

MEETING MINUTES
COMMITTEE OF THE WHOLE MEETING
Tuesday, February 13, 2024 – 6:00 PM
Ashland City Hall Council Chambers

The Tuesday, February 13, 2024 City of Ashland Committee of the Whole Meeting was called to order by Council President Charlie Ortman at 7:00 p.m.

1. Roll Call

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochterman, Andrew Goyke, Jim Gregoire, Charlie Ortman, Dick Pufall

ALSO PRESENT: Mayor Matt MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Police Chief Bill Hagstrom, Parks Director Sara Hudson, and other interested citizens.

2. Approval of Agenda

A motion by Seefeldt and seconded by Tochterman to approve the agenda, passed unanimously by voice vote.

3. Council President's Report

Ortman offered no report.

4. Administrator's Report

Kucera gave an update on the Book Across the Bay event for the upcoming weekend, and the changed race route due to poor ice conditions. This was a cooperative effort between the BATB organizers, Main Street Board, and the City, and he thanked all involved for their hard work.

5. DISCUSSION ITEMS

A. Discussion and Possible Action Regarding Updating and Enforcing Ordinances Regarding Use of Public Spaces within the City of Ashland *(Councilor Seefeldt and Ortman)*

The item was introduced by Seefeldt, and invited conversation from Hagstrom and Hudson during discussion. Ortman resolved that this item should be a recurring agenda item for future Committee of the Whole meetings.

B. Discussion and Possible Action Regarding a Potential Spring Council Retreat Date and Topics for Discussion *(Councilor Ortman)*

Ortman introduced the item and determined a date of Friday, April 26, 2024 is slated for a Council retreat with the City's department managers. The BART conference room was reserved tentatively for the event.

C. Discussion and Possible Action Regarding the City Administrator's Annual Performance Review *(Mayor)*

Mackenzie introduced the item by explaining to Council that the intent was to get the administrator reviews back on schedule to be held each March, prior to the Spring Elections. The evaluation format was distributed to the Councilors, and Mackenzie asked for any requested changes to be submitted to him before the next Council meeting. Council will review the Administrators goals and progress from last year's evaluation during the February 27, 2024 Committee of the Whole meeting, and all Councilor evaluations are due to the Mayor by March 12, 2024. The results of the evaluation will be reviewed during a closed session on March 26, 2024.

6. Items for Future Discussion

Ortman reiterated that the area homeless issue will be a recurring Committee of the Whole item. Jackson asked for a report on the Book Across the Bay after the event. Pufall requested a discussion in the near future regarding traffic and parking during reconstruction of Highway 13/Ellis Avenue next year.

7. Adjournment

A motion by Goyke, seconded by Tochtermann to adjourn, passed unanimously by voice vote.

Respectfully Submitted,
Denise Oliphant, City Clerk