

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, December 10, 2024 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, December 10, 2024 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:00 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, James Gregoire, Charlie Ortman, Nancy Sztynior

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Max Lindsey, Public Works Director John Butler, Planning Director Steven Wiley, Parks Director Sara Hudson, Library Director Sarah Adams, Fire Chief Stuart Matthias, Finance Director Julie Vaillancourt, Treasurer Jacey Dean, and other interested citizens.

2. APPROVAL OF AGENDA

Mac Kenzie requested to move Item 7G to New Business. A motion by Ortman and seconded by Seefeldt to approve the amended agenda was carried unanimously by voice vote.

3. APPROVAL OF MINUTES

A. **November 12, 2024 City Council Meeting Minutes**

B. **November 7, 2024 Budget Work Session Meeting Minutes**

A motion by Ortman and seconded by Goyke to approve the minutes, carried unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

There were no Citizens who requested to address the Council.

5. MAYOR'S REPORT

A. **Announcements**

Mac Kenzie noted that he attended the Northwest Regional Planning Commission meeting in Hayward last week. Wisconsin Representative Tom Tiffany visited recently with him, Kucera and Wiley to ask about the City's concerns. The Mayor also visited with Ashland County Administrator Dan Grady regarding potential area housing projects. The Holiday Tree Lighting Ceremony was well attended last weekend, and new lights are being put up in the Main Street downtown areas. Wisconsin Governor Tony Evers would be in town on December 12, 2024 to discuss State budget items. In recent news, Mr. Ed Wagner, former City of Ashland Mayor, has passed away. Winter parking went into effect on December 2, 2024. Warnings were posted to vehicles parked on the streets overnight for a week prior to issuing any citations. The deadline for even-numbered Council candidates to submit paperwork is on January 7, 2025 for the April 2025 Election.

6. CONSENT AGENDA

A. Miscellaneous Minutes

Ortman moved, seconded by Goyke to approve the Consent Agenda. The motion passed unanimously by voice vote.

7. OLD BUSINESS

A. Approve an Ordinance Amending Chapter 711 (1252) Ordinance for a POTW and Collection System, Ashland City Ordinances *(Public Works)* Roll

A motion by Seefeldt and seconded by Ortman to approve the ordinance, passed unanimously by roll call vote. **File #2024-2006**

B. Approve to Accept Bid from Huffcutt Concrete, LLC and Award a Contract for a Replacement Bathhouse for the Kreher Park Campground Expansion Project *(Public Works/Parks & Recreation)* Roll

A motion to accept the bid for \$457,485 made by Ortman and seconded by Seefeldt passed unanimously by roll call vote.

C. Approve a Cost Proposal for Design Engineering and Plan Production from Northern Wisconsin Based Engineers, Inc. (NWBE) to Complete Design of the 2025 Chapple Avenue Reconstruction Project *(Public Works)* Roll

A motion to approve the proposal for \$119,860 made by Ortman and seconded by Seefeldt passed unanimously by roll call vote.

D. Approve City of Ashland Public Works Department Staff to Perform Public Construction without Advertising for Competitive Bids as Allowed in Chapter 194.05(d), Ashland City Ordinances *(Public Works)* Roll

A motion to approve made by Ortman and seconded by Seefeldt passed unanimously by roll call vote.

E. Approval to Allow the Fire Department to Allocate Additional Funds for an Ambulance Purchase *(Fire/EMS Department)* Roll

A motion to approve made by Ortman and seconded by Tochtermann passed unanimously by roll call vote.

F. Approve a Wisconsin DNR Urban Forestry Grant Agreement to Continue Implementing the Emerald Ash Borer (EAB) Readiness Plan *(Parks & Recreation)* Roll

A motion by Ortman and seconded by Seefeldt to accept the grant for \$25,000, passed unanimously by roll call vote.

- G. **** Approve a Resolution to Allow to Include BNY, Mellon N.A. as an Approved Public Depository for the City of Ashland (Finance) Roll**

By approval of the Council, this item was moved to New Business

A motion by Jackson and seconded by Ortman to approve the resolution, passed unanimously by roll call vote. **File #17806**

8. NEW BUSINESS

- A. **Presentation and Discussion of the City of Ashland 2023 Financial Audit**

Vanessa Kane of Baker Tilly, offered a presentation and answered questions from Council.

- B. **Consider the 2025 City Council Meeting Calendar (Clerk) Voice**

A motion to approve made by Ortman and seconded by Seefeldt passed unanimously by voice vote.

- C. **Consider an Alcohol Beverage License Application from UMA SHIV Inc. dba Super H Foods at 511 Main Street East, Ashland, Agent Nicki Patel (Clerk) Roll**

A motion to approve made by Ortman and seconded by Seefeldt passed unanimously by roll call vote.

- D. **Consider an Alcohol Beverage License Application from RAM SITA Inc. dba Shell Ashland Gas Station at 810 Lake Shore Drive West, Ashland, and Agent Nicki Patel (Clerk) Roll**

A motion to approved made by Ortman and seconded by Seefeldt passed unanimously by roll call vote.

- E. **Consideration of an Amendment to Professional Services Agreement with Engberg Anderson Architects, Inc., for Architectural Services for the Vaughn Library Building Renovation Phase 2, Third Floor and Foundations (Library) Roll**

A motion to approved made by Jackson and seconded by Ortman passed unanimously by roll call vote.

- F. **Consideration of Entering into a Contract with Northwoods Vac & Cleaning Supplies LLC for Cleaning Services for City of Ashland Facilities (Public Works) Roll**

A motion to approved made by Ortman and seconded by Jackson passed unanimously by roll call vote.

9. CLOSED SESSION

A motion by Ortman and seconded by Seefeldt to enter into Closed Session, and allow Butler and Hudson to remain during discussion of Item 9A, passed unanimously by roll call vote.

- A. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation." (Bay View Pier) (City Attorney) Roll**

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- B. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation." (confer with legal counsel regarding computer system security liability) (Administration)**
- C. **Return to Open Session (Voice)**
Ortman moved, seconded by Seefeldt to return to Open Session. The motion passed unanimously by voice vote.
- D. **Report of Action Taken during Closed Session**
There was no action taken on either item during Closed Session.

A motion by Ortman and seconded by Goyke to accept the agreement proposed in Item 9A, passed unanimously by roll call vote.

10. ADJOURNMENT

A motion to adjourn made by Goyke and seconded by Ortman passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk