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ASHLAND CITY COUNCIL MEETING MINUTES
Tuesday, April 20, 2021 – 5:30 PM
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

The Tuesday, April 20, 2021 Ashland City Council meeting was called to order by Mayor Debra Lewis, virtually via GoTo Meetings at 5:30 p.m.

A. Elected Councilors Oath of Office

Oliphant swore in the newly elected Councilors into office.

B. Roll Call, Moment of Silence and Pledge of Allegiance

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Laura Graf, Sarah Jackson, Anne Whiting, Ana Tochterman, Eric Lindell, Kevin Haas, Charlie Ortman, Elizabeth Franek, Dick Pufall, Jackie Moore.

ABSENT: Holly George

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Public Works Director John Butler, Planning Director Megan McBride, Parks Director Sara Hudson, Fire Chief Stuart Mathias, and other concerned citizens.

2. ELECTION OF COUNCIL PRESIDENT

A. Acceptance of Nominations from the Floor

Lewis opened the floor for nominations for Council President. Lindell moved to elect Kevin Haas, seconded by Ortman. There were no other nominations and Haas was unanimously nominated as Council President by voice vote.

B. Close Nominations

C. Vote by Secret Ballot

3. APPROVAL OF AGENDA

Haas moved, seconded by Ortman to approve the agenda as presented, and was carried unanimously by voice vote.

4. APPROVAL OF MINUTES

A. March 30, 2021 City Council and Committee of the Whole Meeting Minutes

Ortman moved, seconded by Franek to approve the minutes, and was passed unanimously by voice vote.

5. CITIZEN PARTICIPATION PERIOD

Betsey Harries, AADC Executive Director, welcomed and congratulated newly elected and returning Councilors, and invited them for conversation regarding the AADC and City's growing partnership.

6. MAYOR’S REPORT

A. Announcements

Mayor Lewis introduced and congratulated Stuart Mathias as the newly chosen Fire Chief. The week of April 26 through 30, 2021 was Earth Week. Public Works was hosting a public information forum regarding the progress made in addressing the City sewer issues later in the week. A City-wide clean up and tree planting was scheduled for April 24, 2021 starting at City Hall. There was also a "Dump Day" being planned for May 8, 2021 by having dumpsters available for residents to dispose of certain items free of charge.

B. Appointments

The Mayor requested approval of the following committee appointments and Council committee reassignments:

POLICE AND FIRE COMMISSION: Melissa O’Connor, replacing Sarah Nelson-Granley, Term expires: May 3, 2026
PLAN COMMISSION: Laurie Gregor, re-appointment, Term expires: April 30, 2024
PARKS AND REC COMMITTEE: Meghan Salmon-Tumas, re-appointment, Term expires: April 30, 2024

BOARD OF ZONING APPEALS: David Siegler, First Alternate, replacing Betty Harnisch, Term expires: July 13, 2024

Council Committee Appointments: All terms expire on April 19, 2022
ECONOMIC DEVELOPMENT-REVOLVING LOAN FUND ADVISORY BOARD- Charles Ortman
HARBOR COMMISSION- Dick Pufall
HISTORIC PRESERVATION- OPEN
HOUSING AUTHORITY- Elizabeth Franek
HOUSING COMMITTEE- Ana Tochterman/Anne Whiting
MUNICIPAL LIBRARY BOARD- Sarah Jackson
PARKS AND REC COMMITTEE- Kevin Haas
PLAN COMMISSION- Eric Lindell
PUBLIC WORKS COMMITTEE- Jackie Moore
SOURCE WATER PROTECTION COMMITTEE- Charles Ortman
SUSTAINABILITY COMMITTEE- Laura Graf
BOARD OF ZONING APPEALS- Anne Whiting

Haas moved, seconded by Lindell to approve the appointments. The motion carried unanimously by voice vote.

7. CONSENT AGENDA

A. Approve Moment of Silence or Invocation as Required by Chapter 51.06 Ashland City Ordinances *(Mayor)*

B. Reaffirmation of Resolution 16549 Accepting the Nine Tools of Civility Concerning Conduct of the Common Council and Committee of the Whole *(Mayor)*

C. Approval to Apply for a Wisconsin Department of Natural Resources Recreation Trails Program (RTP) Grant for Improvements to the Ashland Rails to Trails System *(Parks)*

D. Approve an Application for a Temporary "Class B" Retailer's License for Mary McPhetridge, Ashland Area Chamber of Commerce *(Clerk)*

E. Approve to Amend Various Chapters within the City of Ashland Code of Ordinances to Correct Grammatical and Numerical Discrepancies *(Clerk)*

F. Approve to Accept the 2021 Community Development Block Grant (CDBG) CLOSE Award for Reconstruction of 6th Street East from 13th Avenue East to 19th Avenue East *(Planning)*

G. **Approve to Apply for a Wisconsin Department of Natural Resources Land and Water Conservation Fund (LWCF) Program Grant for the Ashland Oredock Redevelopment: Diamond Access and Pedestrian Access** *(Parks)*

H. **Miscellaneous Meeting Minutes**

Lindell moved, seconded by Moore to approve the Consent Agenda. The motion passed unanimously by voice vote.

8. NEW BUSINESS

A. **Approve to Amend Chapter 889 Transient Merchants, Solicitation in Residential Neighborhoods, and Mobile Concession Street Vendors, Ashland City Ordinances** *(Clerk)* Roll

Haas moved, seconded by Moore to approve. The motion passed unanimously by roll call vote.

B. **Approve a Resolution to Designate the Authorized City of Ashland Signatories for the Bankers Life and Casualty Insurance Company** *(Treasurer)* Roll

Franek moved, seconded by Pufall to approve . The motion passed unanimously by roll call vote. FILE #17623

C. **Approve Change Order #7 & #8 from Nasi Construction LLC for Construction of a New Police Station at 414 11th Avenue West** *(Public Works)* Roll

Kucera asked to remove Change Order #8 from the vote as the adjusted amount did not require Council approval. Lindell moved, seconded by Ortman to approve Change Order #7 from Nasi Construction LLC for the adjusted amount of $139,476.70. The motion passed unanimously by roll call vote.

D. **Approve to Award Contract to Northern Interstate Construction, Inc. for the Waterfront Access Road Project** *(Public Works)* Roll

Moore moved, seconded by Haas to approve to award the contract to Northern Interstate Construction, Inc for the amount of $342,814.15 which includes contingency. The motion passed unanimously by roll call vote.

E. **Approve to Allocate Funds to TID #9 for Professional Services to Complete a Traffic Impact Analysis and Design of Highway 2 Center Turn Lane for Site Access** *(Planning)* Roll

Pufall moved, seconded by Ortman to approve allocate $9,800 from the General Fund to TID #9 for professional services. The motion passed unanimously by roll call vote.

F. **Approve Contract with Wetlands and Waterways, LLC for Wetland Monitoring Services** *(Planning)* Roll

Lindell moved, seconded by Haas to approve the contract with Wetlands and Waterways, LLC for $6,500. The motion passed unanimously by roll call vote.

G. **Approve Contract with Premier Prairie and Wetland Restorations, LLC for Required Wetland Mitigation Bank Vegetation Management** *(Planning)* Roll

Pufall moved, seconded by Jackson to approve the contract with Premier Prairie and Wetland Restorations, LLC for $6,500. The motion passed unanimously by roll call vote.

H. Approve a Resolution Designating Signing Proposed Amended Boundaries and Approving a Project Plan Amendment for Tax Incremental District No. 10, City of Ashland, Wisconsin *(Planning)* Roll

Pufall moved, seconded by Haas to approve the resolution. Sean Lentz of Ehlers was available for a quick presentation. The motion passed unanimously by roll call vote. FILE #17622

I. Approve a Development Agreement with El Tarasco, LLC for Commercial Redevelopment of the Timeless Timber Site *(Planning)* Roll

Franek moved, seconded by Tochterman to approve the development agreement with El Tarasco LLC with an amendment to Section C, 3. Green Infrastructure, to state "....shall include...." versus "...shall make its best efforts..." Attorney Max Lindsey was available for legal discussion and questions. The motion passed unanimously by roll call vote.

9. ADJOURNMENT

Lindell moved, seconded by Pufall to adjourn, and was passed unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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