

**THE CITY OF ASHLAND WILL BE CONDUCTING THEIR MEETINGS IN PERSON
at
CITY HALL COUNCIL CHAMBERS, 601 MAIN STREET WEST, ASHLAND, WI
WITH THE AVAILABILITY TO ATTEND VIRTUALLY**

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ASHLAND CITY COUNCIL MEETING MINUTES

Tuesday, April 19, 2022 – 5:30 PM

Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

Prior to calling the meeting to order, outgoing Mayor Deb Lewis handed over the gavel to newly elected Mayor Matt Mac Kenzie.

The Tuesday, April 19, 2022 Ashland City Council meeting was called to order by Mayor Matt Mac Kenzie at 5:30 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Eric Lindell, Laura Graf, Charlie Ortman, Dick Pufall

ABSENT:None.

ALSO PRESENT: Mayor Matt Mac Kenzie, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Fire Chief Stuart Matthias, Main Street Board Manager Jaclynn Findlay, Finance Director Jacey Dean, Library Director Sarah Adams, and other concerned citizens.

B. Elected Councilors' Oath of Office

The following recited the Oath of Office: Mayor Matt Mac Kenzie, and District Alderpersons Kevin Seefeldt, Sarah Jackson, Ana Tochtermann, Laura Graf and Dick Pufall.

2. ELECTION OF COUNCIL PRESIDENT

A. Accept Nominations from the Floor

Mac Kenzie opened the floor to accept nominations for Council President. Pufall nominated Seefeldt, Graf nominated Ortman, and Jackson nominated Lindell. Hearing no further nominations, Ortman moved, seconded by Lindell to close the nominations. Seefeldt respectfully declined his nomination. Ortman moved, seconded by Jackson to reopen nominations. Pufall nominated Tochterman, although she respectfully declined.

B. Close Nominations

Hearing no further nominations, Ortman moved, seconded by Graf to close nominations. The motion carried unanimously by voice vote.

C. Vote by Secret Ballot

Council voted by secret ballot and were counted by the City Attorney. Lindell won the nomination as Council President.

3. APPROVAL OF AGENDA

Tochterman moved, seconded by Lindell, to approve the agenda as presented. The motion carried unanimously by voice vote.

4. APPROVAL OF MINUTES

A. March 29, 2022 City Council Meeting Minutes

Ortman moved, seconded by Seefeldt to approve the minutes as presented. The motion carried unanimously by voice vote.

5. CITIZEN PARTICIPATION PERIOD

There were no Citizens present wishing to address the Council.

6. MAYOR'S REPORT

A. Announcements

Mac Kenzie opened by thanking Lewis for her years of service, and welcomed all of Council, stating he was looking forward to working with them. The Local Government 101 conference, sponsored by the Wisconsin League of Municipalities, is being offered to any Councilor or staff who feels they wish to attend either in person or online.

B. Mayor's Appointments

Ortman moved, seconded by Pufall to approve the Mayor's appointments. The motion carried unanimously by voice vote.

7. CONSENT AGENDA

A. Miscellaneous Meeting Minutes

B. Approve Moment of Silence or Invocation as Required by Chapter 51.06 City Council Procedure, Ashland City Ordinances (*Voice*)

Lindell moved, seconded by Seefeldt, to approve the Consent Agenda to include a Moment of Silence The motion carried unanimously by voice vote.

8. NEW BUSINESS

A. Approve a Resolution to Designate the Official City Newspaper (*Clerk*) Roll

Tochterman moved, seconded by Seefeldt to approve the resolution. The motion carried unanimously by roll call vote.

B. Approve a Resolution to Designate Public Depositories (*Clerk*) Roll

Lindell moved, seconded by Ortman to approve the resolution. The motion carried unanimously by roll call vote.

C. Approve a Resolution to Repeal and Recreate Resolution no. 17667, Final Resolution Requiring Installation of Sewer Laterals and Providing for Assessment of Cost Under Wisconsin State Statute 66.0911 for the 2021 Alley Sanitary Sewer Replacement Project (*Clerk*) Roll

Ortman moved, seconded by Lindell to approve the resolution. The motion carried unanimously by roll call vote.

D. Approve an Ordinance to Amend Chapter 165 (2020-1938) Comprehensive Fee Schedule, Ashland City Ordinances, to Reflect the Fee for Well Operation Permit (*Clerk*) Roll

Lindell moved, seconded by Ortman to approve the ordinance. After a short discussion, Ortman moved moved, seconded by Tochterman to postpone this item to the next Council meeting. The motion carried unanimously by voice vote.

E. Approve a Resolution to Adopt *No Mow May 2022* in the City of Ashland (*Parks*) Roll

Ortman requested to recognize Hudson to speak to Council; Jackson seconded and the motion was approved unanimously by voice vote. Lindell moved, seconded by Jackson, to approve the resolution. The motion carried unanimously by roll call vote.

F. Approve a Resolution to Submit a Stewardship Local Units of Government, Federal Land and Water Conservation Fund, and Recreational Trails Grant Program Grant Application (*Parks*) Roll

Ortman moved, seconded by Seefeldt to approve the resolution. The motion carried unanimously by roll call vote.

G. Approve Proposals from Wetlands & Waterways LLC for the 2022 Annual Mitigation Site Monitoring, and Premier Prairie & Wetlands LLC for Ashland Mitigation Bank 2022 Site Management (*Administration*) Roll

Ortman moved, seconded by Seefeldt to approve the proposals for \$14,500 combined. The motion carried unanimously by roll call vote.

H. Approve to Waive the Advertising Requirements of Chapter 194.04 Procurement of Goods and Services, Ashland City Ordinances, and Approve to Purchase a 2023 Ford E450 Road Rescue Ambulance (*Fire Department*) Roll

Ortman requested to recognize Matthias to speak to Council; Lindell seconded and was approved unanimously by voice vote. Ortman moved, seconded by Graf to approve the purchase for \$191,000. The motion carried unanimously by roll call vote.

I. Approve a Contract Agreement between the City of Ashland and Hydro Klean, LLC for the 2022 Sanitary Sewer Cleaning & Televising Project (*Public Works*) Roll

Jackson moved, seconded by Seefledt to approve the contract agreement for a total project cost of \$117,554.53. The motion carried unanimously by roll call vote.

J. Approve a Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiveness Financial Assistance Agreement (*Public Works*) Roll

Lindell moved, seconded by Ortman to approve the resolution. The motion carried unanimously by roll call vote.

K. Approve to Accept Bid from Insituform Technologies USA, and Award a Contract for the 2022 Sanitary Sewer Collection System Repair Project (*Public Works*) Roll

Ortman moved, seconded by Seefeldt to accept the bid for \$1,112,625.50. The motion carried unanimously by roll call vote.

L. Approve to Accept Bid from Northern Interstate Construction and Award a Contract for the 2022 Sanitary Sewer Replacement Project (*Public Works*) Roll

Lindell moved, seconded by Seefeldt to accept the contract bid for \$698,750. Butler offered a correction within the agenda item, noting the project is 0.4 miles or 6 blocks versus what was indicated. The motion carried unanimously by roll call vote.

9. CLOSED SESSION (Roll)

Ortman moved, seconded by Lindell to move into Closed Session. The motion carried unanimously by roll call vote.

A. Pursuant to WI Stat. 19.85(1)(e): Deliberating or negotiating the purchasing of public properties whenever competitive or bargaining reasons require a closed session."
Administration

Lindell moved, seconded by Jackson to allow Sarah Adams and Jaclynn Findlay to remain for discussion. This motion carried unanimously by voice vote.

B. Return to Open Session (*Voice*)

Lindell moved, seconded by Seefledt to return to Open Session. The motion carried unanimously by voice vote.

C. Report of Action Taken during Closed Session

Mac Kenzie noted that there was no action taken during Closed Session.

10. ADJOURNMENT

Lindell moved, seconded by Seefeldt to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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