

MEETING MINUTES
ASHLAND CITY COUNCIL
Tuesday, April 18, 2023 – 6:00 PM
Ashland City Hall Council Chambers

1. CALL TO ORDER

The Tuesday, April 18, 2023 Ashland City Council meeting was called to order by Mayor Matt MacKenzie at 6:00 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Andrew Goyke, Laura Graf, Charlie Ortman, Dick Pufall

ABSENT: Ana Tochtermann (Excused)

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Parks Director Sara Hudson, Library Director Sarah Adams, Planning Director Steven Wiley, and other interested citizens.

2. OATH OF OFFICE FOR ELECTED COUNCILORS

Oliphant administered the Oath of Office for re-elected Alderpersons Jackson, Goyke, and Ortman.

3. APPROVAL OF AGENDA

Seefeldt moved, seconded by Graf to approve the agenda as presented. The motion carried unanimously by voice vote.

4. ELECTION OF COUNCIL PRESIDENT

A. Accept Nominations from the Floor

MacKenzie opened the floor for nominations for Council President. Seefeldt nominated Ortman; he accepted. Pufall nominated Goyke; he declined.

B. Close Nominations

Hearing no further nominations, MacKenzie closed the floor.

C. Vote by Secret Ballot

Council voted unanimously for Ortman as Council President by voice vote.

5. APPROVAL OF MINUTES

A. March 28, 2023 City Council and Committee of the Whole Meeting Minutes

Goyke moved, seconded by Jackson to approve the minutes as presented. The motion carried unanimously by voice vote.

6. CITIZEN PARTICIPATION PERIOD

There were no Citizens present wishing to address the Council.

7. MAYOR'S REPORT

A. Announcements

Mackenzie announced that City crews were working on cleaning up after the recent snow event, and that the wastewater did experience an overflow last week during the quick melt of record snowfall.

B. Appointments

Seefeldt moved, seconded by Graf, and approved unanimously to approve the Council and committee appointments.

C. Recognition of Retiree Rick Olivo

Mackenzie offered appreciation and congratulations to Rick Olivo who recently retired after many years as reported for the Daily Press.

8. CONSENT AGENDA

A. Miscellaneous Minutes

Seefeldt moved, seconded by Ortman and unanimously approved the committee minutes.

B. Approve Moment of Silence or Invocation as required by Chapter 51.06 City Council Procedure, Ashland City Ordinances

Ortman moved, seconded by Seefeldt and was approved unanimously to continue with a Moment of Silence.

C. Approve to Move Forward with the Development of the City of Ashland Trails Master Plan for Recreational Use (*Parks and Recreation Director*)

Goyke moved, seconded by Seefeldt, and was unanimously approved to move forward with the master plan.

9. OLD BUSINESS

- A. Approve an Ordinance to Amend Chapter 165 (2021-1945) Comprehensive Fee Schedule, Exhibit 1, Ashland City Ordinances Regarding Commercial Construction Permits and Demolition Permits** (*Planning Director*) Roll

Seefeldt moved, seconded by Jackson to approve the ordinance. The motion passed unanimously by roll call vote.

- B. Approve a Resolution to Submit Wisconsin Department of Natural Resources (WDNR) Grant Applications for Financial Aid for Recreation Purposes: WDNR Stewardship Grant, WDNR Recreational Boating Facilities Grant and WDNR Recreation Trails Program** (*Parks and Recreation Director*) Roll

Seefeldt moved, seconded by Ortman to approve the resolution. The motion passed unanimously by roll call vote. **FILE #17716**

10. NEW BUSINESS

- A. Approve a Resolution to Designate the Official City Newspaper** (*Clerk*) Roll

Seefeldt moved, by Laura Graf to approve the resolution. The motion passed unanimously by roll call vote. **FILE #17715**

- B. Approve a Resolution to Designate Public Depositories** (*Clerk*) Roll

Ortman moved, seconded by Seefeldt to approve the resolution. The motion passed unanimously by roll call vote. **FILE #17714**

- C. Approve to Reaffirm and Accept the Nine Tools of Civility** (*Mayor*) Roll

Jackson moved, seconded by Seefeldt to approve. The motion passed unanimously by roll call vote.

- D. Approve to Accept Bid from Jake's Excavating & Landscaping, LLC, Award a Contract for the 2023 MacArthur Avenue Reconstruction Project, and Approve Change Order No. 1** (*Public Works*) Roll

Ortman moved, seconded by Seefeldt to approve to accept the bid for a total project cost of \$1,315,590.49, and the change order No. 1 in the amount of \$30,050.00. The motion passed unanimously by roll call vote.

- E. Approve to Accept a Confirmation of Client Request for Services between Cedar Corporation and City of Ashland for the 2023 MacArthur Avenue Reconstruction Project** (*Public Works*) Roll

Ortman moved, seconded by Seefeldt to approve the agreement for services for the amount of \$134,750.00. The motion passed unanimously by roll call vote.

F. Approve to Enter into a Professional Services Agreement with Baker Tilly for Review of Utility Administrative Processes (*Public Works*) Roll

Ortman moved, seconded by Seefeldt to approve the agreement for the amount of \$51,840.00. The motion passed unanimously by roll call vote.

G. Approve an Ordinance to Repeal Chapter 201.34 Power Loading at City of Ashland Boat Launches, General Conduct Ordinance, Ashland City Ordinances (*Clerk*) Roll

Seefeldt moved, seconded by Ortman to approve the ordinance. The motion passed unanimously by roll call vote.

H. Approve a Resolution for Ratification of the City of Ashland Disaster Declaration, Ashland County, Wisconsin, for the Flooding Event on April 11, 12, 13, and 14, 2023 (*Mayor*) Roll

Seefeldt moved, seconded by Goyke to approve the resolution. The motion passed unanimously by roll call vote. **FILE #17717.**

11. CLOSED SESSION (Roll) Council may return to Open Session and take action on any item discussed during Closed Session.

Ortman moved, seconded by Seefeldt to enter into Closed Session. The motion passed unanimously by roll call vote.

A. PURSUANT WI STATUTE 19.85(1)(c) "Considering employment, promotion, compensation, or performance evaluation data on any public employee over which the governmental body has jurisdiction or exercise of responsibility." *City Attorney Contract (City Administrator)* Roll

B. Returnn to open Session *Voice*

Charlie Ortman moved, seconded by Dick Pufall to return to Open Session. The motion passed unanimously by voice vote.

C. Report of Action Taken during Closed Session

Ortman moved, seconded by Jackson to approve to renew the City Attorney Contract with Anich, Wickman & Lindsey SC for two years. The motion passed unanimously by roll call vote.

12. ADJOURNMENT

Ortman moved, seconded by Jackson to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

