

**THE CITY OF ASHLAND WILL BE CONDUCTING THEIR MEETINGS IN PERSON
at
CITY HALL COUNCIL CHAMBERS, 601 MAIN STREET WEST, ASHLAND, WI
WITH THE AVAILABILITY TO ATTEND VIRTUALLY**

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ASHLAND CITY COUNCIL MEETING MINUTES

Tuesday, October 26, 2021 – 5:30 PM

Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

The Tuesday, October 26, 2021 Ashland City Council meeting was called to order by Mayor Debra Lewis at 5:30 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Sarah Jackson, Ana Tochtermann (5:35 pm), Eric Lindell, Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall, Jackie Moore

ABSENT: None

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Attorney Max Lindsey, City Clerk Denise Oliphant, Deputy City Clerk Chelsea List, Public Works Director John Butler, Planning and Zoning Director Megan McBride, and other concerned citizens.

2. APPROVAL OF AGENDA

Lindell moved, seconded by Haas to approve the agenda as presented. The motion carried unanimously by voice vote.

3. APPROVAL OF MINUTES

Lewis asks that the September 28th Council Agenda is amended to reflect that the Police Open House is from 10am-12pm. Kevin Haas moved, seconded by Eric Lindell to approve the minutes as amended. Motion carried unanimously by voice vote.

A. September 23, 2021 Committee of the Whole Budget Work Session Minutes

B. September 28, 2021 City Council Meeting Minutes

C. October 7, 2021 City Council Meeting and Budget Work Session Minutes

D. October 12, 2021 City Council Meeting Minutes

Lewis asked that the September 28th Council Agenda is corrected to reflect that the Police Open House is from 10am-12pm. Haas moved, seconded by Lindell to approve the minutes as amended. Motion carried unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

The Clerk read the Rules for Citizen Participation, and the following offered their comments to the Council:

Jeanne Olbekson, PO Box 786, Ashland, thanked the Council for approving to move forward with a homeless shelter, but reminded Council of the need for an emergency warming shelter as well.

5. MAYOR'S REPORT

A. Announcements

Reminded Council of the Open House Celebration and ribbon cutting ceremony at the new police facility from 10:00 am to 12:00 pm on Friday October 29, 2021. The Mayor also asked for Council's response to the proposed budget work session dates.

B. Appointments

The Mayor requested approval of Susan Askue to the Beautification Council, replacing Layne Richardson, term to expire February 15, 2023; and Anne Chartier to the Public Works Committee, replacing Melodie Phipps, term to expire September 30, 2024. Lindell moved, seconded by Haas to approve the appointments. The motion passed unanimously by voice vote.

6. CONSENT AGENDA

A. Approve a Schedule of Appointment of Agent Application for Krist Food Mart #65 at 521 Lake Shore Drive East, Ashland, WI, Applicant Crystal Vaillancourt (Clerk)

B. Miscellaneous Meeting Minutes

Haas moved, seconded by Moore approve the Consent Agenda. The motion passed unanimously by voice vote.

7. NEW BUSINESS

A. Approve to Adopt the City of Ashland Energy Action Plan as Drafted by Partners in Energy (*Planning*) Voice

Lindell moved, seconded by Seefeldt to approve to adopt the City of Ashland Energy Action Plan as presented. The motion passed unanimously by voice vote.

B. Approve Xcel Energy Memorandum of Understanding Phase 2 - Plan Implementation as the City of Ashland's Adopted Energy Action Plan (*Planning*) Roll

Haas moved, seconded by Lindell to approve the Memorandum of Understanding. The motion passed unanimously by roll call vote.

C. Approve to Waive Bid Requirements of chapter 194 Procurement of Goods and Services, Ashland City Ordinances, and Approve a Contract for Maintenance Assessment Services with Associated Appraisal Consultants, Inc. (*Clerk*) Roll

Moore moved, seconded by Seefeldt to waive the bid requirements and approve a 5-year contract with Associated Appraisal Consultants, Inc for \$152,500 for years 2022 through 2026. The motion passed unanimously by roll call vote.

Tochterman left the meeting virtually at 5:57pm.

D. Approve to Award a Contract to Northern Interstate Construction for the 6th Street East Reconstruction and Utility Replacement Project (*Public Works*) Roll

Lindell moved, seconded by Moore to approve to award a contract to Northern Interstate Construction for \$1,606,810.00. The motion passed unanimously by roll call vote.

Tochterman returned to the meeting in person at 6:02pm.

E. Approve a Resolution to Amend Resolution No. 17640 to Approve a Revision of the City of Ashland Ward Plan (*Clerk*) Roll

Ortman moved, seconded by Haas to approve the resolution. City Attorney Max Lindsey presented on the proposed ward map for the City, and recommended striking the last paragraph of the resolution to remove the paragraph in the resolution referring to Aldermanic Districts and at-large Council seats, as this needed to be decided at a future meeting. Ortman moved, seconded by Franek to recognize Jeanne Olbekson to speak to Council, and was approved unanimously by voice vote. Ortman and Haas both accepted Lindsey's recommendation, and the motion to approve the resolution as amended passed unanimously by roll call vote.

8. CLOSED SESSION

Lindell moved, seconded by Moore to enter into Closed Session. The motion passed unanimously by voice vote.

A. CLOSED SESSION Pursuant to WI Stat. 19.85(1)(g): "Conferring with legal counsel who either orally or in writing will advise governmental body on strategy to be adopted with respect to current or likely litigation." (*Copper Cup*) City Attorney Roll

Moore moved, seconded by Haas and was approved unanimously to allow Planning Director Megan McBride to remain during Closed Session.

B. RETURN TO OPEN SESSION

Haas moved, seconded by Moore to return to Open Session. The motion passed unanimously by voice vote.

C. REPORT OF ACTION TAKEN DURING CLOSED SESSION

The Mayor reported that there was no action taken by Council during Closed Session.

9. ADJOURNMENT

Moore moved, seconded by Lindell to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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