

Tuesday, June 11, 2024



MEETING MINUTES

ASHLAND CITY COUNCIL

Tuesday, June 11, 2024 – 6:00 PM

Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, June 11, 2024 Ashland City Council meeting was called to order by Mayor Matt MacKenzie at 6:00 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, James Gregoire, Charlie Ortman, Nancy Sztynior

ABSENT: Andy Goyke (Excused)

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Max Lindsey, Public Works Director John Butler, Planning Director Steven Wiley, Police Chief Willis Hagstrom, Fire Chief Stuart Matthias, Utility Supervisor Brian Ledin, Marina Manager Scott Stegmann, and other interested citizens.

2. APPROVAL OF AGENDA

A motion by Seefeldt and seconded by Sztynior to approve the agenda as presented, carried unanimously by voice vote.

3. APPROVAL OF MINUTES

A. **May 28, 2024 City Council and Committee of the Whole Meeting Minutes**

A motion by Jackson and seconded by Tochtermann to approve the minutes was carried unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Don Jaskowiak, 121 Willis Avenue North, requested a donation by the City to fund the 4th of July fireworks.

Zygmund Jablonski Jr, 916 6th Avenue West, spoke regarding the water intake project costs.

5. MAYOR'S REPORT

A. **Announcements**

Recent hires were introduced by their department managers, including Niles Fetter, Engineer, Madison Krzciok, Engineer, Terri Erickson, Planning Assistant, Andy Coda, Firefighter, Steven Van Hoorelbeke, Firefighter, and Derek Hall, Airport Manager. The City-wide clean up held last weekend was well attended. The water meter change-out project is nearing its end. Road work continues throughout the City including Stuntz Avenue North. The National Guard Construction Unit has been working on various areas in the community. Mac Kenzie asked to spread the word regarding the availability to vote other than on Election Day. Some visitors of City Hall have been unruly in recent weeks and Mac Kenzie plans to assist in maintaining daily civil conversations. There has been conversation regarding recreating east Main Street as an arts district.

B. **Appointments**

A motion by Seefeldt and seconded by Sztynodor to approve Tom Tolliver to the Police and Fire Commission was passed unanimously by voice vote. His term is to expire in May 2029.

6. CONSENT AGENDA

A. **Miscellaneous Minutes**

Seefeldt moved, seconded by Ortman to approve the Consent Agenda. The motion passed unanimously by voice vote.

7. OLD BUSINESS

A. **Consider a Proposal for Professional Construction Administration Services between the City of Ashland and Long Island Engineering, LLC for the 2024 Prentice Avenue Phase 1 Reconstruction Project** *(Public Works)* Roll

A motion by Seefeldt and seconded by Tochtermann to approve the proposal in the amount of \$81,300 was passed unanimously by roll call vote.

B. **Approval of Mobile Home Park License for 2024-2025 Licensing Year** *(Clerk)* Voice

A motion by Seefeldt and seconded by Sztynodor to approve the license was passed unanimously by voice vote.

8. NEW BUSINESS

A. **Consider a Resolution to Combine Wards and Establish the Polling Place for the August 13, 2024 Partisan Primary Election** *(Clerk)* Roll

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A motion by Ortman and seconded by Tochtermann to approve the resolution was passed unanimously by roll call vote.

File #17785

- B. **Consider Approval of License Applications for Alcohol Beverages Including New Officers/Agents, Arcade and Game, Pawn Broker, Recycling Facility/Salvage Operation, and Taxicab** *(Clerk)* Voice

A motion by Seefeldt and seconded by Jackson to approve the licenses upon contingencies is applicable, passed 5-0 by roll call vote; Sztynдор abstained.

- C. **Consider an Application for Appointment of Agent Alcohol Beverages and Tobacco and Vaping Products, for Kwik Trip #163 at 515 Ellis Avenue, and Agent Bobbi Bigboy** *(Clerk)* Voice

A motion by Seefeldt and seconded by Ortman to approve the application was passed unanimously by voice vote.

9. ADJOURNMENT

A motion by Jackson and seconded by Ortman to adjourn was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk