

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, September 26, 2023 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, September 26, 2023 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:00 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, Charlie Ortman, Dick Pufall

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Fire Chief Stuart Matthias, Planning Director Steven Wiley, and other interested citizens.

2. APPROVAL OF AGENDA

MacKenzie requested to remove Item 8A. Pufall moved, seconded by Seefeldt to approve the amended agenda. The motion passed unanimously by voice vote.

3. APPROVAL OF MINUTES

A. August 29, 2023 City Council and Committee of the Whole

B. September 12, 2023 City Council and Committee of the Whole

Goyke moved, seconded by Pufall to approve. The motion passed unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Zygmund Jablonski, 916 6th Avenue West, corrected the August 29, 2023 Council meeting minutes asking to remove his name, and commented to the work done on 6th Street West.

In light of the error in the August 29, 2023 Council meeting minutes, Wickman recommended that Council reconsider the approved minutes. Seefeldt moved, Ortman seconded a motion to reconsider, and was approved unanimously by voice vote.

A motion by Goyke, seconded by Seefeldt to approved the amended August 29, 2023 Council meeting minutes. This motion was approved unanimously by voice vote.

5. MAYOR'S REPORT

A. **Announcements**

Mackenzie noted that city staff had begun the budgeting processing and reminded Council of the upcoming meeting dates through the end of the year. He also asked that Councilors submit their bio pages for website information.

6. CONSENT AGENDA

A. **Miscellaneous Minutes**

B. **Approval of Property Acquisition for the State Highway 13 Pavement Replacement Project** (*Public Works*)

Seefeldt moved, seconded by Pufall to approve the Consent Agenda. The motion passed unanimously by voice vote.

7. OLD BUSINESS

A. **Approval of an Authorizing Resolution for the Urban Forestry Grant and Urban Forestry Catastrophic Storm Grant Programs** (*Parks & Recreation*) Roll

Seefeldt moved, seconded by Jackson to approve the authorizing resolution. The motion passed unanimously by roll call vote.

File #17740

8. NEW BUSINESS

A. **Consideration of an Original Alcohol Beverage License Application for Anchor Islands, LLC, 315 Turner Road, and Agent Anthony Jennings** (*Clerk*) Roll

This item was approved to be removed from the agenda.

B. **Consideration of Payment Request No. 2 from Right of Way Professionals, Inc. for Temporary Land Easements for the 2024 Prentice Avenue Phase 1 Reconstruction Project** (*Public Works*) Roll

Butler requested to amend the total payment to \$9,500. Seefeldt moved, seconded by Tochtermann to approve the amended pay request. The motion passed 5-1 by roll call vote; Pufall opposed.

C. **Consideration of a Professional Engineering Services Proposal from Cedar Corporation to Complete Design of the Ore Dock Access Road Project** (*Public Works*) Roll

Pufall moved, seconded by Seefeldt to approve to accept the proposal from Cedar Corporation in the amount of \$200,000. The motion passed unanimously by roll call vote.

D. **Consideration of a Three Party Design Engineering Services Contract between the Wisconsin Department of Transportation, the City of Ashland, and Short Elliot Hendrickson (SEH) for Design Engineering Services on the 2026 Prentice Avenue Phase 2 Reconstruction Project** (*Public Works*) Roll

Seefeldt moved, seconded by Ortman to approve the contract not to exceed \$202,053. The motion passed unanimously by roll call vote.

Tuesday, September 26, 2023



- E. **Approve to Accept 2021 Assistance to Firefighters Grant for the Purchase of EKG Monitors** (*Fire Department*) Roll

Jackson moved, seconded by Goyke to approve. The motion passed unanimously by roll call vote.

- F. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Allow Vehicle Sales at Parcels #201-00066-2000 and #201-00066-0100, Zoned City Center (CC) with Gateway Overlay (GTWY-O), Applicant, Shanette Homola** (*Planning & Development*) Roll

Seefeldt moved, seconded by Ortman to approve the resolution. The motion passed unanimously by roll call vote.

File #17741

- G. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Allow for an Increased Sign Area at 319 Ellis Ave, Parcel No. #201-01682-0000, Zoned City Center (CC) with Gateway Overlay (GTWY-O), Applicant: HTG Architects** (*Planning & Development*) Roll

Seefeldt moved, seconded by Pufall to approve the resolution. The motion passed unanimously by roll call vote.

File #17742

9. CLOSED SESSION - Council may return to Open Session and take action on any item discussed during Closed Session.

Kucera requested for Butler to remain during Closed Session. Jackson moved, seconded by Goyke to allow Butler to attend Closed Session. The motion carried unanimously by voice vote. Ortman moved, seconded by Pufall to approve to enter Closed Session. The motion passed unanimously by roll call vote.

- A. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation."** (*6th Street West - Coleman Engineering*) (*City Attorney*) Roll

- B. **Return to Open Session** *Voice*

Ortman moved, seconded by Tochtermann to approve to return to Open Session. The motion passed unanimously by voice vote.

- C. **Report of Action Taken During Closed Session**

Mackenzie reported that no action was taken during Closed Session.

10. ADJOURNMENT

Seefeldt moved, seconded by Pufall to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk