



Take notice that a meeting of the Ashland City Council will be held on Tuesday, July 11, 2023 in- person in the City Hall Council Chambers, 601 Main Street W. Ashland, WI with the availability to attend virtually. Meeting will begin at 6:00 PM to consider and act upon the following agenda.

To join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/500263957>

Or dial in using your phone. United States (Toll Free): 1-877-309-2073 Access Code: 500-263-957

Please contact the Clerk's office if you require accommodations to attend the meeting.

Tuesday, July 11, 2023 Ashland City Council Meeting Agenda

1. CALL TO ORDER

- A. **Roll Call, Moment of Silence and Pledge of Allegiance**

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- A. **June 27, 2023 City Council and Committee of the Whole Meeting Minutes**

4. CITIZEN PARTICIPATION PERIOD

5. MAYOR'S REPORT

- A. **Announcements**

- B. **Appointments**

6. CONSENT AGENDA

- A. **Miscellaneous Minutes**

7. OLD BUSINESS

- A. **Approve an Ordinance to Amend Chapter 245 (1131) Construction Limits, Adoption of a Fire Code, and Authorization of Fire Inspections, Ashland City Ordinances (Clerk) Roll**
- B. **Approve an Ordinance to Amend Chapter 748 (1984) Building Inspector, Building, Housing, Electrical, and Plumbing Codes, Ashland City Ordinances (Clerk) Roll**



- C. **Approve an Ordinance to Create Chapter 749 (2023-1985) Residential and Nonresidential Building Inspections** *(Clerk)* Roll

8. NEW BUSINESS

- A. **Approve an Original Alcohol Beverage License Application for Class B Intoxicating Liquor for Applicant Taqueria La Monarca, LLC, 311 Main Street East, Ashland, and Agent Greta Blancarte** *(Clerk)* Roll

9. CLOSED SESSION (roll) Council may return to Open Session and take action on any item discussed during Closed Session.

- A. **Pursuant to WI Stat. 19.85(1)(g): Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation"** *(Bay View Pier)*
- B. **Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body of strategy to be adopted with the respect to current or likely litigation."** *(Jablonski notice of claim dated on page 1 of June 16, 2023)*
- C. **Return to Open Session** *(voice)*
- D. **Report on Action Taken during Closed Session**

10. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact the City Clerk's Office at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, June 27, 2023 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, June 27, 2023 Ashland City Council meeting was called to order by Mayor Matt MacKenzie at 6:00 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, Laura Graf, Charlie Ortman, Dick Pufall

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Max Lindsey, Public Works Director John Butler, Planning Director Steven Wiley, Planning Assistant Mandy Lyons, Finance Director Julie Vaillancourt, Library Director Sarah Adams, and other interested citizens.

2. APPROVAL OF AGENDA

Pufall moved, seconded by Seefeldt to approve the agenda. The motion passed unanimously by voice vote.

3. APPROVAL OF MINUTES

A. **June 13, 2023 City Council and Committee of the Whole Meeting Minutes**

Goyke asked to correct the comments made by Z. Jablonski to reflect he cited the 14th Amendment. Seefeldt moved, seconded by Graf to approve the amended minutes. The motion passed unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Phil Wesner, 814 12th Avenue West, spoke of the road conditions and construction that he felt was done poorly.

Brian Kerr, 805 Mac Arthur Avenue, commented on the proposed sidewalk assessments and was concerned about the quality of new sidewalk construction.

Anthony Jennings requested to speak during an agenda item.

David Gellatly, 2521, Lake Shore Drive West, spoke in opposition as an affected property owner of the transitional housing proposal.

Maleia Fuhrman, 1000 Mac Arthur Avenue, expressed concern for the new proposed sidewalk assessments.

5. MAYOR'S REPORT

- A. **Presentation from Millie Rounsville, Executive Director of Northwest Wisconsin Community Services Agency to Update Council on the Homeless Shelter, and the Future Transitional Housing Development, Located at 2300 Lake Shore Drive West, Ashland**

Millie Rounsville, Executive Director of the Northwest Wisconsin Community Services Agency, offered a recap of the progress of the homeless shelter, and of the proposed transitional housing.

- B. **Announcements**

MacKenzie announced the City received another lawsuit. He had no update to offer of the claim alleging open meeting violations. He asked Councilors who have not already, to complete and submit their administrator evaluation. He plans to have a working session during the next meeting to review the compiled responses. Governor Evers and the Department of Administration Secretary were in Ashland recently to view the City's waterfront projects near the Superfund site and Maszowski Beach. The City has received complaints regarding not being able to find a fishing location from a dock as the Bayview Pier has been temporarily closed. The Mayor reached out to the North Wisconsin Rod & Gun Club for assistance for solutions. Homeless issues has become more apparent with the warmer weather, with complaints and sightings of people hanging around public areas. MacKenzie attended a meeting at Bad River to discuss a number of items and concerns. The former Baron Radiator site received a bit of a facelift with picnic tables, planters and gravel. The spring and summer schedules have not allowed for a retreat as of yet but administration is still looking to plan one before the budget season begins. Finally, as a reminder, Fourth of July celebrations are less than a week away and the Mayor wished everyone a pleasant and safe holiday.

6. CONSENT AGENDA

- A. **Miscellaneous Minutes**

Seefeldt moved, seconded by Goyke to approve the Consent Agenda. The motion passed unanimously by voice vote.

7. OLD BUSINESS

- A. **Approve an Ordinance to Amend Chapter 51 City Council Prodecures, Ashland City Ordiannces** *(Roll)*

Seefeldt moved, seconded by Tochtermann to approve the ordinance. The motion passed unanimously by roll call vote.

8. NEW BUSINESS

- A. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Operate a Transitional Housing Facility at 2300 Lake Shore Dr. W, Parcel No. #201-04746-0000, Zoned Regional Commercial (RC) with Waterfront Overlay (W-O), Gateway Overlay (GTWY-O), and Wetland Overlay (WET-O). Applicant: Northwest Wisconsin Community Services Agency** *(Planning & Development)* Roll

Mackenzie asked to recognize David Gellatly to speak. Jackson moved, seconded by Tochtermann to approve the resolution. Seefeldt motioned to include additional conditions to the CUP, including to review the CUP in one year to revisit compliance and posting signs for abandoned vehicles; Goyke seconded this motion. Rounselle was agreeable to the additional conditions. Ortman moved, seconded by Pufall to recognize Anthony Jennings to speak. The motion passed by voice vote.

The motion to approve the amended resolution passed 6-1 by roll call vote; Pufall opposed. **File No. 17725**

- B. **Approve Amendment One to the Agreement between the State of Wisconsin Department of Administration (WI DOA) and City of Ashland, to Accept \$400,000 CDBG CV Grant for a Transitional Housing Facility at 2300 Lake Shore Drive West** (*Administration*) Roll

Tochtermann moved, by Kevin Seefeldt to approve the agreement. The motion passed 6-1 by roll call vote; Pufall opposed.

- C. **Public Hearing Regarding Sidewalk Special Assessments for the 2023 MacArthur Ave Reconstruction Project** (*Public Works*) Roll

Ortman moved, seconded by Graf to enter into Public Hearing. The motion passed 6-0 by roll call vote. Councilor Jackson stepped out of the Chambers before the vote was taken, returning during the public hearing.

Brian Kerr, 805 Mac Arthur Avenue, asked to discuss why 15% expected cracks in a new sidewalk is acceptable. Butler and Kucera assisted to answer. Seeing no other citizens asking to speak, Mac Kenzie asked to close the public hearing.

Ortman moved, seconded by Goyke to close Public Hearing. The motion carried unanimously by voice vote.

- D. **Approve a Final Resolution Authorizing Public Improvement and Levying Sidewalk Special Assessments Against Benefited Property in the City of Ashland, Ashland County, Wisconsin for the 2023 MacArthur Ave Reconstruction Project** (*Public Works*) Roll

Goyke moved, seconded by Graf to approve the resolution. The motion passed unanimously by roll call vote. **File No. 17726**

- E. **Hearing on Intent Not to Renew 2023-2024 Alcohol Beverage License for EFM Holdings, LLC dba the Spot, 220 Main Street East, Ashland, Agent Nathan Moneklein, and Approve a Resolution of Intent Not to Renew 2023-2024 Alcohol Beverage License for EFM Holdings, LLC dba the Spot, 220 Main Street East, Ashland, Agent Nathan Monkelein** (*Clerk*) Roll

Ortman moved, seconded by Seefeldt to approve the resolution. The motion passed unanimously by roll call vote. **File No. 1773**

- F. **Hearing on Intent Not to Renew 2023-2024 Alcohol Beverage License and Approve Resolution of Intent to Not Renew 2023-2024 Alcohol Beverage License for Elite Four, LLC dba Anchor Island, 315 Turner Road, Ashland, and Agent Ahron McCauliffe** (*Clerk*) Roll

Ortman moved, seconded by Seefeldt to approve to allow Elite Four, LLC 60 days to become operable, and return to Council at that time to reconsider. The motion passed unanimously by roll call vote.

- G. **Approve an Agreement between the City of Ashland and Northwoods Paving Company for 2023 General Roadway Maintenance** (*Public Works*) Roll

Jackson moved, seconded by Seefeldt to approve the agreement not to exceed \$107,500. The motion passed unanimously by roll call vote.

- H. **Approve Change Order No. 3 to Northwoods Paving Company for the 2022 Pavement Preservation Project** (*Public Works*) Roll

Graf moved, seconded by Seefeldt to approve the change order for \$32,500. The motion passed unanimously by roll call vote.

- I. **Approve a Resolution to Acknowledge Review of the 2022 Compliance Maintenance Annual Report (CMAR) of the Ashland Wastewater Utility Pursuant to the Requirements of NR 208, Wisconsin Administrative Code** (*Public Works*) Roll

Ortman moved, seconded by Goyke to approve the resolution. The motion passed unanimously by roll call vote. **File No. 17727**

- J. **Approval to Increase a Finance Department Position from Part-time to Permanent Full-time with a Wage Range Change** (*Finance Director*) Roll

Ortman moved, seconded by Tochtermann to approve. The motion passed unanimously by roll call vote.

- K. **Approve Amendments to Ashland City Ordinances: Fire and Building Codes** (*Planning & Zoning*) Roll

Ortman moved, seconded by Tochtermann to approve the amendments. The motion passed unanimously by roll call vote.

- L. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to build an accessory structure over the 20ft. maximum allowed height at 709 2nd Ave E, Parcel No. #201-02343-0000, Zoned Single & Two-Family Residential (R-2). Applicant: Michelle Kainz** (*Planning & Development*) Roll

Ortman moved, seconded by Graf to approve the resolution. The motion passed unanimously by roll call vote. **File No. 17728**

- M. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Build a Duplex at Parcel No. #201-00592-0000, Zoned Single-Family Residential (R-1). Applicant: Debra Eichman** (*Planning & Development*) Roll

Ortman moved, seconded by Seefeldt to approve the resolution. The motion passed unanimously by roll call vote. **File No. 17729**

- N. **Approve a Resolution to Approve a Requet to Transfer a Portion of City-Owned Former Railroad Right-of-Way (Parcel No. 201-01078-0000) and Convey Said Land Area to Florence Campbell** (*Planning & Zoning*) Roll

Goyke moved, seconded by Seefeldt to approve the resolution. The motion passed unanimously by roll call vote. **File No. 17730**

- O. **Approve a Resolution to Rezone Parcels #201-04774-0000, #201-04771-0000, #201-04779-2000, #201-04775-0000, & #201-04779-0000 from Future Development (FD) to Residential Estate (R-E). Applicants: BNG Properties LLC & Paschal & Sharon Hammond.** (*Planning & Zoning*) Roll

Ortman moved, seconded by Seefeldt to approve the resolution. The motion passed unanimously by roll call vote. **File No. 17731.**

9. ADJOURNMENT

Ortman moved, seconded by Seefeldt to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

MEETING MINUTES

COMMITTEE OF THE WHOLE MEETING **Tuesday, June 27, 2023 – 6:00 PM** Ashland City Hall Council Chambers

1. **Roll Call**

The Tuesday, June 27, 2023 City of Ashland Committee of the Whole Meeting was called to order by Council President Charlie Ortman at 8:55 p.m.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, Laura Graf, Charlie Ortman, Dick Pufall

ALSO PRESENT: Mayor Matt Mac Kenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, Library Director Sarah Adams, Finance Director Julie Vaillancourt, and other interested citizens.

2. **Approval of Agenda**

Due to the time constraints, Ortman requested to amend the agenda to address Items 3 and 6A only. Jackson moved, seconded by Goyke to approve the amended agenda. The motion carried unanimously by voice vote.

3. **Council President's Report**

A. **Recognizing June 19th as Juneteenth and June as Pride Month in the City of Ashland**

Ortman read the resolution recognizing June as Pride Month in the City of Ashland, and spoke of the importance of the Federally recognized holiday, Juneteenth.

4. **Discussion Items**

A. **Discussion and Possible Action Regarding Financing Options for the Vaughn Library Building Renovations** (*Library Director*)

Adams and Vaillancourt offered a presentation regarding financing options for the library. In the shortness of time, Ortman asked to bring this item back to the next Committee of the Whole for more discussion.

5. **Adjournment**

Goyke moved, seconded by Pufall to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

COMMITTEE OF THE WHOLE MEETING MINUTES
Tuesday, June 27, 2023



The CITY of
ASHLAND
WISCONSIN

SUBJECT: Appointments

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Mayor

EXHIBITS: 1. V Peters - Volunteer Form (redacted)

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:**

**TREASURER'S
CERTIFICATE:**

COMPLIANCE WITH ORD. 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

The Mayor requests Council's approval of the following appointments:

Main Street Board

Victoria Peters, term to expire July 10, 2025 (2-year term)

Find yourself next to the water.

A S H L A N D

City of Ashland, Wisconsin

601 Main Street West Ashland, WI 54806 www.coawi.org

OFFER TO VOLUNTEER FORM

I would like to be considered a nominee for the following committee or committees:

Write a brief statement of education and training:

Biography: *(Need a sense of who you are as an individual. For example, general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)*

Individual references/referred by (please include phone #):

Contact information:

Name (Please print)

Phone #

Address

Email

Date

**ASHLAND BEAUTIFICATION COUNCIL
MEETING
Monday, April 3rd, 2023
6:00 PM
Vaughn Library 2nd Floor Garland Room**

1. Roll Call

David Askue	0	(absent)
Susan Askue	0	(absent)
Shawna Johnson	2.75	
Chris Oreskovich	10	
Elaine Peterson	5	
Kay Saari	5	
Jeanne Spruell	1	
Beth Strauss	5	
Mary Zinnecker	2	
Guest: Linda Opperman	1	
Guest: Lani Vik		
Volunteers: Dawn Berglund	5	

2. Approval of March 6th, 2023 Meeting Minutes

Motion: Beth Second: Elaine Vote: Aye

3. Administrative:

Log Volunteer Hours

Review Financial Report: No new expenditures reported. ABC will consider how to use the last of the Kiwanis donation. One idea was to donate to the Brick

- 4. Old Business:** Mary will invite John Butler and others from Public Works to attend our May 2023 meeting to collaborate on the 2023 growing season duties
Monday Club plant sale is set for Wednesday, May 24, 2023

5. New Business:

Review Upcoming Calendar Events:

- Saturday, April 22nd @ 9 am – Crest Garden **weather permitting*
- Friday, April 28th @ 9 am – Bayview Park **weather permitting*

Mary will follow up with Coop about hosting a table at the farmers market this year.

Larry Meiller will be doing live radio show in Bayfield for Bayfield in Bloom event June 2, 2023. Mary will reschedule Pearson Plaza work day for June 3, 2023 so ABC members can attend Bayfield in Bloom.

2023 Garden tour discussion: July 15, 2023 proposed date. ABC will recruit local gardeners and Jeanne offered to send letters to past Beauty Spot winners asking them to participate in the tour.

2023 Beauty Spots: Jeanne will deliver the awards once ABC has chosen them. Like last year, ABC will coordinate with the Bart bus and tour of all the nominations.

Linda Opperman sent Mary her application to be considered for ABC membership. Mary will send to Mayor for discussion and approval at the next Ashland city council meeting.

Mary will order new ABC safety work shirts for members & volunteers who need them, check for tank top options. A reminder that volunteer work signs should be displayed when working in the city garden spaces and along Ellis Ave.

6. Project Plans/Updates:

- Crest Gardens: still snow covered
- Pearson Plaza/Otis Park: check for mini daffodils emerging
- Bayview Park: weed and prep day April 28, 2023
- Ellis Avenue: Linda will help recruit volunteers to manage Ellis plots
- Beaser Avenue: clean up
- 3rd Street Planters & Garden
- City Hall: check for emerging squill planted last fall
- Public Works Planters:
- Memorial Park:
- Jane Smith Memorial
- Boat Landing

7. Next Meeting: Monday, May 1st, 2023 at 6 pm, Vaughn Library 2nd Floor (Garland Room)

8. Adjournment: 7:00 pm Motion: Elaine Second: Beth Vote: Aye

Respectfully Submitted,

Shawna Johnson

ASHLAND BEAUTIFICATION COUNCIL
MEETING
Monday, May 8th, 2023
6:00 PM
Vaughn Library 2nd Floor

1. Roll Call

David Askue	2.5	
Susan Askue	2.5	
Shawna Johnson	5.25	
Linda Opperman	1	(absent)
Chris Oreskovich	16	
Elaine Peterson	6	
Kay Saari	10	
Jeanne Spruell	4.5	
Beth Strauss	10	
Mary Zinnecker	7.5	

Meeting Guests: Sue Spangle, John Butler, Brant Kucera

Volunteers: Dawn Berglund 5

2. Approval of April 3rd, 2023 Meeting Minutes

Motion: Kay Second: Elaine Vote: Aye

3. Administrative:

Log Volunteer Hours

Review Financial Report: No new expenditures reported

4. Old Business: Shawna to confirm Hauser's flower delivery time, scheduled for Friday May 26, 2023.

5. New Business:

-Public Works Requests: John Butler was in attendance and took notes about our requests for soil, mulch, and watering needs.

-Ellis Avenue road construction Update: Planting will be needed in the new extended medians once construction has been completed.

-Brant Kucera shared with ABC a project plan to add large planters for annuals and corner perennial beds along Vaughn Ave. from Hwy 2 to 3rd St. ABC can assist with planning the size of planters that would make an impact and what varieties of plants to use in the design.

-Mary will order new ABC work shirts/tank tops for ABC members who need replacements

-Mary will order hedger for ABC by May 20, 2023.

-Mary will talk to Sarah Hudson re: ABC having a recruitment table during the June 3rd Arbor Day event. David and Susan volunteered to work the table.

-ABC has declined a request to teach a garden class.

-ABC suggested letting grass regrow, leaving existing shrubs and adding a bench to the Jane Smith third garden plot. Mary will talk to Sarah re: cost of a bench. Gift/Donation money is available in ABC budget. Mary suggested dedicating it to past and present volunteers of ABC. **Motion: David Second: Chris Vote: Aye**

-Mary will take pictures of daffodils so we know where to plant more in the fall

Review Upcoming Calendar Events:

- Saturday, May 12th @ 9 am – Crest Garden
- Saturday, May 20th @ 9 am – 3rd Street Parking Lot Garden
- Wednesday, May 24th @ 9 am – Ashland Monday Club Plant Sale: ABC members encouraged to help anytime from 8-3.
- Friday, May 26th Time TBD – Hauser’s Order Delivered to Shawna’s
- Friday, June 2nd @ 11 am – Bayfield in Bloom WPR Garden Talk followed by lunch in Bayfield: Shawna will call Bayfield Inn for lunch reservation
- Saturday, June 3rd @ 9 am – Pearson Plaza/Otis Park

6. Project Plans/Updates:

- | | | |
|--|--|--|
| <ul style="list-style-type: none"> • Crest Gardens: upcoming May work day • Pearson Plaza/Otis Park: upcoming June work day • Bayview Park: deadheaded • Ellis Avenue: Linda has sent email to Ellis volunteers • Beaser Avenue: daffodils coming up, deer have eaten | <ul style="list-style-type: none"> • forsythia. Kay requested fertilizer. Jeanne will purchase with city credit card • 3rd Street Planters & Garden: awaiting annuals, soil requested • City Hall: add mulch and weed east side garden | <ul style="list-style-type: none"> • Public Works Planters: cleaned out, soil requested • Memorial Park: Veronica is coming up • Jane Smith Memorial: weeding started • Boat landing: awaiting annuals |
|--|--|--|

7. Next Meeting: Monday, June 5th, 2023 at 6 pm, Prentice Park Pavilion

8. Adjournment: 8:00 pm Motion: Beth Second: David Vote: Aye

Respectfully Submitted,

Shawna Johnson

SUBJECT: Approve an Ordinance to Amend Chapter 245 (1131) Construction Limits, Adoption of a Fire Code, and Authorization of Fire Inspections, Ashland City Ordinances (*Clerk*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: City Attorney

EXHIBITS: 1. Proposed Ordinance 2023-1983

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:** NA

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

At their June 25, 2023 Meeting, Council unanimously approved ordinance amendments involving building inspectors and the codes which enforce these codes in order to finalize the City's Delegated Agent Status with the WI DSPS. This agenda item is for formal recording purposes only.

Sequential Ordinance No. 2023-1983
Chapter 245 (1131)

**ORDINANCE TO AMEND CHAPTER 245 (1131) CONSTRUCTION LIMITS,
ADOPTION OF A FIRE CODE, AND AUTHORIZATION OF FIRE INSPECTIONS,
ASHLAND CITY ORDINANCES**

An ordinance adopted by the Common Council for the City of Ashland at a regular meeting of July 11, 2023 for the purposed of amending Chapter 245 (1131) Construction Limits, Adoption of a Fire Code, and Authorization of Fire Inspections, Ashland City Ordinances.

Section I

245.02 Adoption of a Fire Code *shall be amended to read as follows:*

Chapter SPS 314, Wisconsin Administrative Code, is hereby adopted as the Fire Code for the City of Ashland. Additionally, the following sections in the Wisconsin Administrative Code, as now written and as hereafter amended, are hereby adopted and by reference made a part of this chapter as if fully set forth in this chapter. Any act required to be performed or prohibited by any such administrative code provision incorporated in this section by reference is required or prohibited by this chapter. Any future amendments, revisions or modifications of the Wisconsin Administrative Code provisions incorporated in this section are intended to be made part of this Code: Wisconsin Administrative Code SPS 304; SPS 305; SPS 307; SPS 309; SPS 310; SPS 314; SPS 328; SPS 330; SPS 340; SPS 360-366; SPS 370 and SPS 375-379.

Section II

Effective Date. This ordinance shall take effect on the day after publication.

PASSED: July 11, 2023

PUBLISHED: July 18, 2023

ATTEST:

Alderperson

Denise Oliphant, City Clerk

Matthew MacKenzie, Mayor

Approved as to Form:

Tyler Wickman, City Attorney

SUBJECT: Approve an Ordinance to Amend Chapter 748 (1984) Building Inspector, Building, Housing, Electrical, and Plumbing Codes, Ashland City Ordinances (*Clerk*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Planning & Development

CLEARANCES: City Attorney

EXHIBITS: 1. Proposed Ordinance 2023-1984

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:** NA

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

At their June 25, 2023 Meeting, Council unanimously approved to amend ordinances involving building inspectors and the codes which enforce these codes in order to finalize the City's Delegated Agent Status with the WI DSPS. This agenda item is for formal recording purposes only.

Sequential Ordinance No. 2023-1984

Chapter 748 (1768)

ORDINANCE TO AMEND CHAPTER 748 (1768) BUILDING INSPECTOR AND BUILDING, HOUSING, ELECTRICAL, AND PLUMBING CODES, ASHLAND CITY ORDINANCES

An ordinance adopted by the Common Council for the City of Ashland at a regular meeting of July 11, 2023 for the purposed of amending Chapter 748 (1768) Building Inspector and Building, Housing, Electrical, and Plumbing Codes, Ashland City Ordinances.

Section I

748.01(e) Building Inspector *shall be amended to read as follows:*

The Building Inspector of the City of Ashland. Any item in this Chapter to be completed by the Building Inspector may also be completed by a designee of the Building Inspector unless specifically stated otherwise. Such designee shall have any required credentials and/or certifications for any items the designee is completing.

Section II

748.04 *shall be amended to read as follows:*

748.04 Adoptions of Codes and Standards

- (a) Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable
- (b) Where, in any specific case, different sections of this code specify different materials, methods of construction or other requirements, the most restrictive shall govern.
- (c) Where enforcement of an Adopted and Referenced Code or Standard provision would violate the conditions of the listing of the appliance, equipment, or material, the conditions of the listing shall apply, with special attention given to the appliance, equipment, or material manufacturer's installation instructions.
- (d) The City does not guarantee, warrant, or represent that only those areas designated as floodplain will be subject to periodic inundation and hereby asserts that there is no liability on the part of the City, its officers, employees, agents, or representatives for any flood damages, sanitation problems, or structural damages.
- (e) Existing Structures. The legal occupancy of any structure existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered in this code or as is deemed necessary by the Planning and Development Department for the general safety and welfare of the occupants and the public.
- (f) Additions and Alterations. Additions and alterations to any structure shall conform to the requirements pertaining to the code applicable to the type of structure, unless otherwise stated. Additions and alterations shall not cause an existing structure to become unsafe or adversely affect the performance of the building.
- (g) Change in Use. Changes in the character or use of an existing structure or space shall be governed by the applicable Adopted and Referenced Codes and Standards.

Section III

748.05 *shall be amended to read as follows:*

748.05 Adopted Codes and Standards.

The following Codes are adopted in their entireties:

- (a) New residential one-and two family dwellings: Wisconsin Uniform Dwelling Code
 - 1. SPS 320 Administration and Scope
 - 2. SPS 321 Construction Standards
 - 3. SPS 322 Energy Conservation
 - 4. SPS 323 Heating, Venting, and Air Conditioning
 - 5. SPS 324 Electrical Standards
 - 6. SPS 325 Plumbing
 - 7. SPS 320-325 Appendix A
 - 8. SPS 320-325 Appendix B
 - 9. SPS 320-325 Appendix C
 - 10. SPS 327 Camping Units
- (b) Commercial Buildings: Wisconsin Commercial Building Code
 - 1. SPS 361 Administration and Scope
 - 2. SPS 362 Buildings
 - 3. SPS 363 Energy Conservation
 - 4. SPS 364 Heating, Venting, and Air Conditioning
 - 5. SPS 365 Fuel Gas
 - 6. SPS 366 Existing Buildings
 - 7. SPS 361-366 Appendix
- (c) The Wisconsin Uniform Dwelling Code, SPS 320-325 of the Wisconsin Administrative Code, and all amendments thereto, is adopted and incorporated by reference and shall apply to all buildings within the scope of this ordinance. The scope of SPS 320-325 includes the construction and inspection of one- and two-family dwellings built since June 1, 1980.
- (d) Notwithstanding SPS 320-325, the scope also includes the construction and inspection of alterations and additions to one- and two-family dwellings built before June 1, 1980. Because such projects are not under state jurisdiction, petitions for variance and final appeals under SPS 320.19 and 320.21, respectively, shall be decided by the municipal board of appeals. Petitions for variance shall be decided per SPS 320.19 so that equivalency is maintained to the intent of the rule being petitioned. As the board of appeals approves petitions for variance, the Building Inspector is granted the power to apply the results to similar circumstances by precedent.
- (e) Notwithstanding SPS 320-05, the scope also includes the construction and inspection of detached garages and accessory buildings throughout the City. The building structure and any heating, electrical or plumbing systems shall comply with the Uniform Dwelling Code. Petitions for variance and appeals shall be handled as in the previous paragraph.

Section IV

748.40(1) *shall be amended to read as follows:*

748.40 Building Permits

1. Permits required. No building or structure or any part thereof shall hereafter be built, enlarged, altered, moved, or demolished, or any plumbing or electrical work commenced within the City of Ashland, unless exempted by the Unified Development Ordinance, or as exempted in this Chapter, until a building permit is first obtained from the Building Inspector or Designated Authorized Agent. Building permit fees and project cost minimums shall be set and identified in the City of Ashland's Comprehensive Fee Schedule. If the Building Inspector shall find at any time that any ordinance, laws, orders, plans or specifications incorporated by this Chapter are not being complied with, the building permit shall be revoked by written notice posted at the site of the work. When any such permit is revoked, it shall be unlawful to do any

further work upon such building until the permit is reissued, excepting such work as the Building Inspector shall order to be done as a condition precedent to the re-issuance of the permit.

Section V

748.41 *shall be added to read as follows:*

748.41 Construction Documents

(a) Submittal Documents

1. Plans for any work to a residential dwelling involving the alteration in, addition to or the new construction of shall be submitted to the Planning and Development Department for examination and approval prior to the issuance of the applicable building permit.
2. Required plans for all new one-and two family dwellings and additions shall comply with the requirements of SPS 320.09(5)
3. Plans for new decks, detached garages and accessory structures 300 sq. ft. and larger shall be submitted to the Planning and Development Department for examination and approval prior to the issuance of the applicable building permit.
4. Delegated Appointed Agent Municipality. The City has adopted the Appointed Agent Municipality Status as described in SPS 361.60 of the Wisconsin Administrative Code and § 101.111(3g), Wis. Stats.

(a) Responsibilities

1. The City shall assume the following responsibilities for the Department of safety and Professional Services (Department):

- a. Provide inspection of commercial buildings with certified commercial building inspectors.
- b. Provide plan examination of commercial buildings with certified commercial building inspectors.

(b) Plan Examination. Drawings, specifications and calculations for all the types of buildings and structures, except state-owned buildings and structures, other structures exempted in SPS 361.03, and other work exempted by § 749.40(b) of this Chapter, to be constructed within the City shall be submitted, if the plans are for any of the following:

1. A new building or structure.
2. An addition to a building, structure, or building system such as fire alarm, sprinkler, plumbing, or HVAC system.
3. An alteration of a building space, element, or structure. Including alteration of an existing fire alarm system, fire sprinkler system, plumbing system, HVAC system or replacement of equipment or fixtures within those systems.
4. The City may waive its jurisdiction for the plan review of a specific project or types of projects, or components thereof, in which case plans and specifications shall be submitted to the Department for review and approval.

(c) Plan Submission Procedures. All new construction, additions, and alterations subject to review under this Chapter require plan submission as follows:

1. Building permit application. Applications shall be made on State of Wisconsin forms as applicable based on trade submitted or other application form provided by the City's Planning and Development Department.
2. Building Permit Fees as prescribed by the City's fee schedule.

AND ONE OF THE FOLLOWING OPTIONS

3. (4) sets of plans
 - a. Signed and sealed per SPS 361.31
 - b. (1) set of specifications
 - c. Component and system plans
 - d. Calculations showing code compliance

OR

4. (1) sets of plans with (3) Project cover sheets
 - a. Signed and sealed per SPS 361.31
 - b. (1) set of specifications
 - c. Component and system plans
 - d. Calculations showing code compliance

NOTE: Nothing in this Chapter or Chs. SPS 361 to 366 is intended to prohibit the submission and acceptance of plans and construction documents in an electronic or digital media. However, if plans are approved electronically, City staff may require the submission of hard copies bearing the approval stamp of the reviewer prior to permit issuance.

5. The Planning and Development Department may require additional information that is specific to the desired project. All requested information is to be submitted electronically when requested in order to avoid permitting delays. No work is to begin on the desired project until the submitted documents have been reviewed for compliance.

6. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations, as determined by the City's Building Inspector or designee.

7. The construction documents shall be prepared by a registered design professional where required by this Chapter or any statutes, code, or other requirement incorporated herein. .

8. Where special conditions exist, the Building Inspector or designee is authorized to require additional construction documents to be prepared by a registered design professional.

Exception: A building inspector is authorized to waive the submission of construction documents and other data not required to be prepared by a registered design professional if it is found that the nature of the work applied for is such that reviewing of construction documents is not necessary to obtain compliance with this code.

Section VI

Effective Date. This ordinance shall take effect on the day after publication.

PASSED: July 11, 2023

PUBLISHED: July 18, 2023

ATTEST:

Aldersperson

Denise Oliphant, City Clerk

Matthew MacKenzie, Mayor

Approved as to Form:

Tyler Wickman, City Attorney

SUBJECT: Approve an Ordinance to Create Chapter 749 (2023-1985) Residential and Nonresidential Building Inspections (*Clerk*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: City Attorney

EXHIBITS: 1. Proposed Ordinance 2023-1985

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:** NA

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

At their June 25, 2023 Meeting, Council unanimously approved to amend ordinances involving building inspectors and the codes which enforce these codes in order to finalize the City's Delegated Agent Status with the WI DSPS. This agenda item is for formal recording purposes only.

Sequential Ordinance No. 2023-1985
Chapter 749 (2023-1985)

**ORDINANCE TO CREATE CHAPTER 749 (2023-1985) RESIDENTIAL AND
NONRESIDENTIAL BUILDING INSPECTIONS, ASHLAND CITY ORDINANCES**

An ordinance adopted by the Common Council for the City of Ashland at a regular meeting of July 11, 2023 for the purposed of amending Chapter 749 (2023-1985) Residential and Nonresidential Building Inspections, Ashland City Ordinances.

Section I

749 Residential and Nonresidential Building Inspections *shall be created to read as follows:*

749.42 Inspections

(a) Protocol.

1. Upon notification from the permit holder or his agent, the Building Inspector shall make or cause to be made any necessary inspections within five (5) business days of the notification, and shall either approve that portion of the construction as completed or shall notify the permit holder or his or her agent wherein the same fails to comply with this Chapter. In situations where the Wisconsin Statutes or Administrative Code impose a shorter time limit between notification from the permit holder or his agent and necessary inspections, the shorter time limit shall apply.

2. The required inspections and number of inspections are dependent on the scope of work of the project.

(b) Required Inspections

1. Residential — inspections required as provided in SPS 320.10

2. Non-residential

- a. Grading
- b. Rough
- c. Finish
- d. Footing

(c) Inspection Agencies. A building inspector is authorized to accept reports of approved outside entities, provided such entities satisfy the requirements as to qualifications and reliability.

(d) Inspection Requests. It shall be the duty of the permit holder or their agent to notify the building inspector that such work is ready for inspection. It shall be the duty of the person requesting any inspections required by this code to provide access to and means for inspection of such work.

(e) Approval Required.

- 1. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of a building inspector. Any

work requiring inspection shall not be covered or concealed until approved by the Building Inspector.

2. Upon notification, a building inspector shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or shall notify the permit holder or an agent of the permit holder wherein the same fails to comply with this code.
3. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by a building inspector.
4. In the event that uninspected and/or unapproved work has been concealed by subsequent construction, that work shall be uncovered for inspection and approval. The City shall not be responsible for any additional costs or delays resulting from any work that is required to be uncovered or removed for inspection.

NOTE: Manufacturer's Installation Instructions. Manufacturer's installation instructions, as required by this Chapter or any statute, code, or rule incorporated herein, shall be available on the job site at the time of inspection.

Section II

Effective Date. This ordinance shall take effect on the day after publication.

PASSED: July 11, 2023

PUBLISHED: July 18, 2023

ATTEST:

Alderson

Denise Oliphant, City Clerk

Matthew MacKenzie, Mayor

Approved as to Form:

Tyler Wickman, City Attorney

SUBJECT: Approve an Original Alcohol Beverage License Application for Class B Intoxicating Liquor for Applicant Taqueria La Monarca, LLC, 311 Main Street East, Ashland, and Agent Greta Blancarte (*Clerk*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Treasurer, Fire Department, Police Department, Building Inspector

EXHIBITS:

1. Original Application Redacted
2. Auxiliary Questionnaire Redacted
3. Taqueria La Monarca Class B Application Press Ad

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:**

**TREASURER'S
CERTIFICATE:** The Treasurer's Office has certified on June 30, 2023, that Taqueria La Monarca, LLC is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORD. 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The Mayor and/or City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to them in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

The City Clerk issues alcohol beverage licenses to businesses in the City of Ashland. On June 25, 2023, Council determined not to renew a Class B Fermented malt Beverage and Intoxicating Liquor license application, creating a Class B Intoxicating Liquor license available for another applicant. Taqueria La Monarca currently holds a Class B Fermented Malt Beverage and Class C Wine license for 311 Main Street East, Ashland. This applicant wishes to expand their ability to offer mixed liquor beverages with their authentic Mexican menu.

The premises has been inspected by the Building Inspector and the Fire Department. Per Chapter 923, Ashland City Ordinances, all licensees are required to be current on personal and property taxes and other billings from the City (fines, utility bills, taxes, fees, etc.), and the City Treasurer has verified that the applicant is in compliance.

According to [Wisconsin State Statute](#), any applications for alcohol licenses need to be advertised to the public three consecutive times prior to Council approval. The attached advertisement ran on July 4, 7 and 11, 2023 in the Ashland Daily Press.

The Clerk's office is requesting approval for this original application to add intoxicating liquor for Taqueria La Mondara for the 2023-2024 licensing year.

Original Alcohol Beverage
License Application

FOR CLERKS ONLY
Municipality
License Period

License(s) Requested

- ☐ Class "A" Beer \$ _____ ☐ "Class A" Liquor \$ _____
- ☐ Class "B" Beer \$ _____ ☒ "Class B" Liquor \$ 500.00
- ☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ 0
- ☐ Reserve "Class B" Liquor \$ _____ ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$500.00
Publication Fee	\$50.00
Background Check	\$
Total Fees	\$550.00

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship) Taqueria La Monarca, LLC		
2. Trade Name or DBA Taqueria La Monarca		
3. Premises Address 311 Main St E		
4. County Ashland	5. Municipality Ashland	6. Aldermanic District
7. Mailing Address (if different from premises address) 1012 Sanborn Ave, Ashland, WI 54806		
8. FEIN 92-0886963	9. Wisconsin Seller's Permit Number 456103117618404	
10. Premises Phone [REDACTED]	11. Premises Email [REDACTED]	
12. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization		
13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary. The restaurant is located in the first floor commercial space at 311 Main St E in Ashland, WI. Alcohol is consumed in the main dining area space at the front of the building and the smaller dining area in the back. Storage would be in the main serving area off the main dining area and also in the back storage room adjacent to the back dining area. No other locations will be used for this purpose.		

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Part C: For Corporate/LLC Applicants Only

1. State of Registration Wisconsin		2. Date of Registration 10/31/20	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors ☐ Yes ☒ No			
Name of Parent Company		FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.			
5. Agent's Last Name		Agent's First Name	Phone

Part D: Individual Information

A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

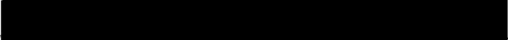
Last Name	First Name	Title	Phone
Blancarte	Greta	Managing Member	
Blancarte	Nicolas	Managing Member	
Garcia Cardoso	Aquiles	Managing Member	

Part E: Attestation

Who must sign this application?

- sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 		Date 06/27/2023	
Name (Last, First, M.I.) Blancarte, Greta L			
Title Managing Member	Email 	Phone 	

Part F: For Clerk Use Only

Date application was filed with clerk 06/28/23 8:45AM	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of Ashland County of Ashland
☒ City

The undersigned duly authorized officer/member/manager of Taqueria La Monarca, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Taqueria La Monarca

(Trade Name)
located at 311 Main St E, Ashland, WI 54806

appoints Nicolas Blancarte Elias
(Name of Appointed Agent)
1012 Sanborn Ave, Ashland, WI 54806
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 17 years

Place of residence last year 1012 Sanborn Ave, Ashland, WI 54806

For: Taqueria La Monarca, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Nicolas Blancarte Elias, hereby accept this appointment as agent for the
(Print / Type Agent's Name)
corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] (Signature of Agent) _____ (Date)
1012 Sanborn Ave, Ashland, WI 54806 (Home Address of Agent)
Agent's age
Date of birth

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Blancarte		Greta		Lynn	
Home Address (street/route)		Post Office		City	
1012 Sanborn Ave		Ashland		Ashland	
Home Phone Number		Age		Date of Birth	
715-292-1917		[REDACTED]		[REDACTED]	
				Place of Birth	
				Eau Claire, WI	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Member of Tagueria La Monarca, LLC
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

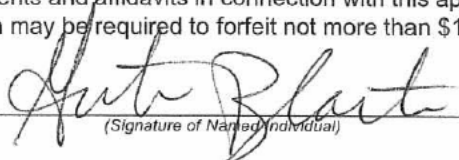
which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 19 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
 If yes, identify. Santa Legenda, LLC Washburn, WI
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☒ Yes ☒ No
 If yes, identify. Santa Legenda, LLC
(Name of Wholesale Licensee or Permittee) (Address By City and County)
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
School District of Ashland	2000 Beaser Ave Ashland, WI 54806	8/20/16	Present
Employer's Name	Employer's Address	Employed From	To
Sawyer Co. HHS	10610 Main St. Hayward, WI	9/30/15	8/20/2016

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Signature of Named Individual)

Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) <u>Garcia Cordoso</u>		(first name) <u>Aguiles</u>		(middle name)	
Home Address (street/route) <u>PO Box 89</u>		Post Office		City <u>Ashland</u>	State <u>WI</u> Zip Code <u>54806</u>
Home Phone Number <u>715-681-1282</u>		Age <u>[redacted]</u>	Date of Birth <u>[redacted]</u>		Place of Birth <u>Mexico</u>

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Member of Taqueria La Monarca
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 14 years

2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.

4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
 If yes, identify.

(Name, Location and Type of License/Permit)

5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
 If yes, identify.

(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Santa Leyenda</u>	Employer's Address <u>901 W. Bayfield St Washburn, WI</u>	Employed From <u>8/22</u>	To <u>11/22</u>
Employer's Name	Employer's Address	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Aguiles Garcia Cordoso
(Signature of Named Individual)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
Blancarte Elias		Nicolas			
Home Address (street/route)		Post Office	City	State	Zip Code
1012 Sanborn Ave			Ashland	WI	54806
Home Phone Number		Age	Date of Birth	Place of Birth	
715-292-1920					

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Member of Tagneria La Monarca, LLC
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 19 yrs
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)

3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.

4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify.

(Name, Location and Type of License/Permit)

5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.

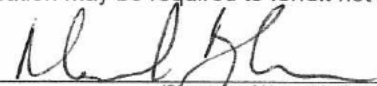
(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Santa Leyenda	901 W. Bayfield St, Washburn, WI	5/2022	Present
Employer's Name	Employer's Address	Employed From	To
Nick's Car Care	1012 Sanborn Ave, Ashland, WI	8/2009	5/2022

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)

The following applicant has applied to the City of Ashland for an Alcohol Beverage License.

Class B Fermented Malt Beverage/Class B Intoxicating Liquor

Taqueria La Monarca, LLC

dba Taqueria La Monarca

311 Main Street East