

MEETING MINUTES COMMITTEE OF THE WHOLE

The Common Council of the City of Ashland met as the Committee of the Whole on **March 28, 2023** immediately following the City Council meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Roll Call

The Tuesday, March 28, 2023 City of Ashland Committee of the Whole Meeting was called to order by Council President Charlie Ortman at 6:47 PM.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, Dick Pufall

ABSENT: Charlie Ortman (Excused)

ALSO PRESENT: Mayor Matt MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, Planning Director Steven Wiley, Parks Director Sara Hudson, and other interested citizens.

2. Council President's Report

In Ortman's absence, MacKenzie conducted the meeting. There was no Council President's report.

3. Administrator's Report

Kucera reported that he was expecting engineering reports on the 514 West Main Street Building in the near future. The additional monies request for the transitional housing project looked promising although he has not gotten a definitive report back. AADC received 25 applicants for their awarded grant for business developers in the community. He did receive a report of the facility master plan for City Hall and will be bringing this back to share with Council. Elections Specialist Sarah Szymaniak in the Clerk's office will be leaving on April 16, 2023. The City has hired Kevin Haas to take her place beginning on April 3, 2023.

4. Approval of Agenda

Seefeldt moved, seconded by Tochtermann to approve the agenda with the amendment of postponing Item 6E. The motion carried unanimously by voice vote.

5. Committee Updates

ORE DOCK: no report
DPEAC: no report

HARBOR COMMISSION: Pufall - on track, in good financial position
HISTORICAL COMMITTEE: no report
HOUSING AUTHORITY: no report
MAIN STREET BOARD: no report
LIBRARY BOARD: no report
PARKS AND REC COMMITTEE: no report
PUBLIC WORKS COMMITTEE: working on LSL projects and special assessments
SUSTAINABILITY COMMITTEE: no report

6. Discussion Items

A. Discussion and Possible Action Regarding Revisions to the City's Fee Schedule
(Planning Director)

Introduced by Planning Director Steven Wiley, he explained and answered questions for Council. Tochtermann moved, seconded by Seefeldt to change the minimum fee due for each permit from \$50 to \$25. This motion carried unanimously by voice vote. Goyke moved, seconded by Graf to leave the commercial threshold at \$5000 versus reducing to \$2500. This motion failed 2-4 by voice vote.

B. Discussion and Possible Action Regarding a Resolution to Apply for WI DNR State Aid for Recreation Purposes: DNR Stewardship Grant, DNR Recreational Boating Facilities Grant and DNR Recreation Trails Program
(Parks and Recreation Director)

Introduced by Parks Director Sara Hudson, she explained and answered questions for Council. Jackson moved, seconded by Seefeldt to approve to move the resolution forward for formal approval. The motion carried unanimously by voice vote.

C. Discussion and Possible Action Regarding the City of Ashland Trails Master Plan for Recreational Use *(Parks and Recreation Director)*

Hudson introduced the item, explaining to Council she is seeking approval to move forward with the development of a recreational trail plan. Goyke moved, seconded by Tochtermann, and was approved unanimously by voice vote.

7. Items for Future Discussion

Tochtermann: Clarify the Airport Commission ordinance
MacKenzie: Research the 6-year term for an Airport Commissioner
Kucera: Will discuss the room tax item in the future; inviting the Chamber for a presentation in the future.
Pufall: Include Dan Grady (Ashland County Administrator) in discussion regarding the Airport Commission

8. Adjournment

Seefeldt moved, seconded by Jackson, and approved unanimously by voice vote to

adjourn.

Respectfully Submitted,

Denise Oliphant, City Clerk