

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, May 9, 2023 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, May 9, 2023 Ashland City Council meeting was called to order by Mayor Matt MacKenzie at 6:00 p.m.

A. **Roll Call, Moment of Silence and Pledge of Allegiance**

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, Laura Graf, Charlie Ortman, Dick Pufall

ABSENT: None.

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Parks Director Sara Hudson, Main Street Manager Jaclynn Findlay, Planning Director Steven Wiley, and other interested citizens.

2. APPROVAL OF AGENDA

MacKenzie requested to remove Item 8A from the agenda. Goyke moved, seconded by Graf to approve the amended agenda. The motion passed unanimously by voice vote.

3. APPROVAL OF MINUTES

A. **April 18, 2023 City Council and Committee of the Whole Meeting Minutes**

Seefeldt moved, seconded by Pufall to approve the minutes as presented. The motion carried unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

There were no Citizens present wishing to address the Council.

5. MAYOR'S REPORT

A. **Announcements**

MacKenzie noted that he, Kucera and Wiley toured the City with a group from WHEDA. Of note, the ice is out and the smelt are running. He mentioned an event that the police department assisted with a rescue during a recent house fire. MacKenzie made a proclamation regarding Poppy Month. Work has begun for the electronic vehicle (EV) charging station across Main Street

from City Hall. Finally the Mayor touched on various crosswalks in the city and the reason some of the warning lights are not currently functioning.

6. CONSENT AGENDA (Voice)

- A. **Miscellaneous Minutes**
- B. **Approve Request for Proposal (RFP) for Junction Road Housing Development** (*Planning*)

Seefeldt moved, seconded by Goyke to approve the Consent Agenda. The motion passed unanimously by voice vote.

7. OLD BUSINESS

- A. **Approve an Ordinance to Amend Chapter 922.30 Unused Licenses, Alcohol Beverage Licenses, Ashland City Ordinances** (*Clerk*) Roll

Seefeldt moved, seconded by Jackson to approve the ordinance amendment. The motion passed unanimously by roll call vote.

- B. **Approve an Ordinance to Recreate the City of Ashland Housing Committee** (*Planning*) Roll

Seefeldt moved, seconded by Tochtermann to approve the ordinance amendment. The motion passed unanimously by roll call vote.

8. NEW BUSINESS

- A. **Discussion and Action as to Whether Right of Way Permits Should be Issued to Zygmund Jablonski, Jr., or His Companies (e.g. A to Z Plumbing & Heating, Inc.)** (*City Attorney*) Roll

This item was removed from the agenda.

- B. **Approve Four Grant Agreements for Lighting Improvement Grant Program** (*Main Street*) Roll

Jackson moved, seconded by Seefeldt to approve to grant a total of \$7,811.79 to the Color Center, Play Unplugged, Gabriele's German Sweets. and Market on Main. The motion passed unanimously by roll call vote.

- C. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Institute a Multi-Family Use at 208 3rd Ave W, Ashland, Parcel No. 201-01650-0100, Zoned City Center (CC). Applicant: S.H. Warren, LLC** (*Planning & Development*) Roll

Seefeldt moved, seconded by Pufall to approve the resolution. The motion passed unanimously by roll call vote.

FILE #17718

- D. **Approve a Resolution to Issue a Conditional Use Permit (CUP) to Expand a Clinic Use at 619 9th Avenue West, Ashland, Parcel No. 201-04374-0000, Zoned Single & Two Family Residential (R-2). Applicant: Savita Jones o/b/o Ashland Birth Center (*Planning & Development*)** Roll.

Seefeldt moved, seconded by Jackson to approve the resolution. The motion passed unanimously by roll call vote.

FILE #17719

- E. **Approve a Preliminary Resolution Declaring Intent to Levy Special Assessments under Municipal Police Power Pursuant to Sec. 66.0703, WI State Statute for the 2023 MacArthur Ave Reconstruction Project (*Public Works*)** Roll

Seefeldt moved, seconded by Goyke to approve the preliminary resolution. The motion passed unanimously by roll call vote.

FILE #17720

- F. **Approve to Waive the Advertisement Requirement Set Forth in Chapter 194.04, Procurement of Goods and Services, Ashland City Ordinances and Award the Bid for the 2023 Crushed Aggregate Contract to Angelo Luppino, Inc. (*Public Works*)** Roll

Pufall moved, seconded by Seefeldt to approve to award the bid to Angelo Luppino, Inc. for \$55,125. The motion passed unanimously by roll call vote.

- G. **Approve to Waive the Advertisement Requirement Set Forth in Chapter 194.04, Procurement of Goods and Services, Ashland City Ordinances, Approve a Bid from McCoy Construction & Forestry for a New Heavy Duty Deck Over Tag Trailer (*Public Works*)** Roll

Seefeldt moved, seconded by Graf to approve the bid from McCoy Construction & Forestry for \$34,950. The motion passed unanimously by roll call vote.

- H. **Approve to Waive the Provisions of the City of Ashland Employee Handbook, Section 2.09 Employment of Relatives (*Public Works*)** Voice

Seefeldt moved, seconded by Graf to approve to amend the motion to approve the hire without the necessity of waiving the provisions of the City of Ashland Employee Handbook. The motion passed unanimously by voice vote. Seefeldt moved, seconded by Graf to approve the proposed hires. The motion passed unanimously by voice vote.

9. CLOSED SESSION (Roll) Council may return to Open Session and take action on any item discussed during Closed Session.

Seefeldt moved, seconded by Jackson to enter into Closed Session. The motion passed unanimously by roll call vote.

- A. **Pursuant to WI Stat. 19.85(1)(e): "Deliberating or negotiating the purchasing of public properties whenever competitive or bargaining reasons require a closed session." (Possible Real Estate Purchase) (*Administration*)**

B. **Return to Open Session** *(Voice)*

Ortman moved, seconded by Jackson to return to Open Session. The motion passed unanimously by voice vote.

C. **Report of Action Taken During Closed Session**

Seefeldt moved, seconded by Goyke to approve to purchase the property at 514 Main Street West, from Ashland County. This motion carried unanimously by roll call vote.

10. ADJOURNMENT

Seefeldt moved, seconded by Goyke to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk