	Transfers OUT to Other Funds	TOTAL EXPENSES TRANSFERS OUT	2019 Levy/Trans	Other Funding	Other Source	Transfers IN from Other Funds	Trnsf Fund	Use (Increase) Fund Balance	TOTAL PROJECT SOURCES	Estimated Fund Balance Dec 31st	Fund Balance Restricted to Specific Project
R	**Public Transportation (CP 415)**													
	BART transfer station		$ (22,000)	$ -	$ (22,000)	$ -	$ -		$ -		$ 22,000	$ 22,000		$ -
			-	-	-	-	-		-		-	-		
	TOTALS	$ 22,000	$ (22,000)	$ -	$ (22,000)	$ -	$ -		$ -		$ 22,000	$ 22,000	$ -	$ -
	($19,000 is reserved for transfer station-WIDOT restriction)													
	Building & Facilities (CP 450)													
IP	Police Building - 2019-2020		$ -	$ -	$ -	$ -	$ -		$ -		$ -	$ -		$ 378,400
	Elevator mechanical update CH/VPL ($250K for both)- (apply 2017B notes)		(125,000)	-	(125,000)	-	-		-		125,000	125,000		
	Transfer 2017B notes to CP 470 - Mill & Overlay			(70,600)	(70,600)	-	-		-		70,600	70,600		
	Public Works - HVAC - (apply 2017B notes)		(80,000)	-	(80,000)	-	-	0	-		80,000	80,000		
	BCC - alarm system (apply 2017B notes)		(25,000)	-	(25,000)	-	-		-		25,000	25,000		
	TOTALS	$ 679,000	$ (230,000)	$ (70,600)	$ (300,600)	$ -	$ -		$ -		$ 300,600	$ 300,600	$ 378,400	$ 378,400
	2017B notes in 1/1 fund balance $297,300													
R	**Waterfront Develop (CP 453)**													
	Room tax revenue estimate		$ -	$ -	$ -	$ -	$ 147,900	Rm Tax	$ -		$ (147,900)	$ -		$ -
	Transfer to CP 481 - Kreher Park Restroom		-	(100,000)	(100,000)	-	-		-		100,000	100,000		-
	Marina-Superfund Site-4 boat launches (very rough estimate)		(250,000)	-	(250,000)	-	120,000	Grant	-		130,000	250,000		-
	Ore Dock Park-building demos-Water St & St Claire		(30,000)	-	(30,000)	-	-		-		30,000	30,000		
	Transfer to GF 100 - GF Parks maintenance reimbursement		-	(11,000)	(11,000)	-	-		-		11,000	11,000		-
*	2019/2020-apply 2017 donation for trail repair to TAP grant		-	-	-	-	-		-		-	-		25,000
	2019/2020 Projects/Improvements		-	-	-	-	-		-		-	-		118,550
	TOTALS	$ 266,650	$ (280,000)	$ (111,000)	$ (391,000)	$ -	$ 267,900		$ -		$ 123,100	$ 391,000	$ 143,550	$ 143,550
	Parks and Rec Equipment (CP 454)													
			$ -	$ -	$ -	$ -	$ -		$ -		$ -	$ -		
	Transfer to Fund CP 460 - PW Equipment		-	(39,620)	(39,620)	-	-		-		39,620	39,620		
	TOTALS	$ 39,620	$ -	$ (39,620)	$ (39,620)	$ -	$ -		$ -		$ 39,620	$ 39,620	$ -	$ -
	Public Works Equipment (CP 460)													
	New PW truck - transfer current PW truck to park caretaker		$ (30,000)	$ -	$ (30,000)	$ -	$ -		$ 30,000	454	$ -	$ 30,000		
	City Hall - used vehicle for out-of-town travel		(15,000)		(15,000)	-	-		9,620	454	5,380	15,000		
	(transfer current City Hall vehicle to planning)		-		-	-			-			-		
	Heavy equipment		(34,900)	-	(34,900)	-	34,710	WEM	-		190	34,900		-
	TOTALS	$ 5,570	$ (79,900)	$ -	$ (79,900)	$ -	$ 34,710		$ 39,620		$ 5,570	$ 79,900	$ -	$ -
							34,710							
	Fire Equipment (CP 461)													
	1979 Engine #3 Replacement-estimate $600K & MED #7 Amb replacement $245K = $845K		$ -	$ -	$ -	$ -	$ -		$ -		$ -	$ -		62,900
	Restricted State funding and donations		-	-	-	-	-		-		-	-		29,900
	TOTALS	$ 92,800	$ -	$ -	$ -	$ -	$ -		$ -		$ -	$ -	$ 92,800	$ 92,800
	Police (CP 462)													
	2019 - Patrol Vehicle Replacement $80K for 2		$ 40,000	$ -	$ 40,000	$ 40,000	$ -		$ -		$ -	$ 40,000		
	2020 - Patrol Vehicle Replacement		-	-	-	-	-		-		-	-		5,530
	TOTALS	$ 5,530	$ 40,000	$ -	$ 40,000	$ 40,000	$ -		$ -		$ -	$ 40,000	$ 5,530	$ 5,530

2019 Project and Capital Requests List - Public Hearing November 13, 2018

			Project Requests				Sources of Project Revenues								
IP / R	IP Council approved & In-Progress; R Restricted	Estimated Fund Balance Jan 1st	Project Expenditure Request	Transfers OUT to Other Funds	TOTAL EXPENSES TRANSFERS OUT	2019 Levy/Trans	Other Funding	Other Source	Transfers IN from Other Funds	Trnsf Fund	*Use (Increase) Fund Balance*	TOTAL PROJECT SOURCES	Estimated Fund Balance Dec 31st	Fund Balance Restricted to Specific Project
	Tech/Computer Equipment (CP 463)													
	New Software/Equip (Lic. Mgmt Software		$ (15,000)	$ -	$ (15,000)	$ -	$ -		$ -		$ 15,000	$ 15,000		
	& Comp. Replacements)			-	-	-	-		-		-	-		
	Election Equipment: EPOLL BOOKS - 12 x $2000		(25,000)	-	(25,000)	-	-		-		25,000	25,000		
	TOTALS	$ 40,000	$ (40,000)	$ -	$ (40,000)	$ -	$ -		$ -		$ 40,000	$ 40,000	$ -	$ -
	Street Improvements (CP 470)													
	Mill & Overlay - various streets		$ (435,410)	$ -	$ (435,410)	$ 141,105	$ -		$ 70,600	450	$ 223,705	$ 435,410		
	Storm Water -Lk Shore Drive		(50,000)	-	(50,000)	50,000	-		-		-	50,000		
IP	HWY 112 - agreement		(50,000)	-	(50,000)	50,000	-		-		-	50,000		
	Vaughn Avenue Reconstruct - $808K		-	-	-	-	-		-		-	-		
	CN RR - Ore Dock street repair balance		-		-	-	-		-		-	-		17,495
	6th Street West - WIDOT fund balance		-	-	-	-	-		-		-	-		851,500
	TOTALS	$ 1,092,700	$ (535,410)	$ -	$ (535,410)	$ 241,105	$ -		$ 70,600		$ 223,705	$ 535,410	$ 868,995	$ 868,995
	Urban Forestry (CP 480)													
	Urban Forestry - 2020 grant match	$ 15,400	$ -	$ -	$ -	$ -	$ -		$ -		$ -	$ -	$ 15,400	$ 15,400
	Parks & Grounds (CP 481)													
	Kreher Park showers upgrade		$ (100,000)	$ -	$ (100,000)	$ -	$ -		$ 100,000	CP453	$ -	$ 100,000		
	Kreher Playground Replacement		(30,000)		(30,000)		10,000	Grant			20,000	30,000		
	BCC - gymnastics equipment		(10,000)	-	(10,000)	-	1,450	Donation	-		8,550	10,000		
	Ore Dock Phase I - 100% funded by grant and the Ore Dock Trust ***($150K grant in Jan 1 fund balance)***		(395,000)	-	(395,000)	-	245,000	Grants	-		***150,000***	395,000		
	15th Avenue East Park Bench (restricted donation)		(7,000)		(7,000)						7,000	7,000		
	Project(s) contingency		-	-	-	-	-		-		-	-		6,350
	TOTALS	$ 191,900	$ (542,000)	$ -	$ (542,000)	$ -	$ 256,450		$ 100,000		$ 185,550	$ 542,000	$ 6,350	$ 6,350
	Landfill (CP 491)													
	Landfill Maintenance & Equipment 2019-2020		$ (43,600)	$ -	$ (43,600)	$ 5,000	$ -		$ -		$ 38,600	$ 43,600		$ -
			-	-	-	-	-		-		-	-		
		$ 38,600	$ (43,600)	$ -	$ (43,600)	$ 5,000	$ -		$ -		$ 38,600	$ 43,600	$ -	$ -
	TOTALS CP 415 - CP 491	$ 2,489,770	$ (1,732,910)	$ (221,220)	$ (1,954,130)	$ 286,105	$ 559,060		$ 210,220		$ 978,745	$ 2,034,130	$ 1,511,025	$ 1,511,025
					$ (1,954,130)							$ 2,034,130	$ 1,511,025	
			GF transfer	11,000										
			Balance to transfers IN	$ (210,220)										

* ***WIDOT Transportation Alternatives Program Grant - State Fiscal Years 2018-2022***

Grant amount $720,000 for pedestrian & bike improvements

Estimated match 20% $143,000. Fund 453 - 2017 donation of $25,000 apply to the grant match

City of Ashland

2019 Levy for Debt Service

Program Explanation

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. Included within this fund type are the various bond issues, promissory notes, and State Trust Fund

2019 General Obligation Debt	Total Principal/Int./Fees	General Tax Levy	Other Fund Sources
US Bank - GO Bonds 2017B 12/01/2027	*94,572*		
General Tax Levy		**87,485**	
Balance of premium reserve and interest income			7,087
US Bank - GO Bonds 2015A 4/01/2035	*217,431*		
General Tax Levy		**217,431**	
Bremer Bank NA - Note 2015B 10/01/2025	*62,399*		
General Tax Levy		**62,399**	
US Bank - GO Refunding Bonds 2009A 4/01/2019	66,300		
General Tax Levy		**23,460**	
Debt Service Fund 373 - apply fund balance			616
TIF #6 Special Revenue Fund			7,122
Water			17,275
Wastewater			17,827
US Bank-Taxable GO Promissory Notes 2009B 4/01/2019	*1,321,830*		
General Tax Levy		**633,357**	
TIF #9 Special Revenue Fund			357,665
Marina			63,426
Sidewalk Special Assessment Fund			54,902
Water			144,044
Wastewater			68,436
Bankers Bank - GO Promissory Notes 2011A	*111,992*		
General Tax Levy		**111,992**	
2007 Safe Drinking Water Loan - Revenue	*13,310*		
General Tax Levy for Turner Road (Street Portion)		***13,310***	
Payment Agent Fees (5 US Bank Issues)	*1,400*	***1,400***	
Total GO and Tax Levy Debt Service	**$ 1,889,234**	**$ 1,150,834**	**$ 738,400**
Apply Debt Service Reserve	**$ -**	**$ -**	**$ -**
Net GO and Tax Levy Debt Service	**$ 1,889,234**	**$ 1,150,834**	**$ 738,400**

H

RESOLUTION No. ________

RESOLUTION ADOPTED BY THE COMMON COUNCIL FOR THE CITY OF ASHLAND, WISCONSIN TO ESTABLISH THE 2018 TAX LEVY (PAYABLE IN 2019) FOR THE CITY'S GENERAL FUND, DEBT SERVICE FUNDS, SPECIAL REVENUE FUNDS, CAPITAL PROJECT FUNDS AND INTERNAL SERVICE FUNDS

WHEREAS, the Common Council for the City of Ashland, Wisconsin has, after proper publication and public hearing, approved the 2019 City Budget under a separate action; and

WHEREAS, the amount to be raised by taxes to fund the approved 2019 City budget, including the calculated Tax Increment for the City of Ashland, is $4,040,950 and,

WHEREAS, the total assessed valuation of the City of Ashland is $413,813,750;

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts a 2018 tax levy (Payable in 2019) of:

9.7651 mills

for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds.

____
Councilperson

PASSED: November 13, 2018

ATTEST: ______________________
Denise Oliphant, City Clerk

____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

____
Tyler W. Wickman, City Attorney

(2315)

RESOLUTION No. ________

RESOLUTION TO EXEMPT THE CITY OF ASHLAND FROM THE ASHLAND COUNTY LIBRARY LEVY

WHEREAS, Wisconsin State Statute 43.64 (2) provides for the exemption from the County Library Levy for any municipality which has higher municipal library expenditures than the municipality's share of the County Library Levy; and,

WHEREAS, the City of Ashland has appropriated and will expend $316,000 on local library service in 2019, which is higher than the City of Ashland's share of the Ashland County library levy;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Ashland hereby designates this resolution as its applications for exemption from the Ashland County Library Levy for the 2019 budget, pursuant to Wisconsin State Statute 43.64 (2)(b), and instructs the City Clerk to convey this resolution to the Ashland County Board.

____
Councilperson

PASSED: November 13, 2018

ATTEST: _________________________
Denise Oliphant, City Clerk

____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

____
Tyler W. Wickman, City Attorney

(2316)

RESOLUTION No. ________

RESOLUTION TO ISSUE A CONDITIONAL USE PERMIT TO ALLOW TOOL AND EQUIPMENT RENTAL, GENERAL RETAIL AND EQUIPMENT SERVICE AND REPAIR AT 1310 LAKE SHORE DRIVE EAST IN THE MIXED RESIDENTIAL/COMMERCIAL (MRC) DISTRICT, PARCEL #201-01174-0000, APPLICANT: CARLSON EQUIPMENT RENTAL

WHEREAS, the Common Council of the City of Ashland is authorized to approve Conditional Use Permits; and

WHEREAS, the Plan Commission held a Public Hearing on November 6, 2018, and has unanimously recommended approval of the Conditional Use Permit with the following conditions:

a. Return for Site Plan approval for future addition to the south side of the building for future equipment service/repair use

b. Work with Planning & Development department to ensure screening requirements for outdoor storage are addressed

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Ashland that the Conditional Use Permit to allow tool and equipment rental, general retail and equipment service and repair at 1310 Lake Shore Drive East is in accordance with the Ashland Unified Development Ordinance and is hereby approved.

PASSED: November 13, 2018

____
Councilperson

ATTEST: ______________________________
Denise Oliphant, City Clerk

____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

____
Tyler W. Wickman, City Attorney

____
Applicant

____
Date

*Applicant understands and accepts the conditions of approval indicated in this Resolution

*Applicant was provided notice of the approval by Common Council within 5 business days of such approval

(2317)

Find yourself next to the water.

ASHLAND

City of Ashland, Wisconsin
601 Main Street West — Ashland, WI 54806 — www.coawi.org

DEPARTMENT OF PLANNING & DEVELOPMENT

601 Main Street West
Ashland, WI 54806

STAFF REPORT

Plan Commission – November 6th, 2018

Agenda Item # 5a:	**Conditional Use Permit Request to allow tool and equipment rental, general retail and equipment repair and service**
Zoning District:	**Mixed Residential Commercial (MRC) and Gateway-Overlay District**
Property Address:	**1310 Lake Shore Drive E**
Parcel #:	**201-01174-0000**
Applicant:	**Carlson Rental Equipment**
Staff Contact:	**Megan McBride**

Background

Carlson Rental Equipment is requesting a Conditional Use Permit for the following conditional uses at 1310 Lake Shore Drive East:

- Tool and equipment rental;
- General retail; and
- Equipment repair and service (future use)

The applicant would like to utilize the existing building and outdoor areas to the east and north for rental and sale of light/medium industrial and construction equipment. They have also indicated future interest in expanding the existing building to accommodate servicing of their rental inventory as well as contracted repair of customer equipment. The future building expansion associated with this proposed equipment repair/service use would require Site Plan approval from the Planning Commission prior to construction.

The existing building would not undergo any structural alterations with this change in use, nor will any of the existing blacktop be changed. The applicant would like to place new equipment for display on the north side of the property facing US Hwy 2. The display equipment would be affixed to the ground for security and shall not encroach into the public right-of-way or impede pedestrian traffic in any way. The only other proposed change to the site would be installation of a fence on the east side of the building which would enclose additional larger inventory items. The applicant shall obtain a Fence Permit from the Planning & Development Department prior to installation to ensure that it meets UDO standards, will provide adequate screening as outlined in the UDO, and will be compatible with the surrounding neighborhood.

UDO parking regulations apply as a result of the change in use. There are 14 existing striped parking spaces on the west side of the lot, including one accessible space. Based on the square footages for each use a maximum of 15 parking spaces would currently be allowed on site, so no alterations will be needed to meet UDO parking requirements at this time. This development is exempt from UDO landscaping requirements as only a change in use is being proposed without alteration/expansion of the existing building structure or pavement area. Outdoor storage items shall be properly screened by a six (6) foot high sight-obscuring fence that will also be used for security of the equipment.

Standards for Review

The City of Ashland's Unified Development Ordinance Section 3.9 (C) Conditional Use Permit – Approval Criteria (and all subsections thereof), create the legal framework to regulate, administer, and enforce the conditional use standards for the City of Ashland.

Conditional Use Review

The following decision criteria were used to review the submitted conditional use:

1. **Consistency with Comprehensive Plan.** The proposed development conforms with the goals and community values identified in the City of Ashland's Comprehensive Plan. While the Comp Plan directs the City to pursue initiatives that would attract new businesses to the area, it also emphasizes the importance of assisting existing businesses to thrive and expand as a central mechanism for economic development and keeping local dollars in the community. The Comprehensive Plan also identifies this area as a commercial corridor in the recommended Future Land Use map, and encourages land use planning to promote uses that are compatible with existing residences in mixed residential/commercial areas along US Hwy 2.

2. **Compatibility.** The proposed use is compatible with that that of existing development within 200 feet of the site, within 500 feet along the same street, and with anticipated future development in the vicinity. The property is surrounded by other similar and compatible uses including an existing vehicle repair shop (Eder Bros) located directly across the street and a commercial and industrial contractor's yard (KBK Services) less than a block from the property. Additionally, its location on US Highway 2 and in the Mixed Residential/Commercial district is appropriate to accommodate the traffic generated by a commercial use without creating disturbances to nearby residences. The closest residential unit is located directly east of the property would be abutted by the screening fence which would screen both the equipment and traffic coming and going from the site.

3. **Importance of Services to the Community.** Carlson Equipment Rental provides a service to Ashland area property owners, businesses and contractors by providing a local option to procure a range of tools and equipment for rental and sale. Additionally, rehabilitation of the housing stock is a central priority identified in the Comp Plan as well as in the City's Strategic Goals which relies on the ability of contractors and homeowners to access the equipment they need.

4. **Neighborhood Protections.** The proposed use will not create negative impacts for the surrounding neighborhood which has been accustomed to traffic coming and going when the building was formerly utilized by Norvado. The residential property in closest proximity to the site will have sights of equipment and traffic screened by the fence. Planning & Development staff will work with the applicant through the Fence Permit process to ensure that the material and design selected will not adversely impact the residential neighbors near the property.

5. **Conformance with Other Requirements:** The development must conform to all other provisions of the UDO, including but not limited to:
    - Obtain a Fence Permit prior to installation of the screening fence;
    - Obtain a Sign Permit for new signage
    - Outdoor display items shall not encroach into the public right-of-way nor cause a hazard to pedestrian traffic

Review Recommendation

Staff recommends APPROVAL of the Conditional Use Permit contingent on the following conditions:

a. Return for Site Plan approval for future addition to the south side of the building for future equipment service/repair use

b. Work with Planning & Development department to ensure screening requirements for outdoor storage are addressed

Additionally, as a Public Hearing is scheduled for the proposed Conditional Use Permit, the Plan Commission should hear all input from the public prior to making a decision. The required Class 2 Public Hearing notice was issued and discretionary letters were sent to property owners within 200 feet of the proposed development.

Approvals are based on background information provided by the applicant and known conditions. Deviations from this information may be considered a change in the application and reconsideration and possible revision to the approvals may be made by the Plan Commission and Common Council.

Carlson Equipment Rental
412 3rd Avenue East
Ashland, WI 54806
info@carlsonbuildingsupplies.com
www.carlsonbuildingsupplies.com

Phone: (715) 682-3070
Fax#: (715) 682-3349

City of Ashland

Department of Planning & Development

Carlson Equipment Rental is requesting a Conditional Use Permit for Parcel #201-01174-0000 located at 1310 Lake Shore Dr. E, which is currently zoned MRC (Mixed Residential/Commercial). The proposal for the use of the parcel includes the following:

1) Equipment Retail
   - Light/Medium Industrial and Construction Equipment Sales
2) Equipment Rental
   - Arial Lifts, Skid-Steers, Mini-excavators, etc.
3) Equipment Service
   - Repair of Carlson Equipment Rentals fleet equipment as well as contracted repair of customer equipment.

Equipment would be stored both indoors (light equipment) and outdoors in the paved area to the east of the primary building, as well as to the north of the building. It is also proposed that the east side of the building be fenced for security purposes. Future permitted building on the south side of the property would house the proposed spaces for repair. A proposed map of the site is included with this conditional use request.

Carlson Equipment Rental currently operates at 412 3rd Ave E in Ashland, and provides the services to the areas homeowners, business, and contractors. The 1174 parcel is nearby existing contractor locations (KBK), and auto repair facilities.

Please be aware that this request of Conditional Use is part of a contingency in the offer to purchase submitted by Illick Holdings, LLC to Norvado.

1310 Lake Shore Drive E

10/29/2018, 2:39:41 PM

↑N

1:4,514

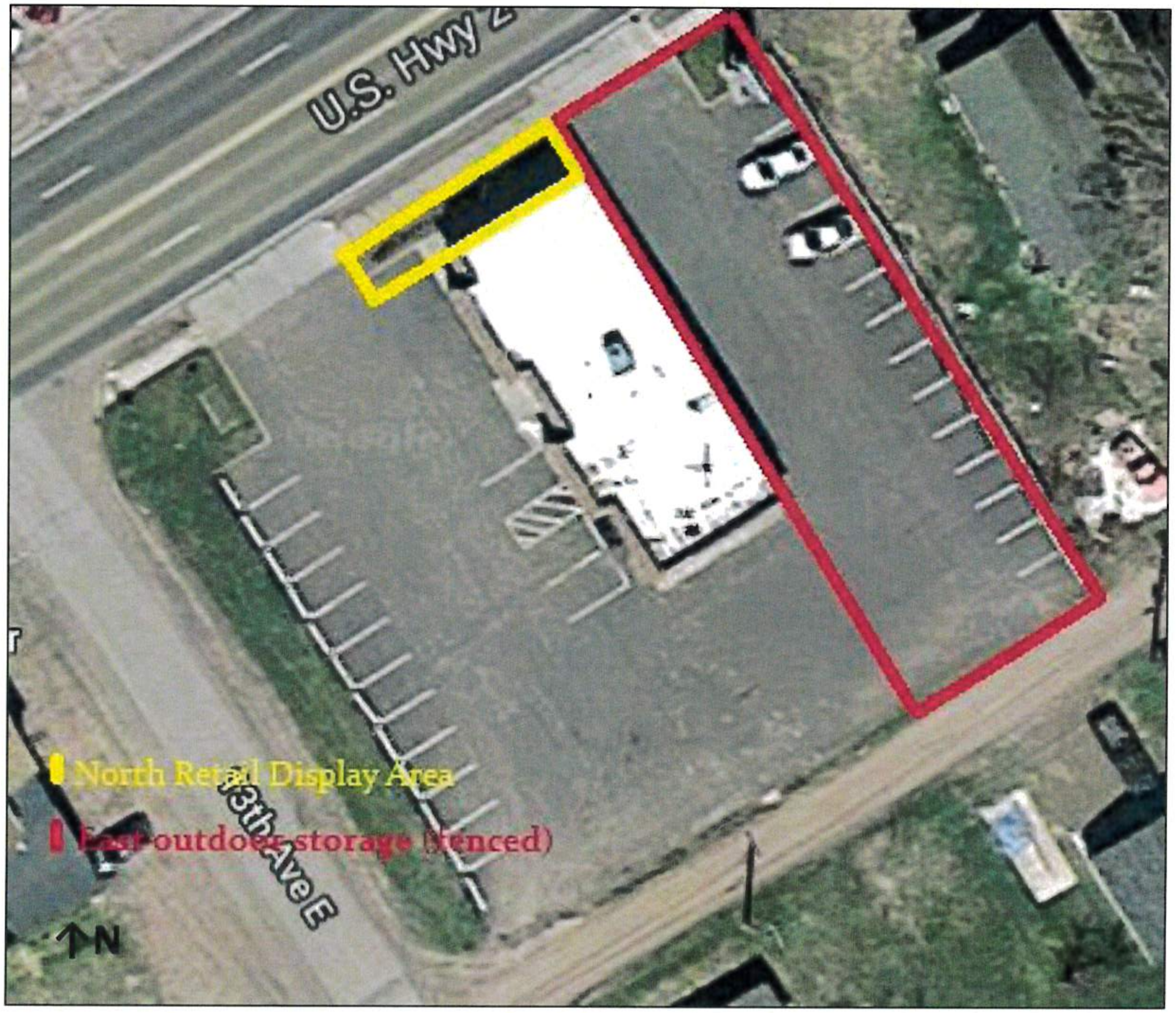
0 0.0375 0.075 0.15 mi

0 0.05 0.1 0.2 km

City of Ashland Public Works Department, GIS Division
Copyright City of Ashalnd Public Works Department, GIS Division

Department of Public Works Engineering
Copyright 2018 City of Ashland

Proposed Site Layout



Plan Commission Meeting 10-16-18
Public Hearing Comments (Unapproved)

Public Comment (non-agenda items)
No public comments.

Public Hearings for Action Items

a. **CUP to allow tool an equipment rental, general retail and equipment service and repair at 1310 Lake Shore Drive E, zoned Mixed Residential/Commercial (MRC). Applicant: Carlson Rental Equipment.**

Comments Received Prior to the Meeting:

No comments received prior to the meeting.

Comments during the Meeting:

Megan McBride explained the required Class 2 Public Hearing notice that was issued and discretionary letters were sent to property owners within 200 feet of the proposed development. She then went through the criteria approval and recommended conditions outlined in the staff report.

No public comments.

RESOLUTION No. ________

RESOLUTION TO SET A PUBLIC HEARING DATE FOR THE VACATION OF UNDEVELOPED PUBLIC RIGHT-OF-WAY ADJACENT TO LOTS 14 THROUGH 16, AND LOTS 19 THROUGH 20, IN BLOCK 8 OF COMMERCIAL ADDITION OF THE CITY OF ASHLAND, WISCONSIN

WHEREAS, the Common Council of the City of Ashland has received a request to vacate a portion of undeveloped right-of-way located within the City, legally described as follows:

- Undeveloped public right-of-way adjacent to Lots 14 through 16, and Lots 19 through 20, in Block 8 of Commercial Addition of the City of Ashland, Wisconsin

WHEREAS, the Common Council of the City of Ashland wishes to gather public input to determine if it is in the best interests of the City to vacate the above mentioned right-of-way, with the exception of any needed easements for public utilities and access to public utilities, including but not limited to water, sewer, electric and natural gas utilities, which interests are specifically reserved by and for the benefit of the City of Ashland and any other public utility; and,

WHEREAS, the Planning Commission will consider this matter at their December 4, 2018 meeting.

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Ashland hereby sets a Public Hearing in compliance with Wisconsin State Statute 66.1003 for the presentation and discussion of the above mentioned undeveloped right-of-way vacation for Tuesday, January 8, 2019 at 5:30 p.m. in the Ashland City Hall Council Chambers.

____
Councilperson

PASSED: November 13, 2018

ATTEST: ______________________________
Denise Oliphant, City Clerk

____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

____
Tyler Wickman, City Attorney

3801 Lake Park Rd ROW Vacation Request

11/8/2018, 3:12:41 PM

1:1,128

0 0.0125 0.025 0.05 mi

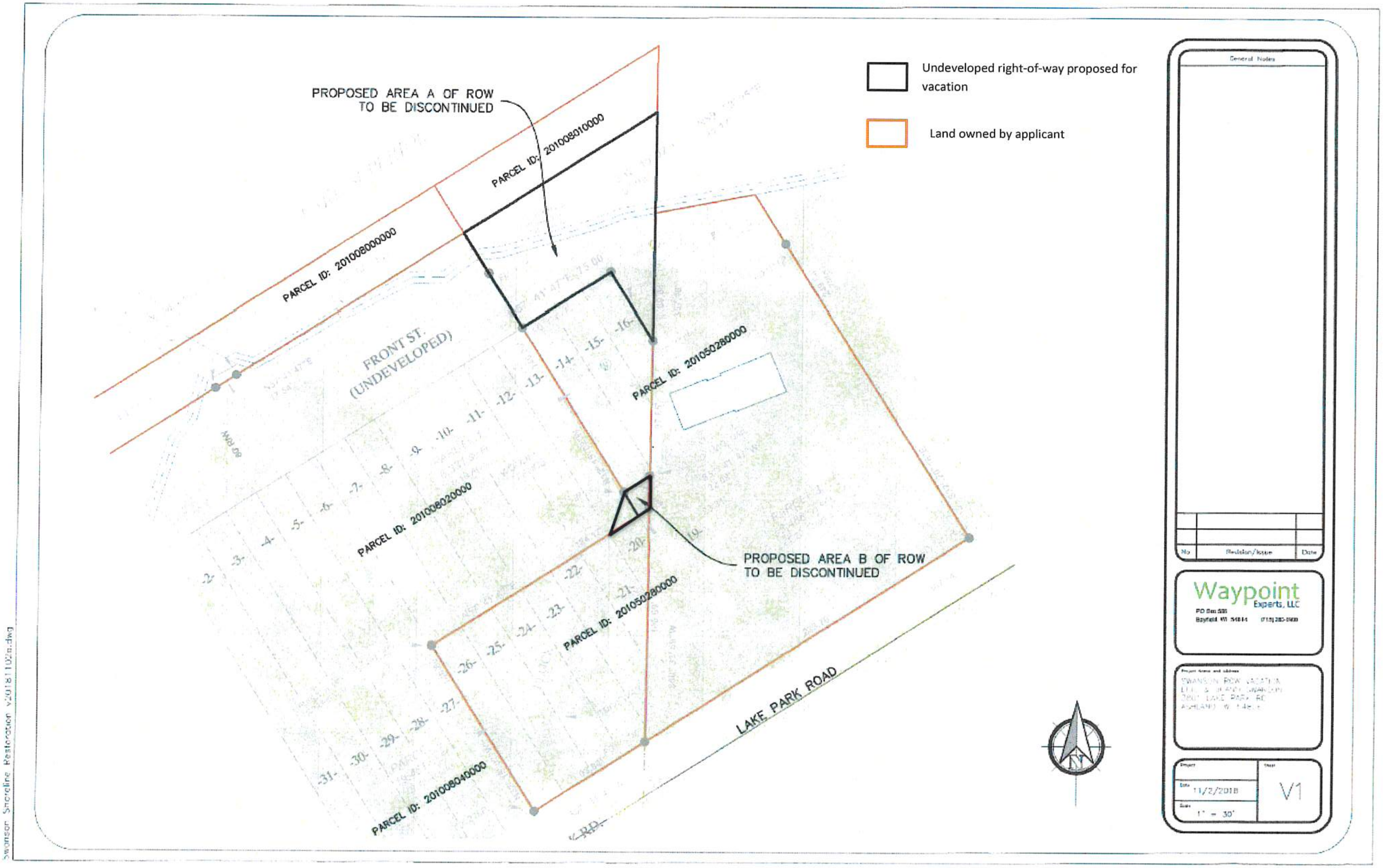
0 0.02 0.04 0.08 km

Proposed undeveloped right-of-way to vacate

Applicant: Swansons at 3801 Lake Park Rd

City of Ashland Public Works Department, GIS Division

Department of Public Works Engineering


PROPOSED AREA A OF ROW
TO BE DISCONTINUED
PROPOSED AREA B OF ROW
TO BE DISCONTINUED
Undeveloped right-of-way proposed for vacation
Land owned by applicant
PARCEL ID: 201008000000
PARCEL ID: 201008010000
PARCEL ID: 201050280000
PARCEL ID: 201008020000
PARCEL ID: 201050280000
PARCEL ID: 201008040000
FRONT ST.
(UNDEVELOPED)
LAKE PARK ROAD
-2-
-3-
-4-
-5-
-6-
-7-
-8-
-9-
-10-
-11-
-12-
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-27-
-28-
-29-
-30-
-31-
General Notes
No
Revision/Issue
Date
Waypoint
Experts, LLC
11/2/2018
1" = 30'
V1
Swanson Shoreline Restoration v20181102a.dwg

Original Alcohol Beverage Retail License Application

Submit to municipal clerk. Nov 14, 2018

For the license period beginning Aug 31 20 18 ;
ending June 30 20 19

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☒ City of } Ashland

County of Ashland Aldermanic Dist. No. ______ (if required by ordinance)

Applicant's WI Seller's Permit No.:	FEIN Number: [redacted]
LICENSE REQUESTED ▶	
TYPE	**FEE**
☒ Class A beer	$ 62.47
☐ Class B beer	$
☐ Class C wine	$
☒ Class A liquor	$ 312.45
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 40.00
TOTAL FEE	$ 414.92

1. The named ☐ Individual ☐ Partnership ☐ Limited Liability Company ☒ Corporation / Nonprofit Organization
hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶
Jay Ma Ambaji, Inc corp address 821 Main St W
An **"Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.** List the name, title, and place of residence of each person.

Title	Name (Last, First, M.I.)	Home Address	Post Office & Zip Code
President/Member	Patel, Shankarbhai Pasabhi	(in the process	)
Vice President/Member			
Secretary/Member	Patel, Nicky Shankarbhai	of finding a home	
Treasurer/Member			
Agent ▶	Hunt, Patrick Allan	1505 9th Ave W	Ashland, WI 54806
Directors/Managers			

3. Trade Name ▶ Star Liquor Business Phone Number 715-682-6144
4. Address of Premises ▶ 821 Main St W. Post Office & Zip Code ▶ Ashland, WI 54806.
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 7/20/18 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) Star Liquor store in rear 2/3 of bldg.
10. Legal description (omit if street address is given above):
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? Dionysus LLC
12. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

X Nicky Patel
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
8-22-18	11/13/18	10/30/18	
Date license granted	Date license issued	License number issued Prov Lic 190 191	

AT-106 (R. 7-18) Wisconsin Department of Revenue

Approval: Police Chief [signature] Fire Chief [signature] Treasurer Barbara Cimmerer

Auxiliary Questionnaire
Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name *(please print)* *(last name)*	*(first name)*	*(middle name)*
PATEL ,	SHANKARBHAI .	PASABHAI

Home Address *(street/route)*	Post Office	City	State	Zip Code
in the process of finding a home				

Home Phone Number	Age	Date of Birth	Place of Birth
314.685.6947	[redacted]	[redacted]	INDIA.

The *above named individual* provides the following information as a person who is *(check one)*:

- ☐ Applying for an alcohol beverage license as an **individual**.
- ☐ A member of a **partnership** which is making application for an alcohol beverage license.
- ☒ President *(Officer / Director / Member / Manager / Agent)* of Jay Ma Ambaji, Inc. *(Name of Corporation, Limited Liability Company or Nonprofit Organization)* which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 6 DAy's
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? . . . . . ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? . . . . . ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? . . . . . ☐ Yes ☒ No
   If yes, identify.
   (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? . . . . . ☐ Yes ☒ No
   If yes, identify.
   (Name of Wholesale Licensee or Permittee) *(Address By City and County)*
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
SHANKARBHAI PATEL	7222 N.W. BLVD, DAVINPORT IA - 52806	5.30.14	3-14-17
Shankarbhai PATEL	10280 W. Florisant Mo.	Aug-8-2009	11.30.13

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

Shankarbhai Patel
(Signature of Named Individual)

Auxiliary Questionnaire
Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name *(please print)* *(last name)*	*(first name)*			*(middle name)*	
Patel, Nicky, Shankarbhai					
Home Address *(street/route)*	Post Office		City	State	Zip Code
in the process	of finding		a home		
Home Phone Number		Age	Date of Birth	Place of Birth	
563-742-0191		[redacted]	[redacted]	Chicago IL	

The *above named individual* provides the following information as a person who is *(check one)*:

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Secretary of Jay Ma Ambaji Inc.
(Officer / Director / Member / Manager / Agent) *(Name of Corporation, Limited Liability Company or Nonprofit Organization)*

which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 0 Days
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? . . . . ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? . . . . ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? . . . . ☐ Yes ☒ No
   If yes, identify.
   (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? . . . . ☐ Yes ☒ No
   If yes, identify.
   (Name of Wholesale Licensee or Permittee) *(Address By City and County)*
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Nicky Patel	7222 Northwest Blvd Davenport, IA	~~March~~ May 30th, 14	March 14th, 2017
Preeti Patel	64060 LA-41 Pearl River LA	Spet, 3 2017	Present

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

(Signature of Named Individual)

Auxiliary Questionnaire
Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name *(please print)* *(last name)*	*(first name)*	*(middle name)*	
Hunt	Patrick	Allan	

Home Address *(street/route)*	Post Office	City	State	Zip Code
1505 9th Ave. W.	Ashland	Ashland	WI	54806

Home Phone Number	Age	Date of Birth	Place of Birth
715-682-4509	[redacted]	[redacted]	Ashland, WI

The *above named individual* provides the following information as a person who is *(check one)*:

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Jay Ma Ambaji Inc (Agent)
(Officer / Director / Member / Manager / Agent) *(Name of Corporation, Limited Liability Company or Nonprofit Organization)*

which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 56 yrs.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? . . . . . . ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? . . . . . . ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? . . . . . . ☒ Yes ☐ No
   If yes, identify. KRPS
   (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? . . . . . . ☐ Yes ☒ No
   If yes, identify.
   (Name of Wholesale Licensee or Permittee) *(Address By City and County)*
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Enbridge Energy	Duluth, MN	7-6-2007	5-10-10
Pure Dairy	no longer in Biz.	6-10-06	4-10-04

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than $1,000.

(Signature of Named Individual)

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Ashland County of Ashland

The undersigned duly authorized officer(s)/members/managers of Jay Ma Ambaji Inc
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Star Liquor
(trade name)

located at 821 Main St. W. Ashland, WI 54806

appoints Patrick Hunt
(name of appointed agent)

1505 9th Ave. W. Ashland, WI 54806
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

KRPS dba Super H Foods Ashland, WI

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 56 yrs.

Place of residence last year 1505 9th Ave. W. Ashland, WI 54806

For: Jay Ma Ambaji, Inc
(name of corporation/organization/limited liability company)

By: X
(signature of Officer/Member/Manager)

And: X
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Patrick Hunt, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

_______________ (signature of agent) 8/22/18 (date) Agent's age [redacted]

1505 9th Ave. W. Ashland, WI 54806 Date of birth [redacted]
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 8-27-18 (date) by _______________ (signature of proper local official) Title Chief (town chair, village president, police chief)

LETTER OF SURRENDER

FOR ALCOHOL BEVERAGE LICENSE IN THE CITY OF ASHLAND, WI

I/WE Dionysus LLC
NAME: Individual/Partnership/Limited Liability Company/Corporation-Nonprofit Organization

do hereby surrender my/our current Alcohol Beverage license, which has been issued to me/us by the City of Ashland, to the City of Ashland contingent upon the City of Ashland granting that license to Jay Ma Ambaji Inc effective 10/30/18

Date: 10/30/18 Signatures: [signature]

County of Ashland, State of WI

Subscribed and sworn to before me this
30th day of Oct, 2018

Patti Ekstrom
Notary

PATTI EKSTROM NOTARY PUBLIC STATE OF WISCONSIN

Commission expires: 6/14/19