

**THE CITY OF ASHLAND WILL BE CONDUCTING THEIR MEETINGS IN PERSON
at
CITY HALL COUNCIL CHAMBERS, 601 MAIN STREET WEST, ASHLAND, WI
WITH THE AVAILABILITY TO ATTEND VIRTUALLY**

Please contact the Clerk's office if you require accommodations to attend the meeting.

To join the meeting from your computer, tablet or
smartphone: <https://global.gotomeeting.com/join/500263957>

Or dial in using your phone. United States (Toll Free): 1-877-309-2073 Access Code: 500-263-957

The Committee of the Whole will take place immediately after adjournment of the City Council Meeting.

**ASHLAND COMMITTEE OF THE WHOLE MEETING
Tuesday, October 25, 2022 – 6:00 PM**

Please silence all cell phones during the meeting

1. Roll Call
2. Approval of Agenda
3. Council President's Report
4. Administrator's Report
5. Committee Updates
6. Discussion Items
 - A. **Discussion and Possible Action Regarding Snow Removal around Fire Hydrants** (*Councilor Seefeldt*)
 - B. **Discussion and Possible Action on Applying for a Wisconsin Coastal Management Program Grant to Create a City of Ashland Parks Master Plan** (*Parks and Recreation*)
 - C. **Update Regarding Splash Pad Concept Plan** (*Parks and Recreation*)
 - D. **Discussion and Possible Action Regarding the Proposed 2023 Ashland Common Council Meeting Calendar** (*Clerk*)
 - E. **Discussion and Possible Action Regarding the Proposed 2023 Comprehensive Fee Schedule** (*Clerk*)
 - F. **Discussion and Possible Action Regarding Increasing the Membership of the Beautification Council from Nine Members to Up to Twelve** (*Clerk*)
 - G. **Discussion and Possible Action Regarding Applying to the Wisconsin Department of Justice (DOJ) for Financial Support Subgrant by the Ashland Police Department** (*Police Chief*)

H. Possible Continued Discussion and Possible Action Regarding the Proposed 2023 City of Ashland Budget and Approve a Recommended 2023 Budget for Council Approval and Public Budget Hearing at the November 15, 2022 Council Meeting (*Administration*)

7. Items for Future Discussion
8. Adjournment

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: Committee Updates

RECOMMENDATION: Discussion Only

DEPARTMENT OF ORIGIN: Council President

CLEARANCES:

EXHIBITS:

SUMMARY STATEMENT:

ASHLAND ORE DOCK CHARITABLE TRUST - Ana Tochterman
DISABLED PARKING ENFORCEMENT ASSISTANCE - Laura Graf
HARBOR COMMISSION - Dick Pufall
HISTORIC PRESREvation COMMITTEE - Eric Lindell
HOUSING AUTHORITY - Kevin Seefeldt
LIBRARY BOARD - Sarah Jackson
PARKS & RECREATION BOARD - Kevin Seefeldt
PLAN COMMISSION - Ana Tochterman
PUBLIC WORKS COMMITTEE - Eric Lindell
SUSTAINABILITY COMMITTEE - Laura Graf
ZONING BOARD OF APPEALS - Charlie Ortman

SUBJECT: Discussion and Possible Action Regarding Snow Removal around Fire Hydrants (*Councilor Seefeldt*)

RECOMMENDATION: Discussion and Possible Action

DEPARTMENT OF ORIGIN: Councilor Seefeldt

CLEARANCES: Council President

EXHIBITS:

SUMMARY STATEMENT:

After a brief discussion regarding snow removal throughout the City of Ashland during the September 27, 2022 Committee of the Whole meeting, other concerns have come up. In addition to snow removal along sidewalks, the question raised is;

What would it take for the City to return to keeping fire hydrants cleared City-wide?

SUBJECT: Discussion and Possible Action on Applying for a Wisconsin Coastal Management Program Grant to Create a City of Ashland Parks Master Plan (*Parks and Recreation*)

RECOMMENDATION: Approval to Apply for a Wisconsin Coastal Management Program Grant to Create a City of Ashland Parks Master Plan

DEPARTMENT OF ORIGIN: Parks and Recreation Department

CLEARANCES: Parks and Recreation Committee

EXHIBITS:

SUMMARY STATEMENT:

The Parks Department is seeking approval to apply for a Wisconsin Coastal Management Program (WCMP) Grant to hire a qualified professional to assist in writing a Parks Master Plan for the City of Ashland. This master planning document will help guide the City in the management (daily and future) of the City of Ashland parks, greenspaces, trails, etc. The following link explains why master planning is beneficial to communities. <https://www.completecommunitiesde.org/planning/inclusive-and-active/parks-rec-master-planning/>

WCMP Grants are available in five categories.:

1. Coastal Wetland Protection and Habitat Restoration
2. Nonpoint Source Pollution Control
3. Coastal Resources and Community Planning
4. Great Lakes Education
5. Public Access and Historic Preservation

The proposed master plan would fall under #3. Both the Public Works and the Parks and Recreation Departments are in favor of this proposal.

WCMP Grant projects with a total budget of \$60,000 or less require a 50% match (that is, 1 to 1). Projects with a total budget larger than \$60,000 require a 60% match (that is, 1 to 1.5).

SUBJECT: Update Regarding Splash Pad Concept Plan (*Parks and Recreation*)

RECOMMENDATION: Approval of the proposed splashpad concept plan at Bayview Park.

DEPARTMENT OF ORIGIN: Parks and Recreation

CLEARANCES: Approval to move forward with plan by Committee of the Whole,
July 12, 2022
Ashland Rotary Club

EXHIBITS:

1.	Exhibits will be presented at the meeting.
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SUMMARY STATEMENT:

At their July 12, 2022 meeting, the Parks and Recreation Director and members of the Ashland Rotary presented the concept for the development of a splash pad in the City of Ashland to Council as Committee of the Whole. With Council's approval to proceed, staff and the Rotary have been working with Parkitecture on a concept plan for the Bayview Park Splashpad.

A copy of the concept plan will be presented to Council at the meeting. Blake Theisen of Parkitecture will be joining the meeting virtually for explanation and discussion .

The Ashland Rotary plan to meet on October 25, 2022 to also view the concept plan.

SUBJECT: Discussion and Possible Action Regarding the Proposed 2023 Ashland Common Council Meeting Calendar (*Clerk*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Clerk

CLEARANCES:

EXHIBITS:

1.	Proposed 2023 City Council Meeting Calendar
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SUMMARY STATEMENT:

The 2023 Ashland Common Council meeting calendar includes consideration of the following:

- As stated in Chapter 51, City Council Procedure, meetings are held on the second and last Tuesdays of the month with the exception of dates that may interfere with the election calendar and holidays, such as in February and December 2023.
- Since the last meeting of October 2023 falls on Halloween, the proposed date for the second meeting of that month is on the Tuesday prior.
- Per WI State Statute, a Reorganizational Meeting is held on the third Tuesday of every April. This will be the only anticipated meeting during that month.
- Committee of the Whole meetings are held immediately after the scheduled Council meetings. It is up to the discretion of the Council President if a Committee of the Whole meeting will take place.
- At least three designated Committee Budget Work Sessions are held prior to the City Budget Public Hearing to approve the next year's budget, with the option of additional work sessions in lieu of regularly scheduled Committee of the Whole meetings if necessary.
- Special meetings due to deadlines or urgent matters may be added to the calendar at the Mayor's discretion and upon the availability of a quorum.
- Date(s) for a Council Retreat are not included in the proposed calendar but will be announced with plenty of advanced notice.

The Clerk is requesting suggestions from Council for changes or edits to the proposed 2023 Ashland Common council Meeting calendar.

2023 CITY OF ASHLAND COUNCIL CALENDAR

Subject to Change

January						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

September						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	T	F	S
					1	2
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

COUNCIL MEETINGS



CITY HALL OFFICES CLOSED



ELECTION DATES



COUNCIL MEETING/
BUDGET HEARING



REORGANIZATIONAL MTG



BUDGET WORKSESSIONS



SUBJECT: Discussion and Possible Action Regarding the Proposed 2023 Comprehensive Fee Schedule (*Clerk*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Clerk

CLEARANCES:

EXHIBITS:

1.	Exhibit A Comprehensive Fee Schedule 2023
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SUMMARY STATEMENT:

The proposed fee schedule for the 2023 calendar year shows changes as redlined for each department who submitted changes, and incorporates the following:

- EMS/Ambulance fees as recommended by the contracted billing agency.
- Ashland Marina slip, lift, and storage rates as approved by the Harbor Commission
- Parks and Recreation park use, camping, and Bretting Community Center rates as approved by the Parks and Recreation Committee
- Well Operation Permit fee as approved by Council on October 11, 2022

All fee changes will take effect on January 1, 2023.

Exhibit 1: Comprehensive Fee Schedule

FIRE DEPARTMENT/EMS

PROPOSED CHANGES IN RED

<u>AMBULANCE FEES:</u>	<u>Resident</u>		<u>Non-Resident</u>	
Basic Life Support	\$1,100.00	\$1,300.00	\$1,300.00	\$1,500.00
Advance Life Support 1	\$1,275.00	\$1,400.00	\$1,500.00	\$1,600.00
Advance Life Support 2	\$1,750.00	\$1,800.00	\$1,900.00	\$1,900.00
SCT Base Rate	\$1,850.00	\$1,900.00	\$1,950.00	\$2,000.00
Mileage	\$20.00	\$22.00	\$22.00	\$24.00
Oxygen	N/A Bundled into base		N/A Bundled into base	
Spinal Immobilization	\$155.00		\$155.00	
Residential 4th Lift Assist or > in a year	\$175.00		\$300.00	
List Assist at a Nursing Facility	\$175.00		\$175.00	
Non-Resident Lift Assist or No Transport			\$300.00	
Ambulance Transfer with no medical necessity	\$450 + mileage		\$550 + mileage	
BLS on Scene Care	\$360.00	\$400.00	\$500.00	
ALS on Scene Care	\$860.00	\$1,000.00	\$1,100.00	\$1,300.00
Intravenous Access at a Medical Facility	\$175.00			
**Fee increases includes billed supplies			**Fee increases includes billed supplies	

APPARATUS FEES:

Engines	\$450.00 per hour	\$475.00
Aerial Apparatus	\$600.00 per hour	\$650.00
Tanker	\$400.00 per hour	\$450.00
Command Vehicle	\$160.00 per hour	\$175.00
Ambulance	\$275.00 per hour	\$300.00
Ambulance for Local Events	\$110.00 per hour/per ambulance	\$120.00
*Non-Subscriber Ambulance Fee	\$1,985.00 per call	\$2,100.00
Brush Truck	\$285.00 per hour	
Ice Angel	\$550.00 per hour	\$575.00
Snowmobile/Rescue Trailer	\$175.00 per hour	
Haz Mat Trailer	\$400.00 per hour	\$500.00
Extrication Equipment	\$160.00 per hour	\$175.00

*A non-subscriber fee will be charged to townships that do not currently have an agreement with the City of Ashland for fire protection and emergency medical services. This amount will be charged on top of the non-resident fees.

PUBLIC WORKS SPECIAL CHARGES

Well Operation Permit Fee	\$50.00	Every five years
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MARINA

Marina Rates - Subject to State and Local Sales Tax

<u>Slip Rates</u>			
per boat foot for full service slips		\$56.00	\$58.00
flat rate for boat maximum-22' 23'		\$975.00	\$1,050.00
(No Electricity)			
<u>Storage Rates</u>			
Summer/winter storage if on a trailer or stand		\$16.00 per boat foot	\$18.00
Non-Tenant summer/winter storage if on a trailer or stand		\$20.00 per boat foot	\$22.00
Trailer or cradle storage	tenant -	\$150.00	
	non-tenant -	\$200.00	
Trailer fishing/recreational boats (Summer)		\$400.00	
Stand storage summer/winter		\$75.00	
Stand rental		\$40.00	\$50.00
<u>Travel Lift</u>			
Lift boat and/or splash		\$10.00 per foot	
non-tenant		\$11.00 per foot	\$12.00
<u>Transient Slip Rates</u>			
daily Breakwall		\$25.00 daily	\$30.00
daily Slips		\$1.25 per foot	\$1.50
	minimum 20' for A, B, & C Docks		
daily Commercial		\$2.00 per foot	
weekly Slips		\$1.25 per foot	\$1.50
	minimum 24' (1 Free Night) A, B & C Docks		

Exhibit 1: Comprehensive Fee Schedule

Breakwall and Slips <i>monthly</i>	20' Max	\$400
	25' Max	\$450
2 Months Maximum	30' Max	\$500
	35' Max	\$550
	40' Max	\$600
	45' Max	\$650
	50' Max	\$700
	55' Max	\$750
	60' Max	\$800

PARKS & RECREATION FEES

Bretting Community Center Fees

Daily Entry Fee	\$1.00	
BCC Yearly Membership:		
Individual -	\$50.00	
Family -	\$120.00	\$100.00
BCC Special Event (Game Room or Gym)	\$10.00 per class	\$15.00 2-hr limit
<i>Ashland Community Organization/Group Fee*</i>		\$75.00 Gym
		\$50.00 Game Room

<u>Monthly Camping Rates</u>	(includes sales tax)		
	Kreher Park	\$810.00	\$850.00
	Kreher Lakefront Site	\$900.00	\$1,000.00
	Prentice Park	\$810.00	\$850.00

Spring Special Event Camping Rates

Bayview Park parking lot Camping/Overnight Parking:		
Daily Rate	\$20.00	\$25.00
Weekly (6 nights + 1 night fee)	\$100.00	\$125.00

Hot Pond Camping/Overnight Parking:

Daily Rate	\$20.00	\$25.00
Weekly (6 nights + 1 night free)	\$100.00	\$125.00

<u>Dumping Fee</u>	Daily non-pd camper	\$5.00 per day	\$10.00
	Residential yearly fee	\$20.00	

* The BCC Community Fee was created for Ashland groups such as baseball, basketball, karate, Zumba and others who wish to use the gym or game room, are not a program run by APR, and are charging little to no fee for their participants to participate in the activity.

** The Business in the Parks fee has been established for private businesses making profit from doing business in City Parks. The Parks and Recreation Committee is working on the final draft of this policy.

*** Special Event Fee is a fee charged to organizations hosting a special event in/on City property. Events include, but are not limited to, parades, festivals, car shows, etc. Organizations may be charged additional fees for labor, equipment and supplies needed from the City.

SUBJECT: Discussion and Possible Action Regarding Increasing the Membership of the Beautification Council from Nine Members to Up to Twelve (*Clerk*)

RECOMMENDATION: Forward to Council to Approve

DEPARTMENT OF ORIGIN: Clerk

CLEARANCES: Mayor

EXHIBITS:

SUMMARY STATEMENT:

The Beautification Council currently has nine active voting members, along with several volunteers. The group's chairperson is requesting Council's approval to increase the potential membership to up to twelve. This group has had increased interest from many talented and hard-working community members, and instead of turning away volunteer help where it is much needed, the increase in members could make room for those who wish to offer their skills and time.

The only concern with increasing membership is meeting quorum for meetings. The quorum of the current Beautification Council of nine is six. If increased to twelve members, a quorum would then be nine. If a quorum is not met, the group could continue discussion but cannot make any formal decisions.

Council is asked to weigh in as to installing these "new" positions as voting or non-voting members.

SUBJECT: Discussion and Possible Action Regarding Applying to the Wisconsin Department of Justice (DOJ) for Financial Support Subgrant by the Ashland Police Department (*Police Chief*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Police Department

CLEARANCES:

EXHIBITS:

1.	Wisconsin Department of Justice Application for Financial Support Subgrant
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SUMMARY STATEMENT:

The Police Department is asking to submit an application for a subgrant to the Wisconsin DOJ to purchase, implement, and maintain fifteen Motorola Solutions V300 Body-Worn Video Solution cameras, licenses and management systems.

The cameras and licenses will be provided to and utilized by each patrol officer during their daily operations and interactions with the community. Included with the purchase is unlimited Cloud storage, CommandCentral Evidence management system, camera warranty, technical support with training, transfer and charging stations, and uniform mount.

The Body-Worn camera system will increase video and audio evidence quality for the Ashland Police Department while promoting Law Enforcement transparency and accountability during officer and civilian interaction, building further trust and reducing civilian complaints.

The cost of such camera system is \$52,385.00. The subgrant is a 1:1 match and if approved, will provide \$26,192.50 of the total. The Police Department has budgeted for the match (half). If awarded, the Police Department will bring the item back to the Council agenda for formal approval.

WISCONSIN DEPARTMENT OF JUSTICE
DOJ USE ONLY

Applicant Hereby Applies to the DOJ for Financial
Support for the Within-Described Project:

SUBGRANT #: 17662

Receipt Date	Award Date	Subgrant Number(s)
10/13/2022		-- 17662

SHORT TITLE: APD Body-Worn Cameras Grant 2023

1. Type of Funds for which you are applying.	Body-Worn Camera Grant Program (St. BWC) Body-Worn Cameras Grant Program (2023)																				
2. Applicant	<table border="1"> <tr> <td>Name Of Applicant:</td><td colspan="2">County: Ashland</td></tr> <tr> <td colspan="3">Ashland Police Department</td></tr> <tr> <td colspan="3">Street Address: 414 11th Avenue West</td></tr> <tr> <td colspan="2">Address Line 2:</td><td>Address Line 3:</td></tr> <tr> <td>City: Ashland</td><td>State: WI</td><td>Zip: 54806-1537</td></tr> </table>			Name Of Applicant:	County: Ashland		Ashland Police Department			Street Address: 414 11th Avenue West			Address Line 2:		Address Line 3:	City: Ashland	State: WI	Zip: 54806-1537			
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Ashland Police Department																					
Street Address: 414 11th Avenue West																					
Address Line 2:		Address Line 3:																			
City: Ashland	State: WI	Zip: 54806-1537																			
3. Recipient Agencies	Ashland Police Department																				
4. Signatory	<table border="1"> <tr> <td>Name:</td><td colspan="2">Title: Mayor</td></tr> <tr> <td>Mayor Matthew MacKenzie</td><td colspan="2">Agency: City of Ashland</td></tr> <tr> <td colspan="3">Street Address: 601 Main Street West</td></tr> <tr> <td colspan="2">Address Line 2:</td><td>Addr Line 3:</td></tr> <tr> <td>City: Ashland</td><td>State: WI</td><td>Zip: 54806-1537</td></tr> <tr> <td>Phone: 715-682-7033</td><td>Fax:</td><td>Email: mmackenzie@coawi.org</td></tr> </table>			Name:	Title: Mayor		Mayor Matthew MacKenzie	Agency: City of Ashland		Street Address: 601 Main Street West			Address Line 2:		Addr Line 3:	City: Ashland	State: WI	Zip: 54806-1537	Phone: 715-682-7033	Fax:	Email: mmackenzie@coawi.org
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Phone: 715-682-7033	Fax:	Email: mmackenzie@coawi.org																			
5. Financial Officer	<table border="1"> <tr> <td>Name:</td><td colspan="2">Title: Chief</td></tr> <tr> <td>Chief Bill Hagstrom</td><td colspan="2">Agency: Ashland Police Department</td></tr> <tr> <td colspan="3">Street Address: 414 11th Avenue West</td></tr> <tr> <td colspan="2">Address Line 2:</td><td>Addr Line 3:</td></tr> <tr> <td>City: Ashland</td><td>State: WI</td><td>Zip: 54806-1537</td></tr> <tr> <td>Phone: 715-682-7062</td><td>Fax:</td><td>Email: whagstrom@coawi.org</td></tr> </table>			Name:	Title: Chief		Chief Bill Hagstrom	Agency: Ashland Police Department		Street Address: 414 11th Avenue West			Address Line 2:		Addr Line 3:	City: Ashland	State: WI	Zip: 54806-1537	Phone: 715-682-7062	Fax:	Email: whagstrom@coawi.org
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6. Project Director	<table border="1"> <tr> <td>Name:</td><td colspan="2">Title: Lieutenant</td></tr> <tr> <td>Lt. Brandon Marten</td><td colspan="2">Agency: Ashland Police Department</td></tr> <tr> <td colspan="3">Street Address: 414 11th Avenue West</td></tr> <tr> <td colspan="2">Address Line 2:</td><td>Addr Line 3:</td></tr> <tr> <td>City: Ashland</td><td>State: WI</td><td>Zip: 54806-1537</td></tr> <tr> <td>Phone: 715-685-1625</td><td>Fax:</td><td>Email: bmarten@coawi.org</td></tr> </table>			Name:	Title: Lieutenant		Lt. Brandon Marten	Agency: Ashland Police Department		Street Address: 414 11th Avenue West			Address Line 2:		Addr Line 3:	City: Ashland	State: WI	Zip: 54806-1537	Phone: 715-685-1625	Fax:	Email: bmarten@coawi.org
Name:	Title: Lieutenant																				
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City: Ashland	State: WI	Zip: 54806-1537																			
Phone: 715-685-1625	Fax:	Email: bmarten@coawi.org																			
7. Brief Summary of Project (Do Not Exceed Space Provided)	Short Title (may not exceed 50 characters) APD Body-Worn Cameras Grant 2023 Funds will be used by the Ashland Police Department to purchase, implement and maintain 15 Motorola Solutions V300 Body-Worn Video Solution cameras, licenses and management system. These cameras and licenses will be provided to and utilized by each patrol officer during their daily operations and interactions with the community. Included with the purchase is unlimited Cloud storage, CommandCentral Evidence management system, camera warranty, technical support with training, transfer and charging stations and uniform mounts. The Body-Worn camera system will increase video and audio evidence quality for the Ashland Police Department while promoting Law Enforcement transparency and accountability during officer and civilian interaction, building further trust and reducing civilian complaints.																				

8. SubGrant Budget

Categories	Sources		
	State	Cash Match (New Approp.)	Category Total
Equipment	0.00	0.00	0.00
Supplies & Operating Expenses	26,192.50	26,192.50	52,385.00
Consultants/Contractual	0.00	0.00	0.00
Source Total	26,192.50	26,192.50	52,385.00

9. Project Start Date: 1/1/2023 Project End Date: 5/31/2023

10. **Budget Details:**

Master Budgets:

By Recipient Agency	Year 1	Total
Ashland Police Department	52,385.00	52,385.00
Total:	52,385.00	52,385.00

Allocation/Recipient Agency: Ashland Police Department

Category:	Year 1	Total
Supplies & Operating Expenses	52,385.00	52,385.00
Total:	52,385.00	52,385.00

11. Budget Details:

Master Budgets:

Line Item Details for Ashland Police Department

YEAR 1

SUPPLIES & OPERATING EXPENSES

Justification: The budgeted equipment will be used to equip all APD patrol officers with body-worn cameras, provide storage video and allow for video evidence processing. This equipment has been specifically selected with the needs of the Ashland Police Department in mind to best serve the department and the community. The equipment obtained will be used to promote transparency and accountability as well as improve the evidence gathering and processing capabilities of the department to build strong, prosecutable cases.

COST

Supply Item	15 V300, Battery, 3.8V		
Description of your computation:	15 V300 batteries at \$99.00 each x 15 = \$1,485		
	Source: State		742.50
	Source: Cash Match (New Approp.)		742.50
Supply Item	8 Bay, Body Worn Camera Transfer Station		
Description of your computation:	1 Transfer Station at \$1,800.00		
	Source: State		900.00
	Source: Cash Match (New Approp.)		900.00
Supply Item	V300 Body Worn Camera and Command Central Evidence		
Description of your computation:	15 cameras for 5 year term at 2,940.00 each = 44,100.00		
	Source: State		22,050.00
	Source: Cash Match (New Approp.)		22,050.00
Supply Item	Video-As-A-Service onsite installation, configuration and training		
Description of your computation:	One time fee for onsite installation and training =5,000		
	Source: State		2,500.00
	Source: Cash Match (New Approp.)		2,500.00

Supplies & Operating Expenses

Year 1 Total:

52,385.00

YEAR 1 TOTAL: 52,385.00

12. Sections:

A AGENCY PROFILE

1. Briefly describe your agency in terms of number of staff (sworn/non-sworn).
2. How many sworn officers have primary duties involving traffic patrol, beat patrol, or responding to calls from the public requiring assistance?
3. Please include any other relevant agency information that provides context for the number of officers your agency plans to equip with body cameras.

RESPONSE:

The Ashland Police Department (APD) structural makeup consists of 19 full time, sworn officers. The command staff includes the Chief of Police and two (2) Lieutenants. The remaining officers are one (1) Investigator, one (1) School Resource Officer, thirteen (13) Patrol Officers who have primary duties involving traffic patrol, beat patrol and responding to calls from the public requiring assistance. APD also has three (3) part time officers, one (1) full time administrative assistant and one (1) part time administrative assistant. In 2017, a K-9 unit (Chase) was added to the department. On top of regularly assigned patrol duties, the K-9 unit is utilized to assist APD officers with persons tracking, narcotics detection and suspect apprehension. APD intends on equipping all 13 full time patrol officers and the K-9 unit for a total of fourteen (14) officers, whose primary duties involve traffic patrol, beat patrol and responding to calls from the public requiring assistance with body-worn cameras. APD also plans on purchasing one (1) extra body-worn camera to be used by part time officers or any other officer who may be assigned specifically to patrol functions at any given time.

Ashland Wisconsin is a community that is located on the southern shore of Lake Superior in northwest Wisconsin. The City of Ashland is 13.6 square miles in size with a population of 7,846 people. Ashland is in close proximity to the Red Cliff Band of Lake Superior Chippewa and the Bad River Band of Lake Superior Chippewa reservations. On average, APD handles approximately 8,000-9,000 calls per year. The types of calls for service and officer initiated activity for APD varies widely to include violent crimes, sex crimes, internet crimes against children, drug related crimes, traffic infractions and proactive police measures in the community. APD works within the community to conduct proactive investigations, often working hand-in-hand with local, state and federal agencies to fight against, investigate and prosecute criminal activity occurring in the City of Ashland and surrounding communities.

The Ashland Police Department is an active agency with the Northwest Area Crime Unit (NACU) Task Force. NACU is a grant-supported task force that covers seven counties and consists of 14 agencies. The counties covered by NACU include Ashland, Douglas, Burnett, Washburn, Sawyer, Bayfield and Iron.

AGENCY PROFILE - RELATED ATTACHMENTS:

File Name

File Description

B PROJECT NARRATIVE

Describe your project in detail, including what objectives would be accomplished.

RESPONSE:

Currently, Ashland Police Department (APD) squad cars are equipped with dash cameras with associated audio recorders to be equipped to officer's uniforms. APD does not have body-worn cameras to provide to officers for patrol functions.

If awarded the grant, APD would provide all officers with body-worn cameras, the ability to store the captured video and the means to process the captured evidence. After acquiring, implementing and utilizing the body-worn cameras, with tailored policies, APD would improve their ability to capture video/audio evidence and would greatly improve the quality of the available evidence. This evidence would greatly increase the transparency of the department with the community, promoting accountability. Furthermore, the footage captured by the cameras will be utilized in training settings to analyze police response identifying areas to improve and grow as a police department in our response to calls for service in the community.

Body-worn cameras will also assist in the effectiveness of officers to perform their jobs in regards to substantiating criminal offenses. The available evidence from the body-worn cameras will assist in the prosecution of associated criminal complaints by capturing video/audio, which prior to the body-worn cameras, did not exist.

If awarded the grant, there would be very little operational burden on APD due to the proposed system from Motorola. The proposed purchase includes offsite storage, technical support and evidence software all of which are very user friendly. The proposed purchase also includes all of the required equipment, eliminating extra leg work by APD, all while including warranties on the product ensuring that they remain operational and in good-working order.

PROJECT NARRATIVE - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
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C IMPLEMENTATION PLAN

Describe the steps needed to implement this plan to include the amount of time that is needed after receiving the grant award to equip all officers with a body camera.

RESPONSE:

Implementation of the Motorola body-worn cameras to each officer is a streamlined process that would take approximately two to four days after receiving the grant award and receiving the cameras on site. During this time, the Motorola Technician will set up the cameras and ensure that they are fully functioning prior to being utilized during patrol functions. This period includes onsite technical support from Motorola for camera setup, cloud storage setup and the Command Central Evidence system setup. During this time, Motorola Technician will also provide onsite training to officers on the functions of the camera, storage and evidence system.

IMPLEMENTATION PLAN - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
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D OTHER FUNDING

Describe the other funding that will be used to accomplish this project. Grant recipients are required to provide 50% match and may use contributions, gifts, or other grants as part or all of their matching amount requirement.

RESPONSE:

In March of 2022, as part of the American Rescue Plan Act (ARPA), Governor Evers announced funds in excess of \$50 million to help make Wisconsin communities safer. Of this money, approximately \$19 million was allocated by the Wisconsin Department of Administration (DOA) to every local and tribal law enforcement agency in the state of Wisconsin. The Ashland Police Department was allocated \$25,439.90 dollars as part of this grant. Law enforcement agencies are allowed to use these funds to reimburse eligible expenditures incurred between April 1, 2022 and June 30, 2023.

The program is designed to provide law enforcement agencies with resources to help offset costs associated with hiring, training, testing and equipping law enforcement officers as well as updating certain technology and policies and implementing new crime-reduction initiatives.

The following is a list of permitted uses of funds:

- Recruitment incentives
- Medical testing
- Training
- Wellness and counseling programs
- Officer equipment, fuel, and technology, excluding weapons
- Temporary contract personnel
- Sworn law enforcement officers, jail personnel and dispatchers
- K-9 units
- Community policing initiatives
- Initiatives to address carjacking and vehicle theft
- Updating use-of-force policies to comply with Act 75

Body-worn cameras fit into the officer equipment category and fall under the provisions of this program as they are intended to increase transparency and promote accountability, thus making Wisconsin communities safer.

The Ashland Police Department also has \$60,000 previously received as a donation from a community member which will be utilized to supplement any unmet costs from the purchase of the body-worn cameras.

The aforementioned funds would be used to provide the 50% match if the Ashland Police Department were to be determined as a recipient of this grant.

OTHER FUNDING - RELATED ATTACHMENTS:

File Name

File Description

E REQUIRED ATTACHMENTS

Please attach the following document to your application in this section:

- A letter on agency letterhead indicating that the applicant intends to match the amount of the grant awarded and agrees to maintain the equipment, replace the equipment as needed, and maintain adequate digital video storage for at least 3 years from the date of the award as required by 2021 Wisconsin Act 185.

RESPONSE:

Department letter on agency letterhead is attached.

Body-worn camera quote attached.

REQUIRED ATTACHMENTS - RELATED ATTACHMENTS:

<u>File Name</u>	<u>File Description</u>
AshlandPDVaaS(15)V300.pdf	Body-worn camera quote
copier_20221012_121627.pdf	Department Letter

14. Approval Checklist:

- A. Have you, the grant recipient, had any discrimination findings after a due process hearing on the basis of race, color, religion, national origin or sex within the last 5 years? (federal EEOP required response)
- ☐ Yes
- ☒ No
- B. If yes, have the discrimination findings been reported to the Office of Civil Rights as required for all recipients of Federal funds? (see <http://www.ojp.usdoj.gov/ocr/>). If no, a copy should be forwarded to: Wisconsin Department of Justice, Attn: EEOP, 17 West Main Street, PO Box 7857, Madison, WI 53707-7857 (federal EEOP required response)
- ☐ Yes
- ☐ No
- ☒ N/A
- C. Have you utilized the DOJ Administrative Guide located on the DOJ website? (grants-admin-guide-2018.pdf)
- ☐ Yes
- ☒ No

D. Would you like someone from DOJ to contact you?

☐ Yes

☒ No

E. Are you a state or local government agency; AND have 50 or more employees; AND applying for \$25,000 or more? If yes, you are required to prepare and implement an Equal Employment Opportunity Plan (EEO) or Certification form (if applicable). A copy of your EEO federal approval letter must be submitted to DOJ. (More information may be found at <http://www.doj.state.wi.us/grants/grantee-civil-rights-information>) (federal EEO required response)

☐ Yes

☒ No

☐ N/A

F. If this application is \$25,000 or more, did your business or organization (including parent organization, all branches, and all affiliates worldwide) receive in the previous fiscal year (1) 80% or more of your annual gross revenues in US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements?; AND (2) \$25,000,000 or more in annual gross revenues from US federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? (required by The Federal Funding Accountability and Transparency Act)

☐ Yes

☐ No

☒ N/A

G. If you answered yes to the previous question, does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? If you answered no to the first part of this question; you must attach to this application the full names and compensation of the top 5 highly compensated individuals of your organization as required by The Federal Funding Accountability and Transparency Act.

☐ Yes

☐ No

☒ N/A

15. **Attachments:**

List of Attachments required for submission of this Application for funding:

Section: Required Attachments

File Name

AshlandPDVaaS(15)V300.pdf
copier_20221012_121627.pdf

File Description

Body-worn camera quote
Department Letter



Ashland
WISCONSIN

Ashland Police Department

414 11th Avenue W

Ashland, WI 54806

Phone: 1(715)682-7062

Fax: 1(715)682-7051



October 11, 2022

State of Wisconsin Department of Justice
17 W Main St
Madison, WI 53707-7070

BODY-WORN CAMERAS (BWC) GRANT PROGRAM - 2023

The Ashland Police Department will match the amount of the grant awarded and agrees to maintain the equipment, replace the equipment as needed, and maintain adequate digital video storage for at least 3 years from the date of the award, as required by 2021 Wisconsin Act 185.

Sincerely

Bill Hagstrom
Police Chief
Ashland Police Department
Desk 1(715)685-1624
Cell 1(715)292-0819



Ashland Police Department

Ashland PD VaaS (15) V300

10/06/2022

Billing Address:
Ashland Police Department
601 W Main St
Ashland, WI 54806-1537
US

Quote Date:10/06/2022
Expiration Date:01/04/2023
Quote Created By:
Nathan Kinsey
Nate.Kinsey@
motorolasolutions.com

End Customer:
Ashland Police Department
Willis Hagstrom
whagstro@coawi.org
(715)682-7062

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service							
1	AAS-BWC-5YR-001	V300 BODY WORN CAMERA AND COMMAND CENTRAL EVIDENCE - 5 YEARS VIDEO-AS-A-SERVICE (\$49 PER MON)	15	5 YEAR	\$2,940.00	\$44,100.00	
2	AAS-BWC-XFS-DOC	TRANSFER STATION (8 BAY) - 5 YEARS VIDEO-AS-A-SERVICE (\$30 PER MON)	1	5 YEAR	\$1,800.00	\$1,800.00	
3	SVC-ONS-400-AAS	VAAS MANAGED INSTAL,ONSITE,TRAIN,C ONFIG	1		\$5,000.00	\$5,000.00	
4	PSV00S01454A	LMS ONBOARDING	1		\$0.00	\$0.00	
5	SSV00S01450B	LEARNER LXP SUBSCRIPTION*	1	5 YEAR	Included	Included	
6	SSV00S03094A	COMMANDCENTRAL EVIDENCE PLUS SUBSCRIPTION VAAS*	15	5 YEAR	Included	Included	



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price	Refresh Duration
7	SSV00S03095A	COMMANDCENTRAL EVIDENCE UNLIMITED BODY WORN CAMERA STORAGE VAAS*	15	5 YEAR	Included	Included	
8	BW-V30-10--	V300 BODY WORN CAMERA, MAG CHEST MOUNT	15		Included	Included	3 YEAR
9	WAR-300-CAM-NOF	V300 NO FAULT WARRANTY	15	5 YEAR	Included	Included	
10	BW-AAS-V3-TS	VIDEO EQUIPMENT,V300 XFER STATION, UNCONF (\$30 PER MON)	2		Included	Included	
11	VIS-300-BAT-RMV	V300, BATT, 3.8V, 4180MAH	15		\$99.00	\$1,485.00	

Grand Total

\$52,385.00(USD)

Pricing Summary

	Sale Price	Prorated Price
Upfront Costs for Hardware, Accessories and Implementation (if applicable), plus Subscription Fee	\$15,665.00	\$0.00
Year 2 Subscription Fee	\$9,180.00	\$0.00
Year 3 Subscription Fee	\$9,180.00	\$0.00
Year 4 Subscription Fee	\$9,180.00	\$0.00
Year 5 Subscription Fee	\$9,180.00	\$0.00
Grand Total System Price	\$52,385.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

SUBJECT: Possible Continued Discussion and Possible Action Regarding the Proposed 2023 City of Ashland Budget and Approve a Recommended 2023 Budget for Council Approval and Public Budget Hearing at the November 15, 2022 Council Meeting (*Administration*)

RECOMMENDATION: Approve a Recommended 2023 Budget for Council Approval and Public Budget Hearing at the November 15, 2022 Council Meeting

DEPARTMENT OF ORIGIN: Finance

CLEARANCES: Council President

EXHIBITS:

SUMMARY STATEMENT:

In the case that Council did not approve to move forward with the proposed 2023 Budget at their October 20, 2022 Budget Work Session, they will continue discussion at this meeting.

SUBJECT: Items for Future Discussion

RECOMMENDATION:

DEPARTMENT OF ORIGIN: Council President

CLEARANCES:

EXHIBITS:

SUMMARY STATEMENT:

Below are topics brought forward during previous COW meetings not yet discussed, for consideration of potential future discussion:

- Ortman asked for a Women's Right to Choose resolution
- Ortman asked to address the decline in monarch butterflies, and asked how to become a "Monarch City"
- Seefeldt recommended the City address the speed limit, or noncompliance of, on USH 2 coming into town
- MacKenzie mentioned he would be bringing forward amendments to Chapter 467, Safety Zone in a Portion of Chequamegon Bay (near ore dock)