



Take notice that the City of Ashland Common Council will meet at 6:00 PM in the City Hall Council Chambers, 601 Main Street W. Ashland, WI to consider and act upon the following agenda.

To attend virtually, the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/500263957>

Or dial in using your phone. United States (Toll Free): 1-877-309-2073 Access Code: 500-263-957

Please contact the Clerk's office if you require accommodations to attend the meeting.

Tuesday, June 10, 2025 Ashland City Council Meeting Agenda

1. CALL TO ORDER

A. Roll Call, Moment of Silence and Pledge of Allegiance

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

A. May 27, 2025 City Council and Committee of the Whole Meeting Minutes

4. CITIZEN PARTICIPATION PERIOD

5. MAYOR'S REPORT

A. Announcements

B. Appointments

6. AMINSTRATOR'S REPORT

7. CONSENT AGENDA

A. Miscellaneous Minutes

B. Planning and Development Permit and Property Maintenance Reports

8. OLD BUSINESS

A. Approve an Ordinance to Amend Chapter 154 (982) Accommodations Tax, Ashland City Ordinances to be Consistent in Language with WI State Statutes (Clerk) Roll

- B. **Approve an Ordinance to Amend Chapter 840 (2025-2008) Short-Term Rentals, Ashland City Ordinances to be Consistent in Language with WI State Statutes** *(Clerk)* Roll
- C. **Approve an Ordinance to Amend Chapter 165 Comprehensive Fee Schedule, Ashland City Ordinances to Include Paramedic Intercept Flat Fees** *(Fire/EMS Department)* Roll
- D. **Consider a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Safe Drinking Water Loan Program (SDWLP) for the SFY2026 Prentice Avenue Phase 2 Water Main Replacement Project** *(Public Works)* Roll
- E. **Consider a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Safe Drinking Water Loan Program for SFY2026 Chapple Avenue Water Main Replacement Project** *(Public Works)* Roll

9. NEW BUSINESS

- A. **Consider Approval of License Applications for the Sale of Alcohol Beverages including New Officers/Agents, Arcade and Game, Pawn Broker, Recycling and Salvage Operation, and Mobile Home Parks** *(Clerk)* Voice
- B. **Consideration of Change Order No. 1 to Ritola, Inc for the 2025 Lead Service Lateral Replacement** *(Public Works)* Roll
- C. **Consideration to Accept Bid from Fahrner Asphalt Sealers, LLC and Award a Contract for the 2025 Roadway Chip Sealing Project** *(Public Works)* Roll
- D. **Accept a Bid Proposal from Northwoods Paving Company for 2025 Roadway Maintenance: City Heights Road** *(Public Works)* Roll
- E. **Consideration to Approve Prime Contract Change Order #001 (PCOs 1-9) from Howard Immel Inc. for the Vaughn Library Renovation Project** *(Library)*

10. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact the City Clerk's Office at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, May 27, 2025 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, May 27, 2025 Ashland City Council meeting was called to order by Mayor Matt MacKenzie at 6:00 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

PRESENT: Shawn Brede, Peter Levi, James Gregoire, Charlie Ortman, Nancy Sztynдор

ABSENT: Kevin Seefeldt, Andy Goyke (Both Excused)

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Steven Wiley, Police Chief Willis Hagstrom, Fire Chief Stuart Matthias, Airport Manager Derek Hall, and other interested citizens.

The Mayor noted a quorum of the Common Council was present.

2. APPROVAL OF AGENDA

A motion by Gregoire and seconded by Sztynдор to approve was passed unanimously by voice vote.

3. APPROVAL OF THE MINUTES

A. **May 13, 2025 City Council and Committee of the Whole Meeting Minutes**

A motion by Gregoire and seconded by Sztynдор to approve was passed unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Zygmund Jablonski, 916 6th Street West, commented on the recent Mandamus trial hearing decision regarding open records.

5. MAYOR'S REPORT

A. **Announcements**

Mac Kenzie recognized the celebrations held on Memorial Day, meant to reflect on those who gave for this country. Northland College held its final graduation. TID No. 11 received final approval. As a reminder to staff and Councilors, Task Force committees will begin meeting beginning at 5:00 p.m. on the Tuesdays of Council meetings.

B. **Appointments**

A motion by Sztynдор, seconded by Levi to approve the Mayor's appointments, carried unanimously by voice vote. Stephen Schraufnagel was reappointed to the Historical Preservation Commission through May 2028, and Mike Amman was reappointed to the Parks and Recreation Committee through April 2028.

6. ADMINISTRATOR'S REPORT

Kucera noted that an offer was made to a new Parks and Recreation Director. Staff began working on the 2025-2030 Strategic Plan. Lastly, he commented on the decision of the recent Mandamus trial hearing, and his confidence in his staff.

7. PRESENTATION BY DAN GRADY, ASHLAND COUNTY ADMINISTRATOR

Dan Grady, Ashland County Administrator, spoke to the functions of the County departments and answered questions from Council.

8. CONSENT AGENDA

A. **Miscellaneous Minutes**

B. **Planning and Development Permit and Property Maintenance Reports**

A motion by Gregoire and seconded by Sztynдор to approve the Consent Agenda passed unanimously by voice vote.

9. OLD BUSINESS

A. **Approve an Agreement for Construction and Naming Rights for Amenities at the City of Ashland Railyard Park for the Splashpad Project** (*Public Works*) Roll

A motion by Gregoire and seconded by Sztynдор to approve the agreement, passed unanimously by roll call vote.

10. NEW BUSINESS

A. **Public Hearing Regarding the Proposed Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid** (Roll)

A motion by Ortman and seconded by Gregoire to enter into Public Hearing was approved unanimously by roll call vote. It was confirmed that this public hearing was noticed in the local newspaper on May 5, 2025, and posted at three public places. There was no one present to speak, Ortman moved, seconded by Levi to close the public hearing. This motion passed unanimously by voice vote.

B. **Approve a Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid for JFK Memorial Airport** (*Airport*) Roll

A motion by Ortman and seconded by Sztynдор to approve the resolution, passed unanimously by roll call vote.

File #17835

C. **Consider a Resolution by the Common Council for the City of Ashland, Wisconsin Adopting the Ashland County Hazard Mitigation Plan** (*Fire Chief*) Roll

A motion by Ortman and seconded by Sztynдор to approve the resolution, passed unanimously by roll call vote.

File #17836

D. **Approve Change Order No. 2 to Dreamland Contracting, LLC for the 2025 Kreher Park Campground Upgrades Project-Bathhouse Replacement** (*Public Works*) Roll

A motion by Gregoire and seconded by Levi to approve the change request, passed unanimously by roll call vote.

11. CLOSED SESSION - Council may return to open session to take action on any matter discussed during closed session.

A motion by Gregoire and seconded by Sztynдор to enter into Closed Session, passed unanimously by roll call vote.

A. **PURSUANT WI STATUTE 19.85(1)(c) "Considering employment, promotion, compensation, or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercise of responsibility."** *City Attorney Contract (City Administrator)* Roll

B. **Pursuant to WI Stat. 19.85(1)(e): "Deliberating or negotiating the purchasing of public properties whenever competitive or bargaining reasons require a closed session."** (*Administration - Potential Real Estate Transaction*) Roll

C. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body of strategy to be adopted with the respect to current or likely litigation."** (*Jablonski V. City of Ashland 2023-CV000008*)

D. **Return to Open Session** (*Voice*)

Ortman moved, seconded by Gregoire to return to Open Session. The motion passed unanimously by voice vote.

E. **Report of Action Taken during Closed Session**

There was no action taken during Closed Session.

Ortman moved, Gregoire seconded to accept the contract between the City of Ashland and Anich, Wickman and Lindsey SC. The motion carried unanimously by roll call vote.

No action was taken on Closed Session Items 11B and 11C in open session.

12. ADJOURNMENT

A motion by Ortman and seconded by Gregoire to adjourn was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

MEETING MINUTES
COMMITTEE OF THE WHOLE MEETING
Tuesday, May 27, 2025 – 6:00 PM
Ashland City Hall Council Chambers

The Tuesday, May 27, 2025 City of Ashland Committee of the Whole Meeting was called to order by Council President Charlie Ortman at 7:45 PM.

1. Roll Call

PRESENT: Shawn Brede, Peter Levi, Jim Gregoire, Charlie Ortman, Nancy Sztynдор.

EXCUSED: Kevin Seefeldt, Andy Goyke

ALSO PRESENT: Mayor Matt Mac Kenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, Fire Chief Stuart Matthias, and other interested citizens.

2. Approval of Agenda

A motion by Gregoire and seconded by Sztynдор to approve the agenda, carried unanimously by voice vote.

3. Council President's Report

Ortman talked of the Emergency Response plan as relates to fire prevention and evacuation. Gregoire noted the recent law enforcement arrests and upcoming City-wide clean-up event.

4. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

A. Regulation of Parades within the City of Ashland (*Mayor*)

Mac Kenzie recommended creating an ordinance. After input from Councilors, Ortman suggested that a draft ordinance or policy be worked out and return to Committee of the Whole. No formal action was taken at this time.

B. Proposed Amendment to Chapter 840 (2025-2008) Short-Term Rentals and Chapter 154 (982) Accommodations Tax, Ashland City Ordinances to be Consistent in Language with WI State Statutes (*Clerk*)

The item was introduced by Oliphant. Sztynдор motioned and Levi seconded that this item be forwarded to Council for formal approval. This motion carried unanimously by voice vote.

C. Paramedic Intercept Flat Fee For Basic Life Support Ambulance Services (*Fire & EMS*)

Matthias introduced the item and answered questions from Council. Gregoire motioned, seconded by Sztynдор to forward the item as it was recommended to Council for formal approval. The motion carried unanimously by voice vote.

D. Proposed Amendment to Chapter 165 Comprehensive Fee Schedule to Include Paramedic Intercept Flat Fees (*Fire/EMS Department*)

With the approval of Item 4C, Gregoire motioned, seconded by Sztynдор to forwarded the item to Council for formal approval. The motion carried unanimously by voice vote.

E. **Memorandum of Understanding (MOU) between the City of Ashland and the School District of Ashland Regarding Shared Facility Use (*Parks & Recreation*)**

Mac Kenzie discussed the item and answered questions from Council. It was agreed to add an annual renewal to the MOU . Council asked that the item be forwarded to the school district for their approval and signatures before bringing it back to Council for formal approval. No formal action was taken at that time.

F. **Proposed Development of an Ordinance for Vacant Homes in the City of Ashland (*Administrator*)**

After much discussion, it was determined that this item was to return to the Committee of the Whole for further discussion. No formal action was taken.

G. **City Administrator's Annual Review (*Mayor*)**

Councilors received an evaluation from the Mayor to be completed and returned by June 10, 2025.

5. **Items for Future Discussion**

Levi asked to have a conversation regarding the properties of Northland College.
Brede requested an item regarding the Ashland Marina and their reach of authority as pertains to the City's properties.
Sztynдор asked to revisit the potential of a municipal court.

6. **Adjournment**

Sztynдор moved, seconded by Gregoire to adjourn. Motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

Ref: 2025-135

**COUNCIL AGENDA: 5.B.
(6/10/2025)**

SUBJECT: Appointments

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Mayor

EXHIBITS:

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH CHAPTER 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The Mayor and/or City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to them in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

The Mayor requests Council approval of the following appointments/reappointments:

Board of Review

Ryan Long, reappointment, term to expire June 10, 2030

AIRPORT COMMISSION MEETING MINUTES: **Thursday, March 20, 2025**

1. Roll Call

- a. Commission Members: Lloyd Orensten, John Coffey, Carol Ortman, Richard Huber, Blake Ellefson

PRESENT: Lloyd Orensten, Blake Ellefson, John Coffey

ABSENT: (Excused) Carol Ortman, Richard Huber

ALSO PRESENT: Airport Manager Derek Hall

2. Approval of Minutes

- a. Approve the Minutes from the February 20, 2025 Airport Commission Meeting

Motion to Approve Minutes: Ellefson

Second: Coffey

Vote: Passes unanimously (3-0)

3. Citizen Participation Period

No members of the public present.

4. Commission Items

- a. Discussion of Airport Tenant Complaint Action

Lloyd reached out to tenant via phone but did not receive a response. We discussed sending him a certified letter to start communication, and discussed getting a hanger key upon signing a new lease.

No action taken.

- b. Discussion of Airport Fees

Hall presented the most recent information regarding airport fees in WI including lot lease, landing fees, and ramp fees. We discussed that the airport was within the average fees and operating costs of most WI airports. The airport sold just over 26,000 gallons of fuel total in 2024. The Airport Commission feels it is warranted to implement overnight ramp fees for turboprop and jet aircraft. Airport Manager will research and present this fee structure at the next meeting. Also research cost of a portable generator to provide for aircraft on the ramp, for Airport Commission consideration.

No action taken.

- c. Update of Airport Improvement Program Petition Status
Hall reported the Airport Commission that the Petition for Airport Improvements was cleared by the City Council and will be presented to the County Board at the next County Board meeting in April.

No action taken

5. Airport Manager's Report

Master Hanger Lot Lease was approved by both City Council and County Board. Bayfield County contributed \$15,000 to airport operating costs for 2025. Construction notice was mailed out to hanger lessees informing of runway rehabilitation project set to start in June. Runway lights on Runway 13/31 are out of service and being worked on by Omer Nelson Electric, not sure when they will be operational again. Airport Manager will be attending BOA Airports Seminar April 7th-9th.

6. Approval of Bills

- a. Approval of Bills, Dated March 20, 2025
Motion to approve bills: Coffey
Second: Ellefson
Vote: Passes unanimously (3-0)

7. Set Next Meeting Date

Next meeting scheduled for May 22nd at 4:30 PM at the JFK Airport Terminal Building.

8. Adjournment

Motion to adjourn: Coffey
Second: Ellefson
Vote: Passes Unanimously (3-0)

CITY OF ASHLAND
POLICE & FIRE COMMISSION MEETING
Monday, November 4, 2024 – 5:15 p.m.
Hybrid Meeting – Ashland Fire Dept. and GoTo Meeting

1. **CALL TO ORDER:**

Ed Monroe, President, called the meeting to order at 5:15 pm.

2 **ROLL CALL:**

Members Attended: Ed Monroe, Melissa O'Connor, Tom Tolliver, Ron Sztynodor, Matt Horning

Others Attended: Police Chief Hagstrom (virtual), Fire Chief Matthias and Emily Hanson

3. **APPROVAL OF AGENDA ITEMS:**

A motion to approve the current agenda items was made by Matt Horning, seconded by Ron Sztynodor, and passed unanimously.

4. **APPROVAL OF MINUTES FROM SEPTEMBER 9, 2024 MEETING:**

A motion to approve the minutes from the previous meeting was made by Ron Sztynodor, seconded by Tom Tolliver, and passed unanimously.

5. **ELECT SECRETARY:**

Tom Tolliver was nominated by Ed Monroe. Unanimous vote to elect Tom Tolliver as Secretary.

6. **POLICE DEPARTMENT BUSINESS:**

Administrative Report

Chief Hagstrom went over the Police Department report that was emailed to the commission members and available at the meeting in hardcopy. The report consisted of statistics from September 1, 2024 through October 31, 2024. There was an average of 28 calls per day, there were 84 arrests, 6 emergency detentions and 33 reportable accidents.

Chief Hagstrom let the Commission know that he listed some patrol/investigation incidents that were more than just routine, along with situations where physical force was used.

7. **FIRE DEPARTMENT BUSINESS:**

Administrative Report

Chief Matthias went over the Fire Department report that was emailed to the commission members and available at the meeting in hardcopy. The report consisted of statistics from September 1, 2024 through October 31, 2024. The department responded to 531 incidents.

Ed Monroe complimented the Fire Department on their quick response and actions regarding the recent fires.

CITY OF ASHLAND
POLICE & FIRE COMMISSION MEETING

Monday, November 4, 2024 – 5:15 p.m.
Hybrid Meeting – Ashland Fire Dept. and GoTo Meeting

A motion to approve both Department Reports and place them on file was made by Tom Tolliver, seconded by Ed Monroe, and passed unanimously.

8. NEXT REGULAR MEETING DATE:

The next regular meeting will be held on Tuesday, March 4, 2025 at 5:15 p.m. This is on a Tuesday rather than a Monday due to a scheduling conflict with Matt Horning. This will be a hybrid meeting; those that choose to attend in-person can do so at the Ashland Fire Department, and others will have the option to attend virtually via GoTo Meeting.

9. CLOSED SESSION:

A roll call vote was made to enter into closed session.

Ed Monroe, President, announced that they will enter into closed session per Wisconsin State Statute 19.85(1)(c). "To consider employment, promotion, compensation or performance evaluation data of any public employee over which the commission has jurisdiction or exercises responsibility."

Chief Hagstrom and Chief Matthias attended the closed session due to their presence being necessary for the business at hand.

10. RETURN TO OPEN SESSION:

A motion to return to open session was made by Tom Tolliver, seconded by Ron Sztynodor, and passed unanimously.

11. REPORT ACTION TAKEN IN CLOSED SESSION:

Probation and Personnel Reports were given by both Chief Hagstrom and Chief Matthias. The reports were approved unanimously by the commission in closed session.

James Jackson and Andrew Coda have been removed from probationary status.

A motion to reaffirm the business taken during closed session was made by Tom Tolliver, seconded by Melissa O'Connor, and passed unanimously.

12. ADJOURNMENT:

A motion to adjourn the meeting was made by Ron Sztynodor, seconded by Tom Tolliver, and approved unanimously. Meeting was adjourned at 5:49 pm.

Respectfully Submitted
Emily Hanson, Admin Asst.

Case Activity Report

05/01/2025 - 05/31/2025

Case #	Case Date	Assigned To	Main Status	Description	Closed Date	Parcel #	Parcel Address
20250160	5/14/2025	Raymond Kallio	Open	misc storage		201044010000	708 10TH AVE W
20250201	5/29/2025	Raymond Kallio	Open	garbage bags, tires		201020210000	522 WILLIS AVE
20250196	5/28/2025	Raymond Kallio	Open	misc storage			
20250197	5/28/2025	Raymond Kallio	Open	misc		201021590000	619 5TH AVE E
20250198	5/28/2025	Raymond Kallio	Open	tires		201015290000	205 12TH AVE E
20250200	5/28/2025	Raymond Kallio	Open	driveway needs repair		201032020000	1515 BEASER AVE
20250189	5/27/2025	Raymond Kallio	Open	fire damaged structure		201021550000	608 PRENTICE AVE
20250190	5/27/2025	Raymond Kallio	Open	misc storage		201021560000	606 PRENTICE AVE
20250191	5/27/2025	Raymond Kallio	Open	misc storage		201019180000	413 5TH AVE E
20250192	5/27/2025	Raymond Kallio	Open	soil removed around foundation		201015480000	222 STUNTZ AVE
20250193	5/27/2025	Raymond Kallio	Open	mattress		201017380000	510 3RD ST E
20250194	5/27/2025	Raymond Kallio	Open	junk and debris		201018620000	
20250195	5/27/2025	Raymond Kallio	Open	vehicle		201023730000	719 PRENTICE AVE
20250188	5/23/2025	Raymond Kallio	Open	misc storage		201018570000	414 STUNTZ AVE

20250156	5/9/2025	Raymond Kallio	Closed	full trailer	5/23/2025	201021360000	608 WILLIS AVE
20250124	4/24/2025	Raymond Kallio	Closed	debris	5/23/2025	201045320000	1100 6TH AVE W
20250187	5/22/2025	Raymond Kallio	Open	rotting food, messy yard, misc storage		201017300000	412 3RD ST E
20250177	5/21/2025	Raymond Kallio	Open	bathtub front yard and mattress in back yard		201043630000	623 MACARTHUR AVE
20250178	5/21/2025	Raymond Kallio	Open	misc storage		201030560000	1008 12TH AVE W
20250179	5/21/2025	Raymond Kallio	Open	misc storage		201030760000	1001 MACARTHUR AVE
20250180	5/21/2025	Raymond Kallio	Open	missing house numbers and tire in backyard		201043670000	605 MACARTHUR AVE
20250181	5/21/2025	Raymond Kallio	Open	debris		201026220000	901 4TH AVE W
20250182	5/21/2025	Raymond Kallio	Open	rubbish in the back yard		201027990000	1023 VAUGHN AVE
20250183	5/21/2025	Raymond Kallio	Open	appliance		201026030000	922 6TH AVE W
20250184	5/21/2025	Raymond Kallio	Open	rubbish and cat carpet tree by alley		201022660000	714 6TH AVE W
20250185	5/21/2025	Raymond Kallio	Open	appliances. Misc storage and messy yard		201027910000	1013 4TH AVE W

20250186	5/21/2025	Raymond Kallio	Open	old windows and plastic pipe and gutters by garage near alley		201025340000	817 2ND AVE W
20250167	5/20/2025	Raymond Kallio	Closed	tire drainage	6/2/2025	201005410000	621 11TH AVE W
20250168	5/20/2025	Raymond Kallio	Open	tire by shed		201005470000	601 11TH AVE W
20250168	5/20/2025	Raymond Kallio	Open	tire by shed		201005470000	601 11TH AVE W
20250169	5/20/2025	Raymond Kallio	Open	appliance on porch		201047320000	WHISPERING PINES COMMUNITY 8th Ave W and 17th Ave W
20250170	5/20/2025	Raymond Kallio	Open	messy back porch car parts no house number		201025770000	821 6TH AVE W
20250171	5/20/2025	Raymond Kallio	Open	freezer		201005240000	622 15TH AVE W
20250173	5/20/2025	Raymond Kallio	Open	appliance in yard		201005440000	613 11TH AVE W
20250174	5/20/2025	Raymond Kallio	Open	misc storage		201006250000	814 BEASER AVE
20250175	5/20/2025	Raymond Kallio	Open	misc storage		201031610000	1323 11TH AVE W
20250176	5/20/2025	Raymond Kallio	Open	sink in front yard		201043620000	622 MACARTHUR AVE
20250165	5/19/2025	Raymond Kallio	Open	tub in yard		201029820000	813 11TH AVE W

20250166	5/19/2025	Raymond Kallio	Open	wood by garage		201031350000	1223 11TH AVE W
20250162	5/16/2025	Raymond Kallio	Closed	toilet in yard		201006200000	1212 8TH ST W
20250146	5/6/2025	Raymond Kallio	Closed	vehicle in yard	5/19/2025	201021430000	622 5TH AVE E
20250129	4/25/2025	Raymond Kallio	Closed	Misc storage		201030330000	1019 10TH ST W
20250130	4/25/2025	Raymond Kallio	Open	furniture in yard		201034320000	2020 MAIN ST E
20250131	4/25/2025	Raymond Kallio	Closed	misc storage	5/19/2025	201030330000	1019 10TH ST W
20250133	4/29/2025	Raymond Kallio	Closed	Tires	5/19/2025	201045290000	1120 6TH AVE W
20250134	4/29/2025	Raymond Kallio	Open	tires and debris		201001790000	1005 3RD ST W
20250136	4/29/2025	Raymond Kallio	Open	debris		201003830000	505 11TH AVE W
20250142	5/1/2025	Raymond Kallio	Open	appliance		201003390000	412 14TH AVE W
20250162	5/16/2025	Raymond Kallio	Closed	toilet in yard		201006200000	1212 8TH ST W
20250163	5/16/2025	Raymond Kallio	Open	misc storage		201011550000	1407 FRONT ST E
20250164	5/15/2025	Raymond Kallio	Closed	tires	5/16/2025	201026940000	920 7TH AVE E
20250164	5/15/2025	Raymond Kallio	Closed	tires	5/16/2025	201026940000	920 7TH AVE E
20250161	5/15/2025	Raymond Kallio	Open	misc storage		201005580000	701 11TH AVE W
20250160	5/14/2025	Raymond Kallio	Open	misc storage		201044010000	708 10TH AVE W
20250159	5/14/2025	Raymond Kallio	Open	misc storage		201044140000	714 9TH AVE W
20250121	4/23/2025	Raymond Kallio	Closed	Tires	5/14/2025	201044620000	916 8TH ST W

20250104	4/10/2025	Raymond Kallio	Closed	tires	5/14/2025	201030170000	919 9TH AVE W
20240442	10/11/2024	Raymond Kallio	Open	rubbish		201036460000	1607 6TH ST E
20250061	2/26/2025	Raymond Kallio	Closed	misc storage	5/13/2025	201026580000	923 3RD AVE E
20250144	5/6/2025	Raymond Kallio	Closed	misc storage		201023680000	310 7TH ST E
20250138	4/30/2025	Raymond Kallio	Closed	misc storage	5/13/2025	201021610000	613 5TH AVE E
20250140	5/1/2025	Raymond Kallio	Closed	misc storage		201015280000	209 12TH AVE E
20250155	5/9/2025	Raymond Kallio	Closed	misc storage		201024670000	519 9TH ST E
20250147	5/7/2025	Raymond Kallio	Closed	vehicle front yard	6/2/2025	201027660000	1001 ELLIS AVE
20250157	5/12/2025	Raymond Kallio	Open	tires by garage		201014560000	101 14TH AVE E
20250140	5/1/2025	Raymond Kallio	Closed	misc storage		201015280000	209 12TH AVE E
20250137	4/30/2025	Raymond Kallio	Closed	car in yard	5/9/2025	201021280000	614 7TH AVE E
20250156	5/9/2025	Raymond Kallio	Closed	full trailer	5/23/2025	201021360000	608 WILLIS AVE
20250154	5/9/2025	Raymond Kallio	Open	misc storage		201016180000	200 MAIN ST E
20250155	5/9/2025	Raymond Kallio	Closed	misc storage		201024670000	519 9TH ST E
20250141	5/1/2025	Raymond Kallio	Closed	Lawn parking	5/9/2025	201011600000	1423 FRONT ST E
20250151	5/8/2025	Raymond Kallio	Open	misc storage		201018990000	404 5TH AVE E
20250152	5/8/2025	Raymond Kallio	Open	misc storage		201014530000	113 14TH AVE E
20250126	4/25/2025	Raymond Kallio	Open	debris and tires		201014460000	114 13TH AVE E

20250124	4/24/2025	Raymond Kallio	Closed	debris	5/23/2025	201045320000	1100 6TH AVE W
20250118	4/22/2025	Raymond Kallio	Open	couch in yard		201027210000	1022 7TH AVE E
20250147	5/7/2025	Raymond Kallio	Closed	vehicle front yard	6/2/2025	201027660000	1001 ELLIS AVE
20250148	5/7/2025	Raymond Kallio	Open	misc storage		201021450000	608 5TH AVE E
20250129	4/25/2025	Raymond Kallio	Closed	Misc storage		201030330000	1019 10TH ST W
20250146	5/6/2025	Raymond Kallio	Closed	vehicle in yard	5/19/2025	201021430000	622 5TH AVE E
20250127	4/25/2025	Raymond Kallio	Closed	misc storage	5/6/2025	201013950000	108 7TH AVE E
20250144	5/6/2025	Raymond Kallio	Closed	misc storage		201023680000	310 7TH ST E
20250145	5/6/2025	Raymond Kallio	Open	debris		201021550000	608 PRENTICE AVE
20250135	4/29/2025	Raymond Kallio	Closed	debris	5/5/2025	201003840000	501 11TH AVE W
20250132	4/29/2025	Raymond Kallio	Open	tires		201025120000	811 2ND AVE E
20250125	4/24/2025	Raymond Kallio	Closed	garbage	5/5/2025	201002420000	320 12TH AVE W
20250120	4/22/2025	Raymond Kallio	Closed	debris	5/5/2025	201044570000	817 9TH AVE W
20250024	1/23/2025	Raymond Kallio	Closed	misc storage	5/5/2025	201016930000	306 2ND AVE E
20250115	4/21/2025	Raymond Kallio	Closed	Tires	5/5/2025	201023160000	119 8TH ST W
20250116	4/21/2025	Raymond Kallio	Closed	misc storage	5/5/2025	201003230000	413 14TH AVE W
20250093	3/27/2025	Raymond Kallio	Closed	debris	5/2/2025	201011580000	1415 FRONT ST E
20250100	4/2/2025	Raymond Kallio	Closed	rubbish	5/1/2025	201002510000	300 BEASER AVE

20250012	1/13/2025	Raymond Kallio	Closed	rubbish	5/13/2025	201016470000	110 MAIN ST W
20250110	4/14/2025	Raymond Kallio	Closed	vehicle	5/1/2025	201030400000	901 11TH AVE W
20250140	5/1/2025	Raymond Kallio	Closed	misc storage		201015280000	209 12TH AVE E
20250141	5/1/2025	Raymond Kallio	Closed	Lawn parking	5/9/2025	201011600000	1423 FRONT ST E
20250142	5/1/2025	Raymond Kallio	Open	appliance		201003390000	412 14TH AVE W

Total Records: 97

6/2/2025

Permit Detail Report

05/01/2025 - 05/31/2025

Permit #	Permit Date	Building Type	Applicant Name	Applicant Address	City, State, Zip	Description	Project Cost	Square Feet	Issued Date	Type of Work	Work Location	Total Fees	Parcel #	Parcel Address
20250116	5/30/2025	Commercial - Miscellaneous Repair of a Commercial Structure	Ahern	5315 Freitag Drive	Menomonie, WI 54751	Installation of fire panel for monitoring of sprinkler system	8,657	0	5/30/2025	Primary Structure	510 Industrial Park Road	\$43.280	201050532000	510 INDUSTRIAL PK RD
20250115	5/30/2025	Residential - Siding (material cost over 1,000)	Robert Swanson	822 Vaughn Ave	ASHLAND, WI 54806	Re-side house and finish re-roofing project from prior permit. Removing (2) layers of existing siding, installing Smart-side Lap in its place (to be verified). New Porch needs to be inspected as approved as part of this project close-out.	10,000	0	5/30/2025	Primary Structure	822 Vaughn Ave	\$30.000	201025500000	822 VAUGHN AVE
20250114	5/30/2025		Visoth So	306 7th St W	ASHLAND, WI 54806	Interior and Exterior renovation including: walls, doors, windows, finishes. No plumbing modifications. Electrical updates as required. New asphalt roofing; new vinyl siding. Entire restoration of existing foundation. Excavation will need to take place on neighboring property for foundation work. Temporary	30,000	0	5/30/2025	Primary Structure	306 7th St W	\$150.000	201023010000	306 7TH ST W

20250113	5/29/2025	Residential - Roofing (Material cost over 1,000)	Jim Melin	514 12th Ave W	ASHLAND, WI 54806	Remove asphalt shingles & dispose. Install (2) rows water barrier and synthetic felt. New drip edge, flashing, pipe stack. Install 35 year Malarky shingle and cap.	22,000	0	5/30/2025	Primary Structure	514 12th Ave W	\$30.00	201003880000	514 12TH AVE W
20250112	5/28/2025	Residential - Deck	Jessica Nettleton	1008 3rd Avenue East	Ashland, WI 54806	Upgrade Electric panel to 200 amp, replace knob and tube in attic. Replace some deck boards and possible support structure if needed.	1,500	80		Primary Structure	1008 3rd Ave E		201027500000	1008 3RD AVE E
20250111	5/27/2025	Residential - Deck	Gabe & Stacey Miller	1316 Main St West	Ashland	Replace current deck with larger deck.	7,000	288		Primary Structure	1316 Main St West, Ashland		201001500000	1316 MAIN ST W
20250110	5/27/2025	Commercial - Accessory	Nancy Sztynodor	1521 6th St E	Ashland, WI 54806	Siding on south end	50	280	5/30/2025	Accessory Structure	Garage		201036520000	1521 6TH ST E
20250109	5/26/2025	Residential - Siding (material cost over 1,000)	Dean Reilly	909 Chappel Ave	Ashland	Replace siding and windows. As per the HPC review, the siding will Smart-siding and have a 4" reveal. Upper-level windows will have grids to match the existing.	12,000	2,700	5/29/2025	Primary Structure	909 Chapple Ave	\$60.00	201025910000	909 CHAPPLE AVE
20250108	5/23/2025	Residential - Detached Accessory Building	Mark Barnabo	1202 10th Ave W	ASHLAND, WI 54806	10 ft x 16 ft prefab accessory structure with LP Smart Siding. 8 ft wide x 40 ft long hard surfaced driveway in rear yard from alley.	13,000	160	5/27/2025	Accessory Structure	1202 10th Ave W	\$50.00	201031050000	1202 10TH AVE W

20250107	5/27/2025	Residential - Roofing (Material cost over 1,000)	Judith Chingo (contr. Not Just Roofing, LLC)	1221 Beaser Ave	ASHLAND, WI 54806	Remove and dispose asphalt shingles, Install Ice & water barrier, felt, flashing and pipe stack cover. Install Malarky 35 yr shingle and cap.	10,000	0	5/27/2025	Primary Structure	1221 Beaser Ave	\$30.00	20103150000	1221 BEASER AVE
20250106	5/23/2025	Residential - Remodel/Repair/Additions (over 5,000)	Ben Larson, Deltco Plastics	601 Industrial Park Rd	Ashland, WI 54806	Install new: sheetrock, kitchen cabinets, countertops and flooring, bathroom vanities, fixtures, and shower. New windows. Finish garage w/sheetrock. Install new AC	62,000	0	5/30/2025	Primary Structure	3811 Lake Park Rd	\$310.00	20105029000	3811 LAKE PARK RD
20250105	5/23/2025	Residential - Detached Accessory Building	Ted Lolich	2317 Maple Lane	ASHLAND, WI 54806	30 foot x 32 foot pole barn accessory building. Exterior metal siding was approved per ordinance section 6.2-3b as the location of the structure is in a remote area on a 12.75 acre parcel and out of view of the road. It was noted that the area of the new structure may not be larger than the footprint area of the primary structure measured at 1000 sq	33,646	0	5/29/2025	Accessory Structure	2317 Maple Lane	\$50.00	20104913000	2317 MAPLE LN
20250104	5/23/2025	Zoning Approval - Development Permit	Michael Ruley	2134 Asbury	Evanston IL 60201	Grade leveling for new home construction.	250,000	1,800		Other	2301 Campbell dr	\$75.00	20105316000	2201 CAMPBELL DR

20250103	5/23/2025	Residential - Raze/Demolition	City of Ashland	601 Main St W	Ashland, WI 54806	Raze/demolition of the home on the property and restoring the site. City crew will remove the house, disconnect the electrical, and cap the water. No gas is present at the house.	0	0	5/23/2025	Primary Structure	118 10th Ave E			
20250102	5/22/2025	Commercial - Fence	The C. Reiss Co.	111 West Mason Street	Green Bay	I have been working with John Butler (Ashland Public Works) to install an 8' fence approx 705ft with 1 30' gate along locations acceptable to the city of Ashland (please see attachment) once the Fence is installed C. Reiss in consultation with city of Ashland Public works department will install a landscape screen along the south	45,000	705	5/23/2025	Other	601 1/2 Lake shore Drive	\$100.00	201007170000	
20250101	5/21/2025	Residential - Demolition Interior/Exterior	Timothy R Leier	3204 Lake Shore Drive E	Ashland WI 54806	Demolition of existing breezeway between the house and addition for future replacement. No foundation removal or earthwork taking place. No electrical or plumbing demo taking place.	0	60	5/26/2025	Other	3204 Lake Shore Drive E	\$30.00	201008170000	3204 LAKE SHORE DR E

20250100	5/21/2025	Commercial - Miscellaneous Repair of a Commercial Structure	Zachary Zakovec	39630 St Hwy 13	Ashland, WI 54806	Siding entire back of building (alley side) with vinyl lap siding. Currently covered with painted tar paper.	2,500	0	5/21/2025	Primary Structure	705-707 Main St E	\$75.00	201013910000	707 MAIN ST E
20250099	5/21/2025	Zoning Approval - Signage	Lumi Norr Properties LLC	908 9th Ave W	Ashland, WI 54806	Installing a 11.6 sq. ft. projecting sign on the front of the building per application and sign proof provided. Using existing electrical.	0	12	5/23/2025	Other	417B Main St W	\$50.00	201042440000	417 MAIN ST W
20250098	5/21/2025	Residential - Deck	James & Barbara Kauss/Bob Blaubach	710 Willis Ave E	ASHLAND, WI 54806	Deck replacement with new railing and steps. The new deck must be in the same configuration/s ize as the existing deck as the lot is at its impervious surface limit.	5,327	188	5/21/2025	Accessory Structure	710 Willis Ave E	\$50.00	201024020000	710 WILLIS AVE
20250097	5/20/2025	Residential - Roofing (Material cost over 1,000)	KIM BROWN	4613 ISLAND LAKE DR	DULUTH, MN 55803	REPLACE EXISTING ROOFING. TEAR OFF AND INSTALL 18 SQUARES.	19,985	1		Primary Structure	805 6TH ST W	\$30.00	201043340000	805 6TH ST W
20250096	5/20/2025	Residential - Roofing (Material cost over 1,000)	Kay Cooley	65885 Ashland Bayfield Rd	Ashland	Removal and disposal of existing asphalt shingles to be replaced with new asphalt shingles.	11,000	0	5/23/2025	Primary Structure	609 2nd Ave West	\$30.00	201022150000	609 2ND AVE W

20250095	5/20/2025	Residential - Remodel/Repair/Additions (over 5,000)	Kate Bendzick	1626 Elmira Ave	Superior	Remove and replace eight (8) existing windows, insulate around frame and trim interior and exterior.	20,000	2,000	5/26/2025	Primary Structure	1308 Beaser Ave	\$100.00	201031590000	1308 BEASER AVE
20250094	5/20/2025	Zoning Approval - Keeping of Animals	Vickie Gregoire	1318 6th St W	Ashland, WI 54806	Up to six (6) Chickens. 6' x 6' Coop with 20' x 20' Run.	0	0	5/20/2025	Other	1318 6th St W	\$50.00	201005310000	1318 6TH ST W
20250093	5/20/2025	Commercial - Structural Addition/Alteration	Total Construction Solutions (Mike Bjorklund)	7910 University Ave NE	Fridley, MN 55432	Building two sheetrock walls and a ceiling in the basement level elevator equipment room. Wall to replace existing fence enclosure. Supplemental HVAC and Electrical upgrades. Contractor to forward a construction work schedule prior to work commencing.	40,000	40	5/29/2025	Primary Structure	201 Main St W	\$200.00	201042670000	201 MAIN ST W
20250092	5/20/2025	Residential - Deck	Ray Kallio	512 7th Ave E	Ashland WI 54806	Rebuild porch deck including railing and steps. New 4x4 treated posts to support existing porch roof (to remain). Existing CMU foundation to be re-used. This permit is contingent upon: 1. The porch must be built in compliance with the UDC requirements.	2,000	150	5/29/2025	Primary Structure	512 7thAve E	\$50.00	201020360000	512 7TH AVE E

20250091	5/19/2025	Commercial - Miscellaneous Repair of a Commercial Structure	Jeffrey Peterson/Scott Pearce	9525 Mission Gorge Rd #45	Santee, CA 92071	Interior renovation; building and site clean-up, sheet rock, re-grading yard for improved site drainage.	2,500	0	5/23/2025	Primary Structure	302 Main St E	\$25.00	201016120000	302 MAIN ST E
20250090	5/19/2025	Residential - Fence	Vickie Gregoire	1318 6th St W	Ashland, WI 54806	Installing approximately 80 linear feet of 6-foot treated privacy fence in the rear yard per plan provided. Fencing will have 3 gates. Finished side of fencing must face outwards (supports inwards).	1,975	0	5/20/2025	Other	1318 6th St W	\$75.00	201005310000	1318 6TH ST W
20250089	5/17/2025	Residential - Fence	Richard Damstra	1223 10th Ave W	Ashland	Replacement of residential fence around house. Total length is 192 linear feet. We are doing it ourselves and not hiring a contractor.	2,000	192		Accessory Structure	1223 10th Ave W		201031270000	1223 10TH AVE W
20250088	5/16/2025	Commercial - Accessory Structure	Summit Church	400 Salem Drive	Ashland, WI 54806	Log pavilion accessory structure on concrete slab.	20,000	704	5/23/2025	Accessory Structure	400 Salem Drive		201049410400	400 SALEM DR

20250087	5/15/2025	Commercial - Construction of a new Commercial Structure	City of Ashland, Niles Fetter	2020 6th St E	Ashland, WI 54806	Building and Site Plan Review including Parkitecture Construction Documents, Huffcut Concrete Prefab Construction documents and Specifications, Plumbing Plan Submittal, Sanitary Lateral Replacement and Site Plan and Erosion Control. This permit is contingent upon receiving a letter from the HUFFCUT manufacturer.	1	748		Sanitary Sewer Service New/Repair	210 N. Prentice Ave		201010020000	210 N PRENTICE AVE
20250086	5/15/2025	Residential - Roofing (Material cost over 1,000)	Anne Chartier	1203 6th Ave W	Ashland, WI 54806	Remove existing shingles & dispose. Remove lower roof decking and install Durovent. Sheet roof with 1/2" OSB & install 35-year shingle.	11,500	1,400	5/16/2025	Primary Structure	1203 6th Ave W	\$30.00	201045480000	1203 6TH AVE W

20250085	5/14/2025	Residential - Demolition Interior/Exterior	Evan Bole	90285 Birch Hill Road	Cornucopia	Demo existing garage. Determination to be made if slab will be removed or replaced. Demo or replacement of existing front entry steps. To be verified with applicant. Future shed permit forthcoming to for propriety.	2,000	600		Accessory Structure	310 5th Ave E		201017350000	310 5TH AVE E
20250084	5/14/2025	Residential - Remodel/Repair/Additions (over 5,000)	Kate Bendzick	1626 Elmira Ave	Superior	remove and replace 1 existing window, insulate around frame and trim interior and exterior.	3,000	1,000			3000 Junction Rd		201047830000	3000 JUNCTION RD
20250083	5/14/2025	Residential - Remodel/Repair/Additions (over 5,000)	Kate Bendzick	1626 Elmira Ave	Superior	Remove and replace (1) existing window, insulate around frame and trim interior and exterior.	3,000	1,000			1021 12th Ave W		201030460000	1021 12TH AVE W
20250082	5/14/2025	Residential - Remodel/Repair/Additions (over 5,000)	Kate Bendzick	1626 Elmira Ave	Superior	Remove and replace 10 existing windows and 1 entry/storm door, insulate around frame and trim interior and exterior.	45,000	2,000	5/14/2025	Primary Structure	1102 14th Ave E	\$225.00	201050940000	1102 14TH AVE E
20250081	5/13/2025	Residential - Roofing (Material cost over 1,000)	Taylor Strane	600 14th Street West	Ashland, WI, 54806	Replace roof on property's detached garage. Replacing existing asphalt shingles with new asphalt shingles.	6,000	600	5/13/2025	Accessory Structure	600 14th St West	\$30.00	201046680000	600 14TH ST W

20250080	5/12/2025	Commercial - New Parking Lot	Chequamegon Archery Club (Gary Krueger)	3501 McDonald Rd	ASHLAND, WI 54806	30-foot x 30-foot ADA asphalt parking surface. One car plus one van space and 60-inch access aisle between. 16-foot x 24-foot concrete slab. 4-inch sand base, 4-inch thick slab. 7-foot wide gravel base with 6-foot wide asphalt paving. 16-foot x 24-foot pavilion placed on slab with 6x6 posts and fasteners. This permit is contingent upon all construction.	25,000	0	5/21/2025	Driveway	3501 McDonald Rd	\$125.00	201051100100	3501 MCDONALD RD
20250079	5/9/2025	Residential - Remodel/Repair/Additions (over 5,000)	Joslin Anderson/Diane (Mother)	714 St. Claire Street	Ashland, WI 54806	Concrete patio and sidewalk replacement. New roof over patio attached to house. Front storm door replacement. Amendment: New wood entry steps at north side porch. Permit contingent upon: 1) The new patio may only replace what currently exists. 2) The new roof may only extend over the new patio slab except on the north side it may extend to be in line with	8,700	252	5/16/2025	Primary Structure	714 St. Claire St	\$50.00	201012260000	714 ST CLAIRE ST

20250078	5/9/2025	Residential - Roofing (Material cost over 1,000)	Sonja Maxwell	1100 2nd Ave W.	Ashland, WI 54806	Remove old shingles, drip edge and flashings. Install new drip edge, shingles and flashings.	29,860	5,200	5/9/2025	Primary Structure	1100 2nd Ave W	\$30.000	201028470000	1100 2ND AVE W
20250077	5/7/2025	Commercial - Plumbing	Caldwell P&H (Will Yliniemi)	616 Glenwood St	Duluth, MN 55803	1) Adding two sinks in deli department. 2) Rerouting case drain under concrete. 3) Rerouting condensate drain under concrete. Permit contingent upon all work being completed by a licensed (in the State of Wisconsin) plumbing contractor.	5,000	0	5/13/2025	Primary Structure	401 Ellis Ave	\$50.000	201019360000	401 ELLIS AVE
20250076	5/7/2025	Residential - Detached Accessory Building	Chad Blank (Tenant)	623 2nd Ave W	ASHLAND, WI 54806	8'x8' (8' high) stick built portable shed to be finished with vinyl lap siding. This structure is currently not structurally compliant and needs to be modified to comply. A second existing metal walk-in cooler needs to be sided with approved material. Both units to be located a minimum 3 feet away from side-yard property line. Cooler unit shall be	0	100	5/9/2025	Accessory Structure	623 2nd Ave E	\$50.000	201022120000	623 2ND AVE W

20250075	5/7/2025	Residential - Parking Lot/Driveway	Christine M. Fabiani	1001 7th Ave W	Ashland, WI 54806	Extending the existing cement apron adjacent to the accessory structure by approximately six feet to the line of the existing fence. Modifying grade in areas of yard that collect standing water. Approximately 500 SF of area disturbed.	9,000	0	5/9/2025	Driveway	1001 7th Ave W	\$75.00	201027330000	1001 7TH AVE E
20250074	5/7/2025	Commercial - Structural Addition/Alteration	Angelo Luppino	PO Box 100	Iron Belt, WI 54536	Removing toilet partitions, installing new toilets. Removing one toilet and urinal. Installing	4,300	0	5/7/2025	Primary Structure	700 Main St W	\$50.00	201007010000	700 MAIN ST W
20250073	5/6/2025	Zoning Approval - Erosion Control	Joseph Gokee	7 Victoria Lane	Ashland	Bringing in 150-200 yards of fill (gravel and sand) for filling in and leveling off grade in yard to help direct standing water to swale. This permit contingent upon: 1. Immediately after the sand/gravel fill is in place, the erodible area of these soils must be covered with topsoil, then seeded and mulched. 2) A Right-of-Way permit must be applied for	3,500	0	5/12/2025	Other	7 Victoria Ln	\$100.00	201047720200	#7 VICTORIA LN

20250072	5/5/2025	Commercial - Accessory Structure	Nora Geci	1100 E. Woodfield Rd. #500	Schaumburg, IL 60173	Microwave add on the existing telecommunication tower	18,000	0	5/30/2025	Telecommunications	Rte 2 Box 74A, Ashland, WI 54806	\$100.00	201051330000	2313 COUNTY HWY A
20250071	5/5/2025	Residential - Detached Accessory Building	Joseph Gokee	7 Victoria Lane	Ashland, WI 54806	Two (2) accessory structures. 10x13 structure to rear of house - a min. of three (3) feet from the backyard property line. 12x20 structure on east side of property: three (3) feet min. from side-yard property line and thirty-seven (37) feet from front yard property line (in line with or behind front face of residence). Metal or plastic exterior finish is	18,000	0	5/5/2025	Accessory Structure	7 Victoria Lane	\$50.00	201047720200	#7 VICTORIA LN
20250070	5/5/2025	Residential - Remodel/Repair/Additions (over 5,000)	William DeFoe	601 18th Ave W	Ashland, WI 54806	Replace existing concrete slab in garage. Please provide our office with slab thickness and rebar design.	5,980	0	5/5/2025	Accessory Structure	601 18th Ave W	\$50.00	201004810000	601 18TH AVE W
												\$2,708.28		

Total Records: 47

6/2/2025

Ref: 2025-127

COUNCIL AGENDA: 8.A.
(6/10/2025)

SUBJECT: Approve an Ordinance to Amend Chapter 154 (982) Accommodations Tax, Ashland City Ordinances to be Consistent in Language with WI State Statutes (*Clerk*) Roll

RECOMMENDATION: Approve

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Committee of the Whole

EXHIBITS: 1. Proposed Ordinance 2025-2017 - redlined to show changes

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH CHAPTER 51: The Council as Committee of the Whole previously discussed and approved for this item to move forward to the Council for formal approval.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

Reviewing Chapter 154 (982) Accommodations Tax, brought to light the difference in language referring to accommodation tax and room tax. Although these are one in the same, the City Attorney recommends using the same terms as in WI Statute 66.0615 which uses "room tax."

Council as Committee of the Whole approved to create an ordinance to amend City of Ashland

Ordinances to reflect "room tax" to make our ordinances consistent with the State Statute, and return to Council for formal approval.

Sequential Ordinance No. 2025-2017

ORDINANCE TO AMEND CHAPTER 154 (982) ACCOMMODATIONS TAX, ASHLAND CITY ORDINANCES

The Mayor and Common Council of the City of Ashland do ordain as follows:

SECTION I

Chapter 154 (982) Accommodations Tax *shall herinafter read as follows:*

Chapter 154 (982) Room Tax

SECTION II

Chapter 154.03 Tax Rate *shall be amended to read as follows:*

The **accommodation room** tax shall be at the rate of six and one-half (6.5%) percent of the gross receipts from such retail furnishing of rooms, lodging or sites. The tax shall not be subject to the selective sales tax imposed by Sec. 77.52 (2) (a) 1, Wis. Stats.

SECTION III

Chapter 154.04 Payments by Chamber *shall be amended to read as follows:*

Each calendar year for the next twenty-five (25) years, beginning with calendar year 1998, the Chamber shall pay \$26,000.00 of the room tax it receives to the Bay Area Civic Center, Inc. (the "Civic Center"). Each calendar year, \$25,000.00 of such amount shall be used by the Civic Center only for servicing the presently existing debt of the Civic Center and such additional debt as may be incurred to construct a women's locker room, and \$1,000.00 of such amount is to be used for maintenance of the Civic Center building. Such \$26,000.00 amount shall be paid by the Chamber to the Civic Center in four equal installments of \$6,500.00, approximately quarterly. If the **accommodations room** tax payment to the Chamber from the City in a given quarter is less than \$6,500.00, then the Civic Center is to be paid the full amount which the Chamber receives for that quarter, with the remaining balance of the \$6,500.00 due to the Civic Center for that quarter to be paid from the next quarterly **accommodation room** tax payment which the Chamber receives. Any **accommodations room** tax payments which the Chamber receives from the City which is not paid to the Civic Center shall be used by the Chamber for the promotion of the hospitality and tourism businesses.

SECTION V

Effective Date of Ordinance: This ordinance shall take effect upon passage and publication.

PASSED: June 10, 2025

PUBLISHED: June 19, 2025

Councilperson

ATTEST:

Denise Oliphant, City Clerk

Matthew Mac Kenzie, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

Ref: 2025-128

COUNCIL AGENDA: 8.B.
(6/10/2025)

SUBJECT: Approve an Ordinance to Amend Chapter 840 (2025-2008) Short-Term Rentals, Ashland City Ordinances to be Consistent in Language with WI State Statutes (*Clerk*) Roll

RECOMMENDATION: Approve

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Committee of the Whole

EXHIBITS: 1. Proposed Ordinance 2025-2018 - redlined to show changes

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH CHAPTER 51: The Council as Committee of the Whole previously discussed and approved for this item to move forward to the Council for formal approval.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

Reviewing Chapter 840 (2025-2008) Short-Term Rentals brought to light the difference in language referring to accommodation tax and room tax. Although these are one in the same, the City Attorney recommends using the same terms as in WI Statute 66.0615 which uses "room tax."

Council as Committee of the Whole approved to create an ordinance to amend both City of Ashland Ordinances to reflect "room tax" to make our ordinances consistent with the State Statute, and return the ordinance for formal approval.

Sequential Ordinance No. 2025-2018

ORDINANCE TO AMEND CHAPTER 840 (2025-2008) SHORT-TERM RENTALS, ASHLAND CITY ORDINANCES

The Mayor and Common Council of the City of Ashland do ordain as follows:

SECTION I

Chapter 840.03(b)(3) *shall be amended to read as follows:*

- 3) An ~~A~~ **Accommodations**/Room Tax Permit; and

SECTION II

Chapter 840.07 Sales Taxes and Room Tax *shall be amended to read as follows:*

- a) ~~Accommodation Room~~ Tax. In addition to state sales tax, the property owner is required to pay the City ~~aeaccommodations room~~ tax.
 - 1) The property owner is required to pay the City room tax quarterly. If no rentals are made during a quarter, a report must nonetheless be submitted to the City stating that no rentals were made or room tax collected during that quarter.
 - 2) When a booking service or internet marketplace is used to coordinate rental of lodging facilities, the company providing the service shall be responsible to collect and pay the City room tax quarterly. If no rentals are made during a quarter, a report must nonetheless be submitted to the City stating that no rentals were made or room tax collected during that quarter.
 - 3) Each short-term rental shall comply with the ~~aeaccommodations room~~ tax reporting requirements of the City Municipal Code Section 154.06.
 - 4) All tax returns and supporting documentation filed with the Planning and Development Department are confidential and subject to the protections provided under City Municipal Code 154.18 and Wis. Stat. Sec. 66.0615 (3) and Wis. Stat. Sec. 77.6(1)
- b) Display of Permits. Each license or permit including the Short-term Rental License and ~~Accommodations Room~~ Tax Permit shall be displayed on the inside of the main entrance door of each short-term rental.

SECTION III

Chapter 840.08(c)(2) *shall be amended to read as follows:*

- 2) Licensee's failure to comply with the City of Ashland ~~Accommodations Room~~ Tax and Permit Ordinance;

SECTION V

Effective Date of Ordinance: This ordinance shall take effect upon passage and publication.

PASSED: June 10, 2025

PUBLISHED: June 19, 2025

Councilperson

ATTEST:

Denise Oliphant, City Clerk

Matthew Mac Kenzie, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

Ref: 2025-129

COUNCIL AGENDA: 8.C.
(6/10/2025)

SUBJECT: Approve an Ordinance to Amend Chapter 165 Comprehensive Fee Schedule, Ashland City Ordinances to Include Paramedic Intercept Flat Fees (*Fire/EMS Department*) Roll

RECOMMENDATION: Approve

DEPARTMENT OF ORIGIN: Fire & EMS Department

CLEARANCES: Committee of the Whole

EXHIBITS: 1. Exhibit 1 - Comprehensive Fee Schedule Amendment - redlined to show changes

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH CHAPTER 51: The Council as Committee of the Whole previously discussed and approved for this item to move forward to the Council for formal approval.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

The Ashland Fire Department (AFD) has been operating as a paramedic-level ambulance service since 1996. AFD has been providing paramedic intercepts to area Basic Life Support ambulance (BLS) services since 1996. A paramedic intercept is when two AFD staff respond to assist a BLS ambulance when requested by the BLS ambulance. Typically, these patients are

very sick or need Advanced Life Support (ALS) Care. Patients with shortness of breath, chest pain, severe abdominal pain, traumatic injuries, sepsis, altered level of consciousness, and unconsciousness require an advanced level of care the BLS ambulances are not able to provide. AFD responds in a pickup truck with ALS medications and ALS equipment, meet the BLS ambulance on the road, and take our ALS equipment into the BLS ambulance. The BLS ambulance transports the patient and AFD crew to the hospital while AFD staff provide ALS care.

Previous intercept billing agreements state that the BLS ambulance service will bill the patient's insurance and split the revenue with AFD 50/50. Last year AFD's billing company was bought by a larger EMS billing company—EMS-MC. EMS-MC is able to provide detailed billing and collection data that was not previously available. After reviewing that data, I discovered that our collection rate for paramedic intercepts is significantly less than our regular rates. I have worked with area BLS ambulance services to improve their billing practices, increase their rates, and utilize current billing practices that allow them to bill ALS rates when we are on their ambulance. Collections have improved for some services, but only slightly.

In order to ensure that Ashland and the townships of Gingles, Eileen, Pilsen, Sanborn, White River, and Marengo, that contribute to our ambulance service are not subsidizing BLS ambulance services, I need to change how we bill paramedic intercepts. Instead of splitting revenue 50/50, I propose that we switch to a flat rate billing for paramedic intercepts that covers all of our costs. The new rate would be added to the comprehensive fee schedule. The paramedic intercept billing agreements will reference the comprehensive fee schedule so that rates can be adjusted as needed without writing new agreements each time rates are raised.

In the past 12 months, AFD has collected an average of \$210 for each of the 49 intercepts where we received payments. However, there are another 200+ intercepts that we have yet to receive payment. In 2024, AFD performed 295 paramedic intercepts for 10 BLS services. A recent intercept payment was received for \$513. That is not normal. Most payments received are in the \$230 to \$470-dollar range. Unfortunately, there are a lot of intercepts where no money is received.

The flat fee is set at \$475 for each paramedic intercept. If we are requested to respond and are canceled before we make intercept, a fee of \$250 will be charged. These fees will be charged to the BLS ambulance service. The BLS ambulance service will be responsible for billing the patient and for collecting payment. The BLS service will keep 100% of the money that they collect. The BLS service will have to pay AFD within 120 days of the intercept.

Under current billing agreements, patients with commercial insurance are billed by both the BLS service and AFD. The new agreement will prevent this duplicate billing for commercial insurance companies. Most insurance billing can be completed in 4-6 months. Some cases can take 2-3 years to be fully resolved. Ashland doesn't need to keep carrying those costs for other communities ambulance services.pa

Language in the new billing agreement will allow AFD to suspend intercepts with a service if they do not pay for the services that they use. The new EMS billing data has revealed that some

services are much better at billing than others; some BLS services have years' worth of billing in arrears.

Paramedic intercepts are good for AFD paramedics to continue to perform. The high acuity patients are challenging and keep staff using their ALS skills and keep them functioning at a high level because they are challenged more often and have to provide patient care for longer periods of time often without communication.

A survey of other intercept flat fees ranged from \$250 to \$1000 per intercept. A service that charges \$1000 told me that they do not want to do paramedic intercepts. Our fee ensures that our costs are covered and that Ashland is not subsidizing other communities. The flat fee amount is not unreasonable for a high level of service that is provided at a moment's notice. The Fire Chief recommends that this fee is approved and implemented as soon as possible, but no later than July 1, 2025.

At their May 27, 2025 Committee of the Whole meeting, Council agreed to amend the fee schedule to reflect a \$475 charge per paramedic intercept.

FIRE DEPARTMENT / EMS

<u>AMBULANCE FEES:</u>	<u>Resident</u>	<u>Non-Resident</u>
Basic Life Support	\$1,340.00	\$1,590.00
Advance Life Support 1	\$1,440.00	\$1,700.00
Advance Life Support 2	\$1,850.00	\$1,960.00
SCT Base Rate	\$1,960.00	\$2,120.00
Mileage	\$23.00	\$25.00
Oxygen	N/A Bundled into base	N/A Bundled into base
Spinal Immobilization	\$160.00	\$165.00
4th Lift Assist or > per yr	\$180.00	\$300.00
7th Life Assist or > per yr	\$375.00	
Lift Assist at Nursing Facility	\$180.00	\$175.00
Non-res Lift Assist or No Transport		\$375.00
Ambulance Transfer w/ no medical necessity	\$465.00 + mileage	\$585.00 + mileage
Paramedic Intercept	\$475.00	\$475.00
BLS on Scene Care	\$400.00	\$500.00
ALS on Scene Care	\$1,030.00	\$1,380.00
Intravenous Access at a Medical Facility	\$180.00	
	**Fee increases includes billed supplies	**Fee increases includes billed supplies

Ref: 2025-130

COUNCIL AGENDA: 8.D.
(6/10/2025)

SUBJECT: Consider a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Safe Drinking Water Loan Program (SDWLP) for the SFY2026 Prentice Avenue Phase 2 Water Main Replacement Project (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director

EXHIBITS: 1. Proposed Resolution No. 17837

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH CHAPTER 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: This item conforms to the Ashland Comprehensive Plan in that it is "...in accordance with existing and future needs, best promote public health, safety, morals, and the general welfare..." for the City's residents and community.

SUMMARY STATEMENT:

The 2025 Prentice Avenue Phase 2 Reconstruction Project consists of the reconstruction of Prentice Avenue from US2 to 6th Street East.

At the October 11, 2022 meeting, Council approved a State Municipal Agreement (SMA) with the Wisconsin Department of Transportation (WI DOT) for the project, which has a total estimated cost of \$1.95 million. The Wisconsin Department of Transportation (WIDOT) is providing funding for 80% of roadway, storm sewer and sidewalk construction.

The City is responsible for a 20% match of these funds as well as 100% of the cost of water main replacement work. Staff have been pursuing funding for water main replacement via the Wisconsin Department of Natural Resources (WI DNR) Safe Drinking Water Loan Program (SDWLP).

At their September 26, 2023 meeting, Council approved a three-party agreement with the WI DOT and Short Elliott, Hendrickson Inc (SEH) for engineering design services related to roadway, storm sewer and sidewalk facilities. SEH has also provided services related to water main replacement and funding administration.

The project is scheduled for construction in the summer of 2026, with bidding administered by the WI DOT in November 2025. This project was included in the Water Utility Capital Improvement Plan, supported by recent water rate increases.

Council is asked to adopt the attached resolution to ensure that it will be possible to reimburse municipal funds from the future SDWLP funding to support construction activities necessary for the Prentice Avenue Phase 2 Water Main Replacement Project.

RESOLUTION No. 17837

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING THROUGH THE STATE OF WISCONSIN SAFE DRINKING WATER LOAN PROGRAM (SDWLP) FOR THE SFY2026 PRENTICE AVENUE PHASE 2 WATER MAIN REPLACEMENT PROJECT

WHEREAS, the City of Ashland, Wisconsin intends to file an application for state financial assistance for Phase 2 of the water main replacements/system improvements for Prentice Avenue, WDNR Project Number 4759-32, (referred to as the “Project”), under the Wisconsin Environmental Improvement Fund; and

WHEREAS, the City of Ashland expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to of June 2025, the City of Ashland Common Council must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the City of Ashland to advance monies from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

BE IT THEREFORE RESOLVED by the City of Ashland City Council that:

Section 1) Expenditure of Funds. The City of Ashland City Council shall make expenditures as needed as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2) Declaration of Official Intent. The City of Ashland City Council hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expended to exceed an estimated amount of \$850,000 for Phase 2 of the water main replacements/system improvements on Prentice Avenue; and

Section 3) Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the City of Ashland pursuant to its budget or financial policies.

Section 4) Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Clerk’s office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5) Effective Date. This Resolution shall be effective upon its adoption and approval.

City of Ashland, Ashland County, Wisconsin

Approved: June 10, 2025

Councilperson

ATTEST:

Denise Oliphant, City Clerk

Matthew MacKenzie Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

Ref: 2025-131

COUNCIL AGENDA: 8.E.
(6/10/2025)

SUBJECT: Consider a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Safe Drinking Water Loan Program for SFY2026 Chapple Avenue Water Main Replacement Project (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director

EXHIBITS: 1. Proposed Resolution No. 17838

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH CHAPTER 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: This item conforms to the Ashland Comprehensive Plan in that it is "...in accordance with existing and future needs, best promote public health, safety, morals, and the general welfare..." for the City's residents and community.

SUMMARY STATEMENT:

The 2025 Chapple Avenue Project is ongoing and consists of the reconstruction of Chapple Avenue from 6th Street West to 11th Street West.

At their March 25, 2025 meeting, Council approved entering into an agreement with Jake's Excavating, LLC for construction of the project, which is largely being overseen by City staff. The project is partially funded by a Wisconsin Department of Transportation (WI DOT) grant and has a total estimated cost of \$1.71 million. The WI DOT is providing funding for approximately 50% of roadway, storm sewer and sidewalk construction. The City is responsible for the remaining 50% match of these costs as well as 100% of the cost of water main replacement work.

Staff have been pursuing funding for water main replacement via the Wisconsin Department of Natural Resources (WI DNR) Safe Drinking Water Loan Program (SDWLP).

It is common for municipalities to pursue WI DNR SDWLP funding while the project is being constructed. This project was included in the Water Utility Capital Improvement Plan supported by recent water rate increases.

Council is asked to adopt the attached resolution to ensure that it will be possible to reimburse municipal funds from the future SDWLP funding to support construction activities necessary for Chapple Avenue Water Main Replacement Project.

RESOLUTION No. 17838

RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING THROUGH THE STATE OF WISCONSIN SAFE DRINKING WATER LOAN PROGRAM FOR SFY2026 CHAPPLE AVENUE WATER MAIN REPLACEMENT PROJECT

WHEREAS, the City of Ashland, Wisconsin intends to file an application for state financial assistance for the water main replacements/ system improvements for Chapple Avenue, WDNR Project Number 4759-34, (referred to as the “Project”), under the Wisconsin Environmental Improvement Fund; and

WHEREAS, the City of Ashland expects to finance the Project on a long-term basis by issuing tax-exempt bonds or promissory notes (the "Bonds"); and

WHEREAS, because the Bonds will not be issued prior to of June, 2025, the City of Ashland Common Council must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, it is necessary, desirable, and in the best interests of the City of Ashland to advance monies from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

BE IT THEREFORE RESOLVED by the City of Ashland City Council that:

Section 1) Expenditure of Funds. The City of Ashland City Council shall make expenditures as needed as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.

Section 2) Declaration of Official Intent. The City of Ashland City Council hereby officially declares its intent under Treas. Regs. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expended to exceed an estimated amount of \$750,000 for the water main replacements/system improvements in Chapple Avenue; and

Section 3) Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long term basis, or otherwise set aside by the City of Ashland pursuant to its budget or financial policies.

Section 4) Public Availability of Official Intent Resolution. This Resolution shall be made available for public inspection at the City Clerk’s office within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5) Effective Date. This Resolution shall be effective upon its adoption and approval.

City of Ashland, Ashland County, Wisconsin

Approved: June 10, 2025

Councilperson

ATTEST:

Denise Oliphant, City Clerk

Matthew MacKenzie Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

Ref: 2025-132

COUNCIL AGENDA: 9.A.
(6/10/2025)

SUBJECT: Consider Approval of License Applications for the Sale of Alcohol Beverages including New Officers/Agents, Arcade and Game, Pawn Broker, Recycling and Salvage Operation, and Mobile Home Parks (*Clerk*) Voice

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Treasurer
Fire Department
Police Department

EXHIBITS:

1. Alcohol Beverage License Applicants
2. Tobacco, Cigarette & Vaping Products, and Miscellaneous License & Permit Applicants

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: The Treasurer has confirmed compliance with Ch. 923.10.

COMPLIANCE WITH CHAPTER 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permits the Mayor and/or Clerk to schedule items directly for Council action: (8) Items which require action in a timely manner as declared by the Clerk or Mayor.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

The City issues alcohol beverage, tobacco, arcade, recycling facility/salvage operation, pawnbroker, taxicab, and mobile home park licenses. The premises are inspected by the Building Inspector and the Fire Department, and background checks are completed by the Police Department, if applicable. The Treasurer confirms compliance per [Chapter 923](#) of Ashland City Ordinances as all licensees are required to be current on property taxes and other billings from the City (fines, utility bills, taxes, fees, etc.).

Licenses and permits issued by the Clerk's office expire on June 30 and renew on July 1 of each year. Staff are requesting Council approval of the license and permit applicants.

The following applicants have applied to the City of Ashland for an alcohol beverage license.

BUSINESS/TRADE NAME	BUSINESS/TRADE NAME	BUSINESS ADDRESS	AGENT
Class B Fermented Malt Beverage/Class B Intoxicating Liquor			
Ashland Baking Company	Black Cat Coffeehouse	211 Chapple Ave.	HONORE KASZUBA
Bay Area Civic Center (BACC)	Bay Area Civic Center (BACC)	320 4th Ave. W.	MARTEN VANBERGEN
Bay City Cultural Center	Bohemian Hall	319 11th Ave. E.	NANCY SZTYNDOR
Besuga Taverns, Inc	Harbor Bar	1222 Lake Shore Drive East	BRENDA LEMIEUX
E Triple J, Inc	Neighborly Bar	1301 W. Main St.	EUGENE RONNING
Hugo's Inc	Hugo's Pizza	221 Sanborn Avenue	JENNIFER LEDIN
J & P King Family Enterprises, Inc.	Mugs Bar	515 Main Street East	JACQUELYN KING
JCDOC LLC	The Safari	423 Main Street East	JEFFREY CASTLE
OFFICE BAR LLC	Office Bar	407 Main St. W.	DOROTHY MONROE
New China Restaurant, Inc.	New China Restaurant	300 W. Lake Shore Drive	TONY ENG
The Pizza Pub	The Pizza Pub	1402 East Lake Shore Drive	SHAWN E THAYER
Samdesiel LLC	The Badger Den	301 Main St E	PATRICK HUNT
Scott & Ar's, LLC	Scott & Ar's	612-614 Main St. W.	ARLENE MALACH
Scribner, Todd Michael	Oredocker Saloon	1104 Lake Shore Drive East	TODD SCRIBNER
Second Street LLC	Second Street Bistro	201 Main St. E.	JERE SCHROEDER
Solstice Outdoors LLC	Sandbar	2521 Lake Shore Drive West	KATHLEEN GELLATLY
Taqueria La Monarcha LLC	Taqueria La Monarcha	311 Main St East	GRETA BLANCARTE
Tarasco	El Tarasco Mexican Restaurant	2320 Lake Shore Drive West	JOSE ALVAREZ
The Deepwater LLC	Wilmarth's Deep Water Grille	808 West Main Street	MARK L GUTTETER
Edison Hospitality Group Inc	The Landing	101 W. Lake Shore Drive	NATALIE SKINNES
Edison Hospitality Group Inc	The Local Bar & Grille	3000 Golf Course Road	NATALIE SKINNES
The Union on Main, LLC	The Union	100 Main St West	JEANNE ASPENSON
Zenith Asset Company LLC	AmericInn	3009 N. Lake Shore Drive East	TODD CHINGO
Class A Fermented Malt Beverage/Class A Intoxicating Liquor			
Chequamegon Food Cooperative	Chequamegon Food Cooperative	700 Main Street West	KIERSTEN GALAZEN
Jay Ma Ambaji, Inc.	Star Liquor	821 Main Street West	NICKY PATEL
KRPS, INC.	Super H Foods	511 East Main Street	PATRICK HUNT
Super One Liquor, LLC	Super One Liquor #805	505 Ellis Avenue	DAMON CARLSON
Class A Fermented Malt Beverage only			
Indianhead Oil Co., LLC	Holiday Stationstore #459	110 Ellis Avenue	MEGAN SELL
Krist Oil Co.	Krist Food Mart #65	521 Lake Shore Drive East	RIKKI WHITE
Kwik Trip, Inc.	Kwik Trip 163	515 Ellis Avenue	BOBBIE BIGBOY
Kwik Trip, Inc.	Kwik Trip 118	2300 Lake Shore Drive East	BOBBIE BIGBOY
Kwik Trip, Inc.	Kwik Trip 110	1814 Lake Shore Drive West	JEREMY MILLER
Midland Services, Inc.	Midland Services, Inc.	411 Sanborn Avenue	KENYA MCAULIFFE
River Rock Inn and Bait Shop	River Rock Inn and Bait Shop	1200 West Lake Shore Drive	SCOTT BRETTING
Ram Sita Inc.	Ashland Shell	810 Lake Shore Drive West	NICKY PATEL
Class B Fermented Malt Beverage/Class C Wine			
Frankie's Pizza	Frankie's Pizza	1315 Lake Shore Drive East	JESS WELTY
Ashland Fun and Games LLC	Play Unplugged	307 Main St West	Joseph Croteau

NAME	BUSINESS NAME	LOCATION	AGENT
TOBACCO, CIGARETTE AND VAPE PRODUCTS			
Indianhead Oil Co., LLC	dba Circle K #2746459	at 110 Ellis Avenue	Agent, MEGAN SELL
JAY MA AMBAJI INC	dba STAR LIQUOR	at 821 MAIN STREET WEST	Agent, NICKY PATEL
JCDOC LLC	dba THE SAFARI	at 423 MAIN STREET EAST	Agent, JEFFREY CASTLE
Krist Oil Company	dba Krist Food Mart #65	at 521 Lake Shore Drive East	Agent, SHELLEY MADAY
Kwik Trip, Inc.	dba Kwik Trip 163	at 515 Ellis Avenue	Agent, BOBBI BIGBOY
Kwik Trip, Inc.	dba Kwik Trip 118	at 2300 Lake Shore Drive East	Agent, BOBBI BIGBOY
Kwik Trip, Inc.	dba Kwik Trip 110	at 1814 Lake Shore Drive West	Agent, AMANDA O'LEARY
MIDLAND SERVICES INC	dba MIDLAND SERVICES SANBORN	at 411 SANBORN AVENUE	Agent, KENYA MCAULIFFE
Miner's Incorporated	dba Super One Foods #573	at 401 Ellis Avenue	Agent, DAMON CARLSON
SUPER SMOKE SHOP ASHLAND INC	dba SUPER SMOKE SHOP ASHLAND	at 2418 LAKESHORE DRIVE E	Agent, SAMMY WAZWAZ
SUPER ONE LIQUOR, LLC	dba SUPER ONE LIQUOR	at 505 ELLIS AVE	Agent, DAMON CARLSON
RAM SITA INC	dba ASHLAND SHELL	at 810 Lake Shore Drive West	Agent, NIKKI PATEL
WALGREEN CO	dba Walgreens #10758	at 110 Lake Shore Drive West	Agent, MISTY BENEDICT
MISCELLANEOUS LICENSES AND PERMITS			
NREG US Holdings Ltd 101-403 6th St New Westminster BC V31 3B1	dba Kenwood Terrace	at 1600 8th Street West	Mobile Home Park
	Whispering Pines	at 145 Cedar Street	
REPUBLIC SERVICES ENVIRONMENTAL SOLUTIONS		415 Industrial Park Road	Recycling, Waste and Salvage
WASTE MANAGEMENT		600 Industrial Park Road	
CHICAGO IRON & SUPPLIES INC		701 22nd Avenue East	
C.W.O. AUTO & SCRAP REMOVAL Inc		2805 Holmes Road	
Frank Kostka	dba Bay Area Pawn	at 421 Lake Shore Drive West	Pawnbroker

SUBJECT: Consideration of Change Order No. 1 to Ritola, Inc for the 2025 Lead Service Lateral Replacement (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: City Administrator
Public Works Director

EXHIBITS:

1. Change Order No. 1
2. SFY 2025 Lead Service Line Replacement Program Final Funding List

EXPENDITURES REQUIRED:

\$ 493,117.32	Approved Project Cost
\$ 157,052.05	Change Order No. 1
\$ 650,169.37	Revised Project Cost

AMOUNT BUDGETED:

\$ 625,808.00	WI DNR Lead Service Line (LSL) Replacement Program- Private LSLs
\$ 81,872.00	WI DNR Lead Service Line (LSL) Replacement Program- Public LSLs
\$ 707,680.00	- Total

APPROPRIATION REQUIRED:

\$ 67,060.82	WI DNR Lead Service Line (LSL) Replacement Program- Public LSLs
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TREASURER'S CERTIFICATE: N/A

COMPLIANCE WITH CHAPTER 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: This item conforms to the Ashland Comprehensive Plan in that it is "...in accordance with existing and

future needs, best promote public health, safety, morals, and the general welfare..." for the City's residents and community.

SUMMARY STATEMENT:

The 2025/2026 Private Lead Service Lateral (LSLs) Replacement project is a continuation of the City's participation in the WI Department of Natural Resources' (WI DNR) program for replacement of private lead water service laterals. Water service laterals are the piping connecting individual buildings or homes to the water main. The private side of a water service lateral extends from the building/home to a buried water valve (curbstop). The public side of water lateral extends from the buried water valve (curbstop) to the watermain.

At the March 25, 2025 meeting, the Council approved entering into an agreement with Ritola, Inc for the project, which replaces approximately 92 private LSLs throughout the City. The design and construction of the project has been managed by City staff.

Funding for this project will be provided by the WI Department of Natural Resources (WI DNR) Safe Drinking Water Loan Program (SDWLP). The original project scope included only private LSL replacement, which was an oversight by City staff. WI DNR funding is being provided as 100% grant funding for private LSL replacement.

Of the 92 sites scheduled for private LSL replacement, approximately 20 sites will also require public side replacement. WI DNR will not approve the replacement of the private side of an LSL without public side LSL replacement and is providing 55% grant funding for public side LSL replacement. The remaining cost will be provided via a low-interest loan to be repaid with utility funds.

Staff has negotiated change order pricing with Ritola to perform the public side LSL replacement and is requesting authorization from Council to expend the additional funds. In the future, staff will include the public side LSL in the scope of work that is publicly bid alongside the private LSL replacement. The WI DNR is mandating replacement of lead water service lines over the next decade and this work will assist the City in moving toward compliance while the 55% grant funding is available.

Council approval of the proposed change order is recommended to amend the contract to include public side LSL replacement.

CHANGE ORDER NO. 1

Owner: City of Ashland Owner's Project No.: 246-2025-01
Engineer: City of Ashland Engineer's Project No.: N/A
Contractor: Ritola, Inc Contractor's Project No.: N/A
Project: 202-2026 Private Lead Service Line Replacement Project
Contract Name:
Date Issued: June 10, 2025 Effective Date of Change Order: June 10, 2025

The Contract is modified as follows upon execution of this Change Order:

Addition of public side replacement (approx. 20 sites) to scope of work, including roadway restoration where necessary.

Addition of contract provisions for exploratory digging.

Attachments:

Detail of additional contract items, associated unit costs, estimated qtys (approx. 20 sites), and cost.

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 493,117.32	Original Contract Times: Substantial Completion: December 1, 2025- Ph 1 December 1, 2026- Ph 2 Ready for final payment: December 31, 2026
Increase from previously approved Change Orders No. 1 to No. : \$ N/A	Increase from previously approved Change Orders No.1 to No. 2: Substantial Completion: Not applicable Ready for final payment: Not applicable
Contract Price prior to this Change Order: \$ 493,117.32	Contract Times prior to this Change Order: Substantial Completion: December 1, 2025- Ph 1 December 1, 2026- Ph 2 Ready for final payment: December 31, 2026
Increase this Change Order: \$ 157,052.05	Increase this Change Order: Substantial Completion: Not applicable Ready for final payment: Not applicable
Contract Price incorporating this Change Order: \$ 650,169.37	Contract Times with all approved Change Orders: Substantial Completion: December 1, 2025- Ph 1 December 1, 2026- Ph 2 Ready for final payment: December 31, 2026

Recommended by Engineer (if required)

Accepted by Contractor

By: _____

Title: Utilities Engineer

Date: _____

Authorized by Owner

Approved by Funding Agency (if applicable)

By: _____

Title: City Administrator

Date: _____

Change Order #1
6/10/2025

Item #	Item	Unit	Est. Qty	Unit Price	Est. Amount
PRIVATE SIDE LEAD SERVICE LINE REPLACEMENT					
1.11	Exploratory Digging- Excavator	HR	12	\$89.00	\$1,068.00
1.12	Exploratory Digging- Labor	HR	48	\$145.00	\$6,960.00
SUBTOTAL					\$8,028.00
PUBLIC SIDE LEAD SERVICE LINE REPLACEMENT					
3.01	Public water service - 1-inch open cut (lengths 20 ft or less)	LF	20	\$74.77	\$ 1,495.40
3.02	Public water service - 1-inch open cut (lengths greater than 20 ft and less than 40 ft)	LF	35	\$72.35	\$ 2,532.25
3.03	Public water service -1-inch open cut (lengths greater than or equal to 40 ft)	LF	40	\$67.89	\$ 2,715.60
3.04	Public water service - 1-inch pulled (lengths 20 ft or less)	LF	60	\$58.36	\$ 3,501.60
3.05	Public water service - 1-inch pulled (lengths greater than 20 ft and less than 40 ft)	LF	175	\$50.21	\$ 8,786.75
3.06	Public water service -1-inch pulled (lengths greater than or equal to 40 ft)	LF	535	\$48.47	\$ 25,931.45
3.07	Mini Excavator- Watermain/Corp Excavation	HR	81	\$104.00	\$ 8,424.00
3.08	Labor- Watermain/Corp Excavation	HR	341	\$148.00	\$ 50,468.00
SUBTOTAL					\$ 103,855.05
ROADWAY RESTORATION					
4.01	Mini Excavator- Roadway Restoration	HR	41	\$ 104.00	\$ 4,264.00
4.03	Labor- Roadway Restoration	HR	171	\$ 148.00	\$ 25,308.00
4.02	Skidsteer	HR	37	\$ 99.00	\$ 3,663.00
4.04	Dump Truck	HR	68	\$ 57.00	\$ 3,876.00
4.05	3/4" Gravel	CY	134	\$ 35.00	\$ 4,690.00
4.06	Asphalt	SY	168.4	\$ 20.00	\$ 3,368.00
SUBTOTAL					\$ 45,169.00
TOTAL CHANGE ORDER #1					\$ 157,052.05

SFY 2025 Lead Service Line Replacement Program Final Funding List

05/08/2025

Municipality	Project #	LSL PERF Score	Project Manager	Census Tract or Municipal?	Requested Costs	Private Side Costs	Private Side PF %	Private Side PF Allocation	Private Side Loan \$s	Remaining Costs	Remaining Costs PF %	Remaining Cost PF Allocation	Remaining Costs Loan \$s	Total PF Allocated	Total Loan Allocated	Total Funding Allocated
WATERTOWN, CITY OF	5439-09	307	Kate Leja-Brennan	CT	\$3,334,100	\$3,334,100	100%	\$3,334,100	\$0	\$0	10%	\$0	\$0	\$3,334,100	\$0	\$3,334,100
MANITOWOC, CITY OF	5191-19	294	Blythe Cassidy	CT	\$5,574,800	\$5,474,800	100%	\$5,474,800	\$0	\$100,000	20%	\$20,000	\$80,000	\$5,494,800	\$80,000	\$5,574,800
GREEN BAY, CITY OF ⁴	5331-32	285	Kate Leja-Brennan	CT	\$990,000	\$470,000	75%	\$352,500	\$117,500	\$0	20%	\$0	\$0	\$352,500	\$117,500	\$470,000
TWO RIVERS, CITY OF	4920-51	281	Ben Aerts	CT	\$1,977,536	\$679,214	100%	\$679,214	\$0	\$1,298,322	20%	\$259,664	\$1,038,657	\$938,879	\$1,038,657	\$1,977,536
KENOSHA, CITY OF	4825-09	280	Kate Leja-Brennan	CT	\$7,700,000	\$4,235,000	100%	\$4,235,000	\$0	\$3,465,000	20%	\$693,000	\$2,772,000	\$4,928,000	\$2,772,000	\$7,700,000
WATERTOWN, CITY OF	5439-07	276	Kate Leja-Brennan	CT	\$1,771,000	\$1,771,000	75%	\$1,328,250	\$442,750	\$0	10%	\$0	\$0	\$1,328,250	\$442,750	\$1,771,000
ASHLAND, CITY OF	4759-29	275	Casey Sweeney	Municipal	\$843,680	\$625,808	100%	\$625,808	\$0	\$217,872	55%	\$119,830	\$98,043	\$745,637	\$98,043	\$843,680
FOND DU LAC, CITY OF	5142-17	275	Erika Mills	CT	\$1,155,000	\$1,155,000	75%	\$866,250	\$288,750	\$0	20%	\$0	\$0	\$866,250	\$288,750	\$1,155,000
WATERTOWN, CITY OF	5439-08	274	Kate Leja-Brennan	Municipal	\$8,915,700	\$3,415,698	50%	\$1,707,849	\$1,707,849	\$5,500,002	10%	\$550,000	\$4,950,002	\$2,257,849	\$6,657,851	\$8,915,700
WAUSAU, CITY OF	4930-22	268	Kate Leja-Brennan	CT	\$14,959,156	\$7,768,218	100%	\$7,768,218	\$0	\$7,190,938	15%	\$1,078,641	\$6,112,297	\$8,846,859	\$6,112,297	\$14,959,156
RACINE, CITY OF	4887-22	267	Sarah Bolitho	Municipal	\$3,275,000	\$1,512,500	100%	\$1,512,500	\$0	\$1,762,500	45%	\$793,125	\$969,375	\$2,305,625	\$969,375	\$3,275,000
MILWAUKEE, CITY OF ¹	4851-47	263	Ryan Atkinson	Municipal	\$34,220,000	\$12,320,000	100%	\$12,320,000	\$0	\$21,900,000	55%	\$10,643,059	\$11,256,941	\$22,963,059	\$11,256,941	\$34,220,000
OSHKOSH, CITY OF	4874-19	261	Erika Mills	CT	\$2,000,000	\$1,760,000	100%	\$1,760,000	\$0	\$240,000	15%	\$0	\$240,000	\$1,760,000	\$240,000	\$2,000,000
FOND DU LAC, CITY OF	5142-18	260	Erika Mills	CT	\$1,332,100	\$1,332,100	100%	\$1,332,100	\$0	\$0	20%	\$0	\$0	\$1,332,100	\$0	\$1,332,100
THORP, CITY OF	4922-19	258	Blythe Cassidy	Municipal	\$254,425	\$194,425	50%	\$97,213	\$97,213	\$60,000	40%	\$0	\$60,000	\$97,213	\$157,213	\$254,425
WEST ALLIS, CITY OF	5404-10	258	Dan Noreika	CT	\$1,692,350	\$1,692,350	100%	\$1,692,350	\$0	\$0	15%	\$0	\$0	\$1,692,350	\$0	\$1,692,350
WEST ALLIS, CITY OF	5404-11	256	Dan Noreika	CT	\$1,277,650	\$1,277,650	50%	\$638,825	\$638,825	\$0	15%	\$0	\$0	\$638,825	\$638,825	\$1,277,650
WHITEWATER, CITY OF	5650-02	252	Brian Boelkow	Municipal	\$3,606,400	\$1,171,940	100%	\$1,171,940	\$0	\$2,434,460	40%	\$0	\$2,434,460	\$1,171,940	\$2,434,460	\$3,606,400
SOUTH MILWAUKEE, CITY OF ⁴	4907-12	251	Ben Aerts	CT	\$10,232,230	\$1,762,436	75%	\$1,321,827	\$440,609	\$0	10%	\$0	\$0	\$1,321,827	\$440,609	\$1,762,436
APPLETON, CITY OF	4755-06	250	Blythe Cassidy	CT	\$618,975	\$618,975	100%	\$618,975	\$0	\$0	0%	\$0	\$0	\$618,975	\$0	\$618,975
REESEVILLE, VILLAGE OF ³	4891-06	243	Cameron Batchelor	Municipal	\$16,500	\$16,500	50%	application withdrawn		\$0	40%	\$0	application withdrawn		\$0	\$0
ELKHORN, CITY OF	5525-11	241	Erika Mills	Municipal	\$1,605,000	\$631,620	25%	\$157,905	\$473,715	\$973,380	0%	\$0	\$973,380	\$157,905	\$1,447,095	\$1,605,000
FOND DU LAC, CITY OF	5142-16	240	Erika Mills	Municipal	\$457,500	\$385,000	50%	\$192,500	\$192,500	\$72,500	20%	\$0	\$72,500	\$192,500	\$265,000	\$457,500
SPOONER, CITY OF ³	4911-10	234	Liz Higgins	Municipal	\$749,250	\$252,038	100%	application withdrawn		\$0	55%	\$0	application withdrawn		\$0	\$0
SHEBOYGAN, CITY OF	4901-14	234	Sarah Bolitho	CT	\$4,465,000	\$4,400,000	100%	\$4,400,000	\$0	\$65,000	20%	\$0	\$65,000	\$4,400,000	\$65,000	\$4,465,000
OSHKOSH, CITY OF	4874-18	232	Erika Mills	Municipal	\$2,320,000	\$2,320,000	50%	\$1,160,000	\$1,160,000	\$0	15%	\$0	\$0	\$1,160,000	\$1,160,000	\$2,320,000
WALWORTH, VILLAGE OF ⁴	5652-04	229	Ryan Atkinson	Municipal	\$348,134	\$135,286	50%	\$67,643	\$67,643	\$199,080	35%	\$0	\$199,080	\$67,643	\$266,723	\$334,366
RICHLAND CENTER, CITY OF	4893-08	228	Kate Leja-Brennan	Municipal	\$594,000	\$264,000	75%	\$198,000	\$66,000	\$330,000	40%	\$0	\$330,000	\$198,000	\$396,000	\$594,000
NORTH FOND DU LAC, VILLAGE OF	4863-16	228	Erika Mills	Municipal	\$307,846	\$181,398	50%	\$90,699	\$90,699	\$126,448	25%	\$0	\$126,448	\$90,699	\$217,147	\$307,846
WEYAUWEGA, CITY OF	4936-04	220	Ashley Jimenez	Municipal	\$734,173	\$372,657	50%	\$186,328	\$186,328	\$361,516	40%	\$0	\$361,516	\$186,328	\$547,844	\$734,173
SHOREWOOD, VILLAGE OF	5630-03	220	Kate Leja-Brennan	CT	\$8,160,000	\$2,372,787	75%	\$1,779,590	\$593,197	\$5,787,214	0%	\$0	\$5,787,214	\$1,779,590	\$6,380,411	\$8,160,001
SHEBOYGAN, CITY OF	4901-13	214	Sarah Bolitho	Municipal	\$500,000	\$495,000	50%	\$247,500	\$247,500	\$5,000	20%	\$0	\$5,000	\$247,500	\$252,500	\$500,000
SOUTH MILWAUKEE, CITY OF ⁴	4907-11	212	Ben Aerts	CT	\$781,520	\$1,184,562	50%	\$592,281	\$592,281	\$0	10%	\$0	\$0	\$592,281	\$592,281	\$1,184,562
SOUTH MILWAUKEE, CITY OF ⁴	4907-10	206	Ben Aerts	CT	\$436,570	incl. above	50%	combined with 4907-11		\$0	10%	\$0	\$0	combined with 4907-11		\$0
CEDARBURG, CITY OF ²	5628-03	194	Dan Noreika	Municipal	\$1,935,000	\$1,463,000	0%	\$0	\$1,463,000	\$472,000	0%	\$0	\$138,141	\$0	\$1,601,141	\$1,601,141
MARSHFIELD, CITY OF	5364-11	0	Dan Noreika	CT - 102	\$14,700	\$14,700	75%	\$11,025	\$3,675	\$0	30%	\$0	\$0	\$11,025	\$3,675	\$14,700
MARSHFIELD, CITY OF	5364-12	0	Dan Noreika	CT - 103	\$316,050	\$316,050	100%	\$316,050	\$0	\$0	30%	\$0	\$0	\$316,050	\$0	\$316,050
MARSHFIELD, CITY OF	5364-13	0	Dan Noreika	CT - 104	\$46,200	\$46,200	75%	\$34,650	\$11,550	\$0	30%	\$0	\$0	\$34,650	\$11,550	\$46,200
MARSHFIELD, CITY OF	5364-14	0	Dan Noreika	CT - 105	\$69,300	\$69,300	75%	\$51,975	\$17,325	\$0	30%	\$0	\$0	\$51,975	\$17,325	\$69,300
MARSHFIELD, CITY OF	5364-15	0	Dan Noreika	CT - 106	\$192,500	\$192,500	100%	\$192,500	\$0	\$0	30%	\$0	\$0	\$192,500	\$0	\$192,500
MARSHFIELD, CITY OF	5364-10	0	Dan Noreika	Municipal	\$5,806,929	\$0	75%	\$0	\$0	\$5,806,929	30%	\$0	\$0	\$0	\$0	\$0
¹ cut-off for remaining costs principal forgiveness - partial funding					\$135,586,274			\$58,516,366	\$8,898,909			\$14,157,319	\$38,070,054	\$72,673,684	\$46,968,962	\$119,642,647

Ref: 2025-133

COUNCIL AGENDA: 9.C.
(6/10/2025)

SUBJECT: Consideration to Accept Bid from Fahrner Asphalt Sealers, LLC and Award a Contract for the 2025 Roadway Chip Sealing Project (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director

EXHIBITS: 1. Bid Tab-2025 Roadway Chip Sealing Project

EXPENDITURES REQUIRED: \$53,984.00 Construction Total
\$ 2,699.20 Construction Contingency (5%)
\$56,683.20 Project Total

AMOUNT BUDGETED: \$60,000.00 Fund 100 2025 Operating Budget

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE: The Treasurer's Office has certified that Fahrner Asphalt Sealers, LLC is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH CHAPTER 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permits the Mayor and/or Clerk to schedule items directly for Council action:
(6) City projects previously approved in the annual City Budget.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: The proposed construction conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan.

SUMMARY STATEMENT:

Chip sealing is a construction technique intended to extend the useful life of asphalt pavement. Chip sealing, along with other similar treatments such as a fog or slurry seal, are collectively referred to as "pavement preservation". The Public Works Department recommends embracing the use of pavement preservation techniques in the City, as the difficulties associated with constructing roadways in clay soil and the limited availability of funds, provide for a good return on investment in terms of maintaining satisfactory roadway conditions throughout the City.

Pavement preservation, including chip seals, has been completed by the City in the past, most recently in 2021 and 2024. Chip sealing is the most widely used pavement preservation technique and is a major component of the Wisconsin Department of Transportation's (WI DOT) pavement preservation program. The City of Ironwood has an annual chip sealing program, while the City of Washburn has also completed chip seals.

The 2025 Public Works Roadway Maintenance budget includes approximately \$60,000 in funds for chip sealing. WI DOT describes chip sealing as a layer of angular crushed stone placed on top of an application of liquid asphalt. The crushed stone is specifically manufactured for use in chip sealing operations, while the liquid asphalt is designed to allow the crushed stone to adhere to the existing pavement.

Generally speaking, it is estimated that the cost of chip sealing a given road is 20-25% of the cost of repaving the same road. Chip sealing is only an appropriate pavement preservation technique on roads in good to fair condition and does have some drawbacks. The crushed stone results in a rougher roadway surface that generates additional noise from vehicle traffic, and loose stone that does not fully adhere to the existing pavement can result in issues such as cracked windshields and/or being deposited into the storm water system. The Public Works Department has attempted to mitigate these issues by selecting roads for chip sealing that are low volume and low speed, requiring the contractor to sweep the roadway immediately after application of the crush stone, supplementing this sweeping with additional sweeping by the City, and requiring the use of storm water inlet protection devices during construction.

Niles Fetter, Civil Engineer-Streets selected the streets for 2025 chip sealing and bids for the project were opened on May 20, 2025. Roads were selected for the project based on a combination of pavement condition, traffic volume, and condition of underlying utilities.

Two bids were received, one from Fahrner Asphalt Sealers, LLC and one from Scott Construction, Inc. Both contractors have successfully completed projects for the City.

The lowest responsible bidder was Fahrner Asphalt Sealers, LLC. The Public Works Department recommends awarding a contract to Fahrner Asphalt Sealers, LLC.

2025 Roadway Chip Sealing Project (#9675704)
Owner: Ashland WI, City of
Solicitor: Ashland WI, City of
05/20/2025 10:00 AM CDT

Section Title	Line Item	Item Code	Item Description	UofM	Quantity	Engineer Estimate		Fahrner Asphalt Sealers, LLC		Scott Construction, Inc	
						Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Base Bid Items							\$50,452.00		\$53,984.00		\$56,228.60
	1	628	Erosion Control (Inlet Protection Type C)	Ea	25	\$60.00	\$1,500.00	\$100.00	\$2,500.00	\$75.00	\$1,875.00
	2	475	Seal Coat - Chip Seal (various streets	Sq Yd	16880	\$2.90	\$48,952.00	\$3.05	\$51,484.00	\$3.22	\$54,353.60
Base Bid Total:							\$50,452.00		\$53,984.00		\$56,228.60

Ref: 2025-134

COUNCIL AGENDA: 9.D.
(6/10/2025)

SUBJECT: Accept a Bid Proposal from Northwoods Paving Company for 2025
Roadway Maintenance: City Heights Road (*Public Works*) Roll

RECOMMENDATION: Approval

**DEPARTMENT OF
ORIGIN:** Public Works

CLEARANCES: Public Works Director

EXHIBITS: 1. Bid Proposal- Northwoods Paving

**EXPENDITURES
REQUIRED:** \$62,088.55 Construction Total
\$ 1,552.21 Construction Contingency (2.5%)
\$63,640.76 Total

AMOUNT BUDGETED: \$65,000.00- Fund 100 2025 Operating Budget

**APPROPRIATION
REQUIRED:** -\$0-

**TREASURER'S
CERTIFICATE:** The Treasurer's Office has certified that Northwoods Paving
Company is in compliance with the provisions of Ordinance
923.10 Ashland City Ordinances.

COMPLIANCE WITH CHAPTER 51: Section 51.26 (b) of Chapter 51, Ashland City
Ordinances, permits the Mayor and/or Clerk to schedule items directly for Council action: (6)
City projects previously approved in the annual City Budget.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: The proposed
construction conforms to the goals and community values identified in the City of Ashland's
Comprehensive Plan.

SUMMARY STATEMENT:

The 2025 Public Works Operating Budget includes \$65,000 to fund thin overlays. Thin overlays are another construction technique considered to be roadway maintenance. However, rather than extending the useful life of asphalt pavement, a thin overlay is used to essentially patch back together failed asphalt pavement. The Public Works Department has found that thin overlays are the most efficient use of labor, equipment and material in cases where an entire block of roadway, or several blocks of roadway, have failed and underlying utilities are either absent or in good condition.

A thin overlay would not be recommended in instances where the asphalt pavement has failed, but the underlying utilities also require replacement.

Examples of recently completed thin overlays include the 1000 block of 3rd Avenue West, the 1100 block of Mac Arthur Avenue, 7th Street West (17th Avenue West to Beaser), Lake Park Road (36th Avenue East to midsegment) and 34th Avenue East (US2 to Lake Park Road).

The proposed location for the 2025 thin overlay is City Heights Road. There is some question whether the entire road is public or if a portion is private. Regardless of the answer, available funds will only allow the thin overlay to be applied from Sanborn Avenue to the location shown on the attached map. The road is clearly public through these extents.

As allowed by City Ordinance Chapter 194, City staff negotiated the cost of the agreement with Northwoods Paving without the need for formal bidding. Northwoods Paving is the only contractor in the area that staff would recommend completing thin overlay work.

Staff recommends approval of the agreement with Northwoods Paving to allow application of the thin overlay on City Heights Road.



NORTHWOODS PAVING

A DIVISION OF MATHY CONSTRUCTION CO. • ASHLAND, WI

610 Industrial Park Rd.

Ashland, WI 54806

(715) 682-4340

www.northwoodspaving.com

EOE, including disability/vets

To:	City of Ashland Public Works	Contact:	Niles Fetter		
Address:	2020 6th St	Phone:	(715) 682-7061		
	Ashland, WI 54806	Fax:	(715) 682-7907		
Project Name:	City Of Ashland City Heights Rd	Bid Number:	13037-2025		
Project Location:	City Heights Rd, Ashland, WI	Bid Date:	6/4/2025		
Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
10	Wedging	63.00	TON	\$97.85	\$6,164.55
20	Leveling Course 1.5" 5MT58-28S	620.00	TON	\$90.20	\$55,924.00

Total Bid Price: \$62,088.55

Notes:

- A signed contract is required prior to the start of work.
- This proposal shall be included in contract. Progress payments shall be invoiced and paid monthly.
- Final price will be determined by Unit(s) Used & Unit Price(s) listed above.
- After signing, please retain one copy and forward a copy to our office on or before the cancellation date.
- This proposal shall be automatically cancelled if written acceptance has not been received by Contractor within 30 days of the Proposal Date and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment.
- Not responsible for reflective cracking through overlaid pavement.
- Any shouldering/backfilling/landscaping/restoration items to be completed by customer.
- Tack coat included.
- Overlay Prep included. (City to sweep prior to paving)

Payment Terms:

Payment is due upon receipt of invoice.

By my signature herein I authorize CONTRACTOR to review personal OR business Credit Reports to evaluate financial readiness to pay amounts set forth in this Proposal/Contract.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Northwoods

Authorized Signature: _____

Estimator: Scott Campbell
scott.campbell@northwoodspaving.com

Ref: 2025-136

COUNCIL AGENDA: 9.E.
(6/10/2025)

SUBJECT: Consideration to Approve Prime Contract Change Order #001 (PCOs 1-9) from Howard Immel Inc. for the Vaughn Library Renovation Project (*Library*)

RECOMMENDATION: The Vaughn Library Renovation team recommends moving forward with these change orders.

DEPARTMENT OF ORIGIN: Library

CLEARANCES: Mayor

EXHIBITS: 1. Immel Construction - Howard Immel Inc. Prime Contract Change Order #001 (PCOs 1-9)

EXPENDITURES REQUIRED: \$5,832,905 - Construction Contract
617,319 - Change order #001 items 1 - 9
\$6,450,224 - Total

AMOUNT BUDGETED: \$ 5,832,905.00 - 2024 General Obligation Notes and Flexible Facilities Grant

APPROPRIATION REQUIRED: \$ 617,319.02 - 2024 General Obligation Notes and Flexible Facilities Grant

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH CHAPTER 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

Change orders to the Vaughn Library Renovation Project reflect necessary and lasting improvements to the integrity of the building, specifically the repair and replacement of masonry on the west exterior wall. They also support the creation of a large meeting space on the third floor, meeting the community's need for life-long learning, bringing usefulness and vibrancy to the historic downtown.

These change orders to the Vaughn Library Renovation Project became known as the interior demolition and "discovery" phase progressed. They range from design development updates, lead abatement, added structural work to rework third floor ceilings upon discovery of hidden-secondary ceilings that impact ceiling height and HVAC work, and the increased scope of work (+50%) necessary to provide a lasting repair and replacement to the masonry on the west exterior wall of the building.

The VPL Renovation team has applied for additional grant funding of \$863,000 to fund these changes and provide a contingency fund. Preliminary discussions with the grant funding agency regarding the additional funding have been positive.

Change Orders 1-9 total \$617,319.02:

- 001 \$ 9,123.73.00 - Design development: signage, hardware, exit lights
- 002 \$11,668.92.00 - Lead Demo
- 003 \$ 27,342.80 - Existing conditions: removal of hidden 2nd ceiling + plaster, insulation
- 004 \$ 18,111.15 - Adjustments to HVAC related to new ceiling heights 3rd floor
- 005 \$ 548,746.47 - West Wall Masonry: Increase scope of work from 5% to 55% brick / mortar replacement
- 006 \$ 0.00 - No cost changes
- 007 \$ 1,725.35 - Design development: additional support for main stair
- 008 \$ -1,900.00 - Water Resistant Gyp Board
- 009 \$ 2,500.60 - Ceiling Changes: Costs related to 3rd floor ceiling



Howard Immel, Inc.
2601 Development Drive
Green Bay, Wisconsin 54311
Phone: (920) 468-8208
Fax: (920) 468-7160

Project: 2025-020 - VAUGHN PUBLIC LIBRARY
502 MAIN ST. W
ASHLAND, Wisconsin 54806

Prime Contract Change Order #001: May Change Order (PCOs 1-9)

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
DATE CREATED:	5/30/2025	CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:		EXECUTED:	No
		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	1:	TOTAL AMOUNT:	\$617,319.02

DESCRIPTION:
Change orders approved as of May 2025

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
001	ASI #1		\$9,123.73
002	Lead Demo		\$11,668.92
003	ASI #2		\$27,342.80
004	ASI #3		\$18,111.15
005	West Wall Masonry		\$548,746.47
006	ASI #4		\$0.00
007	#24: Main Stair Questions		\$1,725.35
008	#29: Water Resistant Gyp Board		(\$1,900.00)
009	Ceiling Changes for ASI #4		\$2,500.60
Total:			\$617,319.02

The original (Contract Sum)	\$5,832,905.00
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$5,832,905.00
The contract sum would be changed by this Change Order in the amount of	\$617,319.02
The new contract sum including this Change Order will be	\$6,450,224.02
The contract time will not be changed by this Change Order.	



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PCO #001

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Project: 2025-020 - VAUGHN PUBLIC LIBRARY
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Prime Contract Potential Change Order #001: ASI #1

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	001 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	3/12/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$45,868.29

POTENTIAL CHANGE ORDER TITLE: ASI #1

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #001 - ASI #1

Costs associated with ASI #1 dated 2/17/25; updated signage, new door hardware, additional exit lights and add of 3 pane glass instead of 2 pane.

ATTACHMENTS:

[ASI #1 2.18.2025 -with Narrative for distribution.pdf](#)

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PCO #002

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Prime Contract Potential Change Order #002: Lead Demo

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	002 / 1	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	4/10/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$11,668.92

POTENTIAL CHANGE ORDER TITLE: Lead Demo

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #002 - Lead Demo

Costs associated with completing the lead demo in the plaster ceilings on the 3rd and 2nd floor. Below is what is included in the change order. The testing for the lead limits came back safe after the initial demo, so the suits and respirators did not need to be used for the full duration of demo.

*safety materials, including TYVEK, masks & monitors

*20% decrease in production was assumed due to the TYVEK suits

*120 hours spent (5 guys, 8 hours a day for 3 days (waiting for testing))

*120x.20=24 additional man hours

*training hours for lead work

*15 hours (5 guys, 3 hours each)

*additional dumpster costs for their disposal of lead contaminated materials

Profit amount revised

ATTACHMENTS:

Alexandra Ramsey (ENGBERG
ANDERSON ARCHITECTS)

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Project: 2025-020 - VAUGHN PUBLIC LIBRARY
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Prime Contract Potential Change Order #003: ASI #2

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	003 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	4/10/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$27,342.80

POTENTIAL CHANGE ORDER TITLE: ASI #2

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #005 - ASI #2

Costs associated with ASI #2 dated 3/14/25.

ATTACHMENTS:

[ASI #2- For Distribution_3-18-2025.pdf](#)

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Prime Contract Potential Change Order #004: ASI #3

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	004 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	4/24/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$18,111.15

POTENTIAL CHANGE ORDER TITLE: ASI #3

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #013 - ASI #3

Cost associated with ASI #3 dated 4/3/25. Includes RFIs 18, 19, 21.

ATTACHMENTS:

[ASI #3 -For Distribution_4-3-25.pdf](#)

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Prime Contract Potential Change Order #005: West Wall Masonry

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	005 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	4/29/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$548,746.47

POTENTIAL CHANGE ORDER TITLE: West Wall Masonry

CHANGE REASON: Existing Condition

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #015 - West Wall Masonry

Pricing associated with the full masonry scope to fix the West Masonry wall, including 2700 sq of new masonry and the chimney repair, including credits for waterproofing and updated earthwork scopes of work.

If scope is pushed past the original project timeframe, additional costs for general conditions will need to be applied.

ATTACHMENTS:

Alexandra Ramsey (ENGBERG
ANDERSON ARCHITECTS)

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Project: 2025-020 - VAUGHN PUBLIC LIBRARY
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Prime Contract Potential Change Order #006: ASI #4

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	4/30/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$0.00

POTENTIAL CHANGE ORDER TITLE: ASI #4

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #016 - ASI #4

No cost changes with ASI #4.

ATTACHMENTS:

Alexandra Ramsey (ENGBERG
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Prime Contract Potential Change Order #007: #24: Main Stair Questions			
TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	007 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	5/9/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$1,725.35

POTENTIAL CHANGE ORDER TITLE: #24: Main Stair Questions

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #017 - #24: Main Stair Questions

Cost associated with RFI #24 for the main stair support.

ATTACHMENTS:

Alexandra Ramsey (ENGBERG
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Prime Contract Potential Change Order #008: #29: Water Resistant Gyp Board

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	008 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	5/13/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	(\$1,900.00)

POTENTIAL CHANGE ORDER TITLE: #29: Water Resistant Gyp Board

CHANGE REASON: Subcontractor Generated

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #018 - #29: Water Resistant Gypsum Board

Credit associated RFI #29 to allow standard drywall in non-wet areas.

ATTACHMENTS:

[pdf.svg](#)

Alexandra Ramsey (ENGBERG
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Project: 2025-020 - VAUGHN PUBLIC LIBRARY
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Prime Contract Potential Change Order #009: Ceiling Changes for ASI #4

TO:	CITY OF ASHLAND 601 MAIN STREET WEST ASHLAND, Wisconsin 54806	FROM:	Howard Immel, Inc. 2601 Development Drive Green Bay, Wisconsin 54311
PCO NUMBER/REVISION:	009 / 0	CONTRACT:	1 -
REQUEST RECEIVED FROM:		CREATED BY:	Kate Sheblak (Howard Immel, Inc.)
STATUS:	Pending - In Review	CREATED DATE:	5/28/2025
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$2,500.60

POTENTIAL CHANGE ORDER TITLE: Ceiling Changes for ASI #4

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #019 - Ceiling Changes for ASI #4

Cost associated with ceiling changes in ASI #4 per emails with architect for clarification.

ATTACHMENTS:

Alexandra Ramsey (ENGBERG
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