



Sustainability Committee Meeting
Thursday, October 24, 2024
City Hall Council Chambers – 601 Main St W. Ashland, WI 54806
6:00 PM

Take notice that a meeting of the Sustainability Committee will be held in- person in the City Hall Council Chambers, with the availability to attend virtually.

To join the meeting from your computer, tablet or smartphone: <https://meet.goto.com/740241965>. Or dial in using your phone. United States (Toll Free): 1 866 899 4679 Access Code: 740-241-965

The following items will be considered:

1. Approval of Agenda

2. Approval of Minutes

- a. Approval of minutes from the August 22nd, 2024 meeting

3. Citizen Participation Period

4. Projects/Discussions

- a. Great Lakes Friendly Restaurant Certification - Presentation, Discussion and Action if necessary
- b. Potential Grant Opportunities - Beth Gehred
- c. City Solar Assessment - Update
- d. Background and Function of the Sustainability Committee - Beth Gehred

5. Items of Interest for Future Meetings

6. Adjournment

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact the Planning & Zoning Department at 715-682-7041 (not a TDD telephone number)

City of Ashland – Sustainability Committee Meeting

Thursday, August 22nd, 2024

6:00 pm – 7:00 pm HYBRID MEETING:

**Meeting Link: <https://meet.goto.com/740241965> | Access Code:
740-241-965 - CITY COUNCIL CHAMBERS (601 Main Street W)**

Present: Charlie Ortman, Beth Gehred, Meghan Salmon-Tumas, Amy Amman, Kelly Westlund Steven Wiley (Planning and Development Director), Terri Erickson (Assistant Planner), Dr. Ana Dyreson (Attended virtually, Michigan Tech University)

Energy Action Plan, 25x25 Plan, Sourcewater Protection Plan linked here:
<https://sites.google.com/view/ashland-sustainability/themes>

Agenda

1) Approval of Agenda

Chair Ortman called the meeting to order at 6:01 pm and asked for approval of the agenda. Westlund moved to approve and Amman seconded. Motion carried 5-0.

2) Approval of minutes from the May 23rd, 2024 meeting

Chair Ortman asked for approval of the minutes. Westlund moved approval and Tumas seconded. Motion carried 5-0.

3) Citizen Comments

The Committee did introductions. Salmon-Tumas provided her background in climate and energy work. Gehred stated that she is Interim Planner and the Grant Writer for the Bad River tribe. She was an environmentalist as a young person. How we use our built environments has a lot to do with how we treat our natural environments. She went to Sweden and learned the eco-municipality movement. She lived in Ft. Atkinson. And founded 2 sustainability groups there. The focus was on citizen engagement and similar projects and bringing people into local government awareness. The nonprofit has celebrated its 22nd anniversary and keeps going. She formed a second nonprofit (Sustain Jefferson) which focused on how to move the community forward with enthusiasm. Erickson provided her background. Ortman has done sustainability on the ground and is very interested. He has been on the land and water conservation committee for 12 years now. Ortman asked for members to ask for items to prioritize. Amman is on the Ottawa National Forest in Wisconsin and Michigan. She cares about a lot of things that many people are not aware of. She is excited to join forces with people who care about these things.

4) Presentation - Research on Electrification of Heating and Cooling – Dr. Ana Dyreson, Michigan Tech University

Wiley introduced Dr. Ana Dyreson who provided some of her background. The project is about identifying equitable pathways to heating electrification in rural northern communities. She highlighted the cold climates and tribal reservations. She explained why her group is doing this. Space heating accounts for 60% of home energy consumption. Disadvantaged communities typically spend more of their income on heating. They framed the grant around the question of the technical and social barriers and opportunities for resilient and equitable electrification in the rural north. The group

compared two data sources: residential energy consumption data and data from a low income weatherization program. They collected home characteristics to determine how heat pumps might perform. Getting data on the home is key. In our part of the state the best data came from contacting individual assessors. The group likes to get a lot more info on the home and they do this through community engagement. They have a community advisory board to help with this. She made a connection through Cheq Bay Renewables. Bill Bailey is on their board along with others from the study area who are well connected or have expertise in renewable energy. She wants to do the energy modeling but also allow people to take data and prioritize which energy upgrades or homes would be good candidates. Age, size insulation, etc. factor in. There are two surveys that she would like to share with us. She is curious about thoughts we have to make the work more useful. She asked who else could be asked to participate through surveys or through datasets. Westlund stated that the UW Extension completed one regional housing survey that she can share with Dr. Dyreson. Ortman asked Westlund who does weatherization. Westlund stated that the Ashland Housing Authority does this and NWRPC hosts revolving loan funds. Housing Authorities maintain records of consumption. Westlund suggested local housing authorities as sources of data. Dyreson is interested in seeing what the UW Extension did for survey and getting her own survey out. She is interested in finding out about the average home in Ashland and Iron Counties. Gehred explained that Bad River has its own housing authority. She suggested that Dyreson could give it a shot. They have an energy coordinator and are doing weatherization. Dyreson would like to connect. Gehred believes there is a staff capacity issue so Dyreson may not get far. Ortman suggested reaching out to the Extension Rep at Bad River. Tumas stated that she has an older home built in 1892 and had heat pumps put in. Her home lacks a central heating system which is the limiting factor. Does Dyreson need information on this or can it be inferred based on date of the build? Ortman stated that we would be in touch and revisit. Discussion with Dr. Dyreson concluded. *She thanked the committee and left at 6:46 pm.* Amman asked how they would disseminate surveys? Ortman stated that this question needed to be worked out.

5) Projects/Discussions

a) Great Lakes Friendly Restaurant Certification – Discussion/Action

Amman wanted to reach out to the Duluth people. She has not yet made the call to Bob but will do that. Tumas asked if the idea was to set up a local chapter of citizens who are interested in supporting the program and talking to restaurant owners or should owners be involved from the beginning? Amman stated that a chapter is forming in Duluth. They offered for us to be part of the chapter and are working directly with restaurant owners so there wouldn't necessarily be a citizen step except for us trying to talk to restaurant owners and the committee advertising and promoting the program. Westlund doesn't believe it is reinventing the wheel. 15 years ago the green teams action plans included some things that would be included and some restaurants would be aware of the practices. The big things involve eliminating takeout containers. Ortman stated that we have a checklist and asked then what happens. Do we verify this or how does the chapter in Duluth do it? Amman was not sure if they have it fleshed out but she did reach out to the Surfrider contacts. There are chapters in Chicago, Traverse City MI, Duluth, and Ohio. Two are currently in Duluth and she talked with them. They were not at that point yet. We need to figure

this out. Ortman stated that the Duluth chapter could develop it and we could implement it on their behalf. We can work through it. Amman stated that we can capitalize on this. It was a question for Bob. Tumas suggested having a link on the City Sustainability page of local Great Lakes Friendly Restaurants. Wiley stated that the City could look at hosting it. Ortman suggested that the City or the chapter could. Amman mentioned getting the Chamber involved and maybe the potential for partnership there. Westlund explained that the Travel Green program might run through the State Department of Tourism so if that exists maybe work with it.

6) Future agenda items

Ortman mentioned the Great Lakes Friendly Restaurant Initiative and Dr. Dyreson's presentation/project. Gehred mentioned a "Potential Grant Opportunities" item that she had informed Wiley about prior to the meeting. Tumas mentioned strengthening relationships between Northland and the City so maybe there was potential for student involvement with grant projects. Gehred mentioned that there are often many ideas in sustainability so maybe develop a process for evaluating and prioritizing ideas that come forward. She asked if this has been done. Wiley answered that other than the Municipal Code no. Westlund suggested sharing the Municipal Code section with the committee. Gehred suggested that maybe we can discuss this on a future agenda. Westlund stated that she would like to have an update on the City's solar work.

7) Adjournment

Ortman asked for a motion to adjourn. Westlund moved and Amman seconded. The meeting adjourned at 7:03 pm.

Recorded by:

Steven D. Wiley, AICP
Planning and Development Director

Great Lakes Friendly Restaurant Certification

Information is from CJ O'Brien Weddle, Ocean Friendly Programs Manager at Surfrider Foundation

Great Lakes Friendly Restaurants webpage: <https://greatlakes.surfrider.org/programs/great-lakes-friendly-restaurants>

Quick guide on the criteria to be an Ocean Friendly/Great Lakes Friendly

Restaurant: <https://drive.google.com/file/d/1hLquYQGfQ6TZgsvN97EansELwOgR0O22/view>

Ocean Friendly Foodware Guide 2.0 that goes over greenwashing and foodware options for restaurants: https://20811975.fs1.hubspotusercontent-na1.net/hubfs/20811975/Ocean-Friendly-Foodware-Guide_012924.pdf

Each chapter has their own GLFR program page that shows their specific restaurants:

Northern OH: <https://northernohio.surfrider.org/programs/great-lakes-friendly-restaurants>

North Shore MN: <https://northshoremn.surfrider.org/programs/great-lakes-friendly-restaurants>

Chicago (doesn't have any GLFRs right now): <https://chicago.surfrider.org/programs/great-lakes-friendly-restaurants>

Great Lakes Friendly Restaurant Certification

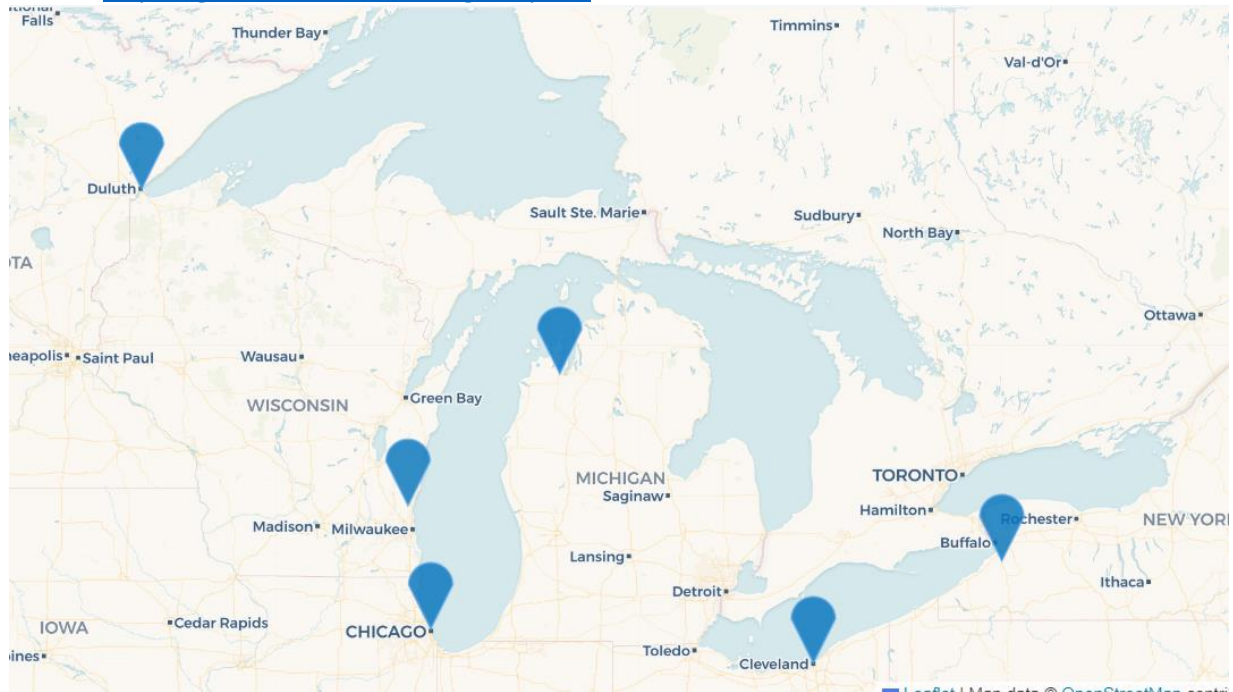
Some background information from Amy Amman on the program:

This program is a spin-off of the Surfrider Foundation's Ocean Friendly restaurant program. All of the information, including a ready-made list of qualifying criteria to participate, can be found here: <https://greatlakes.surfrider.org/programs/great-lakes-friendly-restaurants>. There are 7 mandatory criteria and a pick list for optional criteria for participating restaurants to achieve.

The benefits to the participating restaurants are outlined here: <https://northernmichigan.surfrider.org/programs/ocean-friendly-restaurants>

When I had initially reached out to the Surfrider Organization to learn more about this program in April of 2023, I met with a Surfrider POC for this program, the great lakes lead based out of Ohio, and the president/lead organizer working on getting the North Shore MN chapter started. I still have their contact information, so after we meet this month, perhaps we can invite them to chat with us at our next meeting? I have not had a chance to reach out to anyone as of yet for this revived effort. At any rate, they gave me some ideas about how to get off the ground, who to coordinate with, etc.

So far, the program is relatively small around the great lakes, but I wonder if that's because people just aren't aware of it. Here's a map of the chapter locations from the Surfrider website <https://greatlakes.surfrider.org/chapters>



I hope this will be enough information for our committee to have initial conversations about the program and how we might want to approach bringing it to our community.

Steven Wiley

From: Beth Gehred <beth.gehred@gmail.com>
Sent: Friday, August 16, 2024 10:54 PM
To: Steven Wiley
Subject: Fwd: Fw: Press Release: Gov. Evers, Office of Sustainability and Clean Energy Release 2024 Clean Energy Plan Progress Report
Attachments: Outlook-sledrgsq.png

Could this release be forwarded to the Sustainability Committee members as an item of discussion for future meetings?

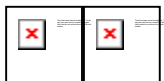
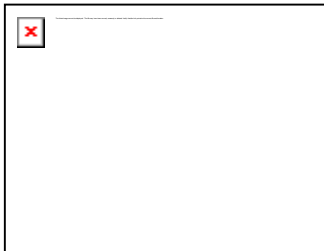
Also, could we place on the agenda for this meeting or the next "grant opportunities"?

There are Ashland Foundation and DSACF grant deadlines approaching. These foundations in particular may be amenable to supporting projects of the Sustainability Committee.

Beth Gehred

----- Forwarded message -----

From: Beth Gehred <B.Gehred@badriver-nsn.gov>
Date: Fri, Aug 16, 2024, 12:02 PM
Subject: Fw: Press Release: Gov. Evers, Office of Sustainability and Clean Energy Release 2024 Clean Energy Plan Progress Report
To: Beth Gehred <beth.gehred@gmail.com>



Beth Gehred

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Pronouns: She/Her/Hers

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From: Gov Evers Press <GovPress@evers.wi.gov>

Sent: Thursday, August 15, 2024 12:10 PM

To: Beth Gehred <b.gehred@badriver-nsn.gov>

Subject: Press Release: Gov. Evers, Office of Sustainability and Clean Energy Release 2024 Clean Energy Plan Progress Report



FOR IMMEDIATE RELEASE: August 15, 2024

Contact: GovPress@wisconsin.gov

Gov. Evers, Office of Sustainability and Clean Energy Release 2024 Clean Energy Plan Progress Report

Report highlights governor's and Evers Administration's continued efforts to bolster clean energy and sustainability while lowering energy costs for working families

KENOSHA — Gov. Tony Evers, together with the Wisconsin Department of Administration (DOA) and the [Office of Sustainability and Clean Energy](#) (OSCE), during a visit to Gateway Technical College's Center for Sustainable Living today, highlighted the release of the second Clean Energy Plan Progress Report. In accordance with Gov. Evers' Executive Order #38, which created the OSCE, the state's first-ever [Clean Energy Plan](#) was [released](#) in 2022, providing a roadmap for the state to lower energy bills and prices at the pump for Wisconsin families, promote energy independence by reducing reliance on out-of-state energy sources, create an estimated more than 40,000 jobs by 2030, and invest in job training and apprenticeship programs in innovative industries and technologies. The progress report released today showcases Wisconsin's progress towards minimizing greenhouse gas (GHG) emissions through the implementation of clean energy sources while working to create thousands of new jobs and lowering energy bills and prices for working families across Wisconsin.

“We shouldn’t have to choose between mitigating climate change and protecting our environment and good jobs and economic development, and this progress report shows that we can and are doing both,” said Gov. Evers. “Through our efforts, we’re supporting green jobs, bolstering the health of our state, and building a robust clean energy economy to build the clean, sustainable future Wisconsinites deserve. Whether it’s realizing clean energy solutions for rural Wisconsin, building an energy-efficient future in the construction industry, developing electric vehicle infrastructure, and more, the Clean Energy Progress Report outlines meaningful steps we’re taking to respond to Wisconsin’s climate challenges. I’m really proud of the

progress we've made up to this point and looking forward to continuing to build upon this work moving forward."

In 2019, Gov. Evers [signed](#) Executive Order #38 to create the OSCE, charging the office with developing the Wisconsin Clean Energy Plan to promote the development and use of clean and renewable energy across the state, advance innovative sustainability solutions that improve the state's economy and environment, and diversify the resources used to meet the state's energy needs. The order also established the state's goal to reach 100 percent carbon-free electricity by 2050 and charged the OSCE with ensuring the state is fulfilling the carbon reduction goals of the 2015 Paris Climate Agreement. Gov. Evers [announced](#) the release of the first Clean Energy Plan Progress Report last year.

"Through meaningful community engagement, collaborative effort, and a dedication to supporting our clean energy economy, I'm proud that we're leading by example and working on a variety of solutions for our state's climate challenges," said DOA Secretary Kathy Blumenfeld.

"I am incredibly proud of the progress Wisconsin state agencies have made in just two years toward a cleaner, more sustainable future," said OSCE Director Maria Redmond. "Our commitment to transitioning to clean energy has not only prioritized a healthier Wisconsin but has also ensured that this journey is just and equitable for all. As we continue to move forward, our office looks forward to expanding relationships and partnerships that will drive innovation, enhance our collective efforts, and build a more resilient and inclusive clean energy landscape for the state."

Wisconsin's Clean Energy Plan focuses on four foundational pathways to ensure a clean, reliable, and affordable energy future in Wisconsin:

- **Accelerate clean energy technology deployment:** Increasing funding options for projects, investing in infrastructure, new emissions goals, expanding state energy resources for generation, technology innovation, equitable expansion of clean energy, and leveraging existing policies and programs.
- **Maximize energy efficiency:** Strengthening energy efficiency standards and programs to reduce energy waste, create jobs, and save consumers money on energy costs.
- **Modernize buildings and industry:** Addressing building codes, supporting electrification, expanding funding, and supporting industry and businesses in their transition.
- **Innovate transportation:** Supporting the transition to low- to no-emission vehicles and supporting refueling options, along with planning and increased options to move people around.

A key component of the Clean Energy Plan is the creation of an estimated 40,000 jobs by 2030, and the newly completed 2024 Clean Energy Progress Report exemplifies Wisconsin's commitment to workforce development through major investments in job training and apprenticeship programs in clean energy industries and technologies, supporting Gov. Evers' declaration of 2024 being the "[Year of the Worker](#)."

The 2024 Clean Energy Plan Progress Report also highlights Wisconsin's advancement toward an inclusive and equitable transition to clean energy. In April, the state of Wisconsin was [awarded](#) \$62.4 million from the Biden-Harris Administration to help fund solar systems for low- and moderate-income households across Wisconsin. Additionally, the OSCE received a \$3 million planning grant through the U.S. Environmental Protection Agency's [Climate Pollution Reduction Grant](#) program. This funding helped lead the effort to effectively address climate impacts, improve workforce opportunities, and address environmental justice for disadvantaged communities, which is further defined in Wisconsin's first [Emissions Reduction Roadmap](#). According to the [Wisconsin Institute on Climate Change Impacts](#) report from 2021, "reducing greenhouse gas emissions and creating an equitable transition to renewable energy is the best way to minimize the impacts of future warming, protect our economy, and reduce risk to human

health.”

The state’s clean energy transition also focuses on the accessibility of electric vehicle infrastructure. In May, the Wisconsin Department of Transportation [awarded](#) \$23.3 million to support private industry construction of charging stations across Wisconsin through the National Electric Vehicle Infrastructure (NEVI) Program under the Biden-Harris administration’s Bipartisan Infrastructure Law. The 53 selected applicants include fuel retailers, hotels, and restaurants. In addition, Two Tribal Nations will receive over \$800,000 in funding, and 13 selected sites will be installed in disadvantaged communities. Wisconsin is the first state to award NEVI funds to a Tribal Nation.

EFFORTS OF EVERS ADMINISTRATION TO ADVANCE CLIMATE RESILIENCE AND CLEAN ENERGY

- In February 2019, Gov. Evers [joined](#) the [U.S. Climate Alliance](#), a bipartisan coalition of 24 governors representing nearly 57 percent of the U.S. economy and 54 percent of the U.S. population. The U.S. Climate Alliance is committed to securing a net-zero future in America by advancing state-led, high-impact climate action solutions and achieving the goals of the 2015 Paris Agreement to combat climate change.
- In May 2019, Gov. Evers [signed](#) Executive Order #38, creating the OSCE, charged with developing the Wisconsin Clean Energy Plan to promote the development and use of clean and renewable energy across the state, advance innovative sustainability solutions that improve the state’s economy and environment, and diversify the resources used to meet the state’s energy needs. The order also established the state’s goal to reach 100 percent carbon-free electricity by 2050 and charged the OSCE with ensuring the state is fulfilling the carbon reduction goals of the Paris Agreement.
- In October 2019, the governor [signed](#) Executive Order #52, creating the [Governor’s Task Force on Climate Change](#), which advised and assisted the governor in developing strategies to mitigate and adapt to the effects of climate change for the benefit of all Wisconsin communities.
- In April 2021, Gov. Evers [signed](#) Executive Order #112, joining the global [Trillion Trees Pledge](#) and committing to plant 75 million new trees in rural and urban areas and conserve 125,000 acres of forest in Wisconsin by the end of 2030 in collaboration with public, private, and non-governmental partners.
- On April 19, 2022, Gov. Evers [announced](#) the state’s first-ever Clean Energy Plan, which outlines strategies to lower energy bills for families, reduce reliance on out-of-state energy sources, invest in job and apprenticeship training, and create more than 40,000 jobs by 2030.
- In April 2022, Gov. Evers [signed](#) Executive Order #161 to create the Office of Environmental Justice at DOA, as recommended by the Governor’s Task Force on Climate Change and again by the OSCE in the Clean Energy Plan. The Office of Environmental Justice works in collaboration with the OSCE to facilitate collaboration across state agencies to provide strategies to promote environmentally just policies and prevent disparate outcomes in communities across the state while engaging with farmers and rural communities, communities of color, Tribal Nations, state and local partners, and low-income populations, among other key stakeholders.
- In April 2023, Gov. Evers [signed](#) Executive Order #195, which created the Green Ribbon Commission on Clean Energy and Environmental Innovation to advise on creating the state’s first-ever Green Innovation Fund. Both the Governor’s Task Force on Climate Change and the state’s Clean Energy Plan recommend the state of Wisconsin evaluate options for a “green bank” to support the development and deployment of next-generation environmental and clean energy technologies and projects in Wisconsin, helping to create jobs and reduce energy costs for families and businesses.
- In his 2024 State of the State Address, the governor announced the Wisconsin DNR and Tribal partners, including the Lac Courte Oreilles Band of Lake Superior Chippewa, the Menominee Nation, and the Great Lakes Indian Fish & Wildlife Commission, were awarded \$1.9 million

through the America the Beautiful Challenge to foster effective manoomin (wild rice) management through state and Tribal intergovernmental collaboration, modeled after similar initiatives from the governor's previous state budget proposals. Partners will leverage the funding to develop strategic outreach, engagement, and implementation methods. Spiritually, culturally, and nutritionally important to Native Americans in Wisconsin, manoomin is particularly vulnerable to a range of climate change impacts.

- In April 2024, on Earth Day, the governor [announced](#) that the state is increasing its Trillion Trees Pledge planting goal from 75 million trees by the end of 2030 to planting 100 million trees by the end of 2030. Wisconsin has planted more than 32 million trees since Gov. Evers signed Executive Order #112, bringing the state more than 40 percent towards its goal just three years into the pledge. With the increase to 100 million new trees, the pledge would enable the state to store and exchange a total of 4.8 billion pounds of carbon dioxide per year in mature trees planted due to the state's Trillion Trees Pledge alone.
- In May 2024, Gov. Evers [announced](#) he would be joining the U.S. Climate Alliance's executive committee, which oversees the strategic direction of the bipartisan coalition of governors. Gov. Evers will be the first governor from the Midwest to join the Alliance leadership since its inception.

The full 2024 Clean Energy Plan Progress Report is available [here](#).

An online version of this release is available [here](#).

###

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Press Office Email: GovPress@wisconsin.gov



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49 (1906) Sustainability Committee

49.01 Purpose

49.02 Membership And Organization

49.03 Duties

49.04 Meetings And Public Notice

49.05 Quorum

49.06 Reports And Record Keeping

49.07 Referrals To The Committee

49.08 Miscellaneous Provisions

HISTORY

Adopted by Ord. [2018-1906](#) Adopts Chapter 49. Sustainability Committee. on 6/26/2018

Amended by Ord. [2022-1955](#) Amends Chapter 49 (2018-1906). Sustainability Committee Ordinance. Section 49.02(a). Membership and Organization. on 1/11/2022

49.01 Purpose

The Sustainability Committee was created to advise the City of Ashland's Planning and Development Department, Ashland Common Council and other City of Ashland Departments to provide and improve the sustainability resources (including environmental, economic, and social) of the City for the enhancement of the quality of life for residents, the larger regional community, and visitors. The goals of this ordinance will be accomplished through prioritizing Ashland's sustainability goals, completing annual reviews, organizing sustainability improvement projects pertaining to natural resources, economic efficiency, and social interaction, and enhancing communication within and between the City of Ashland and residents. The Sustainability Committee will study and make recommendations regarding sustainability issues affecting Ashland community members and undertake such projects and requested by the City's governing body. The Committee shall, from time to time as it deems desirable:

1. Present or discuss policies and programs affecting all aspects of City sustainability.
2. Recommend cooperation with all agencies, groups, clubs, and individuals concerned with environmental conservation, economic efficiency, and social organization in the City.
3. Make recommendations to both the Planning and Development Department and Common Council for maintaining and improving overall quality program/service deliveries.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018

49.02 Membership And Organization

1. The Sustainability Committee shall be composed of 5-9 members appointed by the Mayor and confirmed by the Common Council to serve staggered two year terms commencing July 1st.

Where possible, one member should be a member of City Council, and at least one member should be a Northland College student.

2. At the first meeting of the committee and the first meeting after July 1 of any given year, the committee shall elect a chairperson and vice-chairperson.
3. If any committee member has three unexcused absences or resigns, the Committee may declare the position vacant and request the Mayor to fill the vacancy (for the remainder of the term) pursuant to the provisions of this section.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018

Amended by Ord. [2022-1959](#) Amends Section 49.02(a). Membership and Organization. on 3/29/2022

49.03 Duties

Unless otherwise expressly provided, the Committee may perform its duties without first obtaining the consent of the Common Council but in no event is the committee empowered to financially obligate the City of Ashland in any manner without the consent of the Common Council.

1. Prioritize City sustainability initiatives
2. Promote/disperse sustainability information to local area of influence
3. Serve as contact for sustainability issues and questions
4. Organize/Plan sustainability events and programs
5. Conduct annual evaluations and monitoring of city sustainability goals and projects
6. Encourage citizen participation.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018

49.04 Meetings And Public Notice

1. The Committee shall meet as determined by the Committee.
2. All agenda items will be reviewed by the Committee Chair for validity and urgency of the request and determine when and if that item should be placed on a Committee agenda.
3. The Committee shall operate under Robert's Rules of Order.
4. All regular and special meetings of the Committee shall comply with the public meeting requirements of Wisconsin Statutes.
5. All meeting notices shall comply with the public meeting notice requirements of Wisconsin Statutes.
6. All meeting notices and agendas shall be issued by the Planning and Development Department.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018

49.05 Quorum

A quorum shall be a majority of the full Committee.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018

49.06 Reports And Record Keeping

1. Committee members shall select one among themselves, or the Planning and Development Department will designate a staff member, to record the minutes of each meeting of the Committee. A written record of all meetings shall be kept and approved at the next subsequent meeting of the Committee.
2. Committee reports and recommendations shall be reduced to writing and shall not be included on a Council agenda until reduced to writing and submitted by the Committee to the City Clerk.
3. The City Clerk is the record custodian for the City. All committee minutes and records shall be filed with the City Clerk.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018

49.07 Referrals To The Committee

The Common Council of the City of Ashland may refer any matter pertaining to City sustainability programs and projects to the Sustainability Committee for review, study, and reports.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018

49.08 Miscellaneous Provisions

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, unconstitutional by reason of any decision of any court of competent jurisdiction, such decision shall not affect the validity of any other section, subsection, sentence, or clause or phrase or portion thereof.

HISTORY

Adopted by Ord. [2018-1906](#) on 6/26/2018