



Take notice that the City of Ashland Committee of the Whole will meet in person in the City Hall Council Chambers, 601 Main Street W. Ashland, WI immediately following the adjournment of the City Council Meeting with the availability to attend virtually, to consider and act upon the following agenda.

To join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/500263957>

Or dial in using your phone. United States (Toll Free): 1-877-309-2073 Access Code: 500-263-957

Please contact the Clerk's office if you require accommodations to attend the meeting.

Tuesday, March 12, 2024 Ashland Committee of the Whole Meeting Agenda

1. **Roll Call**
2. **Approval of Agenda**
3. **Council President's Report**
4. **Administrator's Report**
5. **DISCUSSION ITEMS**
 - A. **Recurring Discussion and Possible Action Regarding Homelessness and Current Ordinances Regarding Use of Public Spaces in the City of Ashland** *(Councilor Ortman)*
 - B. **Discussion and Possible Action Regarding Property Maintenance Process and Procedures** *(Councilor Seefeldt)*
 - C. **Discussion and Possible Action Regarding the Recent Change in Legislative District Maps in Wisconsin** *(Mayor)*
 - D. **Discussion and Possible Action Regarding Contract with Hydro Corp for Cross Connection Services** *(Public Works/Utility)*
 - E. **Discussion and Possible Action Regarding a the 2024 Crushed Aggregate Contract** *(Public Works/Utility) Roll*
 - F. **Discussion and Possible Action Regarding Applying for and Accepting Grants** *(Mayor)*
6. **Future Items for Discussion**
7. **Adjournment**

Ashland Committee of the Whole Meeting
Tuesday, March 12, 2024 – 6:00 PM
601 Main Street W. Ashland WI 54806



The CITY of
ASHLAND
WISCONSIN

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact the City Clerk's Office at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: Recurring Discussion and Possible Action Regarding Homelessness and Current Ordinances Regarding Use of Public Spaces in the City of Ashland (*Councilor Ortman*)

RECOMMENDATION: Continued Discussion and Possible Action

DEPARTMENT OF ORIGIN: Committee of the Whole

CLEARANCES: Council President

EXHIBITS:

COMPLIANCE WITH STRATEGIC PLAN: HOMELESSNESS: For those persons who choose to occupy City parks in the summer - Establish and enforce park rules

SUMMARY STATEMENT:

This will be a recurring discussion for the Committee of the Whole to work through continued issues.

SUBJECT: Discussion and Possible Action Regarding Property Maintenance Process and Procedures (*Councilor Seefeldt*)

RECOMMENDATION: Discussion and Possible Action

DEPARTMENT OF ORIGIN: Councilor Seefeldt

CLEARANCES: Council President

EXHIBITS:

COMPLIANCE WITH STRATEGIC PLAN: HOUSING: Reduction in Dilapidated Housing

SUMMARY STATEMENT:

Councilor Seefeldt requested that discussion be held regarding the property maintenance process and procedures for the City of Ashland.

SUBJECT: Discussion and Possible Action Regarding the Recent Change in Legislative District Maps in Wisconsin (*Mayor*)

RECOMMENDATION: Discussion and Possible Action

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES: Council President

EXHIBITS:

COMPLIANCE WITH STRATEGIC PLAN: NA

SUMMARY STATEMENT:

On February 19, 2024, Governor Tony Evers signed into law new Assembly and Senate district maps. The previous legislative maps were put into place under Republican Governor Scott Walker back in 2011. The Mayor requested holding a discussion regarding the impact this may have on the City and surrounding areas.

SUBJECT: Discussion and Possible Action Regarding Contract with Hydro Corp for Cross Connection Services (*Public Works/Utility*)

RECOMMENDATION: Discussion and Possible Action

DEPARTMENT OF ORIGIN: Public Works and Water Utility

CLEARANCES: Public Works Director
Utility Manager

EXHIBITS:

COMPLIANCE WITH STRATEGIC PLAN: INFRASTRUCTURE: Maintenance and Compliance of Drinking Water facilities

SUMMARY STATEMENT:

Since 2013, HyrdoCorp has been contracted to complete inspection of commercial, industrial, multifamily and public authority users that are serviced by the public water supply for cross-connections compliance. The City's Water Utility staff conducts inspection of private residents. HydroCorp will perform inspections of up to 292 non-residential water services within the City serviced by the public water supply for cross-connections. Compliance follow up visits shall be completed by HydroCrop and are included in the total inspections. The inspections will be conducted in accordance with the Wisconsin Department of Natural Resources (WI DNR) Water Bureau Cross Connection Control regulations. The utility is required to report annually to the WI DNR with regard to completed cross connection inspections. HydroCorp will submit the required comprehensive management reports on a quarterly basis and prepare the WI DNR Water Bureau Annual Cross Connection Control Program Activity Report assuring the Ashland Water Utility stays in compliance with WI DNR regulation 810.15.

A cross-connection is any temporary or permanent connection between a public water system or consumer's potable (i.e., drinking) water system and any source or system containing non-potable water or other substances. An example is the piping between a public water system or consumer's potable water system, and an auxiliary water system, cooling system, or irrigation system. Backflow into the public water system can pollute or contaminate the water in that system (i.e., backflow into a public water system can make the water in that system unusable or unsafe to drink), and each water supplier has responsibility to provide water that is usable and safe to drink under all foreseeable circumstances. For these reasons, each water supplier must take reasonable precautions to protect its public water system against backflow.

The proposed agreement is for \$47,256.00 over two years or \$23,628.00 per year. The 2024 Water Utility budget includes \$33,000 for cross connection control services.

Public Works staff recommends approval to proceed with a contract with HydroCorp.

SUBJECT: Discussion and Possible Action Regarding a the 2024 Crushed Aggregate Contract (*Public Works/Utility*) Roll

RECOMMENDATION: Discussion and Possible Action

DEPARTMENT OF ORIGIN: Public Works - Streets Department

CLEARANCES: Public Works Director

EXHIBITS:

COMPLIANCE WITH STRATEGIC PLAN: INFRASTRUCTURE: General Maintenance of Infrastructure

SUMMARY STATEMENT:

The Public Works Department is currently advertising for bids for 2024 crushed aggregate (maintenance gravel). The Department anticipates that 3000 tons of crushed aggregate will be needed; 750 tons for rural road repairs, 1,250 tons for alley maintenance and the remaining 1,000 tons for miscellaneous projects. Typically, the Water Utility purchases crushed aggregate on an annual basis but staff determined that a sufficient quantity remains in inventory due to a low frequency of recent watermain breaks.

The bids include furnishing and delivering the aggregate for the Public Works stockpile. The 1,250 tons for alley maintenance will be shared 50/50 between the Public Works roadway maintenance fund and the wastewater utility, as alleyways are used to access the majority of the sanitary sewer collection system for maintenance/repair/replacement activities. Sufficient funds are budgeted for the purchase based on estimated costs.

Bids are required to be submitted to Public Works staff by March 15, 2024.

The Public Works Department requests that the Council recommend that award of the 2024 Crushed Aggregate Contract to the lowest responsible bidder be placed on the March 26, 2024 City Council meeting agenda so that award of the contract may proceed promptly after bids are due.

Sec. 194.04. Purchases of more than \$30,000. Purchases of more than \$30,000 may be authorized by the City Council upon advertisement, unless the advertisement requirement is waived by a majority vote of the City Council. Advertisement may be supplemented by solicitation or, upon approval by a majority vote of the City Council, may be substituted for advertisement. This section applies to the purchase of tangible personal property and to services, but does not apply to construction contracts under sec. 62.15, Wis. Stats.

SUBJECT: Discussion and Possible Action Regarding Applying for and Accepting Grants (*Mayor*)

RECOMMENDATION: Discussion and Possible Action

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES:

EXHIBITS:

COMPLIANCE WITH STRATEGIC PLAN: NA

SUMMARY STATEMENT:

The Mayor requested a conversation regarding applying for and accepting grants made available to the City of Ashland.