

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, April 15, 2025 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, April 15, 2025 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:00 p.m.

A. Oath of Office for Elected Officials

Oaths of Office were administered by the Clerk to Alderpersons Shawn Brede, Andrew Goyke, and Charlie Ortman.

B. Roll Call, Moment of Silence and Pledge of Allegiance

PRESENT: Kevin Seefeldt, Shawn Brede, Andrew Goyke, James Gregoire, Charlie Ortman, Nancy Sztynдор

ABSENT: Peter Levi, (Excused)

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Steven Wiley, Airport Manager, Derek Hall, Police Chief Willis Hagstrom, Deputy Clerk Kevin Haas, and other interested citizens.

2. APPROVAL OF AGENDA

A motion by Goyke and seconded by Ortman to approve the agenda, passed unanimously by roll call vote.

3. ELECTION OF COUNCIL PRESIDENT

A. Accept Nominations from the Floor

Seefeldt nominated Ortman; Ortman accepted.

B. Close Nominations

With no further nominations, Mac Kenzie closed the floor for nominations.

C. Vote by Secret Ballot

Seefeldt moved, seconded by Sztynдор to approve Ortman as Council President. The motion carried unanimously by voice vote; secret ballots were not used.

4. APPROVAL OF MINUTES

A. **March 25, 2025 City Council and Committee of the Whole Meeting Minutes**

A motion by Seefeldt and seconded by Sztynдор to approve the minutes, carried unanimously by voice vote.

5. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Zygmund Jablonski, 916 6th Avenue West, spoke to the special assessment and Splash Pad items on the Committee of the Whole agenda.

6. MAYOR'S REPORT

A. **Announcements**

The Ashland County Extension will be hosting the 2025 Clean Sweep on June 14, 2025 at the Ashland High School Main Parking Lot. The Ellis Avenue Reconstruction Project has started. Mac Kenzie also thanked returning Councilors and welcomed incoming Councilors.

B. **Approval of Committee Appointments** *(Voice)*

A motion by Gregoire and seconded by Seefeldt to approve the committee appointments, passed unanimously by voice vote.

C. **Appointments**

Mac Kenzie reported that John Beirl notified the Mayor of his resignation from the Plan Commission. Mac Kenzie asked Council to approve to appoint Ana Tochtermann to the Plan Commission to fill this vacancy. Sztynдор moved, seconded by Goyke to approve the appointment of Tochtermann to the Plan Commission for a 3-year term. The motion passed unanimously by voice vote.

7. ADMINISTRATOR'S REPORT

Kucera reminded Council of the upcoming retreat on Tuesday April 29, 2025 at the BART Facility. Food will be served at 5:30 p.m. with the meeting beginning at 6:00 p.m. He also took the opportunity to note that the City is financially sound with an A++ bond rating. The purpose of special assessments is to allow the City to maintain its assets in a timely fashion.

8. CONSENT AGENDA

A. **Property Maintenance and Permit Reports for February and March 2025**

Gregoire moved, seconded by Seefeldt to approve the Consent Agenda. The motion passed unanimously by voice vote.

9. OLD BUSINESS

- A. **Reaffirm and Accept the Nine Tools of Civility** (*Mayor*) Roll
The Clerk read the Nine Tools of Civility for Council. A motion by Seefeldt, seconded by Sztynodor to accept the Nine Tools of Civility, passed unanimously by voice vote. Each of the Councilors present signed the addendum to the resolution.
- B. **Consider a Resolution to Designate Public Depositories** (*Treasurer*) Roll
A motion by Goyke and seconded by Seefeldt to approve the resolution was passed unanimously by roll call vote.
File #17826
- C. **Consider a Resolution to Designate the Official City Newspaper** (*Clerk*) Roll
A motion by Ortman and seconded by Seefeldt to approve the resolution was passed unanimously by roll call vote.
File #17827
- D. **Consider to Amend the City of Ashland Common Council 2025 Meeting Calendar** (*Clerk*) Voice
A motion by Seefeldt and seconded by Goyke to approve the amended calendar was passed unanimously by voice vote.
- E. **Accept Bid and Award a Contract for the 2025 Sanborn Avenue Waterfront Trail Pavement Replacement Project to Angelo Luppino, Inc.** (*Public Works*) Roll
A motion by Ortman and seconded by Seefeldt to accept the bid for \$39,595.94 and award the contract to Angelo Luppino, Inc., passed 5-1 by roll call vote; Brede abstained.
- F. **Accept Bid and Award a Contract for the 2025 Kreher Park Campground Upgrades Project - Bathhouse Replacement, to Dreamland Contracting, LLC** (*Public Works*) Roll
A motion by Ortman and seconded by Sztynodor to accept the bid for \$85,193.90 and award the contract to Dreamland Contracting, passed unanimously by roll call vote.
- G. **Accept an Engineering Cost Proposal for Construction Management from Northern Wisconsin-Based Engineers, Inc. (NWBE) for the 2025 Chapple Avenue Reconstruction Project** (*Public Works*) Roll
A motion by Ortman and seconded by Seefeldt to approve the proposal from Northern Wisconsin-Based Engineers, Inc. for \$77,297.52, passed unanimously by roll call vote.
- H. **Accept a Proposal for Professional Construction Administration Support Services for Watermain Construction from Long Island Engineering, LLC for the 2025 Chapple Avenue Reconstruction Project** (*Public Works*) Roll
A motion by Ortman and seconded by Seefeldt to approve the proposal from Long Island Engineering LLC for \$47,300, passed unanimously by roll call vote.
- I. **Approve the John F. Kennedy Memorial Airport Ashland, Wisconsin Airport Hangar Ground Lease as Amended by Ashland County Board of Supervisors** (*Airport*) Voice
A motion by Ortman and seconded by Seefeldt to approve the amended lease agreement, passed unanimously by voice vote.

10. NEW BUSINESS

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- A. **Consider a City of Ashland Resolution to Adopt a Citizen Participation Plan as Required for the Submission of a Community Development Block Grant (CDBG) Application for the 2026 13th Avenue East Reconstruction Project** (*Public Works*) Roll
A motion by Ortman and seconded by Goyke to approve the resolution, passed unanimously by roll call vote.
File #17825
- B. **Consider a Resolution Adopting a City of Ashland, Wisconsin Residential Anti-Displacement and Relocation Assistance Plan Required for the Submission of a Community Development Block Grant (CDBG) Application for the 2026 13th Avenue East Reconstruction Project** (*Public Works*) Roll
A motion by Ortman and seconded by Sztynodor to approve the resolution, passed unanimously by roll call vote.
File #17828
- C. **Public Hearing Regarding a Proposed Community Development Block Grant (CDBG) Application for Public Facilities (PF) Program Funds for the Proposed 2026 13th Avenue East Reconstruction Project** (*Public Works*) Roll
A motion by Ortman and seconded by Seefeldt to enter into Public Hearing was approved unanimously by roll call vote.
- It was made known that a Class II notice was posted in the City's official newspaper two times, posted at the Vaughn Public Library, Ashland County Court House, and at City Hall, as well as noticed by mail to affected homeowners. No comments were received by mail or otherwise prior to this meeting.
- There were no citizens wishing to speak at this time. Ortman moved, seconded by Seefeldt, to close the Public Hearing. This motion carried unanimously by voice vote.
- D. **Consider a City of Ashland Resolution Authorizing to Submit a Community Development Block Grant (CDBG) Application for the 2026 13th Avenue East Reconstruction Project** (*Public Works*) Roll
A motion by Ortman and seconded by Seefeldt to approve the resolution, passed unanimously by roll call vote.
File #17830
- E. **Consider a City of Ashland Resolution to Commit Matching Funds for Community Development Block Grant (CDBG) Application for the 2026 13th Avenue East Reconstruction Project** (*Public Works*) Roll
A motion by Ortman and seconded by Sztynodor to approve the resolution, passed unanimously by roll call vote.
File #17829
- F. **Consider to Accept Bid and Award the 2025 Crushed Aggregate Contract to Angelo Luppino Inc.** (*Public Works*) Roll
A motion by Goyke and seconded by Sztynodor to accept the bid from Angelo Luppino Inc. for \$52,920, passed unanimously by roll call vote.
- G. **Consider a Resolution Creating Tax Incremental District No. 11, Approving its Project Plan and Establishing its Boundaries, City of Ashland, Wisconsin** (*Planning*) Roll

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A motion by Ortman and seconded by Seefeldt to approve the resolution, passed unanimously by roll call vote.

File #17831

11. CLOSED SESSION - Council may return to Open Session and take action on any item discussed during Closed Session.

A motion by Ortman and seconded by Gregoire to enter into Closed Session, passed unanimously by roll call vote.

- A. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation."** (*J Radosevich notice of claim dated March 24, 2025*)

B. **Return to Open Session**

A motion by Sztynдор and seconded by harlie Ortman to return to Open Session, passed unanimously by roll call vote.

C. **Report of Action Taken during Closed Session**

Mac Kenzie reported no action was taken during closed session.

A motion by Ortman, seconded by Sztynдор to deny the claim, passed unanimously by roll call vote.

12. ADJOURNMENT

A motion by Ortman and seconded by Goyke to adjourn was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk