



Take notice that a meeting of the Ashland City Council will be held on Tuesday, October 10, 2023 in- person in the City Hall Council Chambers, 601 Main Street W. Ashland, WI with the availability to attend virtually. Meeting will begin at 6:00 PM to consider and act upon the following agenda.

To join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/500263957>

Or dial in using your phone. United States (Toll Free): 1-877-309-2073 Access Code: 500-263-957

Please contact the Clerk's office if you require accommodations to attend the meeting.

Tuesday, October 10, 2023 Ashland City Council Meeting Agenda

1. CALL TO ORDER

- A. Roll Call, Moment of Silence and Pledge of Allegiance

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- A. September 21, 2023 Committee of the Whole Budget Work Session
- B. September 26, 2023 City Council and Committee of the Whole Meeting Minutes

4. CITIZEN PARTICIPATION PERIOD

5. CONSIDERATION AND APPROVAL OF FILLING DISTRICT 4 COUNCIL SEAT VACANCY

- A. Consideration and Approval of District 4 Alderperson Applicant *(Roll)*

6. MAYOR'S REPORT

- A. Announcements

7. CONSENT AGENDA (Voice)

- A. Approve an Agreement by and between the City of Ashland and Town of Marengo for Emergency Medical Services *(Fire Department)*
- B. Approval of Ashland's Parks and Recreation Policy 612: Overflow Camping *(Parks & Recreation)*
- C. Miscellaneous Minutes



8. CLOSED SESSION - Council may return to Open Session and take action on any item discussed during Closed Session.

- A. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation." (6th Street West - Coleman Engineering) (City Attorney) Roll**
- B. **Return to Open Session** *Voice*
- C. **Report of Action Taken during Closed Session**

9. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact the City Clerk's Office at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

MEETING MINUTES
COMMITTEE OF THE WHOLE MEETING
Thursday, September 21, 2023 – 6:00 PM
Ashland City Hall Council Chambers

1. Roll Call

The Thursday, September 21, 2023 City of Ashland Committee of the Whole Meeting was called to order by Council President Charlie Ortman at (6:06 PM).

Present- Kevin Seefelt, Sarah Jackson, Charlie Ortman, Dick Pufall

Excused- Ana Tochtermann, Andy Goyke

Also Present- City Administrator Brant Kucera, Mayor Matthew MacKenzie, Deputy Clerk Kevin Haas, Finance Director Julie Vaillancourt

2. Approval of Agenda

Seefelt Motion, Pufall Second. Carries Unanimously by voice vote.

3. Presentation and Discussion Regarding the 2024 Budget Development, and Confirmation of Date and Time of Future Budget Work Sessions

Vaillancourt presented the budget report to council. Discussion on the availability on increase in operations levy, based on net new construction. Discussion on debt levy. Vaillancourt discussed changes from the State Shared Revenue and how it impacts the budget. Vaillancourt also discussed the closure of TIF Districts 6 and 9, and how those impact and improve the financial situation of the City. Pufall asked if the city is on the hook for paying back to the Town of Sanborn, Vaillancourt confirmed that the city does not have to pay back to Sanborn, but could not speak for the County, School District, and Technical College District. Kucera reported that health insurance negotiations have concluded, and the city will see a 17% increase to premiums. Seefelt requested a reminder email for the upcoming Budget Sessions before the end of the year, Haas confirmed an email will be sent.

4. Adjournment

Jackson moved, seconded by Pufall to adjourn. The motion carried unanimously by voice vote.

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, September 26, 2023 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, September 26, 2023 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:00 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, Charlie Ortman, Dick Pufall

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Fire Chief Stuart Matthias, Planning Director Steven Wiley, and other interested citizens.

2. APPROVAL OF AGENDA

MacKenzie requested to remove Item 8A. Pufall moved, seconded by Seefeldt to approve the amended agenda. The motion passed unanimously by voice vote.

3. APPROVAL OF MINUTES

A. August 29, 2023 City Council and Committee of the Whole

B. September 12, 2023 City Council and Committee of the Whole

Goyke moved, seconded by Pufall to approve. The motion passed unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Zygmund Jablonski, 916 6th Avenue West, corrected the August 29, 2023 Council meeting minutes asking to remove his name, and commented to the work done on 6th Street West.

In light of the error in the August 29, 2023 Council meeting minutes, Wickman recommended that Council reconsider the approved minutes. Seefeldt moved, Ortman seconded a motion to reconsider, and was approved unanimously by voice vote.

A motion by Goyke, seconded by Seefeldt to approved the amended August 29, 2023 Council meeting minutes. This motion was approved unanimously by voice vote.

5. MAYOR'S REPORT

A. **Announcements**

Mackenzie noted that city staff had begun the budgeting processing and reminded Council of the upcoming meeting dates through the end of the year. He also asked that Councilors submit their bio pages for website information.

6. CONSENT AGENDA

A. **Miscellaneous Minutes**

B. **Approval of Property Acquisition for the State Highway 13 Pavement Replacement Project** (*Public Works*)

Seefeldt moved, seconded by Pufall to approve the Consent Agenda. The motion passed unanimously by voice vote.

7. OLD BUSINESS

A. **Approval of an Authorizing Resolution for the Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs** (*Parks & Recreation*) Roll

Seefeldt moved, seconded by Jackson to approve the authorizing resolution. The motion passed unanimously by roll call vote.

File #17740

8. NEW BUSINESS

A. **Consideration of an Original Alcohol Beverage License Application for Anchor Islands, LLC, 315 Turner Road, and Agent Anthony Jennings** (*Clerk*) Roll

This item was approved to be removed from the agenda.

B. **Consideration of Payment Request No. 2 from Right of Way Professionals, Inc. for Temporary Land Easements for the 2024 Prentice Avenue Phase 1 Reconstruction Project** (*Public Works*) Roll

Butler requested to amend the total payment to \$9,500. Seefeldt moved, seconded by Tochtermann to approve the amended pay request. The motion passed 5-1 by roll call vote; Pufall opposed.

C. **Consideration of a Professional Engineering Services Proposal from Cedar Corporation to Complete Design of the Ore Dock Access Road Project** (*Public Works*) Roll

Pufall moved, seconded by Seefeldt to approve to accept the proposal from Cedar Corporation in the amount of \$200,000. The motion passed unanimously by roll call vote.

D. **Consideration of a Three Party Design Engineering Services Contract between the Wisconsin Department of Transportation, the City of Ashland, and Short Elliot Hendrickson (SEH) for Design Engineering Services on the 2026 Prentice Avenue Phase 2 Reconstruction Project** (*Public Works*) Roll

Seefeldt moved, seconded by Ortman to approve the contract not to exceed \$202,053. The motion passed unanimously by roll call vote.

Tuesday, September 26, 2023



- E. **Approve to Accept 2021 Assistance to Firefighters Grant for the Purchase of EKG Monitors** (*Fire Department*) Roll
Jackson moved, seconded by Goyke to approve. The motion passed unanimously by roll call vote.
- F. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Allow Vehicle Sales at Parcels #201-00066-2000 and #201-00066-0100, Zoned City Center (CC) with Gateway Overlay (GTWY-O), Applicant, Shanette Homola** (*Planning & Development*) Roll
Seefeldt moved, seconded by Ortman to approve the resolution. The motion passed unanimously by roll call vote.
File #17741
- G. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Allow for an Increased Sign Area at 319 Ellis Ave, Parcel No. #201-01682-0000, Zoned City Center (CC) with Gateway Overlay (GTWY-O), Applicant: HTG Architects** (*Planning & Development*) Roll
Seefeldt moved, seconded by Pufall to approve the resolution. The motion passed unanimously by roll call vote.
File #17742

9. CLOSED SESSION - Council may return to Open Session and take action on any item discussed during Closed Session.

Kucera requested for Butler to remain during Closed Session. Jackson moved, seconded by Goyke to allow Butler to attend Closed Session. The motion carried unanimously by voice vote. Ortman moved, seconded by Pufall to approve to enter Closed Session. The motion passed unanimously by roll call vote.

- A. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation."** (*6th Street West - Coleman Engineering*) (*City Attorney*) Roll
- B. **Return to Open Session** *Voice*
Ortman moved, seconded by Tochtermann to approve to return to Open Session. The motion passed unanimously by voice vote.
- C. **Report of Action Taken During Closed Session**
MacKenzie reported that no action was taken during Closed Session.

10. ADJOURNMENT

Seefeldt moved, seconded by Pufall to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

MEETING MINUTES
COMMITTEE OF THE WHOLE MEETING
Tuesday, September 26, 2023 – 6:00 PM
Ashland City Hall Council Chambers

1. **Roll Call**

The Tuesday, September 26, 2023 City of Ashland Committee of the Whole Meeting was called to order by Council President Charlie Ortman at 7:10 PM.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochterman, Andrew Goyke, Charlie Ortman, Dick Pufall

ALSO PRESENT: Mayor Matt MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, Fire Chief Stuart Matthias, Parks Director Sara Hudson, Library Director Sarah Adams, Finance Director Julie Vaillancourt, and other interested citizens.

2. **Approval of Agenda**

Pufall moved, seconded by Seefeldt to approve the agenda. Jackson requested to move Item 5D to the beginning of the agenda. Ortman respectfully declined.

3. **Council President's Report**

Ortman deferred a report.

4. **Administrator's Report**

Kucera deferred a report.

5. **Discussion Items**

A. **Discussion and Possible Action Allowing the Fire Department to Apply for a Firehouse Subs Foundation Grant** *(Fire Department)*

Matthias introduced the item and answered questions for Council. Seefeldt moved, seconded by Pufall to approve. This motion carried unanimously by voice vote.

B. **Discussion and Possible Action to Allow the City of Ashland Fire and EMS to Provide 911 Emergency Medical Service to the Town of Marengo** *(Fire Department)*

Tochterman moved, seconded by Pufall to approve. The motion carried unanimously by voice vote.

C. **Discussion and Possible Approval of Ashlands Parks and Recreation Policy 612: Overflow Camping** *(Parks & Recreation)*

Hudson introduced the item and answered questions for Council. Seefeldt moved, seconded by Goyke to approve. The motion carried unanimously by voice vote.

D. **Further Discussion Regarding Funding for the Vaughn Public Library Renovation Project** *(Mayor)*

MacKenzie explained to Council the reason for bringing this item back for discussion. After much discussion, Jackson moved, seconded by Seefeldt to advance this item to the October 24, 2023 City Council meeting for formal approval.

6. **Items for Future Discussion**

Pufall asked to address the manhole covers on 6th Street West.

7. **Adjournment**

Pufall moved, seconded by Tochtermann to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

SUBJECT: Consideration and Approval of District 4 Alderperson Applicant (*Roll*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Approved Unimously by Council August 29, 2023.

EXHIBITS: 1. City Council Vacancy Application - J Gregoire (redacted)

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:**

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

On August 29, 2023, Council approved a resolution to fill the District 4 Alderperson seat vacated by Laura Graf who moved out of the area. Applications were accepted at City Hall through October 3, 2023, and one application was received.

Council may determine to fill the seat whose term ends April 2, 2024, and is up for reelection during the Spring Election.



City Council Vacancy Application Form

601 Main Street West
Ashland, WI 54806
(715) 682-7071

Name: James C Gregoire

Address: 812 3rd Ave WI 54806

Home phone: [REDACTED] Cell phone: [REDACTED]

Email address: [REDACTED]

How long at residence: 13 years Best time to be contacted: After 5pm

Do you foresee any possible conflicts of interest with any of your current employment or civic positions?
No

If selected to serve on the City Council, do you feel you could be impartial and base your decision on the overall need and benefit of the Community, rather than personal feelings?

Yes

Are there any days or evenings you are unavailable to meet?

Oct 9th thru 13th will be out of State. I am available most evenings

If appointed, would you seek election to the position? I would have to see how the next few months go. Its possible

Signature: [Signature] Date: 9-21-23

FOR OFFICE USE ONLY

Date Application Received:

James Gregoire

Ashland, WI 54806 - [REDACTED]

September 20, 2023

City Of Ashland

RE: City Council Member

Dear Mayor and Council Members,

I am contacting you to express my interest in the City Council Member opportunity with City Of Ashland. After reviewing the position requirements, I believe that my qualifications and education are a great match.

I offer strong abilities in community organization, collaborating with team members and resolving operational issues, and I enjoy working with others. I value teamwork, open communication and have a strong work ethic.

I would greatly appreciate your review of my enclosed resume and outlined credentials. I believe that I can be a valuable addition to City Of Ashland and your business goals. At your convenience, I am available for an interview or further discussion. I look forward to your response.

Sincerely,

James Gregoire

A handwritten signature in cursive script, appearing to read "James Gregoire", with a stylized flourish at the end.



JAMES GREGOIRE

██████████ | ██████████ | Ashland, WI 54806

Summary

Demonstrated success in building consensus and teamwork in former positions. Good relationship-building, conflict management and leadership abilities defined by remarkable career of accomplishment at different levels of government. Eager to apply knowledge and experience toward helping the City of Ashland.

Skills

- Knowledge of City Budgets and the processes to pass a budget
- Knowledge of Bids and the processes of accepting and approving bids

Experience

Memorial Medical Center | Ashland, WI
Patient Access Specialist
03/2023 - Current

- Greeted patients and visitors in person or on the telephone; answered inquiries, provided directions and instructions.
- Verified patient insurance coverage, collected copays and other payments, processed credit card transactions.

Memorial Medical Center | Ashland, WI
Environmental Service Technician
07/2020 - 03/2023

- Conducted daily cleaning activities such as dusting, mopping, vacuuming, and sanitizing surfaces.
- Performed regular inspections of assigned areas for cleanliness and sanitation, ensuring compliance with safety regulations.

City Of Ashland | Ashland, WI
Chief of Police
01/2016 - 07/2020

- Reviewed and updated police department policies and procedures.
- Monitored daily operations of the department to ensure efficiency.
- Established relationships with local businesses, schools, churches, and other organizations in order to build trust between citizens and police force.
- Maintained a budget for the police department ensuring fiscal responsibility.

Education and Training

University of Wisconsin-Superior | Superior
Bachelor of Science in Psychology
01/1992

SUBJECT: Approve an Agreement by and between the City of Ashland and Town of Marengo for Emergency Medical Services (*Fire Department*)

RECOMMENDATION: Approve

DEPARTMENT OF ORIGIN: Fire & EMS Department

CLEARANCES: Unanimously approved by Committee of the Whole, September 26, 2023.

EXHIBITS:

1. Agreement by and between the City of Ashland and Town of Marengo for emergency Medical Services
2. Town of Marengo Proposal: May 23, 2023

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:**

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

At their September 26, 2023 Committee of the Whole meeting, Council unanimously approved to move this item forward for formal approval.

Representatives of the Marengo Ambulance Service have approached the City of Ashland Fire Chief about providing 911 emergency medical services (EMS) coverage to the Town of Marengo should the Marengo Ambulance Service be dissolved. This is a service that the Ashland Fire Department (AFD) had provided to this town in the past, up until that town chose to switch EMS providers when they went with Great Divide Ambulance Service. Great Divide Ambulance Service terminated the 911 EMS coverage contract with the Town of Marengo in late 2019, leaving the Town of Marengo without an EMS provider.

The Marengo Ambulance was formed and has provided service for its residents for the last two plus years. The number of people needed to provide 24-hour coverage for a small community is not sustainable at a reliable level, and the Marengo Service Directors recognize that maintaining the number of people needed to run an ambulance service will become more difficult as the average age of the population increases.

When the Town of Marengo approached Chief Wegener about providing EMS coverage four years ago, AFD was in the midst of a staffing shortage. Chief Wegener was reluctant to add call volume to the existing staff at

that time. The Ashland Fire Department will be fully staffed next month and we have four more Transfer EMTs and have seven RNs trained and licensed with AFD for interfacility transfers. The anticipated increase in calls is 20-30 calls a year; this can be easily absorbed without the need to add staffing or equipment. The geographical layout of the township and the location of connecting roads will result in approximately 40 minute response times for the few residents in the farthest areas of the Town of Marengo. This response time was discussed with residents and town board members at a recent meeting, and they are willing to accept the longer response time knowing that a higher level of care provider is responding to their call.

This coverage has been discussed and approved by the Fire Chief, the City Administrator, and the Finance Director. Current contracts with neighboring townships expire at the end of 2026. The Finance Director recommended basing the service rate proposal to mirror the numbers in the current contracts for uniformity and fairness.

**AGREEMENT BY AND BETWEEN THE
CITY OF ASHLAND
AND
TOWN OF MARENGO
FOR EMERGENCY MEDICAL SERVICES**

THIS AGREEMENT by and between the City of Ashland, Ashland County, Wisconsin (hereafter referred to as "City") and the Town of Marengo, Ashland County, Wisconsin (hereinafter referred to as "Town") is hereby made effective January 1, 2024.

WITNESSETH:

WHEREAS, the City has for its own use, equipment and staff to adequately provide emergency medical services within the corporate limits of the City; and

WHEREAS, the Town, which is located within a close proximity to the City and is desirous of partnering with the City in providing its residents the emergency medical services as required under Section 60.565, Wisconsin Statutes; and

WHEREAS, the City is willing to partner with the Town in providing such services on a basis of sharing the operating expenses for emergency medical services ("EMS") between the City and contracting municipalities.

WHEREAS, Section 66.03125, Wisconsin Statutes, permits such intergovernmental cooperative agreements to be entered into.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereby agree as follows:

**ARTICLE 1
DEFINITIONS**

1.1 Advisory Service Board shall mean a committee composed of one representative from each of the municipalities who have entered into either fire protection service or emergency medical service contracts with the City of Ashland for the purpose of meeting regularly with the Chief to discuss emergency medical service issues.

1.2 Chief shall mean the City of Ashland Fire and Ambulance Service department head.

ARTICLE 2

CITY COVENANTS

2.1 This Contract will include 911 EMS only. This agreement does not include any type of extrication or additional rescue services. Wilderness Rescue Services (Rescues requiring ATV and/or Snowmobile and rescue sled to access a patient for EMS services) will not be guaranteed and will need to be provided by your local fire department.

2.2 Emergency Medical Services to be Provided. The City agrees to make specified Emergency Medical Services available to the Town that will include EMT (Emergency Medical Technician) Basic up to Paramedic level services.

2.3 Ambulance Service Charges. All users of emergency medical services (ambulance service) will receive an invoice for services rendered. The City agrees to charge bonafide residents of the jurisdictions under contract for emergency medical (ambulance) services the resident rate as established from time to time by the Ashland Common Council.

2.4 Transport. The City agrees to transport the sick and injured to a hospital based upon the decision of an Emergency Medical Technician (EMT) as determined by the patient's condition, or as directed by a licensed physician under emergency conditions.

ARTICLE 3

TOWN COVENANTS

3.1 Remitting of Payment for Services. The Town hereby covenants and agrees that it will:

- a. Remit payments to the City for emergency medical services in accordance with the terms of this Agreement; and
- b. Carry out its obligations as required by this Agreement.

ARTICLE 4

ADVISORY BOARD

4.1 Advisory Board Established. There shall be an Advisory Service Board for the purpose of meeting with the Chief to discuss fire service and emergency medical service issues.

4.2 Membership. Each municipality who enters into an agreement with the City for fire protection service, emergency medical service, or both, shall designate no more than one representative to serve on the advisory board. The Town shall decide how its member to the Advisory Board will be selected. The Town has sole responsibility to inform the City of the current name, address, phone number and e-mail address (if available) of its representative to the advisory board.

4.3 Meetings. At a minimum, the Advisory Board will meet annually to discuss issues brought to the Chief's attention.

ARTICLE 5
TERM, RENEWAL, & TERMINATION

5.1 Term. The term of this Agreement shall be for a period of three (3) years commencing at 12:01 a.m. on January 1, 2024 and terminating at midnight on December 31, 2026

5.2 Renewal. This Agreement shall automatically renew with a 5% increase in fees from the previous year for consecutive one-year (12-month) periods unless terminated according to the provisions of Section 5.3.

5.3 Termination. It is understood by both parties that termination of this Agreement shall be undertaken via a written "Notice to Terminate" delivered to the Clerk of the other party no less than two (2) years in advance of the termination date. Any notice to terminate issued under this provision of the Agreement shall be effective at midnight on December 31st.

5.4 Termination Obligation. In the event that the Town opts to terminate this Agreement before the initial concluding date (December 31, 2026), the Town shall pay the City the sum of \$10,000 per year for each remaining year of the initial Agreement period. This payment is to compensate the City for the cost of termination or idling the City's personnel and/or equipment allocated to service this Agreement. The termination Obligation shall not apply to termination of the Agreement after December 31, 2031.

ARTICLE 6
ANNUAL PAYMENT

6.1. Annual Emergency Medical Services Charges. The annual charges to be paid by the Town for emergency medical services are as follows:

- a. 2024 Contract Year - \$ 38,595.32
- b. 2025 Contract Year - \$ 39,175.52
- c. 2026 Contract Year - \$ 39,760.16

6.2 Annual Payments to the City. All payments owed the City by the Town for emergency medical services, as provided for in Section 6.1 above, shall be due and payable to the City in two equal installments. The first installment shall be payable no later than January 31st annually. The second payment shall be payable no later than July 31st annually. Payments received after the specified date(s) shall be subject to a "late fee" penalty of \$50.00 per day for up to 10 days and \$100.00 per day for every day thereafter.

6.3. EMS Invoices. In addition to the service fee provided for in Section 6.1 above, those Town residents using the emergency medical service shall receive an invoice for services rendered by the City. Said billing shall be comprised of the base ambulance rate (Basic Life Support or Advanced Life Support) and miscellaneous supplies used to provide necessary patient care to the user. Specialized services such as motor vehicle extrication, silo extrication, search and rescue, or any other service provided by the Ashland Fire Department shall be billed to the patient/responsible party.

ARTICLE 7

EQUIPMENT PURCHASES

7.1 Equipment Title. The City is solely responsible for all capital expenditures undertaken for the purchase of vehicles, buildings, and or land required to render the services described herein are the property of the City. Such assets, whether acquired before or during the contract term, will remain the property of the City in the event of termination, expiration, or non-renewal of this Agreement.

ARTICLE 8

MUTUAL AID AND OTHER PAYMENTS

8.1 Mutual Aid Reimbursement. It is understood that this Agreement does not provide for the payment of mutual aid assistance by the City for area or regional responses to incidents within the Town outside the scope of this Agreement. In the event that an emergency service not party to any applicable local mutual aid agreement is called into the Town and desires to be reimbursed for providing mutual aid, hazardous material cleanup or containment, search and rescue services, or some other emergency services qualifying under Wisconsin Statute for mutual aid reimbursement, the Town agrees to be solely responsible for the payment of such services.

8.2 Right to Reimbursement. The Town assigns to the City, its right to reimbursement for costs incurred in responding to a fire call on a county trunk or state trunk highway pursuant to Section 60.557, Wisconsin Statutes.

ARTICLE 9

REPRESENTATIONS OF SERVICE

9.1 Effectiveness of Municipal Service. It is understood by both parties that the City does not, by this Agreement, make any representations as to the effectiveness of its equipment or personnel in performing the services hereby contracted for, and that said services have been offered at the request of the Town as a substitution for the Town furnishing its own services.

9.2 Access. It is understood by all parties that there shall be no expectation of service if:

- a. Road conditions do not permit safe travel or access by emergency vehicles;
- b. Weather conditions do not permit the passage of emergency vehicles;
- c. Properties are not properly signed with fire numbers; or if,
- d. Driveways and private roads:
 - 1. Are not configured to a proper width to permit passage by emergency vehicles;
 - 2. Do not have necessary clearances for passage of emergency vehicles;
 - 3. Do not have supporting structures such as bridges or culverts of satisfactory strength to support passage of emergency vehicles;
 - 4. Are not provided with turnarounds; or,
 - 5. Are not maintained in a proper condition to provide for the safe passage or maneuvering of emergency vehicles.

9.3 Road Access Plans. The Town agrees to develop road maintenance/access plans to insure

passage by emergency vehicles.

9.4 Multiple Calls. In the event an emergency occurs in the City or in another contracting municipality while the City is dispatched to respond to an emergency in the Town, it may be necessary for the City to issue a call for mutual aid and/or removal or reallocation of selected equipment and personnel from the scene in the Town. Such determination to remove or reallocate equipment shall be made by the Fire Chief, Incident Commander, Dispatcher, or other individual assigned responsibility for the response.

ARTICLE 10

ADDRESSES & SIGNAGE

10.1 Addresses & Signage. All areas of the Town shall be adequately addressed and all streets and roads adequately signed. Ten (10) complete and accurate lists showing fire numbers, streets and roads and property owners and water supply points shall be provided to the City prior to the effective date of this Agreement. Said lists shall be prepared and updated annually at the Town's expense.

10.2 Property Notifications. The Town is requested to notify its property owners annually of the necessity of providing proper driveway and roadway clearances for access of emergency vehicles. Such notification is intended to make property owners aware that emergency responses will be hampered if equipment cannot travel rural driveways to gain access to building sites.

ARTICLE 11

MISCELLANEOUS

11.1 Amendments. Neither this Agreement nor any of the terms, covenants, or conditions herein may be modified or amended except by an agreement in writing approved and executed by the governing boards of all of the parties.

11.2 Indemnity. The Town hereby agrees to indemnify and hold the City harmless from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, judgments costs and expenses (including, but not limited to, reasonable attorney's fees) imposed upon, incurred by or, asserted against the City during or with respect to the term hereof, arising from any act or omission of the City under this Agreement or from any failure of the City to duly and fully perform or comply with any of all the terms of this Agreement.

11.3 Severability. If any term, covenant or condition of the Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or enforceable under applicable law, then the remainder of the Agreement shall not be affected.

11.4 Construction. The headings of the paragraphs and subparagraphs of this Agreement are for convenience only and shall in no way affect the construction or effect on any of the terms, covenants, or conditions hereof.

11.5 Notices of Claim, Complaints. If either party receives a notice of claim or is served with a summons and complaint for any act or omission arising from this Agreement, the party shall

forthwith provide a copy to the other party. This provision is meant to provide information to both parties about any pending claim and does not relieve any third party of its obligation to properly serve any notice or legal process on a party of its obligation to properly serve any notice or legal process on a party believed by the third party to bear liability for any act or omission.

11.6 Notices. Any notice required or allowed to be given under this Agreement by one party to the other shall be addressed to the Clerk at the Ashland City Hall, 601 W. Main Street, Ashland, Wisconsin 54806, or to the Town Clerk at the address of record.

IN WITNESS WHEREOF, THE TOWN OF MARENGO has caused this agreement to be signed by Steve Walston, its Chairman and attested to by Kimberly Padjen, its Town Clerk, this _____ day of _____, 2023.

Steve Walston
Chairman

Kimberly Padjen
Town Clerk

IN WITNESS WHEREOF, THE CITY OF ASHLAND has caused this agreement to be signed by Matthew McKenzie, its Mayor and attested to by Denise Oliphant, its City Clerk, and Jacey Dean, its comptroller, this _____ day of _____, 2023

Matthew McKenzie
Mayor

Denise Oliphant
City Clerk

AS TO FORM:

Jacey Dean
Comptroller

Tyler W. Wickman
City Attorney

Find yourself next to the water.

ASHLAND

City of Ashland, Wisconsin

601 Main Street West — Ashland, WI 54806 — www.coawi.org

City of Ashland Fire Department – Stuart Matthias, Fire Chief
215 6th Street East, Ashland, WI 54806 – smatthia@coawi.org

May 23, 2023

CONFIDENTIAL MEMORANDUM

To the Marengo Town Board and the Marengo Ambulance Service:

If you wish to consider dissolving the Marengo Ambulance Service, the Ashland Fire Department is willing to provide EMS coverage to the Township of Marengo. I have reviewed the contracts signed by the Towns of Eileen, Pilsen, and Gingles in 2016, the Town of Sanborn in 2020, and the Town of White River in 2021. The City of Ashland is willing to extend the same per capita rate that was established in 2020 to the Town of Sanborn, use the same Department of Administration population table that was used to establish that rate, and extend the same 1.5% annual increase in service costs. We ask that you commit through the end of 2026 and participate in the new contract that will be refigured for services beyond 2026. The estimated costs for the next three years are as listed below and are based upon the parameters mentioned above. The exact figures would be determined before a contract is signed.

DOA population: 464

<u>2024</u>	<u>2025</u>	<u>2026</u>
\$83.18/per person	\$84.43/ per person	\$85.69/per person
\$38,595.52	\$39,175.52	\$39,760.16

One change that I would like to implement for service to the town of Marengo is to have the Marengo Valley Fire Department handle off the road rescue services for all emergency calls requiring such service. An example is a snowmobile accident, or ATV accident that requires a patient be transported from a remote location to the ambulance.

I look forward to discussing the opportunity for Ashland Fire to provide EMS service to the Town of Marengo.

Stuart Matthias
Fire Chief
Ashland Fire Department

SUBJECT: Approval of Ashland's Parks and Recreation Policy 612: Overflow Camping (*Parks & Recreation*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks & Recreation

CLEARANCES: Unanimously by Approved by Committee of the Whole, September 26, 2023.

EXHIBITS: 1. Parks and Recreation Policy: 612 Overflow Camping Policy

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

**APPROPRIATION
REQUIRED:** NA

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

At their September 26, 2023 Committee of the Whole meeting, Council unanimously approved the overflow camping policy presented by the Parks and Recreation.

For several years, the City of Ashland campgrounds have seen an increase in use for the months of July and August. Many days/nights the campgrounds are full. To assist in helping travelers get off the road, and to get people to stay in our fine community, the Parks and Recreation Department has put them in Overflow Camping spots. These spots have alternated throughout the years from the hot pong, to the old superfund site, to the boat launch parking lot, etc. Since the pandemic camping has increased, this increase (along with the fact that the new parking lot on the former superfund is currently under utilized) prompted the need for an Overflow Camping Policy to be created.

Parks and Recreation Policy: 612	Overflow Camping Policy
Date Approved: 7.17.23	Approving Entity: Parks and Recreation Committee
Date Revised:	Approving Entity:

The purpose of the Overflow Camping Policy is to ensure that visitors to the City of Ashland are offered safe, secure and good quality alternatives to camping in City of Ashland park areas to accommodate the additional numbers of camping when designated campgrounds within the City of Ashland are operating at or near capacity.

Conditions:

- The policy relates solely to camping. No provisions relate to recreational facilities, cabins or self-contained temporary accommodation. For the purposes of this policy, an RV is a vehicle that combines transportation and temporary living quarters for travel, recreation and camping.
- Campers staying in the overflow camping sites will not have access to water or electricity; campers upon payment of the designated fee will have access to the campgrounds showers/bathroom and dump station
- A campers are permitted to stay a maximum of two nights in the designated overflow camping space(s)
- It is expected that campers in the overflow space(s) will move into one of the City of Ashland's designated campgrounds or traveling to another City/campground with 24 of hours of arrival unless no sites are open and the need to stay an additional night exists.
- The Kreher Park campground host, Marina Staff and City of Ashland Police Department will all assist in the management of the overflow camping sites
 - Campers are to check in with the Kreher Park Campground Host to obtain a tag/permit to camp in the overflow lot.
 - Campers will make payment at the Kreher Park RV Campground collection box
 - Campers are expected to pay the Overflow Camping Fee of \$25/night as stated in Chapter 165: Comprehensive Fee Schedule of the City of Ashland Municipal Code *(Need to update)*
 - The maximum number of vehicles allowed in an overflow facility area will be determined based on allocated spacing between vehicles, size of vehicles (whether they have trailers), turning circles, and usable space in the allocated area. Primary-use activities at the overflow area will take precedence at all times.

Designated Sites:

- Overflow Camping for RVs will be in the new boat parking lot at Kreher Park and in the large parking lot at Prentice Park. A maximum of 10 RVs between the two overflow locations will be allowed to stay.
- Overflow camping for tent camping will be in the day use area near the large pavilion at Prentice Park. A maximum of 2 additional campers will be allowed in the designated tent overflow lot.

**ASHLAND BEAUTIFICATION COUNCIL
MEETING
Monday, July 10th, 2023
6:00 PM
Prentice Park Pavilion**

1. Roll Call

David Askue	27.5
Susan Askue	22
Shawna Johnson	28.75
Linda Opperman	13.5
Chris Oreskovich	46
Elaine Peterson	43
Kay Saari	37.5
Jeanne Spruell	8.5 (absent)
Beth Strauss	28
Mary Zinnecker	31

Meeting Guest: Mary Fall, Sue Spangle, Joyce Goglin, Lani Vik

Volunteers:

Dawn Berglund	5
Sue Spangle	11.5
Lani Vik	1.5
Joyce Goglin	12
Laura Bohn	1

2. Approval of June 5th, 2023 Meeting Minutes: Motion: Beth Second: David Vote: Aye

3. Administrative:

Log Volunteer Hours

Review Financial Report: as of 7/7/2023 ABC has \$947.98 remaining in the 2023 budget. It was suggested that a bench be purchased with some of the \$2,600.29 donation money, Mary will follow up on this with Sarah at Parks and Rec.

4. Old Business:

Garden Tour Final Planning: There will be 18 gardens on the tour. ABC finalized the event plans.

5. New Business:

Review Upcoming Calendar Events:

- Saturday, July 15th, 10 am – 2pm Garden Tour (Come to Mary & Jeanne's after 2 for light refreshments)
- Saturday, July 22nd @ 9 am – Pearson Plaza/Otis Park
- Friday, August 4th @ 9 am – Jane Smith/City Hall. Symetra volunteers will be in attendance

Beauty Spot Planning: ABC members to submit nominations to Mary by July 31, 2023. Mary will contact BART bus to drive the ABC members around for judging Monday, Aug. 7, 2023. Jeanne will deliver Beauty Spot Awards to the winners.

6. Project Plans/Updates:

- Crest Gardens: weeded
- Pearson Plaza/Otis Park: upcoming work day scheduled
- Bayview Park: weeding continues
- Ellis Avenue: cut catmint, Linda will send email reminder to Ellis volunteers
- Beaser Avenue: looks great
- 3rd Street Planters & Garden: request mulch for grass patch on 3rd. Need shrubs for 3rd St. and 2nd Ave. by Ehlers and Pierce. Consider mid-size shrubs such as panicle hydrangeas, or roses like Easy Elegance or a shrub rose. Check with Earth Sense
- City Hall: work day scheduled; pots look good
- Public Works Planters: look good
- Memorial Park: Elaine fertilized
- Jane Smith Memorial: requesting bench for the south plot
- Boat landing: looks good

7. Next Meeting: Monday, August 7th, 2023 at 6 pm BART Bus touring Beauty Spot nominations

8. Adjournment Motion: Elaine Second: David Vote: Aye

Respectfully Submitted,

Shawna Johnson

City of Ashland – Public Works Committee Meeting

Minutes

A meeting of the Public Works Committee was held on **Thursday, July 13, 2023** at **5:00 PM** in the City Hall Council Chambers (601 Main St W).

1. Roll Call

PRESENT: Andrew Goyke, Ed Calhan, Phil Sorensen

ABSENT: Anne Chartier, Robert Klamerus

ALSO PRESENT: Public Works Director John Butler, Public Works Intern Jason Lundmark, Public Works Administrative Manager David Garrington, Dave Ullman

2. Approval of Minutes

Ed Calhan motioned to approve amended minutes to show Jason Lundmark in attendance, seconded by Phil Sorensen. Andrew Goyke abstains as he was not at the previous meeting. The motion carried.

3. Citizen Participation Period

John Butler made mention of the Public Works Committee meeting agenda now being published through Civic Clerk and posted to the website. Hopefully this will attract more attendees.

4. Unfinished Business

a. Discussion and Possible Recommendation on City of Ashland Bike Plan

The committee reviewed plans to add bicycle facilities to Beaser Ave, 3rd St W and 11th St W through future paving projects. Plans included facility options (sharrows vs. bike lanes), annual maintenance costs and changes to road, sidewalk and boulevard width. The committee was tasked with further reviewing all options to bring forth a recommendation on how to proceed.

b. Discussion on City Comprehensive Sidewalk Policy

The committee discussed sidewalk conditions along City arterial and emergency roads.

5. New Business

a. **Discussion on 5-Year Capital Improvement Plan for Street Reconstruction**

Item was tabled until next meeting

6. Items of Interest for Future Meetings

5-year capital improvement plan for street reconstruction

Standard of care for sidewalk construction

7. Set Next Meeting Date

a. Thursday, August 10, 2023

8. Adjournment

Phil Sorensen moved, seconded by Ed Calhan. The motion carried.

AIRPORT COMMISSION MEETING MINUTES: **Thursday, July 27, 2023**

1. Roll Call

The Thursday, July 27, 2023 JFK Airport Commission meeting was called to order by Chair Lloyd Orensten at 4:30p.m.

PRESENT: Lloyd Orensten, Carol Ortman, John Coffey,

ABSENT: Blake Ellefson (Excused), Richard Huber (Excused)

ALSO PRESENT: Bill Moore, Dick Pufall, Cary Bouchard

2. Approval of Minutes

a. Thursday, April 27, 2023 Minutes

John Coffey moved, seconded by Carol Ortman to approve the minutes. The motion carried unanimously by voice vote.

3. Citizen Participation Period

There were no Citizens present wishing to address the Airport Commissioners.

4. Commission Items

a. Remaining ARPA Funds

Moore explained that the JFK Airport had starting funds of \$76,000 from ARPA. The JFK Airport has \$12,623.12 of these funds remaining. The Bureau of Aeronautics sent a recommendation to Moore about use of the remaining funds. They suggested purchasing the next order of fuel with the remaining funds, since funds expire after 3 years and the expiration date is approaching. Commissioners agreed that this is a good use of the remaining funds and approved for Moore to use these funds to purchase 100 low lead fuel and then submit the invoice for reimbursement. The motion passed unanimously by voice vote.

b. Middle Airport Road/Taxiway Gate

Recently there has been problems with the middle gate. Periodically, the gate will come out about 3 feet then go back. Moore has been trying to fix issues but hasn't been able to remedy the issue. Moore stated that the next step will be calling a local servicer to come out and fix the gate.

c. Terminal Proposal (Cary Bouchard)

Cary Bouchard gave a short presentation to the commission regarding his work with the Aviation Hall of Fame and resolution. He brought forward a resolution that looks to recognize Dave Oschenbauer, previous JFK Airport Manager for over 20 years by dedicating the terminal at the JFK Airport after him. John Coffey moved, seconded by Carol Ortman to approve the resolution brought forth by Cary Bouchard under

the condition that the commissioners approve signage and make sure it matches the airport's aesthetic. The motion passed unanimously by voice vote.

d. Airport Security

Recently, 6 LED lights stolen out of Randy Carson's hangar. Additionally, Allan Clapmeyer, is missing a headset and light was off that he typically leaves on, and suspects that someone was in his hangar at night. There has never been a problem with theft or break-ins at the Airport. Moore proposes that two trail camera, which were donated by Randy Carson are placed around the Airport. One camera being placed inside the maintenance hangar and the other somewhere around the property. These trail cameras would be in addition to the two security cameras already around the airport property. Moore is looking for suggestions if there should be more security inside the terminal, possibly a 24 hour camera that can be accessed off site. These cameras could also be used to see the weather at the Airport. Commissioners recommend to continue monitoring the airport and putting up the two trail cameras. If issues with theft continue, Commissioners will come back to this item.

e. Runway Light Maintenance

All runway lights except for two are functional right now and the two no currently working have bad transformers which are under the ground. Rehab of these lights is scheduled for next year.

f. Rates Discussion (Jet A, 100LL and Hangar Ground Lease)

Currently, the JFK Airport charges \$5.75 per gallon for Jet A and 100LL fuel. With this pricing, the Airport makes 94 cents per gallon. The commissioners voted and approved to allow Moore to use his discretion about fuel prices and keeping the fuel prices at JFK Airport competitive for the region.

g. 2023 JFK Memorial Airport Crackseal Program

Bureau of Aeronautics has asked that the Airport provides \$3,500 upfront for the Ashland part of the Crackseal Program. The Airport will be reimbursed after the project is completed. Commissioners agreed to this program.

h. Expired Lease Renewal (Jeff Radosevich)

Before issuing a new lease to Radosevich, Airport Manager, Moore would like to complete a hangar inspection with a member of the Airport Commission to make sure the hangar is in compliance with the lease stipulations. Commissioners asked that Moore talk with Mayor Matt Mackenzie about sending a letter or ask that the City Attorney send out a letter regarding the hangar inspection that Airport Manager Moore, and Commissioners Orensten and Coffey would conduct and ask the question: What is your intent for aviation with this hangar? The motion passed unanimously by voice vote.

i. New Lease Approval (Randy Carson)

Randy Carson has stated that he will be using the hangar in the spirit of aviation and is looking to make improvements to the hangar. Motion to approve a lease to Randy Carson passed unanimously by voice vote.

5. Airport Manager's Report

- a. Flail Mower
The flail mower, which is used to mow grass strips, has a shaft that is worn out. Cost estimate is around \$4,000 for a new shaft and shipping. City mechanics suggested that the mower be taken to Brettings Manufacturing to see if they would be able to provide a fix before purchasing a new part.
- b. New Crew Car
Moore bought a car for \$100 from a pilot. Car is licensed and insured just waiting on a new plate.
- c. Auto Cross Event
Event was a success; over 100 participants.
- d. SRE Building Boiler Inspection
Contacted the HVAC company and they confirmed that they will get the boiler inspected before the winter.
- e. Flag Pole
Flag pole is scheduled to be installed either Friday July 28 or Saturday July 29, 2023. The new pole is 40 ft tall and 8 inches in diameter, Moore has a new flag in his office ready to be flown once the pole is installed.
- f. Airport Commission Meeting Scheduling Discussion
The Commissioners discussed the meeting schedule. Meetings are fine being scheduled every two months unless a meeting is canceled and is delayed. If a meeting needs to be rescheduled they ask that Moore try and reschedule for the next week not pushing all topics to the next meeting two months away.
- g. Bayfield County Funding Request
Moore has not heard back from Bayfield County about funding.
- h. Swiderski Proposal for Activation of GPS on T-8 Newholland
The GPS can be used to navigate the tractor and automate the process of snow removal. The cost is \$12,000 to activate the GPS then there is an annual service fee. The commission agrees with Moore that if the plow can still be preformed without the use of GPS to not install this feature on the tractor.

6. Approval of Bills

Bills totaled \$35,922.43. Large costs were fuel and the new flag pole. Flag pole costs will hopefully be reimbursed by insurance. Carol Ortman moved, seconded by John Coffey to approve the bills as presented. The motion passed unanimously by voice vote.

7. Set Next Meeting Date

The next Airport Commission meeting will be held on September 28, 2023 at 4:30pm, at JFK Airport.

8. Adjournment

John Coffey moved, seconded by Carol Ortman to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Chelsea List, Deputy Clerk

HARBOR COMMISSION MEETING MINUTES: **Wednesday, August 16, 2023**

1. CALL TO ORDER - ROLL CALL

Chair Dick Pufall called the August 16, 2023 Harbor Commission Meeting to order at 5:30.

PRESENT: Shawn Brede, Alan Smiles, Thomas Yankee, Gary Leino, Peter Herlevi, Dick Pufall

ABSENT: Randy Harvey

ALSO PRESENT: Scott Stegman and other concerned citizens

2. APPROVAL OF AUGUST 16, 2023 MEETING AGENDA

Thomas Yankee moved, seconded by Shawn Brede to approve the agenda as presented. The motion carried unanimously by voice vote.

3. APPROVAL OF MINUTES

a. May 24, 2023 Meeting Minutes

Gary Leino moved, seconded by Thomas Yankee to approve the May 24, 2023 meeting minutes. The motion carried unanimously by voice vote.

4. PUBLIC COMMENT

Brian Kerr *805 MacArthur Ave.* spoke about weed concerns at the Ashland Marina B dock. Weeds are impeding safe and free passages in the Ashland Marina. Kerr also asked the Harbor Commission to implement a formal system for marina customers to write and address the commissioners about their concerns.

5. FINANCIAL STATEMENT REVIEW

a. Financials

Commissioners had no questions for Stegmann or the Finance Department regarding the 2022 Financial Report, Stegmann stated that there were no changes since the last time information was presented to the Commission.

Stegmann explained 2023 financials, cash analysis, and budget comparison; commissioners discussed. Stegmann will talk with the Finance Department regarding the propane amounts and get information updated to present to

commissioners at the next meeting.

6. UNFINISHED BUSINESS

- a. Super Fund Site / Boat Launch - WI Waterways Commission Meeting 8/9/2023 Grant Funding

Stegmann hasn't yet received a report from Sara Hudson, Parks and Recreation Director, who attended the Wisconsin Waterways Commission meeting. Stegmann has reached out and received support from State Representative Chanz Green about a boat launch at the Ashland Superfund site and receiving funding from the Wisconsin Waterways Commission.

7. NEW BUSINESS

- a. Manager's Report

Eurasian water milfoil weeds were vast this year in the Ashland Marina. The Ashland Marina hasn't had a professional weed cutter visit the Ashland Marina in over twelve years and are unable to get their service in Ashland this year. Brede presented an idea about weed control with the product ,Sonar, a treatment he believes is approved by Wisconsin DNR. Commissioners would like to look into taking a more aggressive approach to the weeds for the next summer season.

- b. Marina Rules - Updated Storage Contract

Contract was drafted by Stegmann and the City Attorneys office, the contract is to be revised and discussed at the next Harbor Commission meeting. The contract is recommended for approved by City Staff.

- c. Boat Storage Lot: Event usage and fee's associated

Item was not discussed.

- d. Fuel System: Schaper Estimate

Stegmann provided an estimate from Shaper Fuels for fuel tanks totaling \$58,986.84. The Ashland Marina is currently working with Shaper Fuels on an plan to install the new system and fuel lines above ground to save on costs. The Shaper Fuels estimate does not include the removal of old tanks as this must be done with a separate contract. More information will be presented to commissioners at the next Harbor Commission meeting.

- e. Overflow Parking: Location and Quantity

Since July 4, 2023 the Superfund site has been used as overflow parking for Kreher RV Park. The use for overflow parking has been going well for all. Stegmann did note that he has received both positive and negative comments regarding the overflow parking in this area. Commissioners would like to prioritize the Superfund site asphalt space in the winter for boat storage but agreed that using this space for overflow RV parking in the summer is fine use if area is not needed for Marina storage.

8. ITEMS FOR NEXT MEETING

Commissioners will review the storage contract and a vote to approve the contract will be held at the next meeting. Commissioners and Marina staff will continue to look into solutions for the weed issue, specifically looking into the possibility of using the product Sonar. Stegmann will contact the Apostle Islands Parks Service and ask if Ashland Marina can be added to the list of Marinas that have a fuel service. Stegmann is to talk with the Parks and Recreation director about the Wisconsin Waterways Commission meeting and report back on findings to commissioners at the next meeting. Commissioners would like to address customer suggestions about the Marina and how they can improve responding to these concerns. Commissioners would also like to implement a service that will allow for customers and residents to stay up to date about what is happening at the Marina.

The next Harbor Commission meeting is scheduled for September 20, 2023.

9. ADJOURNMENT

Thomas Yankee moved, seconded by Peter Herlevi to adjourn. The motion carried unanimously by voice vote.