

## **MEETING MINUTES COMMITTEE OF THE WHOLE**

The Common Council of the City of Ashland met as the Committee of the Whole on **February 14, 2023** immediately following the City Council meeting.

### **ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

#### **1. Roll Call**

The Tuesday, February 14, 2023 City of Ashland Committee of the Whole Meeting was called to order by Council President Charlie Ortman at 7:20 PM.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Andrew Goyke, Laura Graf, Charlie Ortman, Dick Pufall.

ABSENT: None.

ALSO PRESENT: Mayor Matt MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, Parks Director Sara Hudson, and other interested citizens.

#### **2. Approval of Agenda**

Seefeldt moved, seconded by Graf to approve the agenda as presented. The motion carried unanimously by voice vote.

#### **3. Council President's Report**

Ortman shared that he continues to work on process improvements, and asked Council for items they wish to see on the retreat agenda. He offered to include "Response to Citizen Comments" on Committee of the Whole agendas when reasonable.

#### **4. Administrator's Report**

Kucera noted the final draft of the newly revised City of Ashland Employee Handbook will be brought forward for Council's review. RFPs for the Beaser Avenue and Junction Road properties will also be coming in front of Council in the near future. Work on the housing development is coming along at the former Timeless Timber site, and should be completed at this time next year.

#### **5. Discussion Items**

##### **A. Discussion and Possible Action Regarding a Request to Reallocate Fund Ballance from Fund 453 to Fund 481 to Perform Professional Engineering Services (*Parks & Recreation*)**

Hudson is requesting a transfer of \$10,000 for professional engineering services for a lakebed survey. Seefeldt moved to approve, seconded by Tochtermann, and was unanimously approved by voice vote to forward the item to the next Council

meeting for formal approval.

6. Items for Future Discussion

Seefeldt: Requested a discussion regarding funds available through a pass-through grant for additional emergency housing near the homeless shelter.

MacKenzie: Noted continued difficulty with communication with the public, asked for ideas.

7. Adjournment

Seefeldt moved to adjourn, seconded by Goyke, and was carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,  
City Clerk