

ASHLAND CITY COUNCIL MEETING
Tuesday, April 16, 2019 – 5:30 PM
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

- A. Elected Councilors' Oath of Office**
- B. Roll Call**
- C. Moment of Silence**
- D. Pledge of Allegiance**

2. ELECTION OF COUNCIL PRESIDENT

- A. Acceptance of Nominations from the Floor**
- B. Close Nominations**
- C. Vote by Secret Ballot**

3. APPROVAL OF AGENDA (Voice)

4. APPROVAL OF MINUTES

- A. March 26, 2019 Council and Committee of the Whole Minutes**

5. CITIZEN PARTICIPATION PERIOD (Clerk reads rules prior to public comments)

6. MAYOR'S REPORT

- A. Announcements**
- B. Appointments**

7. CONSENT AGENDA

- A. Operator's Licenses**
- B. Miscellaneous Minutes**
- C. Planning and Development Report - March 2019**

8. NEW BUSINESS

- A. Approve Moment of Silence or Invocation as Required by Chapter 51.06, Ashland City Ordinances *(Voice)***
- B. Review and Reaffirmation of Resolution 16549 Accepting the Nine Tools of Civility and Communication Concerning Conduct of Council and Committee of the Whole Meetings *(Roll)***
- C. Approve to Retain 1990 International Dump Truck *(Voice)***
- D. Approve a Resolution to Submit an Application to the Wisconsin Department of Natural Resources Outdoor Recreational Grant for Financial Assistance for the Reconstruction of Maslowski Beach *(Voice)***
- E. Approve a Resolution in Support for Increased Levy Limit Flexibility *(Voice)***

9. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: March 26, 2019 Council and Committee of the Whole Minutes

RECOMMENDATION:

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES:

EXHIBITS:

1. March 26, 2019 Council Minutes
2. March 26, 2019 Committee of Whole Minutes

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

ASHLAND CITY COUNCIL MEETING
Tuesday, March 26, 2019 – 5:30 P.M.
Ashland City Hall Council Chambers
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PRESENT: Holly George, Richard Ketring, Sarah Jackson, Kate Ullman, Ana Tochtermann, David Mettillie, Kevin Haas, Charlie Ortman, Elizabeth Franek, Dick Pufall, and Jackie Moore

ABSENT: None

ALSO PRESENT: Mayor Debra Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Planning and Development Interim Director Megan McBride, Public Works Director John Butler, Parks and Recreation Director Sara Hudson, Fire Chief Wayne Chenier, Fire Lt. Chris Pribek, Police Captain Bill Hagstrom, and other concerned citizens

Agenda Item 1: Call to Order

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

Agenda Item 2: Approval of Agenda

Haas moved, Moore seconded a motion to approve the agenda. The motion passed unanimously by voice vote.

Agenda Item 3: Approval of Minutes

Franek moved, Moore seconded a motion to approve the minutes of the March 12, 2019 City Council meeting. The motion passed unanimously by voice vote.

Agenda Item 4: Citizen Participation Period

Wahsayah Whitebird, candidate for Ward 6 Councilor, spoke in favor of seeking sources of revenue as it relates to the new police facility.

Eric Lindell, resident of Ward 6, relayed his impressions of recent media in relation to the pros and cons of a new police facility, and urged Councilors to “end the politics and move forward.”

Diane Morrison, 1515 Beaser Avenue, questioned the chosen site for the police facility and asked to look at the options that are available in the City.

John Butler, 911 10th Avenue West, will be speaking at a presentation of the City’s I & I plan at the March 28th Sustainability meeting.

Agenda Item 5: Mayor’s Report

Agenda Item 5A: Announcements

Mayor Lewis invited all to the open house event at the Bretting Community Center on March 30th for a ribbon cutting for the new play area. The Chequamegon Food Coop will be hosting Community meals on March 29th, with the topic of discussion regarding the future mural planned for the west side of their building. The Mayor attended a meeting on March 25th to discuss joint regional efforts to apply to WHEDA for affordable housing in Ashland and Bayfield Counties.

Agenda Item 6: Consent Agenda

Agenda Item 6A: Operator's Licenses

James N. Dawson, Hannah I. Malison

George moved, Mettille seconded a motion to approve the Consent Agenda. The motion carried unanimously.

Agenda Item 7: Old Business

Agenda Item 7A: Approve an Ordinance to Repeal Chapter 47 (1808) and Recreate Chapter 47, Ashland City Ordinances, Parks and Recreation Committee; and Repeal Chapter 454 (829) and Recreate Chapter 454, Ashland City Ordinances, Planting, Maintaining, and Removing Trees and Shrubs

The Public Works and Parks and Recreation Departments have been working together to update Ordinances 47 and 454 to reflect that the Parks and Recreation Committee shall serve as the Tree Management Advisory Committee, and will serve in an advisory capacity to the City of Ashland.

Ordinance 47 defines the membership of the Parks and Recreation Committee and as the acting Tree Advisory Committee.

Ordinance 454 not only updates the membership of the Tree Management Advisory Committee but also better defines the process on how the maintenance/removal of public trees will be done.

In order to be a Tree City USA, a community must meet four standards: maintain a Tree Board, approve a Tree Care Ordinance, coordinate a Community Forestry Program with an annual budget, and hold an Arbor Day Observance and Proclamation.

More information can be found at <https://www.arborday.org/programs/treecityusa/standards.cfm>.

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City staff wishes to continue the status of being a Tree City USA, and recommends Council approval of the ordinance changes to achieve this.

Mettile moved, Ullman seconded a motion to approve an Ordinance to repeal Chapter 47 (1808) and recreate Chapter 47, Ashland City Ordinances, Parks and Recreation Committee; and repeal Chapter 454 (829) and recreate Chapter 454, Ashland City Ordinances, Planting, Maintaining, and Removing Trees and Shrubs, with the amendment of striking the line *“on the third Tuesday of April”* from Section 47.02 A.1. The motion passed unanimously by voice vote. **(File #17500 Chapter 47; File #17501 Chapter 454)**

Agenda Item 8: New Business

Agenda Item 8A: Approve Kenya McAuliffe as New Agent for the Alcohol Beverage License Application for Midland Services, Inc. at 411 Sanborn Avenue, Ashland

Kenya McAuliffe has applied as new Agent for the Alcohol Beverage License application for Midland Services, Inc., 411 Sanborn Avenue. The Police Chief reviewed and approved her application.

It is recommended to approve Kenya McAuliffe as Agent for Midland Services, Inc.

George moved, Ketrang seconded a motion to approve Kenya McAuliffe as new agent for the alcohol beverage license application for Midland Services, Inc. at 411 Sanborn Avenue, Ashland. The motion passed unanimously by voice vote.

Agenda Item 8B: Approval of Resolution for the Wisconsin Department of Natural Resources Outdoor Recreation Grant Application for the Ashland Ore Dock Redevelopment Phase 1: Diamond Access

The City of Ashland is requesting assistance from the Wisconsin Department of Natural Resources Stewardship, Federal Land and Water Conservation Fund, and Recreational Trails Grant Programs for the Ashland Ore Dock Redevelopment Phase I: Diamond Access.

Funds from the Stewardship grant and Land and Water Conservation grant will be used for the continued construction of the walkway to access the end of the Ore Dock and the diamonds.

City staff have confirmed with the DNR Grants Specialist that we can apply once again for this grant to help with this phase of the project.

Tochterman moved, Ullman seconded a motion to approve the Resolution for the Wisconsin Department of Natural Resources Outdoor Recreation Grant Application for the Ashland Ore Dock

Redevelopment Phase 1: Diamond Access. The motion passed unanimously by voice vote. **(File #17502)**

Agenda Item 8C: Approve to Purchase Self-Contained Breathing Apparatus (SCBA) from 5 Alarm, and to Approve to Waive Advertising as Required by Chapter 194.04, Procurement of Goods and Services and Approval of Change Orders for Public Construction Projects, Ashland City Ordinances, and Approval of Sale of Equipment

The Fire Department's Self-Contained Breathing Apparatus (SCBA) has reached the end of their reliable service life. Most of the SCBAs are over 18 years old, with some over 25 years old. The current SCBA were scheduled and budgeted for replacement in 2020. Over the past three months, we have experienced failure of three SCBAs all while being used at house fires. This is a major safety concern for our staff whose lives fully depend on the proper operation of the SCBA while conducting firefighting activities in an immediately dangerous to life or health (IDLH) environment.

For several years, the maintenance costs of the SCBA have been rising considerably and now replacement parts in some cases are no longer available. Currently, the department removed three SCBAs from service indefinitely due to parts being unavailable.

SCBA are a major piece of equipment allowing firefighters to gain entry into IDLH environments.

Reasons for purchasing new SCBA:

- The current SCBA are failing rapidly and, in some cases, replacement parts are no longer available.
- Replacement SCBA will provide reliable and trustworthy service allowing for firefighters to conduct interior firefighting operations within IDLH environments in a safe manner.
- New SCBA include a 15 year warranty.
- Many of our current SCBA cylinders will need replacement over the next several years due to reaching the end of their service life which will require us to purchase new cylinders in the next several years.

The Ashland Fire Department solicited quotes from two SCBA manufactures, MSA and Scott. After extensive research of the products, warranties, and quotes, the MSA SCBAs are believed to be the best value for the service life of the SCBAs. The MSA quote from 5 Alarm Fire Equipment includes 24 new SCBA, 48 new SCBA spare cylinders (1 spare cylinder for each SCBA), a Firefighter rescue system (Rapid intervention team pack), and 25 new Firefighter masks. The second quote obtained for Scott SCBAs was from Pomasl Fire Equipment. Due to a poor warranty, aged design and technology, we felt the MSA was a much better value and offered a far superior product which includes a 15 year warranty.

A cost breakdown was provided of each brand of SCBA (MSA and Scott) for price comparison.

The Ashland Fire Department has a verbal agreement with the Shelby, WI Fire Department to purchase some of the viable used SCBA equipment, which will off-set the overall expenditure. The department anticipates the sale of other SCOTT SCBA equipment to also help lower the cost.

The current SCBAs should be replaced before a failure occurs during use inside an interior operation (IDLH environment) risking a firefighter's life. The Fire Chief recommends the purchase of 24 new MSA SCBAs as listed in the quote from 5 Alarm Fire Equipment in an effort to meet the needs of the department for today and into the future, and most importantly provide needed safety for staff to conduct firefighting activities in an IDLH environment as required by WI SPS 330.12.

The Fire Department is requesting Council approval to purchase SCBA from 5 Alarm, waive advertising requirements, and sell used SCBA related equipment to offset some of the cost. The Finance Department is asking for a plus or minus 10% variance use of general fund-fund balance due to fund 461 pre-audit numbers that may change during the audit process and the actual equipment sales may vary from the estimate.

Ketring moved, Franek seconded a motion to approve to purchase self-contained breathing apparatus (SCBA) from 5 Alarm, and to approve to waive advertising as required by Chapter 194.04, Procurement of Goods and Services and Approval of Change Orders for Public Construction Projects, Ashland City Ordinances, and approve the of sale of equipment. The motion passed unanimously by roll call vote.

Agenda Item 9: Adjournment

Moore moved, Ketring seconded a motion to adjourn. The motion passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant
City Clerk

COMMITTEE OF THE WHOLE MEETING

Tuesday, March 26, 2019

Ashland City Hall Council Chambers

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PRESENT: Holly George, Richard Ketring, Sarah Jackson, Kate Ullman, Ana Tochtermann, Kevin Haas, David Mettillie, Charles Ortman, Elizabeth Franek, Dick Pufall, and Jackie Moore

ABSENT: None

ALSO PRESENT: Mayor Debra Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Police Captain Bill Hagstrom, Planning and Development Interim Director Megan McBride, Parks and Recreation Director Sara Hudson, Public Works Director John Butler, Fire Chief Wayne Chenier, and Fire Lt. Chris Pribek.

Agenda Item 1: Roll Call

Roll call was taken by the Clerk.

Agenda Item 2: Council President's Report

Council President Mettillie deferred a report.

Agenda Item 3: Administrator's Report

Administrator Kucera clarified that the decision to not place police facility items on the agenda was made by administration.

Agenda Item 4: Approval of Agenda

Moore moved, Haas seconded to approve the agenda. The motion passed unanimously by voice vote.

Agenda Item 5: Discussion Items

Agenda Item 5A: Discussion Regarding Process of Creating a New Police Facility

Under state statute, individual alderpersons are not empowered to act or speak on behalf of the City, and the voice of the City Council is exercised by the majority vote when a quorum of the Council is present. On numerous occasions in the past three years, the City Council has acted by voting to move forward in a process to construct a new police station at the 11th Avenue West site in Ashland. The City, per Council directive, has expended considerable time and money to achieve shovel-ready, State approved plans to construct a new police station. The City has applied for and secured a \$100,000 grant to pay for the installation of solar panels which is projected to generate all of the electrical use needs at the new facility. To date, there have been at least seven discussions at properly noticed public meetings since November 2018 in an attempt to educate the City Council, to answer questions and to discuss financing options.

COMMITTEE OF THE WHOLE MEETING

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This discussion item is meant to allow an opportunity for the Council to re-group and allow each individual Councilor to express their opinion as to how to move forward so that City Staff and Administration can receive information from the Council as a whole about what additional information is needed or required.

This is a *discussion only* item and there will be no motions or votes accepted. Councilors will be given, in Ward order, the opportunity to express the entirety of their thoughts and concerns.

Mettile asked for each Councilor to speak in turn by order of Ward to express their thoughts regarding the future and funding of a new police facility, to allow for an equal opportunity to speak. There was no action taken on this item.

Agenda Item 6: Adjournment

Haas moved, Moore seconded a motion to adjourn. The motion passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant
City Clerk

SUBJECT: Appointments

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Mayor

EXHIBITS: 1. Volunteer Forms re

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

The Mayor is recommending approval of the appointments as follows:

Council/Committee Reps:

Terms Expire 4/16/20:

Holly George Ore Dock Trust Fund Committee

Matt McKenzie Plan Commission

Sarah Jackson Municipal Library Board

Kate Ullman Sustainability Committee

Ana Tochtermann Housing Committee

Wahsayah Whitebird Disabled Parking Enforcement Assistance Council

Kevin Haas Parks and Recreation Committee

Charles Ortman Economic Development, Revolving Loan Fund Advisory Board

Elizabeth Franek Housing Committee

Richard Pufall Harbor Commission, Ore Dock Trust Fund Committee
Jackie Moore Public Works Committee

Parks and Recreation Committee

Nancy Szttyndor replacing Eric Ericson, effective 4/30/19
Mike Amman replacing JW Sutton, Jr., effective 4/30/19
Tim Heil replacing Anna VC Ellason, effective immediately

Plan Commission

David Mettillle replacing Ernest Bliss, effective immediately
John Beirl effective 4/30/19

Historic Preservation Commission

Stephen Schraufnagel
Joan Haukaas
Richard Pufall

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806

Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Plan Commission , Parks and Rec. Committee

Brief statement of education and training:

B.S. in Natural Resources with a major in Forest Science from the University

of Wisconsin – Madison 2001.

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

I grew up near Madison and moved to northern WI after I graduated from UW-Madison to work in the Northwoods as a Forester. I really enjoy living and working in northern WI. I have worked as a Forester with Bayfield County for the last 12 years. I enjoy all activities that involve being outside including hiking, mtn. biking, hunting, fishing, skiing. We also value being close to Lake Superior, close to the vast areas of public land, and living in Ashland. I am active member of the Cheq. Area Mountain Bike Association where I help build bike trails in the region. I am a member of the Bayfield County Deer Advisory Council. As a county employee I understand how local government works and how decisions get made. As a resident of Ashland for the last 10 years who enjoys living here I want to play an active part in helping Ashland continue to improve as healthy, vibrant city. I feel like I would be an objective listener who would make rational, common sense decisions based on the information provided.

Individual References or Referred by (include phone #):

Josh Swan [REDACTED]

Kelly McKnight [REDACTED]

Contact Information:

Name (Print)

Phone Number

Address

Email:

Date

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Board of Zoning Appeals. Plan Commission

Brief statement of education and training:

Familiarity with real estate transactions and municipal rules/regs in my banking experience.

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

Born and raised in Ashland. Bachelor's Degree in Economics and MBA in Finance from
UW-Madison. Employed in banking for 32 years -- at local Northern State Bank for 18
years. Currently, Bank President.

Individual References or Referred by (include phone #):

Gary Ellefson - CEO @ Northern State Bank - [REDACTED]

Gary LaPean - business owner in Ashland - [REDACTED]

Contact Information: John H. Beirl [REDACTED]

Name (Print)

Phone Number

821 Third Avenue East - Ashland, WI 54806
Address

Email: [REDACTED]

Sept. 17, 2015
Date

(Forms Directory: Volunteer Form)

OFFER TO VOLUNTEER FORM

Mayor of Ashland, City of Ashland, 601 W. Main St, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 bwhalen@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Historic Preservation Comm

Brief statement of education and training:

Registered Nurse with Public Health Certification (Retired.)
B. S. degree from Northland College - Sociology & Native American Studies.

Biography:

(Need a sense of who you are as an individual, examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc)

Moved to Ashland 1969, with husband Harvey, sons Craig, Erik
& Son - Michael born here. Five teenage foster daughters in 1970's.
Nurse @ MMC for 3 years, then at Ashland County Health Dept for 20 years.
Family survived major house fire in 1981. Volunteers - Mural Board '98-2001.
MMC Partners Board 2002 to present. Historical Society Board 1995 to present.
Historic Preservation Board. Interests: watching hockey, gardening, crafts,
genealogy and everything historic! Six grandchildren, one great grandson.

Individual References or Referred by (include phone #):

Kathy Allen [REDACTED]
Steve Schrausnager [REDACTED]

Contact Information:

Joan Haukaas. [REDACTED]
Name (print) Phone

722 MacArthur Ave Ashland, WI 54806
Address

Email: [REDACTED] Date: 3-5-2013

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Tree Committee / Parks and Recreation Committee

Brief statement of education and training:

Have done quite a bit of tree work. Worked for Jays
Tree care and am interested in Arboriculture.

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

Grew up in Northfield, Mn. Moved to Ashland to
attend Northland. Currently work for Chiselcraft
Timber framing business. Have a bit of carpentry
experience, as well as graphic design experience
(worked as a screen printer for 7 yrs). Have been doing tree
work for the past year.

Individual References or Referred by (include phone #):

Rose Spieler-Sandberg, [REDACTED]

Contact Information:

Tim Heil

Name (Print)

[REDACTED]
Phone Number

1614 2nd Ave E

Address

[REDACTED]
Email:

5/18/15
Date

OFFER TO VOLUNTEER FORM

Mayor of Ashland, City of Ashland, 601 W. Main St, Ashland, WI 54806

Phone: 715-682-7071

Fax: 715-682-7048

bwhalen@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Plan commission

Brief statement of education and training:

Education: BS with several credits towards master degree.

Training:

Please Note: I have attended training in many areas/topics but feel the following seem most applicable to this committee work;

Leadership and management

Public hearing officer

Public speaking

Open meetings

Open records

Certified in Public Participation techniques.

Biography:

(Need a sense of who you are as an individual, examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc)

I have lived in Ashland since 1993 and currently live at 518 9th Avenue west. I have been very involved in our community during this time. I seek positive change and or to preserve what makes Ashland special. I work as a law enforcement officer for the state and deal with a wide range of natural resources laws. I am well regarded within my working group and have been voted by my coworkers (state wide) to represent them on many issues. I have served on many committees. I have served on statewide committees for employee's relationship, public relation events and rules and regulations for the bureau of law enforcement of the DNR. I was elected as a designated representative for over 8000 Safety and Public Security Employees for the state to help negotiate a State employment contract. I am an honorably discharged (decorated) Army veteran. I left service as a Commissioned Officer holding a regular Army rank of Captain with more than 36 months of command time. I once served on the City council for about one year

back in 2001 and have been on the City public Works committee, and Snowmobile/ATV adhoc committees. I currently serve on the City Plan commission (since 2008). I am Ward 2's elected supervisor for the county Board (since 2002). I am chair of the county Finance committee, vice chair of the executive committee. I sit on the Agriculture and UW-extension education Committee (I was chair of this committee for 8 years and gave it up to be chair of the Finance committee), Land Conservation and Criminal Justice council. I also served 2 years on the Airport commission (2002-2004). I support the Ashland area Chamber of commerce by volunteering as needed when ever I can. I feel I have very good people skills and I can communicate effectively. I try to be firm but fair and strive to do the right things for the right reasons at the right time. I have a wide range of interests and hobbies and I try to remain very open minded about others. I think my strongest skill is leadership.

Individual References or Referred by (include phone #):

I provide this short list as requested and would be happy to provide more names if you desire.

I think I am known in City hall and I would be fine with you speaking to anyone else there who knows me.

Mayor Bill Whalen [REDACTED]

Katie Meyer [REDACTED]

Ray Hyde [REDACTED]

Greg BeBeau [REDACTED]

Mary McPhetridge [REDACTED]

Dave Martinsen [REDACTED]

Contact Information:

Name (print): Matthew MacKenzie [REDACTED]

Address: 518 9th Avenue West

Date: April 5, 2013

Email: [REDACTED]

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Demolition Committee, Tree Commission,
PW Committee, Plan Commission, Board of Review

Brief statement of education and training:

High school: James B. Conant High (Hoffman Estates, IL)
MSOE (Milwaukee) Shorewest Real Estate Institute (Brookfield, WI)

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

I've lived in Wisconsin for over ten years, having come here from Illinois for college. A former self-employed Realtor, I now work in fundraising at Northland College. I have a keen interest in historical property as well as new community growth. I'm a current PFLAG volunteer.

Individual References or Referred by (include phone #):

JACKIE MOORE: [REDACTED]
MARY ASBACH: [REDACTED]

Contact Information:	DAVID METTILLE	[REDACTED]
	Name (Print)	Phone Number
	608 CHAPPLE AVENUE	
	Address	
	[REDACTED]	12.4.14
	Email:	Date

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Historic Preservation Commission

Brief statement of education and training:

Degree in Journalism from UW-Eau Claire. 41 years
experience as a newspaper editor, reporter & columnist

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

Played football, basket ball & base ball in high school &
college. Born and raised in Ashland. Have lived in 6 states
and 3 time zones. Worked for 14 newspapers and one
National web site. Have supervised professionals for most
of my working life.

Individual References or Referred by (include phone #):

Ed Monroe:

Tory Stroschane:

Contact Information:

RICHARD J. PUFALL
Name (Print)

Phone Number

219 22nd AVE. West
Address

Ashland WI 54806

Email:

Date

March 23, 2016

OFFER TO VOLUNTEER FORM

Mayor of Ashland, City of Ashland, 601 W. Main St, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 bwhalen@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Historic Preservation Commission

Brief statement of education and training:

Please see the attached "Exhibit A".

Biography:

(Need a sense of who you are as an individual, examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc)

Please see the attached "Exhibit A" for my work history, special skills and special interests.

Individual References or Referred by (include phone #):

Trevor L. Provost [redacted] Mitchell A. Tromberg - [redacted]
Heather Kinnunen-Gibbs - [redacted]

Contact Information:

Stephen G. Schraufnagel [redacted]
Name (print) Phone

811 Chapple Avenue Ashland, WI 54806 April 8, 2013
Address Date

Email: [redacted]



Stephen G. Schraufnagel

Registered Architect

- President of C&S Design & Engineering, Inc.
- 35 years of Commercial & Residential Construction Management & Design experience
- Registered Architect in the State of Wisconsin
- Member of the American Institute of Architects
- Member of the Frank Lloyd Wright Foundation
- Designer of featured homes listed in the Lake Superior Magazine November 2002 edition
- Member of the National Trust for Historic Preservation
- Certified State of Wisconsin Uniform Dwelling (UDC) Inspector for General
- Construction, HVAC, Plumbing, Electrical and Weatherization
- Certified State of Wisconsin Commercial Building Inspector
- State of Wisconsin Registered Home Inspector
- Qualified Inspector for the 2-10 Home Buyers Warranty Program
- Knowledge of Local Building Codes / Tradesmen
- Chairperson for the City of Ashland's Historic Preservation Committee
- Resident of Ashland, WI

SUBJECT: Operator's Licenses

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Police Department

EXHIBITS:

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

The following individuals have applied for an operator's license:

Shannon R. Beneke
Andrew M. Merwin

Kenneth A. Scribner
Ashley E. Kraft

Jodie L. Sprague

SUBJECT: Miscellaneous Minutes

RECOMMENDATION:

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES:

EXHIBITS:

1. Airport Commission - February 21, 2019
2. Board of Canvass April 8, 2019
3. Beautification Council, February 4, 2019

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

Lloyd Orensten called the Airport Commission meeting to order at 4:30 p.m.

Present: Lloyd Orensten, Tom Bouchard, Rick Korpela, Ella Teague & John Coffey

Absent:

Excused:

Also Present: Bill Moore, Airport Manager; Harley Hagstrom

AGENDA ITEM 1: Roll Call

AGENDA ITEM 2: APPROVAL OF MINUTES (January 24, 2019)

A motion was made Bouchard, seconded by Teague, to approve the January 24, 2019 minutes. The motion passed unanimously.

AGENDA ITEM 3: CITIZEN PARTICIPATION PERIOD

None.

AGENDA ITEM 4: COMMISSION ITEMS

→ FAA Safety Seminar March 4th (Jurg Grossenbacher)

Everyone who owns a hangar, that has a lease, received notice of this seminar to be held at the JFK airport at 5:00 pm on March 4th; Jurg from the FAA will be the presenter.

→ New Lease Progress

Moore got a copy of the lease from Hal Davis, Airport Compliance Manager, BOA, includes less restrictive language as to what people can/can't have in their hangars, what they will be allowed to do, etc. One particular item that will not be popular has to do with restrictions on storage of flammable materials. Moore will address this with hangar owners.

→ 1 Ton Airport Plow Truck Update

Moore has been waiting 4 months for the truck to be shipped; Darwin will call as soon as it comes in.

AGENDA ITEM 5: Managers Report

Ashland City Treasurer called Moore yesterday inquiring why the deposit from Ashland County was short \$5000 for the quarterly maintenance operations of the airport. Jeff Beirl, Ashland County Administrator, cut the airport \$20,000 in his budget, and this is the first quarter installment that is short \$5000. Moore called the city administrator and asked what the city plan is with respect to the shortage and what they are going to do about it. Moore was told to bring before the commission his idea of what should be done and get back to the city. At the last meeting that Moore attended with Beirl where the budget was discussed Beirl stated that the Ashland County contribution would be cut by

\$20,000. Beirl then told Moore to send him an invoice. Moore feels the airport should send an invoice for \$5000 to Ashland County for the first quarter, and include penalties and interest if not paid in 30 days. Thereafter, each quarter that is not fully paid by Ashland County to the airport, another invoice would be submitted. At the end of the year this may have to go to litigation. Commissioners discussed the situation. Consensus of the Commission was to invoice Ashland County quarterly if they do not meet their financial obligation.

AGENDA ITEM 6: Approval of Bills

The list of bills was presented by Moore. The total amount of the bills came to \$679.05.

A motion was made by Bouchard, seconded by Teague, to pay the bills as presented. The motion passed unanimously.

AGENDA ITEM 7: SET NEXT MEETING DATE

The next Airport Commission meeting will be held March 28, 2019, at 4:30 pm, at JFK Airport.

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Teague, seconded by Korpela, to adjourn. The motion passed unanimously.

Kim Westman

CITY OF ASHLAND BOARD OF CANVASS MEETING

Monday, April 8, 2019, 9:00 A.M.

Ashland City Hall Chambers

The meeting was called to order at 9:00 a.m. to canvass the results of the April 2, 2019 Spring Election.

PRESENT: Carol Larson, Eric Erickson, Lucas Phillips, Clerk Denise Oliphant

REVIEW OF M-100 TAPES: The appropriate M-100 machine tapes were reviewed.

PROVISIONAL BALLOTS: There were 2 provisional ballots which were not reconciled. The sealed envelopes were to be brought to the County Clerk.

REJECTED BALLOTS: There were no rejected ballots.

DEFECTIVE BALLOTS: There were no defective ballots.

OBJECTED BALLOTS: There were no objected ballots.

SUMMARY STATEMENT OF THE MBOC: The summary statement was completed for all wards to compile all votes for Alderpersons for Wards 2, 4, 6, 8 and 10.

TABULAR STATEMENT OF VOTES CAST FOR ALDERMAN: The Tabular Statement of Votes Cast reports for were completed. Following are the results:

<i>Ward</i>	<i>Alderperson</i>	<i>No of votes</i>
2	Matthew Mackenzie	53
4	Kate Ullman	122
6	Wahsayah Whitebird	42
8	Charles Ortman	83
10	Dick Pufall	88

CERTIFICATION OF BOARD OF CANVASSERS: The Board of Canvass completed all required paperwork and the signed the Certification of the Board of Canvassers for the City of Ashland Spring Election on April 2, 2019.

ADJOURNMENT: The meeting was adjourned at 9:30 a.m.

Respectfully,

Denise Oliphant
City Clerk

**ASHLAND BEAUTIFICATION COUNCIL
MEETING**

February 4, 2019

1. Roll Call: Volunteer Hours

Present:

Elaine Peterson	3.0
Shawna Johnson	
Kay Saari	
Penny Rutyna	1.0
Mary Zinnecker	
David Askue (Will complete application for membership)	

Absent:

Donna Lanni
Carol Feldmeier (resigned)
Cynthia Meyer (resigned)
David Siegler (resigned)

Volunteers: None in attendance

2. Approval of November 5, 2018 meeting minutes:

Motion: Penny Seconded: Shawna Vote: Aye.

3. Administrative: Sandy Naas' volunteer hours for 2018 yet to be reported.

a. Treasurer's report: Ashland Beautification Council 2019 budget is \$1900.

b. Kay made a motion to table election of officers for the Ashland Beautification council to our April meeting, Penny seconded motion and Council approved.

4. Old Business

Shawna confirmed \$550.90 total for Hausers' annuals. Delivery date will be Saturday, June 1.

5. New Business:

- a. Project calendar for 2019 reviewed and discussed. Decided to review who will be responsible for each BC plot next meeting, as we are looking forward to new membership.
- b. Audubon donation. Will await Donna's contact.
- c. Memorial trees, benches, shrub program. Council discussed and favored benches.
- d. Adopt-A-Park or Garden Program, discuss next meeting.
- e. 2019 Budget review, discuss next meeting.

* On May agenda: Discussed attending "Bayfield in Bloom" on Friday, May 10 and to plan our BC May meeting with lunch in Bayfield and a trip to The Red Barn Sale. Need to schedule a date.

* August Downtown Days: August 2 and 3. Possible garden tour and plant sale to coordinate with the Chamber of Commerce plans. Elaine to okay with Mary McPhetridge.

* Beauty Spots: May, June, July. August and September gardens and landscapes. Members to select five residential and five businesses. Will have signup for month preferred.

6. Date of Next Meeting: Monday, April 8, 2019, at 6:00 PM Vaughn Library 2nd floor Literary room.

7. Adjournment at 7:15 p.m. Motion to adjourn: Penny Seconded: Shawna Vote: Aye

Respectfully Submitted,

Elaine Peterson

SUBJECT: Planning and Development Report - March 2019

RECOMMENDATION:

DEPARTMENT OF ORIGIN: Planning & Development

CLEARANCES:

EXHIBITS: 1. Planning and Development Report - March 2019

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

City of Ashland, Wisconsin

Department of Planning and Development, Monthly Report

Permit report for the month of March 2019

Permit type **Commercial-Additions,Remodeling,Al**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6906	MAPLEWOOD HOSPITALITY	101 West Lakeshore Drive	Relocate existing bar and fitness room, cosmetic upgrades to lower level. General Contractor: Island Investments	\$140,000.00	\$700.00	1295	3/11/2019
6911	Deltco Plastic	601 Industrial Park Road	13,600 sf addition per approved Site Plan	\$70,000.00	\$300.00	5056.1	3/13/2019
6918	Dahl Property Management	2023 6th St W	Remodel existing building into new location of C&S Design, Includes: Siding, roofing, interior remodel, HVAC and electrical	\$300,000.00	\$1,500.00	4483	3/29/2019
Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (3 detail records)							
Sum				\$510,000.00	\$2,500.00		

Permit type **Misc Zoning Fees**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6902	Dahl Property Management	2023 6th St W	Site Plan review for renovation of existing building and expansion of parking area		\$150.00	4483	3/5/2019
6903	Dahl Property Management	2023 6th St W	Conditional Use Permit for Professional Services Use (C&S Design and Engineering offices)		\$200.00	4483	3/12/2019
6907	Chequamegon Food Coop Inc.	700 Main Street West	Public Art Permit for a mural on the west building elevation		\$50.00	701	3/11/2019
Summary for 'Permit type' = Misc Zoning Fees (3 detail records)							
Sum					\$400.00		

Permit type **Plumbing&Heating**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
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Permit type Plumbing&Heating

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6913	Kevin Porter & Dolora Pufall	415 Main St. West	Replace existing HVAC system, Contractor: Elza Hearing Co.	\$18,000.00	\$50.00	Check	4245 3/19/2019
6916	MAPLEWOOD HOSPITALITY	101 West Lakeshore Drive	Modifications and additions to existing plumbing infrastructure as part of restaurant remodel; Contractor: Blakeman Plumbing and Heating Inc.	\$50,000.00	\$60.00	Check	1295 3/21/2019
Summary for 'Permit type' = Plumbing&Heating (2 detail records)							
Sum				\$68,000.00	\$110.00		

Permit type Residential-Accessory Structures

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6909	Sharon Olby	220 11th Ave. E.	Pre-fabricated pop-up storage canopy	\$400.00	\$25.00	Check	1521 3/13/2019
Summary for 'Permit type' = Residential-Accessory Structures (1 detail record)							
Sum				\$400.00	\$25.00		

Permit type Residential-Miscellaneous

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6917	David & Robyn Mahnke	3112 City Heights Rd	Install culvert on west side of property and Lake View Drive	\$2,000.00	\$25.00	Check	4828 3/28/2019
Summary for 'Permit type' = Residential-Miscellaneous (1 detail record)							
Sum				\$2,000.00	\$25.00		

Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6904	Diane K. Lavota	504 10th Ave. West	Renewal of Building Permit #6627		\$112.50	Check	685 3/5/2019
6912	Sharon Duncan	912 Beaser Ave.	Remove existing wood siding. Install fan-fold exterior-insulation board. Remove & replace windows & existing doors. Install wood siding.	\$25,000.00	\$80.00	Check	656 3/19/2019

Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6914	Emily Melco & Robert Grah	1007 14th Ave. West	Rebuild rear roof to accommodate storage/future bedroom	\$10,000.00	\$50.00 Check	3920	3/20/2019

Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (3 detail records)

Sum	\$35,000.00	\$242.50
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Permit type Sign

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
6915	City of Ashland/ Northlakes	719 Main Street East	Temporary sandwich board sign to direct clients to new Main Street West clinic location		\$0.00	1400	3/20/2019

Summary for 'Permit type' = Sign (1 detail record)

Sum		\$0.00
Grand Total	\$61 5,400.00	\$3,302.50

City of Ashland, Wisconsin

Monthly Property Report

Property report for the month of March 2019

Maintenance concern

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/8/2019	2182	Chris Luebben	221 7th Street East	\$0.00
		Action taken	3/7/19 at 1:07 pm: I gave the officer behind the glass partition the door hanger requiring that the sidewalk be cleared of snow within 24 hours.	
3/8/2019	2182	Chris Luebben	221 7th Street East	\$0.00
		Action taken	3/7/19 at 1:07 pm: I gave the officer behind the glass partition the door hanger requiring that the sidewalk be cleared of snow within 24 hours.	
3/8/2019	2182	Chris Luebben	221 7th Street East	\$0.00
		Action taken	3/7/19 at 1:07 pm: I gave the officer behind the glass partition the door hanger requiring that the sidewalk be cleared of snow within 24 hours.	
3/8/2019	2182	Chris Luebben	221 7th Street East	\$0.00
		Action taken	3/7/19 at 1:07 pm: I gave the officer behind the glass partition the door hanger requiring that the sidewalk be cleared of snow within 24 hours.	

Maintenance concern Accessory Structure

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/27/2019	1711	Chris Luebben	308 3rd St. E.	\$0.00
		Action taken	3/27/19-Sent 1st letter giving until 8/1/19 to complete repairs on garage.	

Maintenance concern Garbage

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/4/2019	633	Chris Luebben	1318 9th St. W.	\$0.00
		Action taken	3/1/19 at 1:29 pm - I took pics of the garage all over alley right-of-way & left a door hanger requesting the garbage be cleaned-up.	
3/4/2019	633	Chris Luebben	1318 9th St. W.	\$0.00
		Action taken	3/1/19 at 1:29 pm - I took pics of the garage all over alley right-of-way & left a door hanger requesting the garbage be cleaned-up.	
3/11/2019	2331	Chris Luebben	109 8th St. East	\$0.00
		Action taken	3/11/19: 2nd letter left on door hanger regarding garbage & upholstered chair in yard. 1st letter re: garbage was sent on 9/25/18.	

3/11/2019	2331 Chris Luebben	109 8th St. East	
	Action taken	3/11/19: 2nd letter left on door hanger regarding garbage & upholstered chair in yard. 1st letter re: garbage was sent on 9/25/18.	\$0.00
3/11/2019	2331 Chris Luebben	109 8th St. East	
	Action taken	3/11/19: 2nd letter left on door hanger regarding garbage & upholstered chair in yard. 1st letter re: garbage was sent on 9/25/18.	\$0.00
3/11/2019	2331 Chris Luebben	109 8th St. East	
	Action taken	3/11/19: 2nd letter left on door hanger regarding garbage & upholstered chair in yard. 1st letter re: garbage was sent on 9/25/18.	\$0.00
3/11/2019	2331 Chris Luebben	109 8th St. East	
	Action taken	3/11/19: 2nd letter left on door hanger regarding garbage & upholstered chair in yard. 1st letter re: garbage was sent on 9/25/18.	\$0.00
3/11/2019	255 Chris Luebben	318 Beaser Ave.	
	Action taken	Sent 1st letter giving until 4/8/19 to remove the mattress, household items, and garbage from the P/U trk in the rear yard.	\$0.00
3/14/2019	2340 Chris Luebben	115 E. 8th St.	
	Action taken	Given 1st letter on a door hanger to clean up the garbage in the right-of-way. Copy mailed to property owner.	\$0.00
3/14/2019	2340 Chris Luebben	115 E. 8th St.	
	Action taken	Given 1st letter on a door hanger to clean up the garbage in the right-of-way. Copy mailed to property owner.	\$0.00
3/18/2019	1637 Chris Luebben	112 Main Street West	
	Action taken	Sent first letter giving until 3/25/19 to remove the mattress from outside behind the rear of building.	\$0.00
3/19/2019	1261 Chris Luebben	407 Lake Shore Drive Eas	
	Action taken	No letter sent yet this year. Waiting. (Letter sent on 8/14/2018)	\$0.00
3/21/2019	2560 Chris Luebben	805 4th Avenue West	
	Action taken	Sent first letter giving until 7/26/18 to store/dispose of appliance in backyard.	\$0.00
3/21/2019	2560 Chris Luebben	805 4th Avenue West	
	Action taken	Sent first letter giving until 7/26/18 to store/dispose of appliance in backyard.	\$0.00
3/21/2019	2560 Chris Luebben	805 4th Avenue West	
	Action taken	Sent 2nd notice of household goods in yard. 1st notice on 7/3/18. Need to dispose of mattress and boxspring.	\$0.00
3/25/2019	1381 Chris Luebben	607 Main Street East	
	Action taken	I went out again the following day and the couch was gone (see pic DSCN 6614).	\$0.00
3/26/2019	2854 Chris Luebben	1110 Ellis Avenue	
	Action taken	I took pics on 3/22/19 (DSCN 6539 to 6543) & typed up a letter. When I visited to put letter on door hanger, garbage & tires were gone.	\$0.00
3/26/2019	2025 Chris Luebben	500 Willis Ave	
	Action taken	Letter dated 3/25/19 left on door hanger at 1:28 pm. Needs to dispose of junk in trailer in rear yard.	\$0.00

3/26/2019	1382 Chris Luebben	620 East Lakeshore Drive	\$0.00
	Action taken	Sent letter on 3/26/19 giving until 4/10/19 to clean-up the lot.	
3/26/2019	3406 Chris Luebben	2118 Lake Shore Drive E	\$0.00
	Action taken	Sent first letter giving until 4/1/19 to clean-up the garage, mattress & box spring, in the alley ROW & the yard.	
3/26/2019	3406 Chris Luebben	2118 Lake Shore Drive E	\$0.00
	Action taken	Sent first letter giving until 4/1/19 to clean-up the garage, mattress & box spring, in the alley ROW & the yard.	
3/27/2019	1711 Chris Luebben	308 3rd St. E.	\$0.00
	Action taken	I inspected again a few days later and garbage was gone. (see pic DSCN 6664)	

Maintenance concern Other

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/1/2019	3304	Chris Luebben	2301 East Lakeshore Driv	\$0.00
		Action taken	2/1/19: I spoke in person to Denise (General Mgr) at St. Luke's Clinic. Both Culver's & clinic had not shovelled snow from sidewalks.	
3/4/2019	4760	Chris Luebben	2505 Junction Road	\$0.00
		Action taken	Sent first letter notifying prop owner to not push snow across City street (R-O-W) & leave as a possible visibility/safety issue for motorists.	
3/5/2019	1711	Chris Luebben	308 3rd St. E.	\$0.00
		Action taken	Sent first letter & left door hanger re: snow being pushed between houses (possible runoff problems during meltdown) & pile of snow left on his side	
3/5/2019	1711	Chris Luebben	308 3rd St. E.	\$0.00
		Action taken	Sent first letter & left door hanger re: snow being pushed between houses (possible runoff problems during meltdown) & pile of snow left on his side	
3/5/2019	1711	Chris Luebben	308 3rd St. E.	\$0.00
		Action taken	Sent first letter & left door hanger re: snow being pushed between houses (possible runoff problems during meltdown) & pile of snow left on his side	
3/5/2019	1711	Chris Luebben	308 3rd St. E.	\$0.00
		Action taken	Sent first letter & left door hanger re: snow being pushed between houses (possible runoff problems during meltdown) & pile of snow left on his side	
3/5/2019	1711	Chris Luebben	308 3rd St. E.	\$0.00
		Action taken	Sent first letter & left door hanger re: snow being pushed between houses (possible runoff problems during meltdown) & pile of snow left on his side	
3/5/2019	251	Chris Luebben	300 Beaser Ave.	\$0.00
		Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	

3/5/2019	251 Chris Luebben	300 Beaser Ave.	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	251 Chris Luebben	300 Beaser Ave.	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	253 Chris Luebben	308 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	253 Chris Luebben	308 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	253 Chris Luebben	308 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	253 Chris Luebben	308 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	253 Chris Luebben	308 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	256 Chris Luebben	322 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	256 Chris Luebben	322 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	256 Chris Luebben	322 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	256 Chris Luebben	322 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/5/2019	256 Chris Luebben	322 Beaser Ave	\$0.00
	Action taken	3/5/19: I put a door hanger at the property requiring that the sidewalk be cleared of snow within 24 hours.	
3/6/2019	1392 Chris Luebben	701 Main Street East	\$0.00
	Action taken	Sent first letter giving until 4/9/19 to exterminate bed bugs & provide a receipt for eradication.	
3/6/2019	1710 Chris Luebben	302 3rd Ave. E.	\$0.00
	Action taken	2/18/19: I left a door hanger requesting the prop owner remove the snow from the sidewalk. See pics DSCN 6001 thru 6009.	
3/6/2019	762 Chris Luebben	213 Chapple Avenue	\$0.00
	Action taken	Sent first letter giving until 6/1/19 to replace the boarded-up front of the building.	

3/7/2019	2561 Chris Luebben	801 4th Ave. West	\$0.00
	Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove snow from sidewalk.	
3/7/2019	2561 Chris Luebben	801 4th Ave. West	\$0.00
	Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove snow from sidewalk.	
3/7/2019	2561 Chris Luebben	801 4th Ave. West	\$0.00
	Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove snow from sidewalk.	
3/7/2019	2561 Chris Luebben	801 4th Ave. West	\$0.00
	Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove snow from sidewalk.	
3/8/2019	4290 Chris Luebben	414 Main Street West	\$0.00
	Action taken	Sent first letter on 3/8/19 to prop owner requesting extermination of bed bugs on property and to provide receipt from exterminator by 4/15/19.	
3/8/2019	2167 Chris Luebben	622 3rd Avenue East	\$0.00
	Action taken	3/7/19 at 12:59 pm: I left a door hanger requiring requiring that the sidewalk be cleared of snow within 24 hours.	
3/8/2019	2167 Chris Luebben	622 3rd Avenue East	\$0.00
	Action taken	3/7/19 at 12:59 pm: I left a door hanger requiring requiring that the sidewalk be cleared of snow within 24 hours.	
3/8/2019	2167 Chris Luebben	622 3rd Avenue East	\$0.00
	Action taken	3/7/19 at 12:59 pm: I left a door hanger requiring requiring that the sidewalk be cleared of snow within 24 hours.	
3/11/2019	2331 Chris Luebben	109 8th St. East	\$0.00
	Action taken	Attached letter to door hanger on 3/11/19 requesting snow be removed from the east and west ends of the sidewalk on the property.	
3/11/2019	2331 Chris Luebben	109 8th St. East	\$0.00
	Action taken	Attached letter to door hanger on 3/11/19 requesting snow be removed from the east and west ends of the sidewalk on the property.	
3/11/2019	2331 Chris Luebben	109 8th St. East	\$0.00
	Action taken	Attached letter to door hanger on 3/11/19 requesting snow be removed from the east and west ends of the sidewalk on the property.	
3/12/2019	2174 Chris Luebben	617 Prentice Avenue	\$0.00
	Action taken	3/12/19 at 7:46 am: I left a door hanger re: snowblowing snow onto adjacent property in alley and requiring that the front sidewalk be cleared of snow.	
3/12/2019	4301 Chris Luebben	504 Main Street West	\$0.00
	Action taken	3/12/19 at 12:30 pm: I dropped off a letter requesting that Hitts take care of the icy sidewalk in front of furniture store.	
3/12/2019	2330 Chris Luebben	724 ELLIS AVE	\$0.00
	Action taken	At 12:54 pm, I handed the female prop owner a door hanger & we discussed snow removal from the sidewalk & fire hydrant.	
3/12/2019	2330 Chris Luebben	724 ELLIS AVE	\$0.00
	Action taken	At 12:54 pm, I handed the female prop owner a door hanger & we discussed snow removal from the sidewalk & fire hydrant.	

3/14/2019	2340 Chris Luebben	115 E. 8th St.	\$0.00
	Action taken	Given 1st letter on a door hanger to remove snow from sidewalk. Copy mailed to property owner.	
3/14/2019	2340 Chris Luebben	115 E. 8th St.	\$0.00
	Action taken	Given 1st letter on a door hanger to remove snow from sidewalk. Copy mailed to property owner.	
3/15/2019	2799 Chris Luebben	1023 Vaughn Ave	\$0.00
	Action taken	1/3/19 at 6:23 pm: I left a door hanger to remove snow from sidewalk (see pic DSCN 4935, 36).	
3/15/2019	2799 Chris Luebben	1023 Vaughn Ave	\$0.00
	Action taken	1/3/19 at 6:23 pm: I left a door hanger to remove snow from sidewalk (see pic DSCN 4935, 36).	
3/15/2019	2799 Chris Luebben	1023 Vaughn Ave	\$0.00
	Action taken	1/3/19 at 6:23 pm: I left a door hanger to remove snow from sidewalk (see pic DSCN 4935, 36).	
3/15/2019	2801 Chris Luebben	1017 Vaughn Ave.	\$0.00
	Action taken	1/30/19 at 12:50 pm: I left a door hanger requesting that snow be removed from the sidewalk there. See pics DSCN 5513 thru 5517.	
3/15/2019	701 Chris Luebben	700 Main Street West	\$0.00
	Action taken	I called Chequamegon Food Coop and discussed snow removal. They said they will be more careful pushing snow.	
3/20/2019	2003 Chris Luebben	417 6th St. East	\$0.00
	Action taken	3/20/19 I placed a letter on a door hanger at 417 6th St E re: drainage shall not alter in a manner that causes, changes or creates drainage problems for	
3/25/2019	1381 Chris Luebben	607 Main Street East	\$0.00
	Action taken	Sent a letter giving until 5/1/19 to exterminate the bed bugs and send me a receipt.	
3/26/2019	1131 Chris Luebben	1301 Lakeshore Drive E.	\$0.00
	Action taken	I took pics of the property on 3/22/19 - see pics DSCN 6584 thru 6600. Megan will handle the investigation on this commercial property.	
3/26/2019	1674 Chris Luebben	200 3rd Street W	\$0.00
	Action taken	I took pics of the property on 3/22/19 - see pics DSCN 6529 thru 6538. Megan will handle the investigation on this commercial property.	

Maintenance concern Principal Structure

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/6/2019	1405	Chris Luebben	122 Stuntz Ave.	\$0.00
		Action taken	3/6/19 @ 12:30 pm: Scott Sandor called & he discussed the bed bug issue, repairs to bldg. or possible demolition.	
3/6/2019	1405	Chris Luebben	122 Stuntz Ave.	\$0.00
		Action taken	3/6/19 @ 12:30 pm: Scott Sandor called & he discussed the bed bug issue, repairs to bldg. or possible demolition.	

3/6/2019	1405	Chris Luebben	122 Stuntz Ave.	\$0.00
		Action taken	3/6/19 @ 12:30 pm: Scott Sandor called & he discussed the bed bug issue, repairs to bldg. or possible demolition.	
3/6/2019	1405	Chris Luebben	122 Stuntz Ave.	\$0.00
		Action taken	3/6/19 @ 12:30 pm: Scott Sandor called & he discussed the bed bug issue, repairs to bldg. or possible demolition.	
3/13/2019	4731	Chris Luebben	804 Sanborn Ave.	\$0.00
		Action taken	Sent first letter giving until 8/1/19 to provide ext of house & window trim with protective treatment (paint, stain, siding, etc.).	
3/27/2019	1381	Chris Luebben	607 Main Street East	\$0.00
		Action taken	I will contact Fire Chief Wayne Chenier about safety issues in bldg.	
3/27/2019	1381	Chris Luebben	607 Main Street East	\$0.00
		Action taken	I will contact Fire Chief Wayne Chenier about safety issues in bldg.	
3/27/2019	1381	Chris Luebben	607 Main Street East	\$0.00
		Action taken	I will contact Fire Chief Wayne Chenier about safety issues in bldg.	
3/27/2019	2534	Chris Luebben	817 2nd Avenue West	\$0.00
		Action taken	Sent first letter on 3/27/19. Bldg to be demolished & area cleaned up by 5/31/19. Or repaired by 7/31/19.	

Maintenance concern Rental Complaint

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). The outer window pane on the upstairs N. storm window is broken.	
3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). The outer window pane on the upstairs N. storm window is broken.	
3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). The outer window pane on the upstairs N. storm window is broken.	
3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). There was some garbage in the rear & front yard and lots of cigarette b	
3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). There was some garbage in the rear & front yard and lots of cigarette b	
3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). There was some garbage in the rear & front yard and lots of cigarette b	

3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). There was some garbage in the rear & front yard and lots of cigarette b	
3/30/2019	1745	Chris Luebben	307 Willis Avenue	\$0.00
		Action taken	3/29/18 at 1:55 pm: I stopped by and took photos (DSCN 6693 thru 6706). There was some garbage in the rear & front yard and lots of cigarette b	

Maintenance concern Vehicle

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/1/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
		Action taken	Sent first letter giving until 3/28/19 to register & put on current sticker for Chevy Malibu w/plate #ABZ-3928 (exp 11/2018).	
3/6/2019	4446	Chris Luebben	819 MacArthur Ave	\$0.00
		Action taken	I will discuss the unplatd vehicles with Jose Alvarez. See pics DSCN 6115 thru 6124.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove the Chrysler van from the City sidewalk.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove the Chrysler van from the City sidewalk.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove the Chrysler van from the City sidewalk.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to remove the Chrysler van from the City sidewalk.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to renew plates on the Chrysler van.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to renew plates on the Chrysler van.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to renew plates on the Chrysler van.	
3/7/2019	2561	Chris Luebben	801 4th Ave. West	\$0.00
		Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to renew plates on the Chrysler van.	

3/7/2019	2561 Chris Luebben	801 4th Ave. West	\$0.00
	Action taken	Sent & emailed first letter to prop. Owner & dropped off a copy to the tenant, to renew plates on the Chrysler van.	
3/11/2019	2331 Chris Luebben	109 8th St. East	\$0.00
	Action taken	3/11/19: 2nd letter left on door hanger regarding parking across City sidewalk. 1st letter sent on 9/25/18.	
3/11/2019	2331 Chris Luebben	109 8th St. East	\$0.00
	Action taken	3/11/19: 2nd letter left on door hanger regarding parking across City sidewalk. 1st letter sent on 9/25/18.	
3/13/2019	2339 Chris Luebben	117 8th Street East	\$0.00
	Action taken	3/12/19 at 1:07 pm - I placed a door hanger re: parking veh across the City sidewalk. See pics DSCN 6348 to 54.	
3/13/2019	2339 Chris Luebben	117 8th Street East	\$0.00
	Action taken	3/12/19 at 1:07 pm - I placed a door hanger re: parking veh across the City sidewalk. See pics DSCN 6348 to 54.	
3/13/2019	192 Chris Luebben	900 Main St. W.	\$0.00
	Action taken	Sent first letter to prop owner giving until 4/15/19 to remove all 3 unregistered vehicles from parking lot.	
3/20/2019	2331 Chris Luebben	109 8th St. East	\$0.00
	Action taken	3/20/19 at 2:04 pm: Attached to a door hanger, I hand-delivered the 3rd & final letter re: parking across the City sidewalk. DSCN 6492 thru 98.	
3/26/2019	1881 Chris Luebben	422 willis ave	\$0.00
	Action taken	Sent first letter giving until 4/25/19 to renew license plate #838-SBA on Saturn & put new sticker on rear plate.	
3/27/2019	1125 Chris Luebben	222 N 11th Ave. E.	\$0.00
	Action taken	3/27/19: Sent first letter giving until 4/29/19 to register vehicle (Nissan Altima license plate 655-TKR) expired September 2018.	

Maintenance concern Zoning

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
3/22/2019	1903	Chris Luebben	421 Willis Ave.	\$0.00
		Action taken	3/22/19 I drafted a violation letter & emailed it to Megan McBride to review & finalize.	

CITY OF ASHLAND, WISCONSIN

Year to Date Permit Evaluation Report

Permit type	Value of work	Total permit fee
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Summary for 'Permit type' = (1 detail record)

Sum	\$23,000.00	\$115.00
Percent	0.72%	0.98%

Commercial-Additions,Remodeling,Alterations

Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (12 detail records)

Sum	\$2,611,180.00	\$8,448.40
Percent	81.32%	71.77%

Commercial-Miscellaneous

Summary for 'Permit type' = Commercial-Miscellaneous (1 detail record)

Sum		\$60.00
Percent		0.51%

Demolition/Moving

Summary for 'Permit type' = Demolition/Moving (3 detail records)

Sum	\$2,800.00	\$35.00
Percent	0.09%	0.30%

Misc Zoning Fees

Summary for 'Permit type' = Misc Zoning Fees (7 detail records)

Sum		\$1,050.00
Percent		8.92%

Plumbing&Heating

Summary for 'Permit type' = Plumbing&Heating (3 detail records)

Sum	\$287,525.00	\$400.00
Percent	8.95%	3.40%

Permit type	Value of work	Total permit fee
Residential-Accessory Structures		
Summary for 'Permit type' = Residential-Accessory Structures (4 detail records)		
Sum	\$35,400.00	\$111.00
Percent	1.10%	0.94%
Residential-Miscellaneous		
Summary for 'Permit type' = Residential-Miscellaneous (1 detail record)		
Sum	\$2,000.00	\$25.00
Percent	0.06%	0.21%
Residential-Remodeling,Alterations,Additions		
Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (10 detail records)		
Sum	\$248,941.00	\$1,277.20
Percent	7.75%	10.85%
Sign		
Summary for 'Permit type' = Sign (3 detail records)		
Sum		\$250.00
Percent		2.12%
Grand Total	\$3,210,846.00	\$11,771.60

SUBJECT: Approve Moment of Silence or Invocation as Required by Chapter 51.06, Ashland City Ordinances (*Voice*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Mayor

EXHIBITS: 1. Chapter 51: City Council Procedure

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: Na

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

Codification Ordinance 51 outlines the procedure for roll call as follows: “After the presiding officer calls the meeting to order, the Clerk shall call the roll, to be followed by a Moment of Silence or an Invocation, as determined by the Common Council at its Reorganizational Meeting, and the Pledge of Allegiance.”

The Council is being asked to consider if a Moment of Silence or Invocation shall follow roll call at its Reorganizational meeting.

CHAPTER 51. CITY COUNCIL PROCEDURE.

51.01. Statutory Procedures. Any conflict between the procedures set forth in Secs. 62.11(1) – (4), Wisconsin Statutes, and this Ordinance shall be resolved in favor of the statutory procedures unless the statute authorizes the City to deviate from those procedures, in which case the procedures set forth in this Ordinance shall control.

51.02. Applicability. Except as specifically provided herein, these procedures apply to meetings of the Common Council and not to meetings of the Committee of the Whole.

51.03. Meetings, Time, Date and Notice.

(a) Regular meetings of the City Council and Committee of the Whole shall be held on the dates and times determined by Resolution passed by the City Council. If circumstances require a change in regular meeting date, the Mayor shall notify the Council members, the media and general public in writing at least seven days prior to the regularly scheduled meeting date except in exigent circumstances. All meetings of the City Council, and all meetings of any standing or ad hoc committee of the Council, shall be held in compliance with the Wisconsin open meeting law.

(b) Following the spring election of each year, the Common Council shall meet on the third Tuesday of April for the purpose of organization. The Council President shall be selected by a majority vote of the Council members at the annual Reorganizational meeting.

(c) If any meeting date, as fixed by par. (1), falls on a legal holiday, the meeting shall instead be held on the first business day after the holiday at the same hour and place.

(d) No meeting of the Council, the Committee of the Whole, or a combination of the two held on the same day shall exceed three hours in length. At such time as the three hour mark is reached, the presiding officer shall take a vote of the body to determine if the body wishes to continue beyond the three hour mark in order to complete action on the matter then on the floor, or to take up specific items later on the agenda. A majority vote shall be required to continue the meeting. No matter not on the floor at that time may be taken up after the three hour mark is reached except as approved by such a vote or except for adjournment or except for a matter which, because of legal requirements, must be acted on before the next meeting of the Council.

51.04. Special Meetings.

(a) Who may call. Special meetings of the Council may be called by the Mayor or Council President and special meetings of the Committee of the Whole may be called by the Council President.

(b) Notice of special meetings.

(1) For the purpose of scheduling a special meeting, the City Clerk shall attempt to determine availability of members by notifying each member of the time and purpose of

such meeting. If a quorum is likely, a copy of the notice will be delivered personally to the member or left at the member's residence at least six hours prior to the meeting. If a quorum is not likely, the Mayor or Council President will specify an alternate date to be held as quickly as possible and the Clerk shall provide notification to all Council members.

(2) Public notice shall be given in accordance with sec. 19.84, Wisconsin Statutes.

51.05. Calling the Meeting to Order; Who is to Preside.

(a) The Mayor shall preside and call meetings of the Common Council to order. If the Mayor is absent, the President of the Council shall preside. If the President of the Council is absent, the senior member of the Council present (based on the length of continuous unbroken service) shall preside until the Council, by motion, selects an acting president for that meeting.

(b) At Committee of the Whole meetings, the Council President shall preside and call the meeting to order. If the Council President is absent, the Mayor shall preside. If the Mayor is absent, the senior member of the Council present (based on the length of continuous unbroken service) shall preside.

(c) In the absence of the Clerk, the Deputy Clerk shall act as Clerk for the meeting. In the absence of the Deputy Clerk, the Mayor or Council President shall appoint a Clerk for that meeting.

(d) The presiding officer shall make all procedural rulings regarding the conduct of the meeting. Any procedural ruling by the presiding officer may be appealed to the Council or Committee of the Whole, by motion and second, and may be reversed by a majority vote.

51.06. Roll Call and Opening Business (Effective May 1, 2015). After the presiding officer calls the meeting to order, the Clerk shall call the roll, to be followed by a Moment of Silence or an Invocation, as determined by the Common Council at its Reorganizational Meeting, and the Pledge of Allegiance.

51.07. Call of the House.

(a) Any member may request, by motion, a call of the house in the presence or absence of a quorum, and thereby require absent members to be sent for. Such a motion is in order at any time, except when the Council is engaged in voting. The motion shall be decided by an affirmative vote of a majority of all members present.

(b) While the City Council is under call and a quorum is present, business may be transacted as if there were no call. If a quorum is not present, then the Council may either wait for the arrival of absent members to form a quorum or may adjourn.

(c) When the attendance of absent members is secured, each member shall have the opportunity to explain his or her absence; however, such explanation will not be mandatory.

51.08. Approval of Minutes and Agenda. A copy of the minutes of the last meeting shall be submitted by the Clerk for review by all members and any mistakes therein corrected on the Council floor. The proposed agenda with any revisions must be approved by majority vote of Council or Committee of the Whole prior to conducting any business. No business may be added to the agenda that was not given public notice prior to the meeting.

51.09. Order of Business. At all regular meetings, the following order shall be observed, unless otherwise provided in the approved agenda. The order of business may be changed by a majority of the Common Council during the approval of the agenda. No business may be taken up out of order except by majority consent.

(a) Call to order.

(b) Roll Call, Moment of Silence or an Invocation, as determined by the Common Council at its Reorganizational Meeting, and Pledge of Allegiance.

(c) Approval of the Agenda.

(d) Approval of previous Council meeting minutes.

(e) Citizen Participation Period.

(f) Mayor's Report, Announcements and Appointments.

(g) Consent Agenda to include reports or minutes of Committees, Commissions, Boards, and items unanimously approved by Committee of the Whole.

(h) Other business.

(i) Listing of topics, without discussion, for future agendas.

(j) Adjournment.

51.10. Introduction of Business.

(a) (1) All items for Council consideration shall be in writing accompanied by such explanatory materials as appropriate, together with the name of the authors presenting the same and shall be delivered to the Clerk. (2) All items for Committee of the Whole consideration shall be prepared as follows: Councilors will create and write an agenda bill using an agenda bill form template which shall be reviewed by the Council President and the Clerk for formatting before adding it to the Committee of the Whole agenda. The Clerk will create a final version of the agenda bill in the appropriate format. If the item is approved by a majority of the Common Council at the Committee of the Whole, the writing of the agenda bill would then be directed to the appropriate Committee or staff member, or to the Councilor if he/she desires to be responsible for writing the agenda bill. The Councilor would receive assistance from the

appropriate staff member(s) in the preparation of the agenda bill. The agenda bill would then be placed on a future Committee of the Whole or Council agenda following the guidelines in Ordinance 51.

(b) Except as provided in this section, no business shall be placed on a Council or Committee of the Whole agenda without an identification of its origin. Any proposal denied by the Committee of the Whole, or other Committee, Commission or Board may be re-introduced to the City Council, if the City Council has the statutory power to override the denial.

(c) Before an ordinance or resolution is introduced, a copy shall be filed in the office of the City Clerk by 9:00 a.m. on the Tuesday preceding the meeting at which it is to be introduced. The Council may waive this requirement.

(d) No ordinance or resolution, having once been defeated, may again be introduced in the same or in substantially similar form, sooner than ninety (90) days from the date when such ordinance or resolution was defeated.

(e) Routine housekeeping or emergency measures may be placed on the agenda at the Clerk's discretion without referral to committee.

(f) A committee shall take action on any matter referred to it within a period of 60 days unless this time is extended by vote of the Council or approved by the Mayor.

51.11. Presiding Officer to Preserve Order – Council and Committee of the Whole Meetings.

(a) The presiding officer at a Council or Committee of the Whole meeting shall preserve decorum and ensure that order and civility is maintained throughout the meeting. If a member or visitor does not follow the Council's rules, the presiding officer may, on his or her own motion, or may, at any member's request, call the offending member or visitor to order. The Council, if appealed to by a member, shall decide the matter.

(b) Members of the Council also share in the responsibility of ensuring that proper conduct and civility is maintained at all times. A point of order is in order at any time. Prior recognition by the presiding officer is not required.

(c) When an offending member or visitor is called to order, that person shall immediately be silent and await the decision of the presiding officer. If action is not taken by the presiding officer or enforced by the presiding officer, appeal may be made by a member to the Council. Any visitor continuing to violate the rules may be expelled by order of the presiding officer from the room or building where the Council or Committee of the Whole is meeting, subject to appeal by a Council member and final decision by the Council or Committee of the Whole. Any member of the Council continuing to violate the rules may be expelled by order of the Council or Committee of the Whole from the room or building where the Council or Committee of the Whole is meeting. No Council member who has been expelled from a meeting shall receive any pay from the City for attendance at that meeting.

51.12. Addressing the Council or Committee of the Whole.

(a) No member shall address the Council or Committee of the Whole until recognized by the presiding officer. All comments shall be addressed to the presiding officer. When two or more members simultaneously seek recognition, the presiding officer shall name the member who is to speak first. Each member has a right to speak on each issue unless the question has been called.

(b) After a motion has been made and seconded, the member who made the motion shall have first priority to speak to the motion and shall be called on by the presiding officer to do so. The presiding officer shall recognize members and determine the order in which they shall speak. A member who has not yet spoken to an issue may be given priority over another member who has already spoken to the issue. Otherwise, the presiding officer shall generally recognize members in the order of their requests and shall name each member who is to speak.

51.13. Public Participation: Citizen Participation Period.

(a) The following are the rules that apply to citizen comment during the public participation period, and shall be read aloud by the Clerk before each public participation period:

(1) Citizens may speak during the Citizen Participation Period.

(2) Audience members may speak outside of the Citizen Participation Period only by approval of a majority of the Council. If you wish to speak outside of the Citizen Participation Period, please raise your hand and wait for the presiding officer to recognize you.

(3) Citizens will be allowed to speak for 3 minutes.

(4) Speakers will refrain from profanity and use of derogatory, accusatory, or inflammatory remarks.

(5) All citizens are entitled to advance notice of topics that will be discussed at Council and Committee of the Whole meetings. Therefore, Councilors and staff members will not respond to citizen comments during the meeting. They will only listen. The Council or Committee of the Whole, as allowed by the Presiding Officer (that is, the Mayor or the Council President) may address the matter by putting it on a future agenda for discussion or by providing for some other kind of follow-up.

(6) The Council may not take action on any matter not on the agenda.

(7) Any citizen wishing to present written materials to the Council shall leave them at a place designated by the presiding officer.

(b) If the presiding officer decides that a citizen's comments are not relevant or are derogatory, accusatory, or inflammatory, or that the citizen has spoken beyond the time allotted, the presiding officer may, subject to appeal to the Council by a Council member, do any of the

following:

- (1) Order the citizen to modify his or her comments;
- (2) Order the citizen to refrain from speaking;
- (3) Order the citizen to leave the Council Chambers; or
- (4) Take such other steps as may be necessary to ensure the efficient conduct of the Council's business.

51.14. Public Participation: Public Hearings. In conducting a public hearing, the Council or Committee of the Whole shall allow all interested parties an opportunity to speak on the subject matter of the hearing. Each speaker shall have a time limit of five minutes to address the Council or Committee of the Whole unless modified by majority vote.

51.15. Public Participation: Other. Citizens may be allowed to speak at times other than the Citizen Participation Period upon approval by a majority vote of the Council or Committee of the Whole. Speakers shall be limited to three minutes. All limitations on citizen comment set forth in sec. 51.13 apply to comments made during other times of the meeting.

51.16. No Persons Allowed on Council Floor Except Members of the Council. No persons except members and officers of the Council shall be allowed to come to the Council floor during the session of the Council or Committee of the Whole without the permission of the presiding officer or a recommendation of any Council member and approval by a majority vote of the Council.

51.17. Motions – Council and Committee of the Whole. Once a motion has been made and seconded, but before its final reading by the Clerk as provided below, the motion or the second may be withdrawn, and by mutual assent of the maker and the seconder of the motion, the motion may be amended. Upon request of the presiding officer or of any member, the motion shall be read again by the Clerk prior to the vote. The Clerk shall announce the result of the vote upon its conclusion.

51.18. Motion to Adjourn – Council and Committee of the Whole. A motion to adjourn shall always be in order, unless the Council or Committee of the Whole is engaged in voting, and shall be decided without debate. The member must be recognized by the presiding officer before the motion can be made.

51.19. Calling the Previous Question– Council and Committee of the Whole. Upon motion and second to call the question, the Council or Committee of the Whole by a majority vote may terminate debate on any question. A motion to call the previous question shall be voted on without debate.

51.20. Form of Question – Council and Committee of the Whole. The call for the vote shall be stated substantially as follows:

(a) If a voice vote: All those in favor of ... signify by saying 'yes', those opposed, 'no.'

(b) If a roll call vote: All those in favor of ... signify by saying 'yes', those opposed, 'no' and the Clerk will call the roll.

51.21. Taking and Recording the Vote. The votes for and against shall be taken and recorded upon any motion, resolution, or ordinance before the Council or Committee of the Whole, or upon any other question at the request of the Mayor or any Council members. While a roll call is in progress, the members shall vote from their seats, and no member may explain a vote during the roll call.

51.22. Roll Calls to be in Continuous Rotation. On roll call votes at Council and Committee of the Whole meetings, the Clerk shall progress one (1) name on the Council roster beginning each meeting when beginning each roll call vote.

51.23. Voting.

(a) Majority Vote All motions, resolutions, and ordinances shall be passed by an affirmative vote of a majority of all the members of the Common Council or Committee of the Whole present unless an extraordinary vote is required by law. In all cases, a majority of the votes cast shall be necessary for Council action, provided a quorum has voted.

(b) Tie Vote The Mayor shall not vote except in the case of a tie. When the Mayor does vote in the case of a tie, his or her vote shall be counted in determining whether a sufficient number of the Council or Committee of the Whole has voted favorably or unfavorably on the measure.

(c) Abstentions – Council and Committee of the Whole.

(1) A Council member shall not vote on any proposed motion, resolution, or ordinance in which he or she has a direct pecuniary or personal interest not common to other members of the Council.

(2) A Council member who is required by law to abstain from voting on any particular matter shall not be counted as present for purposes of determining whether a quorum exists for the vote or whether a sufficient number of Council members have voted in favor of the matter for it to be approved.

(d) Vote Changes – Council and Committee of the Whole. A Council member may not change a vote once the vote is cast.

51.24. Motions to Reconsider and Rescind.

(a) Motion to reconsider. Except for those motions which under parliamentary procedure are not subject to reconsideration, it shall be in order for any member who voted in the majority to move a reconsideration of such vote at the same or next succeeding regular meeting of the

Council (if the action to be reconsidered was taken at a Council meeting) or at the same or next succeeding regular meeting of the Committee of the Whole (if the action to be reconsidered was taken at a meeting of the Committee of the Whole). A motion to reconsider having been lost shall not be again in order.

(b) Motion to rescind. A motion to rescind may be made by any member at any time, if a motion to reconsider is no longer procedurally available, except when something has been done as a result of the vote that the Council cannot undo, such as when a contract has been entered into with a third party based on the vote. A motion to rescind is the same as a motion to amend, with the effect of the motion, if approved, being the deletion of the entire previous act which is the subject of the motion.

51.25. Rules to Govern Council and Committee of the Whole. In the absence of a standing rule, the Council and Committee of the Whole shall be governed by the most current version of Robert's Rules of Order kept on file in the City Clerk's office. The most current version of the League of Municipality Handbook kept on file in the City Clerk's office shall be used to determine rules of order when an item is ambiguous or Robert's Rules of Order are unclear.

51.26. Committee of the Whole.

(a) The City Council may meet as a Committee of the Whole following the conclusion of each Regular Council meeting. The President of the Council shall preside over the Committee of the Whole meeting and call the meeting to order. The Committee of the Whole shall consider items proposed for action and make recommendations for following Council agendas. All items must receive favorable recommendation by the Committee of the Whole prior to placement on the Council agenda except as provided in subsection (b), below.

(b) The following matters may be placed on a Council agenda without first receiving recommendation from the Committee of the Whole:

- (1) Recommendations of the City Attorney relating to accounts and claims.
- (2) Recommendations and advice of the City Attorney relating to litigation in which the City is or is going to become involved.
- (3) Changes to ordinances and resolutions which may be mandated by state or federal law.
- (4) Changes to ordinances and resolutions which may be required by the adoption of the annual City Budget.
- (5) Petitions for direct legislation pursuant to the provisions of sec. 9.20, Wis. Stats.
- (6) Ordinances and resolutions necessary to implement Public Works projects previously approved in the annual City Budget.

(7) Changes to ordinances and resolutions which are intended to correct errors, omissions or inconsistencies therein.

(8) Items which require action in a timely manner as declared by the Clerk or Mayor.

51.27. Appointment of Special Committees. All special committees of the Council shall be appointed by the Mayor and confirmed by the Council unless otherwise directed by the Council, and all special subcommittees of the Committee of the Whole shall be appointed by the Council President and confirmed by the Committee, unless otherwise directed by the Committee.

51.28. Council and Committee of the Whole Agenda Preparation.

(a) A proposed agenda, together with relevant materials and communications, shall be prepared by the City Clerk and delivered to the Mayor and Council members not later than 3 business days prior to a regular Council or Committee of the Whole meeting. A similar agenda shall be prepared and delivered for special meetings of the Council, time permitting. No item may be acted on by the Council unless it is included in the proposed agenda. The proposed agenda for a Council meeting shall be prepared at the direction of the Mayor. The proposed agenda for a Committee of the Whole meeting shall be prepared at the direction of the Council President. Prior to the time established by this section for the preparation of the agenda, the Mayor and Council President shall confer for the purpose of coordinating the Council and Committee of the Whole agendas, taking into account the nature and number of the items of business to be considered at the meetings, and any other considerations deemed relevant by them.

(b) The proposed agenda with supporting documentation shall be available at the City Clerk's office for public inspection and copying two business days prior to a regular Council or Committee of the Whole meeting. The agenda and materials for a special Council meeting shall be available as soon as prepared and assembled by the City Clerk.

(c) The City Clerk shall, upon request, make copies of the agenda and accompanying material available for distribution and may make a charge therefor sufficient to recover copy expenses (as provided for in Codification Ordinance 165 - Comprehensive Fee Schedule), provided one copy shall be made available without charge to each recognized news organization serving the City.

(d) Additions to or deletions from the proposed agenda may be made by the City Clerk and by other City officers upon request or approval of the Mayor, until 12:00 noon of the day of the Council or Committee of the Whole meeting. At such time, the City Clerk shall prepare a set of materials, to include materials not previously delivered, for the Mayor and each member of the Council, which shall be available in the Clerk's office until 4:00 p.m. the day of the Council meeting and available at the meeting place of the Council or Committee of the Whole one-half hour prior to the time scheduled for convening the meeting.

51.29. Consent Agenda.

(a) The City Clerk, subject to approval of the Mayor, shall place on the Consent Agenda items

which in the Clerk's judgment are routine and noncontroversial and require no special vote or action by the Council. An item on the Consent Agenda may be removed by motion, second, and majority vote of the Council. Such motion shall be in order either at the time of the approval of the agenda or at the time of the consideration of the Consent Agenda. Any item or part thereof removed from the Consent Agenda by action of the Council shall be separately considered at the appropriate time in the Council's regular order of business. Any items approved unanimously at a Committee of the Whole meeting will be placed on the Consent Agenda. Any item that requires more than a simple majority of the Council members in attendance to approve shall not be placed on the Consent Agenda.

(b) No separate discussion or debate on matters included in the Consent Agenda shall be permitted. A single motion, seconded and adopted by majority vote of the Council shall be sufficient to approve, adopt, enact or otherwise favorably resolve any matter listed on the Consent Agenda without separate reading or discussion thereof.

51.30. Severability. The provisions of this ordinance are declared to be severable and if any section, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses and phrases of this ordinance, but they shall remain in effect, it being the legislative intent that this ordinance shall stand notwithstanding the invalidity of any part.

51.31. Suspension of Rules. These rules or any part of them may be suspended by the Council or Committee of the Whole in connection with any matter under consideration by a vote of two-thirds (2/3) of the members present.

51.32. Amending rules. By a recorded vote of two-thirds (2/3) of all the members of the Council, these rules or any part of them may be amended.

51.33. Effective Date. This ordinance shall take effect upon passage and publication except as indicated in sec. 51.06 in the text of the amendment.

ADOPTED: 51 (1814) 8/27/2013

AMENDMENTS: 51 (2015-1847) 8/11/2015; 51 (2016-1875) 7/12/2016
51 (2017-1896) 8/29/2017

SUBJECT: Review and Reaffirmation of Resolution 16549 Accepting the Nine Tools of Civility and Communication Concerning Conduct of Council and Committee of the Whole Meetings (*Roll*)

RECOMMENDATION: Discussion and Action to Reaffirm

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES: Mayor

EXHIBITS:

1. Resolution 16549 - Nine Tools of Civility
2. Addendum to Resolution 16549

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

Since there are new members to Council who may not be familiar with the Resolution Accepting the Nine Tools of Civility (Resolution 16549) originally enacted in 2008, the Reorganization Meeting represents a fresh start and is an opportune time to refresh everyone's memory of these tools.

RESOLUTION ACCEPTING THE NINE TOOLS OF CIVILITY

Whereas, the residents of Ashland place a high value of respect and civility in their lives and they understand that their characteristics are essential to any healthy community, and;

Whereas, the Ashland City Council supports opportunities for civil discourse and discussion in the community, and;

Whereas, the Ashland City Council addresses sometimes controversial issues about which people often feel passionately-which at times leads to uncivil behavior, and;

Whereas, an atmosphere of incivility and disrespect can have a damaging effect on the proceedings, on the quality of debate, and on the practice of democracy itself.

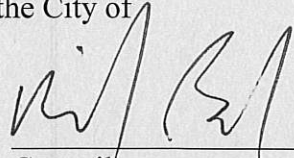
Therefore, Be It Resolved, that the Ashland City Council recognizes nine tools of civility that will provide increased opportunities for civil discourse in order to find positive resolutions to the issues that face our community. These tools include:

1. Pay Attention. Be aware and attend to the world and the people around you.
2. Listen. Focus on others in order to better understand their points of view.
3. Be Inclusive. Welcome all groups of citizens working for the greater good of the community.
4. Don't Gossip. And don't accept when others choose to do so.
5. Show Respect. Honor other people and their opinions, especially in the midst of a disagreement.
6. Be Agreeable. Look for opportunities to agree; don't contradict just to do so.
7. Apologize. Be sincere and repair damaged relationships.
8. Give Constructive Criticism. When disagreeing, stick to the issues and don't make a personal attack.
9. Take Responsibility. Don't shift responsibility and blame onto others; share disagreements publicly.

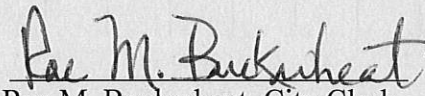
RESOLUTION

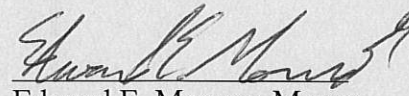
No. 16549

Be it further resolved, that the Ashland City Council shall promote the use and adherence of these tools in conducting the business of the City of Ashland.

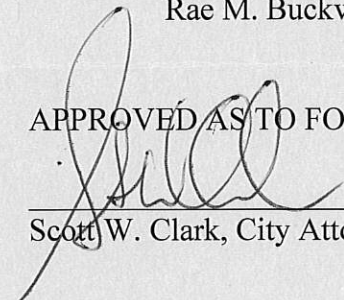

Councilperson

PASSED: June 10, 2008

ATTEST: 
Rae M. Buckwheat, City Clerk


Edward E. Monroe, Mayor

APPROVED AS TO FORM:


Scott W. Clark, City Attorney

ADDENDUM TO RESOLUTION ACCEPTING THE NINE TOOLS OF CIVILITY

No. 16549

Be it further resolved, that the Mayor and Ashland City Council, newly organized on April 16, 2019, hereby ratify the original action taken on June 10, 2008 and shall promote the use and adherence of these tools in conducting the business of the City of Ashland.

PASSED: April 16, 2019

Holly George, Ward 1

Wahsayah Whitebird, Ward 6

Matthew MacKenzie, Ward 2

Kevin Haas, Ward 7

Sarah Jackson, Ward 3

Charles Ortman, Ward 8

Kate Ullman, Ward 4

Elizabeth Franek, Ward 9

Ana Tochtermann, Ward 5

Dick Pufall, Ward 10

Jackie Moore, Ward 11

ATTEST: _____

Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

SUBJECT: Approve to Retain 1990 International Dump Truck (*Voice*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director
Public Works Street Foreman
Public Works Fleet Maintenance Foreman

EXHIBITS: 1. Agenda Bill, May 29, 2018
2. Excerpt of Council Meeting Minutes, May 29, 2018

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE: N/A

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

At the May 29, 2018 City Council meeting the council approved purchasing a 2019 Western Star Tandem Axle Dump Truck. The agenda bill stated the 1990 International dump truck would be sold after receiving the new truck.

The Public Works Department recently received the new dump truck and is now interested in retaining the old 1990 International. The Street Foreman and Fleet Foreman both agree that the 1990 dump truck is mechanically sound and has new front tires on it. If it were to sold, past history is the City would receive approximately \$5,000-\$7,000. By keeping this truck it can be used for hauling demolition material and brush preserving the newer dump trucks in the fleet. During winters with heavy snow fall it could also be used for hauling snow.

The Public Works Department is requesting approval to retain the 1990 International Dump Truck.



AGENDA BILL

Ref: 116

COMMITTEE AGENDA:
COUNCIL AGENDA: 7E (05-29-2018)

SUBJECT: Approve to Purchase a 2019 Western Star Tandem Axle Chassis from U.P. Truck Center, Inc. and a Tandem Dump Box to Fit the Chassis from Universal Truck Equipment, Inc.

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works Department

DATE SUBMITTED: May 22, 2018

CLEARANCES: Acting Public Works Director
Fleet Maintenance Foreman
Street Foreman
Finance Director

EXHIBITS: A-Tandem Axle Chassis Bid Tab
B-Box Bid Tab
C-Treasurer's Certificate

EXPENDITURES REQUIRED:	\$ 89,495.00	Chassis- U.P. Truck Center
	2,590.00	Chassis - 5 year Warranty
	<u>35,859.00</u>	Dump Box - Universal Truck Equipment
	<u>\$127,944.00</u>	TOTAL

AMOUNT BUDGETED:	\$ 78,151.00	Fund 460 – Balance of 2017B GO Notes
	<u>49,793.00</u>	Fund 460 - Budget Transfer In and Equipment Sales
	<u>\$127,944.00</u>	TOTAL

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: The Treasurer's Office has certified that the provisions of Ordinance 923.10 have been complied with.

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

RECOMMENDATION: Approve to purchase a 2019 tandem axle chassis from U.P. Truck Center, Inc. and a tandem dump box from Universal Truck Equipment, Inc.

SUMMARY STATEMENT:

The purchase of the tandem axle chassis and dump box will allow for the replacement of a 1990 International dump truck. The dump truck is used to haul various materials including snow, gravel, and brush. The 1990 International dump truck will be sold after receiving the new vehicle.

The Public Works Department advertised/solicited bids. Four sealed bids were received for the dump axle chassis. Staff reviewed the bids and U.P. Truck Center, Inc. met and/or exceeded the specifications with the lowest bid. Bids were also received from All-State Peterbilt, Rihm Kenworth, and Mid State.

The anticipated new truck is expected to be part of the fleet for 25-plus years, and it is believed with a Western Star chassis and a stainless steel box, this expectation will be met.

Two sealed bids were received for the dump box from Universal Truck Equipment, Inc. and Monroe Truck.

The Public Works staff recommends that the chassis is purchased from U.P. Truck Center, Inc. and the box purchased from Universal Trucking Equipment, Inc.

median, constructing a new road base, and laying 3,950 square feet of asphalt pavement. Per the agreement, the Ashland School District will pay all costs of the project including design and construction.

Struck announced that the bid documents were opened at 2 p.m. on May 29, 2018, and were distributed to Council at the meeting. He recommended that the contract be awarded to Ritola, Inc. of Mason, WI as the low bidder. The Treasurer certified that Ritola, Inc. was in compliance with Chapter 923, Ashland City Ordinances.

Haas moved, Ketring seconded a motion to approve to award the contract to Ritola, Inc. for the Beaser Avenue Median Replacement and Road Construction Project in the amount of \$36,246.85. The motion carried unanimously by roll call vote.

Agenda Item 7E: Approve to Purchase a 2019 Western Star Tandem Axle Chassis from U.P. Truck Center, Inc. and a Tandem Dump Box to Fit the Chassis from Universal Truck Equipment, Inc. (Public Works)

The purchase of the tandem axle chassis and dump box allowed for the replacement of a 1990 International dump truck. The dump truck was used to haul various materials including snow, gravel, and brush. The 1990 International dump truck was to be sold after receiving the new vehicle.

The Public Works Department advertised/solicited bids. Four sealed bids were received for the dump axle chassis. Staff reviewed the bids and U.P. Truck Center, Inc. met and/or exceeded the specifications with the lowest bid. Bids were also received from All-State Peterbilt, Rihm Kenworth, and Mid State.

The anticipated new truck was expected to be part of the fleet for 25-plus years, and it was believed with a Western Star chassis and a stainless steel box, this expectation would be met.

Two sealed bids were received for the dump box from Universal Truck Equipment, Inc. and Monroe Truck.

The Public Works staff recommended that the chassis was to be purchased from U.P. Truck Center, Inc. and the box purchased from Universal Trucking Equipment, Inc.

George moved, Ketring seconded a motion to approve the purchase of a 2019 Western Star tandem axel chassis from U.P. Truck Center, Inc. and a tandem dump box to fit the chassis from Universal Truck Equipment, Inc. in the amount of \$127,944.00 to be funded through Fund 460. The motion carried unanimously by roll call vote.

SUBJECT: Approve a Resolution to Submit an Application to the Wisconsin Department of Natural Resources Outdoor Recreational Grant for Financial Assistance for the Reconstruction of Maslowski Beach (*Voice*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks & Recreation

CLEARANCES: Public Works Director
City Administrator
Finance Director
Parks and Recreation Director
DNR Grants Specialist

EXHIBITS: 1. Proposed Resolution

EXPENDITURES REQUIRED: \$40,000 - DNR Recreational Trails Program Grant
\$40,000 - PW In-Kind Labor and Materials
\$80,000 - Total

AMOUNT BUDGETED: ~\$40,000 PW General Public Labor and Materials

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The item complies with Authentic Ashland 2035 and the City of Ashland's Comprehensive Outdoor Recreation Plan.

SUMMARY STATEMENT:

City staff is seeking approval from the Common Council to apply for the Wisconsin Department of Natural Resources Grant to "fix" Maslowski Beach and construction a new pedestrian trail from the bathhouse at Maslowksi Beach to the western most parking lot.

The goal of the project is to make Maslowski beach usable once again and clean it up. The project will consist of moving the trail to the south side of the park along the right-of-way (ROW). The back half of the whole site will be filled as well, raising the beach and the park to allow for better drainage and less pooling. The playground will be removed to raise the elevation of the site and reinstalled in the same location. The pavilion's floor will be increased by 4" and a retaining wall will be built on its north side to try to keep waves and sand

from getting into the pavilion.

The City is asking for funds to install a paved (concrete) trail from the bathhouse to the western parking lot. The City will match the grant with in-kind labor (Public Works Department time) and materials (gravel, concrete, fill, etc) from the 2019 budget.

**RESOLUTION TO SUBMIT AN APPLICATION TO THE WISCONSIN
DEPARTMENT OF NATURAL RESOURCES OUTDOOR RECREATIONAL GRANT
FOR FINANCIAL ASSISTANCE FOR THE RECONSTRUCTION OF MASLOWSKI
BEACH**

WHEREAS, the City of Ashland is interested in reconstructing and repairing Maslowski Beach after considerable destruction from the October 2018 Nor'Easter Storm; and

WHEREAS, financial aid is required to carry out the project.

THEREFORE, BE IT RESOLVED, that the City of Ashland Public Works Department has agreed to provide match to the Grant through labor and materials to complete the project; and

HEREBY AUTHORIZES Sara Hudson, Director for the City Parks and Recreation, to act on behalf of the City of Ashland to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED, Ashland Parks and Recreation will: comply with State or Federal Rule for the program; perform force account work; maintain the completed project in an attractive, inviting and safe manner; keep the facilities open to the general public during reasonable hours consistent with the type of facility; and obtain approval from the Wisconsin Department of Natural Resource before any changes are made in the use of the project site (if applicable).

PASSED: April 16, 2019

Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

SUBJECT: Approve a Resolution in Support for Increased Levy Limit Flexibility (*Voice*)

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Mayor
City Administrator

EXHIBITS: 1. Proposed Resolution

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

The Governor of the State of Wisconsin, Tony Evers, is recommending as part of his State budget proposal eliminating the requirement that a municipality reduce its allowable levy by the amount of fee revenue it received in lieu of property taxes for providing a specified service such as snow plowing, garbage collection and fire protection, that was funded with the property taxes in 2013.

His proposal also includes allowing municipalities to increase their annual levies over the prior year by the greater of the percentage change in equalized values due to new new construction or 2%.

The League of Wisconsin Municipalities is requesting cities and villages to support this resolution. It will have a positive impact on our ability to maintain critical services as well as keep up with the increased cost of doing business each year.

RESOLUTION IN SUPPORT FOR INCREASED LEVY LIMIT FLEXIBILITY

Whereas, since 2006 the state has limited the ability of municipalities to increase their property tax levies from one year to the next; and

Whereas, prior to 2011 the levy limit law allowed communities who were not experiencing growth to increase their levy a minimum amount roughly equal to the rate of inflation; and

Whereas, since 2011 the limits have been based exclusively on the community's percentage increase in property value caused by new construction; and

Whereas, the state's levy limit policy has created a dynamic in which fast growing cities and villages have the financial resources to invest in services and infrastructure that help them further increase their growth, while no-growth and slow-growth communities stagnate; and

Whereas, Wisconsin has the strictest levy restriction in the country; and

Whereas, between 2012 and 2018 only 62 of 600 cities and villages experienced new construction averaging at least 2% per year, and 186 experienced growth of less than .5% per year; and

Whereas, Governor Tony Evers recommends as part of his state budget proposal, AB 56/SB 59, allowing municipalities to increase their annual levies over the prior year by the greater of the percentage change in equalized values due to net new construction or 2%; and

Whereas, the Governor also proposes eliminating the requirement that a municipality reduce its allowable levy by the amount of fee revenue it received in lieu of property taxes for providing a specified service (i.e., snow plowing, storm water management, fire protection, garbage collection, and street sweeping) that was funded with the property taxes in 2013.

Now, Therefore, Be It Resolved, that the City of Ashland, as a member of the League of Wisconsin Municipalities, calls on the Legislature to pass a state budget retaining the levy limit law changes recommended by the Governor, including a 2% floor for levy limits, and directs the Clerk to send a copy of this resolution to the state legislators representing the City of Ashland, Wisconsin, to Governor Tony Evers and to the League.

PASSED: April 16, 2019

Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney