

**MEETING MINUTES**  
**ASHLAND CITY COUNCIL**  
**Thursday, April 4, 2024 – 6:00 PM**  
**Ashland City Hall Council Chambers**

**1. CALL TO ORDER**

The Thursday, April 4, 2024 Ashland City Council meeting was called to order by Mayor Matt MacKenzie at 6:10 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

**PRESENT:** Kevin Seefeldt, Ana Tochtermann, James Gregoire, Charlie Ortman, Dick Pufall

**ABSENT:** Sarah Jackson (Excused), Andrew Goyke (Excused)

**ALSO PRESENT:** Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Steven Wiley, Police Chief Willis Hagstrom, and other interested citizens.

The Mayor recognized that a quorum was present.

**2. APPROVAL OF AGENDA**

A motion by Seefeldt and seconded by Pufall to approve was passed unanimously by roll call vote.

**3. APPROVAL OF MINUTES**

A. **March 12, 2024 City Council and Committee of the Whole Meeting Minutes**

A motion by Pufall and seconded by Seefeldt to approve the minutes was carried unanimously by voice vote.

**4. CITIZEN PARTICIPATION PERIOD**

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

*Zygmund Jablonski, 916 6th Avenue West,* noted that the meeting was published in the Daily Press without a start time, and commented on the return of Item 7B.

**5. MAYOR'S REPORT**

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**A. Announcements**

Mackenzie announced the results of the Spring Election showed a 44.7% voter turnout. The City's Referendum regarding borrowing to support library projects passed 1067 to 929. A letter from Alannah and Joe Belanger was passed to each Councilor to say thank you for their support of their project at 514 Main Street West. A public hearing will take place on May 14, 2024 regarding the Prentice Avenue project. Northland College's Board determined to extend their fundraising deadline by two weeks. The Council retreat will take place on April 30, 2024 beginning at 6:00 p.m. at the BART facility.

**6. CONSENT AGENDA**

**A. Approve a Professional Service Agreement between the City of Ashland and HydroCorp for Cross Connection Services** *(Public Works/Utility)*

**B. Approve to Accept a Bid from Mika Construction & Transportation LLC for the 2024 Crushed Aggregate Contract** *(Public Works/Utility)* Roll

A motion by Seefeldt and seconded by Tochtermann to approve the Consent Agenda was passed unanimously by roll call vote.

**7. OLD BUSINESS**

**A. Approve Final Resolution Requiring Installation of Sewer Laterals and Providing for Assessment of Cost Under Wisconsin State Statute 66.0911 for the 2023 Sanitary Sewer Replacement Project** *(Public Works)* Roll

A motion by Seefeldt and seconded by Ortman to approve the resolution was passed unanimously by roll call vote.

**File #17772**

**B. Approve an Ordinance to Create Chapter 136 (2024-1994) Denial of City Permits, Ashland City Ordinances** *(Clerk)* Roll

A motion by Seefeldt and seconded by Ortman to approve the ordinance was passed unanimously by roll call vote.

**File #1994**

**C. Approve an Ordinance to Amend Chapter 165 (2021-1952) Comprehensive Fee Schedule, Ashland City Ordinances, to Reflect the Necessary Increase of Residential Garbage Collection Rates** *(Administration)* Roll

A motion by Seefeldt and seconded by Ortman to approve the ordinance was passed unanimously by roll call vote.

**File #2000**

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- D. **Approve a Development Agreement for 514 West Main Street between the City of Ashland and Alannah and Francois Belanger, FAB, LLC dba Main Street Eatery** (*Administration*) Roll

A motion by Ortman and seconded by Tochtermann to approve the development agreement was passed unanimously by roll call vote.

## 8. NEW BUSINESS

- A. **Consider Approval of the Tentative Agreement between the City of Ashland and the Ashland Professional Police Association for 2024-2025** (*Police Department*) Roll

A motion by Ortman and seconded by Seefeldt to approve the agreement was passed unanimously by roll call vote.

- B. **Consideration of a Resolution to Issue a Conditional Use Permit (CUP) to Allow an Office Use at 417 9th Avenue West, Parcel # 201-00364-0000, Zoned Mixed Residential/Commercial (MRC); Applicant: Ninth Avenue Investments, LLC/Gary LaPean** (*Planning & Development*) Roll

A motion by Ortman and seconded by Seefeldt to approve the resolution was passed unanimously by roll call vote.

**File #17773**

- C. **Consideration of a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Safe Drinking Water Loan Program for SFY2025 Prentice Avenue Phase 1 Reconstruction Project** (*Public Works*) Roll

A motion by Ortman and seconded by Seefeldt to approve the resolution was passed unanimously by roll call vote.

**File #17774**

- D. **Consider Approval of an Agreement for Professional Services between the City of Ashland and Short Elliott Hendrickson, Inc (SEH) for Safe Drinking Water Loan Program Administration Services for the 2024 Ore Dock Access Road Project** (*Public Works*) Roll

A motion by Ortman and seconded by Seefeldt to approve the agreement for \$37,000 was passed unanimously by roll call vote.

- E. **Consideration of a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Clean Water Loan Program for SFY2025 Ore Dock Access Road Project** (*Public Works*) Roll

A motion by Ortman and seconded by Seefeldt to approve the resolution was passed unanimously by roll call vote.

**File #17775**

- F. **Consider Approval of an Agreement for Professional Services between the City of Ashland and Short Elliott Hendrickson, Inc (SEH) for Clean Water Loan Program Administration Services for the 2024 Ore Dock Access Road Project** (*Public Works*) Roll

A motion by Ortman and seconded by Seefeldt to approve the agreement for \$37,000 was passed unanimously by roll call vote.

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- G. **Consider to Approve a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Safe Drinking Water Loan Program for SFY2025 Ore Dock Access Road Project** *(Public Works)* Roll

A motion by Ortman and seconded by Seefeldt to approve the resolution was passed unanimously by roll call vote.

**File #17776**

- H. **Consider Approval to Enter into an Agreement for Professional Construction Engineering Services between the City of Ashland and Cedar Corporation for the 2024 Ore Dock Access Road Project** *(Public Works)* Roll

A motion by Ortman and seconded by Pufall to approve the agreement for \$170,000 was passed unanimously by roll call vote.

## 9. CLOSED SESSION

A motion by Tochtermann and seconded by Pufall to enter into Closed Session, passed unanimously by roll call vote.

- A. **Pursuant WI Statute 19.85(1)(c): "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."** *(City Administrator Evaluation)*
- B. **Return to Open Session** *(Voice)*  
Ortman moved, seconded by Gregoire to return to Open Session. The motion passed unanimously by voice vote.
- C. **Report of Action Taken During Closed Session** *Council may return to Open Session and take action on any item discussed in Closed Session.*  
MacKenzie reported that no action was taken during Closed Session.

## 10. ADJOURNMENT

A motion by Ortman and seconded by Gregoire to adjourn was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,  
City Clerk