



## **Harbor Commission Meeting**

**Wednesday, June 25, 2025**

**Ashland Marina – 301 Ellis Ave N. Ashland, WI 54806**

**6:00 PM**

Take notice that a meeting of the Harbor Commission will be held in-person at the Ashland Marina (301 Ellis Ave N) on **Wednesday, June 25, 2025** at **6:00 PM**.

The following items will be considered:

### **1. CALL TO ORDER**

### **2. ROLL CALL**

- a. Commission Members: Gary Leino, Thomas Yankee, Alan Smiles, Katie Matthias, Jeff Lewis, Shawn Brede, Jim Gregoire

### **3. APPROVAL OF AGENDA**

### **4. APPROVAL OF MINUTES**

- a. Approve Minutes from May 14, 2025 Harbor Commission Meeting

### **5. CITIZEN PARTICIPATION PERIOD**

### **6. OLD BUSINESS**

- a. Boat Launch Update, Discuss Future Plans for Old Kreher Park Boat Launch
- b. Fuel System Update
- c. Review Financial Statement

### **7. NEW BUSINESS**

- a. Manager's Report
- b. Discussion on Suggestions to the Ashland County Planning Committee for Strategic Planning

### **8. ADJOURNMENT**

If you are unable to attend the meeting please call City Hall: 715-682-7071



Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities. NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact the City of Ashland Clerk's Office at 715 -682-7071.

HARBOR COMMISSION MEETING MINUTES: **Wednesday, May 14, 2025**

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

Motion to approve agenda: Brede

Second: Smiles

Vote (Voice): Passes Unanimously (7-0)

**3. APPROVAL OF MINUTES**

- a. Approve December 12, 2024 Meeting Minutes

Motion to Approve Minutes: Yankee

Second: Matthias

Vote (Voice): Passes Unanimously (7-0)

**4. CITIZEN PARTICIPATION PERIOD**

George Bussey: Attending on behalf of the planning committee at the Ashland County Board. The committee is doing some strategic planning and he is sharing their documents in regards to transportation. He'd like to invite the commission to provide input to the Ashland County Planning Committee as the plan does not include much detail about water transportation. He recommends placing an item on the next Harbor Commission Agenda to provide input.

**5. OLD BUSINESS**

- a. Boat Launch Update

Stegmann gave an update on the new boat launch. The engineering firm was on-site to look at the bathymetry to prepare for the project to go out to bid. Targeting construction finished next summer.

- b. Fuel System Update

Leino asked the Commission if everyone was aware of the finding of Benzene on the site.

Stegmann gave the update that the DNR has requested another sample be done; the second sample returned the same result. The DNR is in discussions as to what needs to happen at the site regarding the Benzene and when/if cleanup needs to

happen. Unclear who is paying for the new sampling and any potential remediation. REI is coming with an estimate for the boring of samples.

Motion to allow Stegmann to pay up to the contract amount for soil boring if necessary: Lewis

Second: Matthias

Vote (Voice): Passes unanimously (7-0)

c. Review Financial Statement

Stegmann reported the year end audit. The report showed 80,000 in profit.

Motion to accept the Financial Statement: Gregoire

Second: Matthias

Vote (Voice): Passes Unanimously (7-0)

## **6. NEW BUSINESS**

a. Manager's Report

Stegmann reported that the gravel that is being stored on the C.Reiss Coal dock is being used for the intake project. The buildings on the docks will be coming down in the next few weeks, and C.Reiss is planning on putting up a fence to try to keep people out of the dock area. C.Reiss also owns the Clarkson Dock by the water pumping station.

A construction firm (Pearl Beach) working on the islands did inquire about using the Ashland Harbor is safe harbor is needed during their work.

Water levels are down 16-18 inches, the marina is good for depth. A few other marinas are inquiring about space as they aren't deep enough. Stegmann has asked about a maintenance dredge and is awaiting a response.

Stegmann reported that Sara Hudson has left the City. Ashland Parks and Rec Director position is being interviewed for. That position does have tie-in with the Marina/Lakefront.

New signage is going in around the new boat launch. Stegmann also shared that the cash box is still being stolen out of, moving to online payment (accessed through a QR code)

A question was asked about the future for commercial operations on the bay. Stegmann is not aware of anything, but if a company were to come in, the USCG would place the channel markers again in the Bay.

Daily operations: Boats are going into the water. Nine new customers at the marina. Good start to the year.

## **7. ADJOURNMENT**



Motion to Adjourn: Brede  
Second: Yankee  
Vote (Voice): Passes Unanimously (7-0)

CITY OF ASHLAND - Marina - Budget Comparison  
**For the Period January 1 - May 31, 2025**  
*PRELIMINARY, SUBJECT TO ADJUSTMENTS/AUDIT*

	<u>2025 Adopted Budget</u>	<u>Actual</u>	<u>Remaining Budget</u>
<b>Revenues</b>			
Operating			
Boat Launch Fees	\$ 6,500.00	\$ 2,402.56	\$ 4,097.44
Marina Revenues	248,400.00	64,882.46	183,517.54
Total Operating Revenues	254,900.00	67,285.02	187,614.98
Other Revenues			
Interest	90.00	0.00	90.00
Insurance Refund-storage tank policy		2,562.15	(2,562.15)
Insurance Div/Donations	540.00	485.00	55.00
Total Other Revenues	630.00	3,047.15	(2,417.15)
Total Revenues	\$ 255,530.00	\$ 70,332.17	\$ 185,197.83
<b>Operating Expenditures:</b>			
Wages	96,890.00	23,388.35	73,501.65
Overtime	1,000.00	-	1,000.00
Longevity Pay	2,620.00	-	2,620.00
Payroll Taxes	8,115.00	1,789.22	6,325.78
Retirement	4,735.00	1,288.78	3,446.22
Life Insurance	210.00	84.50	125.50
Workers Comp	2,955.00	-	2,955.00
Unemployment Comp	6,500.00	-	6,500.00
Professional Services	750.00	360.00	390.00
Water/Sewer	2,600.00	466.40	2,133.60
Electricity	5,950.00	356.42	5,593.58
Telephone	2,680.00	1,144.84	1,535.16
Natural Gas & Fuel Oil	1,900.00	399.62	1,500.38
Office Supplies/Postage	500.00	-	500.00
Advertising/Publishing	2,000.00	294.51	1,705.49
Travel / Training	1,250.00	330.84	919.16
Operating Supplies	2,750.00	584.34	2,165.66
Goods-Resale	4,000.00	1,090.72	2,909.28
Gas & Oil	38,500.00	65.37	38,434.63
R&M- Heavy Equipment	2,750.00	-	2,750.00
R&M- Equipment	2,750.00	198.50	2,551.50
R&M- Pontoon Deck	-	-	-
R&M- Boat Launch	-	-	-
R&M-Buildings	1,550.00	80.97	1,469.03
R&M-Land Improvements	1,900.00	181.29	1,718.71
R&M-Dock	2,100.00	15.60	2,084.40
R&M-Nav Aids	200.00	67.16	132.84
R&M-Fuel Dispenser	1,275.00	-	1,275.00
Miscellaneous	500.00	-	500.00
Bank Service Charges	550.00		550.00
Property Insurance	8,350.00	-	8,350.00
Liability Insurance-storage tank	500.00	-	500.00
Liability Insurance-general	3,720.00	-	3,720.00
Total Operating Expenditures	212,050.00	32,187.43	179,862.57
<b>NET OPERATING INCOME (LOSS)</b>	<b>43,480.00</b>	<b>38,144.74</b>	<b>5,335.26</b>

continued next page

# CITY OF ASHLAND

## Marina - Cash Analysis

**May 31, 2025**

*PRELIMINARY, SUBJECT TO ADJUSTMENTS/AUDIT*

	<b>2025 Adopted</b>		<b>Remaining</b>
<b>Capital &amp; Financing Expenses:</b>	<b><u>Budget</u></b>	<b><u>Actual</u></b>	<b>Budget</b>
Principal & Interest Pmt - GO Debt	(47,122.50)	(47,122.50)	-
Roof replacement - East side	-	(9,401.61)	-
Fuel tanks	-	-	-
Total Capital & Financing Expense	(47,122.50)	(56,524.11)	-
<b>Net Operating Income (Loss) after Capital &amp; Financing Expense</b>	<b>\$ (3,642.50)</b>	<b>\$ (18,379.37)</b>	<b>NA</b>

### UNRESTRICTED CASH

Cash	\$ 147,097.96
Accounts Payable	(13,507.51)
<b>Cash available for expenses</b>	<b>\$ 133,590.45</b>

### CONSTRUCTION/CAPITAL CASH

Balance of GO notes	-
	-
<b>Cash available for capital expense</b>	<b>\$ -</b>

**Cash - Debt Reserve**      **\$ 12,501.82**

\$3,421 monthly transferred in

### DEBT - 2020A NOTE PAYABLE

	<b><u>ORIGINAL</u></b>
Principle and interest due 2021	\$ 47,805.21
Principle and interest due 2022	47,257.50
Principle and interest due 2023	47,240.00
Principle and interest due 2024	47,195.00
Principle and interest due 2025	47,122.50
Principle and interest due 2026	47,022.50
Principle and interest due 2027	47,985.00
Principle and interest due 2028	47,712.50
Principle and interest due 2029	47,502.50
Principle and interest due 2030	47,265.00
Total future payments	<b>\$ 474,107.71</b>