THE CITY OF ASHLAND WILL BE CONDUCTING THEIR MEETINGS IN PERSON
at
CITY HALL COUNCIL CHAMBERS, 601 MAIN STREET WEST, ASHLAND, WI
WITH THE AVAILABLITY TO ATTEND VIRTUALLY

Please contact the Clerk's office if you require accommodations to attend the meeting.

To join the meeting from your computer, tablet or smartphone:
https://global.gotomeeting.com/join/500263957
Or dial in using your phone.
United States (Toll Free): 1-877-309-2073

Access Code: 500-263-957

ASHLAND CITY COUNCIL MEETING
Tuesday, August 30, 2022 – 6:00 PM

Please silence all cell phones during the meeting

1. **CALL TO ORDER**
   A. **Roll Call, Moment of Silence and Pledge of Allegiance**
2. **APPROVAL OF AGENDA**
3. **MINUTES**
   A. August 16, 2022 City Council Meeting Minutes
4. **CITIZEN PARTICIPATION PERIOD**
5. **MAYOR'S REPORT**
   A. **Announcements**
6. **INTRODUCTION OF ASHLAND SCHOOL DISTRICT SUPERINTENDENT ROBERT PRATER**
7. **CONSENT AGENDA**
   A. **Miscellaneous Meeting Minutes**
8. **NEW BUSINESS**
   A. **Approve a Resolution to Amend the 2021 General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Internal Service Funds Per Wis. State Statute 65.90(5)(a)** *(Finance)* Roll

B. **Approve a Resolution by the Common Council for the City of Ashland, Wisconsin Authorizing the Renewal of the Annual School Resource Officer (SRO) Agreement with the School District of Ashland** *(Police Department)* Roll

C. **Approve the Ashland Fire Department to Submit an Application to Compeer Financial for an Emergency Response Equipment - Regional Collaboration Grant** *(Fire Department)* Voice

D. **Approve to Waive the Provisions of the Ashland Employee Handbook, Section 2.09 Employment of Relatives** *(Public Works)* Voice

E. **Approve to Reverse Emergency Declaration for the Purpose of Permitting the Timely Repairs of Pretreatment and North Clarifier Components at the Wastewater Treatment Plant per Wisconsin State Statute 62.15(1b)** *(Public Works)* Voice

F. **Approve Amendment to Purchase Agreement with Commonwealth to Extend the Deadline to October 31, 2022** *(Administration)* Voice

9. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

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ASHLAND CITY COUNCIL MEETING MINUTES
Tuesday, August 16, 2022 – 6:00 PM
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

The Tuesday, August 16, 2022 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 6:00 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochterman, Eric Lindell, Laura Graf, Charlie Ortman, Dick Pufall

ABSENT:None.

ALSO PRESENT: Mayor Matthew MacKenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, and other concerned citizens.

2. APPROVAL OF AGENDA

Lindell moved, seconded by Pufall to approve the agenda as presented. The motion carried unanimously by voice vote.

3. APPROVAL OF MINUTES

A. July 26, 2022 City Council and Committee of the Whole Meeting Minutes

Ortman moved, seconded by Seefeldt to approve the minutes. The motion carried unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

Don Jaskowiak, Ashland, thanked Council for hosting the Public Listening Session and noted that many of the mentioned issues had already been addressed. He also proposed using ARPA Fund monies for repairs to the water intake pipe.

5. MAYOR'S REPORT

A. Announcements

The Police Department received three new vehicle replacements through the City's lease program. National Night Out held last week saw a good turn out. MacKenzie thanked all of those who volunteered during the recent Primary Election held last week. He met with many state representatives while USGS Interior Personnel were in town last week to test a drone sail. The WI DOT hosted a public input session last week regarding future plans for Ellis Avenue reconstruction. The City is hosting a picnic on August 18, 2022, from 4:00 to 6:00 PM at Pearson Plaza for the City's committee volunteers. The Mayor is coordinating a proclamation for Lorraine Anderson who will be celebrating her upcoming 107th birthday. He offered a reminder of water safety after two lives were lost in Lake Superior last week. Retired Fire Department Captain Scott Thimm received recognition from the American Legion as 2022 Outstanding Firefighter of Wisconsin. The Plan Commission met on August 15, 2022 and approved site plans for both Little Cesaers and Midland Services.

6. ADMINISTRATOR'S REPORT

Kucera shared the results of the Public Listening Session held on July 28, 2022, and noted that the City had already responded to many of the issues brought forward by citizens. He mentioned a potential date for a Council retreat of tentatively September 6, 2022.

7. NEW BUSINESS

A. Approve Agreement for Professional Engineering Services between City of Ashland and Greeley and Hansen, LLC for Preliminary Engineering for the New Lake Superior Water Intake Project *(Public Works)* Roll

Lindell moved, seconded by Graf to approve the agreement. Ortman moved, seconded by Jackson to postpone the item to the next Committee of the Whole meeting. Council approved to postpone the item 5-2 by voice vote; Lindell and Graf opposed.

B. Approve Change Orders No. 1 and No. 2 to Aneglo Luppino Construction for the Bike and Pedestrian Improvements Project *(Public Works)* Roll

Ortman moved, seconded by Seefeldt to approve the change orders for a combined amount of $101,467.92. The motion carried unanimously by roll call vote.

C. Approve Change Orders for Kraemer North America, LLC for the Ashland Oredock Phase 2 (Diamond Access) Project *(Parks and Recreation)* Roll

Jackson moved, seconded by Seefeldt to approve the change orders for a combined amount of $557,800.00. The motion carried 6-1 by roll call vote; Pufall opposed.

8. CLOSED SESSION (Roll): Council may return to Open Session and take action on any item discussed during Closed Session

Lindell moved, seconded by Ortman to move into Closed Session. The motion carried unanimously by roll call vote.

A. Pursuant to WI Stat. 19.85(1)(c): "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." *(Administration) (Police Union Contract)*

B. Return to Open Session *Voice*

Ortman moved, seconded by Lindell to return to Open Session. The motion carried unanimously by voice vote.

C. Report of Action Taken During Open Session

MacKenzie reported that Council approved 6-1 for Administration to negotiate a $1.50/hour increase for non-represented police officers, and $2.00/hour increase for represented police officers.

9. ADJOURNMENT

Lindell moved, seconded by Ortman to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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Disabled Parking Enforcement Assistance Council Meeting Minutes

December 14, 2021

1. Call to Order – Roll Call

    a. The meeting was called to order by Mary Jane Grande at 10:14 AM
    PRESENT: Mary Jane Grande, Carol Ante, Donna Griffiths, Cheryl Wiezorek

    ABSENT: Brian Munson (excused)

    ALSO PRESNET: Chelsea List

2. Old Business
    a. Approval of December 14, 2021 Meeting Agenda
        i. Motion by Ante, Second by Wiezorek, Motion Carried 4-0
    b. Approval of June 21, 2021 Meeting Minutes
        i. Motion by Ante, Second by Griffiths, Motion Carried 4-0
3. New Business
    a. Review New Disabled Parking Spot Applicants
        i. Two new applications were received one for Genesis 1990, Inc. located at 1416 3rd Street W. and the other for Terrence Topping located at 622 Main Street E. The sign at 1416 3rd Street W will be placed in front of the building on 3rd St West, no additional discussion. Motion by Ante to approve a sign for 1416 3rd St W, Second by Griffiths. Motion carried 4-0. The sign located at 622 Main Street E will be placed in front of the building, no additional discussion. Motion by Wiezorek to approve the sign for 622 Main Street E, Second by Griffiths. Motion carried 4-0.
    b. Discussion about possible reduction of members on DPEAC
        i. Deputy Clerk Chelsea List presented the motion of reducing the number of members on the Disabled Parking Enforcement Assistance Council from 9 to create more ease with having a quorum at meetings. All DPEAC members in attendance agreed to reduce the number of seats to 5. Motion by Ante, Second by Wiezorek to recommend to City Council a reduction of seats to 5. Motion carried 4-0.
4. Items for Next Meeting
    a. Discussion about people parking in disabled parking spots without placards and how to address these situations
    b. Update on 307 Beaser Ave curb cut signage
    c. Election of members
5. Next Meeting date and Location

    a. The next meeting will take place after the January 11, 2021 City Council Meeting
    b. Meetings will then be planned to take place quarterly on Tuesdays at 10 am
6. Adjournment
    a. Motion by Ante, Second by Griffiths to adjourn. Motion carried 4-0.

Minutes Respectfully Submitted,

Chelsea List, Deputy Clerk

Lloyd Orensten called the Airport Commission meeting to order at 4:30 p.m., April 28, 2022.

AGENDA ITEM 1: ROLL CALL

Present: Lloyd Orensten (Commissioner Chair), John Coffey, Tom Bouchard
Absent: Rick Korpela, Richard Huber
Also Present: Bill Moore (Airport Manager)

AGENDA ITEM 2: APPROVAL OF MINUTES (December 23, 2021)

A motion was made by Coffey second by Bouchard to approve the December 23, 2021 meeting minutes. The motion passed unanimously.

AGENDA ITEM 3: CITIZEN PARTICIPATION PERIOD
None

AGENDA ITEM 4: COMMISSION ITEMS

- Runway 2/20 Rehabilitation Lighting Replacement, and Other Related Improvements
    - Project is coming along, Capital Improvement plan shows 2023, Becker Hobby says 2024-2025 is when rehabilitation will be done.
- John F. Kennedy Memorial Airport CIP
    - Part of the same with the capital improvement project, discussed with previous item
- NEXT Gen Obstruction Clearing Program
    - Land clearing will happen fall and winter of 2022, wetland delineation is taking place now

AGENDA ITEM 5: AIRPORT MANAGER'S REPORT
New Snow Removal Equipment did great this winter. A new air compressor for the shop was purchased to replace the old one. Gate repairs have happened they are all now fixed and working.

Spent $500 on gate repairs, $1300 on new air compressor and $150 more on parts and accessories. Moore was unable to wait for Airport Commission meeting to purchase. Additionally, Moore spent $200 on a new cover for the self-serve 100LL fuel card reader. The buttons on the QTpod card reader needed protection from the elements. Additionally, $305 was spent to purchase a new impact printer for the Auto Stick JR. The old printer failed and is estimated to be over 30 years old.

BART called the Airport wanting to use the facility for a bus crash training session, Moore initially told BART no because when the Fire Department did their training at the Airport and damaged the taxiway. Moore fears the taxiway may suffer additional damage so the decision was made to not allow the heavy vehicles on the taxiways.

Airport has spent the first $30,000 of the CARES Act money. Airport still has $196,000 left in relief money to spend over the next few years.

AGENDA ITEM 6: APPROVAL OF BILLS

Bills for the last 90 days totaled $25,309.96, major expense is fuel. Motion to approve to pay the bills by Bouchard, second by Coffey. The motion passed unanimously.

AGENDA ITEM 7: SET NEXT MEETING DATE

The next Airport Commission meeting will be held on, June 23, 2022 at 4:30pm, at JFK Airport.

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Coffey, seconded by Bouchard, to adjourn. The motion passed unanimously.

Minutes respectfully submitted by Chelsea List

Vaughn Public Library Board of Trustees meeting on 7/14/22

Board members present: Megan Robertson, Jim Crandall, Michelle Jardine, Clarence Campbell, Dinny Bolka, Mary Asbach, Sheva Abeles-Allison. Sarah Adams, library director.

Michelle called the meeting to order at 5:33 p.m.

Motion/second by Dinny/Clarence to approve the agenda. Carried.

Motion/second by Jim/Mary to receive and place on file the minutes of the board meeting on 6/9/22. Carried.

There was no public comment.

Hotspot lending policy: There was discussion about keeping track of a loaned out device when there may not be a valid address. If one is lost, the service will be shut off and the person will be charged $100.00. The policy will be posted on the VPL website. Clarence/Megan to approve the policy. Carried.

Sarah recapped how the presentation went to the Ashland city council committee of the whole meeting on June 28th. Sentiment is that there was a favorable acceptance of the program by the committee members.

Capital campaign: Sarah explained three aspects of the capital campaign for the renovation project. One is a local gift acquisition team, two is a grant writing effort, three is having fund raising events. There was general conversation regarding how to proceed toward a referendum, whether to hire expert help, and when to proceed.

Sarah reviewed the monthly statistics.

The meeting adjourned at 6:35 p.m. The next meeting will be on August 11th at 5:30 p.m. in the second floor meeting room. The meeting will be an in-person meeting.

Parks and Recreation Committee Meeting (Hybrid)
https://meet.goto.com/AshlandCityClerk
United States (Toll Free): 1 866 899 4679
Access Code: 792-026-957
Or
In person at the City Hall Council Chambers

I. Call to Order

a. Roll Call
   a. Present: Wieler, Amman, Seefeldt, Sztyndor, Jackson
   b. Excused: Tumas
   c. Guests: Blake Theisen, Mayor MacKenzie, Denise Kontny

b. Welcome New Members
c. Agenda Modification
   a. Motion by Seefeldt, second by Ullman to move discussion item 1 to before public comment period. All in favor, Motion passes
c. Approval of Minutes
   i. Approval of April 18, 2022 meeting minutes
   Motion by Jackson, Second by Wieler, all in favor, motion passes

Discussion and action on moving forward to work the Ashland Rotary and Parkitecture on the design, engineering and construction of a Splashpad a Bayview Park.

Hudson introduced Denise Kontny who have a brief history of the project to date. Rotary is wishing to "adopt" a park and give back to the community. The Ashland Rotary received a large donations from the estate of George Vivian. Bayview Park is the preferred location based on amenities and location. Hudson introduced Blake Theisen of Parkitecture and him explain the concept plan and their experience with splash pad design and construction. Theisen reviewed the second sheet of amenities for the splash pad with the PRC. He have a quick Splashpad 101 to the group: recirculated vs flow through. Flow threw is the more favored plan as recirculation needs CSO certification. He f the 2nd handout, showing potential elements for the splash pad, stating the addition of lighting to create a 12 month use of the space. Ullman likes the location and layout, he questioned if the splash pad were to overflow were would it go. Theisen stated that his team always designs the drain oversized. Ullman also asked about a "barrier" between US Hwy 2 and the splash pad to deter kids from running out onto the highway. Hudson stated that there is an existing fence and flower bed. Seefeldt asked about the use timeframe, Theisen stated about 3 months: end of May to early Sept. Amman asked about cost and maintenance. Theisen stated that he (now Parkitecture) has been doing splashpads since 2002 and has now done over 50 of them. None of the communities regret installation and the early projects are now being rehabilitated. The splash pad require little maintenance, basic cleaning of the valves each season and blowing out the water lines and leasing ground drains each fall. Seefeldt asked about who will be the design team, Hudson stated it will be a vetting process between the designer, Rotary, PRC and community members. Wieler motions, second by Seefeldt to continue to work with the Ashland Rotary and Parkitecture on the design, engineering and construction of a Splashpad a Bayview Park.

II. Public Comment Period

III Information Items/Updates

Hudson reviewed the information items

- Parks
- Recreation
- Urban Forestry
  - Amman asked about the 2021 and 2022 plantings and EAB. Hudson stated that 2021 plantings are doing very well. 2022 tree order will be placed this before July. The City has had very little contact with DNR about EAB and how much it has spread within the City (or County).
- Other
  - Amman asked about the appointment of Kevin Hass to the committee. Hudson stated that his name did not appear on the list for appointments to council.

IV. Business Items:

-

- Election of Officers per Chapter 47: Parks and Recreation Committee

  Amman suggested asking Tumas to stay as secretary.

  Motion was made by Wieler, second by Amman to table until the July meeting.

- Discussion and potential action on allowing displaced individuals to stay at City of Ashland parks.

  Seefeldt stated that the City has already tried this and without sponsoring agencies making fixing other issues, why would the City allow such camping. Wieler asked about clarification on the issues. Hudson review that in 2018/2-19 the City attempted to allow homeless campers in the park, it did not go well and resulted in the park being closed. Community agencies have sponsored people to camp in the parks to give them a place to stay. Jackson stated that other organization can come up with other creative ideas on how to fix this issue. Ullman and Amman expressed that they did not know how to vote on the issue. Hudson explained that the Parks and Recreation Depart will no longer be accepting housing vouchers, campers need to pay in cash or credit. Ammon motioned, second by Sztyndor to no allow agency sponsored campers and is in favor of allowing the City to continue to enforce the ordinances and policies established by the City of Ashland through its common council for the campgrounds. All in favor. Motion passes with Ullman and Wieler abstaining.

- Discussion and potential action on the East End Community Park Rehabilitation Project

  Hudson handed the conversation over to Szytndor who gave background information on the project. Motion by Seefeldt, second by Amman to support the work the community members and city are doing to rehabilitate the East End Park. Ullman agreed that this is a great project and a unique approach to working with NC student and he is excited to be moving forward. Szytndor stated she is looking for artists to help paint the outside of the warming house. Wieler expressed interest.

V. Next Meeting Date

Hudson will send out a doodle poll for the next meeting.

VI. Comments and Questions

NA

VII. Adjourn

Motion by Szytndor, second by Amman all in favor.

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. The City of Ashland does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or provision of services, programs or activities. NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Sara Hudson at (715) 685-1644.

SUBJECT: **Approve a Resolution to Amend the 2021 General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Internal Service Funds Per Wis. State Statute 65.90(5)(a)** ***(Finance)*** **Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Finance

CLEARANCES: Administrator

EXHIBITS:

1.	Proposed Resolution
2.	2021 Proposed Budget Amendment

EXPENDITURES REQUIRED: $11,030,922 - General fund
1,391,137 - Debt levy
225,846 - Tax increment districts levy
$12,650,905 Total

AMOUNT BUDGETED: $12,650,905

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORD. 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

The 2021 audit is still in progress and one of the final items to be completed is the 2021 budget amendment. The annual budgets are formulated based on the best information at the time of preparation, which is usually around four months before the budget year begins. For 2021, the preliminary actual results vary from the budgets formulated and some departments are over budget while other departments are under budget. This results in the need for the Council to re-appropriate the 2021 budget for expenditures. The budget amendment will bring the expenditures and transfers into compliance with Wis. Stats. 65.90(5)(a) Municipal Budgets. The total amount of the general fund budget stays at the original approved amount of $11,030,922. The 2021 year resulted in preliminary general fund net revenue of $150,557.

<u>The following is the proposed budget amendment:</u>

Increase in transfer for Recycling - recycling costs more than anticipated - $290
Increase in City Council - for strategic planning - $2,975
Increase in Police & Fire Commission - hiring costs - $4,455

Increase in City Attorney - annual fees over estimated budget - $6,270
Increase in Personnel - hiring costs - $1,145
Reduce Other City Hall for above items (department had reduction in employee hours) - ($15,135)

Reclass $17 from Fire Budget to Public Fire Protection Fee - small increase in annual fee.
Reclass $10,700 from Public Works Budget to the Sanitation Budget for landfill testing requirements.
Reclass $1,175 from Parks to APR-Leisure Services $1,065 and City Band $110 for small variances.

<u>The approval of the proposed amended budgets includes the following transfers:</u>

Transfer from Tax Increment District (TID) #6 as "donor" to TID #9 as "distressed" to reduce the accumulated deficit in TID #9:

TID #6 transfer out $(299,044)
TID #9 transfer in $299,044

The 12/31/2021 ending deficit of TID #9 is ($1,102,177) after the above transfer of funds. The 2020 ending deficit was ($1,578,947).

Transfer from Debt Service Fund 393, 2007B General Obligation Notes, to Debt Service Fund 395 Annual Debt Levy Levelization, in the amount of $10,017, for the remaining fund balance from the premium sale of the 2007B GO Notes.

RESOLUTION No. 17693

<u>RESOLUTION TO AMEND THE 2021 GENERAL FUND, SPECIAL REVENUE FUNDS, DEBT SERVICE FUNDS, CAPITAL PROJECT FUNDS, AND INTERNAL SERVICE FUNDS BUDGETS PER WIS. STATE STATUTE 65.90(5)(a)</u>

WHEREAS, the Common Council for the City of Ashland, Wisconsin, at the August 30, 2022 meeting, has deliberated the formation of the 2021 municipal budget amendment; and

WHEREAS, the Common Council for the City of Ashland, Wisconsin has concluded that budget appropriation adjustments are necessary for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Internal Service Funds.

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts the 2021 Budget Amendment for appropriation adjustments as summarized on the attachment to this Resolution.

____
Councilperson

PASSED: August 30, 2022

ATTEST: ___________________________ ___________________________
Denise Oliphant, City Clerk Matthew MacKenzie, Mayor

APPROVED AS TO FORM:

____
Tyler W. Wickman, City Attorney

(2450)

Find yourself next to the water.
ASHLAND
WISCONSIN

CITY OF ASHLAND - 2021 AMENDED BUDGET SUMMARY
Common Council approved per Wis. State Statute 65.90(5)(a) August 30, 2022

General Fund Detail

Sources of Funds	ADOPTED 2021 Budget	AMENDED 2021 Budget	Adopted to Amended Percent Change	Proposed
Revenues:				
Taxes:				
General Property Taxes	$2,779,725	$2,779,725	0.00%	
Other Taxes	465,620	465,620		
Special Assessments	0	0		
Intergovernmental Revenues	4,666,919	4,666,919		
Licenses & Permits	155,110	155,110		
Fines, Forfeitures & Penalties	20,000	20,000		
Public Charges for Service	1,747,950	1,747,950		
Intergovernmental Charges for Service	819,290	819,290		
Miscellaneous Revenues	87,430	87,430		
Other Financing Sources	144,950	144,950		
Total General Fund Revenues	10,886,994	10,886,994	0.00%	
Fund Balance Applied	143,928	143,928		
Total Sources of General Funds	**$11,030,922**	**$11,030,922**	0.00%	
Uses of Funds				
Expenditures:				
General Government	$1,974,589	$1,974,299		
Public Safety	5,301,012	5,301,012		
Public Works	2,074,250	2,074,250		
Health & Human Services	148,710	148,710		
Culture, Recreation & Education	567,824	567,824		
Conservation & Development	232,275	232,275		
Total General Fund Expenditures	10,298,660	10,298,370	-0.003%	
Other Financing Uses:				
Transfers to Special Revenue Funds	423,662	423,952		
Transfers to Debt Service Funds	0	0		
Transfers to Capital Projects Funds	178,600	178,600		
Transfers to Enterprise Funds	45,000	45,000		
Transfers to Internal Service Funds	85,000	85,000		
Total Other Financing Uses	732,262	732,552	0.04%	
Current Year Fund Balance Reserved	0	0		
Total Uses of General Funds	**$11,030,922**	**$11,030,922**	0.00%	

The amended budget redistributes the appropriation of funds for Expenditures and for Other Financing Uses for 2021.

Amending All Governmental & Internal Service Funds

(Enterprise Funds shown as originally approved by respective commission or City Council)

	Fund Bal. 12/31/20	Total Revenues	Total Expenditures	Est. Fund Bal. 12/31/21	**Property Tax Contribution**
General Fund	$4,722,691	$10,886,994	$11,030,922	$4,578,763	**$2,779,725**
Special Revenue Funds	1,274,237	2,829,597	4,040,399	63,435	**234,690**
Debt Service Funds	310,831	1,479,627	1,479,603	310,855	**1,149,937**
Capital Projects Funds	3,747,569	2,714,275	5,157,749	1,304,095	**0**
Enterprise Funds - Original Budgets	28,946,753	4,964,682	5,055,520	28,855,915	**0**
Internal Service Funds	323,267	227,931	154,594	396,604	**0**
Total	$39,325,348	$23,103,106	$26,918,787	$35,509,667	**$4,164,352**

Mill Rate Calculation

	2018 Actual	2019 Actual	2020 Budget	**2021 Budget**	**Percent Change**
Amount to be Raised by Taxes	$4,024,512	$4,040,950	$4,161,103	**$4,399,708**	**5.73%**
Assessed Value	415,577,050	413,813,750	420,745,300	**420,903,200**	**0.04%**
Mill Rate ($ per $1,000 assessed value)	9.6842	9.7651	9.8898	**10.4530**	**5.69%**

CITY OF ASHLAND

2021 PROPOSED BUDGET AMENDMENT

SUMMARY WORKSHEET

	Approved 2021 Budget	2021 Preliminary	Preliminary (Over) Under 2021 Budget	Proposed Budget Adjustment	Proposed Amended Budget	Budget Amendment Notes
Property Tax Levy						
Assessed Value	420,903,200	420,903,200	-	-	420,903,200	
Mill Rate	10.4530	10.4530	0.0000	0.0000	9.8898	
Gross Levy	$ 4,399,708	$ 4,399,708	$ -	$ -	$ 4,399,708	No change
Less Restricted Levy:						
TIF Levy	(225,846)	(225,846)	-	-	(225,846)	
Debt Service Levy						
Total G.O. Debt Service	(1,394,137)	(1,394,137)	-	-	(1,394,137)	
Debt Service Reserve Applied	-	-	-	-	-	
Net Debt Service Levy	(1,394,137)	(1,394,137)	-	-	(1,394,137)	
Total Restricted Levy	(1,619,983)	(1,619,983)	-	-	(1,619,983)	
Net Expendable Levy	**$ 2,779,725**	**$ 2,779,725**	**$ -**	**$ -**	**$ 2,779,725**	No change
Net Levy Available for General Fund	**$ 2,779,725**	**$ 2,779,725**	**-**	**$ -**	**$ 2,779,725**	
Post-Levy Property Tax Adjustments	-	386	386	-	-	
Non-Tax General Fund Revenues	8,107,269	7,882,621	224,648	-	8,107,269	
Appropriation of Fund Balance	143,928	-	143,928	-	143,928	
Total General Fund Revenues	**$ 11,030,922**	**$ 10,662,732**	**$ 368,190**	**$ -**	**$ 11,030,922**	No proposed budget amendments
Uses of General Funds						
General Fund Transfer to Other Funds:						
SR 215 - Vaughn Library	(314,262)	(314,262)	-	-	(314,262)	
SR 245 - Planning & Redevelopment	(14,000)	(14,000)	-	-	(14,000)	
SR 246 - Home Improvement Programs	-	-	-	-	-	
SR 260 - Recycling	(83,100)	(83,390)	(290)	(290)	(83,390)	From General Government Other City Hall budget
SR 277 - Wetland Mitigation	(12,300)	(12,300)	-	-	(12,300)	
CP 450 - Building Facilities.	-	-	-	-	-	
CP 454 - Equipment Leases	(5,000)	(5,000)	-	-	(5,000)	
CP 460 - Public Works Capital Equip.	(50,000)	(50,000)	-	-	(50,000)	
CP 463 - Computer Capital Equip.	-	-	-	-	-	
CP 470 - Capital Street Improvements	(118,600)	(118,600)	-	-	(118,600)	
CP 481 - Parks & Rec	-	-	-	-	-	
EF 610 - JFK Airport	(45,000)	(45,000)	-	-	(45,000)	
IS 750 - Post Retirement Benefits Reserve	(85,000)	(85,000)	-	-	(85,000)	
CP 491 / TA 810 - Landfill (LTC)	(5,000)	(5,000)	-	-	(5,000)	
Total Transfers to Other Funds	**$ (732,262)**	**$ (732,552)**	**$ (290)**	**$ (290)**	**$ (732,552)**	
Net Available for General Fund Operations	**$ 10,298,660**	**$ 9,930,180**	**$ 368,480**	**$ (290)**	**$ 10,298,370**	

CITY OF ASHLAND

2021 PROPOSED BUDGET AMENDMENT

SUMMARY WORKSHEET

	Approved 2021 Budget	2021 Preliminary	Preliminary (Over) Under 2021 Budget	Proposed Budget Adjustment	Proposed Amended Budget	Budget Amendment Notes
General Fund Operations						
GENERAL GOVERNMENT						
Mayor	(29,940)	(25,171)	4,769	-	(29,940)	
City Council	(63,130)	(66,103)	(2,973)	(2,975)	(66,105)	From Other City Hall
City Administrator	(137,750)	(137,516)	234	-	(137,750)	
Police & Fire Commission	(5,300)	(9,754)	(4,454)	(4,455)	(9,755)	From Other City Hall
City Attorney	(60,000)	(66,266)	(6,266)	(6,270)	(66,270)	From Other City Hall
City Clerk	(98,860)	(98,150)	710	-	(98,860)	
Personnel	(69,795)	(70,939)	(1,144)	(1,145)	(70,940)	From Other City Hall
Elections	(41,405)	(33,566)	7,839	-	(41,405)	
Technology Services	(287,560)	(272,179)	15,381	-	(287,560)	
Other City Hall	(88,855)	(62,838)	26,017	15,135	(73,720)	$14,845 to General Gvnt budgets above & $290 Transfer to Recycling Fund 260
Finance	(427,665)	(423,531)	4,134	-	(427,665)	
Assessor	(63,150)	(62,703)	447	-	(63,150)	
Buildings & Facilities Maintenance	(471,079)	(445,491)	25,588	-	(471,079)	
Misc & Insurance	(130,100)	(124,040)	6,060	-	(130,100)	
TOTAL GENERAL GOVERNMENT	**$ (1,974,589)**	**$ (1,898,247)**	**$ 76,342**	**$ 290**	**$ (1,974,299)**	
PUBLIC SAFETY						
Police	(2,217,686)	(2,201,392)	16,294	-	(2,217,686)	
Fire	(1,453,056)	(1,264,663)	188,393	17	(1,453,039)	Move to Public Fire Protection Fee
Ambulance	(1,486,385)	(1,429,064)	57,321	-	(1,486,385)	
Public Fire Protection Fee	(19,200)	(19,217)	(17)	(17)	(19,217)	
Building Inspection	(124,685)	(116,970)	7,715	-	(124,685)	
TOTAL PUBLIC SAFETY	**$ (5,301,012)**	**$ (5,031,306)**	**$ 269,706**	**$ -**	**$ (5,301,012)**	
HEALTH & SOCIAL SERVICES						
Animal Control	(79,210)	(76,119)	3,091	-	(79,210)	
Pest Control	(8,500)	(7,865)	635	-	(8,500)	
Mt. Hope Cemetery	(61,000)	(61,000)	-	-	(61,000)	
TOTAL HEALTH & SOCIAL SERVICES	**$ (148,710)**	**$ (144,984)**	**$ 3,726**	**$ -**	**$ (148,710)**	
PUBLIC WORKS						
Public Works	(1,661,974)	(1,525,323)	136,651	10,700	(1,651,274)	Move to Sanitation
Transportation	(31,000)	(31,000)	-	-	(31,000)	
Sanitation	(381,276)	(391,975)	(10,699)	(10,700)	(391,976)	
TOTAL PUBLIC WORKS	**$ (2,074,250)**	**$ (1,948,298)**	**$ 125,952**	**$ -**	**$ (2,074,250)**	
LEISURE ACTIVITIES						
Community Programs	(27,550)	(27,300)	250	-	(27,550)	
Parks	(235,534)	(219,996)	15,538	1,175	(234,359)	Move to APR and Municipal Band
Recreation Programs (APR)	(299,790)	(300,855)	(1,065)	(1,065)	(300,855)	
Municipal Band	(4,950)	(5,056)	(106)	(110)	(5,060)	
TOTAL LEISURE ACTIVITIES	**$ (567,824)**	**$ (553,207)**	**$ 14,617**	**$ -**	**$ (567,824)**	
CONSERVATION & DEVELOPMENT						
Planning and Development	(232,275)	(203,581)	28,694	-	(232,275)	
TOTAL CONSERVATION & DEVELOPMENT	**$ (232,275)**	**$ (203,581)**	**$ 28,694**	**$ -**	**$ (232,275)**	
Total General Fund Expenditures for Operations	**$ (10,298,660)**	**$ (9,779,623)**	**$ 519,037**	**$ 290**	**$ (10,298,370)**	
Total Uses of General Funds	**$ (11,030,922)**	**$ (10,512,175)**	**$ 518,747**	**$ -**	**$ (11,030,922)**	
Net (Expenditures) over Revenue	**$ (0)**	**$ 150,557**	**$ 150,557**	**$ -**	**$ (0)**	

CITY OF ASHLAND
2021 PROPOSED BUDGET AMENDMENT
GENERAL FUND REVENUES

ACCOUNT DESCRIPTION			Approved 2021 Budget	2021 Preliminary	Preliminary Over (Under) 2021 Budget	Proposed Budget Adjustment	Proposed Amended Budget	Budget Amendment Notes
TAXES								No amendment
100	41110	GENERAL PROPERTY TAXES	2,779,725	2,780,111	386	0	2,779,725	
100	41140	MOBILE HOME TAXES	24,000	25,614	1,614	0	24,000	
100	41210	MOTEL/HOTEL TAXES	10,000	10,580	580	0	10,000	
100	41222	SALES TAX - CITY SHARE	120	152	32	0	120	
100	41310	TAXES - WATER UTILITY PILOT	394,000	484,583	90,583	0	394,000	
100	41320	TAXES - TAX EXEMPT PILOT	35,000	2,142	(32,858)	0	35,000	
100	41800	PENALTIES ON DELINQUENT TAXES-PP	1,000	428	(572)	0	1,000	
100	41810	PENALTIES ON DELINQUENT TAXES-Utilities	1,500	1,828	328	0	1,500	
100	41900	OTHER TAXES	0	551	551	0	0	
TOTAL TAXES:			**3,245,345**	**3,305,989**	**60,644**	**0**	**3,245,345**	
SPECIAL ASSESSMENTS								
100	42000	SPECIAL ASSESSMENTS	0	0	0	0	0	
TOTAL SPECIAL ASSESSMENTS:			**0**	**0**	**0**	**0**	**0**	
INTERGOVERNMENTAL								
100	43300	FEDERAL GRANTS	0	1,969	1,969	0	0	
100	43410	SHARED REVENUES	3,707,485	3,703,613	(3,872)	0	3,707,485	
100	43411	EXPENDITURE RESTRAINT	114,042	114,042	0	0	114,042	
100	43412	EXEMPT COMPUTER AID	19,000	18,529	(471)	0	19,000	
100	43413	PERSONAL PROPERTY TAX AID	49,474	49,474	0	0	49,474	
100	41314	VIDEO SERVICE PROVEDER AID	18,533	18,533	0	0	18,533	
100	43420	STATE FIRE DUES	21,000	20,639	(361)	0	21,000	
100	43529	OTHER PUBLIC REVENUE	49,000	60,960	11,960	0	49,000	
100	43531	STATE GENERAL TRANS AID	599,070	598,285	(785)	0	599,070	
100	43530	STATE GRANT REVENUE	100	1,378	1,278	0	100	
100	43533	STATE CONNECTING HWY AID	76,465	76,465	0	0	76,465	
100	43610	PAYMENT FOR MUNICIPAL SERVICE	12,500	12,165	(335)	0	12,500	
100	43799	OTHER LOCAL GOVT GRANTS	250	0	(250)	0	250	
TOTAL INTERGOVERNMENTAL:			**4,666,919**	**4,676,052**	**9,133**	**0**	**4,666,919**	
LICENSES & PERMITS								
100	44100	LICENSES - BUSINESS & OCCUPATIONAL	28,000	34,290	6,290	0	28,000	
100	44110	CABLE FRANCHISE FEE	82,100	73,569	(8,531)	0	82,100	
100	44200	LICENSES - NON BUSINESS	10	5	(5)	0	10	
100	44300	BUILDING & STREET-CUT PERMITS	37,000	45,919	8,919	0	37,000	
100	44400	ZONING PERMITS & FEES	8,000	3,985	(4,015)	0	8,000	
TOTAL LICENSES & PERMITS:			**155,110**	**157,768**	**2,658**	**0**	**155,110**	
FINES, FORFEITS & PENALTIES								
100	45100	LAW & ORDINANCE VIOLATIONS	20,000	16,549	(3,451)	0	20,000	
TOTAL FINES, FORFEITS & PENALTIES:			**20,000**	**16,549**	**(3,451)**	**0**	**20,000**	
PUBLIC CHARGES FOR SERVICES								
100	46100	OTHER REVENUES - GENERAL GOVT	9,000	7,981	(1,019)	0	9,000	
100	46210	POLICE SERVICES	3,500	3,745	245	0	3,500	
100	46220	FIRE PROTECTION FEES	1,000	1,832	832	0	1,000	
100	46230	AMBULANCE/EMS FEES	1,069,000	934,108	(134,892)	0	1,069,000	
100	46231	AMB PROTECTION FEES	13,400	11,848	(1,552)	0	13,400	
100	46290	SPECIAL CHARGES	5,800	250	(5,550)	0	5,800	
100	46310	PUBLIC WORKS CHARGES	50,000	34,282	(15,718)	0	50,000	
100	46330	PARKING RENT & FINES	14,500	8,582	(5,918)	0	14,500	

CITY OF ASHLAND
2021 PROPOSED BUDGET AMENDMENT
GENERAL FUND REVENUES

ACCOUNT DESCRIPTION			Approved 2021	2021	Preliminary Over (Under)	Proposed Budget	Proposed Amended	Budget Amendment Notes
PUBLIC CHARGES FOR SERVICES Cont.								
100	46420	REFUSE/GARBAGE COLLECTION FEES	348,000	351,668	3,668	0	348,000	
100	46421	RECYCLING FEES	19,300	19,392	92	0	19,300	
100	46431	SPRING CLEANUP FEES	1,800	0	(1,800)	0	1,800	
100	46440	WEED/NUISANCE CONTROL	2,000	2,179	179	0	2,000	
100	46510	ANIMAL CONTROL FEES	2,500	3,644	1,144	0	2,500	
100	46720	PARKS REVENUE	119,250	158,629	39,379	0	119,250	
100	46721	PW FUEL TAX REFUND	3,500	2,371	(1,129)	0	3,500	
100	46722	PW ADMIN FEE	5,400	5,088	(312)	0	5,400	
100	46755	LEISURE PROGRAMS & REC FEES	80,000	54,179	(25,821)	0	80,000	
TOTAL PUBLIC CHARGES:			**1,747,950**	**1,599,778**	**(148,172)**	**0**	**1,747,950**	
INTERGOVERNMENTAL CHARGES FOR SERVICES								
100	47321	LIAISON OFFICER-REIMBURSE	75,000	83,056	8,056	0	75,000	
100	47323	FIRE- TOWNSHIP CONTRACTS	138,290	138,699	409	0	138,290	
100	47324	AMBULANCE - TOWNSHIP CONTRACTS	305,980	311,756	5,776	0	305,980	
100	47330	GIS REIMBURSEMENT (COUNTY)	0	1,650	1,650	0	0	
100	47400	ATTORNEY - UTILITY REIMBURSE	5,000	0	(5,000)	0	5,000	
100	47401	UTILITY COST SHARE	244,520	215,513	(29,007)	0	244,520	
100	47403	AIRPORT ADMIN REIMBURSEMENT	8,000	8,000	0	0	8,000	
100	47405	CHARGES TO LIBRARY	42,500	41,480	(1,020)	0	42,500	
TOTAL INTERGOVERNMENTAL CHARGES:			**819,290**	**800,154**	**(19,136)**	**0**	**819,290**	
MISCELLANEOUS REVENUES								
100	48110	INTEREST ON CASH & INVESTMENTS	15,000	5,122	(9,878)	0	15,000	
100	48200	PROPERTY RENTS & LEASES	27,430	29,044	1,614	0	27,430	
100	48309	SALES OF OTHER EQUIP & PROPERTY	0	175	175	0	0	
100	48500	GENERAL DONATIONS & GIFTS	1,000	3	(997)	0	1,000	
100	48900	WORKERS COMP WAGE REIMB	2,000	9,435	7,435	0	2,000	
100	48901	MISCELLANEOUS	2,000	14,100	12,100	0	2,000	
100	48910	INSURANCE DIVIDENDS	40,000	30,863	(9,137)	0	40,000	
TOTAL MISCELLANEOUS:			**87,430**	**88,742**	**1,312**	**0**	**87,430**	
OTHER FINANCING SOURCES & TRANSFERS								
100	49220	TRANS FROM SPEC REVENUE	2,800	0	(2,800)	0	2,800	
100	49240	TRANS FROM CAPITAL PROJ (Waterfront)	17,700	17,700	0	0	17,700	
100	49270	TRANS FROM INTERNAL SERVICE FUND	124,450	0	(124,450)	0	124,450	
TOTAL OTHER FIN. SOURCES:			**144,950**	**17,700**	**(127,250)**	**0**	**144,950**	
TOTAL GENERAL FUND REVENUES:			**10,886,994**	**10,662,732**	**(224,262)**	**0**	**10,886,994**	
Non Property Tax GF Revenues			**8,107,269**	**7,882,621**	**(224,648)**	**0**	**8,107,269**	

City of Ashland
2021 Proposed Special Revenue Funds - Budget Summary

Fund Name	Fund	Estimated Fund Balance Jan 1, 2021	Tax Levy	General Fund Transfers In	Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfer out to Debt Service	Transfer out to Spec Rev Cap Proj	Total Expenditures	Estimated Fund Balance Dec 31, 2021	Notes
Library Donations	214	201,186	0	0	0	27,520	27,520	34,126	0	0	34,126	194,580	State statute & Donor restricted; includes grants; includes fundraising for library renovations
Library Operations	215	109,241	0	314,262	0	161,642	475,904	453,014	0	0	453,014	132,131	State statute - restricted
Insurance Loss Deductible Reser	229	32,718	0	0	0	9,863	9,863	19,837	0	0	19,837	22,744	Restricted-City's insurance claims deductible
State Hazmat Contract	230	(5,313)	0	0	0	28,700	28,700	23,387	0	0	23,387	0	State Grant- Training/equipment/hazmat calls
Police Programs	233	34,358	0	0	0	88,400	88,400	30,712	0	0	30,712	92,046	Grant & Donor - restricted - K-9 program; training; equipment
Revolving Loan Fund - Housing	240	266,302	0	0	0	113,038	113,038	56,452	0	0	56,452	322,888	State Grant - restricted
Revolving Loan Fund - Economic	241	649,095	0	0	0	38,085	38,085	687,328	0	0	687,328	(148)	DOA Program Close-Out; to be administered by the State
Comprehensive Planning	245	37,808	0	14,000	0	695,970	709,970	775,209	0	0	775,209	(27,431)	UDO update $30K; Downtown St Scape $30K; Partners in Energy $7.5K; Restricted contributions $7.7K
Home Improvement Programs *	246	21,004	0	0	0	263,292	263,292	265,084	0	0	265,084	19,212	Donor restricted
Breakwall Maintenance **	250	538,653	0	0	0	202	202	0	0	0	0	538,855	Breakwater Agreement - NSP WI
City-wide recycling	260	4	0	83,390	0	57,099	140,489	140,493	0	0	140,493	0	State Grant $56,600 restricted
BCC Teen Center	272	47,358	0	0	0	7,987	7,987	11,885	0	0	11,885	43,460	Grant/Donor restricted; Scholarships for BCC programs
Community Imprv (Beautification)	274	7,283	0	0	0	3,175	3,175	6,906	0	0	6,906	3,552	Donor restricted - downtown flowers
Wetland Mitigation	277	700	0	12,300	0	0	12,300	10,486	0	0	10,486	2,514	Required wetland "bank" maintenance thru 2021
Tax Increment #10 (New 2017)	280	14,068	37,057	0	0	61,654	98,711	150	75,473	215,948	291,571	(178,792)	State restricted-Cobblestone & Main St W Transfer balance of tax increment to TID# 10 Capital Projects fund for future development costs
Tax Increment #6 (Donor)	281	0	109,524	0	0	189,670	299,194	150	0	299,044	299,194	0	State restricted-Super One & Depot area
Tax Increment #9 (Distressed)	284	(680,228)	79,265	0	299,044	134,458	512,767	150	0	934,565	934,715	(1,102,176)	State restricted-Timeless Timber & Honda area
Totals		1,274,237	225,846	423,952	299,044	1,880,755	2,829,597	2,515,369	75,473	1,449,557	4,040,399	63,435	

City of Ashland
2021 Debt Service Funds -Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	Tax Levy	Other Funds Transfers In	Total Revenues	Principal	Interest	Fees	Transfer	Total Expenditures	Estimated Fund Balance Dec 31, 2021	Notes
2007 Safe Drinking Water Loan-Street Portion-Turner Road	310	850	13,310	0	13,310	12,138	1,172	0	0	13,310	850	Year 2027 final pmt
GO Promissory Note 2011	361	151	113,030	0	113,030	110,000	2,530	500	0	113,030	151	Year 2021 final pmt
GO Bonds 2015A - 4/01/2015	362	-50	428,531	0	428,531	320,000	108,031	500	0	428,531	-50	Year 2035 final pmt
GO Promissory Note 2015B	363	23	127,462	0	127,462	112,000	15,438	0	0	127,438	47	Year 2025 final pmt
GO Promissory Note 2020C	366	0	495,981	0	495,981	380,000	115,981	0	0	495,981	0	Year 2030 balloon payment
GO Promissory Note 2017B	367	75	215,823	0	215,823	175,000	40,373	450	0	215,823	75	Year 2027 final pmt
State Trust Fund Loan TID# 10	392	0	0	75,473	75,473	55,149	20,324	0	0	75,473	0	Year 2028 final pmt
GO Promissory Note 2007B	393	10,017	0	0	0	0	0	0	10,017	10,017	0	Premium on notes from 2007, final payment 2017, transfer to debt reserve
Funds for Levelizing Annual Debt Payments	395	299,765	0	10,017	10,017	0	0	0	0	0	309,782	Related debt final payment in 2019
Totals - Long-Term Debt		**310,831**	**1,394,137**	**85,490**	**1,479,627**	**1,164,287**	**303,849**	**1,450**	**10,017**	**1,479,603**	**310,855**	

City of Ashland

2021 Capital Project Funds - Budget Summary - Preliminary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	Tax Levy	General Fund Transfers In	Cap Proj Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfers out to other funds	Total Expenditures	Estimated Fund Balance Dec 31, 2021	Notes
TID #9-Mixed Use	413	(898,719)	0	0	934,565	0	934,565	35,846	0	35,846	0	Expenditure period ends 8/8/2021 (RESTRICTED) Expenses/transfer are payment on development agreement/WIDOR fees. Anticipating 2021 development at Timeless Timber Site with grant funding to cover 100% of the cost estimated at $500,000 for infrastructure.
TID #10	414	0	0	0	215,949	0	215,949	189,352	0	189,352	26,597	Expenditure period ends 5/30/2039 (RESTRICTED) Main St West. Tax increment transferred in from SR-280 for future development costs.
Public Transportation	415	22,000	0	0	0	0	0	0	0	0	22,000	Restricted-BART transportation capital
Building Facilities Fund	450	2,228,150	0	0	259,701	0	259,701	2,311,670	153,649	2,465,319	22,532	City Hall building improvements and transfers out for Ambulance, playground equipment and election equipment
Waterfront Development	453	292,221	0	0	0	147,954	147,954	0	53,227	53,227	386,948	Restricted - Room Tax Revenue Fund for Waterfront parks/trails improvements.
Equipment Leases	454	32,229	0	5,000	0	0	5,000	20,592	0	20,592	16,637	Vehicle leases
Land Acquisition	455	(105,902)	0	0	0	0	0	0	0	0	(105,902)	Future land sales to recover costs
Public Works Capital	460	87,138	0	50,000	0	7,726	57,726	44,664	0	44,664	100,200	Equipment replacement
Fire Department Capital	461	595,665	0	0	135,100	291,587	426,687	878,672	0	878,672	143,680	Equipment replacements - Ambulance and restricted grants/donations.
Police Department Capital	462	26,079	0	0	0	31,338	31,338	48,433	0	48,433	8,984	Police vehicle leases and equipment
Technology Capital Equipme	463	25,116	0	0	0	0	0	16,177	0	16,177	8,939	Website/Civic Clerk software & election equipment
Capital Street Improvement including storm	470	1,284,511	0	118,600	0	287,342	405,942	1,175,792	0	1,175,792	514,661	Reserve 6th St W Waterfront access road (St. Claire St)
. Improvement including special	471	235,932		0	0	19,432	19,432	0	0	0	255,364	Sidewalk Special Assessments and Capital Projects
Urban Forestry	480	11,064	0	0	0	0	0	9,850	0	9,850	1,214	2021 forestry grant
Parks and Recs Improvemer	481	(136,527)	0	0	54,076	150,905	204,981	205,575	0	205,575	(137,121)	Ore Dock projects $4M funded by grants and the Ore Dock Trust. Other-misc equipment and trail repair
Landfill Improvement	491	48,612	0	5,000	0		5,000	14,250	0	14,250	39,362	Equipment replacement and site improvements
Total Capital Project Funds		3,747,569	0	178,600	1,599,391	936,284	2,714,275	4,950,873	206,876	5,157,749	1,304,095	

City of Ashland

2021 Proposed Enterprise and Internal Service Funds - Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	CIAC	General Fund Transfers In	Appropriate Fund Balance - City portion	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2021
(NOT AMENDING ENTERPRISE FUNDS BUDGETS - SHOWN AS APPROVED BY COUNCIL AND COMMISSIONS)													
Enterprise Funds:													
Airport - See agenda item F	610	2,222,369	0	45,000	41,185	252,905	339,090	258,990	0	0	146,000	404,990	2,156,469
Marina - See agenda item F	620	2,222,559	0	0	0	195,330	195,330	175,079	10,805	0	69,000	254,884	2,163,005
Water - See agenda item G	680	10,437,360	1,350	0	0	2,322,703	2,324,053	1,623,484	131,320		454,361	2,209,165	10,552,248
Sewer - See agenda item G	690	14,045,649	22,500			2,158,471	2,180,971	1,574,151	41,330		804,940	2,420,421	13,806,199
Total Enterprise		28,927,937	23,850	45,000	41,185	4,929,409	5,039,444	3,631,704	183,455	0	1,474,301	5,289,460	28,677,921
							5,039,444					5,289,460	

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	CIAC	General Fund Transfers In	Appropriate Fund Balance - City portion	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2021
Internal Service Funds:													
Flex/Dental/EE Benefits	723	323,262	0	0	0	142,162	142,162	123,213	0	0	0	123,213	342,211
Retirement Benefits	750	5	0	85,000	0	769	85,769	31,381	0	0	0	31,381	54,393
Total Internal Service		323,267	0	85,000	0	142,931	227,931	154,594	0	0	0	154,594	396,604
							227,931					154,594	396,604

SUBJECT: **Approve a Resolution by the Common Council for the City of Ashland, Wisconsin Authorizing the Renewal of the Annual School Resource Officer (SRO) Agreement with the School District of Ashland *(Police Department)* Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Police Department

CLEARANCES: Police Chief

EXHIBITS:

1.	Proposed Resolution
2.	School Resource Officer Contract for Working Agreement - 2022-2023 School Year

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on August 25, 2022 that the School District of Ashland is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORD. 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to her in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

For many years, at the request of the School District of Ashland, the City of Ashland and the School District of Ashland have had an agreement for the City Police Department to provide an officer from the department to serve as a School Resource Officer. For the past few years, Officer Ryan Bybee has served as the SRO Officer.

With the start of the 2022-23 school year, Council is being asked to renew an agreement to provide an officer to be accessible to staff and students of the school system. The Agreement for the 2022-23 school year is unchanged from the previous year to include data gathering according to WI DPI best practices.

The School Resource Officer works within the facilities of the School District during the school year and is available for scheduling traditional patrol duties when school is not in session. The School District reimburses the City for the personnel costs of this position for those periods of time in which the Officer is available to the District.

RESOLUTION No. 17694

RESOLUTION BY THE COMMON COUNCIL FOR THE CITY OF ASHLAND, WISCONSIN AUTHORIZING THE RENEWAL OF THE ANNUAL SCHOOL RESOURCE OFFICER (SRO) AGREEMENT WITH THE SCHOOL DISTRICT OF ASHLAND

WHEREAS, the School District of Ashland and the Common Council for the City of Ashland, Wisconsin have jointly determined that the presence of a School Resource Officer (SRO) is mutually beneficial; and,

***WHEREAS*,** the SRO duties include law enforcement, serving as a liaison for District staff, and serving as an educational resource to students and parents during the school year and performing general law enforcement duties with the Police Department when school is not in session; and,

WHEREAS, the School District and the City have jointly provided for an SRO within the facilities of the School District of Ashland for a number of years; and,

WHEREAS, the School District and the City desire to renew the annual SRO Agreement through the end of the 2022-2023 school year.

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland hereby approves the renewal of the School Resource Officer (SRO) Agreement and authorizes the Mayor and Police Chief to enter into the new SRO Agreement on behalf of the City.

AND BE IT FURTHER RESOLVED that the City of Ashland will ask the School District of Ashland to collaboratively develop an MOU, including data gathering, based on WI DPI best practices.

____
Councilperson

PASSED: August 30, 2022

ATTEST: ____________________________ ______________________________
Denise Oliphant, City Clerk Debra S. Lewis, Mayor

APPROVED AS TO FORM:

____
Tyler W. Wickman, City Attorney

SCHOOL DISTRICT OF ASHLAND - CITY OF ASHLAND
School Resource Officer
Contract for Working Agreement – 2022-2023 School Year

1. The School Resource Officer (SRO) shall be employed by the City of Ashland and is covered by the Police Officer's Collective Bargaining Agreement with the City of Ashland. The SRO will be assigned to the School District of Ashland for a total of 172 days. Those days include the calendar worked by the professional teaching staff beginning with the first day of the regular school year [9/6/22]. The ending date of this contract shall be the last school day of 2023 [6/07/23]. These dates may be modified in the event of a school closure order, other than weather related, or other circumstances that results in change to the academic year. The SRO is subject to be called away for police emergencies; a log of such emergencies shall be attached to the monthly billing. The District shall not be charged for such time when a SRO is called away from the building for emergencies to fulfill other police matters. In the event of a school closure order, other than weather related, the District will not be charged for the SRO during the period of such closure.
2. The SRO is an employee of the City, and will report to the Police Department Lieutenant of Police or designee. The day to day direction of PLSO activities will be the responsibility of the High School and Middle School Principals or designee, subject to overriding consideration as determined by the Lieutenant of Police.
3. The hours of work for the SRO shall include a duty-free lunch period. The SRO shall report for duty at the School District at 7:30 AM and the regular work day shall end at 3:30 PM.
4. The Lieutenant of police or designee shall notify the High School and Middle School Principal or designee on any day the SRO is not available to work because of illness or for any other reason. The SRO shall notify the high school and middle school principals or designee at least two weeks or as soon as practicable prior to any planned absences.
5. The Lieutenant of Police or designee and the High School and Middle School Principals and/or designee will meet at least monthly to review and discuss the SRO program and expectations.
6. The High School Principal or designee may provide a performance evaluation of the SRO to the Lieutenant of Police or designee.The evaluation will be completed twice during the school year; once at the end of the fall semester, and once at the end of the spring semester.Notwithstanding this paragraph, the City expects the District to promptly notify the Chief of Police or designee of the facts involving any performance-related problem involving the SRO. The SRO will have an opportunity to speak with the superintendent to express progress or concerns with the program.
7. During the school year, the District shall be responsible for the overtime incurred because of school functions and will be covered as per the Police Officer's Collective Bargaining Agreement. A log shall be attached to the monthly billing. The vacation incurred by the SRO shall be divided between the School District of Ashland and the City of Ashland Police Department at a 75/25 % split. The SRO shall be entitled to a two-week prime time vacation during the summer months. Any training required to fulfill the duties of the SRO program will be the responsibility of the District and all costs associated with this training shall be paid for by the District.
8. The District shall be billed by the City of Ashland for a total of 100% of the salary, fringe benefits, and all other associated costs for this position while the officer is assigned to the school. This billing shall occur at the end of each month while the officer is working at the school. Final billing must be received by the District by June 15th.
9. The District shall have one (1) School Resource Officer assigned to the School District of Ashland. The District shall provide a site for the SRO which will include a desk, telephone, locking file cabinet, and a computer. A cell phone shall be provided by the District.

10. This position will be filled with a sworn police officer and therefore the officer will carry a weapon at all times while on duty with the District. These weapons will be carried in a concealed manner whenever possible.

11. The estimated budget shall be approved in advance of contract signing by both parties.

12. Variations from the budget will require the approval of both parties.

13. Overtime shall have prior approval of building level supervisors.

14. The SRO essential duties and responsibilities are outlined in the Ashland Police Department School Resource Officer job description.

15. The District and the City of Ashland will consider the guidance outlined in the WI DPI Best Practices for School Resource Officer Programs.

16. This agreement may be modified by the mutual written agreement of the parties. This agreement may be terminated for any reason by either party giving the other party sixty (60) days written notice.

SCHOOL DISTRICT OF ASHLAND:	*CITY OF ASHLAND*:
______________________	______________________
Board President	Mayor
______________________	______________________
Superintendent	Chief of Police
______________________	______________________
Date	Date

SUBJECT: **Approve the Ashland Fire Department to Submit an Application to Compeer Financial for an Emergency Response Equipment - Regional Collaboration Grant *(Fire Department)* Voice**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Fire & EMS Department

CLEARANCES: Administrator's Office
Finance Department
Fire Chief

EXHIBITS:

1.	Compeer Financial Emergency Response Equipment - Regional Collaboration Grant

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORD. 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to her in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: A goal of the Utilities and Community Facilities chapter (Chapter 5) of the City's Comprehensive Plan of Record is *"to provide a well-maintained infrastructure that provides health, education, telecommunication and safety and security services for all residents and visitors."* Objective 1.3 of the chapter notes that the community needs to *"ensure that City fire, police, and emergency services equipment adequately provides for the personal safety of all persons and for preservation of property."*

SUMMARY STATEMENT:

The Ashland Fire Department is a Type 2 Regional Response team in conjunction with the Superior Fire Department.

The Fire Department's Hazardous Material Response Trailer is over 25 years old and is no longer large enough for the additional equipment the Ashland Fire Department has acquired and which is needed to effectively mitigate a Hazardous Material Response to an unknown substance.

The Fire Chief is requesting permission to apply for a *Compeer Financial-Emergency Response Equipment Regional Collaboration Grant.* This grant would allow the Fire Department to apply for $10,000 which would be used to put towards a new, larger trailer.

This grant requires no match from the city. Any additional money needed to complete the purchase of a trailer would be taken from the Fire Department's State and County Hazardous Materials Funds.

The Application deadline is August 31, 2022.

The Fire Chief recommends the approval of the Compeer Financial grant application request.

EMERGENCY RESPONSE EQUIPMENT- REGIONAL COLLABORATION GRANT

The mission of Compeer Financial's Emergency Response Equipment – Regional Collaboration Grant Program is to bring specialized equipment to local departments working together to benefit rural communities.

Teamwork is critical when volunteer fire, rescue and ambulance departments need to respond to emergencies; this grant encourages that same collaborative spirit to help secure specialized equipment.
Examples of specialized equipment may include:

- Chest compression system
- Fit testing machine
- Hydraulic extrication rescue tool
- Oxygen tank refill equipment

Application Period: August 1 to August 31. The application will be available on this page beginning August 1.

Applicant Qualifications:

Collaboration – Grants are offered for two or more collaborating departments serving adjacent jurisdictions.

- Only one department should serve as the fiscal agent to receive the grant funds, if awarded, on behalf of all collaborating departments.

Location - Rural volunteer fire, rescue or ambulance departments located in or providing direct services to our 144-county territory.

- Paid law enforcement agencies are not eligible for this grant.

Funding - Funding is available, up to $10,000, for a piece of specialized emergency response equipment.

- Cost must be detailed in the request, and, if cost exceeds the grant amount, applicant must indicate how the remainder will be funded.
- Funds are not for deficits already incurred.
- If awarded, all funds must be used by the end of the current calendar year.
- Requests for vehicles and buildings, and training and certification (unrelated to this equipment grant) are not eligible.
- Not all grant applications will be approved for funding.

Eligibility – 2022 is the first year for this program. All departments serving Compeer's territory are eligible to apply.

- Individual departments who previously received our Emergency Response Equipment Grant are eligible to apply as a collaborating department.

All applicants will be notified of their status 4-6 weeks after the August 31 deadline.

CLICK HERE TO APPLY

Questions? Email Grants@Compeer.com or call 844-426-6733.

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SUBJECT: **Approve to Waive the Provisions of the Ashland Employee Handbook, Section 2.09 Employment of Relatives *(Public Works)* Voice**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director

EXHIBITS:

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE: N/A

COMPLIANCE WITH ORD. 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: N/A

SUMMARY STATEMENT:

The current nepotism policy allows the Common Council to grant special approval for a department to hire a member of the immediate family of a current employee.

2.09. Employment of Relatives

The City does not permit any members of the immediate family of any employee to be hired or to work under the supervision of, or in the same department as, the employee, unless special approval for this hire has been obtained from the Common Council, prior to the employment of the family member. Immediate family for the purposes of this rule shall mean spouses, parents, children, or siblings, including step relationships and in-laws.

The Public Works Department is asking for a waiver of the City Handbook Section 2.09 Employment of Relatives to allow Patricia-Jean Hyde, wife of Vincent Hyde, City of Ashland Utility Water Foreman, to work in the Department as Public Works Clerk. Vincent Hyde will not be in a supervisory position over Patricia-Jean, nor should their work overlap with the work of the other. Vincent is an employee of and is paid entirely by the Utility, while Patricia-Jean will be an employee of, and will be paid entirely by, the Public Works

Department.

The Director of Public Works recommends approval for the waiver of the City Handbook Employment of Relatives to hire Paticia-Jean Hyde.

SUBJECT: **Approve to Reverse Emergency Declaration for the Purpose of Permitting the Timely Repairs of Pretreatment and North Clarifier Components at the Wastewater Treatment Plant per Wisconsin State Statute 62.15(1b) *(Public Works)* Voice**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director
Utility Manager

EXHIBITS:

1.	Agenda Item No 2021-309, October 12, 2021
2.	Resolution No. 17646, approved October 12, 2021
3.	Ashland City Council Meeting Minutes, October 12, 2021

EXPENDITURES REQUIRED: $ 90,000 New Pretreatment Facilities (Huber Technology)
$ 16,000 Construction Management (Evoqua Water Technologies)
$106,000 TOTAL

AMOUNT BUDGETED: $100,000- Fund 690 Wastewater Utility

APPROPRIATION REQUIRED: $6,000 - Fund 690 Wastewater Utility

TREASURER'S CERTIFICATE: N/A

COMPLIANCE WITH ORD. 51: N/A

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: N/A

SUMMARY STATEMENT:

At the October 12, 2021 City Council meeting, the Council approved a resolution to declare an emergency related to the failure of several components at the wastewater treatment plant (WWTP). The WWTP was constructed in 1992 and many components have been relied upon for daily operation since then.

The emergency declaration was for the purpose of permitting timely repair of the WWTP in order to protect public health and safety.

The first step in the WWTP process is pretreatment, which consists of the removal of grits, rags and solids from the waste stream. A mechanical screen used in this process failed, resulting in a large sewer backup within the WWTP. Staff was able to restore partial functionality of the screen but ordered a replacement step screen in order to provide an onsite backup. The replacement step screen took approximately 10 months to order, manufacture and deliver to Ashland, arriving in July 2022 . Staff is working with Short Elliot Hendrickson

(SEH) to plan future WWTP upgrades and the new step screen will be permanently installed as part of that project to provide the recommended level of redundancy in the pretreatment process that is recommended by the Wisconsin Department of Natural Resources (WI DNR).

Secondary wastewater treatment is provided through the North and South Clarifiers. The South Clarifier is in good working order but failure of components in the North Clarifier required staff to take it offline until it can be repaired. Specialized contractual services were procured from Evoqua Water Technologies to evaluate the North Clarifier and complete necessary repairs to the sludge header and skimmer arms such that the North Clarifier could be restored to its normal operating capacity.

Purchase of a replacement step screen and repairs to the North Clarifier have alleviated the conditions related to the emergency declaration.

SUBJECT: **Approve a Resolution to Declare Failure of Pretreatment and North Clarifier Components at the Wastewater Treatment Plant an Emergency per Wisconsin State Statute 62.15(lb)** ***(Public Works)*** **Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Finance Director
Public Works Director

EXHIBITS: 1. Proposed Resolution

EXPENDITURES REQUIRED: Not to Exceed $100,000.00 - Fund 690 Wastewater

AMOUNT BUDGETED: $0

APPROPRIATION REQUIRED: $100,000 - Fund 690 Wastewater

TREASURER'S CERTIFICATE: N/A

COMPLIANCE WITH ORD. 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: The proposed construction conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan.

SUMMARY STATEMENT:

In September 2021, several components at the wastewater treatment plant (WWTP) failed, resulting in reduced WWTP capacity that presents an increased risk of sewage overflows. The recent focus on collection system repairs to reduce infiltration and inflow (I&) within the sewer system has resulted in a lack of attention to preventative replacement of WWTP components. The WWTP was constructed in 1992 and many components have been relied upon for daily operation since then.

The first step in the WWTP process is pretreatment, which consists of the removal of grits, rags and solids from the waste stream. A mechanical screen used in this process recently failed, resulting in a large sewer backup within the WWTP. Staff was able to restore partial functionality of the screen but it requires replacement in order to prevent damage to additional WWTP components. Future upgrades are planned to ensure that the pretreatment process is adequately redundant and that the WWTP is not interrupted due to failure of a single component.

Secondary wastewater treatment is provided through the North and South Clarifiers. The South Clarifier is in good working order but failure of components in the North Clarifier have required staff to take it offline until it can be repaired. Specialized contractual services are necessary to evaluate and identify necessary repairs and City staff are attempting to schedule this work for the fall. The South Clarifier remains online and accounts for approximately half of the plant's available treatment capacity. As a result, at the current time, the treatment capacity of the plant is at half of its normal level.

Due to the criticality of these WWTP components and the ongoing potential risk for sewage overflows due to reduced plant capacity, Utility staff requests declaration of an emergency related to the purchase of equipment and services for the WWTP repairs because the time spent on obtaining bids would threaten health, safety, and the environment.

In addition, staff is requesting approval of repair costs up to $100,000 for emergency WWTP repairs to allow for timely negotiation of costs and execution of associated contracts by City staff such that work can be completed as soon as possible.

RESOLUTION No. 17646

<u>RESOLUTION TO DECLARE FAILURE OF PRETRETMENT AND NORTH CLARIFIER COMPONENTS AT THE WASTEWATER TREATMENT PLANT AN EMERGENCY PER WISOCNSIN STATE STATUTE 62.15(1b).</u>

Whereas**,** critical system components associated with the pretreatment process and North clarifier/oxidation ditch have failed and are in need of immediate repair and replacement at the Wastewater Treatment Plant; and,

Whereas**,** the Wastewater Treatment Plant capacity is currently half of its maximum available capacity, which presents an increased risk of sewage overflows during wet weather events which has created an emergency in which the public health or welfare of the City is threatened with endangerment; and,

Whereas, under Wisconsin Statute 62.15(1b), the emergency will need to be declared over by the Council once it no longer exists (i.e., pretreatment and north clarifier is functioning); and,

NOW, THEREFORE, BE IT RESOLVED, that the Common Council for the City of Ashland, Wisconsin hereby agrees that the failure of pretreatment and North Clarifier components presents an increased risk of sewage overflows during wet weather events, creating an emergency per Wisconsin Statute 62.15(1b) and per City of Ashland Ordinance 194.06(c).

Kevin Haas
Councilperson

PASSED: October 12, 2021

ATTEST: Denise Oliphant
Denise Oliphant, City Clerk

Debra S. Lewis
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler Wickman
Tyler Wickman, City Attorney

(2462)

THE CITY OF ASHLAND WILL BE CONDUCTING THEIR MEETINGS IN PERSON at CITY HALL COUNCIL CHAMBERS, 601 MAIN STREET WEST, ASHLAND, WI WITH THE AVAILABLITY TO ATTEND VIRTUALLY

Please contact the Clerk's office if you require accommodations to attend the meeting.

To join the meeting from your computer, tablet or smartphone:

https://global.gotomeeting.com/join/982650549

Or dial in using your phone.

United States (Toll Free): 1-866-899-4679

Access Code: 982-650-549

ASHLAND CITY COUNCIL MEETING MINUTES
Tuesday, October 12, 2021 – 5:30 PM
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

The Tuesday, October 12, 2021 Ashland City Council meeting was called to order by Mayor Debra Lewis at 5:30 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochterman, Eric Lindell, Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall, Jackie Moore

ABSENT: None

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Megan McBride , Parks Director Sara Hudson, and other concerned citizens.

2. APPROVAL OF AGENDA

Lindell moved, seconded by Franek to approve the agenda as presented. The motion carried unanimously by voice vote.

3. APPROVAL OF MINUTES

There were no minutes available at this time.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Emerson Ziehr, 2114 Lake Shore Drive East, commented that he was opposed to reducing the number of wards in the City, and felt the energy plan should have been shared prior to the meeting.

Katherine Morriseau stated that she was unhappy with the inequity of the redistricting plan, and wished there was more public input on the energy plan.

Sophie Jones, resident of Ward 6, stated that the felt the City needed more representation versus reducing seats, and wished there was more public input on the energy plan.

Elise Kehle, resident of Ward 6, echoed the comments made prior to hers.

5. ADMINISTRATOR'S REPORT

Kucera offered an update regarding Covid in the city and county.

6. MAYOR’S REPORT

A. Announcements

Lewis offered her gratitude to the Chamber of Commerce for their work on the recent Whistlestop event. She also thanked administration, staff and council for their recent hard work during the budgeting process. There would be a final Policing Task Force listening session on Wednesday October 13, 2021 beginning at 6:30 PM at the Bretting Center before bringing results of conversations to Council. The Police Department will be holding their open house on October 29, 2021.

B. Presentation by Ashland Area Chamber of Commerce Director Mary McPhetridge

Mary McPhetridge of the Ashland Area Chamber of Commerce offered a presentation of the past year's progress, and shared new promotional videos to encourage visitors to the area.

C. Appointments

The Mayor requested approval of Eric Lindell to the Housing Committee, term to expire October 1, 2024, to replace Liz Seefeldt. A motion by Haas and seconded by Tochterman to approve was passed unanimously by voice vote; Lindell abstained.

7. CONSENT AGENDA

A. Approve an Original Alcohol Beverage Retail License Application for The Local Bar & Grille, LLC at 3000 Golf Course Road, Ashland, and Agent Natalie Skinnes *(Clerk)*

B. Approve to Waive Chapter 922.40(g) for Dos De Oro LLC dba El Dorado, 2320 Lakeshore Drive West, Ashland through June 30, 2021 *(Clerk)*

C. Approve to Extend the Timeline to Waive chapter 922.40(g) Failure to do Business, Ashland City Ordinances, for EFM Holdings dba The Spot Bar at 220 Main Street East, Ashland, through February 28, 2022 *(Clerk)*

D. Approve to Accept a Grant to Purchase a Playground from Minnesota Wisconsin Playground *(Parks and Recreation)*

E. Approval to Apply for the Wisconsin Coastal Management Grant Program for Funds to Repair the Ashland Rails to Trails System (ARTS): Waterfront Trail *(Parks & Recreation)*

F. Approve Memorandum of Understanding between the City of Ashland and the Ashland Area Development Corporation for $70,000 Advance and Repayment Terms for a Solar Arrary Installation *(Administration)*

G. Miscellaneous Meeting Minutes

A motion by Haas, seconded by Franek to approve the Consent Agenda was passed unanimously by voice vote.

8. NEW BUSINESS

A. Presentation on the City's Partners in Energy Community Action Plan (*Planning)*

McBride introduced the item and the presenters from Xcel Energy to discuss the next steps of the City's Partners in Energy Community Action Plan. Franek moved, seconded by Tochterman to recognize Elise Kehle to speak. This motion passed unanimously by voice vote.

B. Approve a Resolution to Accept a Land Donation, Lots 1 and 2, Block 96 Lake Shore Addition, Parcel #201-03742-0000, from Deborah J. Kloke *(Administration)* Roll

A motion by Lindell, seconded by Haas to approve the resolution passed unanimously by roll call vote.

C. Approve a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing through the State of Wisconsin Environmental Improvement Fund for the 2021 Sanitary Sewer Rehabilitation & Replacement Project *(Public Works)* Roll

A motion by Lindell, seconded by Moore to approve the resolution passed unanimously by roll call vote.

D. Approve a Resolution to Declare Failure of Pretreatment and North Clarifier Components at the Wastewater Treatment Plant an Emergency per Wisconsin State Statute 62.15(lb) *(Public Works)* Roll

A motion by Franek, seconded by Seefeldt to approve the resolution passed unanimously by roll call vote.

E. Approve Change Order No. 2 to Northern Interstate Construction for the 2021 Waterfront Access Road Project *(Public Works)* Roll

A motion by Lindell, seconded by Seefeldt to approve the change order for the amount of $52,810.00 passed unanimously by roll call vote.

F. Discussion on Interim Level of Service Provided to Private Sewer Laterals during Capital Construction Projects (*Public Works)*

Butler lead the discussion of this item, asking Council for thoughts on next steps.

G. Approve a Resolution to Postpone Filling Ward 2 Council Vacancy until After the City of Ashland Redistricting Process due to the 2020 Census *(Clerk)* Roll

A motion by Jackson, seconded by Lindell to approve the resolution passed 8-1 by roll call vote; Pufall opposed.

H. Approve to Repeal Resolution No. 15731 and Approve a Resolution to Adopt a Plan for Wards and Aldermanic Districts within the City of Ashland, Wisconsin *(Clerk)* Roll

A motion by Moore and seconded by Haas to approve the resolution and approve Plan B2 as the City's redistricting ward plan passed 8-1 by roll call vote; Pufall opposed.

9. ADJOURNMENT

Jackson moved, seconded by Lindell to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: **Approve Amendment to Purchase Agreement with Commonwealth to Extend the Deadline to October 31, 2022 *(Administration)* Voice**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Administrator

EXHIBITS:

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORD. 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to her in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

In the original purchase agreement for the Timeless Timber site with Commonwealth Development Corporation there were three allowable extensions for the purchase of the property. Due to inflation in materials and construction costs over the summer, Commonwealth was forced to request the three extensions while waiting for the market to normalize. Any additional extensions to the purchase agreement must be approved by the City Council.

Commonwealth has now secured all of the necessary funding to purchase the property and construct the development. However, there are some outstanding stormwater issues on the site that may or may not be resolved by the end of September, which is also the end of the final extension. I am requesting that Council approve a final extension on the purchase of the property to October 31, 2022.

The amended purchase agreement continues to be under legal review, and may be made available for Council review at the time of the meeting.