

**MEETING MINUTES**  
**ASHLAND CITY COUNCIL**  
**Tuesday, October 28, 2025 – 6:00 PM**  
**Ashland City Hall Council Chambers**

**1. CALL TO ORDER**

The Tuesday, October 28, 2025 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:00 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

**PRESENT:** Kevin Seefeldt, Shawn Brede, Peter Levi, Andrew Goyke, James Gregoire, Charlie Ortman, and Nancy Szyndor

**ALSO PRESENT:** Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Steven Wiley, Fire Chief Stuart Matthias, and other interested citizens.

**2. APPROVAL OF AGENDA**

A motion by Seefeldt, seconded by Szyndor to approve the agenda as presented, passed unanimously by voice vote.

**3. APPROVAL OF MINUTES**

- A. October 9, 2025 Committee of the Whole Budget Work Session Meeting Minutes
- B. October 14, 2025 City Council and Committee of the Whole-Budget Work Session Meeting Minutes
- C. October 23, 2025 Committee of the Whole Budget Work Session Minutes  
A motion by Szyndor and seconded by Seefeldt to approve the minutes, carried unanimously by voice vote.

**4. CITIZEN PARTICIPATION PERIOD**

There were no Citizens who requested to address the Council.

**5. MAYOR'S REPORT**

A. **Announcements**

The Mayor received a Wastewater Monitoring Partner Annual Impact Report, available for anyone who wished to review. Genesis 1990 was having an open house at 9:00 p.m. on November 17, 2025. The Vaughn Library discovered a bat bug at their facility, not a bed bug as rumor had it.

**6. ADMINISTRATOR'S REPORT**

Kucera offered well wishes to Street Superintendent Greg Ledin who was leaving the City for a Public Works Director position for the City of Washburn. Harvest Festival was well attended and organized, and we look forward to the next City event. All five applicants for the Facade Improvement Grant were approved. Work began at the former Baron Radiator site as the retaining wall was complete. A concessionaire building will be constructed in 2026.

**7. CONSENT AGENDA**

A. **Accept a Wisconsin Department of Natural Resources Forest Fire Protection Grant Award Agreement** (*Fire Department*)

Sztyndor moved, seconded by Goyke to approve the Consent Agenda. The motion passed unanimously by voice vote.

**8. OLD BUSINESS**

A. **Approve an Ordinance to Amend Chapter 800 (1130) An Ordinance to Amend the Official Zoning Map of the City of Ashland, Ashland City Ordinances, to Rezone Parcel Nos. 201-04774-0000, 201-04771-0000, 201-04779-2000, 201-04775-0000, and 201-04779-0000 from Future Development (FD) to Residential Estate (R-E). Applicants: BNG Properties LLC & Paschal & Sharon Hammond, Per a Resolution as Approved by Council in June 2023** (*Planning & Zoning*) Roll

A motion by Ortman, seconded by Sztyndor to approve the ordinance passed unanimously by roll call vote.

**File #2025-2026**

**9. NEW BUSINESS**

A. **Approve an Agreement for Professional Services between the City of Ashland and Short Elliot Hendrickson, Inc. (SEH) for the Wastewater Treatment Plant Upgrades Phase 1 Project** (*Public Works*) Roll

A motion by Seefeldt, seconded by Sztyndor to approve the agreement for \$89,500 plus contingency, passed unanimously by roll call vote.

B. **Consider a Resolution to Accept a Request to Transfer City-Owned Property (A Portion of Parcel No. 201-01886-0000), Consisting of former Wisconsin Central Railroad Right-of-Way Located in Block 145 of Ellis Division, Recorded in Volume 2 of Plats on**

**Page 80, in the City of Ashland, Ashland County, Wisconsin, Zoned Single and Two-Family Residential (R-2). Applicant: Travis Franek (Planning & Zoning) Roll**

Ortman read a constituent's comments into the record. A motion by Seefeldt, seconded by Sztynodor to approve the resolution passed 6-0-1 by roll call vote; Ortman abstained.

**File #17854**

- C. **Consider a Resolution to Issue a Conditional Use Permit (CUP) to Allow a Fence Exceeding Six Feet in Height in the Side and Rear Yards at 2501 Golf Course Road, Parcel No. 201-04808-1000, Zoned Regional Commercial (R-C) District with Floodplain Overlay (F-O). Applicant: Scott Wafle (Planning & Zoning) Roll**

A motion by Ortman, seconded by Sztynodor to approve the resolution passed unanimously by roll call vote.

**File #17855**

- D. **Consideration of a Loan Agreement with BGNG, LLC: Joseph and Victoria Gokee for Down Payment Assistance for the Purchase of 421 Main Street West, Ashland (Administrator) Roll**

A motion by Seefeldt, seconded by Sztynodor to approve the amended agreement for \$35,439.44, passed unanimously by roll call vote.

## 10. ADJOURNMENT

A motion by Goyke and seconded by Gregoire to adjourn was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,  
City Clerk