

AIRPORT COMMISSION MEETING MINUTES: **Thursday, November 21, 2024**

1. Roll Call

- a. Commission Members: Lloyd Orensten, John Coffey, Carol Ortman, Blake Ellefson, Richard Huber

PRESENT: Orensten, Coffey, Ortman, Huber

ABSENT: Ellefson (Excused)

ALSO PRESENT: Derek Hall (Airport Manager)

2. Approval of Minutes

- a. Approve September 26, 2024 Airport Commission Meeting Minutes

Motion to Approve: Huber

Second: Ortman

Vote: Passes Unanimously (voice)

3. Citizen Participation Period

No members of the public present

4. Commission Items

- a. Discussion of Airport Lot Survey and Personal Property Tax
Hall updated the commission regarding the Master Lease Agreement. The County is expecting to approve the agreement at their next meeting.

Hall also updated the commission on research he has been doing, namely that doing a survey is not the recommended avenue based on other airports he spoke with. Hall said there is a way to assign a property number to the lots and existing hangars. The commission directed Hall to pursue the avenue of assigning numbers to the County Register of Deeds to get these hangars on the tax roll.

No vote taken.

- b. Discussion of Lot Fee Increase for Upcoming Year
The commission stated they should sort out the tax issue before moving forward with lot fee increases for 2025.

No action taken.

c. Discussion of One-Year Lease Hangar Inspection

The single hangar should be inspected a year after which the commission thought would be in April or May.

5. Airport Manager's Report

Hall spoke with Bill Moore about compensation for being on-call for Hall while he may be away. Moore said he would bill the city for one hour per day if he received no call outs.

Hall reported that the International Plow Truck was in the shop for a differential seal that dried out and leaked. Randy Tody at the city garage also thought the new tractor was still leaking oil, and it was sent out to Lulich's for a repair. That leaves the airport with no plow other than the one-ton and the old tractor with a blower. Hall talked with John Butler (Ashland Public Works Director) and they would arrange for city trucks to plow the airport if snow is received and the plows are still not in service.

Hall stated that his father, Ralph Hall, filled out a volunteer form to help at the airport. Hall asked for the Commission's blessing for him to help out.

Hall is going to order 400 gallons of diesel fuel for the winter equipment as they are nearly out.

The budget was accepted by the City.

Hall lowered the LL fuel to \$5.50 as the price has dropped over the last few months and ASX was on the higher end of regional airports.

Hall reported on the email outage in the city and the work he has been doing to catch up with that.

6. Approval of Bills

Bills amounting to \$17,171.15. \$17,000 relating to the fuel and odds and ends materials.

Motion to approve bills: Coffey

Second: Ortman

Vote: Passes Unanimously (voice)

7. Set Next Meeting Date

Next meeting set for January 23rd at 4:30 at the JFK Airport Terminal.

8. Adjournment

Motion to Adjourn: Ortman
Second: Coffey
Vote: Passes Unanimously (voice)