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ASHLAND CITY COUNCIL MEETING MINUTES

Tuesday, August 10, 2021 – 5:30 PM

Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

The Tuesday, August 10, 2021 Ashland City Council meeting was called to order by Mayor Debra Lewis, virtually via GoTo Meetings at 5:30 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Kevin Seefeldt, Laura Graf, Sarah Jackson, Anne Whiting, Ana Tochtermann (5:32), Eric Lindell (5:55), Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall, Jackie Moore (5:32)

ABSENT: None

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Max Lindsey, Public Works Director John Butler, Planning Director Megan McBride, Finance Director Julie Vaillancourt, Human Resources Director Jennifer Bouley, Main Street Manager Jacklyn Findlay, and other concerned citizens.

2. APPROVAL OF AGENDA

Haas moved, seconded by Jackson to approve the agenda as presented. Ortman moved, seconded by Franek to amend the agenda by removing Item 8A. A roll call vote approved to remove Item 8A from the agenda 8-2; opposed were Jackson and Moore. The motion to approve the amended agenda passed 9-1; Moore opposed.

3. APPROVAL OF MINUTES

A. July 27, 2021 City Council and Committee of the Whole Meeting Minutes

Ortman moved, seconded by Seefeldt to approve the minutes. The motion passed unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

There were no Citizens present wishing to address the Council.

5. MAYOR'S REPORT

A. Announcements

Lewis reviewed a flyer recently sent out to the public regarding the upcoming Policing public forums, the first to be held on August 11, 2021 virtually. She thanked Findlay and McBride for their hard work and the success of Downtown Days. A staff newsletter went out to the Councilors and staff, put together by the department directors posting their updates and recent news.

B. Appointments

Ortman moved, seconded by Haas to approve the appointment of McBride as Weed Commissioner. The motion passed unanimously by voice vote.

6. CONSENT AGENDA

A. Approve the Source Water Protection Plan *(Approved Unanimously by Committee of the Whole, July 27, 2021)*

Haas moved, seconded by Franek to approve the Plan. Lewis asked that Carl Doersch and Richard Ketring be added as contributors to the plan. The motion carried unanimously by voice vote.

7. OLD BUSINESS

A. Approve an Ordinance to Amend Chapter 51 City Council Procedure, Ashland City Ordinances to Allow for City Council and Committee of the Whole Meetings to be Held both Virtually and In-Person *(Approved unanimously at COW 7-27-2021)* Roll

Haas moved, seconded by Seefelt to approve the amendment. The motion carried unanimously by roll call vote.

8. NEW BUSINESS

A. Accept Community Development Block Grant Public Facilities (CDBG-PF 21-03) Award of \$1,000,000 for the Reconstruction of 6th Street East from 13th Avenue East to 19th Avenue East *(Planning)* Roll

Haas moved, seconded by Moore to approve. The motion passed unanimously by roll call vote.

B. Approve a Contract with Cedar Corporation for Administration of Community Development Block Grant (CDBG) Funds for Reconstruction of 6th Street East from 13th Avenue East and 19th Avenue East (*Public Works*) Roll

Ortman moved, seconded by Pufall to approve the contract for \$25,000. The motion passed unanimously by roll call vote.

C. Approve a Resolution to Accept an Offer to Purchase City-Owned Parcel No. 201-01412-0000 to Robert Forster (*Planning*) Roll

Lindell moved, seconded by Haas to approve the resolution. The motion passed unanimously by roll call vote.

D. Approve Memorandum of Understanding (MOU) Grant Agreement between the City of Ashland and AARP to Accept a \$10,000 Community Challenge Grant for Downtown Benches (*Planning*) Roll

Lindell moved, seconded by Pufall to approve the MOU Grant Agreement. The motion passed unanimously by roll call vote.

E. Approve an Ordinance to Amend Chapter 922, Alcoholic Beverages Regulation, Ashland City Ordinances to Update 922.40(g) Failure to do Business (*Clerk*) Roll

Pufall moved, seconded by Lindell to approve. The motion passed unanimously by roll call vote.

F. Approve to Waive Chapter 922.40(g) for EFM Holdings dba The Spot Bar at 220 Main Street East, Ashland through November 30, 2021 (*Clerk*) Voice

Pufall moved, seconded by Graf to approve. The motion passed unanimously by voice vote.

G. Approve an Application for Class B Combination Fermented Malt Beverage and Intoxicating Liquor License for Samdesiel LLC, and Agent Pat Hunt at 305 Main Street East, Ashland (*Clerk*) Voice

Haas moved, seconded by Pufall to approve. The motion passed unanimously by voice vote.

H. Approve an Application for Class B Combination Fermented Malt Beverage and Intoxicating Liquor License for Stokes Smokehouse, and Agent Karly Schultz at 315 Main Street East, Ashland (*Clerk*) Voice

Haas moved, seconded by Moore to approve. The motion passed unanimously by voice vote.

I. Approve to Hire a Utility Administrative Manager for the City of Ashland Water and Wastewater Utilities (*Public Works*) Roll

Tochterman moved, seconded by Moore to approve. The motion passed unanimously by roll call vote.

J. Approve to Accept \$700,000 2021 Community Development Block Grant (CDBG-CV) for Emergency Homeless Shelter on Behalf of Northwest Community Services Agency Inc. (*Mayor*) Roll

Lindell moved, seconded by Franek to approve. The motion passed unanimously by roll call vote.

9. ADJOURNMENT

Moore moved, seconded by Haas to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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