The CITY of ASHLAND WISCONSIN

MEETING MINUTES

ASHLAND CITY COUNCIL
Tuesday, January 28, 2025 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, January 28, 2025 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:02 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**
PRESENT: Kevin Seefeldt, Sarah Jackson, Andrew Goyke, James Gregoire, Charlie Ortman, Nancy Sztyndor

ABSENT: Ana Tochterman (Excused)

ALSO PRESENT: Mayor Matthew Mac Kenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Steven Wiley, Parks Director Sara Hudson, Police Chief Willis Hagstrom, Library Director Sarah Adams, Airport Manager Derek Hall, and other interested citizens.

2. APPROVAL OF AGENDA

Mac Kenzie requested that Item 7A be removed from the agenda. A motion to approve the amended agenda made by Seefeldt and seconded by Ortman, passed unanimously by voice vote.

3. APPROVAL OF MINUTES

A. **January 14, 2025 City Council and Committee of the Whole Meeting Minutes**
A motion to approve the minutes made by Goyke and seconded by Seefeldt, passed unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

There were no Citizens who requested to address the Council at this time.

5. MAYOR'S REPORT

A. **Announcements**

Mac Kenzie reminded all of the upcoming Book Across the Bay and Winter Festival events on February 14 & 15, 2025. Volunteers are encouraged to sign up. The temporary location of the Vaughn library is now open at the Beaser Avenue Professional Building. JFK Airport was able to provide fueling and support to the US Coast Guard during a recent search and rescue mission over Lake Superior. The Mayor recently heard from a new resident of Ashland, relocating from Arkansas, and was offered their appreciation of all of the work being done in the city.

B. **Appointments**

A motion by Seefeldt, seconded by Sztyndor to reappoint Mary Jane Grande to the City of Ashland Housing Authority Board, passed unanimously by voice vote. Her term will extend into 2030.

C. **Establishing Finance and Communications Task Forces**

No action was taken on this item.

6. PUBLIC HEARING

A. **Public Hearing Regarding the Proposed Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid** (Roll)

A motion by Jackson and seconded by Goyke to move into Public Hearing, passed unanimously by roll call vote.
Lori Schmidt, 49625 State Highway 112/Town of Gingles, noted her concerns regarding several items in the list of potential projects including acquisition of land for reconstruction or expansion of the entrance and roadway, reconstruction or improvements to the terminal, conducting a new boundary survey, and expanding the hangar development area.

Seeing no other comments, a motion by Ortman and seconded by Seefeldt to close the Public Hearing, passed unanimously by voice vote.

7. OLD BUSINESS

A. **Approve a Resolution Petitioning the Secretary of Transportation for Airport Improvement Aid for JFK Memorial Airport** *(Airport)* Roll

This item was removed from the agenda pending appearing on a future Plan Commission agenda before being approved by Council.

B. **Approval to Purchase of New Snow Plow Truck** *(Public Works)* Roll

A motion by Seefeldt, seconded by Ortman to allow the purchase for $282,45 via the 2026 budget, passed unanimously by roll call vote.

C. **Consideration of the Annual Resolution to Observe World Migratory Bird Day in Ashland, Wisconsin, on Saturday, May 24, 2025, as Part of the Chequamegon Birding and Nature Festival** *(Parks)* Roll

A motion by Ortman and seconded by Seefeldt to approve the resolution, passed unanimously by roll call vote. **File #17810**

8. NEW BUSINESS

A. **Consider a Request for Change of Agent for Kwik Trip #110, 1814 Lake Shore Drive West, Ashland, for the Class A Fermented Malt Beverage and Cider, and the Cigarette, Tobacco and Vaping Devices Licenses, Applicant, Jeremy Miller** *(Clerk)* Voice

A motion by Ortman and second by Seefeldt to approve the request for change of agent, passed unanimously by voice vote.

B. **Consider Accepting a Bid and Award Contract to Howard Immel Inc. for Vaughn Library Renovation** *(Library)* Roll

A motion by Ortman and second by Seefeldt to accept the bid and award the contract to Howard Immel Inc for $5,832,905, passed unanimously by roll call vote.

C. **Consider to Accept a Retail Sales Agreement from AVI Systems Inc. for Audio-Visual Design and Installation within the Vaughn Library Renovation** *(Library)* Roll

A motion by Jackson and second by Seefeldt to approve the agreement for $141,162.92, passed unanimously by roll call vote.

D. **Consider an Ordinance to Amend Chapter 806 (201-1884) to Approve of a Planned Unit Development - General Development Plan (PUD-GDP) and Zone Change for a Self-Storage Use for Parcel No. 201-04943-0200, Zoned Planned Residential/Institutional (PRI). Applicant: Michael Hebert** *(Planning)* Roll

A motion by Seefeldt and second by Ortman to approve the ordinance, passed unanimously by roll call vote. **File #2025-2011**

E. **Consider a Resolution to Approve a Request to Purchase One Parcel of City-Owned Property at the Corner of 6th Street East and 10th Avenue East, Parcel No. 201-02065-0000, Zoned Single-Family Residential (R-1), Applicant: Timothy and Kathleen Retaskie** *(Planning)* Roll

A motion by Seefeldt and second by Ortman to approve the resolution, passed unanimously by roll call vote. **File #17811**

F. **Consider a Resolution to Issue a Conditional Use Permit (CUP) to Allow a Freestanding Sign in Excess of Seventy-Five (75) Square Feet in Area, at 521 Lake Shore Drive East, Parcel No. 201-01254-0000, Zoned Waterfront City Center (W-CC) with a Waterfront Overlay (W-O) and Gateway Overlay (GTWY-O), Applicant: Krist Oil Company** *(Planning)* Roll

A motion by Ortman and second by Seefeldt to approve the resolution, passed unanimously by roll call vote. **File #17812**

G. **Consider a Resolution to Issue for a Conditional Use Permit (CUP) to Allow a Vehicle Sales Use at 1318 Lake Shore Drive West, Parcel No. 201-00066-0000, Zoned City Center (CC) with a Gateway Overlay (GTWY-O) District, Applicant: Greta and Nicolas Blancarte on Behalf of Lake Superior Auto Sales, LLC.** *(Planning)* Roll

A motion by Ortman and second by Seefeldt to approve the resolution, passed unanimously by roll call vote. **File #17813**

9. CLOSED SESSION

A. **Pursuant to WI Stat. 19.85(1)(e): "Deliberating or negotiating the purchasing of public properties whenever competitive or bargaining reasons require a closed session."** *(Administration - Potential Real Estate Purchase)* Roll

A motion by Goyke and second by Sztyndor to enter Closed Session, passed unanimously by roll call vote.

B. **Return to Open Session**

A motion by Ortman and second by Sztyndor to return to Open Session, passed unanimously by voice vote.

C. **Report of Action Taken during Closed Session**

No action was taken by Council during Closed Session.

10. ADJOURNMENT

A motion to adjourn made by Ortman and seconded by Goyke, passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk