



MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, September 30, 2025 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, September 30, 2025 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:02 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

PRESENT: Shawn Brede, Peter Levi, Andrew Goyke, James Gregoire, Charlie Ortman, Nancy Sztynдор

ABSENT: Kevin Seefeldt (Excused)

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, Public Works Director John Butler, Treasurer Jacey Dean, Parks Director Catlyn Nowicki, Officer Mitch Westlund, and other interested citizens.

2. APPROVAL OF AGENDA

A motion by Ortman, seconded by Sztynдор to approve the agenda as presented, passed unanimously by voice vote.

3. APPROVAL OF MINUTES

A. **September 16, 2025 City Council and Committee of the Whole Meeting Minutes**

B. **September 11, 2025 Committee of the Whole Budget Work Session Meeting Minutes**

A motion by Ortman and seconded by Sztynдор to approve the minutes, carried unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

There were no Citizens who requested to address the Council.

5. MAYOR'S REPORT

A. **Announcements**

The Mayor hoped all were enjoying the fall colors while road construction was still on schedule.

B. Appointments

A motion by Gregoire, seconded by Levi to approve the appointment of Katie Saarinen to the Parks and Recreation Committee, term to expire in April of 2028, passed unanimously by voice vote.

6. ADMINISTRATOR'S REPORT

Kucera attended an *America in Bloom* conference last week in Rochester, Michigan.

7. CONSENT AGENDA

A. Miscellaneous Minutes

A motion by Goyke, seconded by Szyndor to approve the Consent Agenda, passed unanimously by voice vote.

8. OLD BUSINESS

A. Approve an Ordinance to Amend Chapter 51 (1814) City Council Procedures, Ashland City Ordinances to Allow Large Budgeted Purchases to be Placed Directly onto the Council Agenda (Clerk)

A motion by Ortman, seconded by Gregoire to approve the ordinance, passed unanimously by roll call vote.

File #2025-2024

B. Approve a Resolution Authorizing the Issuance and Sale of Up to \$1,161,830 Water System Revenue Bonds, Series 2025, and Providing for Other Details and Covenants with Respect Thereto, and Approval of Related Financial Assistance Agreement (Public Works, Finance) Roll

A motion by Ortman, seconded by Gregoire to approve the resolution, passed unanimously by roll call vote.

File #17851

9. NEW BUSINESS

A. Consider Bids Received and Accept a Proposal from Blakeman Plumbing and Heating to Award a Contract for the 2026 Lead Service Lateral Replacement Project Phase 2 (Public Works) Roll

A motion by Ortman, seconded by Szyndor to approve to accept the base bid of \$92,805.41 from Blakeman Plumbing & Heating, passed unanimously by roll call vote.

- B. **Consider a Resolution for the Wisconsin Department of Natural Resources Urban Forestry Grant for the Continuation of the City of Ashland Emerald Ash Borer Treatment, Tree Removal and Tree Replanting** (*Parks/Public Works*) Roll

A motion by Ortman, seconded by Sztynodor to approve the resolution, passed unanimously by roll call vote.

File #17852

- C. **Consider an Alcohol Beverage License Application for Class B Fermented Beverage and Class B Intoxicating Liquor from Fab, LLC dba Main Street Eatery at 315 Main Street East, and Agent Alannah Belanger** (*Clerk*) Voice

A motion by Gregoire, seconded by Sztynodor to approve the application, passed unanimously by voice vote.

10. ADJOURNMENT

A motion by Ortman and seconded by Goyke to adjourn was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

RESOLUTION NO. 17852

RESOLUTION FOR THE WICONSINSIN DEPARTMENT OF NATURAL RESOURCES URBAN FORESTRY GRANT PROGRAM FOR THE CONTINUATION OF CITY OF ASHLAND EMERALD ASH BORER TREATMENT, AND TREE REMOVAL AND TREE REPLANTING

WHEREAS, the applicant, City of Ashland , is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, the applicant, City of Ashland, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement.

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers Madison Krzciok, Civil Engineer/City Forester, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Adopted this 30th day of September, 2025.

ATTEST:

Charlie Ortman, Council President

Denise Oliphant, City Clerk

Matt Mac Kenzie, Mayor

Approve as to Form:

Tyler W. Wickman, City Attorney