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THE COMMITTEE OF THE WHOLE MEETING BEGINS IMMEDIATELY AFTER THE COUNCIL MEETING ADJOURNS.

ASHLAND COMMITTEE OF THE WHOLE MEETING

Tuesday, November 15, 2022 – 6:00 PM

Please silence all cell phones during the meeting

1. Roll Call
2. Approval of Agenda
3. Council President's Report
4. Administrator's Report
5. Discussion Items
   A. **Approve the Proposed 2023 Water and Wastewater Utility Budgets** *(Administration)*
   B. **Discussion and Possible Action Regarding a Proposed Special Event Ordinance and Fees** *(Clerk)*
   C. **Discussion and Possible Action Regarding Adopting an Ordinance for Recycling and Reuse of Demolition Materials** *(Planning)*
   D. **Discussion and Possible Action Regarding Increasing Public Notification and Communication** *(Clerk)*
6. Items for Future Discussion
7. Adjournment

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NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: **Approve the Proposed 2023 Water and Wastewater Utility Budgets** ***(Administration)***

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Administration

EXHIBITS:

1.	Ashland Water Utility Proposed 2023 Budget
2.	Ashland Wastewater Utility Proposed 2023 Budget

SUMMARY STATEMENT:

The Water and Wastewater Utility budgets proposed for 2023 do NOT include a rate increase at this time.

During 2022, and continuing into 2023, for both the Water and Wastewater Utilities, capital projects and deferred maintenance have been completed, such as, cure in place pipping projects (CIPP) and watermain replacements. The Council approved a 2023 project for Water Meter change out and related system upgrade in 2022. Two Clean Water Fund Loans have been issued for the CIPP projects in 2021 and 2022. Utility administrative staff is working with Baker Tilly US, LLP to identify when a simplified rate case increase and a full-rate case study is needed to continue operations, capital projects, and cover debt payments. As the timing for rate increases is identified during 2023, a proposed increase in water and sewer rates will be brought to Council for discussion and approval.

The budgets of the Ashland municipal utilities are intended to carry out the objectives of Chapter 4 Utilities and Community Facilities of the City's Comprehensive Plan of Record: To promote safe, reliable, environmentally responsible, and cost effective delivery of utilities to residents, businesses, and industries. The City will continue to maintain, repair, and upgrade water and sewer lines as needed. In particular, the City will continue to reduce inflow and infiltration into the City's wastewater system.

The City of Ashland operates two municipal utilities – a Water Utility and a Wastewater Utility. Both are operated as enterprise funds of the City meaning that they are intended to be stand-alone enterprises that cover the expenditures of operations via user fees (water and wastewater bills). They are not intended to be subsidized by tax dollars. To be able to maintain services, the Public Works and Finance Departments will review the need for a rate increase for both the Water and Wastewater Utilities during the remainder of 2022 and into 2023 as capital projects that have been and/or will be identified as high importance continue to develop and funding sources will be reviewed.

The USDA-RD reviewed and has approved the proposed 2023 Utility Budgets.

ASHLAND WATER UTILITY ENTERPRISE FUND

The Ashland Water Utility is a separate enterprise fund of the City of Ashland. The Utility provides water treatment and distribution services to customers within the City. It is a regulated Utility meaning that it operates under the rates and tariff established by the Public Service Commission of Wisconsin (PSCW). The Wisconsin Department of Natural Resources regulates the Utility on matters of public health. The 2023 Water budget maintains municipal water service within the utilities service area.

The budget does provide for:
Amortization of the water filters
Equipment Replacement
Facility Improvements
Valve Replacements

Products & Services:
Delivery of potable drinking water to customers that satisfy the requirements of the Wisconsin Department of Natural Resources, Public Service Commission of Wisconsin and federal regulators. operation and maintenance of the Utility's Water Treatment Plant, distribution system, elevated storage tanks, and booster stations. Maintaining adequate fire flows within those portions of the community served by the Utility. Reading, maintenance and replacement of meters. Monthly billing of water service.

User Rate Studies:
The Public Service Commission of Wisconsin approved overall water revenue increases of 36% in 2013, 3% in 2015, and 18.8% for 2017. Rates have not been increased since 2107. The 2023 budget provides for a rate of return of 2.562% which is under the 5% rate of return approved by the PSCW. As stated previously, a rate increase for both the Water and Wastewater Utilities for 2023 will be reviewed as capital projects that have been and/or will be identified as high importance continue to develop and funding sources are identified.

ASHLAND WASTEWATER UTILITY ENTERPRISE FUND

The Ashland Wastewater Utility is a separate enterprise fund of the City of Ashland. The Utility provides wastewater collection and treatment service to properties within its service area within the City. The Utility provides service to the Northern Great Lakes Visitors Center in the Town of Eileen under contract. The Utility is not regulated by the Public Service Commission of Wisconsin. The Utility operates under the rules and regulations of the Wisconsin Department of Natural Resources. The Wastewater Plant operates under a discharge permit issued by the WDNR. The permit is renewed every five years. The permit was last approved in 2017. The gravity flow collection system consists of significant sections of vitrified clay pipe that were installed near the end of the First World War, 1918. The aging infrastructure of the collection system is the largest concern management has for the system at present. Excessive inflow and infiltration into the collection system occasionally causes the WWTP to exceed its operating capacity. The City has made significant improvements to provide reliable wastewater collection for the City and reduce the backup of sewage into basements but work on this issue will continue in 2023.

The budget does provide for:
Lift station rehabilitation
Labor hours and maintenance of the sanitary sewer collection system I&I Sewer Repairs
Building Repairs and Upgrades

Products & Services:
Collection of wastewater from properties served within the service area of the Utility. Treatment of wastewater collected by the Utility to standards required of regulatory agencies, Treatment of landfill leachate, Treatment of septage hauled from private on-site waste systems Public and private water testing Land application of sludge. The 2022 Wastewater budget maintains municipal sanitary service within the Utilities service area.

User Rate Studies:
Because the Wastewater Utility is not regulated by the PSCW, the Council can adjust the rates of the Utility anytime the need requires. Previous Wastewater rate increases were 15% May 14, 2002, 5.9% May 28, 2013, 17.8% May 26, 2016, and 4.4% May 24, 2017.As stated previously, a rate increase for both the Water and Wastewater Utilities for 2023 will be reviewed as capital projects that have been and/or will be identified as high importance continue to develop and funding sources are identified.

Asset Replacement:

Unlike the Water Utility, the Wastewater Utility maintains an equipment replacement fund pursuant to the covenants contained within the State of Wisconsin Clean Water Fund agreements. This fund is for equipment replacement and major maintenance related to equipment. It does not include building, collection system, and other non-mechanical items. Therefore, the 2023 budget includes a provision for Collection System and Other Asset Replacement.

City of Ashland
Water Utility Enterprise Fund 2023 Budget Preliminary

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
Operating Revenues:						
Sales of Water	$1,667,405	$1,632,600	$1,671,374	$1,670,250	$1,656,486	$1,664,280
Fire Protection Service	662,534	662,011	657,603	661,890	657,880	657,900
Other Operating Revenues	18,326	10,660	14,778	12,250	16,290	13,670
Total Operating Revenues	**$2,348,265**	**$2,305,271**	**$2,343,755**	**$2,344,390**	**$2,330,656**	**$2,335,850**
Non-Operating Income (Expense):	**($152,423)**	**($41,631)**	**$27,306**	**($119,922)**	**$180,655**	**($120,795)**
Operating Expenses:						
Source of Supply / Pumping						
Maintenance of Intake	$2,048	$1,984	$2,073	$4,980	$2,172	$5,030
Power & Fuel for Pumping	60,565	54,907	65,124	59,375	67,560	59,375
Pumping Labor & Expense	62,390	72,676	70,605	53,870	63,699	49,220
Misc. Pumping Expenses	3,457	3,553	4,444	3,600	3,818	4,000
Maint. of Pumping Buildings & Grounds	1,207	4,156	1,016	6,324	4,443	5,483
Maint. of Pumping Equipment	7,143	15,979	33,750	14,909	19,187	16,560
Total SOS/Pumping Expense	**$136,810**	**$153,255**	**$177,012**	**$143,058**	**$160,879**	**$139,668**
Water Treatment						
Treatment Chemicals	53,838	41,132	58,078	50,000	51,568	60,000
Treatment Labor & Expense	101,042	132,811	111,913	92,192	108,753	91,095
Treatment Expense - Lead/Copper Testing	0	0	0	0	0	0
Maint. of Treatment Buildings & Grounds	7,603	4,948	7,046	9,807	15,119	8,985
Maintenance of Treatment Equipment	36,592	40,154	35,341	39,046	39,244	39,981
Total Treatment Expense	**$199,075**	**$219,045**	**$212,378**	**$191,045**	**$214,684**	**$200,061**
Distribution Operation						
Storage Facilities Expense	7,744	4,649	2,997	6,522	5,139	5,686
Line Operation Labor & Expense	75,530	131,208	103,598	118,134	108,487	103,025
Meter Testing & Setting Expense	2,321	4,516	2,972	5,688	4,767	5,039
Total Dist. System Operation Expense	**$85,595**	**$140,373**	**$109,567**	**$130,345**	**$118,393**	**$113,749**
Distribution Maintenance						
Maint. of Dist. Buildings & Grounds	$9,582	$11,979	$7,222	$35,351	$9,371	$28,230
Maintenance of Storage Reservoirs	11,784	469	314	500	0	500
Maintenance of Mains	88,711	43,684	110,019	115,828	80,807	117,217
Maintenance of Services	98,297	46,782	31,660	80,326	55,386	73,262
Maintenance of Meters	6,973	5,090	5,251	12,184	5,782	10,760
Maintenance of Hydrants	37,111	24,252	17,165	47,037	26,177	61,600
Maint. of Misc. Distribution Equipment	1,849	480	2,515	2,344	200	2,359
Total Dist. System Maint. Expense	**$254,307**	**$132,736**	**$174,146**	**$293,571**	**$177,723**	**$293,929**
Customer Accounts						
Customer Accounts Supervision	$11,675	$13,559	$13,292	$11,285	$11,285	$8,645
Meter Reading Expenses	18,952	26,590	24,735	36,051	27,069	30,651
Customer Records & Collection Expense	22,943	36,805	38,468	39,441	42,951	44,743
Misc. Customer Service Expense	26,427	3,717	2,709	5,140	5,120	1,000
Total Customer Accounts Expense	**$79,997**	**$80,671**	**$79,204**	**$91,917**	**$86,425**	**$85,039**
Administrative & General						
Administrative & General Salaries	$117,785	$298,801	$203,337	$275,241	251412	$284,954
Office Supplies & Expense	464	0	39	1,500	168	1,500
Outside Professional Services	41,004	39,718	45,099	74,000	68,382	103,000
Property Insurance	5,375	6,883	7,236	6,000	6,498	6,000
Injuries & Damages	4,155	4,306	5,110	9,000	4,524	9,000
Employee Benefits	70,705	43,901	-6,121	66,106	73,695	64,536
Regulatory Commission Expense	764	1,012	1,119	2,200	1,286	2,200
Misc. General Expense	2,076	1,771	487	2,000	1,445	2,000
Rents	1,322	1,323	1,385	1,270	3,018	6,320
Total Admin. & General Expense	**243,650**	**397,715**	**257,691**	**437,317**	**410,428**	**479,510**
Total Direct Operating Expenses	**$999,434**	**$1,123,795**	**$1,009,998**	**$1,287,253**	**$1,168,532**	**$1,311,955**

City of Ashland
Water Utility Enterprise Fund 2023 Budget Preliminary

	2019 ACTUAL	2020 ACTUAL	2020 ACTUAL	2021 BUDGET	2021 ESTIMATE	2022 BUDGET
Other Operating Expenses (Credits)						
Depreciation Expense	460,595	479,658	485,153	467,000	484,750	484,750
Taxes Expense	381,251	395,882	435,437	392,624	357,624	392,624
Total Other Operating Expense	$841,846	$875,540	$920,590	$859,624	$842,374	$877,374
Total Operating Expenses	**$1,841,280**	**$1,999,335**	**$1,930,588**	**$2,146,877**	**$2,010,906**	**$2,189,329**
Net Operating Income (Loss)	**$506,985**	**$305,936**	**$413,167**	**$197,513**	**$319,751**	**$146,521**
Net Income (Loss)	**$354,562**	**$264,305**	**$440,473**	**$77,591**	**$500,406**	**$25,726**

Adjust Net Income for Contributions in Aid of Construction - CIAC

CIAC is grant or contribution dollars received from other governmental agencies and other organizations to be used for capital projects.

CIAC - this contribution adds to revenue in the year received with only a small portion added to depreciation expense.

The below adjustment removes the CIAC activity for a better comparison of net operations from year to year.

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
Net Income (Loss)	$ 354,562	$ 264,305	$ 440,473	$ 77,591	$ 500,406	$ 25,726
move-Contribution in aid of construction	25,983	(100,956)	(157,676)	(1,350)	(310,000)	(1,350)
Add depreciation on contributed asset	119,111	118,923	118,500	114,000	118,500	118,500
Net Income (Loss) removing CIAC	$ 501,675	$ 284,292	$ 403,318	$ 192,263	$ 310,928	$ 144,899

CALCULATE THE PSC AUTHORIZED RATE OF RETURN AND COMPARE TO ACUTAL/BUDGETED RESULTS

Calculate Average Net Investment and Authorized Net Operating Inc	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
Add: Plant In Service- Utility Financed						
Beginning of year	16,777,103	16,874,320	17,372,102	17,472,102	18,120,700	18,720,700
End of year	16,874,320	17,372,102	18,120,700	17,772,102	18,720,700	19,020,700
Average Plant in Service	**$16,825,712**	**$17,123,211**	**$17,746,401**	**$17,622,102**	**$18,420,700**	**$18,870,700**
Add: Materials and Supplies Inventory						
Beginning of year	114,296	129,729	120,640	120,640	145,131	145,131
End of year	129,729	120,640	145,131	120,640	145,131	145,131
Average Materials and Supplies	**$122,013**	**$125,185**	**$132,886**	**$120,640**	**$145,131**	**$145,131**
Less: Accumulated Depreciation- Utility Financed						
Beginning of year	6,086,967	6,413,511	6,767,388	7,121,386	7,123,692	7,489,942
End of year	6,413,511	6,767,386	7,123,692	7,474,386	7,489,942	7,856,192
Average Accumulated Depreciation	**$6,250,239**	**$6,590,449**	**$6,945,540**	**$7,297,886**	**$7,306,817**	**$7,673,067**
Less: Regulatory Liability						
Beginning of year	71,996	57,597	43,198	28,799	28,799	14,400
End of year	57,597	43,198	28,799	14,400	14,400	0
Average Regulatory Liability	**$64,797**	**$50,398**	**$35,999**	**$21,600**	**$21,600**	**$7,200**
Calculated Average Net Investment Ba	**$10,632,689**	**$10,607,550**	**$10,897,748**	**$10,423,257**	**$11,237,415**	**$11,335,564**
PSC Authorized Rate of Return	**5.00%**	**5.00%**	**5.00%**	**5.00%**	**5.00%**	**5.00%**
AUTHORIZED Net Operating Income	**$531,634**	**$530,377**	**$544,887**	**$521,163**	**$561,871**	**$566,778**

City of Ashland
Water Utility Enterprise Fund 2023 Budget Preliminary

Reconcile Net Operating Income to the PSC Annual Report	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
Net Operating Income (Loss)-Utility books	506,985	305,936	413,167	197,513	319,751	146,521
Depreciation on Contributed Assets	119,111	118,923	118,500	114,000	118,500	118,500
Pension/OPEB liability adjustments	(83,264)	75,137	(71,331)	25,440	25,440	25,440
Variances	301	0	0	0	0	0
Net Operating Income for PSC report	**$543,133**	**$499,996**	**$460,336**	**$336,953**	**$463,691**	**$290,461**

Actual / Budgeted Rate of Return Percentage						
Calculated Average Net Investment Base	10,632,689	10,607,550	10,897,748	10,423,257	11,237,415	11,335,564
Actual / Budgeted Net Operating Income	543,133	499,996	460,336	336,953	463,691	290,461
Actual/Budget Rate of Return	**5.108%**	**4.714%**	**4.224%**	**3.233%**	**4.126%**	**2.562%**
	5.11%	4.72%	4.23%			

Net Operating Income Comparison						
PSC Authorized Net Operating Income	531,634	530,377	544,887	521,163	561,871	566,778
Utility Actual/Budgeted Net Oper Income	543,133	499,996	460,336	336,953	463,691	290,461
Operating Income UNDER (Over) PSC author	**($11,499)**	**$30,381**	**$84,551**	**$184,210**	**$98,181**	**$276,317**

CALCULATION OF NET INCOME REQUIREMENT FOR DEBT SERVICE PAYMENTS

Net Operating Inc Adjustments	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
Net OPERATING Income (Loss)	506,985	305,936	413,167	197,513	319,751	146,521
Add misc non-operating items	11,071	14,006	10,401	10,048	8,500	10,390
Add general fund loan repayment	13,313	13,313	13,313	13,312	13,313	13,312
Add back depreciation	460,595	479,658	485,153	467,000	484,750	484,750
Add back amortization/non-cash accrual adjs	(44,026)	108,597	(22,350)	37,858	37,858	37,858
Adjusted Net Income	**$947,938**	**$921,510**	**$899,684**	**$725,731**	**$864,172**	**$692,831**

Calculation of minimum Net Income Requirement

Principal and Interest Payments	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
2017 Refunding Rev Bonds for 1999 USDA	218,326	216,670	219,755	217,545	217,545	220,025
2008 Rev Bond-USH2 PhI & Turner	26,549	26,546	26,544	26,541	26,541	26,539
2009 Rev Bond-USH2 Phase II	21,101	21,099	21,097	21,094	21,094	21,092
2016 USDA-RD Revenue Bond-6th St W	66,698	66,772	66,735	66,686	66,686	66,725
2001 Revenue Bond-Microfilter	137,609	137,588	0	0	0	0
2009A GO Refunding Bonds	17,276	0	0	0	0	0
2009B GO BAB Bonds	145,207	0	0	0	0	0
2020B General Obligation Notes	0	0	79,228	79,228	79,437	78,962
2023 Revenue Bonds	0	0	0	37,000	0	40,000
Total Principal & Interest Payments	**$632,766**	**$468,675**	**$413,359**	**$448,094**	**$411,303**	**$453,343**
Debt Service Coverage Ratio	**110%**	**110%**	**110%**	**110%**	**110%**	**110%**
Minimum Net Income Requirement	**$696,043**	**$515,543**	**$454,695**	**$492,903**	**$452,433**	**$498,677**

Compare minimum Net Income Requirement to Actual / Budgeted Net Income	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET
Calc. Minimum Net Income Requirer	696,043	515,543	454,695	492,903	452,433	498,677
Adjusted Net Income	947,938	921,510	899,684	725,731	864,172	692,831
Net Income Over (Under) requirement	**$251,895**	**$405,968**	**$444,989**	**$232,828**	**$411,738**	**$194,153**
Cash flow available for other purposes	**$251,895**	**$405,968**	**$444,989**	**$232,828**	**$411,738**	**$194,153**

Fixed assest replacement, emergency situations, etc.

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Operating Revenues:

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Sales of Water											
680	46451	4600	UN-METERED/BULK SALES	5,781	1,920	1,621	7,900	53	106	7,900	0.00%
680	46451	4611	METERED RESIDENTIAL	917,931	927,464	932,097	933,330	450,519	918,340	918,340	-1.61%
680	46451	4612	METERED COMMERCIAL	400,832	393,864	434,291	429,000	199,538	433,125	433,125	0.96%
680	46451	4613	METERED INDUSTRIAL	47,557	42,078	41,212	43,000	18,057	39,885	39,885	-7.24%
680	46451	4614	METERED PUBLIC AUTHORITY	115,405	81,057	85,762	82,170	47,341	96,825	96,825	17.83%
680	46451	4615	METERED MULTI-FAMILY	179,899	186,217	176,391	174,850	89,838	168,205	168,205	-3.80%
Total Sales of Water				**$1,667,405**	**$1,632,600**	**$1,671,374**	**$1,670,250**	**$805,346**	**$1,656,486**	**$1,664,280**	**-0.36%**
Fire Protection Service											
680	46451	4620	PRIVATE FIRE PROTECTION	51,894	51,892	51,892	51,890	25,944	51,890	51,900	0.02%
680	46451	4630	PUBLIC FIRE PROTECTION	610,640	610,119	605,711	610,000	301,835	605,990	606,000	-0.66%
Total Fire Protection				**$662,534**	**$662,011**	**$657,603**	**$661,890**	**$327,779**	**$657,880**	**$657,900**	**-0.60%**
Other Operating Revenues											
680	46452	4700	FORFEITED DISCOUNTS	11,723	6,910	9,388	7,580	3,576	11,620	9,000	18.73%
680	46452	4710	MISC. SERVICE REVENUES	4,125	1,400	2,828	2,320	776	2,320	2,320	0.00%
680	46452	4740	OTHER WATER REVENUES	2,478	2,350	2,562	2,350	0	2,350	2,350	0.00%
Total Other Revenues				**$18,326**	**$10,660**	**$14,778**	**$12,250**	**$4,352**	**$16,290**	**$13,670**	**11.59%**
Total Operating Revenues				**$2,348,265**	**$2,305,271**	**$2,343,755**	**$2,344,390**	**$1,137,477**	**$2,330,656**	**$2,335,850**	-0.36%

Non-Operating Income (Expense):

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
											N/A
680	46452	4711	CIAC	(25,983)	100,956	157,676	1,350	0	310,000	1,350	0.00%
680	46453	4180	NON-OPERATING RENTAL	4,158	4,366	4,584	4,158	0	4,500	4,500	8.23%
680	46453	4190	INTEREST INCOME	3,558	6,032	2,795	4,000	1,204	4,000	4,000	0.00%
680	46453	4191	IRS BAB INTEREST SUBSIDY	1,163	0	0	0	0	0	0	N/A
680	46453	4270	INTEREST EXP. ON LT DEBT	(135,348)	(130,018)	(125,981)	(131,320)		(123,405)	(119,570)	-8.95%
680	46453	4280	DEBT SERVICE DISCOUNT	0	(15,300)						N/A
680	46453	4300	INTEREST EXP. ON G.O. DEBT	(2,163)	(11,275)	(14,790)	0		(14,440)	(12,965)	#DIV/0!
680	48910		INSURANCE DIVIDENDS/MISC	2,192	3,608	3,022	1,890	2,631		1,890	0.00%
Total Non-Operating Income/(Exp)				**($152,423)**	**($41,631)**	**$27,306**	**($119,922)**	**$3,835**	**$180,655**	**($120,795)**	**0.73%**

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Operating Expenses:

Source of Supply / Pumping

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Maintenance of Intake											
680	61300	111	WAGES	1,461	1,318	1,398	2,726	708	1,416	2,756	1.10%
680	61300	112	OVERTIME WAGES	0	92	0	0	0	0	0	N/A
680	61300	151	SOCIAL SECURITY	109	105	104	230	50	106	238	3.10%
680	61300	152	EMPLOYER RETIREMENT	96	95	94	199	46	95	211	6.06%
680	61300	157	H.S.A. CONTRIBUTION	38	43	61	141	27	54	126	-10.65%
680	61300	154	MEDICAL & DENTAL INS	280	277	361	1,054	221	442	1,081	2.55%
680	61300	155	LIFE INSURANCE	0	0	1	6	1	2	6	-11.04%
680	61300	156	WORKERS COMPENSATION	64	54	54	123	0	57	112	-8.56%
680	61300	400	NON-LABOR M&S	0	0	0	500	0	0	500	0.00%
Total				**$2,048**	**$1,984**	**$2,073**	**$4,980**	**$1,053**	**$2,172**	**$5,030**	**1.00%**
Power & Fuel for Pumping											
680	62300	222	ELECTRICITY	54,355	50,453	57,759	53,000	28,053	56,106	53,000	0.00%
680	62300	224	NATURAL GAS	6,210	4,454	7,365	5,745	5,727	11,454	5,745	0.00%
680	62300	227	PROPANE	0	0	0	430	0	0	430	0.00%
680	62300	342	GAS & DIESEL FUEL/GENERATOR	0	0	0	200	0	0	200	0.00%
Total				**$60,565**	**$54,907**	**$65,124**	**$59,375**	**$33,780**	**$67,560**	**$59,375**	**0.00%**
Pumping Labor & Expense											
680	62400	111	WAGES	39,104	44,567	44,566	32,170	24,292	48,584	29,216	-9.18%
680	62400	112	OVERTIME WAGES	76	1,460	316	502	454	908	450	-10.34%
680	62400	125	WAGES TEMPORARY	0	0	0	0	0	0	0	N/A
680	62400	151	SOCIAL SECURITY	2,687	3,187	3,074	2,720	1,720	3,440	2,519	-7.39%
680	62400	152	EMPLOYER RETIREMENT	2,568	3,109	3,027	2,353	1,609	3,218	2,242	-4.73%
680	62400	157	H.S.A. CONTRIBUTION	1,826	2,140	1,907	1,661	906	1,958	1,333	-19.74%
680	62400	154	MEDICAL & DENTAL INS	13,644	16,160	15,746	12,441	8,331	1,662	11,460	-7.88%
680	62400	155	LIFE INSURANCE	48	71	96	75	48	96	60	-20.09%
680	62400	156	WORKERS COMPENSATION	1,692	1,797	1,747	1,448	0	1,745	1,190	-17.86%
680	62400	400	NON-LABOR M&S	745	185	126	500	1,044	2,088	750	50.00%
Total				**$62,390**	**$72,676**	**$70,605**	**$53,870**	**$38,404**	**$63,699**	**$49,220**	**-8.63%**
Misc. Pumping Expenses											
680	62600	400	NON-LABOR M&S	3,457	3,553	4,444	3,600	1,326	3,818	4,000	11.11%
Total				**$3,457**	**$3,553**	**$4,444**	**$3,600**	**$1,326**	**$3,818**	**$4,000**	**11.11%**
Maint. of Pumping Buildings & Grounds											
680	63100	111	WAGES	682	718	482	3,544	1,012	2,024	3,032	-14.46%
680	63100	112	OVERTIME WAGES	0	74	0	0	0	0	0	N/A
680	63100	125	WAGES TEMPORARY	0	0	0	0	0	0	0	N/A
680	63100	136	CLOTHING ALLOWANCE	0	0	0	0	0	0	0	N/A
680	63100	151	SOCIAL SECURITY	48	58	33	300	70	140	261	-12.77%
680	63100	152	EMPLOYER RETIREMENT	44	54	33	259	66	132	233	-10.26%
680	63100	157	H.S.A. CONTRIBUTION	53	29	11	183	59	118	138	-24.40%
680	63100	154	MEDICAL & DENTAL INS	293	183	207	1,371	448	896	1,189	-13.23%
680	63100	155	LIFE INSURANCE	0	0	0	8	4	8	6	-24.73%
680	63100	156	WORKERS COMPENSATION	30	30	19	160	0	26	123	-22.62%
680	63100	400	NON-LABOR M&S	57	3,010	231	500	190	1,099	500	0.00%
Total				**$1,207**	**$4,156**	**$1,016**	**6,324**	**$1,849**	**$4,443**	**5,483**	**-13.30%**
Maint. of Pumping Equipment											
680	63300	111	WAGES	2,401	3,694	4,477	5,725	1,721	3,524	5,512	-3.72%
680	63300	112	OVERTIME WAGES	18	527	0	0	78	182	0	N/A
680	63300	151	SOCIAL SECURITY	171	297	308	484	122	259	475	-1.81%
680	63300	152	EMPLOYER RETIREMENT	159	285	302	419	117	249	423	1.01%
680	63300	157	H.S.A. CONTRIBUTION	90	204	182	296	118	236	252	-14.91%
680	63300	154	MEDICAL & DENTAL INS	664	1,492	1,652	2,214	704	1,408	2,162	-2.34%
680	63300	155	LIFE INSURANCE	1	5	10	13	9	18	11	-15.28%
680	63300	156	WORKERS COMPENSATION	93	167	174	258	0	145	224	-12.91%
680	63300	400	NON-LABOR M&S	3,546	9,308	26,645	5,500	3,805	13,166	7,500	36.36%
Total				**$7,143**	**$15,979**	**$33,750**	**14,909**	**$6,674**	**$19,187**	**16,560**	**11.08%**
Total SOS/Pumping Expense				**$136,810**	**$153,255**	**$177,012**	**$143,058**	**$83,086**	**$160,879**	**$139,668**	**-2.37%**

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Water Treatment

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Treatment Chemicals											
680	64100	410	TREATM' CHEMICALS	53,838	41,132	58,078	50,000	25,784	51,568	60,000	20.00%
Total				**$53,838**	**$41,132**	**$58,078**	**$50,000**	**$25,784**	**$51,568**	**$60,000**	**20.00%**
Treatment Labor & Expense											
680	64200	111	WAGES	47,399	63,077	50,522	36,532	21,893	43,786	36,382	-0.41%
680	64200	112	OVERTIME WAGES	819	2,327	899	1,296	2,719	5,438	1,125	-13.18%
680	64200	131	LONGEVITY	2,339	3,101	3,163	5,110	640	2,868	4,422	-13.45%
680	64200	125	WAGES TEMPORARY	34	0	0	0	0	11	0	N/A
680	64200	136	CLOTHING REIMB	1,238	1,252	1,290	2,250	0	1,260	2,250	0.00%
680	64200	137	CLOTHING ALLOW	0	0	0					N/A
680	64200	151	SOCIAL SECURITY	3,748	4,950	4,037	3,089	1,832	4,245	3,137	1.56%
680	64200	152	EMPLOYER RETIREMENT	3,214	4,701	3,559	2,672	1,641	3,825	2,791	4.48%
680	64200	157	H.S.A. CONTRIBUTION	2,378	3,038	2,283	1,887	848	2,566	1,660	-11.99%
680	64200	154	MEDICAL & DENTAL INS	13,745	20,233	15,022	14,128	6,709	16,333	14,271	1.02%
680	64200	155	LIFE INSURANCE	75	91	68	85	26	78	75	-12.37%
680	64200	156	WORKERS COMPENSATION	2,142	2,757	2,172	1,645	0	1,645	1,482	-9.92%
680	64200	400	NON-LABOR M&S	23,911	27,284	28,898	23,500	13,972	26,698	23,500	0.00%
Total				**$101,042**	**$132,811**	**$111,913**	**$92,192**	**$50,280**	**$108,753**	**$91,095**	**-1.19%**
Treatment Expense - Lead/Copper Testing											
680	64210	400	NON-LABOR M&S	0	0	0	0	0	0	0	N/A
Total				**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Maint. of Treatment Buildings & Grounds											
680	65100	111	WAGES	4,570	2,489	3,263	4,635	3,111	6,222	4,134	-10.80%
680	65100	112	OVERTIME WAGES	27	257	0	0	1,583	3,166	0	N/A
680	65100	125	WAGES TEMPORARY	68	0	0	0	0	23	0	N/A
680	65100	151	SOCIAL SECURITY	334	195	220	392	329	658	356	-9.03%
680	65100	152	EMPLOYER RETIREMENT	302	185	220	339	305	610	317	-6.42%
680	65100	157	H.S.A. CONTRIBUTION	115	182	104	239	209	418	189	-21.17%
680	65100	154	MEDICAL & DENTAL INS	1,428	978	1,184	1,792	1,420	2,840	1,622	-9.52%
680	65100	155	LIFE INSURANCE	2	3	4	11	13	26	8	-21.51%
680	65100	156	WORKERS COMPENSATION	191	113	127	209	0	144	168	-19.31%
680	65100	400	NON-LABOR M&S	566	546	1,924	2,190	40	1,012	2,190	0.00%
Total				**$7,603**	**$4,948**	**$7,046**	**$9,807**	**$7,010**	**$15,119**	**$8,985**	**-8.38%**
Maintenance of Treatment Equipment											
680	65200	111	WAGES	6,005	6,645	9,760	9,542	4,274	8,548	9,647	1.10%
680	65200	112	OVERTIME WAGES	98	774	0	365	0	291	1,125	208.22%
680	65200	125	WAGES TEMPORARY	0	0	0	0	0		0	N/A
680	65200	151	SOCIAL SECURITY	425	518	675	807	291	582	832	3.10%
680	65200	152	EMPLOYER RETIREMENT	401	501	658	698	278	556	740	6.06%
680	65200	157	H.S.A. CONTRIBUTION	305	318	460	493	249	498	440	-10.65%
680	65200	154	MEDICAL & DENTAL INS	1,931	2,918	3,833	3,690	1,734	3,468	3,784	2.55%
680	65200	155	LIFE INSURANCE	10	7	20	22	13	26	20	-11.04%
680	65200	156	WORKERS COMPENSATION	236	301	372	430	0	303	393	-8.56%
680	65200	400	NON-LABOR M&S	27,181	28,172	19,563	23,000	8,567	24,972	23,000	0.00%
Total				**$36,592**	**$40,154**	**$35,341**	**$39,046**	**$15,406**	**$39,244**	**$39,981**	**2.39%**
Total Treatment Expense				**$199,075**	**$219,045**	**$212,378**	**$191,045**	**$98,480**	**$214,684**	**$200,061**	**4.72%**

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Distribution Operation

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Storage Facilities Expense											N/A
680	66100	111	WAGES	5,097	2,549	1,948	3,817	1,136	3,198	3,307	-13.34%
680	66100	112	OVERTIME WAGES	18	513	0	0	0	177	0	N/A
680	66100	151	SOCIAL SECURITY	361	224	144	323	85	243	285	-11.63%
680	66100	152	EMPLOYER RETIREMENT	335	207	132	279	74	225	254	-9.09%
680	66100	157	H.S.A. CONTRIBUTION	107	151	60	197	17	106	151	-23.42%
680	66100	154	MEDICAL & DENTAL INS	1,474	740	474	1,476	127	896	1,297	-12.10%
680	66100	155	LIFE INSURANCE	6	3	1	9	1	3	7	-23.75%
680	66100	156	WORKERS COMPENSATION	214	112	84	172	0	137	135	-21.62%
680	66100	400	NON-LABOR M&S	132	150	154	250	77	154	250	0.00%
Total				**$7,744**	**$4,649**	**$2,997**	**$6,522**	**$1,517**	**$5,139**	**$5,686**	**-12.82%**
Line Operation Labor & Expense											
680	66200	111	WAGES	41,279	76,148	59,785	67,881	21,446	59,071	54,573	-19.60%
680	66200	112	OVERTIME WAGES	142	1,737	112	119	2,724	5,448	225	89.87%
680	66200	125	WAGES TEMPORARY	198	0	0	0	0	66	0	N/A
680	66200	131	LONGEVITY	494	504	514	0	0	504	0	N/A
680	66200	136	CLOTHING REIMB	900	898	899	0	578	1,156	0	N/A
680	66200	151	SOCIAL SECURITY	3,067	5,261	4,437	5,672	1,798	4,255	5,706	-17.05%
680	66200	152	EMPLOYER RETIREMENT	2,799	5,362	4,133	4,926	1,609	4,098	5,083	-14.99%
680	66200	157	H.S.A. CONTRIBUTION	2,347	4,082	2,906	25,881	1,195	3,112	24,638	-90.38%
680	66200	154	MEDICAL & DENTAL INS	14,610	28,743	20,499	3,012	8,115	21,284	2,720	610.78%
680	66200	155	LIFE INSURANCE	137	281	286	164	62	235	132	-31.84%
680	66200	156	WORKERS COMPENSATION	1,945	2,898	2,352	3,481	0	2,398	2,948	-36.14%
680	66200	400	NON-LABOR M&S	7,612	5,294	7,675	7,000	628	6,860	7,000	0.00%
Total				**$75,530**	**$131,208**	**$103,598**	**$118,134**	**$38,155**	**$108,487**	**$103,025**	**-12.79%**
Meter Testing & Setting Expense-Customers											
680	66300	111	WAGES	2,724	2,652	3,613	3,272	2,426	4,852	2,481	-24.18%
680	66300	112	OVERTIME WAGES	36	147	0	0	0	61	0	N/A
680	66300	151	SOCIAL SECURITY	198	197	260	277	172	344	214	-22.68%
680	66300	152	EMPLOYER RETIREMENT	181	189	244	239	158	316	190	-20.46%
680	66300	157	H.S.A. CONTRIBUTION	194	104	215	169	130	260	113	-32.99%
680	66300	154	MEDICAL & DENTAL INS	1,117	949	1,467	1,265	992	1,984	973	-23.09%
680	66300	155	LIFE INSURANCE	3	3	6	8	5	10	5	-33.28%
680	66300	156	WORKERS COMPENSATION	146	106	138	147	0	130	101	-31.42%
680	66300	400	NON-LABOR M&S	43	4,685	0	6,000	15	1,576	6,000	0.00%
680	66300	925	INTERDEPARTMENTAL	(2,321)	(4,516)	(2,971)	(5,688)	0	(4,766)	(5,039)	N/A
Total				**$2,321**	**$4,516**	**$2,972**	**$5,688**	**$3,898**	**$4,767**	**$5,039**	**($0)**
Total Dist. System Operation Expense				**$85,595**	**$140,373**	**$109,567**	**$130,345**	**$43,570**	**$118,393**	**$113,749**	**-12.73%**

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Distribution Maintenance

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Maint. of Dist. Buildings & Grounds											N/A
680	67100	111	WAGES	5,532	3,621	3,881	10,360	1,102	4,345	9,922	-4.22%
680	67100	112	OVERTIME WAGES	0	290	76	0	0	122	0	N/A
680	67100	125	WAGES TEMPORARY	970	1,870	274	17,626	0	1,038	11,222	-36.33%
680	67100	151	SOCIAL SECURITY	472	426	301	876	78	156	855	-2.33%
680	67100	152	EMPLOYER RETIREMENT	363	264	267	758	72	298	761	0.48%
680	67100	157	H.S.A. CONTRIBUTION	243	200	184	535	58	209	453	-15.36%
680	67100	154	MEDICAL & DENTAL INS	1,624	1,184	1,500	4,006	387	1,436	3,892	-2.85%
680	67100	155	LIFE INSURANCE	6	2	4	24	1	4	20	-15.73%
680	67100	156	WORKERS COMPENSATION	283	217	172	466	0	244	404	-13.37%
680	67100	400	NON-LABOR M&S	89	3,905	563	700	0	1,519	700	0.00%
Total				**$9,582**	**$11,979**	**$7,222**	**$35,351**	**$1,698**	**$9,371**	**$28,230**	**-20.14%**
Maintenance of Storage Reservoirs											
680	67200	111	WAGES				0	0	0	0	N/A
680	67200	151	SOCIAL SECURITY				0	0	0	0	N/A
680	67200	152	EMPLOYER RETIREMENT				0	0	0	0	N/A
680	67200	157	H.S.A. CONTRIBUTION				0	0	0	0	N/A
680	67200	154	MEDICAL & DENTAL INS				0	0	0	0	N/A
680	67200	155	LIFE INSURANCE				0	0	0	0	N/A
680	67200	156	WORKERS COMPENSATION				0	0	0	0	N/A
680	67200	400	NON-LABOR M&S	11,784	469	314	500	0	0	500	0.00%
Total				**$11,784**	**$469**	**$314**	**$500**	**$0**	**$0**	**$500**	**0.00%**
Maintenance of Mains											
680	67300	111	WAGES	26,746	13,019	40,041	47,278	2,876	26,602	48,305	2.17%
680	67300	112	OVERTIME WAGES	820	598	627	776	85	682	900	16.04%
680	67300	125	TEMPORARY LABOR	3,392	74	370	0	0	1,279	0	N/A
680	67300	151	SOCIAL SECURITY	2,200	964	2,922	2,766	202	2,029	2,851	3.10%
680	67300	152	EMPLOYER RETIREMENT	1,803	923	2,745	2,393	193	1,824	2,538	6.06%
680	67300	157	H.S.A. CONTRIBUTION	1,331	518	1,777	1,689	102	1,209	1,509	-10.65%
680	67300	154	MEDICAL & DENTAL INS	9,546	4,724	13,398	12,652	1,156	9,223	12,974	2.55%
680	67300	155	LIFE INSURANCE	39	20	73	76	6	44	68	-11.04%
680	67300	156	WORKERS COMPENSATION	1,395	535	1,585	1,473	0	1,172	1,347	-8.56%
680	67300	400	NON-LABOR M&S	41,439	22,309	46,481	46,725	6,130	36,743	46,725	0.00%
Total				**$88,711**	**$43,684**	**$110,019**	**$115,828**	**$10,747**	**$80,807**	**$117,217**	**1.20%**
Maintenance of Services											
680	67500	111	WAGES	30,322	18,400	15,646	34,024	6,644	21,456	33,074	-2.79%
680	67500	112	OVERTIME WAGES	658	1,108	77	712	77	614	900	26.45%
680	67500	125	WAGES TEMPORARY	4,172	731	0	0	0	1,634	0	N/A
680	67500	151	SOCIAL SECURITY	2,468	1,436	1,100	2,876	472	1,668	2,851	-0.87%
680	67500	152	EMPLOYER RETIREMENT	2,030	1,319	1,061	2,488	437	1,470	2,538	1.98%
680	67500	157	H.S.A. CONTRIBUTION	1,617	844	812	1,757	269	1,091	1,509	-14.09%
680	67500	154	MEDICAL & DENTAL INS	11,119	6,864	5,806	13,158	2,502	7,930	12,974	-1.40%
680	67500	155	LIFE INSURANCE	44	42	33	79	12	40	68	-14.47%
680	67500	156	WORKERS COMPENSATION	1,548	788	612	1,532	0	983	1,347	-12.07%
680	67500	400	NON-LABOR M&S	44,319	15,250	6,513	23,700	904	18,500	18,000	-24.05%
Total				**$98,297**	**$46,782**	**$31,660**	**80,326**	**$11,314**	**$55,386**	**73,262**	**-8.79%**

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Maintenance of Meters				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
680	67600	111	WAGES	7,251	5,031	6,179	12,759	1,359	6,154	11,025	-13.59%
680	67600	112	OVERTIME WAGES	0	42	0	0	0	14	0	N/A
680	67600	151	SOCIAL SECURITY	500	348	434	1,079	94	427	950	-11.88%
680	67600	152	EMPLOYER RETIREMENT	472	346	417	933	88	412	846	-9.35%
680	67600	157	H.S.A. CONTRIBUTION	383	181	300	659	89	288	503	-23.64%
680	67600	154	MEDICAL & DENTAL INS	2,461	2,020	2,061	4,934	548	2,181	4,325	-12.35%
680	67600	155	LIFE INSURANCE	10	7	15	30	3	11	23	-23.97%
680	67600	156	WORKERS COMPENSATION	326	198	241	574	0	255	449	-21.84%
680	67600	400	NON-LABOR M&S	2,600	2,007	855	3,400	0	1,821	3,400	0.00%
680	67600	925	INTERDEPARTMENTAL	(7,030)	(5,090)	(5,251)	(12,184)	0	(5,782)	(10,760)	N/A
Total				**$6,973**	**$5,090**	**$5,251**	**$12,184**	**$2,181**	**$5,782**	**$10,760**	**-11.69%**

Maintenance of Hydrants				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
680	67700	111	WAGES	14,605	11,645	10,155	23,937	2,159	12,135	22,876	-4.43%
680	67700	112	OVERTIME WAGES	338	428	0	0	0	255	0	N/A
680	67700	125	WAGES TEMPORARY	1,679	93	0	0	0	591	0	N/A
680	67700	151	SOCIAL SECURITY	1,166	875	699	2,024	145	913	1,972	-2.54%
680	67700	152	EMPLOYER RETIREMENT	981	815	687	1,751	140	828	1,755	0.26%
680	67700	157	H.S.A. CONTRIBUTION	533	551	421	1,236	114	502	1,044	-15.54%
680	67700	154	MEDICAL & DENTAL INS	4,557	4,337	2,874	9,257	894	3,923	8,974	-3.06%
680	67700	155	LIFE INSURANCE	14	11	17	56	7	14	47	-15.91%
680	67700	156	WORKERS COMPENSATION	685	502	396	1,078	0	528	932	-13.56%
680	67700	400	NON-LABOR M&S	12,553	4,995	1,916	7,700	241	6,488	24,000	211.69%
Total				**$37,111**	**$24,252**	**$17,165**	**$47,037**	**$3,700**	**$26,177**	**$61,600**	**30.96%**

Maint. of Misc. Distribution Equipment				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
680	67800	111	WAGES				818	0	0	827	1.10%
680	67800	112	OVERTIME WAGES				0	0	0	0	N/A
680	67800	151	SOCIAL SECURITY				69	0	0	71	3.10%
680	67800	152	EMPLOYER RETIREMENT				60	0	0	63	6.06%
680	67800	157	H.S.A. CONTRIBUTION				42	0	0	38	-10.65%
680	67800	154	MEDICAL & DENTAL INS				316	0	0	324	2.55%
680	67800	155	LIFE INSURANCE				2	0	0	2	-11.04%
680	67800	156	WORKERS COMPENSATION				37	0	0	34	-8.56%
680	67800	400	NON-LABOR M&S	1,849	480	2,515	1,000	46	200	1,000	0.00%
Total				**$1,849**	**$480**	**$2,515**	**$2,344**	**$46**	**$200**	**$2,359**	**0.64%**
Total Dist. System Maint. Expense				**$254,307**	**$132,736**	**$174,146**	**$293,571**	**$29,686**	**$177,723**	**$293,929**	**0.12%**

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Customer Accounts

Account	Description	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Customer Accounts Supervision									N/A
680 90100 925	INTERDEPARTMENTAL CHARGES	11,675	13,559	13,292	11,285	5,642	11,285	8,645	-23.39%
Total		**$11,675**	**$13,559**	**$13,292**	**$11,285**	**$5,642**	**$11,285**	**$8,645**	**-23.39%**
Meter Reading Expenses									
680 90200 111	WAGES		13,550	13,325	16,616	5,817	13,438	13,781	-17.06%
680 90200 131	LONGEVITY		100	102	166	0	101	0	N/A
680 90200 136	CLOTHING REIMB		225	225	0	0	225	0	N/A
680 90200 151	SOCIAL SECURITY		1,024	1,010	1,239	429	1,017	1,188	-4.10%
680 90200 152	EMPLOYER RETIREMENT		937	921	1,133	378	929	1,057	-6.66%
680 90200 154	MEDICAL & DENTAL INS		5,695	5,348	7,001	2,556	5,522	5,406	-22.78%
680 90200 155	LIFE INSURANCE		19	34	37	24	48	28	-23.14%
680 90200 156	WORKERS COMPENSATION		409	532	659	0	471	561	-14.84%
680 90200 157	H.S.A. CONTRIBUTION		830	895	1,200	531	1,062	629	-47.59%
680 90200 400	NON-LABOR M&S	2,822	7,603	2,343	8,000	0	4,256	8,000	0.00%
680 90200 925	INTERDEPARTMENTAL CHARGES	$16,130	($3,802)	$0	0	0	0	0	N/A
Total		**$18,952**	**$26,590**	**$24,735**	**$36,051**	**$9,735**	**$27,069**	**$30,651**	**-14.98%**
Customer Records & Collection Expense									
680 90300 111	WAGES		7,496	9,198	21,200	10,316	20,632	23,400	10.38%
680 90300 131	LONGEVITY		100	102	0	0	101	0	N/A
680 90300 151	SOCIAL SECURITY		561	685	1,158	771	1,542	1,592	37.46%
680 90300 152	EMPLOYER RETIREMENT		513	627	1,431	671	1,342	1,591	11.19%
680 90300 154	MEDICAL & DENTAL INS		3,151	4,090	10,313	5,097	10,194	12,900	25.08%
680 90300 155	LIFE INSURANCE		13	25	32	17	34	31	-1.82%
680 90300 156	WORKERS COMPENSATION		408	362	42	0	385	848	1904.22%
680 90300 157	H.S.A. CONTRIBUTION		560	702	1,500	618	1,236	1,500	0.00%
680 90300 400	NON-LABOR M&S				0	3,720	3,720	0	N/A
680 90300 925	INTERDEPARTMENTAL CHARGES	22,943	24,003	22,677	3,765	1,881	3,765	2,881	-23.48%
Total		**22,943**	**36,805**	**38,468**	**39,441**	**23,091**	**42,951**	**44,743**	**13.44%**
Misc. Customer Service Expense									
680 90500 400	NON-LABOR M&S	400	257	218	1,000	490	980	1,000	0.00%
680 90500 925	INTERDEPARTMENTAL CHARGES	26,027	3,460	2,491	4,140	0	4,140	0	N/A
Total		**$26,427**	**$3,717**	**$2,709**	**$5,140**	**$490**	**$5,120**	**$1,000**	**-80.54%**

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Total Customer Accounts Expense	**$79,997**	**$80,671**	**$79,204**	**$91,917**	**$38,958**	**$86,425**	**$85,039**	**-7.48%**

Administrative & General

Account	Description	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Administrative & General Salaries									
680 92000 111	WAGES	80,221	81,737	75,487	118,410	46,533	93,066	99,208	-16.22%
680 92000 112	OVERTIME WAGES	0	822	0	0	18	274	0	N/A
680 92000 125	TEMPORARY LABOR	984	0	4,419	0	4,775	9,550	21,632	#DIV/0!
680 92000 131	LONGEVITY	556	594	606	968	12	585	1,076	11.20%
680 92000 138	ADMIN/GENERAL ACCR SICK/VAC	9,601	2,707	2,410	0	0	4,906	0	N/A
680 92000 151	SOCIAL SECURITY	6,788	6,375	6,124	8,786	4,214	8,428	9,871	12.34%
680 92000 152	EMPLOYER RETIREMENT	5,128	5,306	5,610	8,221	3,142	6,284	7,555	-8.11%
680 92000 157	H.S.A. CONTRIBUTION	2,697	2,911	2,818	3,900	1,496	2,992	3,600	-7.69%
680 92000 154	MEDICAL & DENTAL INS	14,901	15,818	15,142	23,796	8,072	16,144	23,364	-1.81%
680 92000 155	LIFE INSURANCE	183	216	239	306	57	213	136	-55.50%
680 92000 156	WORKERS COMPENSATION	2,328	2,081	2,133	3,544	0	2,181	4,416	24.63%
680 92000 190	POST-EMPLOYMENT HEALTH INS	(85,168)	96,092	11,195	5,000	0	5,000	5,000	0.00%
680 92000 400	ADMIN/GENERAL MATERIALS	8,142	3,945	5,851	6,500	2,766	5,979	6,500	0.00%
680 92000 925	INTERDEPARTMENTAL CHARGES	71,424	80,197	71,303	95,810	47,904	95,810	102,595	7.08%
Total		**$117,785**	**$298,801**	**$203,337**	**$275,241**	**$118,989**	**$251,412**	**$284,954**	**3.53%**
Office Supplies & Expense									
680 92100 400	OFFICE SUPPLIES MATERIALS	464	0	39	500	47	168	500	0.00%
680 92100 925	INTERDEPARTMENTAL CHARGES	0	0	0	1,000	0	0	1,000	0.00%
Total		**$464**	**$0**	**$39**	**$1,500**	**$47**	**$168**	**$1,500**	**0.00%**
Outside Professional Services									
680 92300 210	PROFESSIONAL SERVICES	34,222	28,936	34,516	68,000	19,780	59,000	97,000	42.65%
680 92300 295	INTERDEPARTMENTAL CHARGES	6,782	10,782	10,583	6,000	0	9,382	6,000	0.00%
Total		**$41,004**	**$39,718**	**$45,099**	**$74,000**	**$19,780**	**$68,382**	**$103,000**	**39.19%**
Property Insurance									
680 92400 511	LOCAL GOVT. PROP INS FUND	5,375	6,883	7,236	6,000	0	6,498	6,000	0.00%
Total		**$5,375**	**$6,883**	**$7,236**	**$6,000**	**$0**	**$6,498**	**$6,000**	**0.00%**

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

Administrative & General Continued:

		2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Injuries & Damages									
680 92500 513	LIABILITY INSURANCE	4,155	4,306	5,110	9,000	0	4,524	9,000	0.00%
Total		**$4,155**	**$4,306**	**$5,110**	**$9,000**	**$0**	**$4,524**	**$9,000**	**0.00%**
Employee Benefits									
680 92600 131	LONGEVITY	0	0	0	1,570	0	0	0	N/A
680 92600 133	RETIREMENT PAYOUT	0	0	0		9,935	9,935		N/A
680 92600 152	PENSION (actuarial adjustment)	20,704	87	(45,963)	20,440	0	20,440	20,440	0.00%
680 92600 151	SOCIAL SECURITY				0	411	822	0	N/A
680 92600 154	HEALTH/DENTAL	48,501	43,814	39,842	41,096	21,249	42,498	41,096	0.00%
680 92600 191	POST -EMPLOYMENT HSA	1,500	0	0	3,000	0	0	3,000	0.00%
680 92600 400	MATERIALS					0	0		N/A
Total		**$70,705**	**$43,901**	**($6,121)**	**$66,106**	**$31,595**	**$73,695**	**$64,536**	**-2.37%**
Regulatory Commission Expense									
680 92800 210	REGULATORY COMMISSION EXP	0	0	409	200	0	136	200	0.00%
680 92800 400	REGULATORY COMMISSION EXP	764	1,012	710	2,000	575	1,150	2,000	0.00%
Total		**$764**	**$1,012**	**$1,119**	**$2,200**	**$575**	**$1,286**	**$2,200**	**0.00%**
Misc. General Expense									
680 93000 400	NON-LABOR M&S	2,076	1,771	487	2,000	470	1,445	2,000	0.00%
Total		**$2,076**	**$1,771**	**$487**	**$2,000**	**$470**	**$1,445**	**$2,000**	**0.00%**
Rents									
680 93100 539	RENTALS/LEASES	1,322	1,323	1,385	1,270	1,509	3,018	1,270	0.00%
680 93100 925	INTERDEPARTMENTAL CHARGES							5,050	N/A
Total		**$1,322**	**$1,323**	**$1,385**	**$1,270**	**$1,509**	**$3,018**	**$6,320**	**397.64%**
Total Admin. & General Expense		**$243,650**	**$397,715**	**$257,691**	**$437,317**	**$172,965**	**$410,428**	**$479,510**	**9.65%**

Other Operating Expenses (Credits)

		2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
Depreciation Expense									N/A
680 40300 000	DEPRECIATION- UTILITY FINANCE	358,254	379,377	386,405	375,000	0	386,000	386,000	2.93%
680 40300 471	DEPRECIATION ON CONTRIBUTED	119,111	118,923	118,500	114,000	0	118,500	118,500	3.95%
680 40300 925	INTERDEPARTMENTAL CHARGES	(16,770)	(18,642)	(19,752)	(22,000)	0	(19,750)	(19,750)	N/A
Total		**$460,595**	**$479,658**	**$485,153**	**$467,000**	**$0**	**$484,750**	**$484,750**	**3.80%**
Taxes Expense									
680 40800 0000	PROPERTY TAX EQUIVALENT	387,677	402,668	443,662	400,000	183,396	365,000	400,000	0.00%
680 40800 925	INTERDEPARTMENTAL CHARGES	(6,426)	(6,786)	(8,225)	(7,376)	0	(7,376)	(7,376)	N/A
Total		**$381,251**	**$395,882**	**$435,437**	**$392,624**	**$183,396**	**$357,624**	**$392,624**	**0.00%**
Total Other Operating Expense		**$841,846**	**$875,540**	**$920,590**	**$859,624**	**$183,396**	**$842,374**	**$877,374**	2.06%
Total Operating Expenses		**$1,841,280**	**$1,999,335**	**$1,930,588**	**$2,146,877**	**$650,141**	**$2,010,906**	**$2,189,329**	1.98%
Net Operating Income (Loss)		**$506,985**	**$305,936**	**$413,167**	**$197,513**	**$487,336**	**$319,751**	**$146,521**	-25.82%
Net Income (Loss)		**$354,562**	**$264,305**	**$440,473**	**$77,591**	**$491,171**	**$500,406**	**$25,726**	-66.84%
		354,562	264,305	440,473	77,591	491,171			

City of Ashland Water Utility Enterprise Fund
2023 Proposed Budget Detail

WATER UTILITY EXPENSE
ANALYSIS BY OBJECT CODE

			2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 PROJECTED	2023 BUDGET	PERCENT CHANGE
										N/A
680	111	WAGES	315,399	358,356	353,726	455,245	158,824	379,053	413,458	-9.18%
	112	OVERTIME WAGES	3,050	11,196	2,107	3,769	7,738	17,632	4,725	25.38%
	125	TEMPORARY WAGES	11,497	2,768	5,063	17,626	4,775	14,192	32,854	86.40%
	131	LONGEVITY	3,389	4,399	4,487	7,814	652	4,159	5,499	-29.63%
	136	CLOTHING REIMBURSEMENT	2,138	2,375	2,414	2,250	578	2,641	2,250	0.00%
	138	ACCR SICK/VAC	9,601	2,707	2,410	0	0	4,906	0	N/A
	151	SOCIAL SECURITY	24,742	27,001	26,567	35,165	13,284	31,274	36,225	3.02%
	152	EMPLOYER RETIREMENT	41,580	25,198	(21,226)	51,991	11,023	47,151	51,629	-0.70%
	157	H.S.A. CONTRIBUTION	14,257	16,886	16,098	43,665	7,034	17,915	39,826	-8.79%
	154	MEDICAL & DENTAL INS	141,895	160,280	150,506	168,972	71,261	150,264	166,790	-1.29%
	155	LIFE INSURANCE	578	794	932	1,043	308	910	752	-27.84%
	156	WORKERS COMPENSATION	13,318	13,473	13,272	17,477	0	12,949	17,215	-1.50%
	190	POST -EMPLOYMENT	(85,168)	96,092	11,195	5,000	0	5,000	5,000	0.00%
	191	POST -EMPLOYMENT H.S.A.	1,500	0	0	3,000	0	0	3,000	0.00%
		TOTAL LABOR EXPENSE	**$497,776**	**$721,525**	**$567,551**	**$813,015**	**$285,412**	**$697,981**	**$779,223**	-4.16%
	210	PROFESSIONAL SERVICES	34,222	28,936	34,925	68,200	19,780	59,136	97,200	42.52%
	222	ELECTRICITY	54,355	50,453	57,759	53,000	28,053	56,106	53,000	0.00%
	224	NATURAL GAS	6,210	4,454	7,365	5,745	5,727	11,454	5,745	0.00%
	227	PROPANE	0	0	0	430	0	0	430	0.00%
	295	ENGINEERING SERVICES	6,782	10,782	10,583	6,000	0	9,382	6,000	0.00%
	342	GAS/DIESEL FOR FUEL GENERATC	0	0	0	200	0	0	200	0.00%
	400	MATERIALS/R&M	196,551	146,190	158,465	176,265	45,053	164,412	189,515	7.52%
	410	CHEMICALS	53,838	41,132	58,078	50,000	25,784	51,568	60,000	20.00%
	511	LOCAL GOVT PROP INS FUND	5,375	6,883	7,236	6,000	0	6,498	6,000	0.00%
	513	LIABILITY INSURANCE	4,155	4,306	5,110	9,000	0	4,524	9,000	0.00%
	539	RENTALS/ LEASES	1,322	1,323	1,385	1,270	1,509	3,018	1,270	0.00%
	925	INTERDEPARTMENTAL CHARGES	138,848	107,811	101,541	98,128	55,427	104,453	104,372	6.36%
		TOTAL OTHER EXPENSES	**$501,658**	**$402,270**	**$442,447**	**$474,238**	**$181,333**	**$470,551**	**$532,732**	12.33%
		SUBTOTAL	**$999,434**	**$1,123,795**	**$1,009,998**	**$1,287,253**	**$466,745**	**$1,168,532**	**$1,311,955**	1.92%
40300	0000	DEPRECIATION	460,595	479,658	485,153	467,000	0	484,750	484,750	3.80%
40800	0000	TAXES	381,251	395,882	435,437	392,624	183,396	357,624	392,624	0.00%
		TOTAL OPERATING EXPENSES	**$1,841,280**	**$1,999,335**	**$1,930,588**	**$2,146,877**	**$650,141**	**$2,010,906**	**$2,189,329**	1.98%

City of Ashland
2023 Budget Preliminary
Wastewater Utility Enterprise Fund

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET	Percent Change
Operating Revenues:							
Bulk Waste Treatment	$61,836	$61,270	$71,501	$62,000	$62,000	$62,000	0.00%
Metered Customer Revenues	1,997,415	1,995,449	2,034,535	2,026,494	2,022,618	2,022,618	-0.19%
Other Operating Revenues	60,146	64,297	64,402	61,000	62,350	62,350	2.21%
Total Operating Revenues	**$2,119,397**	**$2,121,016**	**$2,170,438**	**$2,149,494**	**$2,146,968**	**$2,146,968**	**-0.12%**
Non-Operating Income (Expense):	**($5,550)**	**($24,906)**	**$620,973**	**($7,915)**	**$658,772**	**($9,915)**	**25.27%**
Operating Expenses:							
Collection System							
Collection Operation Labor & Expense	90,824	102,190	98,149	76,648	85,441	76,934	0.37%
Power & Fuel for Lift Stations	69,823	62,352	58,261	71,300	70,230	71,800	0.70%
Misc. Collection System Expense	15,559	13,028	13,380	16,330	13,500	16,330	0.00%
Maint. of Collection System	35,364	213,004	192,054	234,191	187,955	242,792	3.67%
Maint. of Lift Stn. Buildings & Grounds	12,182	6,703	10,511	15,887	8,074	9,833	-38.11%
Maint. of Lift Stn Equipment	27,072	43,157	52,308	40,197	40,790	43,038	7.07%
Maint. of Misc. Collection Equipment	2,710	2,489	4,473	10,387	4,091	4,895	-52.88%
Total Collection System Expense	$253,534	$442,923	$429,136	$464,941	$410,081	$465,622	0.15%
Wastewater Treatment							
Treatment Operation Labor & Expense	81,017	100,034	133,178	136,869	137,010	175,133	27.96%
Power & Fuel for WWTP	106,965	99,590	109,789	101,300	116,300	116,300	14.81%
Laboratory & Testing Expense	116,619	134,457	133,717	134,052	129,110	134,117	0.05%
Sludge Treatment/Disposal Expenses	35,735	61,204	51,264	59,474	53,270	52,922	-11.02%
Misc. Treatment Plant Expense	71,220	53,223	68,703	42,525	67,900	37,568	-11.66%
Disinfection Expense	16,976	2,379	12,208	17,559	9,585	17,533	-0.15%
Maint. of Treatment Buildings & Grounds	52,930	26,558	33,210	27,515	30,930	27,053	-1.68%
Maintenance of Treatment Equipment	98,913	109,432	97,015	72,373	82,018	72,344	-0.04%
Maint. of Misc. Plant Equipment	10,968	5,878	8,483	17,569	15,065	12,544	-28.60%
Utility Locates	0	0	0	17,640	17,640	19,058	8.04%
Total Wastewater Treatment Expense	$591,343	$592,755	$647,567	$626,876	$658,828	$664,572	6.01%
Customer Accounts							
Customer Billing & Accounting	$65,212	$65,654	$63,265	$69,947	$83,826	$76,077	8.76%
Meter Reading Expenses	15,048	24,221	19,462	16,616	16,933	11,881	-28.50%
Joint Meter Expenses	15,708	16,147	16,067	23,000	16,100	23,000	0.00%
Total Customer Accounts Expense	$95,968	$106,022	$98,794	$109,563	$116,859	$110,958	1.27%

City of Ashland
2023 Budget Preliminary
Wastewater Utility Enterprise Fund

Administrative & General	2019 ACTUAL	2019 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	Percent Change
Administrative & General Salaries	$315,236	$300,926	$317,791	$371,042	$337,499	$386,824	4.25%
Office Supplies & Expense	3,025	2,569	2,914	1,200	2,670	2,800	133.33%
Outside Professional Services	160,463	17,319	13,186	73,000	35,000	74,500	2.05%
Property Insurance	14,792	19,122	20,127	19,675	21,675	23,675	20.33%
Injuries & Damages	11,301	10,450	13,624	21,000	15,000	17,000	-19.05%
Employee Benefits	68,541	43,605	(6,929)	66,410	106,852	71,200	7.21%
Regulatory Expense	8,945	8,543	9,139	17,000	12,000	17,000	0.00%
Misc. General Expense	0	0	0	390	0	5,800	1387.18%
Maintenance of General Plant	2,548	2,595	2,942	2,685	2,700	2,900	8.01%
Rents	1,322	1,323	1,385	1,227	1,510	1,510	23.06%
Total Admin. & General Expense	$586,173	$406,452	$374,179	$573,629	$534,906	$603,209	5.16%
Total Direct Operating Expenses	**$1,527,018**	**$1,548,152**	**$1,549,676**	**$1,775,010**	**$1,720,674**	**$1,844,361**	**3.91%**
Other Operating Expenses (Credits)							0.00%
Depreciation Expense	$730,176	$842,337	$843,245	$845,000	$842,750	$842,750	-0.27%
Total Other Operating Expense	$730,176	$842,337	$843,245	$845,000	$842,750	$842,750	-0.27%
Total Operating Expenses	**$2,257,194**	**$2,390,489**	**$2,392,921**	**$2,620,010**	**$2,563,424**	**$2,687,111**	2.56%
Net Operating Income (Loss)	**($137,797)**	**($269,473)**	**($222,483)**	**($470,515)**	**($416,456)**	**($540,143)**	14.80%
Net Income (Loss)	**($143,347)**	**($294,379)**	**$398,490**	**($478,430)**	**$242,316**	**($550,058)**	14.97%

Adjust Net Income for Contributions in Aid of Construction - CIAC

CIAC is grant or contribution dollars received from other governmental agencies and other organizations to be used for capital projects.

CIAC - this contribution adds to revenue in the year received with only a small portion added to depreciation expense.

The below adjustment removes the CIAC activity for a better comparison of net operations from year to year.

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET	
Net Income (Loss)	(143,347)	(294,379)	398,490	(478,430)	242,316	(550,058)	14.97%
Remove-Contribution in aid of construction	1,768	(800)	(607,121)	(22,500)	(610,000)	(22,500)	0.00%
Depreciation on CIAC not available	0	0	0	0	0	0	0.00%
Net Income (Loss) removing CIAC	**($141,579)**	**($295,179)**	**($208,631)**	**($500,930)**	**($367,684)**	**($572,558)**	14.30%

Calculation of Adjusted Net Income available for Debt Service Payments & Capital Assets

Calculate Adjusted Net Income Available for Debt Service & Capital Assets	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET	Percent Change
Gross Operating Revenues	$2,119,397	$2,121,016	$2,170,438	$2,149,494	$2,146,968	$2,146,968	17.46%
Add: Interest/WC Dividend	40,563	16,624	21,730	14,585	7,185	7,585	-24.58%
Less: Operating Expenses	(2,257,194)	(2,390,489)	(2,392,921)	(2,620,010)	(2,563,424)	(2,687,111)	0.00%
Add: Depreciation	730,176	842,337	843,245	845,000	842,750	842,750	27.86%
Add: Special Assessments collected	0	0	0	0	10,000	10,000	-100.00%
Add: Pension & OPEB liability adjustment	156,800	119,378	89,819	140,000	150,000	150,000	600.00%
Subtotal - Cash Flow	**789,742**	**708,866**	**732,311**	**529,070**	**593,479**	**470,192**	**0.00%**
Less: Debt Payments	(200,647)	(114,006)	(113,822)	(151,905)	(130,145)	(202,092)	7.32%
Less: Provision-Collection sys/Other Assets	(259,000)	(259,000)	(164,000)	(98,000)	(98,000)	(89,500)	0.00%
Less: Equipment Replacement Reserve fun	(178,455)	(178,455)	(178,455)	(178,455)	(178,455)	(178,455)	46.18%
Adjusted Cash Flow Income (Loss)	**$151,640**	**$157,405**	**$276,034**	**$100,710**	**$186,879**	**$145**	0.00%

Calculation of Debt Service Payments

using debt ratio of 110% **Principal and Interest Payments**	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET	Percent Change
2014 CWF Bonds - Force Main	$38,915	$38,906	$38,897	$38,888	$38,888	$38,878	-0.03%
2016 CWF Bonds - 6th St W	11,835	11,853	11,851	11,849	11,849	11,847	-0.02%
2018 USDA-RD SCADA	63,082	63,247	63,074	63,168	63,732	63,525	0.57%
2022A CWF-Sewer Rehab-2021	0	0	0	38,000	15,676	17,842	-53.05%
2022B CWF-Sewer Rehab-2022	0	0	0	0	0	70,000	0.00%
2009A GO Refunding Bonds	17,827	0	0	0	0	0	0.00%
2009B GO BAB Bonds	68,988	0	0	0	0	0	0.00%
Total Principal and Interest Payments	$200,647	$114,006	$113,822	$151,905	$130,145	$202,092	33.04%
Debt Service Coverage Ratio	**110%**	**110%**	**110%**	**110%**	**110%**	**110%**	
Calculated Minimum Net Income	**$220,712**	**$125,407**	**$125,204**	**$167,096**	**$143,160**	**$222,301**	**33.04%**

Compare Adjusted Net Income Calculation to Debt Service Payments @110%	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 ESTIMATE	2023 BUDGET	Percent Change
Adjusted Net Income available for debt payments	789,742	708,866	732,311	529,070	593,479	470,192	0.00%
Calculated Minimum Debt Coverage Net Income	(220,712)	(125,407)	(125,204)	(167,096)	(143,160)	(222,301)	7.32%
Adj Net Income Over minimum calculated	**$569,030**	**$583,459**	**$607,107**	**$361,974**	**$450,320**	**$247,891**	**0.00%**

City of Ashland
2023 Detail Preliminary
Wastewater Utility Enterprise Fund

Operating Revenues:

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
Waste Treatment											
690	46411	4600	UN-METERED/BULK TREATMEI	61,836	61,270	71,501	62,000	56,011	62,000	62,000	0.00%
690	46411	4611	METERED RESIDENTIAL	1,010,235	1,029,138	1,023,258	1,027,532	505,268	1,008,595	1,008,595	-1.84%
690	46411	4612	METERED COMMERCIAL	796,979	804,243	840,099	833,616	412,949	839,280	839,280	0.68%
690	46411	4613	METERED INDUSTRIAL	43,299	41,593	41,775	42,538	20,562	43,244	43,244	1.66%
690	46411	4614	METERED PUBLIC AUTHORITY	131,962	108,955	114,066	108,574	56,245	114,898	114,898	5.82%
690	46411	4615	METERED SUBURBAN	14,940	11,520	15,337	14,234	7,367	16,601	16,601	16.62%
			Metered Revenue	**1,997,415**	**1,995,449**	**2,034,535**	**2,026,494**	**1,002,391**	**2,022,618**	**2,022,618**	**-0.19%**
Total Waste Treatment				**$2,059,251**	**$2,056,719**	**$2,106,036**	**$2,088,494**	**$1,058,402**	**$2,084,618**	**$2,084,618**	**-0.19%**
Other Operating Revenues											
690	46412	4700	FORFEITED DISCOUNTS	8,027	4,888	7,226	8,000	3,328	9,350	9,350	16.88%
690	46412	4710	MISC. SERVICE REVENUES	52,119	59,409	57,176	53,000	26,245	53,000	53,000	0.00%
Total Other Revenues				**$60,146**	**$64,297**	**$64,402**	**$61,000**	**$29,573**	**$62,350**	**$62,350**	**2.21%**
Total Operating Revenues				**$2,119,397**	**$2,121,016**	**$2,170,438**	**$2,149,494**	**$1,087,975**	**$2,146,968**	**$2,146,968**	**-0.12%**

Non-Operating Income (Expense):

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
											N/A
690	46412	4711	CIAC	(1,768)	800	607,121	22,500	0	610,000	22,500	0.00%
690	46413	4190	INTEREST INCOME	35,948	12,615	3,644	11,000	0	3,600	4,000	-63.64%
690	46413	4191	NON-OPERATING			52	0	0	0	0	
690	46413	4270	INTEREST EXP. ON LT DEBT	(43,200)	(42,330)	(38,278)	(45,000)	0	(41,013)	(60,000)	33.33%
690	46413	4300	INTEREST EXP. ON G.O. DEBT	(1,145)	0	0	0	0	0	0	N/A
690	46413	4301	INTEREST SUBSIDY	552	0	0	0	0	0	0	N/A
690	46413	4340	MISC. CREDITS TO SURPLUS	0	0	14,150	0	0	0	0	N/A
690	46413	4150	JOBBING-SPECIAL ASSESSMENTS		0	30,400	0	0	82,600	20,000	#DIV/0!
690	48910	0000	INSURANCE DIVIDENDS/MISC	4,063	4,009	3,884	3,585	3,093	3,585	3,585	0.00%
Total Non-Operating Income/(Exp)				**($5,550)**	**($24,906)**	**$620,973**	**($7,915)**	**$3,093**	**$658,772**	**($9,915)**	**25.27%**

City of Ashland
2023 Detail Preliminary
Wastewater Utility Enterprise Fund

Operating Expenses:

Collection System

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
Collection Operation Labor & Expense											
690	82100	111	WAGES	56,183	61,508	61,643	45,803	28,924	52,700	47,524	3.76%
690	82100	112	OVERTIME WAGES	190	2,165	373	263	1,519	1,520	675	157.14%
690	82100	125	WAGES/TEMP	370	0	0	0	0	0	0	N/A
690	82100	131	LONGEVITY	0	289	567	0		0	0	N/A
690	82100	136	CLOTHING ALLOWANCE	900	900	900	450	595	900	450	0.00%
690	82100	151	SOCIAL SECURITY	4,312	4,675	4,687	3,654	2,314	3,670	3,736	2.22%
690	82100	152	EMPLOYER RETIREMENT	3,825	4,322	4,278	3,202	1,975	3,202	3,343	4.43%
690	82100	157	HSA CONTRIBUTION	2,236	2,529	2,304	1,717	969	1,890	1,708	-0.50%
690	82100	154	MEDICAL & DENTAL INS	15,726	16,958	16,994	14,058	13,789	14,058	12,063	-14.20%
690	82100	155	LIFE INSURANCE	125	167	196	109	13	109	77	-28.94%
690	82100	156	WORKERS COMPENSATION	2,464	2,677	2,349	1,892	0	1,892	1,857	-1.85%
690	82100	400	NON-LABOR M&S	4,493	6,000	3,858	5,500	3,012	5,500	5,500	0.00%
Total				**$90,824**	**$102,190**	**$98,149**	**$76,648**	**$53,110**	**$85,441**	**$76,934**	**0.37%**
Power & Fuel for Lift Stations											
690	82200	222	ELECTRICITY	59,100	54,745	48,921	61,500	19,977	60,000	61,500	0.00%
690	82200	224	NATURAL GAS	9,559	6,705	8,792	9,000	7,984	9,430	9,500	5.56%
690	82200	342	GAS & DIESEL FUEL	1,164	902	548	800	0	800	800	0.00%
Total				**$69,823**	**$62,352**	**$58,261**	**$71,300**	**$27,961**	**$70,230**	**$71,800**	**0.70%**
Misc. Collection System Expense											
690	82300	400	NON-LABOR M&S	15,559	13,028	13,380	16,330	7,411	13,500	16,330	0.00%
Total				**$15,559**	**$13,028**	**$13,380**	**$16,330**	**$7,411**	**$13,500**	**$16,330**	**0.00%**
Maint. of Collection System											
690	82500	111	WAGES	15,151	16,656	14,263	23,764	9,301	8,897	33,946	42.84%
690	82500	112	OVERTIME WAGES	338	2,648	150	21	0	880	1,350	6328.57%
690	82500	125	WAGES/TEMP	1,818	37	56	17,626	0	0	11,222	-36.33%
690	82500	151	SOCIAL SECURITY	1,255	1,396	1,056	1,896	690	713	2,668	40.73%
690	82500	152	EMPLOYER RETIREMENT	1,001	1,318	973	1,661	604	655	2,388	43.77%
690	82500	157	HSA CONTRIBUTION	599	1,070	470	891	287	458	1,220	36.99%
690	82500	154	MEDICAL & DENTAL INS	4,085	7,021	3,533	7,294	1,981	2,548	8,616	18.13%
690	82500	155	LIFE INSURANCE	14	28	16	56	9	4	55	-2.17%
690	82500	156	WORKERS COMPENSATION	748	735	542	982	0	300	1,326	35.13%
690	82500	400	NON-LABOR M&S	10,355	182,095	170,995	180,000	318	173,500	180,000	0.00%
Total				**$35,364**	**$213,004**	**$192,054**	**$234,191**	**$13,190**	**$187,955**	**$242,792**	**3.67%**
Maint. of Lift Stn. Buildings & Grounds											
690	82600	111	WAGES	4,186	3,581	5,892	8,822	1,972	4,680	5,092	-42.28%
690	82600	112	OVERTIME WAGES	0	282	148	21	148	150	0	N/A
690	82600	125	WAGES/TEMP	34	0	0	0	0	0	0	N/A
690	82600	151	SOCIAL SECURITY	310	281	434	704	150	300	400	-43.14%
690	82600	152	EMPLOYER RETIREMENT	274	261	407	617	138	270	358	-41.91%
690	82600	157	HSA CONTRIBUTION	169	151	208	331	116	170	183	-44.65%
690	82600	154	MEDICAL & DENTAL INS	950	735	1,555	2,708	610	1,090	1,292	-52.27%
690	82600	155	LIFE INSURANCE	6	5	14	21	11	14	8	-60.47%
690	82600	156	WORKERS COMPENSATION	186	143	221	364	0	200	199	-45.40%
690	82600	400	NON-LABOR M&S	6,067	1,264	1,632	2,300	191	1,200	2,300	0.00%
Total				**$12,182**	**$6,703**	**$10,511**	**$15,887**	**$3,336**	**$8,074**	**$9,833**	**-38.11%**

City of Ashland
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Collection System

Maint. of Lift Stn Equipment				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	82700	111	WAGES	6,436	13,493	14,580	13,738	2,728	15,000	13,578	-1.16%
690	82700	112	OVERTIME WAGES	71	184	0	71	726	900	450	530.25%
690	82700	125	WAGES/TEMP	34	0	0	0	0	0	0	N/A
690	82700	151	SOCIAL SECURITY	473	998	1,057	1,096	248	840	1,067	-2.62%
690	82700	152	EMPLOYER RETIREMENT	425	925	984	960	224	760	955	-0.52%
690	82700	157	HSA CONTRIBUTION	263	575	651	515	183	630	488	-5.21%
690	82700	154	MEDICAL & DENTAL INS	1,802	3,598	4,268	4,217	931	3,140	3,446	-18.26%
690	82700	155	LIFE INSURANCE	8	41	63	33	18	40	22	-32.30%
690	82700	156	WORKERS COMPENSATION	298	524	553	567	0	480	531	-6.50%
690	82700	400	NON-LABOR M&S	17,262	22,819	30,152	19,000	17,791	19,000	22,500	18.42%
Total				**$27,072**	**$43,157**	**$52,308**	**$40,197**	**$22,849**	**$40,790**	**$43,038**	**7.07%**

Maint. of Misc. Collection Equipment				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	82800	111	WAGES	1,601	1,372	2,182	6,511	1,189	2,180	3,055	-53.08%
690	82800	112	OVERTIME WAGES	0	266	75	0	78	150	0	N/A
690	82800	125	TEMPORARY WAGES	17	0	0	0	0	0	0	N/A
690	82800	151	SOCIAL SECURITY	114	122	160	519	91	150	240	-53.77%
690	82800	152	EMPLOYER RETIREMENT	103	112	152	455	82	155	215	-52.77%
690	82800	157	HSA CONTRIBUTION	74	40	144	244	75	150	110	-55.00%
690	82800	154	MEDICAL & DENTAL INS	522	343	700	1,998	339	700	775	-61.20%
690	82800	155	LIFE INSURANCE	2	1	11	15	6	11	5	-67.86%
690	82800	156	WORKERS COMPENSATION	73	63	84	269	0	95	119	-55.61%
690	82800	400	NON-LABOR M&S	204	170	965	375	369	500	375	0.00%
Total				**$2,710**	**$2,489**	**$4,473**	**$10,387**	**$2,229**	**$4,091**	**$4,895**	**-52.88%**
Total Collection System Expense				**$253,534**	**$442,923**	**$429,136**	**$464,941**	**$130,086**	**$410,081**	**$465,622**	**0.15%**

Wastewater Treatment

Treatment Operation Labor & Expense				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	83100	111	WAGES	24,572	30,372	29,803	48,310	12,632	29,500	48,882	1.18%
690	83100	112	OVERTIME WAGES	606	1,925	1,200	508	561	1,140	900	77.10%
690	83100	125	TEMPORARY WAGES	34	0	0	0	0	0	0	N/A
690	83100	131	LONGEVITY PAY	0	0	47	4,570	0	0	1,916	-58.08%
690	83100	136	CLOTHING ALLOWANCE	450	450	450	0	0	450	0	N/A
690	83100	151	SOCIAL SECURITY	1,881	2,418	2,299	3,854	971	2,300	3,842	-0.31%
690	83100	152	EMPLOYER RETIREMENT	1,669	2,225	2,123	3,377	858	1,920	3,439	1.84%
690	83100	157	HSA CONTRIBUTION	920	1,106	1,006	1,811	444	900	1,757	-2.96%
690	83100	154	MEDICAL & DENTAL INS	5,761	6,831	7,114	14,828	2,712	7,000	12,407	-16.33%
690	83100	155	LIFE INSURANCE	19	16	24	115	14	100	79	-30.70%
690	83100	156	WORKERS COMPENSATION	1,063	1,321	1,141	1,996	0	1,200	1,910	-4.28%
690	83100	400	NON-LABOR M&S	5,021	3,367	5,099	7,500	3,252	7,500	12,500	66.67%
690	83100	410	TREATMENT CHEMICALS: ALU	39,021	50,003	82,872	50,000	53,871	85,000	87,500	75.00%
Total				**$81,017**	**$100,034**	**$133,178**	**$136,869**	**$75,315**	**$137,010**	**$175,133**	**27.96%**

Power & Fuel for WWTP				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	83200	222	ELECTRICITY	78,799	75,427	76,616	76,000	38,010	76,000	76,000	0.00%
690	83200	224	NATURAL GAS	28,095	24,159	32,975	25,000	35,940	40,000	40,000	60.00%
690	83200	342	GAS & DIESEL FUEL/GENERATC	71	4	198	300	0	300	300	0.00%
690	83200	400	POWER FOR WWTP	0	0	0	0	0	0	0	N/A
Total				**$106,965**	**$99,590**	**$109,789**	**$101,300**	**$73,950**	**$116,300**	**$116,300**	**14.81%**

City of Ashland
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Wastewater Treatment

Laboratory & Testing Expense

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	83300	111	WAGES	64,559	71,166	66,465	72,628	36,491	72,628	75,700	4.23%
690	83300	112	OVERTIME WAGES	0	4,661	524	466	0	466	225	-51.74%
690	83300	131	LONGEVITY	1,071	1,093	1,336	0	876	1,300	0	N/A
690	83300	136	CLOTHING ALLOWANCE	443	450	450	0	0	450	0	N/A
690	83300	151	SOCIAL SECURITY	4,979	5,858	5,105	5,795	2,774	5,795	5,950	2.69%
690	83300	152	EMPLOYER RETIREMENT	4,323	5,235	4,638	5,077	2,429	5,077	5,326	4.90%
690	83300	157	HSA CONTRIBUTION	3,395	3,501	3,265	2,722	1,328	2,722	2,721	-0.04%
690	83300	154	MEDICAL & DENTAL INS	16,768	19,476	18,489	22,292	7,455	15,000	19,214	-13.81%
690	83300	155	LIFE INSURANCE	57	57	67	172	33	172	123	-28.61%
690	83300	156	WORKERS COMPENSATION	2,957	3,026	2,570	3,000	0	3,000	2,958	-1.40%
690	83300	213	OUTSIDE SERVICES	3,954	4,401	6,755	4,500	3,993	5,100	4,500	0.00%
690	83300	400	NON-LABOR M&S	14,113	15,533	24,053	17,400	8,675	17,400	17,400	0.00%
Total				**$116,619**	**$134,457**	**$133,717**	**$134,052**	**$64,054**	**$129,110**	**$134,117**	**0.05%**

Sludge Treatment/Disposal Expenses

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	83400	111	WAGES	12,621	17,195	19,875	22,807	8,083	18,500	19,249	-15.60%
690	83400	112	OVERTIME WAGES	315	35	0	143	0	0	0	N/A
690	83400	125	TEMPORARY WAGES	462	74	111	0	0	0	0	N/A
690	83400	151	SOCIAL SECURITY	980	1,250	1,443	1,413	576	730	1,094	-22.57%
690	83400	152	EMPLOYER RETIREMENT	847	1,163	1,342	1,238	526	660	979	-20.90%
690	83400	157	HSA CONTRIBUTION	443	490	1,035	664	346	430	500	-24.63%
690	83400	154	MEDICAL & DENTAL INS	3,368	4,075	5,968	5,436	2,103	5,200	3,533	-35.01%
690	83400	155	LIFE INSURANCE	14	18	77	42	25	50	23	-46.17%
690	83400	156	WORKERS COMPENSATION	594	671	751	732	0	700	544	-25.66%
690	83400	400	NON-LABOR M&S	2,784	31,820	11,794	18,000	66	18,000	18,000	0.00%
690	83400	410	PRESS CHEMICALS: POLYMER	13,307	4,413	8,868	9,000	0	9,000	9,000	0.00%
Total				**$35,735**	**$61,204**	**$51,264**	**$59,474**	**$11,725**	**$53,270**	**$52,922**	**-11.02%**

Misc. Treatment Plant Expense

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	83500	111	WAGES	24,856	20,709	31,528	13,347	15,453	30,906	10,523	-21.16%
690	83500	112	OVERTIME WAGES	71	1,907	323	0	148	296	0	N/A
690	83500	125	TEMPORARY WAGES	1,122	0	0	0	0	0	0	N/A
690	83500	151	SOCIAL SECURITY	1,895	1,656	2,339	1,065	1,152	2,304	827	-22.32%
690	83500	152	EMPLOYER RETIREMENT	1,628	1,533	2,149	933	1,014	2,028	740	-20.65%
690	83500	157	HSA CONTRIBUTION	828	866	1,074	500	554	1,108	378	-24.39%
690	83500	154	MEDICAL & DENTAL INS	6,390	6,112	7,355	4,097	4,011	8,022	2,671	-34.80%
690	83500	155	LIFE INSURANCE	16	17	21	32	18	36	17	-46.00%
690	83500	156	WORKERS COMPENSATION	1,134	880	1,203	551	0	1,200	411	-25.42%
690	83500	400	NON-LABOR M&S	33,280	19,543	22,711	22,000	9,984	22,000	22,000	0.00%
Total				**$71,220**	**$53,223**	**$68,703**	**$42,525**	**$32,334**	**$67,900**	**$37,568**	**-11.66%**

Disinfection Expense

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	83600	111	WAGES	1,994	775	4,482	4,916	940	1,000	5,092	3.59%
690	83600	112	OVERTIME WAGES	0	144	0	0	0	0	0	N/A
690	83600	151	SOCIAL SECURITY	144	63	328	392	70	210	400	2.05%
690	83600	152	EMPLOYER RETIREMENT	131	62	302	344	61	190	358	4.26%
690	83600	157	HSA CONTRIBUTION	124	30	354	184	55	80	183	-0.66%
690	83600	154	MEDICAL & DENTAL INS	483	292	956	1,509	239	550	1,292	-14.34%
690	83600	155	LIFE INSURANCE	5	2	5	12	2	5	8	-29.05%
690	83600	156	WORKERS COMPENSATION	82	40	166	203	0	50	199	-2.01%
690	83600	400	NON-LABOR M&S	14,013	971	5,615	10,000	1,727	7,500	10,000	0.00%
Total				**$16,976**	**$2,379**	**$12,208**	**$17,559**	**$3,094**	**$9,585**	**$17,533**	**-0.15%**

Maint. of Treatment Buildings & Grounds

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	83700	111	WAGES	21,420	11,272	10,373	8,139	5,936	11,000	8,147	0.10%
690	83700	112	OVERTIME WAGES	71	645	75	0	0	0	0.00	N/A
690	83700	125	WAGES/TEMP	3,367	884	999	0	117	1,000	0	N/A
690	83700	151	SOCIAL SECURITY	1,797	919	836	649	449	900	640	-1.38%
690	83700	152	EMPLOYER RETIREMENT	1,405	808	635	569	308	640	573	0.75%
690	83700	157	HSA CONTRIBUTION	1,141	480	352	305	164	420	293	-4.00%
690	83700	154	MEDICAL & DENTAL INS	5,992	3,725	2,287	2,498	742	1,500	2,068	-17.22%
690	83700	155	LIFE INSURANCE	106	43	40	19	18	40	13	-31.44%
690	83700	156	WORKERS COMPENSATION	1,082	509	429	336	0	430	318	-5.30%
690	83700	400	NON-LABOR M&S	16,549	7,273	17,184	15,000	4,979	15,000	15,000	0.00%
Total				**$52,930**	**$26,558**	**$33,210**	**$27,515**	**$12,713**	**$30,930**	**$27,053**	**-1.68%**

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Wastewater Treatment

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
Maintenance of Treatment Equipment											
690	83800	111	WAGES	27,971	43,415	42,338	28,810	16,903	33,806	29,872	3.69%
690	83800	112	OVERTIME WAGES	180	2,542	187	370	1,774	2,000	450	21.75%
690	83800	125	WAGES/TEMP	510	0	0	0	0	0	0	N/A
690	83800	131	LONGEVITY	1,126	1,148	1,171	0	480	1,180	0	N/A
690	83800	136	CLOTHING ALLOWANCE	450	450	450	2,700	134	450	2,700	0.00%
690	83800	151	SOCIAL SECURITY	2,212	3,449	3,220	2,299	3,644	7,288	2,348	2.15%
690	83800	152	EMPLOYER RETIREMENT	1,964	3,195	2,977	2,014	1,254	2,508	2,102	4.36%
690	83800	157	HSA CONTRIBUTION	1,377	2,278	2,145	1,080	746	1,492	1,074	-0.56%
690	83800	154	MEDICAL & DENTAL INS	7,983	12,828	12,417	8,843	3,402	6,804	7,582	-14.26%
690	83800	155	LIFE INSURANCE	112	266	248	68	45	90	49	-28.98%
690	83800	156	WORKERS COMPENSATION	1,444	1,830	1,648	1,190	0	1,400	1,167	-1.91%
690	83800	400	NON-LABOR M&S	53,584	38,031	30,214	25,000	14,841	25,000	25,000	0.00%
Total				**$98,913**	**$109,432**	**$97,015**	**$72,373**	**$43,223**	**$82,018**	**$72,344**	**-0.04%**
Maint. of Misc. Plant Equipment											
690	83900	111	WAGES	5,623	3,999	5,331	10,255	2,300	10,400	6,789	-33.79%
690	83900	112	OVERTIME WAGES	71	0	0	0	0	0	0	N/A
690	83900	125	WAGES/TEMP	689	0	0	0	0	0	0	N/A
690	83900	151	SOCIAL SECURITY	469	297	389	818	166	490	534	-34.77%
690	83900	152	EMPLOYER RETIREMENT	369	275	359	717	149	430	478	-33.36%
690	83900	157	HSA CONTRIBUTION	179	61	115	384	147	160	244	-36.51%
690	83900	154	MEDICAL & DENTAL INS	1,091	865	1,088	3,147	563	1,500	1,723	-45.25%
690	83900	155	LIFE INSURANCE	3	1	4	24	5	10	11	-54.65%
690	83900	156	WORKERS COMPENSATION	280	158	186	424	0	275	265	-37.37%
690	83900	400	NON-LABOR M&S	2,194	222	1,011	1,800	333	1,800	2,500	38.89%
Total				**$10,968**	**$5,878**	**$8,483**	**$17,569**	**$3,663**	**$15,065**	**$12,544**	**-28.60%**
Utility Locates											
690	88300	111	WAGES				22,788	7,903	22,788	25,460	11.72%
690	88300	112	OVERTIME WAGES				237	0	237	450	89.63%
690	88300	151	SOCIAL SECURITY				1,818	576	1,818	2,001	10.07%
690	88300	152	EMPLOYER RETIREMENT				1,593	513	1,593	1,791	12.45%
690	88300	157	HSA CONTRIBUTION				854	303	854	915	7.14%
690	88300	154	MEDICAL & DENTAL INS				6,994	2,345	6,994	6,462	-7.61%
690	88300	155	LIFE INSURANCE				54	110	54	41	-23.48%
690	88300	156	WORKERS COMPENSATION				941	0	941	995	5.69%
690	88300	400	NON-LABOR M&S					0	0		N/A
		925	INTERDEPARTMENTAL -WATER				(17,640)	0	(17,640)	(19,058)	8.04%
Total				**$0**	**$0**	**$0**	**$17,640**	**$11,750**	**$17,640**	**$19,058**	**8.04%**
Total Wastewater Treatment Expense				**$591,343**	**$592,755**	**$647,567**	**$626,876**	**$331,821**	**$658,828**	**$664,572**	**6.01%**

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Customer Accounts

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
Customer Billing & Accounting											
690	84000	111	WAGES		7,525	9,198	26,500	10,316	20,632	23,400	-11.70%
690	84000	131	LONGEVITY		100	102		0	0	0	N/A
690	84000	151	SOCIAL SECURITY		563	685	779	771	1,542	800	2.73%
690	84000	152	EMPLOYER RETIREMENT		515	627	683	671	1,342	716	4.95%
690	84000	157	HSA CONTRIBUTION		565	702	366	617	1,234	366	0.00%
690	84000	154	MEDICAL & DENTAL INS		3,166	4,090	2,998	5,097	10,194	2,585	-13.77%
690	84000	155	LIFE INSURANCE		13	25	23	17	34	17	-28.58%
690	84000	156	WORKERS COMPENSATION		410	350	403	0	403	398	-1.36%
690	84000	400	MATERIALS					3,720	10,250	10,250	
690	84000	925	INTERDEPARTMENTAL CHARG	65,212	52,797	47,486	38,195	19,097	38,195	37,545	-1.70%
Total				**$65,212**	**$65,654**	**$63,265**	**$69,947**	**$40,306**	**$83,826**	**$76,077**	**8.76%**
Meter Reading Expenses											
690	84200	111	WAGES		11,976	9,389	16,616	4,011	9,982	11,881	-28.50%
690	90200	131	LONGEVITY		100	102	0	0	0	0	N/A
690	90200	136	CLOTHING REIMB		225	225	0	0	0	0	N/A
690	84200	151	SOCIAL SECURITY		908	716	0	296	726	0	N/A
690	84200	152	EMPLOYER RETIREMENT		830	656	0	261	681	0	N/A
690	84200	157	HSA CONTRIBUTION		826	702	0	242	750	0	N/A
690	84200	154	MEDICAL & DENTAL INS		4,992	4,191	0	1,644	4,371	0	N/A
690	84200	155	LIFE INSURANCE		19	25	0	11	23	0	N/A
690	84200	156	WORKERS COMPENSATION		415	365	0	0	400	0	N/A
690	84200	925	INTERDEPARTMENTAL CHARG	15,048	3,930	3,091	0	0	0	0	N/A
Total				**$15,048**	**$24,221**	**$19,462**	**$16,616**	**$6,465**	**$16,933**	**$11,881**	**-28.50%**
Joint Meter Expenses											
690	84400	925	INTERDEPARTMENTAL CHARG	15,708	16,147	16,067	23,000	0	16,100	23,000	0.00%
Total				**$15,708**	**$16,147**	**$16,067**	**$23,000**	**$0**	**$16,100**	**$23,000**	**0.00%**
Total Customer Accounts Expense				**$95,968**	**$106,022**	**$98,794**	**$109,563**	**$46,771**	**$116,859**	**$110,958**	**1.27%**

Administrative & General

				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	85000	111	WAGES	91,529	82,197	79,811	118,410	46,370	92,740	98,602	-16.73%
690	85000	125	WAGES/TEMP	1,564	0	0	0	18	40	21,632	#DIV/0!
690	85000	131	LONGEVITY	556	594	606	968	12	600	1,058	9.33%
690	85000	138	ACCR SICK/VACATION	805	2,636	3,674	0	0	3,600	3,600	#DIV/0!
690	85000	151	SOCIAL SECURITY	6,952	6,385	6,213	8,924	4,232	8,464	8,787	-1.53%
690	85000	152	EMPLOYER RETIREMENT	5,628	5,295	5,379	7,372	2,820	5,640	6,462	-12.34%
690	85000	157	HSA CONTRIBUTION	3,176	2,966	2,819	4,650	1,480	2,960	5,100	9.68%
690	85000	154	MEDICAL & DENTAL INS	17,153	15,810	15,141	32,361	8,023	16,046	29,646	-8.39%
690	85000	155	LIFE INSURANCE	229	228	239	354	56	112	110	-68.86%
690	85000	156	WORKERS COMPENSATION	2,759	2,150	1,933	2,848	0	2,175	2,250	-20.98%
690	85000	190	POST-EMPLOYMENT HEALTH I	130,847	120,773	142,808	120,000	0	130,000	130,000	8.33%
690	85000	400	NON-LABOR M&S	1,368	1,944	905	2,631	417	2,600	2,631	0.00%
690	85000	925	INTERDEPARTMENTAL CHARG	52,670	59,948	58,263	72,525	36,261	72,522	76,945	6.09%
Total				**$315,236**	**$300,926**	**$317,791**	**$371,042**	**$99,689**	**$337,499**	**$386,824**	4.25%
Office Supplies & Expense											
690	85100	400	NON-LABOR M&S	3,025	2,569	2,914	1,200	1,398	2,670	2,800	133.33%
Total				**$3,025**	**$2,569**	**$2,914**	**$1,200**	**$1,398**	**$2,670**	**$2,800**	133.33%
Outside Professional Services											
690	85200	210	OTHER PROFESSIONAL	0	0	0	3,500	0	5,000	5,000	42.86%
690	85200	210	ATTORNEY & ENGINEERING ST	144,848	3,006	5,570	59,500	4,506	25,000	59,500	0.00%
690	85200	213	PROFESSIONAL SERV ENGINEE	15,615	14,313	7,616	10,000	0	5,000	10,000	0.00%
Total			(213/295)	**$160,463**	**$17,319**	**$13,186**	**$73,000**	**$4,506**	**$35,000**	**$74,500**	2.05%
Property Insurance											N/A
690	85310	511	LOCAL GOVT. PROP INS FUND	14,792	19,122	20,127	18,000	0	20,000	22,000	22.22%
690	85310	514	OTHER CARRIERS	0	0	0	1,675	0	1,675	1,675	0.00%
Total				**$14,792**	**$19,122**	**$20,127**	**$19,675**	**$0**	**$21,675**	**$23,675**	20.33%
Injuries & Damages											
690	85320	513	LIABILITY INSURANCE	11,301	10,450	13,624	21,000	0	15,000	17,000	-19.05%
Total				**$11,301**	**$10,450**	**$13,624**	**$21,000**	**$0**	**$15,000**	**$17,000**	-19.05%

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Employee Benefits				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
690	85400	131	LONGEVITY	0	0	0	0	0	0	0	N/A
690	85400	133	RETIREMENT PAYOUT	0	0	0	0	38,944	38,944	0	N/A
690	85000	138	ACCR SICK/VACATION	0	0	0	0	0	0	0	N/A
690	85400	152	PENSION	25,953	(1,395)	(52,989)	20,000	0	20,000	20,000	0.00%
690	85400	157	HSA CONTRIBUTION	0	0	0	0	0	0	0	N/A
690	85400	154	RETIREE HEALTH/DENTAL	42,588	45,000	46,060	46,410	23,954	47,908	51,200	10.32%
690	85400	155	LIFE	0	0	0	0	0	0	0	N/A
690	85400	158	RETIREE'S HRA	0	0	0	0	0	0	0	N/A
690	85400	190	POST EMPLOYMENT	0	0	0	0	0	0	0	N/A
690	85400	400	MATERIALS	0	0	0	0	0	0	0	N/A
Total				**$68,541**	**$43,605**	**($6,929)**	**$66,410**	**$62,898**	**$106,852**	**$71,200**	7.21%
Regulatory Expense											
690	85500	210	PROFESSIONAL SERVICES	0	0	0	5,000	0	0	5,000	0.00%
690	85500	400	NON-LABOR M&S	8,945	8,543	9,139	12,000	7,763	12,000	12,000	0.00%
Total				**$8,945**	**$8,543**	**$9,139**	**$17,000**	**$7,763**	**$12,000**	**$17,000**	0.00%
			NON-LABOR M&S								
Misc. General Expense											
690	85600	400		0	0	0	390	0	0	750	92.31%
690	85600	925	INTERDEPARTMENTAL CHARGES	0	0	0	0			5,050	N/A
Total				**$0**	**$0**	**$0**	**$390**	**$0**	**$0**	**$5,800**	1387.18%
Maintenance of General Plant											
690	85700	400	NON-LABOR M&S	0	0		0	0	0	0	N/A
690	85700	925	INTERDEPARTMENTAL CHARG	2,548	2,595	2,942	2,685	0	2,700	2,900	8.01%
Total				**$2,548**	**$2,595**	**$2,942**	**$2,685**	**$0**	**$2,700**	**$2,900**	8.01%
Rents											
690	85800	539	RENTALS/LEASES	1,322	1,323	1,385	1,227	1,509	1,510	1,510	23.06%
690	85800	925	INTERDEPARTMENTAL CHARG	0	0	0	0	0	0	0	N/A
		Total		**$1,322**	**$1,323**	**$1,385**	**$1,227**	**$1,509**	**$1,510**	**$1,510**	23.06%
Total Admin. & General Expense				**$586,173**	**$406,452**	**$374,179**	**$573,629**	**$177,763**	**$534,906**	**$603,209**	5.16%

Other Operating Expenses (Credits)				2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	
Depreciation Expense											
690	40300		DEPRECIATION ON PLANT	713,406	823,695	823,493	823,000	0	823,000	823,000	0.00%
690	40300		INTERDEPARTMENTAL CHARG	16,770	18,642	19,752	22,000	0	19,750	19,750	-10.23%
Total				**$730,176**	**$842,337**	**$843,245**	**$845,000**	**$0**	**$842,750**	**$842,750**	-0.27%
Total Other Operating Expense				**$730,176**	**$842,337**	**$843,245**	**$845,000**	**$0**	**$842,750**	**$842,750**	-0.27%
Total Operating Expenses				**$2,257,194**	**$2,390,489**	**$2,392,921**	**$2,620,010**	**$686,441**	**$2,563,424**	**$2,687,111**	2.56%
Net Operating Income (Loss)				**($137,797)**	**($269,473)**	**($222,483)**	**($470,515)**	**$401,534**	**($416,456)**	**($540,143)**	14.80%
Net Income (Loss)				**($143,347)**	**($294,379)**	**$398,490**	**($478,430)**	**$404,627**	**$242,316**	**($550,058)**	14.97%
				(143,347)	(294,379)	398,490	(478,430)	404,627			

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WASTEWATER - OBJECT CODE SUMMARY		2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2022 Actual Jan to June	2022 Yr End Estimate	2023 BUDGET	PERCENT CHANGE
Labor									
111	WAGES	358,702	397,211	407,153	492,164	211,452	437,339	466,793	-5.15%
112	OVERTIME WAGES	1,913	17,404	3,055	2,100	4,954	7,739	4,500	114.29%
125	TEMPORARY WAGES	10,021	995	1,166	17,626	135	1,040	32,854	86.40%
131	LONGEVITY	2,753	3,324	3,931	5,538	1,368	3,080	2,974	-46.30%
136	CLOTHING ALLOW	2,243	2,475	2,475	3,150	729	2,250	3,150	0.00%
138	ACCR SICK/VACATION	805	2,636	3,674	0	0	3,600	3,600	#DIV/0!
151	SOCIAL SECURITY	27,773	31,238	30,967	35,676	19,170	38,240	35,336	-0.95%
152	EMPLOYER RETIREMENT	49,545	26,679	(25,008)	50,810	13,887	47,751	50,225	-1.15%
157	HSA DEDUCTIBLE	14,924	17,534	17,346	17,219	8,056	16,409	17,242	0.13%
154	MEDICAL & DENTAL INS	130,662	151,827	152,206	181,686	79,940	152,625	166,576	-8.32%
155	LIFE INSURANCE	716	922	1,075	1,150	411	904	659	-42.67%
156	WORKERS COMPENSATION	15,164	15,552	14,491	16,698	0	15,141	15,449	-7.48%
190	POST EMPLOYMENT	130,847	120,773	142,808	120,000	0	130,000	130,000	8.33%
								0	N/A
	TOTAL LABOR	**$746,068**	**$788,570**	**$755,339**	**$943,816**	**$379,046**	**$895,062**	**$929,357**	-1.53%
Other Expenses									
210	PROFESSIONAL SERVICES	144,848	3,006	5,570	68,000	4,506	30,000	69,500	2.21%
213	OUTSIDE SERVICES	19,569	18,714	14,371	14,500	3,993	10,100	14,500	0.00%
222	ELECTRICITY	137,899	130,172	125,537	137,500	57,987	136,000	137,500	0.00%
224	NATURAL GAS	37,654	30,864	41,767	34,000	43,924	49,430	49,500	45.59%
295	ENGINEERING SERVICES	0	0	0	0	0	0	0	N/A
342	GAS/DIESEL FOR FUEL GENERA	1,235	906	746	1,100	0	1,100	1,100	0.00%
400	MATERIALS/R&M	208,816	355,192	351,621	356,426	86,247	354,920	377,836	6.01%
410	CHEMICALS	52,328	54,416	91,740	59,000	53,871	94,000	96,500	63.56%
511	LOCAL GOVT PROP INS FUND	14,792	19,122	20,127	18,000	0	20,000	22,000	22.22%
513	LIABILITY INSURANCE	11,301	10,450	13,624	21,000	0	15,000	17,000	-19.05%
514	INSURANCE OTHER	0	0	0	1,675	0	1,675	1,675	0.00%
539	RENTALS/ LEASES	1,322	1,323	1,385	1,227	1,509	1,510	1,510	23.06%
925	INTERDEPARTMENTAL CHARG	151,186	135,417	127,849	118,765	55,358	111,877	126,382	6.41%
930	MISC GEN TRANS TO OTHER FU	0	0	0	0	0	0	0	N/A
	TOTAL OTHER EXPENSES	**$780,950**	**$759,582**	**$794,337**	**$831,193**	**$307,395**	**$825,612**	**$915,004**	10.08%
	SUB TOTAL	**$1,527,018**	**$1,548,152**	**$1,549,676**	**$1,775,010**	**$686,441**	**$1,720,674**	**$1,844,361**	3.91%
	DEPRECIATION	**$730,176**	**$842,337**	**$843,245**	**$845,000**	**$0**	**$842,750**	**$842,750**	-0.27%
	TOTAL OPERATING EXPENSE	**$2,257,194**	**$2,390,489**	**$2,392,921**	**$2,620,010**	**$686,441**	**$2,563,424**	**$2,687,111**	2.56%
	Balance check - to be -0-	0	0	0	0	0	0	0	

Ref: 2022-223

COMMITTEE AGENDA: 5.B.
(11/15/2022)

SUBJECT: **Discussion and Possible Action Regarding a Proposed Special Event Ordinance and Fees *(Clerk)***

RECOMMENDATION:

DEPARTMENT OF ORIGIN: Clerk

CLEARANCES: Administration

EXHIBITS:

1.	Special Event Ordinance DRAFT
2.	Special Event Application DRAFT

SUMMARY STATEMENT:

The Clerk, Parks Director, Public Works Director, Police Chief, and Fire Chief discussed what needed to be considered when creating a special events ordinance in order to communicate effectively together and with those requesting to host such an event.

Staff researched other cities of various sizes to gain a perspective on how this has been structured elsewhere. The draft ordinance and application are attached for discussion between staff and Council with hopes for approval before the beginning of 2023.

Sequential Ordinance No. 2022-19XX
Chapter XX (2022-19XX)

ORDINANCE TO CREATE CHAPTER XX (2022-19XX) SPECIAL EVENTS, ASHLAND CITY ORDINANCES

XX.01. Purpose. The City's goal is to encourage and help coordinate special community events, while 0regulating the health and safety of participants at the event, efficient management of City services and the protection of public lands and facilities.

Special event means a temporary planned occurrence on public or private property and involves at least one of the circumstances listed below:

- **(a)** Use of all or part of waterways or City-owned facilities within the City boundaries such as buildings, parks, green spaces, streets, parking lots, athletic fields, etc., but does not include normal park shelters.
- **(b)** Use of all or part of private property which will impact public property such as parking on roadways, blocking or barricading sidewalks or public trails, or inhibit or re-route vehicular or pedestrian traffic in any way.
- **(c)** Will involve the closing of a public way; not including neighborhood block parties.
- **(d)** Over 50 people at any one time attending a public event on private property, except those situations meeting the definition of a public assembly.
- **(e)** City ordinances and rules require public safety support by City department.
- **(f)** Will require extraordinary services by any City department.
- **(g)** Hours of the event extend beyond those otherwise adopted in City ordinances.
- **(h)** Public event in which alcohol beverages and/or food will be served or sold, merchandise or other items are sold and/or outdoor amplified music is provided.

A special event does not include private events such as family gatherings, weddings or funeral ceremonies and processions, or events that do not require extraordinary services or any additional City licenses or permits.

XX.XX. Definitions as used in this Chapter.

- **(a)** Permittee. The individual who has been issued a permit pursuant to the regulations and is authorized to conduct permitted activities.
- **(b)** Participant. Any individual who is identified by the Permittee, including but not limited to, a competitor, contestant, performer, exhibitor, vendor, invited guest, ticket holder, registrant, sponsor, and a participant entity's employees, agents, and volunteers who are present at the event and the event organizer and their employees, agents, and volunteers present at the event.
- **(c)** Special Event. Any event, whether for profit or not for profit, which is to be held on any property owned by or within control of the City of Ashland, including, but not limited to: processions, parades, runs, walks, marathons, bicycle races, transient or temporary public entertainment, festivals or celebrations, estate sales or auctions, and political gatherings or events.

(d) Exclusive Use. The permit does not give "exclusive use" of a City property or park, only the pavilion/trail/greenspace you have requested. The park is still open to the public. Permittee must have the signed permit in their possession and/or in plain view to enforce its privileges.
(e) Outdoor Amplified Music. Vocal or instrumental sounds played through an amplifier with the likelihood of exceeding noise levels identified in Chapter 202.04, Ashland City Ordinances.

XX.XX. Permit. No person shall conduct a special event as defined herein within the City without first obtaining a special event permit.

(a) Applications with fee(s) as defined in Chapter 165 Comprehensive Fee Schedule, Ashland City Ordinances shall be submitted to the City Clerk on the provided form.
(b) Additional documentation such as explanation of the special event, mapping depicting location of the event, and proof of insurance, must accompany the permit.
(c) Any incomplete applications shall be rejected.

The issuance of a City of Ashland Special Event Permit does not obligate the City to provide municipal services, equipment, or personnel thereof. Should the City provide extensive municipal services, an estimated cost to the applicant will be provided prior to the event. These costs may include but are not limited to, expenses from the Police Department, Ambulance Service, Fire Department, Public Works Department, or Parks Department.

XX.XX. Exemptions. A permit application is required for all special events as defined within this Chapter except for assembly or movement of a funeral procession or military convoy, any parade, or special event sponsored by any agency of the Federal or State government acting in its governmental capacity within the scope of its authority.

XX.XX. Permit Issued Unless a Threat to Public Safety. The City shall issue a permit to the applicant subject to the foregoing paragraphs of this section unless staff concludes that:

(a) The policing of the special event will require so large a number of persons and vehicles, including ambulances, as to prevent adequate service of the needs of the rest of the municipality, or
(b) The special event will so substantially hinder the movement of the police and fire and other emergency vehicles as to create a substantial risk to persons and property; or
(c) The conduct of the special event will substantially interrupt the safe and orderly movement of other traffic contiguous to its route, or
(d) The special event is so poorly organized that participants are likely to engage in aggressive or destructive activity.

XX.XX. Insurance Required. Insurance in the amounts listed below must be provided at the time of filing this application - the name of the event and date must be listed on the certificate:

- Comprehensive general liability insurance in the amount of not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury and property damage.

- Automobile liability insurance in the amount of not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury and property damage covering all vehicles to be used as part of the event. Said policy shall cover all owned, non-owned and hired vehicles.
- For events selling or serving alcohol, liquor liability insurance in the amount of not less than one million dollars ($1,000,000) per occurrence for bodily insurance, personal injury and property damage.

XX.XX. Fees. Applications, additional required documentation, and fees shall be submitted to the City Clerk at least 30 days, but not more than 9 months, prior to the scheduled event. Permit fees are non-refundable.

The permit fee shall be exempt for an event sponsored or co-sponsored by the City of Ashland or any of its entities or enterprises, a neighborhood block party, or parade, or any event organizer who does not require a fee from the participants of the event.

The permit application and Damage Deposit is a requirement of special events regardless of the activity, unless listed in XX.XX of this Chapter.

XX.XX. Damage Deposit. A $500 refundable damage deposit in the form of a check payable to the City of Ashland is required for all special permit applications.

Refunds of damage deposits may be fully or partially withheld for any of the following reasons:

- Damage to a park/green space or City property
- Misuse of a park/green space or City property
- Inadequate cleanup
- Missing or damaged City equipment
- Misrepresentation of the group/individual using City property
- Misrepresentation of the type of event being held
- Failure to secure an Alcohol permit
- Extension of the event beyond the application dates/hours

If a special event requires more than the reasonable and necessary services provided by the City that specifically result from the event, the damage deposit may be used to pay the actual costs for the use of equipment, resources or services. This may include but is not limited to, police personnel and services, fire personnel and services, traffic control, parks services, facility services, street department personnel and services, and other services necessary to ensure the protection of participants and citizens, the proper functioning of City services, and the proper administration of this ordinance and policies. The City reserves the right to require advance full or partial payment of estimated extraordinary service costs prior to the event.

After thirty days after the conclusion of the event and approval by City personnel, the damage deposit check will be shredded at City Hall or returned to the event organizer. Any damage fees beyond the damage deposit will be invoiced to the event organizer.

XX.XX. Debrief Meeting. All special events shall be required to participate in a pre- and/or post-event debrief meeting with City staff approximately 15-20 days prior, but no later than seven days prior to the start of the event. A permittee who fails to participate in the debrief may forfeit their deposit. Permittees shall be required to provide a full synopsis of the event including participants, demographics, marketing, and any requests to the City as part of the event application (i.e. temporary restrooms, EMS, support).

XX.XX. Right to Deny. Applications that fail to meet the above requirements may not be processed. The City reserve the right to turn down an application base on past performance of an event including but not limited to, failure to follow the rules and regulations pertaining to the policies set forth in this Chapter.

X.XX. Vendors. All vendors selling services, food or products at the event must have:

- Current applicable licenses
- All necessary sales tax permits
- Liability insurance

It is the responsibility of the event organizer to obtain and verify the above documentation from participating vendors.

XX.XX. Signage, Route Markings, and Decorations. Fastening, stapling or attaching any rope, sign, banner, flyer, sticker or other object, or decoration such as lighting or streamer, to natural features such as trees and shrubs, or to any park feature is prohibited. Any approved signage must be removed within 24 hours after the conclusion of the event.

Confetti must be of a natural material such as flower petals or leaves. Glitter, plastic confetti and rice are not allowed. Any decorations must be secured as to not blow away. It is the responsibility of the event organizer to collect and discard any decorations that has become detached and/or loose, or has entered any roadway or water.

Route markings must be removable and cannot be spray painted onto roadways, sidewalks, City property, or on snow.

Chalk must be pre-approved, washable, and is allowed on concrete ground surfaces only as directional guides for events. The event organizer is responsible for any chalk activities during the event to ensure no profanity or disrespectful, offensive, uncivil or ill-mannered words or images are created.

XX.XX. Cancellations. In the event of extreme weather, poor traveling conditions, health, safety, or welfare concerns, or other scheduling conflicts due to unforeseen circumstances, the City reserves the right to cancel an event at any time.

The Mayor may revoke any permit already issued if they deem that such action is justified by an actual or potential emergency due to weather, fire, riot, or other catastrophe, or likelihood of a breach of the peace, or by a major change in the conditions forming the basis of the standards of issuance. In lieu of revoking a permit, the Mayor may require the permitee to file evidence of good and sufficient sureties, insurance in force or other evidence of adequate financial responsibility, running to the City of Ashland and such third parties as may be injured or damaged, in an amount depending upon the likelihood of injury or damage as a direct and proximate result of the holding of the parade or special event sufficient to indemnify the municipality and such third parties as may be injured or damaged thereby, caused by the permittee, its agents or participants.

XX.XX. Denial of Permit. The application shall be denied:

- **(a)** If made less than fifteen days prior to the scheduled start date of the event, or
- **(b)** If it is a special event that is primarily for private or commercial economic gain, or
- **(c)** If it is a parade or special event which would be in violation of federal, state or local laws relating to the use of highways or of other applicable regulation of the City of Ashland, or
- **(d)** If the granting of the permit would conflict with another permit already granted or for which applications is already pending, or
- **(e)** If the application does not contain the information required, or
- **(f)** Where applicable, the applicant has failed to receive a permit under WI § sec. 85.07(4).

CITY OF ASHLAND SPECIAL EVENT PERMIT INSTRUCTIONS

Please use the following as a guide to make sure your permit is complete.
NOTE: This permit, along with insurance information and fees, must be returned to the City Clerk a minimum of 30 days (maximum of 9 months) before your event.

*All Permittees are required to attend a meeting with City staff approximately 15-20 days prior to the event date to discuss the outline of the special event.

* A Certificate of Insurance is required by the City for every event and MUST list the event, date and have the City listed as Additional Insured (Certificate Holder will not be accepted).

* A refundable Damage Deposit of $500, and other City services fees (if applicable) are required at the same time. Please make check payable to City of Ashland.

* Any event involving a state road, City Street or trail MUST include a map with the permit. Use of these in an event is subject to the approval of the Wisconsin Department of Transportation and City of Ashland Public Works.

A SPECIAL EVENT PERMIT IS NOT VALID WITHOUT ALL THE NECESSARY APPROVAL SIGNATURES AND AN ACCURATE CERTIFICATE OF INSURANCE.

Return completed permit with payment to:
Ashland City Clerk
601 Main Street West
Ashland, WI 54806

CITY OF ASHLAND DEPARTMENTS - CONTACT INFORMATION

Questions about…	**Contact….**	
Application, Permit, Payment	City Clerk Office	715-682-7071
Temporary ROW Permit info	Planning & Development Department	715-682-7041
Parks, Pavilions, Reservations	Parks & Recreation Department	715-682-7059
Barricades or Blocking Roadways, Outdoor Amenities	Public Works Department	715-682-7061
Indoor and Park Amenities	Facilities & Maintenance	715-682-7061
Emergent or Health Concerns, Inspections	Fire & EMS Department	715-682-7052
Emergent Safety Concerns, Security	Police Department	715-682-7062

For office use only

Date Rcvd ________________ Ins Rcvd_____

Paid ☐ $________________

Approved ☐ Denied ☐ Permit # _________

CITY OF ASHLAND SPECIAL EVENT PERMIT

Event Name: ____

Organization Name: ______________________________________
Main Contact: ____
Address: ____
Phone Number: (Day) ____________________(Evening) __________________

E-mail Address ____

Web Site ____

Please provide a second point of contact if possible:
Name: ____
Address: ____
Phone Number: (Day) ____________________(Evening) __________________

E-mail Address ____

A. **DETAILED EVENT DESCRIPTION**:

☐ Music/Concert/Performance ☐ Bike Race/Walk/Run
☐ Street Party/Food Festival/BBQ ☐ Parade/Procession
☐ Carnival/Festival/Fair ☐ Neighborhood Block Party
☐ Car Show ☐ Farmer/Street Market
☐ Flea Market ☐ Charity Event
☐ Other
(please describe)

Estimated number of participants: _________

Please provide a detailed description of the event:

____

____

____

B. **LOCATION OF SPECIAL EVENT**

Please use detailed description of location including address, boundaries, roadways, trails, etc.

____
____
____

⇒Site map is required.
⇒If utilizing a City of Ashland Park or Greenspace, complete Appendix A and submit with application.
⇒If utilizing private property, written permission from the property owner must be submitted with application.

C. **DATES AND TIMES FOR EVENT** (Use an extra sheet for more than 4 days)

Date(s)	/ /	/ /	/ /	/ /
Setup start time	a.m. p.m.	a.m. p.m.	a.m. p.m.	a.m. p.m.
Event start time	a.m. p.m.	a.m. p.m.	a.m. p.m.	a.m. p.m.
End time (incl. tear down)	a.m. p.m.	a.m. p.m.	a.m. p.m.	a.m. p.m.

D. **INSURANCE**

The City of Ashland requires you to provide coverage for the duration of the event, including set up and tear down. The name of the event and date must be listed on the certificate, with the City of Ashland listed as Additionally Insured. Coverage amounts include: Comprehensive General Liability of not less than one million ($1,000,000) per occurrence for bodily injury, personal injury and property damage; Automobile Liability Insurance of not less than one million ($1,000,000) per occurrence bodily injury, personal injury and property damage covering all vehicles to be used as part of the event. Said policy shall cover all owned, non-owned and hired vehicles; and if selling alcohol, Liquor Liability Insurance of not less than one million ($1,000,000) per occurrence for bodily injury, personal injury and property damage.

Type of Insurance	**Name of Insurance Company**	**Limits**
General Liability		
Alcohol Liability		
Automotive Liability		
Other		

*Copy of Certificate of Liability Insurance Required.

E. **EVENT DETAILS**

Circle Y or N and provide explanations as requested.

Y	N	Will you be requesting City Police Services? *If yes, have they been contacted?*
Y	N	Will you be requesting EMS/Ambulance Services? *If yes, have they been contacted?*
Y	N	Will you be providing security Personnel? *If yes, please explain.*
Y	N	Do you have a traffic control plan? *If yes, please describe:* *If yes, please contact Public Works if cones or barricades are needed*
Y	N	Will you be selling alcohol? *If yes, a license is* ***required.*** *Contact the City Clerk's office.* *If yes, please describe your plan to contain alcohol within the consumption area:*
Y	N	Will you be erecting tents over 100 square feet (10' x 10')? *If yes, please identify on site plan.*
Y	N	Will tents, canopies or stages be used? *If yes, please identify on site plan.*
Y	N	Will there be Vendors or Food Concessions not associated with the event sponsor? *If yes, provide number and type(s).*
Y	N	Will you require electricity? *If yes, please describe needs and locations.*
Y	N	Will amplified sound equipment be used? *If yes, please list times (am to pm) of use.*
Y	N	Will Porta-Potties be used? *If yes, list number and identify location on site plan.*
Y	N	Will fireworks be displayed? *If yes, provide supplier and Ashland Fireworks Permit #*

G. **LIABILITY**

The applicant must be at least 21 years of age and must assume financial responsibility for payment of fees, setup and clean up, and any damages to equipment and/or property which may be incurred. Abuse of facilities or violation of regulations shall result in subsequent denial of use of parks/facilities. Applicant must provide adequate supervision of scheduled event. The City of Ashland is not responsible for the security of personal items of the applicant or attendees/guests of the event. The City of Ashland reserves the right to deny use of facilities to the applicant. Parking is allowed only in designated area, unless other arrangements have been made.

H. **CONDITIONS AND INSURANCE**

- The permit holder shall be responsible for notifying all businesses and residents whose sole route for ingress and egress from their businesses or residences is affected by the street closures associated with the event.
- The permit holder shall make the necessary arrangements with the Public Works Department for barricades, cones and/or street signs and shall remove the barricades at the conclusion of the event and return barricades to Public Works.
- If using City property, the permit holder shall, at its expense, secure and keep in force for the duration of the event, obtain the necessary liability insurance as outlined in Chapter XX.XX Special Event Permits, Ashland City Ordinances.
- The laws of the City of Ashland and State of Wisconsin must be observed, including, but not limited to, safety, litter, noise, alcohol, fire hazards and conduct.
- The issuance of a City Event Permit does not obligate the City to provide municipal services, equipment or personnel thereof. Should the City provide municipal services, an estimate cost of the city- related services will be provided prior to the event. These costs may include but are not limited to, expenses from Police Department, Fire and EMS Department, Parks Department, and Public Works Department. By signing this permit, you agree to pay the City for any costs the City incurred due to your event.
- The City of Ashland will be held harmless from any claim for damage that might arise by reason(s) of the issuance of this permit.
- This permit is valid for the above date(s) and time(s) only. A copy of the permit must be in the applicant's possession at the time of the event.
- The City of Ashland Police Department may revoke or modify this permit if the applicant fails to comply with the conditions of this permit or in an emergency or hazardous situation.

IMPORTANT: FAILURE TO PROVIDE ANY NEEDED INFORMATION COULD VOID THIS PERMIT AND CANCEL YOUR EVENT. ALSO, A SPECIAL EVENT PERMIT IS NOT VALID UNTIL INSURANCE HAS BEEN PROVIDED, ALL FEES HAVE BEEN PAID, AND ALL NECESSARY APPROVAL SIGNATURES HAVE BEEN OBTAINED.

I. **WAIVER**

I, and/or the organization I represent understand that any violation of these agreements or City Code will result in forfeiture of the event fee, immediate termination of event, and jeopardize future use of City of Ashland's facilities. User agrees to indemnify, defend, and save and hold City of Ashland, its affiliates and their respective directors, officers, and employees, and agents of the City of Ashland harmless from and against any claims (including without limitation, third party claims for personal injury or real or personal property damage), actions, administrative proceedings, judgments, damages, punitive damages, penalties, fines, cost, liabilities, (including sums paid in settlement of claims), interest, or losses, including reasonable attorney's and paralegal's fees and expenses (including without limitation, any such fees and expenses incurred in enforcing this agreement or City Code, or collecting any sums due hereunder, costs, consultants' fees, together with all other costs and expenses of any kind or nature that arise directly or indirectly from the use of the facilities by user.

As a condition of the use of the City of Ashland's facilities, the applicant agrees that it will not discriminate or permit discrimination at or in relation to applicant's event against any person on the basis of race, color, creed, national origin, age gender or disability.

Applicant Signature_____________________________________ Date _____________________

Applicant Signature_____________________________________ Date _____________________

FOR STAFF USE ONLY

APPROVALS

Department	Initials	Date Reviewed	Approval Status
Parks and Recreation Department			□ Grant □ Deny
Police Department			□ Grant □ Deny
Fire & EMS Department			□ Grant □ Deny
Public Works Department			□ Grant □ Deny
Finance Department			□ Grant □ Deny
Administrative / City Clerk			□ Grant □ Deny

Additional Conditions for Permit:

Additional Instructions for Permittee:

Appendix 1

Park Use/Special Event Request Application

Facility Use Requested Cheat Sheet: ***(Check all that apply)***

	Bayview Park		
	City Dock		Pavilion
	Swimming Beach		Other:
	East Green Space (old Stockade area)		
	West Green Space		
	Hodgkin's Park		
	Women's Softball Field		Dog Park
	Jack Ledin Field (Men's Softball)		Pavilion
	Pufall Field (Hard Ball Field)		Other:
	Prentice Park		
	Large Pavilion		Concessions Stand
	Small Pavilion		Trails
	Green Space		Campground*
	Volleyball Court		Other:
	Beaser Park		
	Martinsen Field		Green Space
	Bebeau Field		Gazebo
	Playground		Basketball Courts
	Other:		
	Kreher Park		
	Pavilion		Boat Landing
	Beach		Playground
	Gazebo		Campground*
	Other:		

Maslowski			
	West Beach		Pavilion
	Middle Beach		Volleyball Court
	East Beach		Playground
	Artesian Well Parking Lot		Other:
Central Railyard Park			
	Concessions Building		Open Air Pavilion
	Jauquet Field		Martino Field
	Skate Park		Purple playground
	Tennis Courts		Red/Blue Playground
	Other:		
Ashland Rail-Trail System (ARTS) Segments			
	Waterfront Trail		5th Street Corridor
	Spur Trail (Von Holzen Trail)		Maslowski – Prentice Park
	Wal-Mart Connector		Other:
Other City Parks			
	Ellis Park		Penn Park
	Memorial Park / Band Shell		Menard Park
	H. Pearson Park		6th Avenue Beach
	West End Skating Rink		Hot Pond
	East End Skating rink		Bay City Park
	Marina Park / Gazebo		Ashland Ore Dock
	City Hall Chambers		OTHER:

Ref: 2022-224 **COMMITTEE AGENDA: 5.C. (11/15/2022)**

SUBJECT: **Discussion and Possible Action Regarding Adopting an Ordinance for Recycling and Reuse of Demolition Materials *(Planning)***

RECOMMENDATION: Discussion and Possible Action

DEPARTMENT OF ORIGIN: Planning and Development

CLEARANCES: Committee of the Whole, June

EXHIBITS:

1.	Agenda Bill, Draft Reuse Plan, Draft Ordinance - July 27, 2021 COW
2.	July 27, 2021 Committee of the Whole Meeting minutes

SUMMARY STATEMENT:

A proposed ordinance for recycling and reuse for historic homes was discussed in June and July 2021 but did not reach the Council agenda at that time. The Sustainability Committee requested that this come before Council again for review and formal approval. It was considered beneficial for this to return to the Committee of the Whole to re-familiarize themselves with the item.

On July 27, 2021, former Planning Director Megan McBride brought to Council a draft Recycle and Reuse Plan and draft Ordinance. The minutes show that Council voted unanimously to proceed with Option #2.

Staff is requesting recommendations for changes before bringing to the Council agenda.

Ref: 2021-241 **COMMITTEE AGENDA: 6.C. (7/27/2021)**

SUBJECT: **Continued Discussion and Possible Action Regarding Creation of a Demolition Recycling and Reuse Ordinance *(Planning)***

RECOMMENDATION: Provide feedback to Planning and Development staff regarding amendments to proposed Demolition Reuse and Recycling Ordinance regarding exemption request process

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DEPARTMENT OF ORIGIN: Planning and Development

CLEARANCES: Unanimously recommended for approval by the Historic Preservation Commission on March 1, 2021

EXHIBITS:

1. DRAFT - UPDATED City of Ashland Recycling and Reuse Plan
2. Draft Proposed Ordinance

SUMMARY STATEMENT:

Based on Committee of the Whole discussion from their July 13, 2021 meeting, Planning and Development staff propose the following options for consideration related to an exemption request procedure. The options listed below are not exhaustive, so additional ideas are welcome. The specific checklist and ordinance language related to exemptions is still under review by Planning and Building Inspection staff. Staff is looking for feedback regarding the exemption request process and intent of the ordinance before updated language is brought back to Council for review.

Exemption Request Options for Consideration:
<u>Option #1:</u> Include exemption request procedure within the Demolition Reuse and Recycling Plan form (draft attached). The draft form would then require any Demolition Permit application for a structure over 25 years in age to submit the form to identify that the property meets definition of blight. This would also be helpful for internal department organization to have written verification from the property owner of blighted property conditions which make the property eligible for exemption.

<u>Option #2:</u> Include request for reduction in 10% minimum recycling and reuse amount, with reasons for reduction request identified on the Demolition Reuse and Recycling Plan form (included in attached draft). This would still encourage property owners and contractors to make some efforts towards recycling and reuse, but provide some flexibility to account for unique circumstances. Validity of a reduction request would be evaluated by the Building Inspector through their review of the Demolition Permit application, so is not anticipated to cause a significant increase in staff time for administration.

<u>Option #3:</u> No additional exemption language or options be provided, requiring that demolition of any structure which does not meet definitions of blight to meet the 10% minimum.

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ASHLAND

City of Ashland, Wisconsin
601 Main Street West ~ Ashland, WI 54806 ~ www.coawi.org

CITY OF ASHLAND

Demolition Recycling/Reuse Plan

A Recycling/Reuse Plan shall be submitted for all demolition projects involving a building or structure over 25 years in age at the time of application. The Recycling/Reuse Plan must be approved by the City Building Inspector prior to issuance of a Demolition Permit. This plan is *not* required for any properties which meet the definition of a "blighted property." Fill out Exemption Request section below if the structure meets any of the conditions below, and provide supporting documentation to the Planning and Development Department.

Demolition Recycling and Reuse Plan Reduction or Exemption Request

☐ **Property is exempt from demolition recycling and reuse planning requirements because it meets the following definition of blight:**

"Any property within a city, whether residential or nonresidential, which by reason of dilapidation, deterioration, age or obsolescence, inadequate provisions for ventilation, light, air or sanitation, high density of population and overcrowding, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime, and is detrimental to the public health, safety, morals or welfare, or any property which by reason of faulty lot layout in relation to size, adequacy, accessibility or usefulness, insanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the fair market value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, substantially impairs or arrests the sound growth of a city, retards the provisions of housing accommodations or constitutes an economic or social liability and is a menace to the public health, safety, morals or welfare in its present condition and use, or any property which is predominantly open and which because of obsolete platting, diversity of ownership, deterioration of structures or of site improvements, or otherwise, substantially impairs or arrests the sound growth of the community" (WI Stat. 66.1333).

☐ **Applicant is requesting reduction in 10% recycling and reuse requirement for one or more of the following reasons (check all that apply):**

- ☐ Underlying conditions or contamination such as lead, asbestos, or mold which limit the ability to safely recycle or reuse materials
- ☐ Age, style, or other unique conditions of the home significantly limit or preclude reuse of fixtures or materials

Demolition Recycling/Reuse Plan

☐ Provide photos of interior and exterior of structures

☐ Recycling activities and amounts:

Clean Wood ________ (tons) and/or (cy)

Drywall ________ (tons) and/or (cy)

Metals ________ (tons) and/or (cy)

Concrete ________ (tons) and/or (cy)

Cardboard ________ (tons) and/or (cy)

Shingles ________ (tons) and/or (cy)

Other** ________ (tons) and/or (cy)

Total ___________ (tons) and/or (cy)

☐ Reuse activities and descriptions
List all fixtures and construction materials which will be reused:

Material/fixture: ____________________________ Amount: ______________________

Material/fixture: ____________________________ Amount: ______________________

Material/fixture: ____________________________ Amount: ______________________

Total materials landfilled: ____ tons and/or cy

Total recycling/reuse rate*: _____________ %

All information listed above is attached to this application unless otherwise marked "Does Not Apply." I understand that incomplete submittals may delay the processing of the application. I will apply separately for all proposed new signage, if applicable.

______________________ ______________________________ _____________
Applicant Signature Printed Name Date

Property Address | Year of Construction

The completed documents have been received by:

City of Ashland Authorized Staff Member | Date

**For assistance in calculating recycling/reuse rate, contact Ashland City Building Inspector, Stephen Schraufnagel, at 715-209-6372.*

DRAFT ORDINANCE FOR RECYCLING AND REUSE OF DEMOLITION MATERIALS

Intent: The provisions of this Ordinance are intended to establish proper procedures for 1) evaluating demolition projects, 2) documenting Ashland's building stock and historic resources, and 3) promoting reuse and recycling of materials to further community historic preservation and environmental sustainability goals. This ordinance is intended to provide an additional level of review and documentation of all structures over twenty-five (25) years in age prior to demolition, and pertains to interior and exterior, complete and partial demolition activities.

Applicability: This section applies to buildings where any part of the structure is twenty-five (25) years old or greater as of the date of Demolition Permit submission. These Ordinance standards apply regardless of historic designation on a local, state, or national level.

Exemptions: Buildings and structures which are deemed as blighted by the City Building Inspector or Designated Authorized Agent shall be exempt from the requirements of this ordinance. No photos or Recycling/Reuse Plan will be required for demolition of blighted buildings or structures.

Review Process:

1. **Application submission.** Demolition Permit applications for complete or partial demolition of any building or structure shall be reviewed by the Planning and Development Director and Building Inspector to determine applicability of these ordinance standards.

2. **Initial Application Review.** The Planning and Development Director and Building Inspector will have thirty (30) days to establish if the building is of sufficient age to be subject to the standards outlined in this ordinance, and does not qualify for exemptions.

3. **Staff Review.** If the building is determined to be greater than twenty-five (25) years old, the Planning Director reserves the right to delay demolition for up to sixty (60) days. If a demolition delay is ordered, the following steps will be taken:

    a. Documentation of Property. The property owner or contractor shall be responsible for submitting interior and exterior photos of buildings or structures requested for demolition, which are subject to the standards of this ordinance (see above for *Applicability* and *Exemptions*).

    b. Evaluation and Review of Alternatives. Alternatives to demolition will be considered, if it is economically feasible and will not create an undue burden to the property owner. This may include the possibility of selling the property to a developer who is interested in rehabilitating or restoring the property, or donating the property to the City.

    c. Recycling and Reuse of Materials. Unless otherwise approved by the City Building Inspector or other Authorized Designated Agent, all demolition activities in buildings or structures greater than twenty-five (25) years in age shall be required to achieve a minimum 10% diversion rate for demolition materials. This diversion rate can be accomplished through recycling and/or reuse of construction demolition materials.

d. Recycling/Reuse Plan. A plan for how the property owner/contractor will achieve the minimum diversion rate shall be submitted for approval by the City Building Inspector prior to issuance of a Demolition Permit.

Approval Criteria: No Demolition Permit shall be issued for a building or structure constructed 25 years or greater shall be issued unless the standards described above are met, in addition to applicable standards as detailed in other City ordinances.

Definitions.

Blighted property: Any property within a city, whether residential or nonresidential, which by reason of dilapidation, deterioration, age or obsolescence, inadequate provisions for ventilation, light, air or sanitation, high density of population and overcrowding, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime, and is detrimental to the public health, safety, morals or welfare, or any property which by reason of faulty lot layout in relation to size, adequacy, accessibility or usefulness, insanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the fair market value of the land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or any combination of such factors, substantially impairs or arrests the sound growth of a city, retards the provisions of housing accommodations or constitutes an economic or social liability and is a menace to the public health, safety, morals or welfare in its present condition and use, or any property which is predominantly open and which because of obsolete platting, diversity of ownership, deterioration of structures or of site improvements, or otherwise, substantially impairs or arrests the sound growth of the community (WI Stat. 66.1333).

Diversion of waste: Repurpose of construction and demolition materials in place of disposal in a landfill, including recycling and reuse activities.

COMMITTEE OF THE WHOLE MEETING MINUTES

The Common Council of the City of Ashland will meet as the Committee of the Whole on **July 27, 2021** immediately following the City Council meeting which begins at **5:30 PM** in the Ashland City Hall Council Chambers.

The following items will be considered:

1. Roll Call

   The Tuesday, July 27, 2021 City of Ashland Committee of the Whole Meeting was called to order by Council President Kevin Haas at 6:45 via GoTo Meetings.

   ROLL CALL: Kevin Seefelt, Laura Graf, Sarah Jackson, Anne Whiting, Ana tochterman, Eric Lindell, Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall and Jackie Moore.
   ABSENT: None.
   ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, Planning Director Megan McBride, Public Works Director John Butler, and other concerned citizens.

2. Council President's Report

   Haas noted that he met with Councilors Lindell and Moore to discuss meeting virtually, which is on the agenda.

3. Administrator's Report

   Kucera noted the Strategic Planning Retreat dates are set for Thursday and Friday, August 26 and 27, 2021, times to be determined. This will be open to the public, held at the Hotel Chequamegon meeting room. The City-wide survey continues through July 31. There have been nearly 400 replies received to date. Administration is monitoring the COVID situation, especially in light of the increase of the Delta variant cases. A final walk-through of the new police facility is planned for August 16, 2021.

4. Approval of Agenda

   Jackson moved, seconded by Seefelt to approve the agenda as presented. The motion carried unanimously by voice vote.

5. Committee Updates

   HARBOR COMMISSION - Pufall: Nothing to report/have not met
   HOUSING AUTHORITY - Franek: Noted an increase in Section 8 vouchers, searching for a grant for a sprinkler system project.
   HOUSING COMMITTEE - Whiting: Updated regarding CDBG Grant, did not have a quorum to hold a meeting.

LIBRARY BOARD - Jackson: Began to look at 2022 budget, attendance at the Library has been low, and reminder that the Book Tric is out.
PARKS AND RECREATION COMMITTEE - Haas: Nothing to report
PLAN COMMISSION - Lindell: Approved Copper Cup site plans.
PUBLIC WORKS COMMITTEE - Moore:
POLICE & FIRE COMMISSION - Lewis: Nothing to report.
PUBLIC WORKS - Moore: Received an update regarding the water quality report done by the Burke Center, no overflow reported since March 2020, and discussed the ore dock fixed assets and maintenance.
SOURCE WATER PROTECTIONS COMMITTEE - Ortman: The SWPC plan is on the agenda for discussion.
SUSTAINABILITY COMMITTEE - Graf: Investigating locations for electronic vehicle charging stations, and discussed the recycle/reuse demolition policies.

6. Discussion Items

A. Discussion and Possible Action to Amend Chapter 51, City Council Procedure, Ashland City Ordinances in Order to Allow to Hold Council and Committee of the Whole Meetings In-Person, Virtually, or Hybrid *(Councilors Haas, Lindell, and Moore)*

Jackson moved, seconded by Lindell to approve the amendment to Chapter 51. Tochterman requested a friendly amendment, seconded by Lindell, to change the language to state "Medical precaution due to health concerns such as illness or diagnosis." This was accepted by both Jackson and Lindell. Haas made a motion, seconded by Pufall to offer a friendly amendment to change the language to state "Reasonable notice of virtual attendance shall be given to the City Clerk's office based on technology needs." This was accepted by both Jackson and Lindell. A voice vote approved to make the noted changes and move this item forward to Council for final approval.

B. Discussion and Possible Action Regarding the Source Water Protection Plan (Public Works)

This item was introduced by Public Works Director John Butler, with guest Andrew Aslesen and Intern Shelly Ray.

C. Continued Discussion and Possible Action Regarding Creation of a Demolition Recycling and Reuse Ordinance *(Planning)*

Tochterman moved, seconded by Whiting to approve Option #2 as outlined within the agenda item. The motion carried unanimously by voice vote, and will move to the Council agenda for final approval in the near future.

7. Adjournment

Lindell moved, seconded by Moore to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,

City Clerk

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

Ref: 2022-225 **COMMITTEE AGENDA: 5.D. (11/15/2022)**

SUBJECT: **Discussion and Possible Action Regarding Increasing Public Notification and Communication *(Clerk)***

RECOMMENDATION: As Council Desires

DEPARTMENT OF ORIGIN: Clerk

CLEARANCES: Council President

EXHIBITS:

SUMMARY STATEMENT:

While working on public communication and connections for the Council meetings and agenda items, staff is requesting Council's input regarding public notices and communication to increase transparency.

The resources already utilized are:

1. City Website via *News Alerts, Notify Me,* and *Emergency Alerts*
2. Facebook (City's page)
3. Social media such as Twitter, Instagram
4. Outdoor notice board at City Hall
5. Indoor Xibo digital sign at City Hall
6. Vaughn Library
7. Ashland County Court House
8. and the Ashland Daily Press

It's been suggested to make an effort to post at other public, high-traffic facilities (if allowed) such as at Northland College, Northwoods Technical College, Chequamegon Food Coop, Super One Foods, and possibly at the city parks. It is not opposed to posting at additional locations, but staff cannot commit to the time to physically run about town. Staff has also increased the Council and Committee of the Whole meeting notices, from small excerpts hidden in the *legals* column of the newspaper, to posting the entire agendas in a box ad.

Staff is looking for an efficient and cost-friendly solution to increase transparency and public knowledge of the goings on in the City.