MEETING MINUTES
COMMITTEE OF THE WHOLE

The Common Council of the City of Ashland met as the Committee of the Whole on **November 15, 2022** immediately following the City Council meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Roll Call

   The Tuesday, November 15, 2022 City of Ashland Committee of the Whole Meeting was called to order by Council President Eric Lindell at 8:40 pm.

   PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochterman, Eric Lindell, Laura Graf, Charlie Ortman, Dick Pufall.

   ALSO PRESENT: Mayor Matt MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, Public Works Director John Butler, Planning Director Steven Wiley, and other interested citizens.

2. Approval of Agenda

   Ortman moved, seconded by Seefeldt to approve the agenda. The motion carried unanimously by voice vote.

3. Council President's Report

   Lindell read his announcement of resigning from the Council.

4. Administrator's Report

   Kucera thanked Lindell for his time and work while on the City Council.

5. Discussion Items

   A. **Approve the Proposed 2023 Water and Wastewater Utility Budgets** *(Administration)*

      Butler presented the utility budgets. Ortman moved, seconded by Seefeldt to approve to forward the budgets to the next Council agenda for formal approval. The motion carried 6-0 by voice vote; Lindell abstained.

   B. **Discussion and Possible Action Regarding a Proposed Special Event Ordinance and Fees** *(Clerk)*

      During this item, Seefeldt moved, seconded by Graf to extend the meeting by 15 minutes as the three-hour time limit was approaching. This motion carried 6-0 by voice vote; Lindell abstained.

The item was introduced by Oliphant. Seefeldt moved, seconded by Graf to accept the proposed ordinance with a $100 fee, with the option to revisit the fee in the future. The motion carried 6-0 by voice vote; Lindell abstained. The ordinance will be brought to the December 13, 2022 Council agenda for formal approval.

Lindell requested a motion to adjourn, which was made and seconded but rescinded before the vote was taken. Ortman moved to table items C and D to the December 13, 2022 meeting, but the motion died on the floor as there was not a second.

C. **Discussion and Possible Action Regarding Adopting an Ordinance for Recycling and Reuse of Demolition Materials** *(Planning)*

Seefeldt moved, seconded by Ortman to approve. The motion carried 6-0 by voice vote; Lindell abstained.

D. **Discussion and Possible Action Regarding Increasing Public Notification and Communication** *(Clerk)*

Ortman commented that it seemed all resources were being utilized. Seefeldt mentioned the full agendas were being published, and felt that postings at some of the suggested locations, ie Northland College, the food coop, etc. MacKenzie felt it would be best to be sure we are all passing the same information when communicating with the public, and we potentially need to have a PR person. Tochterman commented regarding public notices and asked for a way to sign up through the website for those. She also suggested that what we wish to pass on to the community be done using the appropriate resources.

6. Items for Future Discussion

Jackson – process of how items get to Council vs COW agendas.

7. Adjournment

Ortman moved, seconded by Pufall to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk