



JOHN F KENNEDY MEMORIAL AIRPORT

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A Joint Commission between Ashland County and the City of Ashland



AIRPORT COMMISSION MEETING NOTICE

The Ashland City/County JFK Memorial Airport Commission will meet at **4:30 PM** on **May 23, 2024** at the JFK Memorial Airport.

Agenda Items:

1. Roll Call

- a. Lloyd Orensten, Carol Ortman, John Coffey, Blake Ellefson, Richard Huber

2. Approval of Minutes

- a. Review, Complete, and Approve May 2, 2024 Meeting Minutes

3. Citizen Participation Period

4. Commission Items

- a. Bretting Hangar and Fuel Farm Discussion
- b. 2023 Wisconsin Act 12-Personal Property Exemption Discussion
- c. Liability Insurance Regarding Jet A Fuel Farm

5. Airport Manager's Report

6. Approval of Bills

7. Set Next Meeting Date

8. Adjournment

It is possible that a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities. NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Ashland City Hall at (715) 682-7071.

AIRPORT COMMISSION MEETING MINUTES: **Thursday, May 2, 2024**

1. Roll Call

- a. Roll Call: Lloyd Orensten, John Coffey, Richard Huber, Blake Ellefson, Carol Ortman

2. Approval of Minutes

- a. February 22, 2024 Airport Commission Minutes
- b. March 21, 2024 Airport Commission Minutes
- c. April 11, 2024 Airport Commission Minutes

3. Citizen Participation Period

4. Commission Items

- a. Bretting Hangar and Fuel Farm Discussion (David Bretting - Guest Speaker)
- b. Liability Insurance Regarding Jet A Fuel Farm
- c. Hangar Lease Discussion
 - Discussion regarding surveying for hangar lease amounts, this would be the next step. There has not been any movement from the City nor County on the leases otherwise.
 - No action taken.
- d. 2023 Wisconsin Act 12-Personal Property Exemption Discussion
 - No action taken.
- e. Mini-Van Lease Discussion
 - Moore has discussed the vehicle with Bill Hagstrom, Ashland Chief of Police, and Chief Hagstrom recommended keeping the vehicle as it would likely still return a

profit on sale even if the rentals don't generate the income to pay for the lease.
No action taken

5. Closed Session

- a. Pursuant to WI Stat. 19.85(1)(c): "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." (Airport Commission Chairperson: Review Applications)

Motion to enter Closed Session: Ortman

Second: Coffey

Vote: Passes Unanimously.

Motion to amend Closed Session motion to allow Ashland City Administrator Brant Kucera and Airport Manager Bill Moore to remain during closed session: Huber

Second: Ellefson

Vote: Passes Unanimously

Motion to exit Closed Session: Huber

Second: Ortman

Vote: Passes Unanimously

6. Airport Manager's Report

- a. Results from Brushing
Brushing has been completed, despite being delayed by the late season snow storm.
- b. Mowing Equipment Prep & Maintenance
Prep has been completed and they are ready to roll for the summer. The runway has been mowed once already.

7. Approval of Bills

Total bills: \$18,108.81

Titan fuel: ~ \$14,000

Lulich: \$3,275 for rental

Misc bills

Motion to approve bills: Coffey

Second: Ellefson

Vote: Unanimous

8. Set Next Meeting Date

Next meeting set for May 23rd, 2024 at 4:30 PM at the JFK Memorial Airport Terminal.

9. Adjournment

Motion to adjourn: Coffey
Second: Huber
Vote: Passes Unanimously