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CONTINUES TO CONDUCT THEIR MEETINGS VIRTUALLY**

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ASHLAND CITY COUNCIL MEETING

Tuesday, June 8, 2021 – 5:30 PM

Please silence all cell phones during the meeting

1. CALL TO ORDER

A. Roll Call, Moment of Silence and Pledge of Allegiance

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

4. CITIZEN PARTICIPATION PERIOD

5. MAYOR'S REPORT

A. Announcements

B. Appointments

6. Interview, Nomination and Approval of Filling Ward 1 Council Member Vacancy

A. Interview, Nomination and Approval of Filling Ward 1 Council Member Vacancy
(Mayor) Roll

7. CONSENT AGENDA

A. Miscellaneous Meeting Minutes

8. NEW BUSINESS

A. Approve a Resolution by the Common Council for the City of Ashland, Wisconsin to Amend the 2021 Amended General Fund Budget to Meet the State of Wisconsin

**Expenditure Restraint Payment Program Guidelines in Order to Receive the 2022
Expenditure Restraint Revenue (*Finance*) Roll**

- B. Approve License Applications for Alcohol Beverages, Including New Officers/Agents, Arcade, Recycling Facility/Salvage Operation, Pawn Broker, Taxicab, and Mobile Home Parks (*Clerk*) Voice**
- C. Approval of Four Grant Agreements for Downtown Building Improvement Grant Program (*Planning*) Roll**
- D. Approve a Resolution to Acknowledge Review of the 2020 Compliance Maintenance Annual Report (CMAR) of the Ashland Wastewater Utility Pursuant to the Requirements of NR 208, Wisconsin Administrative Code (*Public Works*) Roll**
- E. Approve to Award Contract for 2021 Private Lead Service Lateral Replacement Project (*Public Works*) Roll**

9. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: Appointments

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES: Mayor

EXHIBITS: 1. D Mettillle - volunteer form

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:** NA

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

The Mayor is requesting Council's approval of the following reappointments:

Board of Review

David Mettillle, term expires June 10, 2026

Weed Commissioner

Christine Leubben, term expires April 18, 2022

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Demolition Committee, Tree Commission,
PW Committee, Plan Commission, Board of Review

Brief statement of education and training:

High school: James B. Conant High (Hoffman Estates, IL)
MSOE (Milwaukee) Shorewest Real Estate Institute (Brookfield, WI)

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

I've lived in Wisconsin for over ten years, having come here
from Illinois for college. A former self-employed Realtor,
I now work in fundraising at Northland College. I have
a keen interest in historical property as well as new
community growth. I'm a current PFLAG volunteer.

Individual References or Referred by (include phone #):

JACKIE MOORE: _____

MARY ASBACH: _____

Contact Information: DAVID METTILE

Name (Print)

Phone Number

Address

Email:

Date

SUBJECT: Interview, Nomination and Approval of Filling Ward 1 Council Member Vacancy (*Mayor*)
Roll

RECOMMENDATION: Fill Ward 1 Council Member Vacancy

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES: Council by Resolution

EXHIBITS:

1. Letter of Interest - K Seefelt
2. Resolution 17624
3. Excerpt of WI State Statute 17.23
4. Ad Soliciting Interest of Vacancy

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:** N/A

**TREASURER'S
CERTIFICATE:** N/A

COMPLIANCE WITH ORD. 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN:

SUMMARY STATEMENT:

With the resignation of Holly George, the Ward 1 Council seat is vacant, effective May 12, 2021. The term for Ward 1 expires on April 18, 2022. WI statute, Section 17.23(1)(a) states that the vacancy is filled by the Common Council until the next April election (2022), "unless otherwise ordered by the common council." On May 25, 2021, the City Council approved filling the vacancy for Ward 1 until the next April election (2022).

The City Clerk published a Ward 1 Vacancy notice requesting letters of interest in the position from residents of Ward 1. The deadline for submission of a letter of interest is Monday June 7, 2021 at 4 p.m. As of the date of publishing the Agenda, the Clerk has received one letter of interest requesting to fill Ward 1 through the remainder of the term ending April 18, 2022.

The Council will interview all candidates for the purpose of determining the candidate's interest in the vacancy. Upon the completion of the interview, the Council will vote on the appointment and the appointed

Council member will be seated on the Council, effective June 8, 2021, pursuant to the Resolution passed on May 25, 2021 by the Council.

Deb Lewis

From: Kevin Seefeldt [REDACTED]
Sent: Friday, May 21, 2021 2:55 PM
To: Deb Lewis
Subject: Ward 1 vacancy

Dear Mayor Lewis,

I am interested in filling the open Ward 1 seat and representing Ashland's Ward 1 during the current vacancy. I believe I can positively contribute to the important work that is being done by the City Council.

In brief,

- I live at 507 Beaser Avenue as a homeowner.
- I am married to Jeran Delaine. I have 3 adult children; Ian, Frances, and Carter.
- I have a Bachelor's Degree in Economics from the University of Wisconsin- Milwaukee
- My work experience includes 3 years of factory assembly work, 2 years as a Psychiatric Counselor, 3 years as a homeless shelter House Manager, 23 years as a Probation/ Parole Agent with Wisconsin Department of Corrections, and for the last 5 years I have been employed at Northwest Wisconsin CEP, assisting clients in search of employment and training opportunities.
- I have volunteered as a poll worker for the past three elections.
- I am the current President of Wild Rivers Chapter of Trout Unlimited and a delegate for Ashland County on the Wisconsin Conservation Congress.
- Prior to living in Ashland, I served on the Bayfield County Town of Kelly Comprehensive Planning Commission from its inception in 2008 until 2013.

Let me know if there is anything else needed at this time.

Thank you,

Kevin Seefeldt
[REDACTED]

RESOLUTION No. 17624

RESOLUTION TO APPROVE TO FILL WARD 1 CITY COUNCIL MEMBER VACANCY

WHEREAS, the Ward 1 seat to the Common council is vacant as of May 25, 2021; and,

WHEREAS, Wisconsin Statutes provide that the Common Council can choose to fill the vacancy to complete the position's term, until the next April Election (2022) "unless otherwise ordered by the Common Council"; and,

WHEREAS, the vacancy will be advertised in the official newspaper and on the City's website, as well as posted at City Hall, the Vaughn Public Library, and the Ashland County Courthouse; and,

WHEREAS, the City Council will choose a replacement to be appointed at the June 8, 2021 City Council meeting.

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby agrees that the candidate chosen at the June 8, 2021 Common Council meeting shall serve a term ending April 18, 2022.

Passed: May 25, 2021

Kevin Haas

Councilperson

ATTEST: *Denise Oliphant*
Denise Oliphant, City Clerk

Debra S. Lewis
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler Wickman, as to form
Tyler W. Wickman, City Attorney

17.23 Vacancies in city offices; how filled.

(1) GENERAL AND SPECIAL CHARTER CITIES.

(am) Except as provided in sub. [\(1b\)](#) and s. [9.10](#), vacancies in offices of mayor or alderperson of cities operating under the general law or special charter may be filled by the common council, by majority vote, appointing a successor to serve for the residue of the unexpired term or until a special election is held, as ordered by the common council under s. [8.50](#), or an office may remain vacant until an election is held.

City of Ashland
Council Vacancy for Ward #1

The City Clerk of the City of Ashland is accepting letters of interest from Ward #1 residents who wish to be considered to fill the vacancy of Ward 1 Councilor due to a resignation.

The individual appointed by the Council to fill the vacancy for Ward 1 will be a qualified elector of Ward #1 and will serve until the April 18, 2022 Spring Election.

Letters of interest in filling the Ward #1 Council vacancy must be received by the Ashland City Clerk by 4:00 p.m., Monday, June 7, 2021 by email at doliphant@coawi.org or at 601 Main Street West, Ashland WI 54806.

All letters of interest will be forwarded to the Ashland Common Council for deliberation.

Applicants must attend the June 8, 2021 meeting of the Common Council for consideration.

PUBLISH BOX AD, CITY SEAL LOGO ON: May 28, 2021

City of Ashland
Board of Review
Virtually via GoTo Meetings
May 17, 2021, 1:00 P.M.

Roll Call: Roll call was taken by the Clerk
Present: Ryan Long, Ed Monroe, Jeff Beirl

Also Present: City Clerk Denise Oliphant

Absent: David Mettillie

The meeting was called to order at 1:00 p.m. Nominations were opened for Chairperson.

Monroe nominated Long as the Board of Review Chairperson. Beirl seconded the motion. The motion carried unanimously by voice vote to approve Long as the Board of Review Chairperson.

Associated Appraisals has not completed the assessment roll at this time and therefore the Board will adjourn until the roll is completed. The tentative Open Book dates are August 16, 17 and 18, 2021 at 10:00 am, and Board of Review scheduled for August 31, 2021, 10:00 am, to tentatively be held in person at City Hall.

Long moved, Beirl seconded the motion to adjourn the meeting. The motion carried unanimously.

The meeting was adjourned at 1:10 p.m.

Respectfully Submitted,

Denise Oliphant
City Clerk

SUBJECT: Approve a Resolution by the Common Council for the City of Ashland, Wisconsin to Amend the 2021 Amended General Fund Budget to Meet the State of Wisconsin Expenditure Restraint Payment Program Guidelines in Order to Receive the 2022 Expenditure Restraint Revenue (*Finance*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Finance

CLEARANCES: Mayor
Administrator

EXHIBITS:

1. Proposed Resolution
2. 2021 Budget Limit Expenditure Restraint Program
3. 2021 Budget-Proposed Amendment 6-8-2021

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

**APPROPRIATION
REQUIRED:** NA

**TREASURER'S
CERTIFICATE:** NA

COMPLIANCE WITH ORD. 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

The 2021 General Fund budget expenditures are over the State expenditure restraint program (ERP) guidelines by \$625. In order for the City to qualify for a 2022 ERP Shared Revenue payment, the budget needs to be amended to reduce expenses before June 30, 2021. The 2021 ERP shared revenue budget amount is \$114,042.

Per the Wisconsin Department of Revenue, the expenditure restraint program (ERP) provides unrestricted aid to qualifying municipalities that limit growth in spending.

A municipality qualifies for an ERP payment if it meets the following two conditions:

1. *Municipal-purpose property tax rate:* The property tax rate must be at least five mills. The tax rate is calculated by dividing the total levy for municipal purposes excluding tax incremental finance (TIF) levies by the total equalized value excluding TIF incremental value.

2. *Municipal budget*: the municipal budget for the year before the payment has not increased over the prior year's budget by more than an inflation factor plus a valuation factor. See attached exhibit 2.

During the preparation of the 2021 budget, the Finance Director calculated the allowable increase in expenditures at 1.5% and the correct percentage per the State of Wisconsin is 1.494% to qualify for this shared revenue.

Therefore the Finance Director is proposing to amend the budget by reducing the finance department expenses by \$1,100 and reducing the appropriation of fund balance by \$1,100 to continue to receive this revenue from the State. See exhibit 3.

The Finance Director is recommending approval of the resolution to amend the 2021 budget. See exhibit 1.

RESOLUTION No. 17626

**RESOLUTION BY THE COMMON COUNCIL FOR THE CITY OF ASHLAND,
WISCONSIN TO ADOPT THE 2021 AMENDED GENERAL FUND BUDGET TO MEET
THE STATE OF WISCONSIN EXPENDITURE RESTRAINT PAYMENT PROGRAM
GUIDELINES IN ORDER TO RECEIVE THE 2022 EXPENDITURE RESTRAINT
REVENUE**

WHEREAS, the Common Council for the City of Ashland, Wisconsin, at the June 8, 2021 meeting, has deliberated the 2021 General Fund municipal budget amendment; and

WHEREAS, the Common Council for the City of Ashland, Wisconsin has concluded that budget decreases for the general fund-fund balance appropriation and expenditures are necessary for the General Fund Budget to meet the State of Wisconsin Expenditure Restraint Program participation requirements.

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts the 2021 Budget Amendment for general fund as summarized on the attachment to this Resolution.

Passed: June 8, 2021

Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney



State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF LOCAL GOVERNMENT SERVICES • 2135 RIMROCK RD MADISON, WI 53713

Mailing Address:
PO Box 8971 #6-97
Madison WI 53708-8971
Fax: (608) 264-6887
lgs@wisconsin.gov

October 29, 2020

DENISE OLIPHANT
CITY OF ASHLAND
601 W MAIN ST
ASHLAND WI 54806-1537

Notice of 2021 Budget Limit – 2022 Expenditure Restraint Program Payment

Notice Information

The Wisconsin Department of Revenue (DOR) is sending you the qualifying factors for the 2022 Expenditure Restraint Program (ERP) payment. These factors assume your 2020 municipal TID out property tax rate will be greater than five mills.

Municipality	CITY OF ASHLAND	County	ASHLAND	Co-muni Code	02-201
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Budget Limit Information

- To qualify for a payment, your municipality's net general fund budget increase from 2020 to 2021 must be **less than** 1.5 percent (*Line 9 below*) when rounded to the nearest hundredth (ex: 0.10 percent)
- Review the Form SL-203 instructions for reporting general fund budget expenditures located at: revenue.wi.gov/DORForms/erp-inst.pdf

Growth Factor Calculations	
1. Net new construction during 2019	815,300
2. 2019 total equalized value	476,018,800
3. Percent increase (<i>Line 1 divided by Line 2</i>)	0.171%
4. Adjustment factor	60%
5. Adjusted percent increase (<i>Line 3 multiplied by Line 4</i>)	0.103%
6. Maximum allowable increase	2%
7. Your growth factor (<i>lesser of Line 5 or Line 6</i>)	0.103%
8. Consumer price index (<i>increase from October 1, 2019 to September 30, 2020</i>)	1.4%
9. Total Budget Growth Limit – your municipality must be under this limit to qualify for a 2022 ERP payment (<i>sum of Lines 7 and 8 rounded to the nearest 0.10%</i>) (<i>sec. 79.05(2)(c), Wis. Stats.</i>)	1.5%

Contact Information

Questions? If you have questions, contact us at (608) 266-8618 or lgs@wisconsin.gov.

CITY OF ASHLAND
2021 BUDGET
SUMMARY WORKSHEET

PROPOSED AMENDMENT 6/8/2021

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2020-21 \$	%
Property Tax Levy								
Assessed Value	412,459,670	415,577,050	413,813,750	420,745,300	420,745,300	420,903,200	157,900	0.04%
Mill Rate	9.7495	9.6842	9.7651	9.8898	9.8898	10.4530	0.5632	5.69%
Gross Levy	\$ 4,021,290	\$ 4,024,512	\$ 4,040,950	\$ 4,161,103	\$ 4,161,103	\$ 4,399,708	\$ 238,605	5.73%
Less Restricted Levy:								
TIF Levy	(185,714)	(134,761)	(173,243)	(234,690)	(234,690)	(225,846)	8,844	-3.77%
Debt Service Levy								NA
Total G.O. Debt Service	(1,154,705)	(1,164,405)	(1,150,834)	(1,149,937)	(1,149,937)	(1,394,137)	(244,200)	21.24%
Debt Service Reserve Applied	-	-	-	-	-	-	-	NA
Net Debt Service Levy	(1,154,705)	(1,164,405)	(1,150,834)	(1,149,937)	(1,149,937)	(1,394,137)	(244,200)	21.24%
Total Restricted Levy	(1,340,419)	(1,299,166)	(1,324,077)	(1,384,627)	(1,384,627)	(1,619,983)	(235,356)	17.00%
Net Expendable Levy	\$ 2,680,871	\$ 2,725,346	\$ 2,716,873	\$ 2,776,476	\$ 2,776,476	\$ 2,779,725	\$ 3,249	0.12%
Less Direct Expense Levy:								
CP - Fire Capital Equip.	(55,000)	(55,000)	-	-	-	-	-	NA
CP 462 Police Capital Equip.	(25,000)	(40,000)	(40,000)	-	-	-	-	NA
Total Direct Expense Levy	\$ (80,000)	\$ (95,000)	\$ (40,000)	\$ -	\$ -	\$ -	\$ -	NA
Net Levy Available for General Fund	\$ 2,600,871	\$ 2,630,346	\$ 2,676,873	\$ 2,776,476	\$ 2,776,476	\$ 2,779,725	3,249	0.12%
Post-Levy Property Tax Adjustments	83	418	394	-	-	-	-	NA
Non-Tax General Fund Revenues	7,788,125	7,786,066	8,018,672	8,092,539	7,915,411	8,107,269	14,730	0.18%
Appropriation of Fund Balance				-		143,928	143,928	NA
Total General Fund Revenues	\$ 10,389,079	\$ 10,416,830	\$ 10,695,939	\$ 10,869,015	\$ 10,691,887	\$ 11,030,922	\$ 161,907	1.49%
Uses of General Funds								
General Fund Transfer to Other Funds:								
SR 215 - Vaughn Library	(312,000)	(316,000)	(316,000)	(322,320)	(322,320)	(314,262)	8,058	-2.50%
SR 229 - Insured Loss Deductible	(5,000)	(5,000)	-	-	-	-	-	NA
SR 245 - Planning & Redevelopment	(50,000)	(12,000)	(14,000)	(14,000)	(14,000)	(14,000)	-	0.00%
SR 246 - Home Improvement Programs	-	-	(5,000)	(5,000)	(5,000)	-	5,000	-100.00%
SR 260 - Recycling	(72,500)	(76,502)	(79,835)	(78,600)	(78,600)	(83,100)	(4,500)	5.73%
SR 277 - Wetland Mitigation	(12,500)	(12,000)	(11,000)	(11,000)	(11,000)	(12,300)	(1,300)	11.82%
SR 233 - Police Programs	-	(1,000)	-	-	-	-	-	NA
SR 281 - Tax Increment Dist #6	-	-	(3,641)					
CP 414 - Tax Increment Dist #10	(13,000)							
CP 450 - Building Facilities.	-	(26,850)	(9,914)	-	-	-	-	NA
CP 454 - Equipment Leases-General Gvnt	(5,000)	(5,000)	-	-	-	(5,000)	(5,000)	NA
CP 460 - Public Works Capital Equip.	(70,292)	(45,000)	-	(50,000)	(50,000)	(50,000)	-	0.00%
CP 461 - Fire/Amb Capital Equip.	(20,827)	-	(95,714)	-	-	-	-	NA
CP 462 - Police Dept Capital Equip.	-	-	-	-	-	-	-	NA
CP 463 - Computer Capital Equip.	(23,500)	(10,950)	(25,760)	-	-	-	-	NA
CP 470 - Capital Street Improvements	(128,361)	(121,850)	(241,105)	(190,000)	(190,000)	(118,600)	71,400	-37.58%
CP 481 - Parks & Rec	(12,500)	(10,000)	-	-	-	-	-	NA
EF 610 - JFK Airport	(43,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	-	0.00%
CP 470 - Storm Water	(15,000)	(10,000)	-	-	-	-	-	NA
IS 750 - Post Retirement Benefits Reserve	(50,000)	(90,000)	(114,850)	(85,000)	(85,000)	(85,000)	-	0.00%
CP 491 / TA 810 - Landfill (LTC)	(15,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	-	0.00%
Total Transfers to Other Funds	\$ (848,480)	\$ (792,152)	\$ (966,819)	\$ (805,920)	\$ (805,920)	\$ (732,262)	\$ 73,658	-9.14%
Net Available for General Fund Operations	\$ 9,540,599	\$ 9,624,678	\$ 9,729,120	\$ 10,063,095	\$ 9,885,967	\$ 10,298,660	\$ 235,565	2.34%

SUMMARY WORKSHEET				2017	2018	2019	2020	2020	2021	2020-21	
				Actual	Actual	Actual	Budget	Projected	Budget	\$	%
General Fund Operations											
GENERAL GOVERNMENT											
Mayor	(28,383)	(27,649)	(26,148)	(30,740)	(27,928)	(29,940)	800	-2.60%			
City Council	(39,277)	(41,174)	(39,966)	(66,400)	(41,180)	(63,130)	3,270	-4.92%			
City Administrator	(120,050)	(91,278)	(132,557)	(136,175)	(135,735)	(137,750)	(1,575)	1.16%			
Police & Fire Commission	(3,704)	(4,008)	(6,967)	(5,300)	(5,300)	(5,300)	-	0.00%			
City Attorney	(61,827)	(100,970)	(40,381)	(70,000)	(60,000)	(60,000)	10,000	-14.29%			
City Clerk	(69,881)	(85,046)	(88,166)	(98,640)	(97,002)	(98,860)	(220)	0.22%			
Human Resources (Personnel)	(87,550)	(80,159)	(52,500)	(55,120)	(64,405)	(69,795)	(14,675)	26.62%			
Elections	(47,376)	(70,155)	(48,505)	(107,765)	(74,055)	(41,405)	66,360	-61.58%			
Technology Services	(274,460)	(277,301)	(263,494)	(282,320)	(269,280)	(287,560)	(5,240)	1.86%			
Other City Hall	(143,743)	(151,278)	(138,139)	(124,230)	(174,867)	(88,855)	35,375	-28.48%			
Finance	(443,953)	(442,305)	(449,663)	(419,165)	(418,975)	(427,665)	(8,500)	2.03%			
Assessor	(31,137)	(56,755)	(61,823)	(62,650)	(62,550)	(63,150)	(500)	0.80%			
Buildings & Facilities Maintenance	(379,913)	(385,316)	(422,712)	(457,951)	(421,000)	(471,079)	(13,128)	2.87%			
Misc, Insurance & Contingency	(118,970)	(121,624)	(139,553)	(131,100)	(130,100)	(130,100)	1,000	-0.76%			
Budget Development Contingency	-	-	-	-	-	-	-	NA			
TOTAL GENERAL GOVERNMENT				\$ (1,850,224)	\$ (1,935,018)	\$ (1,910,574)	\$ (2,047,556)	\$ (1,982,377)	\$ (1,974,589)	\$ 72,967	-3.56%
PUBLIC SAFETY											
Police	(2,024,005)	(2,021,061)	(2,139,315)	(2,111,480)	(2,082,872)	(2,217,686)	(106,206)	5.03%			
Fire	(1,336,826)	(1,253,860)	(1,082,791)	(1,416,790)	(1,186,315)	(1,453,056)	(36,266)	2.56%			
Ambulance	(1,389,188)	(1,462,096)	(1,576,808)	(1,411,060)	(1,535,662)	(1,486,385)	(75,325)	5.34%			
Public Fire Protection Fee	(19,779)	(18,684)	(19,069)	(19,200)	(19,200)	(19,200)	-	0.00%			
Building Inspection	(96,878)	(74,325)	(121,394)	(109,050)	(122,206)	(124,685)	(15,635)	14.34%			
TOTAL PUBLIC SAFETY				\$ (4,866,676)	\$ (4,830,026)	\$ (4,939,377)	\$ (5,067,580)	\$ (4,946,255)	\$ (5,301,012)	\$ (233,432)	4.61%
HEALTH & SOCIAL SERVICES											
Animal Control	(79,035)	(83,396)	(76,531)	(78,930)	(76,537)	(79,210)	(280)	0.35%			
Pest Control	(7,761)	(7,761)	(7,761)	(8,000)	(8,094)	(8,500)	(500)	6.25%			
Mt. Hope Cemetery	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)	-	0.00%			
TOTAL HEALTH & SOCIAL SERVICES				\$ (147,796)	\$ (152,157)	\$ (145,292)	\$ (147,930)	\$ (145,631)	\$ (148,710)	\$ (780)	0.53%
PUBLIC WORKS											
Public Works	(1,586,760)	(1,525,591)	(1,646,487)	(1,651,902)	(1,655,279)	(1,661,974)	(10,072)	0.61%			
Transportation	(30,000)	(30,000)	(30,000)	(30,000)	(31,000)	(31,000)	(1,000)	3.33%			
Sanitation	(336,823)	(356,587)	(350,560)	(376,892)	(354,758)	(381,276)	(4,384)	1.16%			
TOTAL PUBLIC WORKS				\$ (1,953,583)	\$ (1,912,178)	\$ (2,027,047)	\$ (2,058,794)	\$ (2,041,037)	\$ (2,074,250)	\$ (15,456)	0.75%
LEISURE ACTIVITIES											
Community Programs	(26,139)	(26,192)	(29,900)	(26,550)	(27,300)	(27,550)	(1,000)	3.77%			
City Parks Maintenance	(217,097)	(195,377)	(232,712)	(221,105)	(180,224)	(235,534)	(14,429)	6.53%			
Parks & Recreation Programs (APR)	(275,833)	(276,524)	(282,346)	(301,440)	(285,080)	(299,790)	1,650	-0.55%			
Municipal Band	(5,123)	(4,919)	(4,557)	(4,950)	-	(4,950)	-	0.00%			
TOTAL LEISURE ACTIVITIES				\$ (524,192)	\$ (503,012)	\$ (549,515)	\$ (554,045)	\$ (492,604)	\$ (567,824)	\$ (13,779)	2.49%
CONSERVATION & DEVELOPMEN											
Planning and Development	(200,129)	(193,754)	(121,995)	(187,190)	(177,466)	(232,275)	(45,085)	24.09%			
TOTAL CONSERVATION & DEVELOPMENT				\$ (200,129)	\$ (193,754)	\$ (121,995)	\$ (187,190)	\$ (177,466)	\$ (232,275)	\$ (45,085)	24.09%
Total General Fund Expenditures for Operat				\$ (9,542,600)	\$ (9,526,145)	\$ (9,693,799)	\$ (10,063,095)	\$ (9,785,371)	\$ (10,298,660)	\$ (235,565)	2.34%
Total Uses of General Funds				\$ (10,391,080)	\$ (10,318,297)	\$ (10,660,618)	\$ (10,869,015)	\$ (10,591,291)	\$ (11,030,922)	\$ (161,907)	1.49%
Net (Expenditures) over Revenue				\$ (2,001)	\$ 98,533	\$ 35,321	\$ (0)	\$ 100,596	\$ (0)	\$ 0	na
				\$ (2,070)	\$ 98,533	\$ 35,321					
Total Expenditures-General Operations & Transfers to Other Funds							\$ (10,869,015)		\$ (11,030,922)	Total Expenditures	
ERP allowable increase in spending (expenditures)							1.490%	(161,948)	(11,030,964)	Allowable increase	
Expenditure Restraint 2021 allowable expenditures							\$ (11,030,964)		\$ 41	Exp under Restraint	

CITY OF ASHLAND
2021 BUDGET
GENERAL FUND REVENUES

PROPOSED AMENDMENT 6/8/2021

ACCOUNT DESCRIPTION			2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 June 30	2020 Projected	2021 Budget	2020-21 Change
TAXES										
100 41110	GENERAL PROPERTY TAXES		2,600,954	2,630,764	2,677,267	2,776,476	1,853,431	2,776,476	2,779,725	0.12%
100 41140	MOBILE HOME TAXES		25,165	23,388	22,968	24,000	24,195	24,195	24,000	0.00%
100 41210	MOTEL/HOTEL TAXES		8,123	8,042	8,669	10,000	0	8,700	10,000	0.00%
100 41222	SALES TAX - CITY SHARE		141	141	136	120	61	120	120	0.00%
100 41310	TAXES - WATER UTILITY PILOT		388,558	382,076	385,353	392,000	198,870	392,000	394,000	0.51%
100 41320	TAXES - TAX EXEMPT PILOT		47,892	32,015	35,599	32,000	30	35,000	35,000	9.38%
100 41800	PENALTIES ON DELINQUENT TAXES-PP		532	655	422	1,000	845	2,445	1,000	0.00%
100 41810	PENALTIES ON DELINQUENT TAXES-Utilities		1,126	2,609	1,507	1,500	143	1,500	1,500	0.00%
100 41900	OTHER TAXES		0	22	7,884	0	10,148	10,148	0	NA
TOTAL TAXES:			3,072,491	3,079,712	3,139,805	3,237,096	2,087,723	3,250,584	3,245,345	0.25%
SPECIAL ASSESSMENTS										
100 42000	SPECIAL ASSESSMENTS		0	0	0	0	0	0	0	NA
TOTAL SPECIAL ASSESSMENTS:			0	0	0	0	0	0	0	NA
INTERGOVERNMENTAL										
100 43300	FEDERAL GRANTS		0	0	0	0	0	60,000	0	NA
100 43410	SHARED REVENUES		3,712,690	3,710,592	3,707,961	3,723,661	0	3,723,661	3,707,485	-0.43%
100 43411	EXPENDITURE RESTRAINT		134,724	124,740	118,006	115,497	0	115,497	114,042	-1.26%
100 43412	EXEMPT COMPUTER AID		16,121	18,091	18,529	19,000	0	19,000	19,000	0.00%
100 43413	PERSONAL PROPERTY TAX AID		0	0	46,268	47,871	47,870	47,870	49,474	3.35%
100 43414	VIDEO SERVICE PROVIDER AID		0	0	0	9,527	0	9,527	18,533	94.53%
100 43420	STATE FIRE DUES		19,733	19,109	20,947	20,000	0	21,057	21,000	5.00%
100 43529	OTHER PUBLIC REVENUE		46,585	50,378	52,088	34,000	0	34,000	49,000	44.12%
100 43531	STATE GENERAL TRANS AID		450,926	497,460	520,446	598,513	299,257	598,513	599,070	0.09%
100 43530	STATE GRANT REVENUE		7,031	18,645	10,097	100	0	5,080	100	0.00%
100 43533	STATE CONNECTING HWY AID		73,737	74,143	74,092	73,907	36,954	73,907	76,465	3.46%
100 43610	PAYMENT FOR MUNICIPAL SERVICE		17,449	12,556	12,533	12,500	8,793	12,500	12,500	0.00%
100 43799	OTHER LOCAL GOVT GRANTS		2,413	3,598	16,988	250	500	3,776	250	0.00%
TOTAL INTERGOVERNMENTAL:			4,481,409	4,529,312	4,597,955	4,654,826	393,374	4,724,388	4,666,919	0.26%
LICENSES & PERMITS										
100 44100	LICENSES - BUSINESS & OCCUPATIONAL		28,320	27,017	38,934	31,400	18,440	27,800	28,000	-10.83%
100 44110	CABLE FRANCHISE FEE		89,863	95,270	92,664	81,673	20,842	82,100	82,100	0.52%
100 44200	LICENSES - NON BUSINESS		16	19	11	10	1	10	10	0.00%
100 44300	BUILDING & STREET-CUT PERMITS		52,264	29,513	43,364	45,000	43,972	61,700	37,000	-17.78%
100 44400	ZONING PERMITS & FEES		8,305	6,890	8,845	8,845	490	2,830	8,000	-9.55%
TOTAL LICENSES & PERMITS:			178,768	158,709	183,818	166,928	83,745	174,440	155,110	-7.08%
FINES, FORFEITS & PENALTIES										
100 45100	LAW & ORDINANCE VIOLATIONS		29,326	28,605	21,070	25,000	6,453	20,000	20,000	-20.00%
TOTAL FINES, FORFEITS & PENALTIES:			29,326	28,605	21,070	25,000	6,453	20,000	20,000	-20.00%
PUBLIC CHARGES FOR SERVICES										
100 46100	OTHER REVENUES - GENERAL GOVT		12,836	8,699	9,207	9,000	3,900	8,900	9,000	0.00%
100 46210	POLICE SERVICES		2,561	2,574	4,445	3,500	1,711	3,500	3,500	0.00%
100 46220	FIRE PROTECTION FEES		1,364	1,085	1,171	1,000	0	1,000	1,000	0.00%
100 46230	AMBULANCE/EMS FEES		1,063,511	1,055,175	1,123,826	1,069,000	546,988	1,069,000	1,069,000	0.00%
100 46231	AMB PROTECTION FEES		13,125	13,405	16,244	13,400	210	13,400	13,400	0.00%
100 46290	SPECIAL CHARGES		5,195	925	947	5,800	80	5,800	5,800	0.00%
100 46310	PUBLIC WORKS CHARGES		45,721	61,939	74,141	49,000	20,094	49,715	50,000	2.04%
100 46330	PARKING RENT & FINES		14,575	15,233	13,228	14,500	4,900	10,000	14,500	0.00%

CITY OF ASHLAND
2021 BUDGET
GENERAL FUND REVENUES

PROPOSED AMENDMENT 6/8/2021

ACCOUNT DESCRIPTION			2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 June 30	2020 Projected	2021 Budget	2020-21 Change
PUBLIC CHARGES FOR SERVICES Cont.										
100 46420	REFUSE/GARBAGE COLLECTION FEES		348,324	347,748	346,862	348,000	183,570	348,000	348,000	0.00%
100 46421	RECYCLING FEES (started February 2016)		19,307	19,315	19,270	19,300	0	19,290	19,300	0.00%
100 46431	SPRING CLEANUP FEES		1,876	2,000	1,440	1,800	0	0	1,800	0.00%
100 46440	WEED/NUISANCE CONTROL		0	0	0	0	950	2,000	2,000	NA
100 46510	ANIMAL CONTROL FEES		2,370	1,944	2,652	2,500	1,812	2,500	2,500	0.00%
100 46720	PARKS REVENUE		113,135	123,009	109,326	136,000	17,983	110,000	119,250	-12.32%
100 46721	PW FUEL TAX REFUND		1,227	3,499	3,638	3,500	2,184	3,500	3,500	0.00%
100 46722	PW ADMIN FEE		4,467	5,405	5,587	5,400	1,711	5,400	5,400	0.00%
100 46755	LEISURE PROGRAMS & REC FEES		83,045	78,858	80,056	85,000	19,088	39,400	80,000	-5.88%
TOTAL PUBLIC CHARGES:			1,732,639	1,740,813	1,812,040	1,766,700	805,181	1,691,405	1,747,950	-1.06%
INTERGOVERNMENTAL CHARGES FOR SERVICE										
100 47321	LIAISON OFFICER-REIMBURSE		69,509	66,986	85,105	75,000	25,632	58,000	75,000	0.00%
100 47323	FIRE- TOWNSHIP CONTRACTS		163,107	165,757	169,042	170,600	65,321	136,150	138,290	-18.94%
100 47324	AMBULANCE - TOWNSHIP CONTRACTS		223,278	226,628	230,025	233,475	116,739	233,475	305,980	31.05%
100 47330	GIS REIMBURSEMENT (COUNTY)		0	0	1,650	0	0	0	0	NA
100 47400	ATTORNEY - UTILITY REIMBURSE		12,171	5,689	0	5,000	0	5,000	5,000	0.00%
100 47401	UTILITY COST SHARE		280,353	267,917	281,130	235,620	117,810	235,620	244,520	3.78%
100 47403	AIRPORT ADMIN REIMBURSEMENT		8,000	8,000	8,000	8,000	4,000	8,000	8,000	0.00%
100 47405	CHARGES TO LIBRARY		39,874	38,876	43,841	42,500	18,541	38,600	42,500	0.00%
TOTAL INTERGOVERNMENTAL CHARGES:			796,292	779,853	818,793	770,195	348,043	714,845	819,290	6.37%
MISCELLANEOUS REVENUES										
100 48110	INTEREST ON CASH & INVESTMENTS		10,863	23,400	45,250	40,000	125	18,000	15,000	-62.50%
100 48200	PROPERTY RENTS & LEASES		27,129	27,011	28,148	30,000	8,725	25,000	27,430	-8.57%
100 48309	SALES OF OTHER EQUIP & PROPERTY		1,998	95	235	0	0	0	0	NA
100 48500	GENERAL DONATIONS & GIFTS		847	607	1,479	1,000	2,051	2,100	1,000	0.00%
100 48900	WORKERS COMP WAGE REIMB		12,309	1,444	5,688	2,000	3,386	6,780	2,000	0.00%
100 48901	MISCELLANEOUS		1,394	2,924	2,672	320	2,251	3,500	2,000	525.00%
100 48910	INSURANCE DIVIDENDS		32,614	33,345	27,986	30,000	0	40,345	40,000	33.33%
TOTAL MISCELLANEOUS:			87,154	88,826	111,458	103,320	16,538	95,725	87,430	-15.38%
OTHER FINANCING SOURCES & TRANSFERS										
100 49220	TRANS FROM SPEC REVENUE		0	0	0	2,800	0	2,800	2,800	0.00%
100 49240	TRANS FROM CAPITAL PROJ (Waterfront)		11,000	11,000	11,000	17,700	0	17,700	17,700	0.00%
100 49270	TRANS FROM INTERNAL SERVICE FUND		0	0	0	124,450	0	0	124,450	0.00%
TOTAL OTHER FIN. SOURCES:			11,000	11,000	11,000	144,950	0	20,500	144,950	0.00%
TOTAL GENERAL FUND REVENUES:			10,389,079	10,416,830	10,695,939	10,869,015	3,741,057	10,691,887	10,886,994	0.17%
Non Property Tax GF Revenues			7,788,125	7,786,066	8,018,672	8,092,539	1,887,626	7,915,411	8,107,269	0.18%

SUBJECT: Approve License Applications for Alcohol Beverages, Including New Officers/Agents, Arcade, Recycling Facility/Salvage Operation, Pawn Broker, Taxicab, and Mobile Home Parks (Clerk) Voice

RECOMMENDATION: Approval upon Contingencies Met

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Treasurer, Fire Department, Police Department

EXHIBITS:

1. 2021-2022 Alcohol Beverage License Applicants
2. Miscellaneous License Renewal Applicants 2021-2022

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

**APPROPRIATION
REQUIRED:** NA

**TREASURER'S
CERTIFICATE:** The Treasure has confirmed that all licensees have met the requirements of Chapter 923.10, Ashland City Ordinances, unless noted below.

COMPLIANCE WITH ORD. 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to her in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: NA

SUMMARY STATEMENT:

The City issues Alcohol Beverage, tobacco, arcade, recycling facility/salvage operation, pawnbroker, taxicab, and mobile home park licenses. The premises are inspected by the Building Inspector, the Fire Department and the Police Department, if applicable. Per Chapter 923 of Ashland City Ordinances, all licensees are required to be current on property taxes and other billings from the City (fines, utility bills, taxes, fees, etc.).

923.10. Payments Required. No person, partnership, or corporation shall be issued a license or have renewal of a license previously held or be granted a contract of any sort if that person, partnership or corporation or any person, partnership or corporation owning the real estate or personal property used in the licensed activity has any delinquent real or personal property taxes on the real or personal property involved in the

licensed activity, any outstanding assessments, forfeitures, utility charges, or indebtedness owed to the City of Ashland.

According to State Statute, applications for alcohol licenses need to be advertised to the public three consecutive times prior to Council approval. The attached advertisement ran on May 28, June 1, and June 4, 2021.

All renewal fees for the above mentioned licenses have not been increased since 2020.

The Treasurer has noted that the following applicants are not currently compliant with Chapter 923.10. It is requested that approval of their applications will be contingent upon being in compliance by July 1, 2021.

business	d.b.a.	location
EFM Holdings LLC	The Spot	220 Main St E
Solstice Outdoors LLC	Sandbar	2521 Lake Shore Drive West
KRPS, Inc.	Super H Foods	511 East Main Street
Ashland Drives Taxi	Sarah Bowker & Jamie Nelson	522 Willis Avenue

ALCOHOL BEVERAGE LICENSE APPLICANTS

JULY 1, 2020 – JUNE 30, 2021

Class B Combination License (“Class B” Liquor & Class “B” Fermented Malt Beverage)

<u>NAME</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
Anchor Islands LLC	Anchor Pub	315 Turner Road
Ashland Baking Company, Inc.	Black Cat Coffeehouse	211 Chapple Avenue
Bay Area Civic Center, Inc.	Bay Area Civic Center (BACC)	320 4th Avenue West
Bay City Cultural Center	Bohemian Hall	319 11 th Avenue East
Besuga Taverns, Inc.	Harbor Bar	1222 Lake Shore Drive East
Chequamegon Hotel, LLC	Hotel Chequamegon	101 West Lake Shore Drive
Compass Group USA, Inc.	Chartwells	1411 Ellis Avenue
DOS DE ORO, LLC	El Dorado	2320 Lake Shore Drive West
E Triple J, Inc.	Neighborly Bar	1301 West Main Street
EFM Holdings	The Spot	220 Main Street East
Give the Image	Gigi's	3000 Golf Course Road
Hanson, Bradley Alan	The 5th Quarter	301 Main Street East
Hugo's, Inc.	Hugo's	221 Sanborn Avenue
J & P King Family Enterprises, Inc.	Mugs	515 Main Street East
JCDOC LLC	The Safari	423 Main Street East
Monroe, Jr., James Smith	Office Bar	407 Main Street West
New China Restaurant, Inc.	New China Restaurant	300 West Lake Shore Drive
NRS Enterprises of Ashland LLC	Stagecoach Bar & Grill	315 Main Street East
Pizza Pub of Ashland, Inc.	The Pizza Pub	1402 East Lake Shore Drive
Scott & Ar's, LLC	Scott & Ar's	612-614 Main St. W.

Scribner, Todd Michael	Oredocker Saloon	1104 Lake Shore Drive East
Second Street Bistro LLC	Second Street Bistro	201 Main Street East
Solstice Outdoors LLC	Sandbar	2521 Lake Shore Drive West
The Deepwater LLC	Wilmarth's Deep Water Grille	808 West Main Street
Zenith Asset Company, LLC	AmericInn	3009 N. Lake Shore Drive E.

Class A Combination License ("Class A" Liquor & Class "A" Fermented Malt Beverage)

<u>NAME</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
Chequamegon Food Cooperative	Chequamegon Food Cooperative	700 Main Street West
Jay Ma Ambaji, Inc.	Star Liquor	821 Main St. W.
KRPS, Inc.	Super H Foods	511 East Main Street
Super One Liquor, LLC	Super One Liquor #805	505 Ellis Avenue
Tastes of Wisconsin LLC	Tastes of Wisconsin	420 Lake Shore Drive East

Class "B" Fermented Malt Beverage & "Class C" Wine License

<u>NAME</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
Frankie's Pizza LLC	Frankie's Pizza	1315 Lake Shore Drive East

"Class A" Intoxicating Liquor (Cider Only) License

<u>NAME</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
Coffey, Inc.	Lake Shore Holiday	915 Lake Shore Drive West
Indianhead Oil Co., LLC	Holiday Stationstore #459	110 Ellis Avenue
Krist Oil Company	Krist Food Mart #65	521 Lake Shore Drive East
Kwik Trip, Inc.	Kwik Trip 163	515 Ellis Avenue

Kwik Trip, Inc.	Kwik Trip 118	2300 Lake Shore Drive East
Kwik Trip, Inc.	Kwik Trip 110	1814 Lake Shore Drive West
Midland Services, Inc.	Midland Services, Inc.	411 Sanborn Avenue
Wagner Ashland Shell, LLC	Ashland Shell	810 Lake Shore Drive West

Class “A” Retail - Fermented Malt Beverage License

<u>NAME</u>	<u>BUSINESS NAME</u>	<u>ADDRESS</u>
Coffey, Inc.	Lake Shore Holiday	915 Lake Shore Drive West
Indianhead Oil Co., LLC	Holiday Stationstore #459	110 Ellis Avenue
Krist Oil Co.	Krist Food Mart #65	521 Lake Shore Drive East
Kwik Trip, Inc.	Kwik Trip 163	515 Ellis Avenue
Kwik Trip, Inc.	Kwik Trip 118	2300 Lake Shore Drive East
Kwik Trip, Inc.	Kwik Trip 110	1814 Lake Shore Drive West
Midland Services, Inc.	Midland Services, Inc.	411 Sanborn Avenue
River Rock Inn and Bait Shop LLC	River Rock Inn and Bait Shop	1200 West Lake Shore Drive
Wagner Ashland Shell, LLC	Ashland Shell	810 Lake Shore Drive West

MISCELLANEOUS LICENSE RENEWAL APPLICANTS

July 1, 2021 – June 30, 2022

CIGARETTE AND TOBACCO PRODUCT LICENSE

Coffey, Inc.	dba Lake Shore Holiday	915 Lake Shore Drive West
Indianhead Oil Co., LLC	dba Holiday Stationstore #459	110 Ellis Avenue
Jay Ma Ambaji, Inc.	dba Star Liquor	821 Main Street West
JCDOC LLC	dba The Safari	423 Main Street East
Krist Oil Company	dba Krist Food Mart #65	521 Lake Shore Drive East
KRPS, Inc.	dba Super H Foods	511 Main Street East
Kwik Trip, Inc.	dba Kwik Trip #163	515 Ellis Avenue
Kwik Trip, Inc.	dba Kwik Trip #118	2300 Lake Shore Drive East
Kwik Trip, Inc.	dba Kwik Trip #110	1814 Lake Shore Drive West
Midland Services, Inc.	dba Midland Services	411 Sanborn Avenue
Miner's Incorporated	dba Super One Liquor #805	505 Ellis Avenue
Miner's Incorporated	dba Super One Foods	401 Ellis Avenue
Susan Forman	dba United Dreams	411 Main Street West
Wagner Ashland Shell, LLC	dba Ashland Shell	810 Lake Shore Drive West
Walgreens	dba Walgreens #10758	110 Lake Shore Drive West
Wal-Mart Stores East LP	dba Wal-Mart #1672	2500 Lake Shore Drive East

ARCADE LICENSE

Bay Area Civic Center Inc		302 4 th Avenue West
Besuga Taverns Inc	dba Harbor Bar	1222 Lake Shore Drive East
E Triple J Inc	dba Neighborly Bar	1301 Main Street West
Bradley Hanson	dba 5 th Quarter	301 Main St East
J & P King Family Enterprises Inc	dba Mugs	515 Main Street East
JCDOC LLC	dba The Safari	423 Main Street East
James Monroe Jr	dba Office Bar	407 Main Street West
National Entertainment Network, LLC		2500 Lake Shore Drive East
NRS Enterprises	dba Stagecoach Bar & Grille	315 Main Street East
Pizza Pub of Ashland Inc	dba Pizza Pub	1402 Lake Shore Drive East
Scott & Ar's LLC	dba Scott & Ar's	612-614 Main Street West
Todd Scribner	dba Oredocker Saloon	1104 Lake Shore Drive East
The Deepwater LLC	dba Deep Water Grille	808 Main Street West
Zenith Asset Company LLC	dba AmericInn	3009 Lake shore Drive East

MOBILE HOME PARK LICENSE

Fernco Development, Ltd; Lenco
Development, Ltd.;
and Norco Development Ltd.

Whispering Pines Trailer Court
1600 8th St. West
*(Parcel of land located in SE SW Section 5
T47N Range 4 W; including part of Block 116,
Ashland Proper)*

Fernco Development, Ltd; Lenco
Development, Ltd.;
and Norco Development Ltd.

Kenwood Terrace Trailer Court
145 Cedar Street
(Block 27, Lake Shore Addition)

PAWNBROKER LICENSE

Frank J. Kostka dba Bay Area Pawn, Inc. 421 West Lake Shore Drive

RECYCLING FACILITY/SALVAGE OPERATION LICENSE

Eagle Waste & Recycling, Inc.

405 Industrial Park Road

Waste Management

600 Industrial Park Road

Chicago Iron & Supplies, Inc.

701 22nd Ave. E.

C.W.O. Auto & Scrap Removal, Inc.

2805 Holmes Road & 202 Prentice
Avenue

TAXICAB LICENSE

Sarah Bowker & Jamie Nelson

dba Ashland Drives Taxi 522 Willis Avenue

SUBJECT: Approval of Four Grant Agreements for Downtown Building Improvement Grant Program (*Planning*) Roll

RECOMMENDATION: Approval (unanimously recommended by Main Street Board on February 3, 2021)

DEPARTMENT OF ORIGIN: Planning & Development

CLEARANCES: Main Street Board (projects recommended for approval on February 3, 2021)

EXHIBITS:

1. Summary of Approved 2021 Downtown Building Improvement Grant Program Projects
2. 101 Main Street West Downtown Building Improvement Grant Program Agreement
3. 113-115 Main Street West Downtown Building Improvement Grant Program Agreement
4. 313 Main Street West Spinster Books Downtown Building Improvement Grant Program Agreement
5. 516 Main Street West One on One Hair Downtown Building Improvement Grant Program Agreement

EXPENDITURES REQUIRED: \$57,800 from TID #10 for Downtown Building Improvement Grant Program

Mixed Use Commercial Building	101 Main St	\$ 25,000
	W	
Mixed Use Commercial Building	113-115	\$ 7,800
	Main St W	
Spinster Books	313 Main St	\$ 5,000
	W	
One on One Hair	516 Main St	\$ 20,000
	W	

AMOUNT BUDGETED: \$300,000 Budgeted in TID #10 for Downtown Building Improvement Grant Program (2021-2022)

APPROPRIATION REQUIRED: Funds will need to be borrowed through a Trust Fund Loan through TID #10, budgeted through TID #10 amendments unanimously approved by City Council on April 20, 2021. Approval of these grant agreements will determine the amount to be borrowed in 2021 through the Trust Fund Loan, which will come back to Council for final approval of said borrowing.

**TREASURER'S
CERTIFICATE:**

The Treasurer's Office has certified on June 2, 2021, that the following companies are in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances:

1. 101 Main St W-- Shen Properties, LLC
2. 113-115 Main St W-- Adam Zais
3. 313 Main St W-- Gerald A. & Betty J. Reinke Joint Income Only Trust
4. 516 Main St W-- Lynn Chingo

COMPLIANCE WITH ORD. 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to her in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan. A central tenet of the Comprehensive Plan is that "Authentic Ashland means we like who we are, and we honor who we are. We choose to significantly invest our time and resources in our arts, in our cultural history, and in our architecture" (p. 19). The Comprehensive Plan prioritizes City investment in the downtown as the heart of the community, with preservation of historic resources, promotion of place-based entrepreneurialism, and stimulation of the downtown as "a regional center of activity" all stated goals which the proposed grant agreements would help to further. The grant criteria for this program specifically work to preserve Ashland's historic resources, promote redevelopment and activation of vacant storefronts, and diversification of existing commercial and residential offerings on Main Street.

SUMMARY STATEMENT:

The criteria for a Downtown Building Improvement Grant Program were established by the Main Street Board in winter of 2020, prior to receiving any actual proposals for a grant program. The grant criteria selected were identified to further Comprehensive Plan goals, and were the following:

- 1) Building repairs which preserve the structural and/or historical integrity of the building;
- 2) Façade improvements, with priority given to projects which promote historic preservation;
- 3) Build out of new or expanded commercial uses, with priority given to food and beverage based uses; and
- 4) Build out of new residential units.

The City Planning Department then issued a Request for Proposals to all property and business owners located on East or West Main Street from Stuntz Avenue to 9th Avenue West, and the adjacent commercial areas. Proposals received were then reviewed according to the pre-established grant criteria, and City staff provided funding level recommendations to the Main Street Board based on the number of grant criteria met by each project. Grant funding was identified as being able to cover up to 75% of total project costs. A total of 16 grant projects were identified, with the final 4 Grant Agreements proposed for approval through this agenda item.

DOWNTOWN BUILDING IMPROVEMENT GRANT PROGRAM

**City of
Ashland**

Find yourself next to the water.



TOTAL AVAILABLE FUNDING

\$300,000

GRANT CRITERIA

1

BUILDING REPAIRS

- Preserve the structural and/or historical integrity of the building

2

EXTERIOR BUILDING IMPROVEMENTS

- Priority given to historic preservation projects
- Includes façade and signage updates

3

NEW OR EXPANDED COMMERCIAL USES

- Priority given to food-based uses
- Example: expanding or building a commercial kitchen

4

BUILD OUT OF NEW UPPER STORY RESIDENTIAL UNITS

- Utilizing existing vacant upper floors to increase housing diversity and availability

PROJECT SUMMARIES

**316 MAIN ST E.
OMER NELSEN ELECTRIC**

\$20,000

Replace leaking roof to preserve the structural integrity of the building

**220 MAIN ST E.
ASHLAND LOCK & KEY**

\$22,500

Structural repairs to building; facade improvements; build out of commercial kitchen

**201 MAIN ST E.
2ND STREET BISTRO**

\$25,000

Facade improvements; replace roof and gutters; addition of outdoor seating

**121 MAIN ST E.
COLOR CENTER**

\$4,500

Signage updates

**101 MAIN ST W.
MIXED COMMERCIAL/RESIDENTIAL**

\$25,000

Structural improvements; facade improvements; build out of lower level living units

**113-115 MAIN ST W.
MIXED COMMERCIAL/RESIDENTIAL**

\$7,784.60

Facade improvements

PROJECT SUMMARIES

**116 MAIN ST W.
HOME EXPRESSIONS**

\$20,000

Replace leaking roof to preserve the structural integrity of the building

**216 MAIN ST W.
FALL GENERAL SURGERY**

\$10,000

ADA improvements for more historical accuracy

**313 MAIN ST W.
SPINSTER BOOKS**

\$5,000

Water/humidity management to preserve the structural integrity of the building

**412 MAIN ST W.
BAY CITY CYCLES**

\$22,500

Structural and building improvements; facade improvements

**413 MAIN ST W.
GABRIELE'S GERMAN CHOCOLATES**

\$22,500

Structural repairs to building; build out of new upper level residential

**415 MAIN ST W.
BEADS & BLOOMS**

\$25,000

Structural repairs to building; facade improvements

PROJECT SUMMARIES

417 MAIN ST W.
FUTURE COPPER PASTY

\$22,500

Build out of new commercial kitchen

505 MAIN ST W.
MOORE'S ON MAIN

\$20,000

Structural repairs and building improvements

509-515 MAIN ST W.
VACANT

\$25,000

Structural repairs to building; facade improvements

516 MAIN ST W.
ONE ON ONE HAIR DESIGN

\$20,000

Building improvements

200 CHAPPLE AVE
HAUKAAS LAW

\$5,000

Replace windows for more historical accuracy



Ashland Main Street Program
Downtown Building Improvement Grant Program Grant Agreement

Ashland, WI 54806

Re: 101 Main St W – Downtown Building Improvement Grant Agreement

Dear Lisa Mensing (Shen Properties, LLC),

I am writing to confirm that at the February 3, 2021 meeting, the Ashland Main Street Board recommended approval of your application for a Downtown Building Improvement Grant for the planned building renovations at 101 Main St W. Therefore, the City will provide up to **\$25,000** in grant funds to support the building improvements noted in your application and approved by the Main Street Board, subject to the following conditions:

1. Agreement: This document will serve as the development agreement between you and the City of Ashland. Please sign and date the document in the appropriate location below and return the original to my attention at the address noted above.

2. Project: The project shall follow the complete work description, including building materials & colors submitted with your application. Any changes to the project will require approval prior to any work being done. Please contact me regarding any changes with respect to the project.

Approved project activities for 101 Main St W include:

- Tuckpointing and brick repair work to exterior of building
- Painting, window replacement, and other facade and building improvements
- Costs associated with remediation and renovation for future residential/AirBnB use
- Costs associated with asbestos and/or lead remediation for spaces identified for future development or adaptive reuse

3. Project Deadline: In consideration of the City's commitment to provide the grant funds described above, you agree to complete the exterior building renovations at 101 Main Street W with a project completion date of no later than November 1, 2021. Any grant extensions must be requested and approved by the Main Street Board prior to November 1, 2021. Requests shall be submitted in writing to ashlandwimainst@gmail.com.

4. Permits & Inspections: The applicant shall obtain all necessary permits and approvals prior to commencing any work. All required inspections must be completed and approved by the required officials. Failure to obtain Building Permits prior to commencement of work can result in revocation of grant funding approval and/or requirement for repayment of disbursed grant funds by the applicant.

5. Release of Funds:

Reimbursement

Upon completion of the entire project, you will need to submit the enclosed Grant Reimbursement Request Form along with copies of all invoices related to the building improvements. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____). Requests should be submitted to the Ashland Main Street Program at ashlandwimainst@gmail.com.

Direct Invoice Payment

Upon receipt of an invoice for approved project activities listed herein, submit to the Ashland Main Street Program at ashlandwimainst@gmail.com. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____).

6. Advertisement & Promotions: The applicant hereby grants to the Ashland Main Street Program and City of Ashland unrestricted rights to use the above-mentioned project in any promotions or advertisements of the community. If you have any questions or require additional information, please do not hesitate to call or e-mail me (contact information below).

7. Advisory Role: The applicant accepts the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services on the property. The Ashland Main Street Program and the City of Ashland will not charge for their technical service.

8. Hold Harmless and Indemnification: By accepting this agreement and the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services of this project, the applicant further agrees to hold harmless, indemnify, and defend the Ashland Main Street Program, the City of Ashland, and their officials, employees, members, officers, and directors, from any loss, damage, cause of action or any claim of any kind in any way related to the Grant, the Grant application, the approved work, or other services provided.

Thank you for your commitment to improving your building and your contributions to Ashland's downtown. We would like to wish you the utmost success with your project, and look forward to working with you!

Sincerely,



Megan McBride
City of Ashland, WI (601 Main St W, Ashland, WI 54806)
Director of Planning & Development
715-682-7041
mmcbride@coawi.org

I have read and understand the conditions of this agreement. By signing this document, I hereby accept and agree to the terms and conditions stated above.

Applicant:

_____	_____	_____
Printed Name	Signature	Date

Phone Number: _____ Email: _____

Property Owner (if different):

_____	_____	_____
Printed Name	Signature	Date

Ashland Main Street Program
Downtown Building Improvement Grant Program Grant Agreement

Ashland, WI 54806

Re: 113-115 Main St W – Downtown Building Improvement Grant Agreement

Dear Adam Zais,

I am writing to confirm that at the February 3, 2021 meeting, the Ashland Main Street Board recommended approval of your application for a Downtown Building Improvement Grant for the planned building renovations at 113-115 Main St W. Therefore, the City will provide up to \$7,800 in grant funds to support the building improvements noted in your application and approved by the Main Street Board, subject to the following conditions:

1. Agreement: This document will serve as the development agreement between you and the City of Ashland. Please sign and date the document in the appropriate location below and return the original to my attention at the address noted above.

2. Project: The project shall follow the complete work description, including building materials & colors submitted with your application. Any changes to the project will require approval prior to any work being done. Please contact me regarding any changes with respect to the project.

Approved project activities for 113-115 Main St W include:

- Replacement of all first-story storefront windows
- Rerouting external phone line

3. Project Deadline: In consideration of the City's commitment to provide the grant funds described above, you agree to complete the exterior building renovations at 113-115 Main St W with a project completion date of no later than November 1, 2021. Any grant extensions must be requested and approved by the Main Street Board prior to November 1, 2021. Requests shall be submitted in writing to ashlandwimainst@gmail.com.

4. Permits & Inspections: The applicant shall obtain all necessary permits and approvals prior to commencing any work. All required inspections must be completed and approved by the required officials. Failure to obtain Building Permits prior to commencement of work can result in revocation of grant funding approval and/or requirement for repayment of disbursed grant funds by the applicant.

5. Release of Funds:

Reimbursement

Upon completion of the entire project, you will need to submit the enclosed Grant Reimbursement Request Form along with copies of all invoices related to the building improvements. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____). Requests should be submitted to the Ashland Main Street Program at ashlandwimainst@gmail.com.

Direct Invoice Payment

Upon receipt of an invoice for approved project activities listed herein, submit to the Ashland Main Street Program at ashlandwimainst@gmail.com. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____).

6. Advertisement & Promotions: The applicant hereby grants to the Ashland Main Street Program and City of Ashland unrestricted rights to use the above-mentioned project in any promotions or advertisements of the community. If you have any questions or require additional information, please do not hesitate to call or e-mail me (contact information below).

7. Advisory Role: The applicant accepts the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services on the property. The Ashland Main Street Program and the City of Ashland will not charge for their technical service.

8. Hold Harmless and Indemnification: By accepting this agreement and the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services of this project, the applicant further agrees to hold harmless, indemnify, and defend the Ashland Main Street Program, the City of Ashland, and their officials, employees, members, officers, and directors, from any loss, damage, cause of action or any claim of any kind in any way related to the Grant, the Grant application, the approved work, or other services provided.

Thank you for your commitment to improving your building and your contributions to Ashland's downtown. We would like to wish you the utmost success with your project, and look forward to working with you!

Sincerely,



Megan McBride
City of Ashland, WI (601 Main St W, Ashland, WI 54806)
Director of Planning & Development
715-682-7041
mmcbride@coawi.org

I have read and understand the conditions of this agreement. By signing this document, I hereby accept and agree to the terms and conditions stated above.

Applicant:

_____	_____	_____
Printed Name	Signature	Date

Phone Number: _____ Email: _____

Property Owner (if different):

_____	_____	_____
Printed Name	Signature	Date

Ashland Main Street Program
Downtown Building Improvement Grant Program Grant Agreement

Ashland, WI 54806

Re: 313 Main St W – Downtown Building Improvement Grant Agreement

Dear Jill Spinster (Gerald A. & Betty J. Reinke Joint Income Only Trust),

I am writing to confirm that at the February 3, 2021 meeting, the Ashland Main Street Board recommended approval of your application for a Downtown Building Improvement Grant for the planned building renovations at 313 Main St W. Therefore, the City will provide up to \$5,000 in grant funds to support the building improvements noted in your application and approved by the Main Street Board, subject to the following conditions:

1. Agreement: This document will serve as the development agreement between you and the City of Ashland. Please sign and date the document in the appropriate location below and return the original to my attention at the address noted above.

2. Project: The project shall follow the complete work description, including building materials & colors submitted with your application. Any changes to the project will require approval prior to any work being done. Please contact me regarding any changes with respect to the project.

Approved project activities for 313 Main St W include:

- Water and humidity management in the building
- Costs associated with basement improvements for community gathering space

3. Project Deadline: In consideration of the City's commitment to provide the grant funds described above, you agree to complete the exterior building renovations at 313 Main Street W with a project completion date of no later than November 1, 2021. Any grant extensions must be requested and approved by the Main Street Board prior to November 1, 2021. Requests shall be submitted in writing to ashlandwimainst@gmail.com.

4. Permits & Inspections: The applicant shall obtain all necessary permits and approvals prior to commencing any work. All required inspections must be completed and approved by the required officials. Failure to obtain Building Permits prior to commencement of work can result

in revocation of grant funding approval and/or requirement for repayment of disbursed grant funds by the applicant.

5. Release of Funds:

Reimbursement

Upon completion of the entire project, you will need to submit the enclosed Grant Reimbursement Request Form along with copies of all invoices related to the building improvements. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____). Requests should be submitted to the Ashland Main Street Program at ashlandwimainst@gmail.com.

Direct Invoice Payment

Upon receipt of an invoice for approved project activities listed herein, submit to the Ashland Main Street Program at ashlandwimainst@gmail.com. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____).

6. Advertisement & Promotions: The applicant hereby grants to the Ashland Main Street Program and City of Ashland unrestricted rights to use the above-mentioned project in any promotions or advertisements of the community. If you have any questions or require additional information, please do not hesitate to call or e-mail me (contact information below).

7. Advisory Role: The applicant accepts the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services on the property. The Ashland Main Street Program and the City of Ashland will not charge for their technical service.

8. Hold Harmless and Indemnification: By accepting this agreement and the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services of this project, the applicant further agrees to hold harmless, indemnify, and defend the Ashland Main Street Program, the City of Ashland, and their officials, employees, members, officers, and directors, from any loss, damage, cause of action or any claim of any kind in any way related to the Grant, the Grant application, the approved work, or other services provided.

Thank you for your commitment to improving your building and your contributions to Ashland's downtown. We would like to wish you the utmost success with your project, and look forward to working with you!

Sincerely,



Megan McBride
City of Ashland, WI (601 Main St W, Ashland, WI 54806)
Director of Planning & Development
715-682-7041
mmcbride@coawi.org

I have read and understand the conditions of this agreement. By signing this document, I hereby accept and agree to the terms and conditions stated above.

Applicant:

_____	_____	_____
Printed Name	Signature	Date

Phone Number: _____ Email: _____

Property Owner (if different):

_____	_____	_____
Printed Name	Signature	Date

Ashland Main Street Program
Downtown Building Improvement Grant Program Grant Agreement

Ashland, WI 54806

Re: 516 Main Street West – Downtown Building Improvement Grant Agreement

Dear Lynn Chingo,

I am writing to confirm that at the February 3, 2021 meeting, the Ashland Main Street Board recommended approval of your application for a Downtown Building Improvement Grant for the planned building renovations at 516 Main St W. Therefore, the City will provide up to **\$20,000** in grant funds to support the building improvements noted in your application and approved by the Main Street Board, subject to the following conditions:

1. Agreement: This document will serve as the development agreement between you and the City of Ashland. Please sign and date the document in the appropriate location below and return the original to my attention at the address noted above.

2. Project: The project shall follow the complete work description, including building materials & colors submitted with your application. Any changes to the project will require approval prior to any work being done. Please contact me regarding any changes with respect to the project.

Approved project activities for 516 Main St W include:

- Repair and tuckpointing of north and south building elevations

3. Project Deadline: In consideration of the City's commitment to provide the grant funds described above, you agree to complete the exterior building renovations at 516 Main Street W with a project completion date of no later than November 1, 2021. Any grant extensions must be requested and approved by the Main Street Board prior to November 1, 2021. Requests shall be submitted in writing to ashlandwimainst@gmail.com.

4. Permits & Inspections: The applicant shall obtain all necessary permits and approvals prior to commencing any work. All required inspections must be completed and approved by the required officials. Failure to obtain Building Permits prior to commencement of work can result in revocation of grant funding approval and/or requirement for repayment of disbursed grant funds by the applicant.

5. Release of Funds:

Reimbursement

Upon completion of the entire project, you will need to submit the enclosed Grant Reimbursement Request Form along with copies of all invoices related to the building improvements. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____). Requests should be submitted to the Ashland Main Street Program at ashlandwimainst@gmail.com.

Direct Invoice Payment

Upon receipt of an invoice for approved project activities listed herein, submit to the Ashland Main Street Program at ashlandwimainst@gmail.com. The invoices/receipts shall clearly explain the related work (e.g.: \$ for installation of _____).

6. Advertisement & Promotions: The applicant hereby grants to the Ashland Main Street Program and City of Ashland unrestricted rights to use the above-mentioned project in any promotions or advertisements of the community. If you have any questions or require additional information, please do not hesitate to call or e-mail me (contact information below).

7. Advisory Role: The applicant accepts the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services on the property. The Ashland Main Street Program and the City of Ashland will not charge for their technical service.

8. Hold Harmless and Indemnification: By accepting this agreement and the services of the Ashland Main Street Program and the City of Ashland to act as an advisor in connection with the repair, remodeling or rehabilitation services of this project, the applicant further agrees to hold harmless, indemnify, and defend the Ashland Main Street Program, the City of Ashland, and their officials, employees, members, officers, and directors, from any loss, damage, cause of action or any claim of any kind in any way related to the Grant, the Grant application, the approved work, or other services provided.

Thank you for your commitment to improving your building and your contributions to Ashland's downtown. We would like to wish you the utmost success with your project, and look forward to working with you!

Sincerely,



Megan McBride

City of Ashland, WI (601 Main St W, Ashland, WI 54806)
Director of Planning & Development
715-682-7041
mmcbride@coawi.org

I have read and understand the conditions of this agreement. By signing this document, I hereby accept and agree to the terms and conditions stated above.

Applicant:

_____	_____	_____
Printed Name	Signature	Date

Phone Number: _____ Email: _____

Property Owner (if different):

_____	_____	_____
Printed Name	Signature	Date

SUBJECT: Approve a Resolution to Acknowledge Review of the 2020 Compliance Maintenance Annual Report (CMAR) of the Ashland Wastewater Utility Pursuant to the Requirements of NR 208, Wisconsin Administrative Code (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director
Utility Operations Manager
Finance Director

EXHIBITS: 1. Proposed Resolution
2. Compliance Maintenance Annual Report 2020

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED: N/A

**APPROPRIATION
REQUIRED:** N/A

**TREASURER'S
CERTIFICATE:** N/A

COMPLIANCE WITH ORD. 51: Section 51.26 (b) of Chapter 51, Ashland City Ordinances, permit the Mayor and/or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The City Clerk has chosen to direct this item directly to Council pursuant to the authority granted to her in Chapter 51, Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan.

SUMMARY STATEMENT:

Annually, since 1987, Chapter NR 208 of the Wisconsin Administrative Code requires publicly and privately owned domestic wastewater plants to complete a self-evaluation of the operations of their treatment works called the Compliance Maintenance Annual Report (CMAR). The purpose of the program is to prevent water quality degradation and prevent violations of Wisconsin Pollutant Discharge Elimination System (WPDES) permits. The CMAR describes wastewater management activities and performance of the treatment works during the previous calendar year.

The CMAR scores various aspects of the wastewater system in accordance with the requirements of NR 208. The report is scored on what the Wisconsin Department of Natural Resources (WDNR) refers to as a sectional scoring system that provides a grade for each aspect of the operation of the utility including

collection, staffing, preventative maintenance, capacity, and plant loadings of the wastewater system. In addition, the report scores the financial position of the system and the certification of the operators.

The point score is then turned into an applicable grade. A response action is tied to the applicable grade of each section. The grades of the individual sections of the Utility's 2020 CMAR are summarized on page 1 of the report. The following table from NR 208 provides a translation of the scores:

Score	Grade	Grade Points	Grade Meaning	Response Range
91-100	A	4	Good	Voluntary
81-90	B	3	Satisfactory	Voluntary
71-80	C	2	Marginal	Recommendation
61-70	D	1	Poor	Action
<61	F	0	Fail	Action

The cumulative sum of these scores is compared to the WDNR scoring system to show if the Wastewater Utility should be considering and/or planning for treatment upgrades or adjustments in the operation of the Utility.

The score has been modified by the introduction of a Capacity, Management, Operations, and Maintenance (CMOM), which is planning initiative instituted by the WDNR in order to assist municipalities in the identification and incorporation of widely-accepted wastewater industry practices to:

- Better manage, operate, and maintain collection systems
- Investigate capacity constrained areas of the collection system
- Respond to sanitary sewer overflow (SSO) events.

The CMOM approach helps municipal wastewater utility operators provide a high level of service to customers and improve compliance with applicable regulations. CMOM can help utilities optimize use of human and material resources by shifting maintenance activities from “reactive” to “predictive”—often leading to cost savings through avoided overtime, emergency construction costs, increased insurance premiums, and the possibility of lawsuits. CMOM information and documentation can also help improve communications with the public, other municipal works and regional planning organizations, and regulators.

In CMOM planning, the utility selects performance goal targets, and designs CMOM activities to meet the goals. The CMOM planning framework covers operation and maintenance (O&M) planning, capacity assessment and assurance, capital improvement planning, and financial management planning. Information collection and management practices are used to track how well each CMOM activity is meeting the performance goals, and whether overall system efficiency is improving. On an ongoing basis, activities are reviewed and adjusted to

better meet the performance goals. As the CMOM program progresses, performance goals can change. For instance, an initial goal may be to develop a geographic information system (GIS) of the system. Once the GIS is complete, a new goal might be to use the GIS to track emergency calls and use the information to improve maintenance planning.

I & I (Inflow and Infiltration) is still a major problem affecting the overall operation. However, in 2020 the Ashland Wastewater Utility continued the efforts of 2019 to address the problem, beginning with compliance with CMOM goals for the cleaning and televising of sewer mains. Over 14 miles of sewer main was cleaned through contracted services, with City staff cleaning another 4.2 miles of mains. The total of 18.2 miles of main cleaned exceeds the CMOM goal of 12 miles (20% of system total). The 14 miles of main cleaned through contracted services were also televised, which exceeds the CMOM goal of 3 miles (5% of system total). In addition to the televising and cleaning, in 2020, approximately 1.6 miles of sanitary sewer was repaired with cured in place pipe lining (CIPP) while another 2/3 of a mile of sanitary sewer was replaced via direct excavation. The direct excavation project was a result of an emergency declaration by the Council due a history of frequent residential sewer backups at the project location.

The information gathered via televising is also being used to plan, develop and implement capital projects for sewer main improvements. In 2021 approximately 4.3 miles of sanitary sewer mains and 40 manholes will be rehabilitated with CIPP while another 1/3 of a mile will be replaced via direct excavation.

Weather, specifically the frequency and intensity of precipitation, remain the single largest driver of SSO events within the sewer collection system. However, Public Works staff is confident that efforts to address deferred maintenance within the system are having a positive impact on this issue. As described in the CMAR, the last SSO event in the system was in March 2020.

NR 208 requires that the City adopt a resolution that states the Council has reviewed the CMAR and identifies actions that the City will take to address the concerns arising in this year's self-evaluation. The resolution acknowledges that the Council has reviewed the CMAR and that the City continues to investigate inflow/infiltration issues of the Utility.

It is recommended that the Council approve the accompanying resolution.

RESOLUTION NO. 17627

RESOLUTION TO ACKNOWLEDGE REVIEW OF THE 2020 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR) OF THE ASHLAND WASTEWATER UTILITY PURSUANT TO THE REQUIREMENTS OF NR 208, WISCONSIN ADMINISTRATIVE CODE

WHEREAS, it is a requirement of NR 208, Wisconsin Administrative Code, to file an annual self-evaluation of the operation of the City's Wastewater Utility to the Wisconsin Department of Natural Resources; and,

WHEREAS, this annual self-evaluation is known as a Compliance Maintenance Annual Report (CMAR); and

WHEREAS, it is a requirement of NR 208 for the governing body of the City of Ashland to acknowledge it has reviewed the CMAR.

NOW THEREFORE BE IT RESOLVED that the Common Council for the City of Ashland informs the Wisconsin Department of Natural Resources that it has reviewed the 2020 CMAR;

AND BE IT FURTHER RESOLVED that the following actions will be undertaken by the Common Council for the City of Ashland:

1. Continued review of the Utility's infiltration and inflow issues.
2. Support of investigative work and contracted collection system maintenance in 2021 and 2022.

PASSED: June 8, 2021

Councilperson

ATTEST: _____

Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM

Tyler Wickman, City Attorney

Compliance Maintenance Annual Report

Ashland Sewage Utility

Last Updated: Reporting For:
6/1/2021 **2020**

Grading Summary

WPDES No: 0030767

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	C	2	1	2
Collection	A	4	3	12
TOTALS			32	126
GRADE POINT AVERAGE (GPA) = 3.94				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Ashland Sewage Utility

Last Updated: Reporting For:
6/1/2021 **2020**

Influent Flow and Loading

1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	1.2761	x	126	x	8.34	=	1,338
February	0.8452	x	191	x	8.34	=	1,349
March	2.2446	x	98	x	8.34	=	1,838
April	1.7773	x	94	x	8.34	=	1,389
May	1.3061	x	142	x	8.34	=	1,548
June	0.7623	x	189	x	8.34	=	1,204
July	1.2770	x	129	x	8.34	=	1,377
August	1.0707	x	155	x	8.34	=	1,386
September	0.7100	x	148	x	8.34	=	878
October	0.7932	x	159	x	8.34	=	1,053
November	0.7919	x	168	x	8.34	=	1,108
December	0.6456	x	216	x	8.34	=	1,164

2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	3.2	x	90	=	2.88
		x	100	=	3.2
Design BOD, lbs/day	3500	x	90	=	3150
		x	100	=	3500

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
Total Number of Points					0

0

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3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

● Yes Enter last calibration date (MM/DD/YYYY)

2020-09-22

○ No

If No, please explain:

4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

● Yes

○ No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

○ Yes

● No

If Yes, please explain:

5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

● Yes

● Yes

○ Yes

○ No

○ No

● No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

● Yes

24,915

gallons

○ No

Holding Tanks

● Yes

3,685,193

gallons

○ No

Grease Traps

○ Yes

gallons

● No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

Plant performance is not affected.

6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

○ Yes

● No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

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● Yes ○ No If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes. Leachate from Xcel Energy-Fly Ash and Stack Slag landfill and the Ft. James Paper-Paper mill landfill. WWTP Lab monitors BOD, pH, TSS, Temperature, Conductivity on all leachate entering the system.	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	5	1	0	0
February	30	27	6	1	0	0
March	30	27	8	1	0	0
April	30	27	7	1	0	0
May	30	27	6	1	0	0
June	30	27	5	1	0	0
July	30	27	6	1	0	0
August	30	27	5	1	0	0
September	30	27	5	1	0	0
October	30	27	5	1	0	0
November	30	27	6	1	0	0
December	30	27	4	1	0	0

* Equals limit if limit is ≤ 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
Total number of points			0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

- ☒ Yes Enter last calibration date (MM/DD/YYYY)

2020-09-22

☐ No

If No, please explain:

3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

☐ Yes

☒ No

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If Yes, please explain: 4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? ☐ Yes ☒ No If Yes, please explain: 4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? ☐ Yes ☐ No ☒ N/A Please explain unless not applicable:	
--	--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	5	1	0	0
February	30	27	6	1	0	0
March	30	27	9	1	0	0
April	30	27	4	1	0	0
May	30	27	5	1	0	0
June	30	27	4	1	0	0
July	30	27	7	1	0	0
August	30	27	8	1	0	0
September	30	27	9	1	0	0
October	30	27	10	1	0	0
November	30	27	10	1	0	0
December	30	27	8	1	0	0

* Equals limit if limit is <= 10

Months of Discharge/yr	12		
Points per each exceedance with 12 months of discharge:		7	3
Exceedances		0	0
Points		0	0
Total Number of Points		0	

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Effluent Quality and Plant Performance (Phosphorus)

1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.748	1	0
February	1	0.998	1	0
March	1	0.518	1	0
April	1	0.200	1	0
May	1	0.328	1	0
June	1	0.600	1	0
July	1	0.578	1	0
August	1	0.752	1	0
September	1	0.833	1	0
October	1	0.835	1	0
November	1	0.703	1	0
December	1	0.496	1	0
Months of Discharge/yr			12	
Points per each exceedance with 12 months of discharge:				10
Exceedances				0
Total Number of Points				0

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- ☒ Land applied under your permit
- ☐ Publicly Distributed Exceptional Quality Biosolids
- ☐ Hauled to another permitted facility
- ☐ Landfilled
- ☐ Incinerated
- ☐ Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?

139.90 acres

2.1.2 How many acres did you use?

40.8 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?

o Yes (30 points)

● No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?

● Yes

o No (10 points)

o N/A

0

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 002 - Belt Filter Press Cake

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75					6.3		7.9							0	0
Cadmium		39	85					.67		.75							0	0
Copper		1500	4300					270		300							0	0
Lead		300	840					31		33							0	0
Mercury		17	57					1		1.2							0	0
Molybdenum	60		75					5.1		6.1						0		0
Nickel	336		420					18		19						0		0
Selenium	80		100					5.3		3.9						0		0
Zinc		2800	7500					410		450							0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

● 0 (0 Points)

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- ☐ 1-2 (10 Points)
- ☐ > 2 (15 Points)
- 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)
 - ☐ Yes
 - ☐ No (10 points)
 - N/A - Did not exceed limits or no HQ limit applies (0 points)
 - ☐ N/A - Did not land apply biosolids until limit was met (0 points)
- 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0
Exceedence Points
 - 0 (0 Points)
 - ☐ 1 (10 Points)
 - ☐ > 1 (15 Points)
- 3.1.4 Were biosolids land applied which exceeded the ceiling limit?
 - ☐ Yes (20 Points)
 - No (0 Points)
- 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

0

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2020 - 12/31/2020
Density:	630
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Aerobic Digestion of waste sludge within sludge storage tank.

Outfall Number:	002
Biosolids Class:	B
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2020 - 12/31/2020
Density:	67
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Aerobic Digestion of waste sludge within sludge storage tank.

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

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☐ Yes (40 Points) ☒ No If yes, what action was taken?	0																												
5. Vector Attraction Reduction (per outfall): 5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu. <table border="1"><tr><td>Outfall Number:</td><td>002</td></tr><tr><td>Method Date:</td><td>07/08/2020</td></tr><tr><td>Option Used To Satisfy Requirement:</td><td>Volatile Solids Reduction</td></tr><tr><td>Requirement Met:</td><td>Yes</td></tr><tr><td>Land Applied:</td><td>Yes</td></tr><tr><td>Limit (if applicable):</td><td>>=38</td></tr><tr><td>Results (if applicable):</td><td>57.30</td></tr></table> <table border="1"><tr><td>Outfall Number:</td><td>002</td></tr><tr><td>Method Date:</td><td>05/18/2020</td></tr><tr><td>Option Used To Satisfy Requirement:</td><td>Volatile Solids Reduction</td></tr><tr><td>Requirement Met:</td><td>Yes</td></tr><tr><td>Land Applied:</td><td>Yes</td></tr><tr><td>Limit (if applicable):</td><td>>=38</td></tr><tr><td>Results (if applicable):</td><td>67.60</td></tr></table> 5.2 Was the limit exceeded or the process criteria not met at the time of land application? ☐ Yes (40 Points) ☒ No If yes, what action was taken?	Outfall Number:	002	Method Date:	07/08/2020	Option Used To Satisfy Requirement:	Volatile Solids Reduction	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):	>=38	Results (if applicable):	57.30	Outfall Number:	002	Method Date:	05/18/2020	Option Used To Satisfy Requirement:	Volatile Solids Reduction	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):	>=38	Results (if applicable):	67.60	0
Outfall Number:	002																												
Method Date:	07/08/2020																												
Option Used To Satisfy Requirement:	Volatile Solids Reduction																												
Requirement Met:	Yes																												
Land Applied:	Yes																												
Limit (if applicable):	>=38																												
Results (if applicable):	57.30																												
Outfall Number:	002																												
Method Date:	05/18/2020																												
Option Used To Satisfy Requirement:	Volatile Solids Reduction																												
Requirement Met:	Yes																												
Land Applied:	Yes																												
Limit (if applicable):	>=38																												
Results (if applicable):	67.60																												
6. Biosolids Storage 6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site? ☒ >= 180 days (0 Points) ☐ 150 - 179 days (10 Points) ☐ 120 - 149 days (20 Points) ☐ 90 - 119 days (30 Points) ☐ < 90 days (40 Points) ☐ N/A (0 Points) 6.2 If you checked N/A above, explain why.	0																												
7. Issues 7.1 Describe any outstanding biosolids issues with treatment, use or overall management: None.																													

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Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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2020

Staffing and Preventative Maintenance (All Treatment Plants)

1. Plant Staffing 1.1 Was your wastewater treatment plant adequately staffed last year? ● Yes ○ No If No, please explain: Could use more help/staff for: 1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping? ● Yes ○ No If No, please explain:	
2. Preventative Maintenance 2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items? ● Yes (Continue with question 2) ☐☐ ○ No (40 points) ☐☐ If No, please explain, then go to question 3: 2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment? ● Yes ○ No (10 points) 2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly? ● Yes ○ Paper file system ○ Computer system ● Both paper and computer system ○ No (10 points)	0
3. O&M Manual 3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed? ● Yes ○ No	
4. Overall Maintenance /Repairs 4.1 Rate the overall maintenance of your wastewater plant. ○ Excellent ○ Very good ○ Good ● Fair ○ Poor Describe your rating:	

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We still have a vacancy in our engineering department which has added to the current work loads of utility staff members. These added duties bare a heavy burden on utility staffers and take away from other needs of the utility. With a full staff, This would allow the appropriate time to analyze gathered information on our I&I issues and lead to better thought-out projects. We could then properly inspect and follow-up on these projects, resulting in a higher quality end product. It would also allow us time to examine current operating procedures and practices. We may find that adjustments are needed which could lead to higher productivity and maximum efficiency.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Operator Certification and Education

1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

TODD B DEETH

Certification No:

34525

0

2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Advanced	OIT	Basic	Advanced
A1	Suspended Growth Processes	X			X
A2	Attached Growth Processes		X		
A3	Recirculating Media Filters		X		
A4	Ponds, Lagoons and Natural		X		
A5	Anaerobic Treatment Of Liquid		X		
B	Solids Separation	X			X
C	Biological Solids/Sludges	X			X
P	Total Phosphorus	X			X
N	Total Nitrogen		X		
D	Disinfection	X			X
L	Laboratory	X			X
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	NA	X

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance and is basic level only.)

- Yes (0 points)
- No (20 points)

0

3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- ☒ One or more additional certified operators on staff
- ☐ An arrangement with another certified operator
- ☐ An arrangement with another community with a certified operator
- ☐ An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year
- ☐ A consultant to serve as your certified operator
- ☐ None of the above (20 points)

If "None of the above" is selected, please explain:

0

4. Continuing Education Credits

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4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?

OIT and Basic Certification:

- Averaging 6 or more CECs per year.
- Averaging less than 6 CECs per year.

Advanced Certification:

- Averaging 8 or more CECs per year.
- Averaging less than 8 CECs per year.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Financial Management

1. Provider of Financial Information Name: Julie Vaillancourt Telephone: 715-682-7190 (XXX) XXX-XXXX E-Mail Address (optional): jvaillancourt@coawi.org		
2. Treatment Works Operating Revenues 2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ? ● Yes (0 points) ☐ ☐ ○ No (40 points) If No, please explain: 2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: 2017 ○ 0-2 years ago (0 points) ☐ ☐ ● 3 or more years ago (20 points) ☐ ☐ ○ N/A (private facility) 2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system? ● Yes (0 points) ○ No (40 points)		20
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds 3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: 2018 ● 1-2 years ago (0 points) ☐ ☐ ○ 3 or more years ago (20 points) ☐ ☐ ○ N/A If N/A, please explain: 3.2 Equipment Replacement Fund Activity 3.2.1 Ending Balance Reported on Last Year's CMAR 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) 3.2.3 Adjusted January 1st Beginning Balance 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)		\$ 1,331,640.00 \$ 0.00 \$ 1,331,640.00 + \$ 194,242.67

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 1,525,882.67

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 1,525,882.89

0

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	I&I Sanitary Sewer Repairs	1000000	2021
2	Slurry Seal Retention Basin	50000	2022
3	Airline Piping for Aeration Ditch	40000	2022
4	Final Clairifer Improvements	50000	2022
5	Site Drain Lift Station Improvements	122000	2023
6	Main Lift Station Rehab- Phase II	120000	2021
7	Annual Capital Plan for Infrastructure-Sanitary Sewer Replacment	150000	2021
8	I&I Sewer Maintenance and Repairs	500000	2022
9	Waste Water Treatment Plant Site Paving	167000	2022
10	Annual Capital Plan for Infrastructure- Sanitary Sewer Replacement	300000	2021
11	Pre-Treatment and Blower Building/Site Electrical	200000	2021
12	Final Clarifieer Improvements	250000	2022

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

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COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	96,710	2,611
February	1,354	2,459
March	82,276	1,988
April	90,578	1,767
May	76,190	1,324
June	74,393	257
July	80,880	6
August	76,670	16
September	71,538	127
October	76,382	419
November	99,229	1,332
December	93,241	1,991
Total	919,441	14,297
Average	76,620	1,191

6.1.2 Comments:

Numbers are as accurate as reported to us from Xcel. Some months were not read or reported to us.

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☒ No

☐ Yes

Year:

By Whom:

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Describe and Comment:

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

7. Treatment Facility

7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/ Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/ Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	90,419	39.56	2,286	41.48	2,180	9,265
February	0	24.51		39.12		8,204
March	76,602	69.58	1,101	56.98	1,344	6,032
April	83,067	53.32	1,558	41.67	1,993	4,314
May	71,633	40.49	1,769	47.99	1,493	2,756
June	69,567	22.87	3,042	36.12	1,926	443
July	76,115	39.59	1,923	42.69	1,783	38
August	71,569	33.19	2,156	42.97	1,666	49
September	68,038	21.30	3,194	26.34	2,583	177
October	72,880	24.59	2,964	32.64	2,233	512
November	95,412	23.76	4,016	33.24	2,870	4,220
December	89,282	20.01	4,462	36.08	2,475	5,505
Total	864,584	412.77		477.32		41,515
Average	78,599	34.40	2,588	39.78	2,050	3,460

7.1.2 Comments:

7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- ☐ Aerobic Digestion
- ☒ Anaerobic Digestion
- ☐ Biological Phosphorus Removal
- ☐ Coarse Bubble Diffusers
- ☐ Dissolved O2 Monitoring and Aeration Control
- ☒ Effluent Pumping
- ☒ Fine Bubble Diffusers
- ☐ Influent Pumping
- ☒ Mechanical Sludge Processing
- ☐ Nitrification

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- ☒ SCADA System
- ☒ UV Disinfection
- ☒ Variable Speed Drives
- ☐ Other:

7.2.2 Comments:

7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

☒ No

☐ Yes

If Yes, how is the biogas used (Check all that apply):

- ☐ Flared Off
- ☐ Building Heat
- ☐ Process Heat
- ☐ Generate Electricity
- ☐ Other:

9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

☒ No

☐ Yes

☐ Entire facility

Year:

By Whom:

Describe and Comment:

☐ Part of the facility

Year:

By Whom:

Describe and Comment:

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Total Points Generated	20
Score (100 - Total Points Generated)	80
Section Grade	C

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Jetting, televising and smoke testing of sanitary lines to identify failing conditions along with I&I issues within our collection system.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sanitary Sewer User Ordinance 711

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2014-01-14

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
 - ☒ New sewer and building sewer design, construction, installation, testing and inspection
 - ☐ Rehabilitated sewer and lift station installation, testing and inspection
 - ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
 - ☒ Fat, oil and grease control
 - ☒ Enforcement procedures for sewer use non-compliance
 - ☒ Operation and Maintenance [NR 210.23 (4) (d)]
- Does your operation and maintenance program and equipment include the following:
- ☒ Equipment and replacement part inventories
 - ☒ Up-to-date sewer system map

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- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☐ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☐ Response order, timing and clean-up
- ☒ Public notification protocols
- ☐ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☒ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☒ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	27	% of system/year
Root removal	5	% of system/year
Flow monitoring	35	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	27	% of system/year
Manhole inspections	29	% of system/year
Lift station O&M	1	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	4	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year

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Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

We plan to aggressively clean and televise our sewer mains for this year and next so information can be gathered to then develop projects.

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

29.36	Total actual amount of precipitation last year in inches
30.36	Annual average precipitation (for your location)
60	Miles of sanitary sewer
11	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
40	Number of basement backup occurrences
40	Number of complaints
1.13	Average daily flow in MGD (if available)
2.33	Peak monthly flow in MGD (if available)
2.99	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.02	Sanitary sewer overflows (number/sewer mile/yr)
0.67	Basement backups (number/sewer mile)
0.67	Complaints (number/sewer mile)
2.1	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
2.6	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

	Date	Location	Cause	Estimated Volume
0	3/29/2020 6:30:00 PM - 3/31/2020 7:20:00 AM	Ashland Wastewater Treatment Plant, 1901 Knight Rd, Ashland WI 54806	Rain	7,177,000

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

In 2020 we cleaned and televised 27% of our system. We also root cut 5%. We have already planned and budgeted for 72 blocks of CIPP lining and 4 blocks of full replacement of our sewer main. We will also be cleaning and televising 30% of our system and conducting manhole inspections in 3 of our 12 sanitary districts. We will also be performing flow monitoring in 3 of our districts.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes

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☐ No

If Yes, please describe:

Aged and deteriorating infrastructure along with rainfall and snowmelt events allow the sanitary system to act as a drain system for a large area.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☒ Yes

☐ No

If Yes, please describe:

Most of all the SSO/TFO events are do to I/I issues throughout the collection system.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

None

5.4 What is being done to address infiltration/inflow in your collection system?

In 2020 we cleaned and televised 27% of our system. We also root cut 5%. We have already planned and budgeted for 72 blocks of CIPP lining and 4 blocks of full replacement of our sewer main. We will also be cleaning and televising 30% of our system and conducting manhole inspections in 3 of our 12 sanitary districts. We will also be performing flow monitoring in 3 of our districts. All of this is being done to develop projects for the next 5 to 10 years depending on funding sources.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = C

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 3.94

SUBJECT: Approve to Award Contract for 2021 Private Lead Service Lateral Replacement Project
(Public Works) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: City Administrator
Public Works Director
Utility Manager

EXHIBITS:

1. Private Lead Service Line Replacement Program - Project Priority List for Calendar Year 2021
2. Bid Summary

EXPENDITURES REQUIRED: \$242,385.60 Base Bid Items
\$ 43,775.00 Supplementary Bid Items
\$286,160.60 Total Project

AMOUNT BUDGETED: \$286,160.60 WI DNR Private Lead Service Lateral Replacement Program
(FY 2021)

**APPROPRIATION
REQUIRED:** N/A

**TREASURER'S
CERTIFICATE:** The Treasurer's Office has certified on June 3, 2021 that Ritola, Inc is in
compliance with Ashland City Ordinance 923.10.

COMPLIANCE WITH ORD. 51: N/A

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN: N/A

SUMMARY STATEMENT:

The 2021 Private Lead Service Lateral (LSLs) Replacement project is a continuation of the City's participation in the WI Department of Natural Resources' (WI DNR) program for replacement of private lead water service laterals. Since 2016, the City's participation in this program has resulted in the replacement of 253 private lead service laterals (LSLs) throughout the City. However, as shown below, the number of properties served annually have decreased in recent years due to a number of factors including a decrease in eligible properties and the structure of the current program that requires specific action from the property owner. This decrease has been observed despite the fact the program provides LSL replacement at no cost to the property owner.

The City's LSL coordinator has communicated that hesitation on behalf of homeowners in coordinating three separate bids per WI DNR requirements has contributed to the reduction in properties participating in the LSL program. In addition, Water Utility staff have spent significant amounts of time coordinating LSL work

amongst multiple contractors. In response, the Public Works Committee discussed options for procurement of contracted services, including the use of a municipal contract to secure these services on behalf of interested homeowners. At the January 14, 2021 meeting, the Public Works Committee recommended the use of municipal contract for 2021 Private LSL replacement in order to reduce staff time in overseeing construction and eliminate the need for homeowners to obtain their own bids.

The City developed a contract package for the 2021 Private LSL Replacement project that was advertised on May 18 and May 25, 2021. Bids were received from Ritola, Inc and A to Z Plumbing & Heating, Inc. After reviewing the bids, Public Works staff recommends entering into an agreement with Ritola, Inc.

Funding for this project will be provided by the WI DNR Safe Drinking Water Loan Program, with certain administrative provisions being applied to allow for the funds to function as a grant with no cost to the City or Water Utility.

	2017	2018	2019	2020	TOTAL
Properties Served	65	103	51	34	253
Total cost per property (with Admin expense)	\$2831.79	\$2242.46	\$2075.67	\$2217.82	\$2341.94 (avg cost)

**Private Lead Service Line (LSL) Replacement Program
Project Priority List for Calendar Year 2021**

Municipality	Project Number	Project Manager	Priority Score
Shawano, City of	5124-05	Leja-Brennan	115
Manitowoc, City of	5191-14	Scott	110
Ashland, City of	4759-18	Sweeney	105
Columbus, City of	5188-03	Leja-Brennan	105
Kiel, City of	5121-06	Farmer	105
Two Rivers, City of	4920-41	Balگووین	105
Watertown, City of	5439-04	Farmer	105
Menasha, City of	4845-17	Scott	100
Stoughton, City of	5403-02	Sweeney	100
Bloomer, City of	4769-03	Farmer	95
Edgerton, City of	4800-05	Sweeney	95
Lake Mills, City of	4828-05	Leja-Brennan	95
Mayville, City of	5443-06	Leja-Brennan	95
Green Bay, City of	5331-29	Scott	90
Waterloo, City of	4962-05	Balگووین	90
Fox Point, Village of	4806-02	Balگووین	85
Marshfield, City of	5364-04	Balگووین	85
Hurley, City of	5340-05	Farmer	80
West Bend, City of	5386-03	Leja-Brennan	80
Milwaukee, City of	4851-38	Balگووین	70
Nekoosa, City of	4858-17	Leja-Brennan	70
Beaver Dam, City of	4764-04	Farmer	60
New Lisbon, City of	5450-08	Balگووین	60
Sheboygan, City of #	4901-08	Scott	60
Thorp, City of	4922-14	Sweeney	60
West Milwaukee, Village of	5558-03	Sweeney	60
Antigo, City of #	4754-08	Sweeney	55
Eau Claire, City of	5449-06	Scott	55
Kenosha, City of	4825-05	Scott	55
Oshkosh, City of	4874-13	Sweeney	55
Platteville, City of	4881-08	Farmer	55
Schofield, City of	5565-02	Sweeney	55
Waupaca, City of	4929-06	Sweeney	55
Wisconsin Rapids, City of	5510-04	Leja-Brennan	55
Athens, Village of	4760-04	Balگووین	50
Baraboo, City of	4762-03	Sweeney	50
Beloit, City of	5471-02	Scott	50
Fond du Lac, City of	5142-12	Scott	50
Kohler, Village of	5617-01	Scott	50
Osseo, City of	4875-05	Farmer	50
Janesville, City of	5119-06	Leja-Brennan	45
Jefferson, City of	5463-04	Balگووین	45
North Fond Du Lac, Village of	4863-13	Farmer	45

**Private Lead Service Line (LSL) Replacement Program
Project Priority List for Calendar Year 2021**

Municipality	Project Number	Project Manager	Priority Score
Racine, City of	4887-14	Scott	45
Rothschild, Village of	4896-12	Leja-Brennan	45
Sun Prairie, City of	5576-03	Scott	45
Hartford, City of	4814-02	Leja-Brennan	40
Kaukauna, City of	5120-06	Sweeney	40
Monroe, City of	4852-11	Leja-Brennan	40
Mosinee, City of	5536-04	Scott	40
New Glarus, Village of	4860-02	Farmer	40
New Richmond, City of	4861-08	Sweeney	40
Ripon, City of	5289-12	Leja-Brennan	40
Wausau, City of	4930-10	Balگووین	40
New Holstein, City of	5366-02	Farmer	35
Oconomowoc, City of	5452-03	Balگووین	35
River Falls, City of	4894-08	Farmer	35
West Allis, City of	5404-07	Sweeney	35
Milton, City of	4850-02	Balگووین	30
Menomonee Falls, City of	4847-03	Balگووین	20
After deadline PERF submittal date or date PSC reporting completed			
Omro, City of	5091-09	Sweeney	11/19/20
Bonduel, Village of	5057-02	Sweeney	12/11/20
Cudahy, City of	4790-04	Scott	12/29/20
Elkhorn, Village of	5525-04	Farmer	01/06/21
Juneau, City of	4824-03	Leja-Brennan	02/26/21
Elmwood, Village of	4391-03	Balگووین	02/28/21
Cadott, Village of	4529-04	Farmer	03/15/21
Mount Horeb, Village of	5618-01	Sweeney	03/29/21
Barron, City of *	5473-08	Leja-Brennan	0
* This municipality is not eligible for the program until their PSC reporting has been completed.			
# These municipalities had an error corrected in their score, reducing the score by 5 points.			
Revised 06/01/2021			



BIDDING SUMMARY : 2021 Private Lead Service Lateral Replacement Project

BID DATE: June 1, 2021 1:00PM

BIDDER

AMOUNT of BID

ADDENDUM

A to Z Plumbing, Heating	119,240.00 24,500.00	#143,740.00	X
Ritola Inc.	242,385.60 43,775.00	#286,160.60	X

WITNESS

JE Btk

DATE

6/1/2021

WITNESS

Sharon Campbell

DATE

6/1/2021