

ASHLAND CITY COUNCIL MEETING MINUTES

1. CALL TO ORDER

The Tuesday, June 30, 2026 Ashland City Council meeting was called to order by Mayor Matt MacKenzie at 6:00 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

PRESENT: Kevin Seefeldt, Shawn Brede, Peter Levi, Andrew Goyke, Paul Vig, Charlie Ortman, Nancy Sztynдор

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Steven Wiley, Fire Chief Stuart Matthias, Parks Director Catlyn Cornelius, Police Chief Brandon Marten, Utility Supervisor Brian Ledin, and other interested citizens.

2. APPROVAL OF AGENDA

A motion by Sztynдор, seconded by Goyke to approve the agenda as presented, carried unanimously by voice vote.

3. APPROVAL OF MINUTES

A. **June 9, 2026 City Council and Committee of the Whole Meeting Minutes**

A motion by Goyke and seconded by Sztynдор to approve the minutes, carried unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

June Bavlnka, 2729 Lake Shore Drive East, #3, requested the City revisit the bike crossing at the east end of town near Walmart.

5. MAYOR'S REPORT

A. **Announcements**

Road construction projects continue on 13th Avenue East and Prentice Avenue. The Joint Review Board held a meeting on June 29, 2026 to review TIF Districts and financial status. Mac Kenzie commented on the progress on the boat launch project and thanked the Public Works Department for their continued efforts to keep this project going. There is a Primary Election on August 11, 2026 and absentee ballots have begun to be sent out. In-person absentee voting will begin in late July. The City's Fourth of July celebration includes a parade and fire run with fireworks to follow. Other activities include the Farmer's Market to be held on Saturday as well Concerts in the Park on Thursday in Pearson Park.

B. Appointments

A motion by Seefeldt, seconded by Szyndor to approve the Mayor's appointments, passed unanimously by voice vote. These include David Eades, a reappointment to the Board of Zoning Appeals to expire in June 2029, David Eades, appointment as an alternate member of the Board of Review, to expire June 2031, and Carl Doersch, a reappointment to the BART Board, term to expire July 2028.

6. ADMINISTRATOR'S REPORT

Kucera thanked the City staff who participated in a city-wide clean-up on June 19, 2026. Main Street west was resurfaced, and parking spaces were to be repainted in the near future. He received numerous requests from East Main Street merchants for flowers on their end of town.

7. PUBLIC HEARING

A. Public Hearing Regarding a request to vacate City Right-of-Way including undeveloped portions of 21st Avenue East and 7th Street East located east of the City of Ashland Public Works Facility and west of 22nd Street defined as follows:

A portion of 21st Ave. E. & 7th St. E. located adjacent to Blocks 88, 111 & 113 of Lake Shore Addition as located in portions of the SE ¼ - NW ¼ & NE ¼ - SW ¼, Section 34, Township 48 North, Range 4 West, City of Ashland, Ashland County, WI more particularly described as follows:

Commencing at the N ¼ corner of said section; Thence S00°23'35"W along the monumented east line of the NW ¼ a distance of 1,400.32 feet to the intersection with the northerly right of way of 7th St. E. which is the Point of Beginning; Thence S00°23'35"W and continuing along said monumented east line a distance of 78.28 feet to the intersection with the southerly right of way of 7th St. E.; Thence S57°51'37"W along said southerly right of way a distance of 107.35 feet; Thence N59°41'20"W a distance of 176.29 feet to the intersection with the west line of 21st Ave. E.; Thence N32°23'51"W along said west line a distance of 208.29 feet to the southerly right of way of 6th St. E.; Thence N57°47'15"E along said southerly right of way a distance of 60.00 feet to the intersection with the easterly right of way of 21st Ave. E.; Thence S32°23'51"E along said right of way a distance of 298.67 feet to the intersection with the northerly right of way of 7th St. E.; Thence N57°51'37"E along

said right of way a distance of 170.58 feet to the Point of Beginning. (*Planning and Development*) Roll

A motion by Seefeldt and seconded by Goyke to enter into Public Hearing was approved unanimously by roll call vote.

Wiley explained there were no comments received prior to the Public Hearing. It was made known that a Class III notice was posted in the City's official newspaper two times, posted at the Vaughn Public Library, Ashland County Court House, and at City Hall, as well as noticed by mail to affected homeowners. No citizens presented wished to comment.

A motion by Ortman and seconded by Sztynodor to move out of Public Hearing, was passed unanimously by voice vote.

8. CONSENT AGENDA

A. Miscellaneous Minutes

B. Restructuring Fleet Maintenance Manager Position (*Public Works*)

Butler introduced the item. A motion by Sztynodor, seconded by Seefeldt to advance the item to the next Council meeting for formal approval, passed unanimously by voice vote.

As Council did not feel enough time would allow, Goyke moved, seconded by Sztynodor to table the last agenda item to the next Committee of the Whole meeting. The motion carried unanimously by voice vote.

C. Application for an Alcohol Beverage License for Class B Fermented Malt Beverage and Class C Wine for Applicant Frankies Family Pizza LLC dba Frankie's Pizza at 1315 Front Street East, Ashland, and Agent Michael Welty (*Clerk*)

D. Application for an Alcohol Beverage License for Class B Fermented Malt Beverage and Class B Intoxicating Liquor for Applicant Tarasco LLC dba Tarasco Mexican Restaurant at 2320 Lake Shore Drive West, Ashland, and Agent Jose Alvarez (*Clerk*)

A motion by Ortman, seconded by Seefeldt to approve the consent agenda which included alcohol beverage licenses application for Frankie's Pizza and Tarasco Mexican Restaurant, the newly restructured Fleet Maintenance Manager position, and miscellaneous minutes. The motion passed unanimously by voice vote.

9. OLD BUSINESS

A. Professional Services Proposal from MSA Professional Services, Inc. to Complete the 2026 Comprehensive Plan Update (*Planning and Development*) Roll

A motion by Seefeldt, seconded by Goyke to accept the professional services proposal from MSA for \$63,000, passed unanimously by roll call vote.

10. NEW BUSINESS

- A. **Resolution to Discontinue Undeveloped Right of Way Located at that Portion of 21st Avenue East Adjacent to Parcel No. 201-03768-0000 and No. 201-03717-0000, and Undeveloped Right of Way Adjacent to Parcel No. 201-03717-0000 and No. 201-05077-0200** (*Planning and Development*) Roll
A motion by Ortman, seconded by Sztynдор to approve the resolution, passed unanimously by roll call vote.
File #17881
- B. **Resolution to Approve a Request to Transfer City-Owned Property Including a Portion of Parcel No. 201-03768-0000, Parcel No. 201-03717-0000, a Portion of Parcel # 201-03772-0000, a Portion of Parcel # 201-05077-0200, and Undeveloped Right-of-Way Areas between these Parcels and Combined via Certified Survey Map, Zoned Heavy Industrial (HI) and Public Institutional (PI), and Convey said Land Area to Bill Gast or Brian Olby** (*Planning and Development*) Roll
A motion by Ortman, seconded by Sztynдор to approve the resolution, passed unanimously by roll call vote.
File #17882
- C. **Resolution to Approve a Request for the City of Ashland to Acquire Parcel No. 201-004490-0000, No. 201-04498-0000, No. 201-04499-0000, and No. 201-04500-0000, Owned by the Willian and Ann Gast Trust; Applicant: City of Ashlan Planning and Development Department** (*Planning and Development*) Roll
A motion by Chrlie Ortman, seconded by Sztynдор to approve the resolution, passed unanimously by roll call vote.
File #17883
- D. **Ordinance to Amend Chapter 800 (1130) Ordinance to Amend the Official Zoning Map of the City of Ashland, Ashland City Ordinances, to Rezone Portions of Parcels No. 201-03768-0000 and No. 201-03772-0000, and Parcel No. 201-03717-0000 from Public Institutional (PI) to Heavy Industrial (HI), to be included as a combined parcel via Certified Survey Map** (*Planning and Development*) Roll
A motion by Ortman, seconded by Sztynдор to approve the ordinance, passed unanimously by roll call vote.
File #2026-2042
- E. **Consider a Resolution to Acknowledge Review of the 2025 Compliance Maintenance Annual Report (CMAR) for the Ashland Wastewater Utility Pursuant to the Requirements of NR 208, Wisconsin Administrative Code** (*Public Works*) Roll
A motion by Ortman, seconded by Vig to approve the resolution, passed unanimously by roll call vote.
File #17884

11. CLOSED SESSION - Council may reconvene in Open Session to take action on any item discussed during Closed Session.

A motion by Goyke and seconded by Sztynдор to enter into Closed Session and allow Chief Marten to remain, passed unanimously by roll call vote.

- A. **Pursuant WI Statute 19.85(1)(c): "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." (Fire Department)**
- B. **Return to Open Session (Voice)**
Goyke moved, seconded by Ortman to return to Open Session. The motion passed unanimously by voice vote.
- C. **Report of Action Taken During Closed Session**
Mac Kenzie reported there was no action taken during Closed Session.

A motion by Ortman, seconded by Goyke to accept the resignation agreement, passed unanimously by roll call vote.

12. ADJOURNMENT

A motion by Goyke and seconded by Seefeldt to adjourn was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk