



JOHN F KENNEDY MEMORIAL AIRPORT

50511 STATE HIGHWAY 112 · ASHLAND, WI 54806-4406 · 715.682.7070

A Joint Commission between Ashland County and the City of Ashland



AIRPORT COMMISSION MEETING NOTICE

The Ashland City/County JFK Memorial Airport Commission will meet at **4:30 PM** on **August 22, 2024** at the JFK Memorial Airport.

Agenda Items:

1. Roll Call

- a. Commission Members: Lloyd Orensten, John Coffey, Richard Huber, Carol Ortman, Blake Ellefson

2. Approval of Minutes

- a. July 18, 2024 Meeting Minutes

3. Citizen Participation Period

4. Commission Items

- a. Lot Description Survey Exhibit
- b. Runway 02/20 Runway Rehabilitation Project Update
- c. Future Airport Improvement Projects

5. Airport Manager's Report

6. Approval of Bills

7. Set Next Meeting Date

8. Adjournment

It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities. NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Ashland City Hall at (715) 682-7071.

AIRPORT COMMISSION MEETING MINUTES: **Thursday, July 18, 2024**

1. Roll Call

- a. Commission Members: Lloyd Orensten, John Coffey, Carol Ortman, Richard Huber, Blake Ellefson

PRESENT: Lloyd Orensten, John Coffey, Richard Huber

ABSENT: Carol Ortman, Blake Ellefson(Excused)

ALSO PRESENT: Derek Hall

2. Approval of Minutes

- a. Approve minutes from June 27, 2024 Airport Commission Meeting
Motion to approve June 27, 2024 Airport Commission Minutes: Huber
Second: Coffey
Vote: Passes Unanimously (Voice)
- b. Complete and Approve Missing Details (Items 1, 2, 4a, and 4b) from May 2nd, 2024 Meeting
City of Ashland Deputy Clerk was called to get the missing items from the May 2nd Meeting finalized. Missing items were captured.
Motion to approve the May 2nd Minutes as stated (May 2nd Minutes updated):
Coffey
Second: Huber
Vote: Passes Unanimously (Voice)

3. Citizen Participation Period

No members of the public present.

4. Commission Items

- a. Lot Descriptions Survey
Hall report that Karl Kemper is working with him on the descriptions. They are nearing completion, estimating in the next week.

No action taken.
- b. Jet-A Invoice and Fuel Cost Summary

Hall presented the invoice from Titan Fuels and the new margins of sales, increasing Jet A margins up \$0.72, \$1.90 to \$2.62 per gallon profit.

No action taken.

c. Bretting Hangar Purchase

No update from Ashland County, Bayfield County, or the City of Ashland.

No action taken.

5. Airport Manager's Report

Hall presented the letter to Bayfield County requesting funding from Bayfield County.

Projects on the horizon: reseal the building and new windows in the terminal.

We have 1,600 gallons of 100LL fuel and ordering another 4,000 gallons, should be delivered next week. Hall requested an upgrade to the POS for fuel sales away from a dial-up connection to something more modern.

Looking at options about upgrading the fuel truck.

6. Approval of Bills

\$25,451 for Jet A

\$26315.20 Total

Motion to approve bills: Huber

Second: Coffey

Vote: Passes Unanimously (voice)

7. Set Next Meeting Date

Next meeting set for August 22nd at 5:00PM at the JFK Terminal.

8. Adjournment

Motion to adjourn: Coffey

Second: Huber

Vote: Passes Unanimously