November 17, 2020 City Council and Committee of the Whole Meeting
Tue, Nov 17, 2020 5:30 PM - 8:30 PM (CST)

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ASHLAND CITY COUNCIL MEETING
Tuesday, November 17, 2020 – 5:30 PM

Please silence all cell phones during the meeting

1. **CALL TO ORDER**
   - **A. Roll Call, Moment of Silence and Pledge of Allegiance**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
   - **A. October 27, 2020 City Council and Committee of the Whole Meeting Minutes**
4. **CITIZEN PARTICIPATION PERIOD**
5. **MAYOR'S REPORT**
   - **A. Announcements**
6. **CONSENT AGENDA**
   - **A. Approve a Resolution to Exempt the City of Ashland from the Ashland County Library Levy** *(Administrator)*
   - **B. Approve to Accept a Grant from the Duluth Superior Area Community Foundation for City of Ashland COVID-19 Response from the Chequama-Care COVID-19 Response Fund** *(Parks and Recreation)*
   - **C. October, 2020 Planning and Development Report**

D. **Miscellaneous Meeting Minutes**

7. **NEW BUSINESS**

A. **Public Hearing on the Proposed 2021 City of Ashland Budget** *(Mayor)* Roll

B. **Approve a Resolution to Adopt the 2021 Non-Represented Employees Salary/Hourly Wage Schedule** *(Administration)* Roll

C. **Approve a Resolution by the Common Council for the City of Ashland, Wisconsin, to Adopt the 2021 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets** *(Administrator)* Roll

D. **Approve a Resolution Adopted by the Common Council for the City of Ashland, Wisconsin to Establish the 2020 Tax Levy (Payable in 2021) for the City's General Fund,**
Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service
Funds *(Administrator) Roll*

E. **Approve an Ordinance to Repeal Chapter 165 (2019-1920) and Recreate Chapter 165, Ashland City Ordinances, Comprehensive Fee Schedule** *(Clerk)* Roll

F. **Approve the 2021 Proposed Budgets for JFK Memorial Airport and Ashland Marina** *(Administration)* Roll

G. **Approve the Proposed 2021 Water and Wastewater Utility Budgets** *(Public Works)* Roll

H. **Approve Final Payment to Market and Johnson Inc. for the Ashland Oredock Phase 1 Improvements** *(Parks)* Roll

I. **Approve a Purchase Agreement with Commonwealth Companies for Sale of the Timeless Timber Site (2200 Lake Shore Drive East) Contingent upon Development Agreement Approval** *(Planning)* Roll

J. **Approve a Professional Design Proposal Submitted by Cedar Corporation to Complete Design of the Waterfront Access Road Project** *(Roll)* Public Works

8. **ADJOURNMENT**

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

October 27, 2020 City Council and Committee of the Whole Meetings
Tue, Oct 27, 2020 5:30 PM - 8:30 PM (CDT)

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ASHLAND CITY COUNCIL MEETING MINUTES
Tuesday, October 27, 2020 – 5:30 PM
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

The Tuesday, October 27, 2020 Ashland City Council meeting was called to order by Mayor Debra Lewis, virtually via GoTo Meetings at 5:30 p.m.

A. Roll Call, Moment of Silence and Pledge of Allegiance

PRESENT: Holly George, Matthew MacKenzie (6:00), Sarah Jackson, Kate Ullman, Ana Tochterman, Wahsayah Whitebird, Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall, Jackie Moore

ABSENT: None

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Planning Director Megan McBride , Public Works Director John Butler, Finance Director, interim Police Chief Bill Hagstrom, Fire Chief Dave Wegener, Parks Director Sara Hudson, and other concerned citizens.

2. APPROVAL OF AGENDA

Haas moved, seconded by Moore to approve the agenda as presented. The motion carried unanimously by voice vote.

3. APPROVAL OF MINUTES

A. September 24, 202 Committee of the Whole Budget Work Session Minutes

B. September 29, 2020 City Council and Committee of the Whole Meeting Minutes

C. October 8, 2020 Committee of the Whole Budget Work Session Minutes

D. October 15, 2020 Committee of the Whole Budget Work Session Minutes

Ortman moved, seconded by Whitebird to approve all minutes. The motion passed unanimously by voice vote.

4. CITIZEN PARTICIPATION PERIOD

Eric Lindell, 204 1/2 Main Street West and member of the Housing Committee, spoke in favor of the proposal received for housing units at the Timeless Timber site.

5. MAYOR'S REPORT

A. Recognition of Beautification Council Appreciation and Beauty Spot Award Winners

Mayor Lewis offered her appreciation to the Beautification Council members, and congratulated winners of the Beauty Spot Awards for 2020.

B. Announcements

Lewis spoke to the current spike in COVID cases in the region and reiterated the Health Department's advisory to work from home when able to minimize contact. It was advised to discourage the community from large gatherings during Halloween this year, and offered suggestions to enjoy the holiday despite the COVID pandemic. Chapple Avenue would not be hosting their annual celebrations. Due to the influx of in-person absentee voting for the November 3 General Election, the Clerk's office had offered extended hours for appointments. Extensive precautions were taken for both pre-Election Day voting and for the day of the Election regarding both safety and security. Ashland had been asked to participate as a pilot community by WHEDA, and a housing survey should be going out soon to residents. At a recent meeting with the Chamber of Commerce, it was noted that the downtown businesses are hurting as a result of the COVID pandemic, and shoppers were encouraged to shop the local businesses during the upcoming holiday season. The Chamber will be putting out a promotion in support of the community businesses.

C. Appointments

The Mayor requested approval of the following appointment to the Municipal Board of Absentee Canvassers: Heidi Knoke, Sara Beadle, and Cheryl Tveit. Haas moved, seconded by Moore to approve the Mayor's appointments. The motion carried unanimously by voice vote.

6. CONSENT AGENDA

A. Approve an Application for a Class B Combination Alcohol Beverage License for Spot Bar at 220 Main Street East, Ashland, WI, and its Agent Freddie Monkelien *(Clerk)*

B. Miscellaneous Meeting Minutes

Franek moved, seconded by Moore to approve the Consent Agenda. The motion carried unanimously by voice vote.

7. NEW BUSINESS

A. Presentation and Discussion of City of Ashland 2019 Audit

Kimberly Shult, CPA with Baker Tilly, offered a presentation and answered questions from Councilors regarding the 2019 City of Ashland Audit.

B. Approve the Revised Local Roads Improvement Program State Municipal Agreement (SMA), Dated August 25, 2020 for the Waterfront Access Road Reconstruction Project and Approve a Resolution to Authorize the establishment of Pedestrian Facilities for the Waterfront Access Road Reconstruction Project *(Public Works)* Roll

Tochterman moved, seconded by Haas to approve the resolution and agreement for a total estimated project cost of $1,600,000. The motion passed unanimously by roll call vote.

C. Approve Administration to Amend the Employee Handbook Policy Related to Compensatory and Overtime Policies *(Administration)* Voice

Haas moved, seconded by Moore to approve. The motion passed unanimously by voice vote.

D. Approve Acceptance of Commercial Proposal for Redevelopment of the Northern Portion of the Timeless Timber Site from El Tarasco, LLC *(Planning)* Roll

Franek moved, seconded by Whitebird to approve the proposal. The motion passed unanimously by roll call vote.

E. Approve to Accept a Residential Proposal for Redevelopment of the Southern Portion of the Timeless Timber Site from The Commonwealth Companies *(Planning)* Roll

George moved, seconded by Tochterman to approve the proposal. The motion passed unanimously by roll call vote.

8. ADJOURNMENT

Whitebird moved, seconded by Haas to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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COMMITTEE OF THE WHOLE MEETING MINUTES

The Common Council of the City of Ashland will meet as the Committee of the Whole on October 27, 2020 immediately following the City Council meeting which begins at 5:30 PM in the Ashland City Hall Council Chambers.

The following items will be considered:

1. Roll Call

   The Tuesday, October 27, 2020 City of Ashland Committee of the Whole Meeting was called to order by Council President Kevin Haas at 6:55 pm via GoTo Meetings.

   PRESENT: Holly George, Matthew MacKenzie, Sarah Jackson, Kate Ullman, Ana Tochterman, Wahsayah Whitebird, Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall, Jackie Moore,

   ABSENT: None

   ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, Planning Director Megan McBride , Public Works Director John Butler, Finance Director, interim Police Chief Bill Hagstrom, Fire Chief Dave Wegener, Parks Director Sara Hudson, and other concerned citizens.

2. Council President's Report

   Haas shared his enthusiasm for the proposals received in response to the RFPs for the Timeless Timber site.

3. Administrator's Report

   Kucera offered his appreciation to staff working with absentee in-person voting for the upcoming election. He also spoke of current numbers of COVID cases which have been rising at an alarming rate within the community and the State.

4. Approval of Agenda

   Jackson moved, seconded by Moore to approve the agenda. The motion carried unanimously by voice vote.

5. Committee Updates

   Harbor Commission (Pufall) : Have not met
   Plan Commission: (MacKenzie): Discussion of proposals for Timeless Timber site.
   Police & Fire (Lewis): Meeting next week.

Library Board (Jackson): Discussed budget items and upcoming meeting.
Housing Authority (Franek): Discussed quality assurance and contract with DISh network.
Housing Committee (Tochterman): Discussed housing development and strategic demolition.
Parks and Rec Committee (Haas): Closed campgrounds recently
Public Works Committee (Moore): Have not met
Sustainability Committee (Ullman): Meeting coming this week.
Historic Preservation Committee (Franek): Talked of stimulation projects and recycling options.
Disabled Parking Committee (Whitebird): Have not met.
Source Water Protection Committee (Ortman): Meeting in November.

6. Discussion Items

A. **Continuation of Presentation and Discussion of Proposed 2021 Budget**

Continue Discussion and Presentation of Proposed 2021 City of Ashland Budget and Approve a Recommended 2021 Budget for Council Approval and Public Budget Hearing at the November 17, 2020 Council Meeting

Ullman moved, seconded by Jackson to allow AADC Director Betsy Harries to speak to Council. The motion carried unanimously by voice vote. Moore called the question, seconded by George, which carried 7-4 by voice vote.

George moved, seconded by Jackson to approve the proposed 2021 City of Ashland budget and move to a Public Hearing on November 17, 2020. This motion carried 7-4 by roll call vote; opposed were MacKenzie, Jackson, Ullman, Ortman, and Pufall.

7. Adjournment

Moore moved to adjourn, seconded by Tochterman. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: **Approve a Resolution to Exempt the City of Ashland from the Ashland County Library Levy *(Administrator)***

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Administrator

EXHIBITS: 1. Proposed Resolution

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Each year, Ashland County adopts a Library Levy which is used to offset a portion of the costs that each library in the County incurs for serving non-municipal patrons. The idea is to have those County residents that do not support a local library through their municipal property tax help fund the libraries in their County. Wisconsin State Statute 43.64(2) allows the City to exempt itself (City residents) from the County's Library Levy. To qualify for the exemption, the City's Budget for library services must be greater than the amount that the City's share of the County library levy would be, and the City Council must annually adopt a resolution declaring the exemption.

Recommendation: Staff recommends adoption of the attached resolution to exempt City residents from being taxed twice for library services.

RESOLUTION No. 17594

RESOLUTION TO EXEMPT THE CITY OF ASHLAND FROM THE ASHLAND COUNTY LIBRARY LEVY

***WHEREAS*,** Wisconsin State Statute 43.64 (2) provides for the exemption from the County Library Levy for any municipality which has higher municipal library expenditures than the municipality's share of the County Library Levy; and,

WHEREAS, the City of Ashland has appropriated and will expend $314,262 on local library service in 2021, which is higher than the City of Ashland's share of the Ashland County library levy;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Ashland hereby designates this resolution as its applications for exemption from the Ashland County Library Levy for the 2021 budget, pursuant to Wisconsin State Statute 43.64 (2)(b), and instructs the City Clerk to convey this resolution to the Ashland County Board.

_____
Councilperson

PASSED: November 17, 2020

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

(2411)

SUBJECT: **Approve to Accept a Grant from the Duluth Superior Area Community Foundation for City of Ashland COVID-19 Response from the Chequama-Care COVID-19 Response Fund *(Parks and Recreation)***

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks & Recreation

CLEARANCES: City Administrator
Finance Director

EXHIBITS:
1. Duluth Superior Area Community Foundation Award Letter
2. Duluth Superior Area Community Foundation Grant Agreement

EXPENDITURES REQUIRED:

Equipment & Supplies	3 portable hand wash stations @ $1,000	$3,000.00
Equipment & Supplies	1 ionizing cleaning machines @$1,000	$2,000.00
Total		$5,000.00

AMOUNT BUDGETED: $0

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The proposed development conforms to the goals and community values identified in the City of Ashland's Comprehensive Plan.

SUMMARY STATEMENT:

The City has been awarded $5000 form the Duluth Superior Area Community Foundation for City of Ashland COVID-19 Response from the Chequama-Care COVID-19 Response Fund to purchase sanitizing ionizing sprayers and portable hand wash stations. These items will be used in the City's efforts to slow and potentially stop the spread of COVID-19, making public buildings and recreational spaces safer.

The purchase of three portable hand washing stations to be used at area parks for recreational programs, community programs and at the Ashland Areas Farmers Market. These items will help community members, visitors and program participants wash their hands while at the parks. The one ionizing disinfecting machine to be used at the Bretting Community Center (BBC) to more effectively and efficiently clean public spaces. The BCC is offering a very limited number of classes, but those classes are being held in the gymnastics room - a

place that is large and had equipment that cannot be cleaned by conventional cleaners. The BCC is also being used by Ashland County to host jury selection for trials. This machine will also be available to be used at other City buildings.

DULUTH SUPERIOR AREA COMMUNITY FOUNDATION

BOARD OF TRUSTEES

David Kropid, *Chair*
Bethany Owen, *Vice Chair*
Daniel K. Lew, *Secretary*
Brenda Brannan, *Treasurer*

Kerstyn Hendricks
Koresh Lakhan
Wendy Meierhoff-Aldrich
Nels Ojard
Bhupesh Pattni
Joscelyn Skandel
Sandra Wright

David Montgomery,
Interim President & CEO

October 26, 2020

The Honorable Debra Lewis
City of Ashland
601 Main St W
Ashland, WI 54806

Dear Mayor Lewis:

We are pleased to inform you that a grant for $5,000 from the Chequama-Care COVID-19 Response Fund for your project/program – *"City of Ashland COVID-19 Response"* was approved. We appreciate your good work during this difficult coronavirus crisis.

The request to begin the project on October 23, 2020 has been approved. A check will be issued on or about October 30, 2020. By cashing the check, the City of Ashland certifies that the Duluth Superior Area Community Foundation's check for $5,000 has been received and that the terms and conditions as set forth in the enclosed Grant Agreement have been and will be complied with.

As we understand the term of this grant to be through September 30, 2021, please submit a Final Project Report, including all requested materials, by November 29, 2021. This Final Report and instructions for its completion, is accessed through the online grant application portal, which you can find through our web site (www.dsacommunityfoundation.com). The report will help us determine the effectiveness of this grant.

We also request that the Community Foundation be credited for this grant in all related publicity materials and that you forward copies of those materials to us for our files. Credit lines should read, "Funded (or Funded in part) by the Chequama-Care COVID-19 Response Fund of the Duluth Superior Area Community Foundation."

We are very pleased to be able to help you with your project and wish you continued success. Take good care during this challenging time.

Sincerely,

David Montgomery
Interim President and CEO

Michelle Morris
Director of Community Philanthropy

Enclosure

C: Sara Hudson

DULUTH SUPERIOR AREA COMMUNITY FOUNDATION
GRANT AGREEMENT

The undersigned hereby agrees to the following grant conditions:

1. To use the funds only for the designated purpose as described in the grant application and subsequent grant notification letter; to notify the Duluth Superior Area Community Foundation of and obtain its consent to any substantial deviation from said grant application, to use the grant in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under; and to not use the funds for any purpose prohibited by law.

2. To maintain its books and records to show, and separately account for, the funds received under this grant, and to maintain records of expenditures adequate to identify the purposes for which, and manner in which, grant funds have been expended. Expenses charged against this grant may not be incurred prior to the date the grant period begins or subsequent to its termination date.

3. To return to the Duluth Superior Area Community Foundation any unexpended funds or any portion of the grant which is not used for the purposes specified herein.

4. To ensure the grant funds are not used to commit, advocate, facilitate or participate in terrorist acts, to influence legislation, to influence the outcome of any public election, or to carry on a voter registration drive.

5. To permit the Duluth Superior Area Community Foundation, at its request, to have reasonable access to the grantee's files and records for the purpose of making such financial audits, verifications, and investigations as it deems necessary concerning the grant, and to maintain such files and records for a period of at least four years after completion or termination of the project.

6. To recognize the Duluth Superior Area Community Foundation in all publicity materials related to the funded project or program, as specified in the grant notification letter.

7. To permit the Duluth Superior Area Community Foundation to use photographs, news clippings, social media, and interview content resulting from the grant to promote the grant, the work of the Foundation, or to facilitate related philanthropic fundraising efforts.

8. To submit the Final Project Report, including all requested materials, by November 29, 2021 as specified in the grant notification letter.

9. This funding must not duplicate other federal or state funding the organization or individuals served have received or are eligible to receive.

Name of Organization: City of Ashland
601 Main St W
Ashland, WI 54806

Payee: City of Ashland
601 Main St W
Ashland, WI 54806

Project Title: City of Ashland COVID-19 Response

Grant Amount: $5,000 **Fund:** Chequama-Care COVID-19 Response Fund

Grant Number: 20201031

By cashing the check, the City of Ashland certifies that the Duluth Superior Area Community Foundation's check for $5,000 has been received and that the terms and conditions as set forth in this Grant Agreement have been and will be complied with.

Find yourself next to the water.

ASHLAND

City of Ashland, Wisconsin

601 Main Street West — Ashland, WI 54806 — www.coawi.org

Permit Report

10/01/2020 - 10/31/2020

Permit Date	Parcel Address	Owner Name	Total Payments	Description	Project Cost
10/30/2020	110 N 25TH AVE E	JEFFREY D DOUGLAS	$1,000.00	Construct new UDC home (14' x 24') according to attached site plan. Contractors: Carlson Building Products, Illick Electric	23,016
10/29/2020	324 INDUSTRIAL PARK DR	STATE OF WIS EDUCATIONAL COMMUNICATIONS BOARD		Installation of new generator on existing site.	40,000
10/29/2020	1508 6TH ST E	WILLIAM & KELSEA VANDERGRIFF		Complete roof tear off and replace with new shingles. Contractor: Affordable Construction, LLC	10,000
10/28/2020	WHISPERING PINES COMMUNITY 8th Ave W and 17th Ave W	FERNCO, NORCO, LENCO DEVELOPMENT, LTD		Add new 4' x 6' deck to rear side of principal structure (Trailer #51) to create steps for secondary egress.	1,000
10/28/2020	WHISPERING PINES COMMUNITY 8th Ave W and 17th Ave W	FERNCO, NORCO, LENCO DEVELOPMENT, LTD		Expand size of existing deck from 4' x 6' to 8' x 10' in size at Trailer #51. Replace existing handrail.	1,500
10/16/2020	1700 LAKE SHORE DR E	SPIRIT MASTER FUNDING V LLC	$450.00	Replace 7 existing RTU's, same ratings for all. Contractor: Lennox Nas (WI1093731)	90,000
10/16/2020	201 MAIN ST E	PAUL LEVELIUS		Remove shingles, install OSB, shingle and cap principal structure. Contractor: NJR Construction	10,500
10/16/2020	301 BEASER AVE	DAN DUBOIS		Tear off old shingles replace with new asphalt shingles. Contractor: Affordable Construction, LLC	9,000

10/15/2020	1615 MAPLE LN	MEMORIAL MEDICAL CENTER, INC	$110.00	Alter one 15' x 16' room into two smaller soiled and clean rooms. Contractors: Arnie Mackey Construction, KBK Services	22,000
10/9/2020	722 CHAPPLE AVE	JEFFREY D. & DEBRA S. LEWIS		Replace 7 windows on principal structure. Contractor: Alex Strauch	15,000
10/6/2020	302 11TH AVE W	WANDA TAYLOR	$50.00	Install new wooden fence to enclose side and rear yard on north side of property. Will meet minimum 5' setback from sidewalk.	0
10/5/2020	113 MAIN ST W	ADAM A ZAIS		Remove and replace two apartment windows	2,100
10/5/2020	513 STUNTZ AVE	JAMES PAGAC		Build a 10' x 14' deck.	1,500
10/2/2020	1700 MAIN ST W	RONALD & YVONNE MORRISON	$30.00	Complete tear off and replacement of house roof, Contractor: Affordable Construction	6,000
10/1/2020	1910 LAKE SHORE DR E	3GEN PROPERTIES, LLC	$376.10	Replacing loading dock retaining wall and ramp concrete for L&M Fleet Supply. Contractor: Cedarbrook Construction	75,220
10/1/2020	705 11TH AVE W	ELIZABETH ABELES-ALLISON		Replace existing front deck with a new treated wood deck, measuring 12 ft x 16 ft. Deck will be 2 ft off the ground and have two sets of 4 ft wide stairs, with 48" deep concrete footings.	2,000
			$2,016.10		

Total Records: 16

11/10/2020

Find yourself next to the water.

ASHLAND

Case Report

10/01/2020 - 10/31/2020

Start Date	Parcel Address	Description
10/19/2019	318 13TH AVE E	Small garage needs protective treatment and trim to be painted or stained.
10/6/2020	1515 BEASER AVE	Tenant emailed me to complain about garbage in the yard and surrounding the dumpsters again.
10/7/2020	221 14TH AVE W	Appliance and furniture (2 recliners) in yard
10/14/2020	2712 MAIN ST E	Bags of garbage/recycling items in yard
10/14/2020	505 WILLIS AVE	Couch in front yard
10/14/2020	2706 2ND ST E	Junk items taken out of garage and left in yard
10/20/2020	707 MAIN ST E	Garbage in rear yard again, next to dumpster
10/21/2020	309 7TH AVE E	Temporary fence in rear yard
10/28/2020	513 7TH ST W	Garbage in yard again
10/28/2020	709 6TH AVE W	Exterior of house needs protective treatment. Will pursue after COVID-19 threat eases.
10/30/2020	614 ST CLAIRE ST	Tenant called about mouse droppings in upstairs rental unit

Total Records: 18 **11/10/2020**

City of Ashland Board of Canvass Meeting Minutes
Monday, November 9, 2020, 9:00 a.m.
Ashland City Hall Chambers

Oath of Office: Oath of Office was given by the Clerk to each of the Board Members at 9:00 a.m.

PRESENT were members Eric Erickson, Carol Larson, and Virginia Quay, Clerk Denise Oliphant, and Deputy Clerk Sarah Szymaniak.

Review of M100 tabulations tapes and Tally Sheets: Tabulation tapes were reviewed and compared to the tally sheets for each polling location including Central Count. No errors were noted.

Review and Processing of Provisional Ballots: Wards 1 through 5: Provisional Ballots were removed from the sealed ballot envelope, seal #00105936. Four (4) ballots were removed and compared to the provisional ballot reporting form. Three (3) of the four (4) were identified as reconciled by the voters. Each eligible voter/envelope were given a voter number; ballots were removed from their respective envelopes; votes were recorded on the tally sheet. All certificate envelopes and ballots were returned to a new ballot bag, seal #00092891. Wards 6 through 11: Provisional Ballots were removed from the sealed ballot envelope, seal #00105936. Three (3) ballots were removed and compared to the provisional ballot reporting form. Two (2) of the three (3) were identified as reconciled by the voters. Each eligible voter/envelope were given a voter number; ballots were removed from their respective envelopes; votes were recorded on the tally sheet. All certificate envelopes and ballots were returned to a new ballot bag, seal #00092891.

Review and Processing of Rejected, Defective, or Objected Ballots: There were no rejected, defective, or objected ballots.

Process of Absentee Ballot Rejected by Error: Due to Administrative error, one (1) absentee ballot was reviewed by the Board. This ballot had been voted in-person absentee and mistakenly marked to be rejected due to the absence of a witness address. It was recognized as eligible by the Board, given a voter number, ballot removed and added counts to the respective tally sheet. This certificate envelope and ballot were placed into a ballot bag, seal #00105937.

Summary and Tabular Statements of the MBOC: Summary of votes and Tabular Statements were completed by the Board.

Certification of Board of Canvassers: The Board completed the Certification of the Board of Canvassers for each contest

Adjournment: Larson moved, seconded by Erickson to adjourn. The motion carried by voice at 10:00 a.m.

Respectively submitted,

Denise Oliphant,

City Clerk

Find yourself next to the water.
ASHLAND
WISCONSIN

City of Ashland, Wisconsin ~ Parks and Recreation Department
400 4th Ave West Ashland ~ WI 54806 ~ www.ashlandparks.org

PARKS & RECREATION COMMITTEE MEETING MINUTES

Wed, Sep 16, 2020 5:00 PM - 5:30 PM (CDT)
Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/621594805
You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679 ;
United States: +1 (571) 317-3116
Access Code: 621-594-805

I. Call to Order

a. Roll Call
In attendance: Dave Ullman, Mike Amman, Meghan Salmon-Tumas, Nancy Sztyndor, Kevin Haas
Excused: Dawayne Lampson, Sarah Jackson
Public: Mayor Lewis

b. Agenda Modification

c. Approval of Minutes

i. Approval of August 19, 2020
Motion by: Ullman
Second by: Sztyndor
Motion carries unanimously

II. Public Comment Period

- Mayor Lewis shares that Rick Whiting at end of Vaughn suggested that the city might consider offering trees at reduced cost to homeowners outside of current Vaughn construction zone
- Ullman responds that he thinks it is a great idea and fits with our goal of building up an urban forestry program
- Mayor Lewis also announces that library is closed through 9/21 for deep cleaning (and employee testing) because library employee tested positive for covid

III Information Items

- Parks Projects Updates
  - Will post a sign at Bay City Park and will install new playground next week and week after
  - Hodgkins Field Clubhouse owned by Merchants was broken into and graffitied. Plan to use insurance $ to demolish and replace with ADA building and written agreement for privately-owned building on city property.
  - Dugouts in Central Railyard Park need board replacement, planned for fall or next spring
  - Done beach water quality testing for season. Some beaches seemed to be under advisory a lot this year. Formal analysis planned for later this fall.
- Recreation Updates
  - BioBlitz will be run by Rowan
  - Will cancel NinjaZone subscription

- Will request $5,000 from Chequamecare covid response fund for hand sanitizing stations and ionizing sprayers
- Bretting Center will get new HVAC in Oct/Nov

VI. Business Items:

- Continued Discussion and Possible Action on the City of Ashland Vaughn Ave Reforestation Plan
  - Need to plan for 15 blocks needing trees with no more than 6 trees per block, leading to about 90 trees
  - Amman suggest we do not plant any Norway Maple—too many leaves to clean up and too weedy and short-lived
  - Amman expresses concern about River Birch because they are sensitive to moisture and may not survive urban challenges
    - Decided to include a few and target them for less-salted roadways
  - Amur Cherry is not salt tolerant and didn't do well in Mike's yard
  - Calberry pear is invasive and not recommended
  - English Oak too salt sensitive
  - Chinkapin Oak needs well-drained soil
  - Lilacs are more shrub than tree
  - **Plan to plant: Ginko, River Birch (few), Honeylocust, Coffeetree, White Oak (more), Pin Oak, Princeton Elm, St. Croix Elm, Hackberry (more), Basswood**
  - **Motion by Amman, Second by Haas, Motion caries unanimously**
  - Suggestion by Haas for a citywide program for homeowners to buy trees at 50% cost
- Discussion of Ashland Parks and Recreation 2021 General Operation Budget
  - PRC Budget:
    - Wages lower for 2020 and 2021 due to covid limitations on rec programs
    - Health insurance goes up annually
    - Longevity pay up because 3 employees approaching milestones
    - Professional services were up in 2020 for NinjaZone, but will return to normal in 2021
    - Revenues down from reduced programming and higher proportion of monthlong campers
    - Hudson suggesting increasing fees for waterfront camping spots
    - Haas suggests removing monthlong camping option, shares story about many campsites not being used, though paid
    - Simanovsky counters that campground policy is that campers must use, not leave unattended
    - Hudson suggests limited number of sites available for monthlong reservations
    - Amman suggests expanding camping options, putting cabin or yurt-like locations in on waterfront
  - Facilities Budget:
    - Salaries up in 2021 for janitor and new public works position
  - Parks Dept Budget:
    - Services up for porta-poties
    - Operating budget up 50% to reflect true maintenance requirements for parks
    - Revenue for 2021 expected same
- Discussion of 2021-2025 CIP Budget (Capital Improvements, aka "wish list")
  - 2021:
    - Includes new boat launch grant match for Kreher Park

- Includes match for grant to repair rails-to-trails for waterfront trail
- Includes Oredock match
- Above 3 need to be done next year or funding lost

- Also funds for:
  - Replacing gymnastics spring floor
  - Creating a master plan for Kreher Park/Superfund site
  - Creating a plan to address 2 stormwater outfalls near beaches with E. coli
  - Renovate bathroom at Penn/Hodgkins
  - New Prentice Park playground
  - Resurface tennis courts at Central Railyard Park
- Looking ahead:
  - Bike lanes in 2022
  - East End Park planning in 2024
  - Amman suggests adding a bike park to the wish list, Sara agrees
- Ullman suggests adding annual line items in budget for urban forestry and for bike/ped infrastructure improvements
  - Hudson explains how that could work for the budgets
  - Butler asks what would be done with the money
  - Ullman explains that money doesn't need to be spent exactly each year
  - Haas agrees but doubts it could happen this year
  - Ullman adds that even if money is not available immediately, having a line in the budget will make the programs sustaining in the future
  - Motion from Haas: "Establish budget for $1,000 for Urban Forestry in APR budget and $500 for Active Transportation in Streets budget to support ongoing programs"
  - Second by Ullman
  - Motion carries unanimously

V. Next Meeting Date

Haas motions for: October 14th, 5pm Online
Amman seconds
Motion carries unanimously

VI. Comments and Questions

VII. Adjourn

Move to adjourn by Amman
Second by Haas
Motion carries unanimously

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they

have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice. The City of Ashland does not discriminate based on race, color, national origin, sex, religion, age or disability in employment or provision of services, programs or activities. NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Sara Hudson at (715) 685-1644.

THE ASHLAND ORE DOCK CHARITABE TRUST
BOARD OF TRUSTEES MEETING MINUTES
Ashland Oredock Charitable Trust
Wed, Sep 23, 2020 8:00 AM - 9:00 AM (CDT)

Please join my meeting from your computer, tablet or smartphone.
https://global.gotomeeting.com/join/894977077
You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679 ; United States: +1 (571) 317-3116
Access Code: 894-977-077

Expected Meeting Outcomes:
- Approval of a payment of the annual Ashland Oredock Charitable Trust Audit to Anderson Hager and Moe
- Discussion on the creation of maintenance fund for the Oredock

I. Call to order.
a. Roll Call.
    a. Present: Holly George, Dawn Rivard, Mayor Lewis, Gary LaPean, John Beirl, Dick Pufall, Sara Hudson, Jean Ronning,
    b. Excused: Ed Monroe
    c. Others: John Butler, Brant Kucera,

b. Agenda discussion / modification/approval
    a. Motion by LaPean, Second by George. All in favor
c. Approval of Minutes – June 30, 2020 Minutes
    a. Motion by

II. **Citizens wishing to address the board on agenda items.**
a. **None**

III. Financial Updates
a. Depository Rate Results - President Beirl
    i. Please see attachment A
    ii. Mayor Lewis read off the results of depository rate results – Please see the second attachment

IV. Project Updates
a. Phase 1: Overlook
b. Phase 1: Diamond Access
c. Phase 2: Stuntz Gateway

Hudson and Butler reviewed the memo. Butler mentioned the ladders are being installed differently than initially designed but they will be permanent and have adequate anchors to last.

V. **Business Items**

a. Discussion on the Ashland Oredock Charitable Trust Depository Rate Results
    i. Motion by LaPean, Second by Ronning to move the money market account from CVB to NSB due to a higher rate (.95%).
b. Action on payment of the annual Ashland Oredock Charitable Trust Audit to Anderson Hager and Moe.
    i. Trust will discuss the audit at the next meeting. Audit always mentions that the investments the Trust have are over the FDIC . Motion to pay the audit bill to Anderson, Hager and Moe by Lewis, second by LePean. All in favor.
c. Continued Discussion of the creation of maintenance fund for the Oredock
    i. Hudson explained what guidance the City is looking for. Butler stated that PW has a rough draft of what an annual cost to maintain the Oredock would be. Rivard stated need that before we decide how we create the fund, the trust needs to know that dollar amount. Beirl noted that the trust has allocated $2.6M towards the redevelopment of the Oredock (Phases 1 and 2), leaving $300-$400K left in the Trust (upon completion of phase 1 and phase 2) for the 1916 section and annual maintenance.

VI. Comments/Questions

a. Remove picnic table from lake on east side of Oredock**.**

VII. Next meeting date.

a. TBD based on City staff needs.

IIX. Adjourn.

Motion to adjourn by George, Second by Rivard. Meeting adjourned at 8:30am

City of Ashland – Sustainability Committee Meeting Minutes

A meeting of the Ashland Sustainability Committee was held on **Thursday, September 24, 2020 at 5 p.m.** via GoToMeeting.

Committee Members Present: Dale Kupczyk, Lissa Radke, Cheyanne Reeves, Parker Sterling, Tamara Sylte

Committee Members Absent: Kate Ullman

Staff Present: Lucas Phillips

Lucas Phillips opened the meeting at 5:00 p.m.

Agenda

1) Approval of Agenda

Motion to approve the agenda by Dale Kupczyk, seconded by Tamara Sylte. Passed unanimously.

2) Public Comment (non-agenda items)

None

3) Projects/Discussions

a) Updates on City's involvement in the Green Tier Program

Lucas Phillips provided background and updates on the City's involvement with the Green Tier program, including confirmation that the solar panels paid for by a grant will be installed on the police station that is currently under construction. The City is also considering joining a state-wide group buy for a solar powered Electric Vehicle charging station, but it will likely be 2022 before this is budgeted and necessary grants are secured. The EV charging station would likely be set up along Main Street – possibly in the public parking lot across from City Hall, and would be available for public use.

b) Updates on Waterfront code updates RFP

Lucas Phillips updated the Committee on the status of the Waterfront code updates RFP – this RFP will be finished in the next week or so, and then it will be publicized. The City is seeking to update the Waterfront codes to implement some of the zoning and code changes recommended in the Waterfront Development Plan. Discussions about what the City should require vs incentivize will be brought to the Sustainability Committee for their input and direction to help evaluate the costs and benefits depending on the specific language proposed.

c) Discussion of 2021 priorities/projects/goals

Committee members were asked to consider priorities, projects, and goals for 2021. As there are a few new members on the Committee, it is a good time to consider the direction for the Committee moving forward.

Suggestions from the Committee include: implementing recycling in the parks, especially the more visited parks; considering an ongoing option for electronics recycling; including recycling info in water bills; creating a community orchard and more community gardens, with programs to help people learn to garden; strengthening connections with WITC, particularly their HVAC and solar programs, if any; creating a memorial tree garden; and the status of the city's compost pile. Staff will continue to solicit input from the Sustainability Committee to develop projects to work towards.

4) Announcements

a) Updates on coal tar sealant ban

The city has reached out to companies who are doing sealing work in the area and has found that none of them are using coal tar sealants, but they are happy that there is a ban in place to protect the lake.

b) Updates on Americorps – Chequamegon Bay Green Infrastructure Program

Coal Gass provided updates on the CBGI Program that was run through Americorps. They provided updates on the main projects, such as the "slow the flow" and "stormwater stewards" projects, as well as the program's website with additional engagement activities. The Americorps project has wrapped up, but the information has been passed along to City staff, so they can continue to use the resources and information as needed.

4) Adjournment

Motion to adjourn by Dale Kupczyk Seconded by Lissa Radke. Passed unanimously.

Meeting was adjourned at 6 pm. Minutes done by Lucas Phillips.

City of Ashland – Main Street Board Meeting Minutes

A meeting of the Ashland Main Street Board was held on **Wednesday, October 7, 2020 at 8 a.m.** via GoToMeeting.

Committee Members Present: Katie Gellatly, Kevin Porter, Kyle Ellefson, Kevin Stranberg, Betsey Harries, Mary McPhetridge

Committee Members Absent: Renee Britain, Eric Lindell

Staff Present: Megan McBride, Lucas Phillips

Lucas Phillips opened the meeting at 8 a.m.

Agenda

1) Approval of Agenda

Motion to approve the agenda by Kyle Ellefson, seconded by Kevin Stranberg. Passed unanimously.

2) Consent Agenda

Motion to approve the minutes from the September 9, 2020 Board Meeting by Betsey Harries seconded by Katie Gellatly. Passed unanimously.

3) Public Comment (non-agenda items)

None

4) New Business

a) Update on Building Improvement Grant Program

Lucas Phillips provided updates on the status of the Building Improvement Grant program, particularly that the City is working on shifting the funding source around to provide more flexibility with the program, so that more projects can be funded due to the apparent need. City staff are working with the State, the City's finance director and city administrator in order to ensure that the CDBG funding is redirected to projects that better fit the state requirements, and will hopefully be able to use other funding sources to fund additional Building Improvement projects in the downtown. City staff will re-evaluate proposed projects, including ones that were previously rejected, in order to see what can be funded, and will return proposed projects to the Main Street Board for recommendations on how to prioritize funding.

b) Updates on technical assistance project timeline from WEDC

Lucas Phillips explained that he consulted with WEDC, and they stated that they will come visit Ashland sometime next spring and spend a few days in the city in meetings and getting the "lay of the land". After that, they will create a strategic plan for the downtown that's centered around the Main Street approach and the Four Points (Economic Vitality, Design, Promotion, and Organization). There will be one additional element selected by the Main Street Board and staff, which WEDC stated could be pretty much anything, such as wayfinding, housing, public spaces, pedestrian planning, public art, etc. Lucas Phillips asked Board members to consider what this fifth point should be, and said that it would be an ongoing conversation over the next couple of months.

Mary McPhetridge asked if the fifth point could be considered after the strategic plan is received from WEDC – Lucas said he would check and see, but that it sounded like it was all considered at one time.

Kevin Porter asked if the Main Street Board could assist with the downtown murals in any way. Staff will be inquiring as to the needs of the mural program and seeing if there are any opportunities to assist.

c) Discuss COVID-19 and Main Street

Lucas Phillips said that he has been keeping an eye on what other Main Streets are doing during this time, as well as looking at creative fundraising opportunities. He gave Board members a rundown of some of the events that other Main Streets have been doing during this time in order to keep up the support of downtown businesses.

One marketing idea that staff has considered is a community-sponsored gift basket for healthcare workers or other essential workers that has products from downtown businesses. These items would be purchased, not donated, and would provide income from local businesses while providing an opportunity for community connection.

Mary McPhetridge announced an upcoming radio ad blitz that features a "shop downtown before you shop online" campaign, which encourages shopping locally, and will begin soon and continue into the winter. She also mentioned that the Chamber of Commerce has a "kiosk" that could be used to display business information as well as pamphlets for visitors, and the kiosk could be put out in the spring in one of the parklets downtown.

Additional signage was asked to be considered – particularly along Highways 2 and 13 – to direct visitors and people passing thru to the downtown.

d) Discussion of WEDC "First Impressions" Event on October 21

WEDC Staff and other Main Street managers will be traveling to Ashland on or before October 21st to give us feedback on many aspects of downtown, including living, visiting, and doing business in the downtown. This meeting will be held at the Northern State Bank boardroom in the morning, then the visiting members will have some time to walk

through downtown before reconvening to give feedback in the afternoon. We will share the feedback received at this event.

5) Announcements/Reports/Comments/Questions

N/A

6) Adjournment

Motion to adjourn by Mary McPhetridge. Seconded by Kevin Porter. Passed unanimously.

Meeting was adjourned at 9 am. Minutes done by Lucas Phillips.

SUBJECT: Public Hearing on the Proposed 2021 City of Ashland Budget *(Mayor)* Roll

RECOMMENDATION: This is a public hearing

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES:

EXHIBITS:

1. Public Hearing Notice
2. 2021 Proposed Budgets for General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds Budgets

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Pursuant to Section 65.90, Wisconsin Statutes, the City must hold a public hearing prior to adoption of the 2021 Budget. Statute further states that a notice must be published containing the budget and the date and location of the public hearing at least 15 days prior to the hearing.

The City's notice of the public hearing was published in the Daily Press on October 30, 2020, which is the official newspaper of the City as designated by the Council, 19 days prior to the advertised November 17, 2020 Public Hearing date. The attached notice contained the time, date and place of the public hearing as well as a summary of the 2021 budget.

The public hearing is being held to receive public comment on the 2021 budget. The public hearing is not an opportunity for Council discussion or comments on the budget. The opportunity for Council discussion, or replies to the comments of the public during the hearing, will be provided during the discussion on the budget after the close of the public hearing.

PUBLIC HEARING NOTICE

The Common Council of the City of Ashland, Wisconsin will hold a **Public Hearing on the proposed 2021 Budget at its meeting on Tuesday, November 17, 2020.** The meeting will begin **at 5:30 p.m. on-line via go-to-meeting**. Adoption of the 2021 Budget is scheduled to follow the Public Hearing. Below is a summary of the proposed Budget and City Levy. The proposed budget detail is available for inspection at City Hall, the Vaughn Public Library, or at www.coawi.org.

Join the meeting from your computer, tablet or smartphone: https://global.gotomeeting.com/join/541817693

You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679 Access Code: 541-817-693

CITY OF ASHLAND - 2021 BUDGET SUMMARY

General Fund Detail

Sources of Funds	2020 Budget	PROPOSED 2021 Budget	Percent Change
Revenues:			
Taxes:			
General Property Taxes	$2,776,476	$2,779,725	0.12%
Other Taxes	460,620	465,620	
Special Assessments	0	0	
Intergovernmental Revenues	4,654,826	4,666,919	
Licenses & Permits	166,928	155,110	
Fines, Forfeitures & Penalties	25,000	20,000	
Public Charges for Service	1,766,700	1,747,950	
Intergovernmental Charges for Service	770,195	819,290	
Miscellaneous Revenues	103,320	87,430	
Other Financing Sources	144,950	144,950	
Total General Fund Revenues	10,869,015	10,886,994	0.17%
Fund Balance Applied	0	145,028	
Total Sources of General Funds	**$10,869,015**	**$11,032,022**	1.50%
Uses of Funds			
Expenditures:			
General Government	$2,047,556	$1,975,689	
Public Safety	5,067,580	5,301,012	
Public Works	2,058,794	2,074,250	
Health & Human Services	147,930	148,710	
Culture, Recreation & Education	554,045	567,824	
Conservation & Development	187,190	232,275	
Total General Fund Expenditures	10,063,095	10,299,760	2.35%
Other Financing Uses:			
Transfers to Special Revenue Funds	430,920	423,662	
Transfers to Debt Service Funds	0	0	
Transfers to Capital Projects Funds	245,000	178,600	
Transfers to Enterprise Funds	45,000	45,000	
Transfers to Internal Service Funds	85,000	85,000	
Total Other Financing Uses	805,920	732,262	-9.14%
Current Year Fund Balance Reserved	0	0	
Total Uses of General Funds	**$10,869,015**	**$11,032,022**	1.50%

All Governmental & Proprietary Funds Combined

	Est. Fund Bal. 12/31/20	Total Revenues	Total Expenditures	Est. Fund Bal. 12/31/21	**Property Tax Contribution**
General Fund	$4,809,440	$10,886,994	$11,032,022	$4,664,412	**$2,779,725**
Special Revenue Funds	1,032,877	1,764,816	2,017,319	780,374	**225,846**
Debt Service Funds	300,660	1,469,610	1,469,610	300,660	**1,394,137**
Capital Projects Funds	1,374,477	7,164,148	7,911,279	627,346	**0**
Enterprise Funds	28,927,937	4,957,074	5,287,190	28,597,821	**0**
Internal Service Funds	325,000	228,000	352,450	200,550	**0**
Total	$36,770,391	$26,470,642	$28,069,870	$35,171,163	**$4,399,708**

Mill Rate Calculation	2018 Actual	2019 Actual	2020 Actual	**2021 Budget**	**Percent Change**
Amount to be Raised by Taxes	$4,024,512	$4,040,950	$4,161,103	**$4,399,708**	**5.73%**
Assessed Value	415,577,050	413,813,750	420,745,300	**420,903,200**	**0.04%**
Mill Rate ($ per $1,000 assessed value)	9.6842	9.7651	9.8898	**10.4530**	**5.69%**

CITY OF ASHLAND
2021 BUDGET
SUMMARY WORKSHEET

PROPOSED

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2020-21 $	2020-21 %
Property Tax Levy								
Assessed Value	412,459,670	415,577,050	413,813,750	420,745,300	420,745,300	420,903,200	157,900	0.04%
Mill Rate	9.7495	9.6842	9.7651	9.8898	9.8898	10.4530	0.5632	5.69%
Gross Levy	$ 4,021,290	$ 4,024,512	$ 4,040,950	$ 4,161,103	$ 4,161,103	$ 4,399,708	$ 238,605	**5.73%**
Less Restricted Levy:								
TIF Levy	(185,714)	(134,761)	(173,243)	(234,690)	(234,690)	(225,846)	8,844	-3.77%
Debt Service Levy								NA
Total G.O. Debt Service	(1,154,705)	(1,164,405)	(1,150,834)	(1,149,937)	(1,149,937)	(1,394,137)	(244,200)	21.24%
Debt Service Reserve Applied	-	-	-	-	-	-	-	NA
Net Debt Service Levy	(1,154,705)	(1,164,405)	(1,150,834)	(1,149,937)	(1,149,937)	(1,394,137)	(244,200)	21.24%
Total Restricted Levy	(1,340,419)	(1,299,166)	(1,324,077)	(1,384,627)	(1,384,627)	(1,619,983)	(235,356)	17.00%
Net Expendable Levy	**$ 2,680,871**	**$ 2,725,346**	**$ 2,716,873**	**$ 2,776,476**	**$ 2,776,476**	**$ 2,779,725**	**$ 3,249**	**0.12%**
Less Direct Expense Levy:								
CP - Fire Capital Equip.	(55,000)	(55,000)	-	-	-	-	-	NA
CP 462 Police Capital Equip.	(25,000)	(40,000)	(40,000)	-	-	-	-	NA
Total Direct Expense Levy	**$ (80,000)**	**$ (95,000)**	**$ (40,000)**	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Net Levy Available for General Fund	**$ 2,600,871**	**$ 2,630,346**	**$ 2,676,873**	**$ 2,776,476**	**$ 2,776,476**	**$ 2,779,725**	**3,249**	**0.12%**
Post-Levy Property Tax Adjustments	83	418	394	-	-	-	-	NA
Non-Tax General Fund Revenues	7,788,125	7,786,066	8,018,672	8,092,539	7,915,411	8,107,269	14,730	0.18%
Appropriation of Fund Balance				-		145,028	145,028	NA
Total General Fund Revenues	**$ 10,389,079**	**$ 10,416,830**	**$ 10,695,939**	**$ 10,869,015**	**$ 10,691,887**	**$ 11,032,022**	**$ 163,007**	**1.50%**
Uses of General Funds								
General Fund Transfer to Other Funds:								
SR 215 - Vaughn Library	(312,000)	(316,000)	(316,000)	(322,320)	(322,320)	(314,262)	8,058	-2.50%
SR 229 - Insured Loss Deductible	(5,000)	(5,000)	-	-	-	-	-	NA
SR 245 - Planning & Redevelopment	(50,000)	(12,000)	(14,000)	(14,000)	(14,000)	(14,000)	-	0.00%
SR 246 - Home Improvement Programs	-	-	(5,000)	(5,000)	(5,000)	-	5,000	-100.00%
SR 260 - Recycling	(72,500)	(76,502)	(79,835)	(78,600)	(78,600)	(83,100)	(4,500)	5.73%
SR 277 - Wetland Mitigation	(12,500)	(12,000)	(11,000)	(11,000)	(11,000)	(12,300)	(1,300)	11.82%
SR 233 - Police Programs	-	(1,000)	-	-	-	-	-	NA
SR 281 - Tax Increment Dist #6	-	-	(3,641)					
CP 414 - Tax Increment Dist #10	(13,000)							
CP 450 - Building Facilities.	-	(26,850)	(9,914)	-	-	-	-	NA
CP 454 - Equipment Leases-General Gvnt	(5,000)	(5,000)	-	-	-	(5,000)	(5,000)	NA
CP 460 - Public Works Capital Equip.	(70,292)	(45,000)	-	(50,000)	(50,000)	(50,000)	-	0.00%
CP 461 - Fire/Amb Capital Equip.	(20,827)	-	(95,714)	-	-	-	-	NA
CP 462 - Police Dept Capital Equip.	-	-	-	-	-	-	-	NA
CP 463 - Computer Capital Equip.	(23,500)	(10,950)	(25,760)	-	-	-	-	NA
CP 470 - Capital Street Improvements	(128,361)	(121,850)	(241,105)	(190,000)	(190,000)	(118,600)	71,400	-37.58%
CP 481 - Parks & Rec	(12,500)	(10,000)	-	-	-	-	-	NA
EF 610 - JFK Airport	(43,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	-	0.00%
CP 470 - Storm Water	(15,000)	(10,000)	-	-	-	-	-	NA
IS 750 - Post Retirement Benefits Reserve	(50,000)	(90,000)	(114,850)	(85,000)	(85,000)	(85,000)	-	0.00%
CP 491 / TA 810 - Landfill (LTC)	(15,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	-	0.00%
Total Transfers to Other Funds	**$ (848,480)**	**$ (792,152)**	**$ (966,819)**	**$ (805,920)**	**$ (805,920)**	**$ (732,262)**	**$ 73,658**	**-9.14%**
Net Available for General Fund Operations	**$ 9,540,599**	**$ 9,624,678**	**$ 9,729,120**	**$ 10,063,095**	**$ 9,885,967**	**$ 10,299,760**	**$ 236,665**	**2.35%**

CITY OF ASHLAND
2021 BUDGET
SUMMARY WORKSHEET

PROPOSED

General Fund Operations	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2020-21 $	2020-21 %
GENERAL GOVERNMENT								
Mayor	(28,383)	(27,649)	(26,148)	(30,740)	(27,928)	(29,940)	800	-2.60%
City Council	(39,277)	(41,174)	(39,966)	(66,400)	(41,180)	(63,130)	3,270	-4.92%
City Administrator	(120,050)	(91,278)	(132,557)	(136,175)	(135,735)	(137,750)	(1,575)	1.16%
Police & Fire Commission	(3,704)	(4,008)	(6,967)	(5,300)	(5,300)	(5,300)	-	0.00%
City Attorney	(61,827)	(100,970)	(40,381)	(70,000)	(60,000)	(60,000)	10,000	-14.29%
City Clerk	(69,881)	(85,046)	(88,166)	(98,640)	(97,002)	(98,860)	(220)	0.22%
Human Resources (Personnel)	(87,550)	(80,159)	(52,500)	(55,120)	(64,405)	(69,795)	(14,675)	26.62%
Elections	(47,376)	(70,155)	(48,505)	(107,765)	(74,055)	(41,405)	66,360	-61.58%
Technology Services	(274,460)	(277,301)	(263,494)	(282,320)	(269,280)	(287,560)	(5,240)	1.86%
Other City Hall	(143,743)	(151,278)	(138,139)	(124,230)	(174,867)	(88,855)	35,375	-28.48%
Finance	(443,953)	(442,305)	(449,663)	(419,165)	(418,975)	(428,765)	(9,600)	2.29%
Assessor	(31,137)	(56,755)	(61,823)	(62,650)	(62,550)	(63,150)	(500)	0.80%
Buildings & Facilities Maintenance	(379,913)	(385,316)	(422,712)	(457,951)	(421,000)	(471,079)	(13,128)	2.87%
Misc, Insurance & Contingency	(118,970)	(121,624)	(139,553)	(131,100)	(130,100)	(130,100)	1,000	-0.76%
Budget Development Contingency	-	-	-	-	-	-	-	NA
TOTAL GENERAL GOVERNMENT	**$ (1,850,224)**	**$ (1,935,018)**	**$ (1,910,574)**	**$ (2,047,556)**	**$ (1,982,377)**	**$ (1,975,689)**	**$ 71,867**	**-3.51%**
PUBLIC SAFETY								
Police	(2,024,005)	(2,021,061)	(2,139,315)	(2,111,480)	(2,082,872)	(2,217,686)	(106,206)	5.03%
Fire	(1,336,826)	(1,253,860)	(1,082,791)	(1,416,790)	(1,186,315)	(1,453,056)	(36,266)	2.56%
Ambulance	(1,389,188)	(1,462,096)	(1,576,808)	(1,411,060)	(1,535,662)	(1,486,385)	(75,325)	5.34%
Public Fire Protection Fee	(19,779)	(18,684)	(19,069)	(19,200)	(19,200)	(19,200)	-	0.00%
Building Inspection	(96,878)	(74,325)	(121,394)	(109,050)	(122,206)	(124,685)	(15,635)	14.34%
TOTAL PUBLIC SAFETY	**$ (4,866,676)**	**$ (4,830,026)**	**$ (4,939,377)**	**$ (5,067,580)**	**$ (4,946,255)**	**$ (5,301,012)**	**$ (233,432)**	**4.61%**
HEALTH & SOCIAL SERVICES								
Animal Control	(79,035)	(83,396)	(76,531)	(78,930)	(76,537)	(79,210)	(280)	0.35%
Pest Control	(7,761)	(7,761)	(7,761)	(8,000)	(8,094)	(8,500)	(500)	6.25%
Mt. Hope Cemetery	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)	-	0.00%
TOTAL HEALTH & SOCIAL SERVICES	**$ (147,796)**	**$ (152,157)**	**$ (145,292)**	**$ (147,930)**	**$ (145,631)**	**$ (148,710)**	**$ (780)**	**0.53%**
PUBLIC WORKS								
Public Works	(1,586,760)	(1,525,591)	(1,646,487)	(1,651,902)	(1,655,279)	(1,661,974)	(10,072)	0.61%
Transportation	(30,000)	(30,000)	(30,000)	(30,000)	(31,000)	(31,000)	(1,000)	3.33%
Sanitation	(336,823)	(356,587)	(350,560)	(376,892)	(354,758)	(381,276)	(4,384)	1.16%
TOTAL PUBLIC WORKS	**$ (1,953,583)**	**$ (1,912,178)**	**$ (2,027,047)**	**$ (2,058,794)**	**$ (2,041,037)**	**$ (2,074,250)**	**$ (15,456)**	**0.75%**
LEISURE ACTIVITIES								
Community Programs	(26,139)	(26,192)	(29,900)	(26,550)	(27,300)	(27,550)	(1,000)	3.77%
City Parks Maintenance	(217,097)	(195,377)	(232,712)	(221,105)	(180,224)	(235,534)	(14,429)	6.53%
Parks & Recreation Programs (APR)	(275,833)	(276,524)	(282,346)	(301,440)	(285,080)	(299,790)	1,650	-0.55%
Municipal Band	(5,123)	(4,919)	(4,557)	(4,950)	-	(4,950)	-	0.00%
TOTAL LEISURE ACTIVITIES	**$ (524,192)**	**$ (503,012)**	**$ (549,515)**	**$ (554,045)**	**$ (492,604)**	**$ (567,824)**	**$ (13,779)**	**2.49%**
CONSERVATION & DEVELOPMEN								
Planning and Development	(200,129)	(193,754)	(121,995)	(187,190)	(177,466)	(232,275)	(45,085)	24.09%
TOTAL CONSERVATION & DEVELOPMENT	**$ (200,129)**	**$ (193,754)**	**$ (121,995)**	**$ (187,190)**	**$ (177,466)**	**$ (232,275)**	**$ (45,085)**	**24.09%**
Total General Fund Expenditures for Operat	**$ (9,542,600)**	**$ (9,526,145)**	**$ (9,693,799)**	**$ (10,063,095)**	**$ (9,785,371)**	**$ (10,299,760)**	**$ (236,665)**	**2.35%**
Total Uses of General Funds	**$ (10,391,080)**	**$ (10,318,297)**	**$ (10,660,618)**	**$ (10,869,015)**	**$ (10,591,291)**	**$ (11,032,022)**	**$ (163,007)**	**1.50%**
Net (Expenditures) over Revenue	**$ (2,001)**	**$ 98,533**	**$ 35,321**	**$ (0)**	**$ 100,596**	**$ (0)**	**$ 0**	**na**

CITY OF ASHLAND
2021 BUDGET
GENERAL FUND REVENUES

PROPOSED

	ACCOUNT DESCRIPTION	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 June 30	2020 Projected	2021 Budget	2020-21 Change
TAXES									
100 41110	GENERAL PROPERTY TAXES	2,600,954	2,630,764	2,677,267	2,776,476	1,853,431	2,776,476	2,779,725	0.12%
100 41140	MOBILE HOME TAXES	25,165	23,388	22,968	24,000	24,195	24,195	24,000	0.00%
100 41210	MOTEL/HOTEL TAXES	8,123	8,042	8,669	10,000	0	8,700	10,000	0.00%
100 41222	SALES TAX - CITY SHARE	141	141	136	120	61	120	120	0.00%
100 41310	TAXES - WATER UTILITY PILOT	388,558	382,076	385,353	392,000	198,870	392,000	394,000	0.51%
100 41320	TAXES - TAX EXEMPT PILOT	47,892	32,015	35,599	32,000	30	35,000	35,000	9.38%
100 41800	PENALTIES ON DELINQUENT TAXES-PP	532	655	422	1,000	845	2,445	1,000	0.00%
100 41810	PENALTIES ON DELINQUENT TAXES-Utilities	1,126	2,609	1,507	1,500	143	1,500	1,500	0.00%
100 41900	OTHER TAXES	0	22	7,884	0	10,148	10,148	0	NA
TOTAL TAXES:		**3,072,491**	**3,079,712**	**3,139,805**	**3,237,096**	**2,087,723**	**3,250,584**	**3,245,345**	0.25%
SPECIAL ASSESSMENTS									
100 42000	SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	NA
TOTAL SPECIAL ASSESSMENTS:		**0**	**0**	**0**	**0**	**0**	**0**	**0**	NA
INTERGOVERNMENTAL									
100 43300	FEDERAL GRANTS	0	0	0	0	0	60,000	0	NA
100 43410	SHARED REVENUES	3,712,690	3,710,592	3,707,961	3,723,661	0	3,723,661	3,707,485	-0.43%
100 43411	EXPENDITURE RESTRAINT	134,724	124,740	118,006	115,497	0	115,497	114,042	-1.26%
100 43412	EXEMPT COMPUTER AID	16,121	18,091	18,529	19,000	0	19,000	19,000	0.00%
100 43413	PERSONAL PROPERTY TAX AID	0	0	46,268	47,871	47,870	47,870	49,474	3.35%
100 43414	VIDEO SERVICE PROVIDER AID	0	0	0	9,527	0	9,527	18,533	94.53%
100 43420	STATE FIRE DUES	19,733	19,109	20,947	20,000	0	21,057	21,000	5.00%
100 43529	OTHER PUBLIC REVENUE	46,585	50,378	52,088	34,000	0	34,000	49,000	44.12%
100 43531	STATE GENERAL TRANS AID	450,926	497,460	520,446	598,513	299,257	598,513	599,070	0.09%
100 43530	STATE GRANT REVENUE	7,031	18,645	10,097	100	0	5,080	100	0.00%
100 43533	STATE CONNECTING HWY AID	73,737	74,143	74,092	73,907	36,954	73,907	76,465	3.46%
100 43610	PAYMENT FOR MUNICIPAL SERVICE	17,449	12,556	12,533	12,500	8,793	12,500	12,500	0.00%
100 43799	OTHER LOCAL GOVT GRANTS	2,413	3,598	16,988	250	500	3,776	250	0.00%
TOTAL INTERGOVERNMENTAL:		**4,481,409**	**4,529,312**	**4,597,955**	**4,654,826**	**393,374**	**4,724,388**	**4,666,919**	0.26%
LICENSES & PERMITS									
100 44100	LICENSES - BUSINESS & OCCUPATIONAL	28,320	27,017	38,934	31,400	18,440	27,800	28,000	-10.83%
100 44110	CABLE FRANCHISE FEE	89,863	95,270	92,664	81,673	20,842	82,100	82,100	0.52%
100 44200	LICENSES - NON BUSINESS	16	19	11	10	1	10	10	0.00%
100 44300	BUILDING & STREET-CUT PERMITS	52,264	29,513	43,364	45,000	43,972	61,700	37,000	-17.78%
100 44400	ZONING PERMITS & FEES	8,305	6,890	8,845	8,845	490	2,830	8,000	-9.55%
TOTAL LICENSES & PERMITS:		**178,768**	**158,709**	**183,818**	**166,928**	**83,745**	**174,440**	**155,110**	-7.08%
FINES, FORFEITS & PENALTIES									
100 45100	LAW & ORDINANCE VIOLATIONS	29,326	28,605	21,070	25,000	6,453	20,000	20,000	-20.00%
TOTAL FINES, FORFEITS & PENALTIES:		**29,326**	**28,605**	**21,070**	**25,000**	**6,453**	**20,000**	**20,000**	-20.00%
PUBLIC CHARGES FOR SERVICES									
100 46100	OTHER REVENUES - GENERAL GOVT	12,836	8,699	9,207	9,000	3,900	8,900	9,000	0.00%
100 46210	POLICE SERVICES	2,561	2,574	4,445	3,500	1,711	3,500	3,500	0.00%
100 46220	FIRE PROTECTION FEES	1,364	1,085	1,171	1,000	0	1,000	1,000	0.00%
100 46230	AMBULANCE/EMS FEES	1,063,511	1,055,175	1,123,826	1,069,000	546,988	1,069,000	1,069,000	0.00%
100 46231	AMB PROTECTION FEES	13,125	13,405	16,244	13,400	210	13,400	13,400	0.00%
100 46290	SPECIAL CHARGES	5,195	925	947	5,800	80	5,800	5,800	0.00%
100 46310	PUBLIC WORKS CHARGES	45,721	61,939	74,141	49,000	20,094	49,715	50,000	2.04%
100 46330	PARKING RENT & FINES	14,575	15,233	13,228	14,500	4,900	10,000	14,500	0.00%

CITY OF ASHLAND
2021 BUDGET
GENERAL FUND REVENUES

PROPOSED

	ACCOUNT DESCRIPTION	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 June 30	2020 Projected	2021 Budget	2020-21 Change
PUBLIC CHARGES FOR SERVICES Cont.									
100 46420	REFUSE/GARBAGE COLLECTION FEES	348,324	347,748	346,862	348,000	183,570	348,000	348,000	0.00%
100 46421	RECYCLING FEES (started February 2016)	19,307	19,315	19,270	19,300	0	19,290	19,300	0.00%
100 46431	SPRING CLEANUP FEES	1,876	2,000	1,440	1,800	0	0	1,800	0.00%
100 46440	WEED/NUISANCE CONTROL	0	0	0	0	950	2,000	2,000	NA
100 46510	ANIMAL CONTROL FEES	2,370	1,944	2,652	2,500	1,812	2,500	2,500	0.00%
100 46720	PARKS REVENUE	113,135	123,009	109,326	136,000	17,983	110,000	119,250	-12.32%
100 46721	PW FUEL TAX REFUND	1,227	3,499	3,638	3,500	2,184	3,500	3,500	0.00%
100 46722	PW ADMIN FEE	4,467	5,405	5,587	5,400	1,711	5,400	5,400	0.00%
100 46755	LEISURE PROGRAMS & REC FEES	83,045	78,858	80,056	85,000	19,088	39,400	80,000	-5.88%
TOTAL PUBLIC CHARGES:		**1,732,639**	**1,740,813**	**1,812,040**	**1,766,700**	**805,181**	**1,691,405**	**1,747,950**	-1.06%
INTERGOVERNMENTAL CHARGES FOR SERVICES									
100 47321	LIAISON OFFICER-REIMBURSE	69,509	66,986	85,105	75,000	25,632	58,000	75,000	0.00%
100 47323	FIRE- TOWNSHIP CONTRACTS	163,107	165,757	169,042	170,600	65,321	136,150	138,290	-18.94%
100 47324	AMBULANCE - TOWNSHIP CONTRACTS	223,278	226,628	230,025	233,475	116,739	233,475	305,980	31.05%
100 47330	GIS REIMBURSEMENT (COUNTY)	0	0	1,650	0	0	0	0	NA
100 47400	ATTORNEY - UTILITY REIMBURSE	12,171	5,689	0	5,000	0	5,000	5,000	0.00%
100 47401	UTILITY COST SHARE	280,353	267,917	281,130	235,620	117,810	235,620	244,520	3.78%
100 47403	AIRPORT ADMIN REIMBURSEMENT	8,000	8,000	8,000	8,000	4,000	8,000	8,000	0.00%
100 47405	CHARGES TO LIBRARY	39,874	38,876	43,841	42,500	18,541	38,600	42,500	0.00%
TOTAL INTERGOVERNMENTAL CHARGES:		**796,292**	**779,853**	**818,793**	**770,195**	**348,043**	**714,845**	**819,290**	6.37%
MISCELLANEOUS REVENUES									
100 48110	INTEREST ON CASH & INVESTMENTS	10,863	23,400	45,250	40,000	125	18,000	15,000	-62.50%
100 48200	PROPERTY RENTS & LEASES	27,129	27,011	28,148	30,000	8,725	25,000	27,430	-8.57%
100 48309	SALES OF OTHER EQUIP & PROPERTY	1,998	95	235	0	0	0	0	NA
100 48500	GENERAL DONATIONS & GIFTS	847	607	1,479	1,000	2,051	2,100	1,000	0.00%
100 48900	WORKERS COMP WAGE REIMB	12,309	1,444	5,688	2,000	3,386	6,780	2,000	0.00%
100 48901	MISCELLANEOUS	1,394	2,924	2,672	320	2,251	3,500	2,000	525.00%
100 48910	INSURANCE DIVIDENDS	32,614	33,345	27,986	30,000	0	40,345	40,000	33.33%
TOTAL MISCELLANEOUS:		**87,154**	**88,826**	**111,458**	**103,320**	**16,538**	**95,725**	**87,430**	-15.38%
OTHER FINANCING SOURCES & TRANSFERS									
100 49220	TRANS FROM SPEC REVENUE	0	0	0	2,800	0	2,800	2,800	0.00%
100 49240	TRANS FROM CAPITAL PROJ (Waterfront)	11,000	11,000	11,000	17,700	0	17,700	17,700	0.00%
100 49270	TRANS FROM INTERNAL SERVICE FUND	0	0	0	124,450	0	0	124,450	0.00%
TOTAL OTHER FIN. SOURCES:		**11,000**	**11,000**	**11,000**	**144,950**	**0**	**20,500**	**144,950**	0.00%
TOTAL GENERAL FUND REVENUES:		**10,389,079**	**10,416,830**	**10,695,939**	**10,869,015**	**3,741,057**	**10,691,887**	**10,886,994**	0.17%
Non Property Tax GF Revenues		**7,788,125**	**7,786,066**	**8,018,672**	**8,092,539**	**1,887,626**	**7,915,411**	**8,107,269**	0.18%

Assessed Value ~~and Property Tax Levy Comparison~~

Assessment Year:	Actual 1/1/2019	PROPOSED BUDGET 1/1/2020	Change 2019 to 2020	
Assessed Value of Property Within City Limits				
Real Estate:				
Residential	$252,544,200	$253,104,200	$560,000	0.22%
Commercial	139,458,800	138,900,200	(558,600)	-0.40%
Manufacturing	12,879,200	13,123,000	243,800	1.89%
Agricultural, S&W, Forest	1,508,600	1,456,200	(52,400)	-3.47%
Other	674,200	674,200	0	0.00%
Total Real Estate	$407,065,000	$407,257,800	$192,800	0.05%
Personal Property:				
Boats & Watercraft	$600	600	$0	0.00%
Machinery, Tools & Patterns	722,600	755,800	33,200	4.59%
Furniture, Fixtures & Equipment	10,819,000	10,990,900	171,900	1.59%
Other	2,138,100	1,898,100	(240,000)	-11.22%
Total Personal Property	$13,680,300	$13,645,400	(34,900)	-0.26%
Total Assessed Value	$420,745,300	$420,903,200	$157,900	0.04%
Total Assessed Value less Manufacturing Value	$406,456,400	$406,421,200	($35,200)	-0.01%
Total Equalized Value less Manufacturing Value	$459,853,400	$451,060,400	($8,793,000)	-1.91%
Assessment Ratio	88.3883%	90.1035%	1.7152%	
City Equalized Value (TID in)	$476,018,800	$467,052,000	($8,966,800)	-1.88%
TID Equalized Value (Increment)	$26,847,900	$23,974,700	($2,873,200)	-10.70%
City Equalized Value (TID out)	$449,170,900	$443,077,300	($6,093,600)	-1.36%

City of Ashland

2021 Levy for Debt Service

Program Explanation

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. Included within this fund type are the various bond issues, promissory notes, and State Trust Fund

2021 General Obligation Debt	Total Principal/Int./Fees	General Tax Levy	Other Fund Sources
Bremer Bank NA - Note 2020A 4/01/2030 2.75%	*47,805*		
Marina		-	47,805
Bremer Bank NA - Note 2020B 4/01/2030 2.27%	*79,228*		
Water Utility		-	79,228
Bremer Bank NA - Note 2020C 5/01/2030 1.91%	*495,981*		
General Tax Levy		**495,981**	0
WI State Trust Fund Loan - 2018 4.00%	*75,473*		
Tax Increment District #10		-	75,473
US Bank - GO Bonds 2017B 12/01/2027 2.023%	*215,373*		
General Tax Levy		**215,373**	
US Bank - GO Bonds 2015A 4/01/2035 2.805%	*428,031*		
General Tax Levy		**428,031**	
Bremer Bank NA - Note 2015B 10/01/2025 2.59%	*127,462*		
General Tax Levy		**127,462**	
Bankers Bank - GO Promissory Notes 2011A 12/1/2021 1.81%	*112,530*		
General Tax Levy		**112,530**	
2007 Safe Drinking Water Loan - Revenue 1.42%	*13,310*		
General Tax Levy for Turner Road (Street Portion)		***13,310***	
Payment Agent Fees (5 US Bank Issues)	*1,450*	***1,450***	
Total GO and Tax Levy Debt Service	**$ 1,596,643**	**$ 1,394,137**	**$ 202,506**
Apply Debt Service Reserve	**$ -**	**$ -**	**$ -**
Net GO and Tax Levy Debt Service	**$ 1,596,643**	**$ 1,394,137**	**$ 202,506**

2021 Project and Capital List - Public Hearing 11.17.2020

PROPOSED

		Estimated Fund Balance Jan 1st	Project Expenditures: Project Expenditure Request	Project Expenditures: Transfers OUT to Other Funds	Project Expenditures: TOTAL EXPENSES TRANSFERS OUT	Sources of Project Revenues: 2020 Levy/Trans	Other Funding	Other Source	Borrowing	Transfers IN from Other Funds	Trnsf Fund	*Use (Increase) Fund Balance*	TOTAL PROJECT SOURCES	Estimated Fund Balance Dec 31st	Fund Balance Restricted to Specific Project
	Public Transportation (CP 415)														
	BART request for electric bus		$ (5,000)	$ -	$ (5,000)	$ -	$ -		$ -	$ -		$ 5,000	$ 5,000		$ -
	Future transportation projects		-	-	-	-	-		-	-		-	-		17,000
	TOTALS	**$ 22,000**	**$ (5,000)**	**$ -**	**$ (5,000)**	**$ -**	**$ -**		**$ -**	**$ -**		**$ 5,000**	**$ 5,000**	**$ 17,000**	**$ 17,000**
	($19,000 is reserved for BART-WIDOT restriction)														
	Building & Facilities (CP 450)														
	New Police Facility-estimate 50% complete 12/31/2020		$ (2,133,600)	$ -	$ (2,133,600)	$ -	$ -			$ -		$ 2,133,600	$ 2,133,600		
	Transfer to 481-Prentice Park for playground equipment			(40,000)	(40,000)							40,000	40,000		
	Transfer to 461-Fire for Ambulance			(135,100)	(135,100)							135,100	135,100		
	Transfer to 463-Technology for Election Equipment			(15,000)	(15,000)							15,000	15,000		
	Public Works Building - Roof Replacement estimate $160K			-	-	-	-			-		-	-		53,118
	City Hall Building Improvements		(200,000)	-	(200,000)	-	-		-	-		200,000	200,000		
	If PD comes in lower TOTALS	**$ 2,576,818**	**$ (2,333,600)**	**$ (190,100)**	**$ (2,523,700)**	**$ -**	**$ -**		**$ -**	**$ -**		**$ 2,523,700**	**$ 2,523,700**	**$ 53,118**	**$ 53,118**
	Waterfront Develop (CP 453)														
	Room tax revenue estimate		$ -	$ -	$ -	$ -	$ 90,000	Rm Tax	$ -	$ -		$ (90,000)	$ -		$ -
	Transfer to GF 100 - GF Parks maintenance reimbursement		-	(17,700)	(17,700)	-	-		-	-		17,700	17,700		-
**	Transfer to CP 481 WIDOT (TAP)Transp. Alternatives Program (		-	(137,000)	(137,000)	-	-			-		137,000	137,000		-
	2017 donation for trail repair for TAP grant match 2022		-	(25,000)	(25,000)	-	-		-	-		25,000	25,000		-
	Restricted for waterfront parks projects		-	-	-	-	-		-	-		-	-		157,300
	TOTALS	**$ 247,000**	**$ -**	**$ (179,700)**	**$ (179,700)**	**$ -**	**$ 90,000**		**$ -**	**$ -**		**$ 89,700**	**$ 179,700**	**$ 157,300**	**$ 157,300**
	Equipment Leases (454)														
	Public Works Truck Lease - two	13,529	$ (16,261)	$ -	$ (16,261)	$ 5,000	$ -		$ -	$ -		$ 11,261	$ 16,261		2,306
	City Hall Car - employee out-of town travel	8,700	(4,331)	-	(4,331)	-	-		-	-		4,331	4,331		4,331
	TOTALS	**$ 22,229**	**$ (20,592)**	**$ -**	**$ (20,592)**	**$ 5,000**	**$ -**		**$ -**	**$ -**		**$ 15,592**	**$ 20,592**	**$ 6,637**	**$ 6,637**
	Public Works Equipment (CP 460)														
	New Street Sweeper		$ -	$ -	$ -	$ 42,000	$ -			$ -		$ (42,000)	$ -		92,000
	Public Works and Parks equipment		(40,020)	-	(40,020)	8,000	-		-	-		32,020	40,020		-
	TOTALS	**$ 82,020**	**$ (40,020)**	**$ -**	**$ (40,020)**	**$ 50,000**	**$ -**		**$ -**	**$ -**		**$ (9,980)**	**$ 40,020**	**$ 92,000**	**$ 92,000**
	Fire Equipment (CP 461)														
	New Ambulance		$ (211,000)	$ -	$ (211,000)	$ -	$ -		$ -	$ 135,100	450	$ 75,900	$ 211,000		-
	Restricted State/Local funding/donations		(55,285)	-	(55,285)	-	20,000	State & Contr	-	-		35,285	55,285		20,015
	TOTALS	**$ 131,200**	**$ (266,285)**	**$ -**	**$ (266,285)**	**$ -**	**$ 20,000**		**$ -**	**$ 135,100**		**$ 111,185**	**$ 266,285**	**$ 20,015**	**$ 20,015**
	Police Equipment (CP 462)														
	Patrol Vehicle Leases		$ (46,463)	$ -	$ (46,463)	$ -	$ 34,700	Veh sales	$ -	$ -		$ 11,763	$ 46,463		
	Future Vehicle Lease payments		-	-	-	-	-		-	-		-	-		14,237
	TOTALS	**$ 26,000**	**$ (46,463)**	**$ -**	**$ (46,463)**	**$ -**	**$ 34,700**		**$ -**	**$ -**		**$ 11,763**	**$ 46,463**	**$ 14,237**	**$ 14,237**

2021 Project and Capital List - Public Hearing 11.17.2020

PROPOSED

	Estimated Fund Balance Jan 1st	Project Expenditure Request	Transfers OUT to Other Funds	TOTAL EXPENSES TRANSFERS OUT	2020 Levy/Trans	Other Funding	Other Source	Borrowing	Transfers IN from Other Funds	Trnsf Fund	*Use (Increase) Fund Balance*	TOTAL PROJECT SOURCES	Estimated Fund Balance Dec 31st	Fund Balance Restricted to Specific Project
		Project Expenditures			**Sources of Project Revenues**									
Tech/Computer Equipment (CP 463)														
2021/2022 - Civic Plus - software purchase		$ (5,330)	$ -	$ (5,330)	$ -	$ -		$ -	$ -		$ 5,330	$ 5,330		4,780
Election equipment - 2 M100 tabulators		(15,000)	-	(15,000)	-	-		-	15,000	450	-	15,000		-
TOTALS	**$ 10,110**	**$ (20,330)**	**$ -**	**$ (20,330)**	**$ -**	**$ -**		**$ -**	**$ 15,000**		**$ 5,330**	**$ 20,330**	**$ 4,780**	**$ 4,780**
Street Improvements (CP 470)														
Waterfront Access Road (St. Claire)		$ (1,062,024)	$ -	$ (1,062,024)	$ 118,100	$ 565,728	DOT	$ -	$ -		$ 123,500	$ 807,328		
Pending grant		-	-	-	-	135,000	Grant	-	-		-	135,000		
To be determined-possibly General Fund-Fund Balance		-	-	-	500	101,701	TBD	-	-		-	102,201		
Apply CN RR - Ore Dock street repair balance											17,495	17,495		
Mill & Overlay - various streets		-		-	-	-		-	-		-	-		
6th Street West - WIDOT fund balance		(50,000)	-	(50,000)	-	-		-	-		50,000	50,000		750,005
TOTALS	**$ 941,000**	**$ (1,112,024)**	**$ -**	**$ (1,112,024)**	**$ 118,600**	**$ 802,429**		**$ -**	**$ -**		**$ 190,995**	**$ 1,112,024**	**$ 750,005**	**$ 750,005**
Urban Forestry (CP 480)														
Urban Forestry - 2020-2021 grant match	**$ 11,000**	**$ (22,000)**	**$ -**	**$ (22,000)**	**$ -**	**$ 11,000**	**Grant**	**$ -**	**$ -**		**$ 11,000**	**$ 22,000**	**$ -**	**$ -**
Parks & Grounds (CP 481)														
Ore Dock Phase I - Part II Diamond access	Grant & Ore Dock	$ (2,190,365)	$ -	$ (2,190,365)	$ -	$ 2,190,365	Grants/Trust	$ -	$ -		$ -	$ 2,190,365		
Ore Dock Phase II - Stuntz Gateway	Trust Funding	(2,130,000)		(2,130,000)		2,130,000	ACOE/Trust				-	2,130,000		
WIDOT-TAP grant trail repair construction		(810,000)		(810,000)		648,000	TAP grant		162,000	453	-	810,000		
Prentice Park playground equipment		(80,000)		(80,000)		40,000	Grant		40,000	450	-	80,000		
Storm water outfall study		(17,500)		(17,500)		12,500	Grant				5,000	17,500		
15th Avenue East Park Bench (restricted donation)		(7,000)		(7,000)	-	-		-	-		7,000	7,000		
Project(s) contingency		-	-	-	-	-		-	-		-	-		5,810
TOTALS	**$ 17,810**	**$ (5,234,865)**	**$ -**	**$ (5,234,865)**	**$ -**	**$ 5,020,865**		**$ -**	**$ 202,000**		**$ 12,000**	**$ 5,234,865**	**$ 5,810**	**$ 5,810**
Landfill (CP 491)														
Landfill Maintenance & Equipment 2019-2020		$ (48,600)	$ -	$ (48,600)	$ 5,000	$ -		$ -	$ -		$ 43,600	$ 48,600		$ -
		-	-	-	-	-		-	-		-	-		
	$ 43,600	**$ (48,600)**	**$ -**	**$ (48,600)**	**$ 5,000**	**$ -**		**$ -**	**$ -**		**$ 43,600**	**$ 48,600**	**$ -**	**$ -**
TOTALS CP 415 - CP 491	**$ 4,130,787**	**$ (9,149,779)**	**$ (369,800)**	**$ (9,519,579)**	**$ 178,600**	**$ 5,978,994**		**$ -**	**$ 352,100**		**$ 3,009,885**	**$ 9,519,579**	**$ 1,120,902**	**$ 1,120,902**
				$ (9,519,579)								$ 9,519,579	$ 1,120,902	
		GF transfer	**17,700**											
		Balance to transfers IN	**$ (352,100)**											

** ***WIDOT Transportation Alternatives Program Grant - State Fiscal Years 2018-2022 (2020 - project engineering/design and 2021 - project construction)***

	2021	2020	Total
Grant amount for pedestrian & bike improvements	$ 648,000	$ 72,000	$ 720,000
TAP grant match amount 25%	162,000	18,000	180,000
Total amount	$ 810,000	$ 90,000	$ 900,000
Grant Match:			
2017 donation of $25,000 apply to the grant match	$ 25,000	$ -	$ 25,000
Waterfront Development Fund 453	137,000	18,000	155,000
Total amount	$ 162,000	$ 18,000	$ 180,000

City of Ashland

PROPOSED

2021 Proposed Special Revenue Funds - Budget Summary

Fund Name	Fund	Estimated Fund Balance Jan 1, 2021	Tax Levy	General Fund Transfers In	Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfer out to Debt Service	Transfer out to Spec Rev Cap Proj	Total Expenditures	Estimated Fund Balance Dec 31, 2021	Notes
Library Donations	214	197,900	0	0	0	52,000	52,000	17,000	0	0	17,000	232,900	State statute & Donor restricted; includes grants; includes fundraising for library renovations
Library Operations	215	95,890	0	314,262	0	165,468	479,730	479,600	0	0	479,600	96,020	State statute - restricted
Insurance Loss Deductible Reserv	229	19,400	0	0	0	10,000	10,000	15,000	0	0	15,000	14,400	Restricted-City's insurance claims deductible
State Hazmat Contract	230	0	0	0	0	31,190	31,190	31,190	0	0	31,190	0	State Grant- Training/equipment/hazmat calls
Police Programs	233	30,500	0	0	0	20,000	20,000	20,000	0	0	20,000	30,500	Grant & Donor - restricted - K-9 program; training; equipment
Revolving Loan Fund - Housing	240	217,000	0	0	0	30,000	30,000	150,000	0	0	150,000	97,000	State Grant - restricted
Revolving Loan Fund - Economic	241	635,000	0	0	0	0	0	635,000	0	0	635,000	0	DOA Program Close-Out; to be administered by the State
Comprehensive Planning	245	41,800	0	14,000	0	35,000	49,000	75,200	0	0	75,200	15,600	UDO update $30K; Downtown St Scape $30K; Partners in Energy $7.5K; Restricted contributions $7.7K
Home Improvement Programs *	246	14,000	0	0	0	5,000	5,000	19,000	0	0	19,000	0	Donor restricted
Breakwall Maintenance **	250	537,287	0	0	0	800	800	0	0	0	0	538,087	Breakwater Agreement - NSP WI
City-wide recycling	260	0	0	83,100	0	56,600	139,700	139,700	0	0	139,700	0	State Grant $56,600 restricted
BCC Teen Center	272	38,000	0	0	0	10,000	10,000	15,000	0	0	15,000	33,000	Grant/Donor restricted; Scholarships for BCC programs
Community Imprv (Beautification)	274	7,250	0	0	0	7,500	7,500	7,500	0	0	7,500	7,250	Donor restricted - downtown flowers
Wetland Mitigation	277	0	0	12,300	0	0	12,300	12,300	0	0	12,300	0	Required wetland "bank" maintenance thru 2021
Tax Increment #10 (New 2017)	280	0	37,057	0	0	62,370	99,427		75,473	23,954	99,427	0	State restricted-Cobblestone & Main St W Transfer balance of tax increment to TID# 10 Capital Projects fund for future development costs
Tax Increment #6 (Donor)	281	0	109,524	0	0	191,728	301,252	150	0	301,102	301,252	0	State restricted-Super One & Depot area
Tax Increment #9 (Distressed)	284	(801,150)	79,265	0	301,102	136,550	516,917	150	0	0	150	(284,383)	State restricted-Timeless Timber & Honda area
Totals		1,032,877	225,846	423,662	301,102	814,206	1,764,816	1,616,790	75,473	325,056	2,017,319	780,374	
							1,764,816				2,017,319	780,374	

NOTE: * - HOUSING PROGRAM - 246

The Housing Improvement Program (HIP) was started in 2015 through the generous donation from an anonymous donor of $25,000 to the City of Ashland to be used towards repairs to single-family owner-occupied homes. An additional contribution from the donor, as well as budgeted funds from the City and grant funding through Associated Bank, have enabled the City to broaden the program starting in 2018. The primary goal of the program is to assist homeowners in making necessary repairs and addressing property maintenance violations, who otherwise would not have the financial and/or physical cabaility to accomplish these projects.

NOTE: ** - BREAKWALL MAINT - 250

Deposit 7/31/2015-$100,000 from NSP for the superfund site breakwall permitting process. Per the agreement, any remaining balance may be used by the City for other purposes. Expenses for various professional and miscellaneous fees was $15,456. Deposit 12/10/2018-$450,000 from NSP for the breakwall conveyance to the City. These funds were provided in recognition of the operation, repair, maintenance, and other similar costs with the breakwall.

City of Ashland
2021 Debt Service Funds -Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	Tax Levy	Other Funds Transfers In	Total Revenues	Principal	Interest	Fees	Transfer	Total Expenditures	Estimated Fund Balance Dec 31, 2021	**Notes**
2007 Safe Drinking Water Loan-Street Portion-Turner Road	310	850	13,310	0	13,310	12,136	1,174	0	0	13,310	850	Year 2027 final pmt
GO Promissory Note 2011	361	0	113,030	0	113,030	110,000	2,530	500	0	113,030	0	Year 2021 final pmt
GO Bonds 2015A - 4/01/2015	362	-50	428,531	0	428,531	320,000	108,031	500	0	428,531	-50	Year 2035 final pmt
GO Promissory Note 2015B	363	0	127,462	0	127,462	112,000	15,462	0	0	127,462	0	Year 2025 final pmt
GO Promissory Note 2020C	366	50	495,981	0	495,981	380,000	115,981	0	0	495,981	50	Year 2030 balloon payment
GO Promissory Note 2017B	367	50	215,823	0	215,823	175,000	40,373	450	0	215,823	50	Year 2027 final pmt
State Trust Fund Loan TID# 10	392	0	0	75,473	75,473	55,149	20,324	0	0	75,473	0	Year 2028 final pmt
Extreme Makeover Levied for Levelizing Payments	395	299,760	0	0	0	0	0	0	0	0	299,760	Related debt final payment in 2019
Totals		300,660	1,394,137	75,473	1,469,610	1,164,285	303,875	1,450	0	1,469,610	300,660	

City of Ashland

2021 Capital Project Funds - Budget Summary - Preliminary

PROPOSED

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	Tax Levy	General Fund Transfers In	Cap Proj Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfers out to other funds	Total Expenditures	Estimated Fund Balance Dec 31, 2021	Notes
TID #9-Mixed Use	413	(773,200)	0	0	0	500,000	500,000	525,150	0	525,150	(798,350)	Expenditure period ends 8/8/2021 (RESTRICTED) Expenses/transfer are payment on development agreement/WIDOR fees. Anticipating 2021 development at Timeless Timber Site with grant funding to cover 100% of the cost estimated at $500,000 for infrastructure.
TID #10	414	14,050	0	0	23,954	0	23,954	150	0	150	37,854	Expenditure period ends 5/30/2039 (RESTRICTED) Main St West. Tax increment transferred in from SR-280 for future development costs.
Public Transportation	415	22,000	0	0	0	0	0	5,000	0	5,000	17,000	Restricted-BART transportation capital
Building Facilities Fund	450	443,218	0	0	0	0	0	200,000	190,100	390,100	53,118	City Hall building improvements and transfers out for Ambulance, playground equipment and election equipment
Waterfront Development	453	247,000	0	0	0	90,000	90,000	0	179,700	179,700	157,300	Restricted - Room Tax Revenue Fund for Waterfront parks/trails improvements.
Equipment Leases	454	22,229	0	5,000	0	0	5,000	20,592	0	20,592	6,637	Vehicle leases
Land Acquisition	455	(110,500)	0	0	0	110,500	110,500	0	0	0	0	Future land sales to recover costs
Public Works Capital	460	82,020	0	50,000	0	0	50,000	40,020	0	40,020	92,000	Equipment replacement-street sweeper
Fire Department Capital	461	131,200	0	0	135,100	20,000	155,100	266,285	0	266,285	20,015	Equipment replacements - Ambulance and restricted grants/donations.
Police Department Capital	462	26,000	0	0	0	34,700	34,700	46,463	0	46,463	14,237	Police vehicle leases and equipment
Technology Capital Equipme	463	10,110	0	0	15,000	0	15,000	20,330	0	20,330	4,780	Website/Civic Clerk software & election equipment
Capital Street Improvement including storm	470	941,000	0	118,600	0	802,429	921,029	1,112,024	0	1,112,024	750,005	Reserve 6th St W Waterfront access road (St. Claire St)
Improvement including special	471	246,940		0	0	20,000	20,000	0	0	0	266,940	Sidewalk Special Assessments and Capital Projects
Urban Forestry	480	11,000	0	0	0	11,000	11,000	22,000	0	22,000	0	2021 forestry grant
Parks and Recs Improvemer	481	17,810	0	0	202,000	5,020,865	5,222,865	5,234,865	0	5,234,865	5,810	Ore Dock projects $4M funded by grants and the Ore Dock Trust. Other-misc equipment and trail repair
Landfill Improvement	491	43,600	0	5,000	0		5,000	48,600	0	48,600	0	Equipment replacement and site improvements
Total Capital Project Funds		1,374,477	0	178,600	376,054	6,609,494	7,164,148	7,541,479	369,800	7,911,279	627,346	

City of Ashland

2021 Proposed Enterprise and Internal Service Funds - Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	CIAC	General Fund Transfers In	Appropriate Fund Balance - City portion	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2021
Enterprise Funds:													
Airport - See agenda item F	610	2,222,369	0	45,000	41,185	252,905	339,090	258,990	0	0	146,000	404,990	2,156,469
Marina - See agenda item F	620	2,222,559	0	0	0	195,330	195,330	175,079	10,805	0	69,000	254,884	2,163,005
Water - See agenda item G	680	10,437,360	1,350	0	0	2,322,703	2,324,053	1,623,484	131,320		454,361	2,209,165	10,552,248
Sewer - See agenda item G	690	14,045,649	22,500			2,158,471	2,180,971	1,574,151	41,330		804,940	2,420,421	13,806,199
Total Enterprise		28,927,937	23,850	45,000	41,185	4,929,409	5,039,444	3,631,704	183,455	0	1,474,301	5,289,460	28,677,921
							5,039,444					5,289,460	
Internal Service Funds:													
Flex/Dental/EE Benefits	723	325,000	0	0	0	143,000	143,000	143,000	0	124,450	0	267,450	200,550
Retirement Benefits	750	0	0	85,000	0	0	85,000	85,000	0	0	0	85,000	0
Total Internal Service		325,000	0	85,000	0	143,000	228,000	228,000	0	124,450	0	352,450	200,550
							228,000					352,450	200,550

SUBJECT: Approve a Resolution to Adopt the 2021 Non-Represented Employees Salary/Hourly Wage Schedule *(Administration)* Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Administrator

EXHIBITS:
1. Proposed Resolution
2. City of Ashland - 2021 Non-Represented Employees - Proposed (Wage/Salary Schedule)

EXPENDITURES REQUIRED: Per the proposed 2021 budget

AMOUNT BUDGETED: Per the proposed 2021 budget

APPROPRIATION REQUIRED: Per the proposed 2021 budget

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

During the 2021 budget process, the City Administrator reviewed the City employee compensation information and made recommendations for increases in various employee positions for 2021.

Department Heads were instructed to prepare 2021 budgets with a 2% wage increase for all employees. The majority of the non-represented employees' salary/hourly wages are proposed to increase by 2%. The Administrator's recommendation for other increases is noted on exhibit 2, the column highlighted in green "2021 % Change". The 2021 budget includes the wages stated on exhibit 2.

The Administrator is recommending approval of the 2021 Non-Represented Employees Salary/Hourly wage schedule.

RESOLUTION No. 17595

RESOLUTION TO ADOPT THE 2021 NON-REPRESENTED EMPLOYEES SALARY/HOURLY WAGE SCHEDULE

BE IT RESOLVED by the Common Council of the City of Ashland that the attached 2021 Non-Represented Employees Salary/Hourly Wage Schedule is hereby adopted.

_____
Councilperson

PASSED: November 17, 2020

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

(2408)

City of Ashland - 2021 Non-Represented Employees - Proposed

2021 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2021 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2021	2020 Base Wage Rate	2020 Annual Wage	2021 % Change	2021 Base Increase (Decrease)	2021 Base Wage Rate	2021 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2021 Annual Longevity	2021 Proposed Total Annual Wage
General Government													
City Administrator	**Exempt**	*8/27/2018*	*3.34*	$47.08	$97,920	**2%**	$0.94	$48.02	$99,879.52	0%	$0.00	$0	$99,879.52
City Clerk	**Exempt**	*2/6/2017*	*4.90*	$28.17	$58,602	**2%**	$0.56	$28.74	$59,772.96	0%	$0.00	$0	$59,772.96
Deputy Clerk/Elections	**Non-exempt**	*11/18/2019*	*2.12*	$18.50	$38,480	**2%**	$0.37	$18.87	$39,249.60	0%	$0.00	$0	$39,249.60
Customer Serv/Admin Assist-per hire letter	**Non-exempt**	*6/29/2020*	*1.50*	$16.00	$33,280	***0%***	$0.00	$16.00	$33,280.00	0%	$0.00	$0	$33,280.00
Human Resource/Safety Director - Part-time	**Exempt**	*11/26/2018*	*3.09*	$31.83	$33,107	**2%**	$0.64	$32.47	$33,769.84	0%	$0.00	$0	$33,769.84
Technology Coordinator	**Exempt**	*5/21/2012*	*9.61*	$28.66	$59,604	**2%**	$0.57	$29.23	$60,796.32	1%	$0.29	$603	$61,399.32
Finance Director	**Exempt**	*12/1/2010*	*11.08*	$37.50	$77,998	**2%**	$0.75	$38.25	$79,557.92	2%	$0.76	$1,581	$81,138.92
City Treasurer/Comptroller	**Exempt**	*8/30/2004*	*17.34*	$28.58	$59,446	**2%**	$0.57	$29.15	$60,636.16	3%	$0.87	$1,810	$62,446.16
Accounting/Office Assistant	**Non-exempt**	*6/6/2018*	*3.57*	$19.00	$39,522	**2%**	$0.38	$19.38	$40,312.48	0%	$0.00	$0	$40,312.48
Facilities and Grounds Foreman	**Non-exempt**	*8/29/2016*	*5.34*	$24.99	$51,979	***5%***	$1.25	$26.24	$54,579.20	1%	$0.26	$541	$55,120.20
Facilities Maintenance Custodian	**Non-exempt**	*5/16/2019*	*2.63*	$17.34	$36,067	**2%**	$0.35	$17.69	$36,788.96	0%	$0.00	$0	$36,788.96
Facilities Maintenance Technician	**Non-exempt**	*5/5/2008*	*13.66*	$18.68	$38,846	**2%**	$0.37	$19.05	$39,624.00	2%	$0.38	$790	$40,414.00
Public Safety													
Fire Chief	**Exempt**	*6/8/2003*	*18.57*	$38.39	$79,857	***2.25%***	$0.86	$39.26	$81,654.56	3%	$1.18	$2,454	$84,108.56
Police Chief - 2.25% or per letter of hire	**Exempt**	*12/1/2020*	*1.08*	$38.39	$79,857	***2.25%***	$0.86	$39.26	$81,654.56	0%	$0.00	$0	$81,654.56
Police Captain	**Exempt**	*1/1/1996*	*26.00*	$32.96	$68,548	***2.25%***	$0.74	$33.70	$70,091.84	5%	$1.68	$3,494	$73,585.84
Police Records Clerk	**Non-exempt**	*8/15/1978*	*43.38*	$20.90	$43,472	***4%***	$0.84	$21.74	$45,210.88	5%	$1.09	$2,267	$47,477.88
Police & Fire Office Assistant	**Non-exempt**	*5/18/2009*	*12.62*	$19.86	$41,307	**2%**	$0.40	$20.26	$42,132.48	2%	$0.41	$853	$42,985.48
Humane Officer	**Non-exempt**	*5/1/2000*	*21.67*	$18.68	$38,846	**2%**	$0.37	$19.05	$39,624.00	4%	$0.76	$1,581	$41,205.00
Property Maintenance	**Non-exempt**	*10/22/2018*	*3.19*	$17.85	$37,128	**2%**	$0.36	$18.21	$37,870.56	0%	$0.00	$0	$37,870.56

City of Ashland - 2021 Non-Represented Employees - Proposed

2021 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2021 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2021	2020 Base Wage Rate	2020 Annual Wage	2021 % Change	2021 Base Increase (Decrease)	2021 Base Wage Rate	2021 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2021 Annual Longevity	2021 Proposed Total Annual Wage
Public Works													
Public Works Director-Streets/Utilities	**Exempt**	*1/7/2019*	*2.98*	$41.19	$85,681	**2%**	$0.82	$42.02	$87,395.36	0%	$0.00	$0	$87,395.36
Public Works Admin Manager-St/Utilities	**Exempt**	*5/24/1999*	*22.61*	$28.55	$59,384	**2%**	$0.57	$29.12	$60,571.68	4%	$1.16	$2,413	$62,984.68
Public Works Office Clerk-Streets/Utilities	**Non-exempt**	*8/11/2008*	*13.39*	$20.93	$43,534	**2%**	$0.42	$21.35	$44,405.92	2%	$0.43	$894	$45,299.92
Public Works Streets Foreman	**Non-exempt**	*5/19/2003*	*18.62*	$26.68	$55,501	**2%**	$0.53	$27.22	$56,611.36	3%	$0.82	$1,706	$58,317.36
PW Streets/Grounds/Facilities-per hire letter	**Non-exempt**	*10/26/2020*	*1.18*	$22.50	$46,800	***0%***	$0.00	$22.50	$46,800.00	0%	$0.00	$0	$46,800.00
Public Works Street Operator I	**Non-exempt**	*3/10/2010*	*11.81*	$23.38	$48,626	**2%**	$0.47	$23.85	$49,599.68	2%	$0.48	$998	$50,597.68
Public Works Street Operator I	**Non-exempt**	*1/2/2003*	*19.00*	$23.38	$48,626	**2%**	$0.47	$23.85	$49,599.68	3%	$0.72	$1,498	$51,097.68
Public Works Street Operator I	**Non-exempt**	*7/28/2008*	*13.43*	$23.38	$48,626	**2%**	$0.47	$23.85	$49,599.68	2%	$0.48	$998	$50,597.68
Public Works Street Operator I	**Non-exempt**	*1/8/2018*	*3.98*	$23.38	$48,626	**2%**	$0.47	$23.85	$49,599.68	0%	$0.00	$0	$49,599.68
***Public Works Street Operator I** with Street Sweeper + .20/hr	**Non-exempt**	*1/10/1984*	*37.98*	$23.38	$48,626	**2%**	$0.47	$23.85	$49,599.68	5%	$1.19	$2,475	$52,074.68
Public Works Civil Tech-vacant-job listing is $26-$30 per hour	**Non-exempt**	*12/1/2020*	*1.08*	$28.00	$58,240	***0%***	$0.00	$28.00	$58,240.00	0%	$0.00	$0	$58,240.00
Public Works Geographic Info System (GIS	**Exempt**	*7/14/2008*	*13.46*	$24.98	$51,958	**2%**	$0.50	$25.48	$52,998.40	2%	$0.51	$1,061	$54,059.40
Public Works Operator I / Street Light Tech	**Non-exempt**	*3/3/2014*	*7.83*	$24.99	$51,979	**2%**	$0.50	$25.49	$53,019.20	1%	$0.25	$520	$53,539.20
Public Works Fleet Foreman	**Non-exempt**	*7/17/1995*	*26.46*	$24.99	$51,979	**2%**	$0.50	$25.49	$53,019.20	5%	$1.27	$2,642	$55,661.20
Public Works Head Mechanic	**Non-exempt**	*4/18/2011*	*10.70*	$24.99	$51,979	**2%**	$0.50	$25.49	$53,019.20	2%	$0.51	$1,061	$54,080.20
Leisure Activities													
Parks Sub Foreman	**Non-exempt**	*11/16/1992*	*29.12*	$24.34	$50,621	**2%**	$0.49	$24.82	$51,633.92	5%	$1.24	$2,579	$54,212.92
APR - Parks and Recreation Director	**Exempt**	*1/16/2006*	*15.96*	$31.62	$65,770	**2%**	$0.63	$32.25	$67,084.16	3%	$0.97	$2,018	$69,102.16
APR-Leisure Services Gymnastics Coordina	**Non-exempt**	*8/13/2014*	*7.38*	$18.68	$38,846	**2%**	$0.37	$19.05	$39,624.00	1%	$0.19	$395	$40,019.00
APR-Leisure Services Activities Coordinato	**Non-exempt**	*1/1/2001*	*21.00*	$19.86	$41,307	**2%**	$0.40	$20.26	$42,132.48	4%	$0.81	$1,685	$43,817.48
Conservation & Development													
Planning and Development Director	**Exempt**	*10/9/2017*	*4.23*	$31.62	$65,770	**2%**	$0.63	$32.25	$67,084.16	0%	$0.00	$0	$67,084.16
Assist Planner/Dwntn Manager-per hire letter	**Exempt**	*8/3/2020*	*1.41*	$25.00	$52,000	***0%***	$0.00	$25.00	$52,000.00	0%	$0.00	$0	$52,000.00

City of Ashland - 2021 Non-Represented Employees - Proposed

2021 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2021 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2021	2020 Base Wage Rate	2020 Annual Wage	2021 % Change	2021 Base Increase (Decrease)	2021 Base Wage Rate	2021 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2021 Annual Longevity	2021 Proposed Total Annual Wage
Vaughn Public Library													
Library Director	**Exempt**	*11/27/2017*	*4.09*	$29.59	$61,547	**2%**	$0.59	$30.18	$62,778.56	0%	$0.00	$0	$62,778.56
Library Assistant	**Non-exempt**	*7/25/1994*	*27.44*	$19.77	$41,122	**2%**	$0.40	$20.17	$41,943.20	5%	$1.01	$2,101	$44,044.20
Library Assistant	**Non-exempt**	*7/28/1988*	*33.43*	$19.77	$41,122	**2%**	$0.40	$20.17	$41,943.20	5%	$1.01	$2,101	$44,044.20
Library Assistant	**Non-exempt**	*5/2/1988*	*33.67*	$19.77	$41,122	**2%**	$0.40	$20.17	$41,943.20	5%	$1.01	$2,101	$44,044.20
Library Clerk - Regular Part-Time	**Non-exempt**	*5/15/2017*	*4.63*	$15.30	$25,459	**2%**	$0.31	$15.61	$25,968.38	0%	$0.00	$0	$25,968.38
Library Clerk - Regular Part-Time	**Non-exempt**	*1/2/2019*	*2.99*	$17.34	$28,854	**2%**	$0.35	$17.69	$29,431.17	0%	$0.00	$0	$29,431.17
Water & Wastewater Utilities													
Utility Manager - (Per letter of hire)	**Exempt**	*10/8/2018*	*3.23*	$30.77	$64,002	***2.72%***	$0.84	$31.61	$65,742.56	0%	$0.00	$0	$65,742.56
Water/Wastewater Op I / Foreman I	**Non-exempt**	*1/31/2007*	*14.92*	$27.60	$57,410	**2%**	$0.55	$28.15	$58,558.24	2%	$0.56	$1,165	$59,723.24
Water/Wastewater Op I / Foreman III	**Non-exempt**	*6/26/2009*	*12.51*	$27.24	$56,668	**2%**	$0.55	$27.79	$57,801.12	2%	$0.56	$1,165	$58,966.12
Water/Wastewater Lab Technician	**Non-exempt**	*8/8/2006*	*15.40*	$26.27	$54,631	**2%**	$0.53	$26.79	$55,723.20	3%	$0.80	$1,664	$57,387.20
Water/Wastewater Operator III	**Non-exempt**	*8/22/2012*	*9.36*	$24.23	$50,388	**2%**	$0.49	$24.71	$51,396.80	1%	$0.25	$520	$51,916.80
Water/Wastewater Operator III	**Non-exempt**	*11/28/2016*	*5.09*	$24.48	$50,918	**2%**	$0.49	$24.97	$51,937.60	1%	$0.25	$520	$52,457.60
Water/Wastewater Operator III	**Non-exempt**	*11/17/2014*	*7.12*	$24.23	$50,388	**2%**	$0.49	$24.71	$51,396.80	1%	$0.25	$520	$51,916.80
Water/Wastewater Operator III	**Non-exempt**	*12/5/2016*	*5.07*	$24.23	$50,388	**2%**	$0.49	$24.71	$51,396.80	1%	$0.25	$520	$51,916.80
Water/Wastewater Operator II	**Non-exempt**	*6/8/2015*	*6.56*	$24.48	$50,918	**2%**	$0.49	$24.97	$51,937.60	1%	$0.25	$520	$52,457.60
Water/Wastewater Operator IV	**Non-exempt**	*5/29/2002*	*19.59*	$23.46	$48,797	**2%**	$0.47	$23.93	$49,772.32	3%	$0.72	$1,498	$51,270.32
Water/Wastewater Operator IV	**Non-exempt**	*4/1/2019*	*2.75*	$23.46	$48,797	**2%**	$0.47	$23.93	$49,772.32	0%	$0.00	$0	$49,772.32
Meter Reader	**Non-exempt**	*7/15/2013*	*8.46*	$19.20	$39,928	**2%**	$0.38	$19.58	$40,726.40	1%	$0.20	$416	$41,142.40
JFK Airport and Ashland Marina - as approved by the Statutory Commissions													
Airport Manager	**Exempt**	*8/6/2018*	*3.40*	$28.17	58,600	**2%**	$0.56	$28.74	$59,770.88	0%	$0.00	$0	$59,770.88
Marina Manager	**Exempt**	*5/6/2002*	*19.65*	$29.71	61,797	**2%**	$0.59	$30.30	$63,032.32	3%	$0.91	$1,893	$64,925.32

*** Public Works Street Operator I - receives an additional 0.20 per hour for Street Sweeper duties - 6-8 months per year

Longevity prorated based on anniversary date

SUBJECT: **Approve a Resolution by the Common Council for the City of Ashland, Wisconsin, to Adopt the 2021 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets *(Administrator)* Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Committee of the Whole

EXHIBITS:
1. Proposed Resolution
2. City of Ashland 2021 Budget Summary - Proposed

EXPENDITURES REQUIRED: $12,652,005

AMOUNT BUDGETED: $ -0-

APPROPRIATION REQUIRED: $12,652,005

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

The City Administrator presented a balanced 2021 proposed budget to the Committee of the Whole. The Committee of the Whole deliberated the 2021 budget at the September 24, October 8, October 15, October 22, and October 27, 2020 budget work sessions. At the October 27, 2020 meeting, the Committee of the Whole recommended 2021 proposed budgets for public hearing.

Budget highlights include the following key elements:

General Fund - Fund Balance appropriated for the 2021 proposed budget is $145,028
The 2021 budget is within the Wisconsin Department of Revenue limits for Gross Levy and Expenditure Restraint.
Continues to provide for capital expenditures
Maintains service levels for City provided programs
Minimum of 2% wage increase for staff
Employee Benefit Levels Unchanged
Health Insurance High Deductible HSA Plan–premium increase is 0.00%

Continues funding for economic development efforts:

Council strategic plan development $20,000

AADC funding remains at $50,000

Changes from the 2020 budget to 2021 proposed budget:

Assessed value increased by $157,900 to $420,903,200
Gross levy increased by $238,605 to $4,399,708
The City mill rate, per $1000 of assessed value, increased by 0.5632 to 10.4530
The Debt Service Levy increased by $244,200 to $1,394,137

The proposed 2021 Budget is funded via a variety of revenue streams, user charges, and property taxes.
The total proposed 2021 budget is as follows:

Total General Fund Expenditures & Transfers to Other Funds: $11,032,022
Debt Service Levy $1,394,137
Tax Increment Financing Levy $225,846
Total 2021 proposed budget $12,652,005

RESOLUTION No. 17596

RESOLUTION BY THE COMMON COUNCIL FOR THE CITY OF ASHLAND, WISCONSIN TO ADOPT THE 2021 GENERAL FUND, DEBT SERVICE FUNDS, SPECIAL REVENUE FUNDS, CAPITAL PROJECT FUNDS, AND INTERNAL SERVICE FUNDS BUDGETS

WHEREAS, the Common Council for the City of Ashland, Wisconsin, meeting in committee, has deliberated on the formation of the 2021 municipal budget; and

WHEREAS, the Common Council for the City of Ashland, Wisconsin has, after proper publication and notice, held a public hearing on November 17, 2020, on the 2021 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets; and,

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts a 2021 Budget as summarized on the attachment to this Resolution with revenues and expenditures of $12,652,005 for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Projects Funds, and Internal Service Funds.

_____
Councilperson

PASSED: November 17, 2020

ATTEST: _____ _____
Denise Oliphant, City Clerk Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

(2409)

CITY OF ASHLAND
2021 BUDGET
SUMMARY WORKSHEET

PROPOSED

	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2020-21 $	2020-21 %
Property Tax Levy								
Assessed Value	412,459,670	415,577,050	413,813,750	420,745,300	420,745,300	420,903,200	157,900	0.04%
Mill Rate	9.7495	9.6842	9.7651	9.8898	9.8898	10.4530	0.5632	5.69%
Gross Levy	$ 4,021,290	$ 4,024,512	$ 4,040,950	$ 4,161,103	$ 4,161,103	$ 4,399,708	$ 238,605	**5.73%**
Less Restricted Levy:								
TIF Levy	(185,714)	(134,761)	(173,243)	(234,690)	(234,690)	(225,846)	8,844	-3.77%
Debt Service Levy								NA
Total G.O. Debt Service	(1,154,705)	(1,164,405)	(1,150,834)	(1,149,937)	(1,149,937)	(1,394,137)	(244,200)	21.24%
Debt Service Reserve Applied	-	-	-	-	-	-	-	NA
Net Debt Service Levy	(1,154,705)	(1,164,405)	(1,150,834)	(1,149,937)	(1,149,937)	(1,394,137)	(244,200)	21.24%
Total Restricted Levy	(1,340,419)	(1,299,166)	(1,324,077)	(1,384,627)	(1,384,627)	(1,619,983)	(235,356)	17.00%
Net Expendable Levy	**$ 2,680,871**	**$ 2,725,346**	**$ 2,716,873**	**$ 2,776,476**	**$ 2,776,476**	**$ 2,779,725**	**$ 3,249**	**0.12%**
Less Direct Expense Levy:								
CP - Fire Capital Equip.	(55,000)	(55,000)	-	-	-	-	-	NA
CP 462 Police Capital Equip.	(25,000)	(40,000)	(40,000)	-	-	-	-	NA
Total Direct Expense Levy	**$ (80,000)**	**$ (95,000)**	**$ (40,000)**	**$ -**	**$ -**	**$ -**	**$ -**	**NA**
Net Levy Available for General Fund	**$ 2,600,871**	**$ 2,630,346**	**$ 2,676,873**	**$ 2,776,476**	**$ 2,776,476**	**$ 2,779,725**	**3,249**	**0.12%**
Post-Levy Property Tax Adjustments	83	418	394	-	-	-	-	NA
Non-Tax General Fund Revenues	7,788,125	7,786,066	8,018,672	8,092,539	7,915,411	8,107,269	14,730	0.18%
Appropriation of Fund Balance				-		145,028	145,028	NA
Total General Fund Revenues	**$ 10,389,079**	**$ 10,416,830**	**$ 10,695,939**	**$ 10,869,015**	**$ 10,691,887**	**$ 11,032,022**	**$ 163,007**	**1.50%**
Uses of General Funds								
General Fund Transfer to Other Funds:								
SR 215 - Vaughn Library	(312,000)	(316,000)	(316,000)	(322,320)	(322,320)	(314,262)	8,058	-2.50%
SR 229 - Insured Loss Deductible	(5,000)	(5,000)	-	-	-	-	-	NA
SR 245 - Planning & Redevelopment	(50,000)	(12,000)	(14,000)	(14,000)	(14,000)	(14,000)	-	0.00%
SR 246 - Home Improvement Programs	-	-	(5,000)	(5,000)	(5,000)	-	5,000	-100.00%
SR 260 - Recycling	(72,500)	(76,502)	(79,835)	(78,600)	(78,600)	(83,100)	(4,500)	5.73%
SR 277 - Wetland Mitigation	(12,500)	(12,000)	(11,000)	(11,000)	(11,000)	(12,300)	(1,300)	11.82%
SR 233 - Police Programs	-	(1,000)	-	-	-	-	-	NA
SR 281 - Tax Increment Dist #6	-	-	(3,641)					
CP 414 - Tax Increment Dist #10	(13,000)							
CP 450 - Building Facilities.	-	(26,850)	(9,914)	-	-	-	-	NA
CP 454 - Equipment Leases-General Gvnt	(5,000)	(5,000)	-	-	-	(5,000)	(5,000)	NA
CP 460 - Public Works Capital Equip.	(70,292)	(45,000)	-	(50,000)	(50,000)	(50,000)	-	0.00%
CP 461 - Fire/Amb Capital Equip.	(20,827)	-	(95,714)	-	-	-	-	NA
CP 462 - Police Dept Capital Equip.	-	-	-	-	-	-	-	NA
CP 463 - Computer Capital Equip.	(23,500)	(10,950)	(25,760)	-	-	-	-	NA
CP 470 - Capital Street Improvements	(128,361)	(121,850)	(241,105)	(190,000)	(190,000)	(118,600)	71,400	-37.58%
CP 481 - Parks & Rec	(12,500)	(10,000)	-	-	-	-	-	NA
EF 610 - JFK Airport	(43,000)	(45,000)	(45,000)	(45,000)	(45,000)	(45,000)	-	0.00%
CP 470 - Storm Water	(15,000)	(10,000)	-	-	-	-	-	NA
IS 750 - Post Retirement Benefits Reserve	(50,000)	(90,000)	(114,850)	(85,000)	(85,000)	(85,000)	-	0.00%
CP 491 / TA 810 - Landfill (LTC)	(15,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	-	0.00%
Total Transfers to Other Funds	**$ (848,480)**	**$ (792,152)**	**$ (966,819)**	**$ (805,920)**	**$ (805,920)**	**$ (732,262)**	**$ 73,658**	**-9.14%**
Net Available for General Fund Operations	**$ 9,540,599**	**$ 9,624,678**	**$ 9,729,120**	**$ 10,063,095**	**$ 9,885,967**	**$ 10,299,760**	**$ 236,665**	**2.35%**

CITY OF ASHLAND
2021 BUDGET
SUMMARY WORKSHEET

PROPOSED

General Fund Operations	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Projected	2021 Budget	2020-21 $	2020-21 %
GENERAL GOVERNMENT								
Mayor	(28,383)	(27,649)	(26,148)	(30,740)	(27,928)	(29,940)	800	-2.60%
City Council	(39,277)	(41,174)	(39,966)	(66,400)	(41,180)	(63,130)	3,270	-4.92%
City Administrator	(120,050)	(91,278)	(132,557)	(136,175)	(135,735)	(137,750)	(1,575)	1.16%
Police & Fire Commission	(3,704)	(4,008)	(6,967)	(5,300)	(5,300)	(5,300)	-	0.00%
City Attorney	(61,827)	(100,970)	(40,381)	(70,000)	(60,000)	(60,000)	10,000	-14.29%
City Clerk	(69,881)	(85,046)	(88,166)	(98,640)	(97,002)	(98,860)	(220)	0.22%
Human Resources (Personnel)	(87,550)	(80,159)	(52,500)	(55,120)	(64,405)	(69,795)	(14,675)	26.62%
Elections	(47,376)	(70,155)	(48,505)	(107,765)	(74,055)	(41,405)	66,360	-61.58%
Technology Services	(274,460)	(277,301)	(263,494)	(282,320)	(269,280)	(287,560)	(5,240)	1.86%
Other City Hall	(143,743)	(151,278)	(138,139)	(124,230)	(174,867)	(88,855)	35,375	-28.48%
Finance	(443,953)	(442,305)	(449,663)	(419,165)	(418,975)	(428,765)	(9,600)	2.29%
Assessor	(31,137)	(56,755)	(61,823)	(62,650)	(62,550)	(63,150)	(500)	0.80%
Buildings & Facilities Maintenance	(379,913)	(385,316)	(422,712)	(457,951)	(421,000)	(471,079)	(13,128)	2.87%
Misc, Insurance & Contingency	(118,970)	(121,624)	(139,553)	(131,100)	(130,100)	(130,100)	1,000	-0.76%
Budget Development Contingency	-	-	-	-	-	-	-	NA
TOTAL GENERAL GOVERNMENT	**$ (1,850,224)**	**$ (1,935,018)**	**$ (1,910,574)**	**$ (2,047,556)**	**$ (1,982,377)**	**$ (1,975,689)**	**$ 71,867**	**-3.51%**
PUBLIC SAFETY								
Police	(2,024,005)	(2,021,061)	(2,139,315)	(2,111,480)	(2,082,872)	(2,217,686)	(106,206)	5.03%
Fire	(1,336,826)	(1,253,860)	(1,082,791)	(1,416,790)	(1,186,315)	(1,453,056)	(36,266)	2.56%
Ambulance	(1,389,188)	(1,462,096)	(1,576,808)	(1,411,060)	(1,535,662)	(1,486,385)	(75,325)	5.34%
Public Fire Protection Fee	(19,779)	(18,684)	(19,069)	(19,200)	(19,200)	(19,200)	-	0.00%
Building Inspection	(96,878)	(74,325)	(121,394)	(109,050)	(122,206)	(124,685)	(15,635)	14.34%
TOTAL PUBLIC SAFETY	**$ (4,866,676)**	**$ (4,830,026)**	**$ (4,939,377)**	**$ (5,067,580)**	**$ (4,946,255)**	**$ (5,301,012)**	**$ (233,432)**	**4.61%**
HEALTH & SOCIAL SERVICES								
Animal Control	(79,035)	(83,396)	(76,531)	(78,930)	(76,537)	(79,210)	(280)	0.35%
Pest Control	(7,761)	(7,761)	(7,761)	(8,000)	(8,094)	(8,500)	(500)	6.25%
Mt. Hope Cemetery	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)	-	0.00%
TOTAL HEALTH & SOCIAL SERVICES	**$ (147,796)**	**$ (152,157)**	**$ (145,292)**	**$ (147,930)**	**$ (145,631)**	**$ (148,710)**	**$ (780)**	**0.53%**
PUBLIC WORKS								
Public Works	(1,586,760)	(1,525,591)	(1,646,487)	(1,651,902)	(1,655,279)	(1,661,974)	(10,072)	0.61%
Transportation	(30,000)	(30,000)	(30,000)	(30,000)	(31,000)	(31,000)	(1,000)	3.33%
Sanitation	(336,823)	(356,587)	(350,560)	(376,892)	(354,758)	(381,276)	(4,384)	1.16%
TOTAL PUBLIC WORKS	**$ (1,953,583)**	**$ (1,912,178)**	**$ (2,027,047)**	**$ (2,058,794)**	**$ (2,041,037)**	**$ (2,074,250)**	**$ (15,456)**	**0.75%**
LEISURE ACTIVITIES								
Community Programs	(26,139)	(26,192)	(29,900)	(26,550)	(27,300)	(27,550)	(1,000)	3.77%
City Parks Maintenance	(217,097)	(195,377)	(232,712)	(221,105)	(180,224)	(235,534)	(14,429)	6.53%
Parks & Recreation Programs (APR)	(275,833)	(276,524)	(282,346)	(301,440)	(285,080)	(299,790)	1,650	-0.55%
Municipal Band	(5,123)	(4,919)	(4,557)	(4,950)	-	(4,950)	-	0.00%
TOTAL LEISURE ACTIVITIES	**$ (524,192)**	**$ (503,012)**	**$ (549,515)**	**$ (554,045)**	**$ (492,604)**	**$ (567,824)**	**$ (13,779)**	**2.49%**
CONSERVATION & DEVELOPMEN								
Planning and Development	(200,129)	(193,754)	(121,995)	(187,190)	(177,466)	(232,275)	(45,085)	24.09%
TOTAL CONSERVATION & DEVELOPMENT	**$ (200,129)**	**$ (193,754)**	**$ (121,995)**	**$ (187,190)**	**$ (177,466)**	**$ (232,275)**	**$ (45,085)**	**24.09%**
Total General Fund Expenditures for Operat	**$ (9,542,600)**	**$ (9,526,145)**	**$ (9,693,799)**	**$ (10,063,095)**	**$ (9,785,371)**	**$ (10,299,760)**	**$ (236,665)**	**2.35%**
Total Uses of General Funds	**$ (10,391,080)**	**$ (10,318,297)**	**$ (10,660,618)**	**$ (10,869,015)**	**$ (10,591,291)**	**$ (11,032,022)**	**$ (163,007)**	**1.50%**
Net (Expenditures) over Revenue	**$ (2,001)**	**$ 98,533**	**$ 35,321**	**$ (0)**	**$ 100,596**	**$ (0)**	**$ 0**	**na**

CITY OF ASHLAND
2021 BUDGET
GENERAL FUND REVENUES

PROPOSED

	ACCOUNT DESCRIPTION	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 June 30	2020 Projected	2021 Budget	2020-21 Change
TAXES									
100 41110	GENERAL PROPERTY TAXES	2,600,954	2,630,764	2,677,267	2,776,476	1,853,431	2,776,476	2,779,725	0.12%
100 41140	MOBILE HOME TAXES	25,165	23,388	22,968	24,000	24,195	24,195	24,000	0.00%
100 41210	MOTEL/HOTEL TAXES	8,123	8,042	8,669	10,000	0	8,700	10,000	0.00%
100 41222	SALES TAX - CITY SHARE	141	141	136	120	61	120	120	0.00%
100 41310	TAXES - WATER UTILITY PILOT	388,558	382,076	385,353	392,000	198,870	392,000	394,000	0.51%
100 41320	TAXES - TAX EXEMPT PILOT	47,892	32,015	35,599	32,000	30	35,000	35,000	9.38%
100 41800	PENALTIES ON DELINQUENT TAXES-PP	532	655	422	1,000	845	2,445	1,000	0.00%
100 41810	PENALTIES ON DELINQUENT TAXES-Utilities	1,126	2,609	1,507	1,500	143	1,500	1,500	0.00%
100 41900	OTHER TAXES	0	22	7,884	0	10,148	10,148	0	NA
TOTAL TAXES:		**3,072,491**	**3,079,712**	**3,139,805**	**3,237,096**	**2,087,723**	**3,250,584**	**3,245,345**	0.25%
SPECIAL ASSESSMENTS									
100 42000	SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	NA
TOTAL SPECIAL ASSESSMENTS:		**0**	**0**	**0**	**0**	**0**	**0**	**0**	NA
INTERGOVERNMENTAL									
100 43300	FEDERAL GRANTS	0	0	0	0	0	60,000	0	NA
100 43410	SHARED REVENUES	3,712,690	3,710,592	3,707,961	3,723,661	0	3,723,661	3,707,485	-0.43%
100 43411	EXPENDITURE RESTRAINT	134,724	124,740	118,006	115,497	0	115,497	114,042	-1.26%
100 43412	EXEMPT COMPUTER AID	16,121	18,091	18,529	19,000	0	19,000	19,000	0.00%
100 43413	PERSONAL PROPERTY TAX AID	0	0	46,268	47,871	47,870	47,870	49,474	3.35%
100 43414	VIDEO SERVICE PROVIDER AID	0	0	0	9,527	0	9,527	18,533	94.53%
100 43420	STATE FIRE DUES	19,733	19,109	20,947	20,000	0	21,057	21,000	5.00%
100 43529	OTHER PUBLIC REVENUE	46,585	50,378	52,088	34,000	0	34,000	49,000	44.12%
100 43531	STATE GENERAL TRANS AID	450,926	497,460	520,446	598,513	299,257	598,513	599,070	0.09%
100 43530	STATE GRANT REVENUE	7,031	18,645	10,097	100	0	5,080	100	0.00%
100 43533	STATE CONNECTING HWY AID	73,737	74,143	74,092	73,907	36,954	73,907	76,465	3.46%
100 43610	PAYMENT FOR MUNICIPAL SERVICE	17,449	12,556	12,533	12,500	8,793	12,500	12,500	0.00%
100 43799	OTHER LOCAL GOVT GRANTS	2,413	3,598	16,988	250	500	3,776	250	0.00%
TOTAL INTERGOVERNMENTAL:		**4,481,409**	**4,529,312**	**4,597,955**	**4,654,826**	**393,374**	**4,724,388**	**4,666,919**	0.26%
LICENSES & PERMITS									
100 44100	LICENSES - BUSINESS & OCCUPATIONAL	28,320	27,017	38,934	31,400	18,440	27,800	28,000	-10.83%
100 44110	CABLE FRANCHISE FEE	89,863	95,270	92,664	81,673	20,842	82,100	82,100	0.52%
100 44200	LICENSES - NON BUSINESS	16	19	11	10	1	10	10	0.00%
100 44300	BUILDING & STREET-CUT PERMITS	52,264	29,513	43,364	45,000	43,972	61,700	37,000	-17.78%
100 44400	ZONING PERMITS & FEES	8,305	6,890	8,845	8,845	490	2,830	8,000	-9.55%
TOTAL LICENSES & PERMITS:		**178,768**	**158,709**	**183,818**	**166,928**	**83,745**	**174,440**	**155,110**	-7.08%
FINES, FORFEITS & PENALTIES									
100 45100	LAW & ORDINANCE VIOLATIONS	29,326	28,605	21,070	25,000	6,453	20,000	20,000	-20.00%
TOTAL FINES, FORFEITS & PENALTIES:		**29,326**	**28,605**	**21,070**	**25,000**	**6,453**	**20,000**	**20,000**	-20.00%
PUBLIC CHARGES FOR SERVICES									
100 46100	OTHER REVENUES - GENERAL GOVT	12,836	8,699	9,207	9,000	3,900	8,900	9,000	0.00%
100 46210	POLICE SERVICES	2,561	2,574	4,445	3,500	1,711	3,500	3,500	0.00%
100 46220	FIRE PROTECTION FEES	1,364	1,085	1,171	1,000	0	1,000	1,000	0.00%
100 46230	AMBULANCE/EMS FEES	1,063,511	1,055,175	1,123,826	1,069,000	546,988	1,069,000	1,069,000	0.00%
100 46231	AMB PROTECTION FEES	13,125	13,405	16,244	13,400	210	13,400	13,400	0.00%
100 46290	SPECIAL CHARGES	5,195	925	947	5,800	80	5,800	5,800	0.00%
100 46310	PUBLIC WORKS CHARGES	45,721	61,939	74,141	49,000	20,094	49,715	50,000	2.04%
100 46330	PARKING RENT & FINES	14,575	15,233	13,228	14,500	4,900	10,000	14,500	0.00%

CITY OF ASHLAND
2021 BUDGET
GENERAL FUND REVENUES

PROPOSED

ACCOUNT DESCRIPTION		2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 June 30	2020 Projected	2021 Budget	2020-21 Change
PUBLIC CHARGES FOR SERVICES Cont.									
100 46420	REFUSE/GARBAGE COLLECTION FEES	348,324	347,748	346,862	348,000	183,570	348,000	348,000	0.00%
100 46421	RECYCLING FEES (started February 2016)	19,307	19,315	19,270	19,300	0	19,290	19,300	0.00%
100 46431	SPRING CLEANUP FEES	1,876	2,000	1,440	1,800	0	0	1,800	0.00%
100 46440	WEED/NUISANCE CONTROL	0	0	0	0	950	2,000	2,000	NA
100 46510	ANIMAL CONTROL FEES	2,370	1,944	2,652	2,500	1,812	2,500	2,500	0.00%
100 46720	PARKS REVENUE	113,135	123,009	109,326	136,000	17,983	110,000	119,250	-12.32%
100 46721	PW FUEL TAX REFUND	1,227	3,499	3,638	3,500	2,184	3,500	3,500	0.00%
100 46722	PW ADMIN FEE	4,467	5,405	5,587	5,400	1,711	5,400	5,400	0.00%
100 46755	LEISURE PROGRAMS & REC FEES	83,045	78,858	80,056	85,000	19,088	39,400	80,000	-5.88%
TOTAL PUBLIC CHARGES:		**1,732,639**	**1,740,813**	**1,812,040**	**1,766,700**	**805,181**	**1,691,405**	**1,747,950**	-1.06%
INTERGOVERNMENTAL CHARGES FOR SERVICES									
100 47321	LIAISON OFFICER-REIMBURSE	69,509	66,986	85,105	75,000	25,632	58,000	75,000	0.00%
100 47323	FIRE- TOWNSHIP CONTRACTS	163,107	165,757	169,042	170,600	65,321	136,150	138,290	-18.94%
100 47324	AMBULANCE - TOWNSHIP CONTRACTS	223,278	226,628	230,025	233,475	116,739	233,475	305,980	31.05%
100 47330	GIS REIMBURSEMENT (COUNTY)	0	0	1,650	0	0	0	0	NA
100 47400	ATTORNEY - UTILITY REIMBURSE	12,171	5,689	0	5,000	0	5,000	5,000	0.00%
100 47401	UTILITY COST SHARE	280,353	267,917	281,130	235,620	117,810	235,620	244,520	3.78%
100 47403	AIRPORT ADMIN REIMBURSEMENT	8,000	8,000	8,000	8,000	4,000	8,000	8,000	0.00%
100 47405	CHARGES TO LIBRARY	39,874	38,876	43,841	42,500	18,541	38,600	42,500	0.00%
TOTAL INTERGOVERNMENTAL CHARGES:		**796,292**	**779,853**	**818,793**	**770,195**	**348,043**	**714,845**	**819,290**	6.37%
MISCELLANEOUS REVENUES									
100 48110	INTEREST ON CASH & INVESTMENTS	10,863	23,400	45,250	40,000	125	18,000	15,000	-62.50%
100 48200	PROPERTY RENTS & LEASES	27,129	27,011	28,148	30,000	8,725	25,000	27,430	-8.57%
100 48309	SALES OF OTHER EQUIP & PROPERTY	1,998	95	235	0	0	0	0	NA
100 48500	GENERAL DONATIONS & GIFTS	847	607	1,479	1,000	2,051	2,100	1,000	0.00%
100 48900	WORKERS COMP WAGE REIMB	12,309	1,444	5,688	2,000	3,386	6,780	2,000	0.00%
100 48901	MISCELLANEOUS	1,394	2,924	2,672	320	2,251	3,500	2,000	525.00%
100 48910	INSURANCE DIVIDENDS	32,614	33,345	27,986	30,000	0	40,345	40,000	33.33%
TOTAL MISCELLANEOUS:		**87,154**	**88,826**	**111,458**	**103,320**	**16,538**	**95,725**	**87,430**	-15.38%
OTHER FINANCING SOURCES & TRANSFERS									
100 49220	TRANS FROM SPEC REVENUE	0	0	0	2,800	0	2,800	2,800	0.00%
100 49240	TRANS FROM CAPITAL PROJ (Waterfront)	11,000	11,000	11,000	17,700	0	17,700	17,700	0.00%
100 49270	TRANS FROM INTERNAL SERVICE FUND	0	0	0	124,450	0	0	124,450	0.00%
TOTAL OTHER FIN. SOURCES:		**11,000**	**11,000**	**11,000**	**144,950**	**0**	**20,500**	**144,950**	0.00%
TOTAL GENERAL FUND REVENUES:		**10,389,079**	**10,416,830**	**10,695,939**	**10,869,015**	**3,741,057**	**10,691,887**	**10,886,994**	0.17%
Non Property Tax GF Revenues		**7,788,125**	**7,786,066**	**8,018,672**	**8,092,539**	**1,887,626**	**7,915,411**	**8,107,269**	0.18%

Assessed Value ~~and Property Tax Levy Comparison~~

Assessment Year:	Actual 1/1/2019	PROPOSED BUDGET 1/1/2020	Change 2019 to 2020	
Assessed Value of Property Within City Limits				
Real Estate:				
Residential	$252,544,200	$253,104,200	$560,000	0.22%
Commercial	139,458,800	138,900,200	(558,600)	-0.40%
Manufacturing	12,879,200	13,123,000	243,800	1.89%
Agricultural, S&W, Forest	1,508,600	1,456,200	(52,400)	-3.47%
Other	674,200	674,200	0	0.00%
Total Real Estate	$407,065,000	$407,257,800	$192,800	0.05%
Personal Property:				
Boats & Watercraft	$600	600	$0	0.00%
Machinery, Tools & Patterns	722,600	755,800	33,200	4.59%
Furniture, Fixtures & Equipment	10,819,000	10,990,900	171,900	1.59%
Other	2,138,100	1,898,100	(240,000)	-11.22%
Total Personal Property	$13,680,300	$13,645,400	(34,900)	-0.26%
Total Assessed Value	$420,745,300	$420,903,200	$157,900	0.04%
Total Assessed Value less Manufacturing Value	$406,456,400	$406,421,200	($35,200)	-0.01%
Total Equalized Value less Manufacturing Value	$459,853,400	$451,060,400	($8,793,000)	-1.91%
Assessment Ratio	88.3883%	90.1035%	1.7152%	
City Equalized Value (TID in)	$476,018,800	$467,052,000	($8,966,800)	-1.88%
TID Equalized Value (Increment)	$26,847,900	$23,974,700	($2,873,200)	-10.70%
City Equalized Value (TID out)	$449,170,900	$443,077,300	($6,093,600)	-1.36%

City of Ashland

2021 Levy for Debt Service

Program Explanation

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. Included within this fund type are the various bond issues, promissory notes, and State Trust Fund

2021 General Obligation Debt	Total Principal/Int./Fees	General Tax Levy	Other Fund Sources
Bremer Bank NA - Note 2020A 4/01/2030 2.75%	*47,805*		
Marina		-	47,805
Bremer Bank NA - Note 2020B 4/01/2030 2.27%	*79,228*		
Water Utility		-	79,228
Bremer Bank NA - Note 2020C 5/01/2030 1.91%	*495,981*		
General Tax Levy		**495,981**	0
WI State Trust Fund Loan - 2018 4.00%	*75,473*		
Tax Increment District #10		-	75,473
US Bank - GO Bonds 2017B 12/01/2027 2.023%	*215,373*		
General Tax Levy		**215,373**	
US Bank - GO Bonds 2015A 4/01/2035 2.805%	*428,031*		
General Tax Levy		**428,031**	
Bremer Bank NA - Note 2015B 10/01/2025 2.59%	*127,462*		
General Tax Levy		**127,462**	
Bankers Bank - GO Promissory Notes 2011A 12/1/2021 1.81%	*112,530*		
General Tax Levy		**112,530**	
2007 Safe Drinking Water Loan - Revenue 1.42%	*13,310*		
General Tax Levy for Turner Road (Street Portion)		***13,310***	
Payment Agent Fees (5 US Bank Issues)	*1,450*	***1,450***	
Total GO and Tax Levy Debt Service	**$ 1,596,643**	**$ 1,394,137**	**$ 202,506**
Apply Debt Service Reserve	**$ -**	**$ -**	**$ -**
Net GO and Tax Levy Debt Service	**$ 1,596,643**	**$ 1,394,137**	**$ 202,506**

2021 Project and Capital List - Public Hearing 11.17.2020

PROPOSED

		Estimated Fund Balance Jan 1st	Project Expenditures: Project Expenditure Request	Project Expenditures: Transfers OUT to Other Funds	Project Expenditures: TOTAL EXPENSES TRANSFERS OUT	Sources of Project Revenues: 2020 Levy/Trans	Other Funding	Other Source	Borrowing	Transfers IN from Other Funds	Trnsf Fund	*Use (Increase) Fund Balance*	TOTAL PROJECT SOURCES	Estimated Fund Balance Dec 31st	Fund Balance Restricted to Specific Project
	Public Transportation (CP 415)														
	BART request for electric bus		$ (5,000)	$ -	$ (5,000)	$ -	$ -		$ -	$ -		$ 5,000	$ 5,000		$ -
	Future transportation projects		-	-	-	-	-		-	-		-	-		17,000
	TOTALS	**$ 22,000**	**$ (5,000)**	**$ -**	**$ (5,000)**	**$ -**	**$ -**		**$ -**	**$ -**		**$ 5,000**	**$ 5,000**	**$ 17,000**	**$ 17,000**
	($19,000 is reserved for BART-WIDOT restriction)														
	Building & Facilities (CP 450)														
	New Police Facility-estimate 50% complete 12/31/2020		$ (2,133,600)	$ -	$ (2,133,600)	$ -	$ -			$ -		$ 2,133,600	$ 2,133,600		
	Transfer to 481-Prentice Park for playground equipment			(40,000)	(40,000)							40,000	40,000		
	Transfer to 461-Fire for Ambulance			(135,100)	(135,100)							135,100	135,100		
	Transfer to 463-Technology for Election Equipment			(15,000)	(15,000)							15,000	15,000		
	Public Works Building - Roof Replacement estimate $160K			-	-	-	-			-		-	-		53,118
	City Hall Building Improvements		(200,000)	-	(200,000)	-	-		-	-		200,000	200,000		
	If PD comes in lower TOTALS	**$ 2,576,818**	**$ (2,333,600)**	**$ (190,100)**	**$ (2,523,700)**	**$ -**	**$ -**		**$ -**	**$ -**		**$ 2,523,700**	**$ 2,523,700**	**$ 53,118**	**$ 53,118**
	Waterfront Develop (CP 453)														
	Room tax revenue estimate		$ -	$ -	$ -	$ -	$ 90,000	Rm Tax	$ -	$ -		$ (90,000)	$ -		$ -
	Transfer to GF 100 - GF Parks maintenance reimbursement		-	(17,700)	(17,700)	-	-		-	-		17,700	17,700		-
**	Transfer to CP 481 WIDOT (TAP)Transp. Alternatives Program (		-	(137,000)	(137,000)	-	-			-		137,000	137,000		-
	2017 donation for trail repair for TAP grant match 2022		-	(25,000)	(25,000)	-	-		-	-		25,000	25,000		-
	Restricted for waterfront parks projects		-	-	-	-	-		-	-		-	-		157,300
	TOTALS	**$ 247,000**	**$ -**	**$ (179,700)**	**$ (179,700)**	**$ -**	**$ 90,000**		**$ -**	**$ -**		**$ 89,700**	**$ 179,700**	**$ 157,300**	**$ 157,300**
	Equipment Leases (454)														
	Public Works Truck Lease - two	13,529	$ (16,261)	$ -	$ (16,261)	$ 5,000	$ -		$ -	$ -		$ 11,261	$ 16,261		2,306
	City Hall Car - employee out-of town travel	8,700	(4,331)	-	(4,331)	-	-		-	-		4,331	4,331		4,331
	TOTALS	**$ 22,229**	**$ (20,592)**	**$ -**	**$ (20,592)**	**$ 5,000**	**$ -**		**$ -**	**$ -**		**$ 15,592**	**$ 20,592**	**$ 6,637**	**$ 6,637**
	Public Works Equipment (CP 460)														
	New Street Sweeper		$ -	$ -	$ -	$ 42,000	$ -			$ -		$ (42,000)	$ -		92,000
	Public Works and Parks equipment		(40,020)	-	(40,020)	8,000	-		-	-		32,020	40,020		-
	TOTALS	**$ 82,020**	**$ (40,020)**	**$ -**	**$ (40,020)**	**$ 50,000**	**$ -**		**$ -**	**$ -**		**$ (9,980)**	**$ 40,020**	**$ 92,000**	**$ 92,000**
	Fire Equipment (CP 461)														
	New Ambulance		$ (211,000)	$ -	$ (211,000)	$ -	$ -		$ -	$ 135,100	450	$ 75,900	$ 211,000		-
	Restricted State/Local funding/donations		(55,285)	-	(55,285)	-	20,000	State & Contr	-	-		35,285	55,285		20,015
	TOTALS	**$ 131,200**	**$ (266,285)**	**$ -**	**$ (266,285)**	**$ -**	**$ 20,000**		**$ -**	**$ 135,100**		**$ 111,185**	**$ 266,285**	**$ 20,015**	**$ 20,015**
	Police Equipment (CP 462)														
	Patrol Vehicle Leases		$ (46,463)	$ -	$ (46,463)	$ -	$ 34,700	Veh sales	$ -	$ -		$ 11,763	$ 46,463		
	Future Vehicle Lease payments		-	-	-	-	-		-	-		-	-		14,237
	TOTALS	**$ 26,000**	**$ (46,463)**	**$ -**	**$ (46,463)**	**$ -**	**$ 34,700**		**$ -**	**$ -**		**$ 11,763**	**$ 46,463**	**$ 14,237**	**$ 14,237**

2021 Project and Capital List - Public Hearing 11.17.2020

PROPOSED

	Estimated Fund Balance Jan 1st	Project Expenditure Request	Transfers OUT to Other Funds	TOTAL EXPENSES TRANSFERS OUT	2020 Levy/Trans	Other Funding	Other Source	Borrowing	Transfers IN from Other Funds	Trnsf Fund	*Use (Increase) Fund Balance*	TOTAL PROJECT SOURCES	Estimated Fund Balance Dec 31st	Fund Balance Restricted to Specific Project
		Project Expenditures			**Sources of Project Revenues**									
Tech/Computer Equipment (CP 463)														
2021/2022 - Civic Plus - software purchase		$ (5,330)	$ -	$ (5,330)	$ -	$ -		$ -	$ -		$ 5,330	$ 5,330		4,780
Election equipment - 2 M100 tabulators		(15,000)	-	(15,000)	-	-		-	15,000	450	-	15,000		-
TOTALS	**$ 10,110**	**$ (20,330)**	**$ -**	**$ (20,330)**	**$ -**	**$ -**		**$ -**	**$ 15,000**		**$ 5,330**	**$ 20,330**	**$ 4,780**	**$ 4,780**
Street Improvements (CP 470)														
Waterfront Access Road (St. Claire)		$ (1,062,024)	$ -	$ (1,062,024)	$ 118,100	$ 565,728	DOT	$ -	$ -		$ 123,500	$ 807,328		
Pending grant		-	-	-	-	135,000	Grant	-	-		-	135,000		
To be determined-possibly General Fund-Fund Balance		-	-	-	500	101,701	TBD	-	-		-	102,201		
Apply CN RR - Ore Dock street repair balance											17,495	17,495		
Mill & Overlay - various streets		-		-	-	-		-	-		-	-		
6th Street West - WIDOT fund balance		(50,000)	-	(50,000)	-	-		-	-		50,000	50,000		750,005
TOTALS	**$ 941,000**	**$ (1,112,024)**	**$ -**	**$ (1,112,024)**	**$ 118,600**	**$ 802,429**		**$ -**	**$ -**		**$ 190,995**	**$ 1,112,024**	**$ 750,005**	**$ 750,005**
Urban Forestry (CP 480)														
Urban Forestry - 2020-2021 grant match	**$ 11,000**	**$ (22,000)**	**$ -**	**$ (22,000)**	**$ -**	**$ 11,000**	**Grant**	**$ -**	**$ -**		**$ 11,000**	**$ 22,000**	**$ -**	**$ -**
Parks & Grounds (CP 481)														
Ore Dock Phase I - Part II Diamond access	Grant & Ore Dock	$ (2,190,365)	$ -	$ (2,190,365)	$ -	$ 2,190,365	Grants/Trust	$ -	$ -		$ -	$ 2,190,365		
Ore Dock Phase II - Stuntz Gateway	Trust Funding	(2,130,000)		(2,130,000)		2,130,000	ACOE/Trust				-	2,130,000		
WIDOT-TAP grant trail repair construction		(810,000)		(810,000)		648,000	TAP grant		162,000	453	-	810,000		
Prentice Park playground equipment		(80,000)		(80,000)		40,000	Grant		40,000	450	-	80,000		
Storm water outfall study		(17,500)		(17,500)		12,500	Grant				5,000	17,500		
15th Avenue East Park Bench (restricted donation)		(7,000)		(7,000)	-	-		-	-		7,000	7,000		
Project(s) contingency		-	-	-	-	-		-	-		-	-		5,810
TOTALS	**$ 17,810**	**$ (5,234,865)**	**$ -**	**$ (5,234,865)**	**$ -**	**$ 5,020,865**		**$ -**	**$ 202,000**		**$ 12,000**	**$ 5,234,865**	**$ 5,810**	**$ 5,810**
Landfill (CP 491)														
Landfill Maintenance & Equipment 2019-2020		$ (48,600)	$ -	$ (48,600)	$ 5,000	$ -		$ -	$ -		$ 43,600	$ 48,600		$ -
		-	-	-	-	-		-	-		-	-		
	$ 43,600	**$ (48,600)**	**$ -**	**$ (48,600)**	**$ 5,000**	**$ -**		**$ -**	**$ -**		**$ 43,600**	**$ 48,600**	**$ -**	**$ -**
TOTALS CP 415 - CP 491	**$ 4,130,787**	**$ (9,149,779)**	**$ (369,800)**	**$ (9,519,579)**	**$ 178,600**	**$ 5,978,994**		**$ -**	**$ 352,100**		**$ 3,009,885**	**$ 9,519,579**	**$ 1,120,902**	**$ 1,120,902**
				$ (9,519,579)								$ 9,519,579	$ 1,120,902	
		GF transfer	**17,700**											
		Balance to transfers IN	**$ (352,100)**											

** ***WIDOT Transportation Alternatives Program Grant - State Fiscal Years 2018-2022 (2020 - project engineering/design and 2021 - project construction)***

	2021	2020	Total
Grant amount for pedestrian & bike improvements	$ 648,000	$ 72,000	$ 720,000
TAP grant match amount 25%	162,000	18,000	180,000
Total amount	$ 810,000	$ 90,000	$ 900,000
Grant Match:			
2017 donation of $25,000 apply to the grant match	$ 25,000	$ -	$ 25,000
Waterfront Development Fund 453	137,000	18,000	155,000
Total amount	$ 162,000	$ 18,000	$ 180,000

City of Ashland

PROPOSED

2021 Proposed Special Revenue Funds - Budget Summary

Fund Name	Fund	Estimated Fund Balance Jan 1, 2021	Tax Levy	General Fund Transfers In	Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfer out to Debt Service	Transfer out to Spec Rev Cap Proj	Total Expenditures	Estimated Fund Balance Dec 31, 2021	Notes
Library Donations	214	197,900	0	0	0	52,000	52,000	17,000	0	0	17,000	232,900	State statute & Donor restricted; includes grants; includes fundraising for library renovations
Library Operations	215	95,890	0	314,262	0	165,468	479,730	479,600	0	0	479,600	96,020	State statute - restricted
Insurance Loss Deductible Reserv	229	19,400	0	0	0	10,000	10,000	15,000	0	0	15,000	14,400	Restricted-City's insurance claims deductible
State Hazmat Contract	230	0	0	0	0	31,190	31,190	31,190	0	0	31,190	0	State Grant- Training/equipment/hazmat calls
Police Programs	233	30,500	0	0	0	20,000	20,000	20,000	0	0	20,000	30,500	Grant & Donor - restricted - K-9 program; training; equipment
Revolving Loan Fund - Housing	240	217,000	0	0	0	30,000	30,000	150,000	0	0	150,000	97,000	State Grant - restricted
Revolving Loan Fund - Economic	241	635,000	0	0	0	0	0	635,000	0	0	635,000	0	DOA Program Close-Out; to be administered by the State
Comprehensive Planning	245	41,800	0	14,000	0	35,000	49,000	75,200	0	0	75,200	15,600	UDO update $30K; Downtown St Scape $30K; Partners in Energy $7.5K; Restricted contributions $7.7K
Home Improvement Programs *	246	14,000	0	0	0	5,000	5,000	19,000	0	0	19,000	0	Donor restricted
Breakwall Maintenance **	250	537,287	0	0	0	800	800	0	0	0	0	538,087	Breakwater Agreement - NSP WI
City-wide recycling	260	0	0	83,100	0	56,600	139,700	139,700	0	0	139,700	0	State Grant $56,600 restricted
BCC Teen Center	272	38,000	0	0	0	10,000	10,000	15,000	0	0	15,000	33,000	Grant/Donor restricted; Scholarships for BCC programs
Community Imprv (Beautification)	274	7,250	0	0	0	7,500	7,500	7,500	0	0	7,500	7,250	Donor restricted - downtown flowers
Wetland Mitigation	277	0	0	12,300	0	0	12,300	12,300	0	0	12,300	0	Required wetland "bank" maintenance thru 2021
Tax Increment #10 (New 2017)	280	0	37,057	0	0	62,370	99,427		75,473	23,954	99,427	0	State restricted-Cobblestone & Main St W Transfer balance of tax increment to TID# 10 Capital Projects fund for future development costs
Tax Increment #6 (Donor)	281	0	109,524	0	0	191,728	301,252	150	0	301,102	301,252	0	State restricted-Super One & Depot area
Tax Increment #9 (Distressed)	284	(801,150)	79,265	0	301,102	136,550	516,917	150	0	0	150	(284,383)	State restricted-Timeless Timber & Honda area
Totals		1,032,877	225,846	423,662	301,102	814,206	1,764,816	1,616,790	75,473	325,056	2,017,319	780,374	
							1,764,816				2,017,319	780,374	

NOTE: * - HOUSING PROGRAM - 246

The Housing Improvement Program (HIP) was started in 2015 through the generous donation from an anonymous donor of $25,000 to the City of Ashland to be used towards repairs to single-family owner-occupied homes. An additional contribution from the donor, as well as budgeted funds from the City and grant funding through Associated Bank, have enabled the City to broaden the program starting in 2018. The primary goal of the program is to assist homeowners in making necessary repairs and addressing property maintenance violations, who otherwise would not have the financial and/or physical cabaility to accomplish these projects.

NOTE: ** - BREAKWALL MAINT - 250

Deposit 7/31/2015-$100,000 from NSP for the superfund site breakwall permitting process. Per the agreement, any remaining balance may be used by the City for other purposes. Expenses for various professional and miscellaneous fees was $15,456. Deposit 12/10/2018-$450,000 from NSP for the breakwall conveyance to the City. These funds were provided in recognition of the operation, repair, maintenance, and other similar costs with the breakwall.

City of Ashland
2021 Debt Service Funds -Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	Tax Levy	Other Funds Transfers In	Total Revenues	Principal	Interest	Fees	Transfer	Total Expenditures	Estimated Fund Balance Dec 31, 2021	**Notes**
2007 Safe Drinking Water Loan-Street Portion-Turner Road	310	850	13,310	0	13,310	12,136	1,174	0	0	13,310	850	Year 2027 final pmt
GO Promissory Note 2011	361	0	113,030	0	113,030	110,000	2,530	500	0	113,030	0	Year 2021 final pmt
GO Bonds 2015A - 4/01/2015	362	-50	428,531	0	428,531	320,000	108,031	500	0	428,531	-50	Year 2035 final pmt
GO Promissory Note 2015B	363	0	127,462	0	127,462	112,000	15,462	0	0	127,462	0	Year 2025 final pmt
GO Promissory Note 2020C	366	50	495,981	0	495,981	380,000	115,981	0	0	495,981	50	Year 2030 balloon payment
GO Promissory Note 2017B	367	50	215,823	0	215,823	175,000	40,373	450	0	215,823	50	Year 2027 final pmt
State Trust Fund Loan TID# 10	392	0	0	75,473	75,473	55,149	20,324	0	0	75,473	0	Year 2028 final pmt
Extreme Makeover Levied for Levelizing Payments	395	299,760	0	0	0	0	0	0	0	0	299,760	Related debt final payment in 2019
Totals		300,660	1,394,137	75,473	1,469,610	1,164,285	303,875	1,450	0	1,469,610	300,660	

City of Ashland

2021 Capital Project Funds - Budget Summary - Preliminary

PROPOSED

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	Tax Levy	General Fund Transfers In	Cap Proj Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfers out to other funds	Total Expenditures	Estimated Fund Balance Dec 31, 2021	Notes
TID #9-Mixed Use	413	(773,200)	0	0	0	500,000	500,000	525,150	0	525,150	(798,350)	Expenditure period ends 8/8/2021 (RESTRICTED) Expenses/transfer are payment on development agreement/WIDOR fees. Anticipating 2021 development at Timeless Timber Site with grant funding to cover 100% of the cost estimated at $500,000 for infrastructure.
TID #10	414	14,050	0	0	23,954	0	23,954	150	0	150	37,854	Expenditure period ends 5/30/2039 (RESTRICTED) Main St West. Tax increment transferred in from SR-280 for future development costs.
Public Transportation	415	22,000	0	0	0	0	0	5,000	0	5,000	17,000	Restricted-BART transportation capital
Building Facilities Fund	450	443,218	0	0	0	0	0	200,000	190,100	390,100	53,118	City Hall building improvements and transfers out for Ambulance, playground equipment and election equipment
Waterfront Development	453	247,000	0	0	0	90,000	90,000	0	179,700	179,700	157,300	Restricted - Room Tax Revenue Fund for Waterfront parks/trails improvements.
Equipment Leases	454	22,229	0	5,000	0	0	5,000	20,592	0	20,592	6,637	Vehicle leases
Land Acquisition	455	(110,500)	0	0	0	110,500	110,500	0	0	0	0	Future land sales to recover costs
Public Works Capital	460	82,020	0	50,000	0	0	50,000	40,020	0	40,020	92,000	Equipment replacement-street sweeper
Fire Department Capital	461	131,200	0	0	135,100	20,000	155,100	266,285	0	266,285	20,015	Equipment replacements - Ambulance and restricted grants/donations.
Police Department Capital	462	26,000	0	0	0	34,700	34,700	46,463	0	46,463	14,237	Police vehicle leases and equipment
Technology Capital Equipme	463	10,110	0	0	15,000	0	15,000	20,330	0	20,330	4,780	Website/Civic Clerk software & election equipment
Capital Street Improvement including storm	470	941,000	0	118,600	0	802,429	921,029	1,112,024	0	1,112,024	750,005	Reserve 6th St W Waterfront access road (St. Claire St)
Improvement including special	471	246,940		0	0	20,000	20,000	0	0	0	266,940	Sidewalk Special Assessments and Capital Projects
Urban Forestry	480	11,000	0	0	0	11,000	11,000	22,000	0	22,000	0	2021 forestry grant
Parks and Recs Improvemer	481	17,810	0	0	202,000	5,020,865	5,222,865	5,234,865	0	5,234,865	5,810	Ore Dock projects $4M funded by grants and the Ore Dock Trust. Other-misc equipment and trail repair
Landfill Improvement	491	43,600	0	5,000	0		5,000	48,600	0	48,600	0	Equipment replacement and site improvements
Total Capital Project Funds		1,374,477	0	178,600	376,054	6,609,494	7,164,148	7,541,479	369,800	7,911,279	627,346	

City of Ashland

2021 Proposed Enterprise and Internal Service Funds - Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	CIAC	General Fund Transfers In	Appropriate Fund Balance - City portion	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2021
Enterprise Funds:													
Airport - See agenda item F	610	2,222,369	0	45,000	41,185	252,905	339,090	258,990	0	0	146,000	404,990	2,156,469
Marina - See agenda item F	620	2,222,559	0	0	0	195,330	195,330	175,079	10,805	0	69,000	254,884	2,163,005
Water - See agenda item G	680	10,437,360	1,350	0	0	2,322,703	2,324,053	1,623,484	131,320		454,361	2,209,165	10,552,248
Sewer - See agenda item G	690	14,045,649	22,500			2,158,471	2,180,971	1,574,151	41,330		804,940	2,420,421	13,806,199
Total Enterprise		28,927,937	23,850	45,000	41,185	4,929,409	5,039,444	3,631,704	183,455	0	1,474,301	5,289,460	28,677,921
							5,039,444					5,289,460	
Internal Service Funds:													
Flex/Dental/EE Benefits	723	325,000	0	0	0	143,000	143,000	143,000	0	124,450	0	267,450	200,550
Retirement Benefits	750	0	0	85,000	0	0	85,000	85,000	0	0	0	85,000	0
Total Internal Service		325,000	0	85,000	0	143,000	228,000	228,000	0	124,450	0	352,450	200,550
							228,000					352,450	200,550

SUBJECT: **Approve a Resolution Adopted by the Common Council for the City of Ashland, Wisconsin to Establish the 2020 Tax Levy (Payable in 2021) for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds *(Administrator) Roll***

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Committee of the Whole

EXHIBITS: 1. Proposed Resolution

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Approval of the attached Resolution for the establishment of the Tax Levy is required to fund the proposed 2021 Budget which was considered under a separate action by the Council. The tax bills that will be issued by the City are based upon this Resolution.

The attached Tax Levy Resolution was prepared based on the 2021 proposed budget and to be in compliance with Wisconsin State laws for the maximum levy limit and expenditure restraint. The 2021 budget summary has been provided as part of the meeting agenda item 7D.

<u>2021 proposed budget as compared to 2020 budget:</u>
Assessed value increased by $157,900 to $420,903,200
Gross levy increased by $238,605 to $4,399,708
The City mill rate, per $1000 of assessed value, increased by 0.5632 to 10.4530

The 2021 budget will be funded by a tax levy of $10.453 per $1,000 of valuation.

<u>Note:</u> The attached Resolution may need to be changed for any modification of the proposed 2021 budget that alters the tax revenue (levy) needed to fund it.

RESOLUTION No. 17597

RESOLUTION ADOPTED BY THE COMMON COUNCIL FOR THE CITY OF ASHLAND, WISCONSIN TO ESTABLISH THE 2020 TAX LEVY (PAYABLE IN 2021) FOR THE CITY'S GENERAL FUND, DEBT SERVICE FUNDS, SPECIAL REVENUE FUNDS, CAPITAL PROJECT FUNDS AND INTERNAL SERVICE FUNDS

WHEREAS, the Common Council for the City of Ashland, Wisconsin has, after proper publication and public hearing, approved the 2021 City Budget under a separate action; and

WHEREAS, the amount to be raised by taxes to fund the approved 2021 City budget, including the calculated Tax Increment for the City of Ashland, is $4,399,708 and,

WHEREAS, the total assessed valuation of the City of Ashland is $420,903,200;

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts a 2020 tax levy (Payable in 2021) of:

10.4530 mills

for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds.

_____
Councilperson

PASSED: November 17, 2020

ATTEST: _____ _____
Denise Oliphant, City Clerk Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

(2410)

SUBJECT: **Approve an Ordinance to Repeal Chapter 165 (2019-1920) and Recreate Chapter 165, Ashland City Ordinances, Comprehensive Fee Schedule *(Clerk)* Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Clerk

EXHIBITS:
1. Proposed Ordinance
2. 2021 Proposed Comprehensive Fee Schedule

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

The attached proposed fee schedule shows changes redlined in the highlighted areas for each department who made changes.

The attached proposed ordinance incorporates the following changes:

-Ashland Marina slip and lift rates as approved by the Harbor Commission
-Parks and Recreation camping and park use fees as approved by the Parks and Recreation Committee
-Planning and Development permit fees as recommended by the Planning Director

The 2021 Proposed Fee Schedule has been published in the Daily Press on November 17, 2020 prior to the Public Hearing. All changes are to take effect on January 1, 2021.

Sequential Ordinance No. _____

Chapter No. 165

ORDINANCE TO REPEAL CHAPTER 165 (2019-1920) AND RECREATE CHAPTER 165, ASHLAND CITY ORDINANCES, COMPREHENSIVE FEE SCHEDULE

An ordinance adopted by the Common Council for the City of Ashland at its regular meeting of November 17, 2020, for the purpose of repealing and recreating the Comprehensive Fee schedule.

SECTION 1:

Chapter 165 (2019-1920), and subsequent amendments thereto, shall be repealed upon adoption of this ordinance.

SECTION II:

Create Chapter 165 as follows:

CHAPTER 165. COMPREHENSIVE FEE SCHEDULE.

165.01 Adoption. The City of Ashland "Comprehensive Fee Schedule" is hereby adopted, as authorized by Wisconsin State Statutes. The Fee Schedule is attached to this Chapter as Exhibit 1.

165.02 Public Access. The City of Ashland "Comprehensive Fee Schedule" shall be permanently on file and open to public inspection in the office of the Clerk after its adoption.

SECTION III:

This ordinance shall take effect on January 1, 2021.

PASSED: November 17, 2020
PUBLISHED: November 24, 2020

_____
Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

_____
Debra S. Lewis, Mayor

APPROVED AS TO FORM:

_____
Tyler W. Wickman, City Attorney

Exhibit 1: Comprehensive Fee Schedule

FIRE DEPARTMENT/EMS

AMBULANCE FEES:	**Resident**	**Non-Resident**
Basic Life Support	$1,050.00	$1,200
Advance Life Support 1	$1,225.00	$1,375
Advance Life Support 2	$1,675.00	$1,825.00
SCT Base Rate	$1,775.00	$1,925.00
Mileage	$18.00	$18.50
Oxygen	N/A Bundled into base	N/A Bundled into base
Spinal Immobilization	$155.00	$155.00
BLS on Scene Care	$360.00	$375.00
ALS on Scene Care	$825.00	$965.00
	**Fee increases includes billed supplies	**Fee increases includes billed supplies

APPARATUS FEES:

Engines	$400.00	per hour
Aerial Apparatus	$550.00	per hour
Tanker	$350.00	per hour
Command Vehicle	$150.00	per hour
Ambulance	$260	per hour
Ambulance for Local Events	$105	per hour/per ambulance
*Non-Subscriber Ambulance Fee	$1,985.00	per call
Brush Truck	$275	per hour
Ice Angel	$500	per hour
Snowmobile/Rescue Trailer	$175.00	per hour
Haz Mat Trailer	$300.00	per hour
Extrication Equipment	$150.00	per hour

*A non-subscriber fee will be charged to townships that do not currently have an agreement with the City of Ashland for fire protection and emergency medical services. This amount will be charged on top of the non-resident fees.

Accommodation Tax Permit Application fee $5.00

AIRPORT

Hangar Use *(all fees + tax)*

Single engine	Daily	$25.00	
	Monthly	$80.00	
Twin engine	Daily	$50.00	
	Monthly	$150.00	
Lease	$0.10	per square foot	
Parking	$15.00	per month	

ANIMAL LICENSES/FEES

DOG LICENSE

Neutered/Spayed	$15.00
Unneutered/Unspayed	$22.00

CAT LICENSE

Neutered/Spayed	$13.00
Unneutered/Unspayed	$18.00

KENNEL FEES

Licensing	$50.00
Animal Pick up fee	$20.00

NSF FEE

Non-Sufficient Fund (NSF) Fee $25.00 per check

RESIDENTIAL GARBAGE COLLECTION

48 Gallon container	$9.50/month
64 Gallon container	$14.25/month
96 Gallon container	$19.00/month

BURNING PERMIT FEES

Bonfire Permit [978.16(f)]	$10
ng for Agricultural Clearing [978.16 (c)]	$50
ırning for Industrial Clearing [978.16(c)]	$50

BUILDING PERMITS

Exhibit 1: Comprehensive Fee Schedule

All fees shall **DOUBLE** if the work requiring a permit is commenced without a permit.
Additionally, a $100 - $1,000 penalty may be enforced against any person, contractor, company, or agent who commences work on a project which does not have a valid building permit. All residential permits, unless otherwise specified, shall be valid for one year (12 months) from the time of issuance, and all commercial/industrial permits shall be valid for two years (24 months) from the time of issuance.
Unless otherwise specified, all inspection fees are included in Building Permit fees.

A RESIDENTIAL CONSTRUCTION PERMITS

1. New UDC Homes — 2021 FEE CHANGES

Plan review fee	$400.00		
Building permit/ Inspections	$250.00	Manufactured Home	
	$300.00	Custom or Stick Built Home	
State Seal	$100.00		
Electrical permit	~~$75.00~~		$100.00
Plumbing permit	$5.00	per fixture - $50 minimum	
Occupancy permit	~~$75.00~~		$100.00
New Build Inspection Fees	$0.05	per sq foot	

2. Alteration/Remodel or Additions (Except siding and roofing projects) $5.00/$1,000 of project cost - minimum fee = ~~$25.00~~ $50.00
** Miscellaneous repairs under $5,000 in labor and materials, which do not involve structural alteration, or changes to existing egress do not require a permit.*
**Projects over $5,000 in labor and materials, or structural alteration or changes to existing egress, at any cost require a permit.*

3. Roofing and Siding Projects (including replacement / repair of roof or siding)
**Roof or siding projects with material cost under $1,000 do not require a permit*

Roof projects with material cost over $1,000	$30
Siding projects with material cost over $1,000	$30

4. Handicapped ramps — No fee but permit is still required

**Materials and labor are considered at market value, as if a paid contractor was installing.*

B. COMMERCIAL CONSTRUCTION PERMITS
(Note: a development permit and site plan review may be required for commercial projects.)

1. New Construction and Additions
** Does not apply to unfinished storage buildings or airplane hangars*
$0.25 per square foot- Minimum fee is $250

2. Alterations and Remodeling to an existing structure (including handicapped ramps)
**Certificate of Appropriateness maybe required on designated Historical Structures or being within a designated Historical Districts*
**Miscellaneous repairs under $5,000 in labor and materials, which do not involve structural alterations, or changes to existing egress, do not require a permit. The cost of furniture and removable equipment/fixtures is excluded from project cost.*
**Projects over $5,000 in labor and materials or structural alterations, or changes to existing egress, at any cost require a permit.*
$5.00 per $1,000 for first $1,000,000 of project cost - Minimum fee is $50
$3.00 per $1,000 for project cost over $1,000,000

3. Roofing and Siding Projects (including replacement / repair of roof or siding)
f or siding projects with material cost under $1000 do not require a permit.

Roof projects with material cost over $1000	~~$50.00~~		$75.00
Siding projects with material cost over $1000	~~$50.00~~		$75.00

4. Warehouse / self-storage / hangars — $5.00 per 100 square feet - ~~$50~~ minimum — $100.00

5. Communication structures/towers — $5.00 per $1,000 of project cost - ~~$50~~ minimum — $100.00

6. Occupancy Permit — $100.00 flat fee
Additional fee not required if issued in conjunction with a Building Permit.)

C. PERMIT FEES PERTAINING TO ALL CONSTRUCTION

1. Plumbing Permits

New plumbing fixtures	$5.00	per fixture - ~~$25~~ minimum	$50.00
nbing alterations for projects of $5,000 or greater with labor and materials	$5.00	per $1,000 of project cost-- $50 minimum	

2. HVAC Permits

HVAC (New)	$5.00	per $1,000 of project cost-- $50 minimum
HVAC (Replacement)	$5.00	per $1,000 of project cost-- $50 minimum

IVAC alterations for projects of $5,000 or greater with labor and materials

**Residential HVAC replacement requires no permit if heating type & location of heating system is unchanged.*

3. Electrical Permits

Establish new service	~~$75.00~~		$100.00	
trical alterations for projects of $5,000 or greater with labor and materials	$5.00	per $1,000 of project cost-- ~~$50~~ minimum		$100.00
**No permit required for replacement of existing service panel or wiring update.*				

4. Renewal of Expired Building Permit — 25% of original permit fee

* Valid for renewals within 36 months of permit expiration. If a permit lapses for longer than 36 months, a new Building Permit and plans must be submitted and the full permit fee shall be paid.

5. Accessory structures under 600 square feet	~~$30.00~~	flat fee	$50.00	
6. Accessory structures over 600 square feet	$5.00	per 100 sq ft - ~~$25~~ minimum		$50.00
7. Accessory structures - Storage canopy (of any size)	~~$25.00~~		$50.00	
8. Decks	$50.00			

9. Fences

Up to 50' in length	~~$25.00~~		$50.00	
Fences 50' - 200'	~~$50.00~~		$75.00	
Fences over 200'	~~$75.00~~		$100.00	

10. Parking Lot/Driveway	Pervious surface	$3.00	per $1,000 of project value-- Minimum	~~$50~~	$100.00
	Impervious surface	$5.00	per $1,000 of project value-- Minimum	~~$40~~	$75.00
11. Solar arrays (rooftop or ground mounted)		$2.50	per $1,000 of project value-- Minimum		$50.00

D. MOVING / DEMOLTION

1. Moving Permits

Move buildings or structures that are under 600 sq'	~~$20.00~~		$25.00
Move buildings or structures that are over 600 sq'	$50.00		

2. Demolition Permits

Demolitions up to 600 sq'	$30.00			
Demolitions over 600 sq'	$5.00	per $1,000 of project cost - Minimum	$30.00	$50.00

E. MISCELLANEOUS PERMITS

1. Early Start Permit (for footings and foundation)

Residential	~~$50.00~~	$75.00
Commercial	$100.00	

2. Certificate of Appropriateness — No Fee

PLANNING, ZONING AND DEVELOPMENT FEES

shall double if the work requiring a permit is commenced without a permit.

A. Development Permit Applications (i.e., Change of Use, Bed & Breakfast Establishment & Fill Permits) — $75.00

B. Site Plan Review Applications:

1. New Development less than 10,000 square feet	~~$150.00~~	$200.00
Review Fee for Amended Site Plan that requires Plan Commission review	$75.00	
Review fee for Amended/Revised Plan Set that requires City staff review	~~$25.00~~	$50.00
2. New Development greater than 10,000 sq ft.	$350.00	
Review fee for amended site plan that requires plan commission review	$175.00	
Review fee for amended/revised plan set that requires only city staff review (not plan commission)	$75.00	

C. If engineering services are required as part of the site plan review, the following fees apply to land disturbances greater than 10,000 square feet

Erosion Control	$100.00

Exhibit 1: Comprehensive Fee Schedule

Storm Water Management Plan Review	$100.00	
D. Conditional Use Permit Applications (Class 2 Public Hearing Notice)	$200.00	
Republication Fee	$50.00	
E. Map (rezoning) and/or Text Amendment to Unified Development Ordinance	$200.00	
Applications (Class II Public Hearing Notice)		
Republication Fee	$100.00	
F. Variance and Appeal Request Applications	$500.00	
(Class I Public Hearing Notice) Republication Fee	$100.00	
G. Comprehensive Plan Amendment Applications	$500.00	
H. Right-of-Way Vacation / Discontinuance Applications (Class III Notice)		
Alley Vacation / Discontinuance Application	$250.00	
Street Vacation / Discontinuance Application	$500.00	
Republication Fee	$150.00	
I. Sale Price of Vacated / Discontinued City Right-of-Way	$0.25 / sq. ft.	
J. Land Transfers		
Public Notice Fee for Request to Purchase City Owned Property	$150.00	
Republication Fee	$100.00	
Down Payment for Request to Purchase City Owned Property	$500.00	
K. Request to Name or Rename Public Improvements		
Public Notification Fee for Request	$150.00	
Republication Fee	$100.00	
L. Special Planning Commission Meetings (requested by applicant)	$400.00	
M. Application for Certified Survey Map Review	$50.00	
N. Application for Plat Map/ Subdivision Plat Review		
1. Preliminary Plat Review		
Principle Fee	$150.00	
Fee for each lot in excess of one	$25.00	
2. Final Plat Review		
Principle Fee	$75.00	
Fee for each lot in excess of one	$5.00	
O. Application for Planned Unit Development (PUD) Review		
1. General Development Plan (PUD-GDP)		
Principle Fee	$150.00	
Fee for each lot in excess of one	$25.00	
2. Specific Implementation Plan (PUD-SIP)		
Principle Fee	$75.00	
Fee for each lot in excess of one	$5.00	
P. Three Year Keeping of Animal Permit (i.e. Chickens, Rabbits, Beekeeping)	~~$20.00~~	$50.00
Q. Public Art Permit Application (i.e. Murals)	$50.00	
R. Sign Permits & Applications		
1. Permanent Signs	$50.00	
2. Permanent Electrically or Mechanically Energized Animated Sign (i.e. message boards) and Joint/Area Identification Sign Application	$50.00	
3. Temporary Sign Permit	$10.00	
4. A $50 - $500 penalty may be enforced against any person, contractor, company, oragent who commences installation or modification of a sign which does not have a valid sign permit.		
S. Billboard Licenses		

1. Per sign annual fee	$50.00
2. License transfer fee	$10.00
3. A $50 - $500 penalty may be enforced against any person, contractor, company, or agent who commences installation of a sign which does not have a valid sign permit.	
T. Assessment Record Copy Fee	
1. Self service copy or print (fee per page)	$1.00
2. Full service copy or print (fee per page)	$2.50
U. Comprehensive Plan Purchase	$44.00
(Plan is available in a PDF format on the City's website; no fee charged)	
V. Unified Development Ordinance Purchase	
Unbound	$20.00
Bound & Divided in Three-ring Binder	$25.00
Digital Copy (on a CD)	$15.00
(U.D.O. is available on the City's website; no fee charged)	
W. Revocable Occupancy Permit	$50.00
X. Formal Zoning Determination	$25.00
Y. Residential Rental Registration Fee	
Registration fee per building	$10.00
Z. Mobile tower siting fees	
Class 2 colocation permit	$500.00
New construction or substantial modification	$3,000.00
AA. Weights and Measures Based on WI DSPS Census fee of estimate number of devices	
Current estimate per device	$10.00

** Planning, Zoning and Development Permit and License Fees are refundable if the permit is not issued. The Application Fees and Republication Fees are nonrefundable.*

FAXES - SENDING AND RECEIVING (sales tax included)

1st Page	$2.00
Each Additional Page	$1.00

PRINTING AND COPYING FEES (sales tax included)

Black & White Copies/ Prints			
	8.5" x 11" Single-Sided Copy	$0.20	
	8.5" x 11" Double-Sided Copy	$0.30	
	8.5" x 14" Single-Sided Copy	$0.30	
	11" x 17" Single-Sided Copy	$0.40	
	11" x 17" Double-Sided Copy	$0.60	
Color Prints			
	8.5" x 11" Single-Sided Print	$1.00	
	8.5" x 14" Single-Sided Print	$1.50	
	11" x 17" Single-Sided Print	$2.00	
	24" x 36" Single-Sided Print	$9.00	
Computer Disc (CD/DVD) or flashdrive provided by the City			
or electronic file preparation (data, maps, exhibits)		$15.00	
Preparation Time			
(Research, Reformatting, Plotting and Organization of Data)			
First half hour is free, thereafter:		$25.00	half hour
Map/Exhibit Plotting or Printing Fee			
	8.5 x 11 (color)	$2.00	first page
		$1.00	each thereafter
	8.5 x 11 (black and white)	$1.00	first page
		$0.50	each thereafter
	8.5 x 14 (color)	$2.00	first page
		$1.25	each thereafter
	8.5 x 14 (black and white)	$1.00	first page
		$0.75	each thereafter
	11 x 17	$2.00	
	24 x 36	$10.00	each

36 x 42	$12.00	each
Large or custom sizes	$1.50	sq ft
Premium Paper (Heavy Weight Glossy or Satin)	$3.00	sq ft

PUBLIC WORKS SPECIAL CHARGES

Permanent Right-of-Way Application/Inspection Fees	$150.00*

**All Right-of-Way fees shall quadruple if the work requiring a permit is commenced without a permit unless approved as an emergency as defined in 501.02(g).*

Temporary Obstructions on Sidewalk Application/Inspection Fees	$30.00
Temporary Obstructions on Highways Application/Inspection Fees	$30.00
Revocable Occupancy Application/Inspection Fees	$50.00
Public Utility Right-of-way User Registration/Application	$150.00
Administrative Fee for Invoicing	$15.00 per invoice
Storage Fee per Ordinance 501 (tax included)	$10.00 per day, per item stored
After Hours Inspection (After Hours is considered any time of day	$100.00

(After hours inspection is considered any time of day between 3 p.m. and 7 a.m. M-F and Saturday and Sunday)

Parking

*Overnight Parking Lots A, B, C, D, E (tax included)	$25.00 per month for month-to-month Lease $20.00 per month for yearly lease

**Overnight parking leases will only be available to those who verify necessity as determined by the City. Vehicle must have a current lease parking permit as established in 601.04(c) of the Ashland City Ordinances.*

Spring Clean-up Event

Minimum Charge	$10.00
Per Car Load	$10.00
Per Pick-up or Small Trailer Load	$10.00
Per Large Trailer Load	$30.00

MARINA

Marina Rates *- Subject to State and Local Sales Tax*

				2021 FEES
Slip Rates				
per boat foot for full service slips		~~$52.00~~		$54.00
flat rate for boat maximum 22' (No Electricity)		~~$875.00~~		$900.00
flat 23' - 29'		$1,075.00		
flat 30' - 36'		$1,300.00		
flat 37' - 43-		$1,525.00		
flat 44' - 50'		$1,750.00		
flat 51' - 57'		$1,975.00		
Charters, Taxis, and any other boat for hire		$50.00	per foot	
surcharge on single slips (no minimum service in single slips)		$150.00		
Storage Rates				
Summer/winter storage if on a trailer or stand		$16.00	per boat foot	
Non-Tenant summer/winter storage if on a trailer or stand		$20.00	per boat foot	
Trailer or cradle storage	tenant -	~~$75.00~~		$100.00
	non-tenant -	~~$150.00~~		$200.00
Trailered fishing/recreational boats (Summer)		$400.00		
Stand storage summer/winter		~~$40.00~~		$50.00
Stand rental		$40.00		
Miscellaneous				
Pump Outs < 32' boat		$5.00		
Pump Outs > 32' boat		$10.00		
Service/Repair		~~$80/hr~~		$100.00
Travel Lift				
Lift boat and/or splash		$10.00	per foot	
non-tenant		$11.00	per foot	

	Hold Boat in Sling		$50.00	
Power Washer	*first 15 min free*			
		tenant	$10.00	30 minutes max
		non-tenant	$25.00	30 minutes max
Transient Slip Rates				
daily	Breakwall		$25.00	daily
daily	Slips		$1.00	per foot
		minimum 25' for A, B, & C Docks		
daily	Commercial		$2.00	per foot
weekly	Slips		$1.25	per foot
		minimum 24' (1 Free Night) A, B & C Docks		
monthly	Breakwall and Slips	25' Max	$450	
		30' Max	$500	
		35' Max	$550	
		40' Max	$600	
		45' Max	$650	
		50' Max	$700	
		55' Max	$750	
		60' Max	$800	
Boat Launch				
	Annual Boat Launch Fees		$50 (includes tax)	
	Senior Rate (65+), Military and Disabled:		$40 (includes tax)	
Daily Boat Launch:	Day launch pass		$5.00	
	Daily Commercial Boat Launch		$150.00	
	(excludes fishing guides			
	Daily Parking		$5.00	
	Overnight Parking		$5.00	
RV Overflow Parking @ Sunset Launch or Hot Pond			$25.00/night	

SPECIAL ASSESSMENT RATES

Sidewalk Special Assessment Rates		40% of the Unit Rate
Special Assessment Letter (7 day service)	Prepaid by Requesto	$10.00
Special Assessment Letter (7 day service)	Billed to Requestor	$15.00
Special Assessment Letter (1 day service)	Prepaid by Requesto	$25.00
Special Assessment Letter (1 day service)	Billed to Requestor	$35.00

WASTEWATER LAB FEES

Laboratory Analysis for Each Unit

Coliform Bacteria Total	$25.00
Coliform Bacteria Most Probable Number (MPN)	$25.00
Coliform Bacteria Standard Plate Count (SPC)	$25.00
Fecal Coliform Membrane Filter (MF)	$25.00
E. Coli Bacteria Total	$20.00
E. Coli Bacteria Most Probable Number (MPN)	$25.00
Nitrate/Nitrite 3 Day	$20.00
Nitrate/Nitrite RUSH 1 day	$40.00
Biological Oxygen Demand (BOD)	$40.00
Total Suspended Solids (TSS)	$20.00
Phosphorus Total	$15.00
pH	$7.00
Temperature	$4.00
Conductivity	$8.00
Fluoride	$20.00

Sanitary Sewer Service Charges as stated in Chapter 711, Ashland City Ordinances, Appendix A

CITY CLERK FEES

Council Packet	$15.00

Committee of the Whole Packet	$10.00	
Planning Commission Packet	$10.00	
Budget Book	$30.00	paper copies
	$15.00	downloaded

Miscellaneous License Fees

Arcade License	$30.00	
Coin Operated Game	$25.00	each machine
Duplicate Coin Operated License	$15.00	per license
Mobile Home Park License	$5.00	each space
Pawnbroker License	$210.00	
Recycling Junk Dealer License	$100.00	
Cigarette and Tobacco License	$75.00	
Jukebox License	$20.00	each machine
Mobile Concession Street Vendor	$50.00	
Taxicab License	$50.00	per vehicle first vehicle
	$25.00	ea addl vehicle
Taxicab License Transfer	$50.00	1st vehicle
	$25.00	ea addl vehicle
Operator's License	$30.00	one year
	$50.00	two years
Duplicate License (other than coin)	$10.00	per license
Change of Agent	$10.00	
Publication Fee Per Liquor License	$50.00	
Transient Merchant/Solicitor	$50.00	1 day
	$200.00	week/7 days
	$500.00	month/30 days

Special Meeting of 3rd Party

Council	$1,050.00
Committee of the Whole	$750.00

Public Records Requests

Requestor shall be charged a fee to defray the cost of locating and copying records in accordance with Ordinance Chapter 133. A deposit may be required prior to completing any request.

SVRS Data (includes sales tax)

SVRS Data Requests	$50 + $5 per 1000 voter records ($5 for up to the first thousand, and then rounded to the nearest
Printed Data from SVRS	additional $0.20 per single-sided page or $0.30 for double-sided page, plus the cost of postage and shipping

PARKS & RECREATION FEES	2020 Fee		**2021 Proposed Fee**
Reservation of City Open/Green Spaces			
(requires $100 refundable security deposit)	$25.00	+ tax	
Reservation of the Ore Dock			
(requires $100 refundable security deposit)	$50.00	+ tax	
Reservation of the Central Railyard Concessions Building			
(requires $100 refundable security deposit)	$60.00	+ tax	
Non-Profit Park Reservation	$15.00	~~+ tax or community service~~	
(requires $100 refundable security deposit)			
Pavilion Reservation Rental			
Large facility:	$50.00	+ tax	
Bayview, Prentice Large Pavillion, Kreher, Maslowski			
(requires $100 refundable security deposit)			
Small facility:	$35.00	+ tax	
Prentice Park Small Pavillion			
(requires $100 refundable security deposit)			
Prentice Park Concession Stand	$10.00	+ tax	
Ballfield Usage Fee	$100.00	per league	
Business in City Parks Daily Fee** Mobile Concession	~~$5.00~~	+ sales tax	30.00
Business in City Parks Weekly Fee** Mobile Concession	~~$20.00~~	+ sales tax	50.00
Business in City Parks Monthly Fee** Mobile Concession	~~$60.00~~	+ sales tax	175.00

Exhibit 1: Comprehensive Fee Schedule

Business in City Parks Yearly Fee**	Mobile Concession	~~$120.00~~	+ sales tax	750.00
Special Event Fee**		$50.00	+ tax	
(requires $100 refundable security deposit)				
Business in City Parks Daily Fee**	Vendor			50.00
Business in City Parks Weekly Fee**	Vendor			100.00
Business in City Parks Monthly Fee**	Vendor			300.00
Business in City Parks Yearly Fee**	Vendor			750.00
Bretting Community Center Fees				
Daily Entry Fee		$1.00		
BCC Yearly Membership:				
	Individual -	~~$25.00~~		50.00
	Family -	~~$60.00~~		120.00
BCC (Game Room and Gym) Rental	~~(includes sales tax)~~			
During Business Hours				
First Hour		$75.00	+ sales tax	
Each Additional Hour		$50.00	+ sales tax	
Half Hour		$25.00	+ sales tax	
During Non-business Hours				
First Hour		$50.00	+ sales tax	
Each Additional Hour		$30.00	+ sales tax	
Half Hour		$15.00	+ sales tax	
*Game Room Only Hourly		$30.00	+ sales tax	
*Available Weekday Evenings for Private Parties				
BCC (Game Room or Gym)		$10.00	per class	
*Ashland Community Organization/Group Fee**				
Daily Camping Rates (includes sales tax)				
Kreher Park		$35.00		
	Kreher Lakefront Site			40.00
Prentice Park		$35.00		
Prentice Park Tent		$20.00		
Weekly Camping Rates (includes sales tax)				
Kreher Park		~~$200.00~~		210.00
	Kreher Lakefront Site			240.00
Prentice Park		~~$200.00~~		210.00
Prentice Park Tent		$125.00		
Monthly Camping Rates (includes sales tax)				
Kreher Park		~~$700.00~~		810.00
	Kreher Lakefront Site			900.00
Prentice Park		~~$700.00~~		810.00
Spring Special Event Camping Rates				
Bayview Park parking lot Camping/Overnight Parking:				
Daily Rate		$15.00		
Weekly (6 nights + 1 night fee)		$90.00		
Hot Pond Camping/Overnight Parking:				
Daily Rate		$10.00		
Weekly (6 nights + 1 night free)		$60.00		
Dumping Fee	~~Suggested donation~~ Daily non-pd campe		$5.00	daily
Residnetial yearly fee		$20.00		

* The BCC Community Fee was created for Ashland groups such as baseball, basketball, karate, Zumba and others who wish to use the gym or game room, are not a program run by APR, and are charging little to no fee for their participants to participate in the activity.

** The Business in the Parks fee has been established for private businesses making profit from doing business in City Parks. The Parks and Recreation Committee is working on the final draft of this policy.

*** Special Event Fee is a fee charged to organizations hosting a special event in/on City property. Events include, but are not limited to, parades, festivals, car shows, etc. Organizations may be charged additional fees

for labor, equipment and supplies needed from the City.

SUBJECT: **Approve the 2021 Proposed Budgets for JFK Memorial Airport and Ashland Marina *(Administration)* Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Committee of the Whole

EXHIBITS:
1. 2021 Proposed Budgets for JFK Memorial Airport and Ashland Marina

EXPENDITURES REQUIRED: $258,990 - Fund 610 JFK Memorial Airport (excluding depreciation)
$175,079 - Fund 620 Ashland Marina (excluding depreciation)

AMOUNT BUDGETED: $ -0-

APPROPRIATION REQUIRED: $258,990 - Fund 610 JFK Memorial Airport (excluding depreciation)
$175,079 - Fund 620 Ashland Marina (excluding depreciation)

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Both the Airport and Marina have commissions that provide oversight for the operations of these enterprise funds per the following State Statutes:

Airport - Statute 114.14 - Equipment, control of airport; expense; regulations.
Marina - Statute 30.30 - Development and Operation of Harbors

Per these statutes the City Council approves the fees charged and the annual operating budget and the commissions have oversight over the approved budgets and day to day operations.

The Airport is funded, in partnership, with Ashland County. The City and County budgeted contributions each for 2021 is $39,885 for operations and $46,300 for capital. Bayfield County has been asked to increase their annual contribution and is budgeted at $15,000 for 2021. Bayfield County has been contributing $10,000 annually since 2001.

City of Ashland

2021 Proposed Enterprise Funds - Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	CIAC	General Fund Transfers In	Appropriate Fund Balance - City portion	Other Revenue	Total Revenues	Expenditures	Interest	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2021
Airport	610	2,222,369	0	45,000	41,185	252,905	339,090	258,990	0	146,000	404,990	2,156,469
Marina	620	2,222,559	0	0	0	195,330	195,330	175,079	10,805	69,000	254,884	2,163,005

JFK Memorial Airport
2021 BUDGET PROGRAM NARRATIVE

Core Operations:

Description: John F. Kennedy Memorial Airport is a transportation asset governed jointly by the City and County of Ashland, Wisconsin, which serves the aviation needs of the local community as well as itinerant traffic. The department has direct responsibility in ensuring the facility is operated in the best interests of the public, and in compliance with local, state, and federal guidelines. The County of Ashland and the City of Ashland provide oversight of airport operations through the auspices of the John F. Kennedy Memorial Airport Commission. The Commission consists of 5 appointees: 2 from the County Board, 2 appointed by the City and 1 appointed at large. The Airport Commission employs one full-time manager and one part-time employee. The Airport Manager serves under the direction of the commission and carries out its directives and is responsible for daily operations and maintenance of the facility. The immediate supervisor for the day-to-day activities of the Airport Manager is the City Administrator.
The Airport Manager is responsible for the implementation of policy, budgetary planning, and expenditures as pertains to airport operations. Guidelines by which the Airport Manager conducts airport operations are as follows:

* Monitor aircraft owner/operators for compliance with city, county, state and federal laws, rules and regulations.
* Coordinate fuel sales including purchase, inventory, refuel operations, and billing functions.
* Provide assistance to arriving and departing aircraft including: Ground-to-Air VHF Communication, weather information, local hazard reports, NOTAM reporting, and airport and runway lighting systems.
* Monitor and maintain runway, taxiway, and adjacent ground safety zones in compliance with federal regulations.
* Assure airport ground lighting is functioning properly.
* Remove snow and ice from runways, taxiways, and parking lot in a timely manner.
* Perform grass mowing and general grounds maintenance.
* Maintain equipment in peak operating order by performing minor, routine maintenance and scheduling heavy maintenance with City Public Works Department.
* Prepare and implement pavement maintenance program in compliance with state and federal regulations.
* Manage airport hangar, ground, and farm leases in compliance with FAA ordinances and regulations.
* Protect airspace in vicinity of airport in compliance with city, county, and federal regulations.
* Represent city/county to state and federal agencies regulating airports.
* Establish and update airport safety policy and procedures in compliance with state and federal rules and regulations.
* Develop and administer annual airport operating budget. Provide information and recommendations for airport capital improvement plan.
* Attend and participate in Airport Commission meetings, providing information and technical expertise as needed.
* Act as Goodwill Ambassador and welcome the traveling public to the Ashland area.

Outcomes: As an important part of the statewide transportation network, John F. Kennedy Memorial Airport plays a critical role in fostering business growth and economic development. Convenient access to air transportation allows businesses to quickly move key personnel from one site to another, saving valuable time and increasing productivity. The airport provides facilities for emergency medical flights, law enforcement, agricultural spraying, pilot training, and many other important community services.

CITY OF ASHLAND
2021 BUDGET
JFK AIRPORT - ENTERPRISE 610

			2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual to June 30	2020 Estimate	2021 Budget	Percent Change
OPERATING REVENUES										
SALES REVENUE										
610 46340		FUEL SALES	108,546	180,941	186,561	130,000	50,404	130,000	130,000	0.00%
610 46100		MISC SALES & CALL OUT CHARGES	773	2,203	1,965	9,420	756	9,420	9,420	0.00%
TOTAL SALES			**109,319**	**183,144**	**188,526**	**139,420**	**51,160**	**139,420**	**139,420**	**0.00%**
COST OF SALES										
610 53511	341	COST OF FUEL	82,163	128,708	127,300	97,500	30,005	91,000	91,000	-6.67%
610 53511	394	BANK SERVICE CHARGES	2,858	5,243	5,364	3,510	1,620	3,510	3,510	0.00%
610 53511	530	RENTAL VEHICLE LEASE	0	0	761	3,380	2,144	4,288	4,300	27.22%
TOTAL COST OF SALES			**85,021**	**133,951**	**133,425**	**104,390**	**33,769**	**98,798**	**98,810**	**-5.35%**
GROSS PROFIT ON SALES			**24,298**	**49,193**	**55,101**	**35,030**	**17,391**	**40,622**	**40,610**	**15.93%**
			22.23%	26.86%						
OTHER OPERATING REVENUE										
610 48200		RENTS	10,196	9,625	13,052	10,300	9,152	13,000	10,300	0.00%
610 43530		STATE GRANT	0	0	0	0	0	9,800	0	NA
610 48110		INTEREST ON INVESTMENTS	288	615	1,056	650	0	400	400	-38.46%
610 48130		INTEREST EXP ON UNFUNDED PEN LIA	(11)	0	0	0	0	0	0	NA
610 47339		OTHER LOCAL GOVT CONT.	10,000	10,000	10,000	20,000	10,000	10,000	15,000	-25.00%
610 48500		DONATIONS	0	0	0	400	0	0	0	-100.00%
610 48910		INSURANCE DIVIDENDS	0	645	1,612	0	0	1,600	1,600	NA
610 34100		***USE OF FUND BALANCE***	100,453	67,366	16,826	0	0	8,305	0	NA
TOTAL OTHER OPER REVENUE			**120,926**	**88,251**	**42,546**	**31,350**	**19,152**	**43,105**	**27,300**	**-12.92%**
TOTAL OPERATING REVENUE			**145,224**	**137,444**	**97,647**	**66,380**	**36,543**	**83,727**	**67,910**	**2.30%**
OPERATING EXPENSES										
PERSONNEL EXPENSES										
610 53511	111	SALARIES & WAGES	49,230	51,637	54,223	60,100	9,549	25,242	61,300	2.00%
610 53511	112	OVERTIME WAGES	0	35	305	0	0	0	0	NA
610 53511	125	WAGES TEMP/OTHER	11,669	10,284	20,358	15,760	23,412	40,220	15,000	-4.82%
610 53511	131	LONGEVITY PAY	486	0	0	0	0	0	0	NA
610 53511	133	RETIREMENT PAYOUT	0	17,005	0	0	0	0	0	NA
610 53511	137	CLOTHING ALLOWANCE	0	0	151	200	0	150	200	0.00%
610 53511	138	ACCRUED SICK/VACATION	0	(10,283)	1,552	2,000	0	1,500	1,500	-25.00%
610 53511	151	SOCIAL SECURITY	4,703	5,256	5,838	5,795	2,520	5,010	5,825	0.52%
610 53511	152	EMPLOYER SHARE RETIREMENT	3,379	3,856	3,748	4,290	645	1,704	4,135	-3.61%
610 53511	154	MEDICAL & DENTAL	0	338	1,406	1,410	703	1,410	1,410	0.00%
610 53511	155	LIFE INSURANCE	350	363	270	285	137	270	285	0.00%
610 53511	156	WORKER'S COMPENSATION	6,341	6,640	6,107	5,920	0	4,700	6,330	6.93%
610 53511	191	POST EMPLOYMENT BENEFITS	3,500	182	0	500	0	0	0	-100.00%
TOTAL PERSONEL EXPENSES			**79,658**	**85,313**	**93,958**	**96,260**	**36,966**	**80,206**	**95,985**	**-0.29%**

CITY OF ASHLAND
2021 BUDGET
AIRPORT OPERATIONS

		2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual to June 30	2020 Estimate	2021 Budget	Percent Change
PROFESSIONAL SERVICES									
610 53511 213	PROFESSIONAL SERVICES	538	140	0	200	0	200	200	0.00%
610 53511 290	CONTRACTED SERVICES	6,322	6,124	3,181	2,610	0	3,181	3,200	22.61%
TOTAL PROFESSIONAL SERVICES:		**6,860**	**6,264**	**3,181**	**2,810**	**0**	**3,381**	**3,400**	**21.00%**
UTILITY SERVICES									
610 53511 221	WATER/SEWER	1,135	1,560	1,170	1,680	520	1,200	1,200	-28.57%
610 53511 222	ELECTRICITY	8,959	5,958	9,584	9,300	4,520	9,500	9,500	2.15%
610 53511 225	TELEPHONE	856	1,423	2,462	2,400	1,228	2,460	2,465	2.71%
610 53511 227	PROPANE (HEAT)	2,204	3,378	2,703	3,000	1,622	3,000	3,000	0.00%
TOTAL UTILITY SERVICES:		**13,154**	**12,319**	**15,919**	**16,380**	**7,890**	**16,160**	**16,165**	**-1.31%**
SUPPLIES & OPERATING EXPENSES									
610 53511 319	OFFICE SUPPLIES	290	155	160	250	80	159	250	0.00%
610 53511 320	ADVERTISING/PUBLISHING	260	620	55	280	0	100	280	0.00%
610 53511 332	AUTO ALLOWANCE	0	555	187	100	0	0	0	-100.00%
610 53511 339	TRAVEL/TRAINING	163	1,377	934	1,000	0	0	500	-50.00%
610 53511 342	GAS & OIL (Equipment)	2,930	3,559	6,414	5,000	1,723	5,000	5,000	0.00%
610 53511 344	JANITORIAL SUPPLIES	196	169	48	200	53	200	200	0.00%
610 53511 345	SMALL TOOLS/EQUIP	659	407	1,968	1,000	160	500	1,000	0.00%
TOTAL SUPPLIES & OPERATING EXPENSES:		**4,498**	**6,842**	**9,766**	**7,830**	**2,016**	**5,959**	**7,230**	**-7.66%**
REPAIRS & MAINTENANCE									
610 53511 351	EQUIPMENT REPAIRS	12,862	9,348	6,460	6,000	6,459	7,647	6,000	0.00%
610 53511 355	BLDG REPAIRS & MAINT.	3,159	1,008	708	4,000	5,639	5,800	1,000	-75.00%
610 53511 356	ROAD & RUNWAYS/LAND CLEARING	16,302	8,002	4,451	8,000	0	1,000	2,000	-75.00%
610 53511 357	OTHER REPAIRS & MAINT.	0	356	1,745	0	0	500	500	NA
TOTAL REPAIRS & MAINTENANCE:		**32,323**	**18,714**	**13,364**	**18,000**	**12,098**	**14,947**	**9,500**	**-47.22%**
MISCELLANEOUS & INSURANCE EXPENSE									
610 53511 390	MISCELLANEOUS EXPENSE	839	1,653	401	1,000	897	1,000	1,000	0.00%
610 53511 425	INTER-FUND CHARGES	8,000	8,000	8,000	8,000	4,000	8,000	8,000	0.00%
610 53511 511	PROPERTY INSURANCE	1,669	1,932	1,873	1,900	0	1,900	1,900	0.00%
610 53511 512	VEHICLE INSURANCE	1,003	970	621	1,000	0	800	1,000	0.00%
610 53511 513	LIABILITY INSURANCE	3,220	5,437	564	3,200	3,504	3,504	3,500	9.38%
TOTAL MISC. & INSURANCE EXPENSE		**14,731**	**17,992**	**11,459**	**15,100**	**8,401**	**15,204**	**15,400**	**1.99%**
	TOTAL OPERATING EXPENSES	**151,224**	**147,444**	**147,647**	**156,380**	**67,371**	**135,857**	**147,680**	**-5.56%**
	NET OPERATING INCOME (DEFICIT)	**(6,000)**	**(10,000)**	**(50,000)**	**(90,000)**	**(30,828)**	**(52,130)**	**(79,770)**	**-11.37%**

CITY OF ASHLAND
2021 BUDGET
AIRPORT OPERATIONS

CAPITAL ACTIVITY	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual to June 30	2020 Estimate	2021 Budget	Percent Change
CURRENT EXPENDITURES								
610 53511 810 EQUIP & MISC CAPITAL EXPENSE	0	12,251	0	0	0	0	0	NA
610 18600 3400 EQUIP NEW/USED	0	0	52,392	25,000	4,515	4,515	12,500	-50.00%
610 18600 3200 LAND & LAND IMPROVEMETS	0	6,930	0	0	0	0	0	NA
610 18600 3300 BUILDING IMPROVEMENTS	0	0	0	0	0	0	0	NA
610 18600 0000 CONTRIBUTED ASSETS	11,006	143,142	0	0	0	0	0	NA
SUB-TOTAL	**11,006**	**162,323**	**52,392**	**25,000**	**4,515**	**4,515**	**12,500**	**-50.00%**
RESERVE FUNDS FOR CAPITAL PROJECTS	**80,000**	**80,000**	**0**	**0**	**0**	**0**	**92,600**	**NA**
TOTAL CURRENT EXPENDITURES	**91,006**	**242,323**	**52,392**	**25,000**	**4,515**	**4,515**	**105,100**	**320.40%**
SOURCES OF CURRENT CAPITAL FUNDS								
OPERATING AND CAPITAL FUNDS IN RESERVE								
FUNDS AVAILABLE FROM RESERVES	0	19,181	52,392	25,000	4,515	4,515	12,500	-50.00%
STATE/FEDERAL CONTRIBUTIONS	11,006	143,142	0	0	0	0	0	NA
OTHER CONTRIBUTIONS/FINANCING	0	0	0	0	0	0	0	NA
TOTAL SOURCES OF CURRENT CAPITAL FUNDS	**11,006**	**162,323**	**52,392**	**25,000**	**4,515**	**4,515**	**12,500**	**-50.00%**
TOTAL CAPITAL ACTIVITY REQUIREMENTS	**(80,000)**	**(80,000)**	**0**	**0**	**0**	**0**	**(92,600)**	**NA**
AIRPORT PARTNERSHIP CONTRIBUTIONS								
OPERATING CONTRIBUTION (50/50 Split of Deficit)								
50% City of Ashland	3,000	5,000	25,000	45,000	15,414	26,065	39,885	-11.37%
50% Ashland County	3,000	5,000	25,000	45,000	15,414	26,065	39,885	-11.37%
TOTAL OPERATING CONTRIBUTION	**6,000**	**10,000**	**50,000**	**90,000**	**30,828**	**52,130**	**79,770**	**-11.37%**
CAPITAL CONTRIBUTION (50/50 Split of Requirements)								
50% City of Ashland	40,000	40,000	0	0	0	0	46,300	NA
50% Ashland County	40,000	40,000	0	0	0	0	46,300	NA
TOTAL CAPITAL CONTRIBUTION	**80,000**	**80,000**	**0**	**0**	**0**	**0**	**92,600**	**NA**
TOTAL PARTNERSHIP CONTRIBUTIONS								
City of Ashland	43,000	45,000	25,000	45,000	15,414	26,065	86,185	91.52%
Ashland County	43,000	45,000	25,000	45,000	15,414	26,065	86,185	91.52%
TOTAL OPERATING & CAPITAL CONTRIBUTIONS	**86,000**	**90,000**	**50,000**	**90,000**	**30,828**	**52,130**	**172,370**	**91.52%**

CITY OF ASHLAND

This version of the 2018-2029 Capital Improvement Plan for the Airport are the projects that the Bureau of Aviation, the engineering firm Becher - Hoppe and B Moore have agreed upon that are in the best interest of the airport.

AIRPORT PROJECTS

Estimated Year	Projects in 2021 forward are estimated year of expenditures Projects	ALL ESTIMATES Estimated Cost	Outside Funding	Outside Amount	To be funded	Funding Contributions City of Ashland	Ashland County	Capital Funds Balance Jan 1, 2018
								$ 90,504
2018	Sidewalks - Need replacement. Heaving and unsafe.	4,541	None	0	4,541	40,000	40,000	$ 165,963
2018	County Line Access Road - per agreement with landowner	6,930	None	0	6,930			$ 159,033
2018	Garage Doors - Replace. (2 of 3)	7,710	None	0	7,710			$ 151,323
2019	Runway Plow Truck - 1 ton	35,994	0	0	35,994			$ 115,329
2019	New outside credit card reader - current one is old	13,808	0	0	16,398			$ 98,931
2020	Equipment - Lawn mower	20,000	FAA/BOA	16,000	4,000			$ 94,931
2020	Purchase snow removal equipment - Carrier Vehicle - This is in process.	300,000	FAA/BOA	285,000	15,000			$ 79,931
2020	Avgas containment sump	10,000	FAA/BOA	0	10,000			$ 69,931
2021	Reimburse Development of Airport Overlay Land Use Ordinance	62,500	FAA/BOA	50,000	12,500	46,300	46,300	$ 150,031
2022	Runway 2/20 Pavement and Lighting Reconstruction	4,000,000	FAA/BOA	3,800,000	200,000	45,000	45,000	$ 40,031
2022	New Shell Oil compatible Fuel Truck - Shell may assist in funding. Unknown.	40,000	Unknown	0	40,000			$ 31
2023	SRE building rehab	150,000	FAA/BOA	142,500	7,500	30,000	30,000	$ 52,531
2024	Runway 13/31 Pavement and Lighting Reconstruction Applying for grant to reduce local cost	2,500,000	FAA/BOA	2,375,000	125,000	36,500	36,500	$ 531
2028	Apron and taxilanes reconstruction, parking lot rehabilitation, terminal area drainage improvements	1,000,000	FAA/BOA	950,000	50,000	50,000	50,000	$ 50,531
2029	Avgas Fuel System Replacement	250,000	FAA/BOA	200,000	50,000			$ 531
2029	Runway 2 Approach Lighting System	600,000	FAA/BOA	480,000	120,000	60,000	60,000	$ 531

Ashland Marina
2021 Budget

Program Explanation

The City of Ashland marina is a limited service marina consisting of one hundred seventeen (117) slips, hoist service, storage, fuel and pump out services, ships store and a marina office with washrooms and showers for slip tenants. The marina staff provides the following services:

- Operate ships store
- Monitor VHF Radio
- Clean and maintain washroom/shower room
- Record Keeping
- Collection of Fees
- Provide information and assistance to boaters and public
- Fuel and pump out services
- Safety and security
- Travel lift operation
- Maintenance and repair of equipment and facilities
- Attend Harbor Commission meetings
- Maintain order and enforce rules
- Ensure compliance with State and Federal laws governing marina operations
- Boat launch: monitoring, enforcement, fee collection
- Market and Slip Leases

Program Comments

Significant adjustments have been made by the marina manager to improve marina operations and customer service. A summary of the modifications include:

- Marina operations during COVID-19 (Chinese Flu)
- Surveyed tenants to identify areas in need of improvement.
- Establish priorities for long range marina improvements.

2021 Goals and Performance Measures

1. Goal: Attain 70% occupancy (82) of marina slips during an Epidemic(COVID-19)
   Performance Measure: 82 slip leases on file by August 1st. (Marina Manager)

2. Goal: Continue cost recovery to ensure Marina has adequate operating revenue.
   Performance Measure: Annual review of Marina service fees and consideration of new fees. (Harbor Commission)

3. Goal: Secure Boat Storage/ Launch in former Superfund area.
   Performance Measure: Cooperation with Xcel Energy to ensure timeliness of final grading and planning with AMI engineering.

CITY OF ASHLAND
2021 BUDGET
ASHLAND MARINA - ENTERPRISE 620

PROPOSED

		2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual to June 30	2020 Estimate	2021 Budget	Percent Change
OPERATING REVENUES									
SALES REVENUE									
620 46340	FUEL SALES	32,025	33,910	34,793	32,000	7,689	30,000	32,000	0.00%
620 46110	RETAIL SALES (Ship Store & Ice)	17,975	7,496	4,678	6,500	626	4,000	4,500	-30.77%
TOTAL SALES		**50,000**	**41,406**	**39,471**	**38,500**	**8,315**	**34,000**	**36,500**	-5.19%
COST OF SALES									
620 55480 342	COST OF FUEL	24,880	30,742	21,620	26,000	3,916	24,500	24,000	-7.69%
620 55480 341	COST OF GOODS SOLD	8,904	4,357	4,920	4,500	624	2,500	3,000	-33.33%
620 55480 394	BANK CARD SERVICE CHARGES	1,214	1,258	1,260	1,450	269	1,450	1,450	0.00%
TOTAL COST OF SALES		**34,998**	**36,357**	**27,800**	**31,950**	**4,809**	**28,450**	**28,450**	-10.95%
	GROSS PROFIT ON SALES	**15,002**	**5,049**	**11,671**	**6,550**	**3,506**	**5,550**	**8,050**	22.90%
LEASE & OTHER OPERATING INCOME									
620 43300	FED GRANT-BAB INT SUBSIDY	2,397	1,498	512	0	0	0	0	NA
620 46100	MISC REVENUES & INSUR CLAIMS	121,588	153,847	8,283	0	558	3,855	0	NA
620 46750	ANNUAL SLIP LEASE	128,079	130,070	119,240	105,000	98,260	98,260	100,000	-4.76%
620 46751	TRANSIENT SLIP LEASE	7,448	6,572	6,145	5,500	4,368	5,000	5,500	0.00%
620 46752	STORAGE	31,967	35,155	35,720	22,500	8,442	29,500	29,500	31.11%
620 46754	BOAT HOIST	20,790	21,182	19,535	22,700	10,691	21,500	22,700	0.00%
620 46755	LABOR AND SERVICE FEES	0	0	0	500	0	500	500	0.00%
620 48110	INTEREST ON INVESTMENTS	624	695	925	90	0	600	90	0.00%
620 48309	OTHER EQUIPMENT/PROPERTY SALE	0	8,000	0	0	0	0	0	NA
620 48910	INSURANCE DIVIDENDS	0	946	0	540	0	540	540	0.00%
TOTAL OTHER OPER INCOME		**312,893**	**357,965**	**190,360**	**156,830**	**122,319**	**159,755**	**158,830**	1.28%
	OPERATING INCOME	**327,895**	**363,014**	**202,031**	**163,380**	**125,825**	**165,305**	**166,880**	2.14%
OPERATING EXPENSES									
PERSONNEL COSTS									
620 55480 111	SALARIES & WAGES	67,697	76,644	82,321	73,285	30,466	73,285	81,670	11.44%
620 55480 112	OVERTIME WAGES	0	0	0	275	0	0	275	0.00%
620 55480 125	WAGES/TEMPORARY/REGULAR	5,998	5,728	4,817	5,665	3,420	5,000	4,000	-29.39%
620 55480 131	LONGEVITY	1,142	1,330	1,419	1,370	0	1,370	1,690	23.36%
620 55480 151	SOCIAL SECURITY	5,728	6,406	6,778	6,003	2,592	6,003	6,248	4.08%
620 55480 152	EMPLOYER SHARE RETIREMENT	4,679	5,071	5,425	5,000	2,056	3,915	3,920	-21.60%
620 55480 153	HSA CONTRIBUTION	0	0	0	61	0	0	61	0.00%
620 55480 154	MED/DENT	0	0	0	132	0	0	132	0.00%
620 55480 155	LIFE INSURANCE	76	76	84	80	45	78	92	15.00%
620 55480 156	WORKER'S COMPENSATION	4,324	4,032	3,874	4,920	0	4,920	3,241	-34.13%
620 55480 158	UNEMPLOYMENT COMPENSATION	8,370	5,839	6,553	8,100	6,190	8,060	6,500	-19.75%
620 55480 190	POST-EMPLOYM HEALTH/PENSION	3,894	753	4,882	0	0	0	0	NA
TOTAL PERSONNEL COSTS:		**101,908**	**105,879**	**116,153**	**104,891**	**44,769**	**102,631**	**107,829**	2.80%
SERVICES									
620 55480 213	OTHER PROFESSIONAL SERVICES	176	6,527	1,142	1,000	182	1,150	1,000	0.00%
620 55480 221	WATER	1,819	1,681	1,877	1,800	470	1,800	1,800	0.00%
620 55480 222	ELECTRICITY	4,872	3,958	4,226	4,000	791	3,800	4,000	0.00%
620 55480 225	TELEPHONE	1,055	1,482	3,003	1,350	1,731	3,000	1,350	0.00%
620 55480 227	PROPANE	635	1,821	1,690	1,900	590	1,800	1,900	0.00%
TOTAL SERVICES:		**8,557**	**15,469**	**11,938**	**10,050**	**3,764**	**11,550**	**10,050**	0.00%

CITY OF ASHLAND
2021 BUDGET
ASHLAND MARINA - ENTERPRISE 620

PROPOSED

		2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual to June 30	2020 Estimate	2021 Budget	Percent Change
MATERIALS & SUPPLIES									
620 55480 311	POSTAGE	33	10	0	300	0	100	100	-66.67%
620 55480 319	OFFICE SUPPLIES	141	10	362	600	0	600	600	0.00%
620 55480 320	ADVERTISING/PUBLISHING	2,616	3,821	1,987	3,900	1,059	2,000	2,000	-48.72%
620 55480 339	TRAVEL/TRAINING	0	0	124	2,100	0	500	2,100	0.00%
620 55480 340	OPERATING SUPPLIES	1,501	1,755	2,202	2,500	1,196	2,500	2,500	0.00%
620 55480 351	R & M - HEAVY EQUIPMENT	0	0	0	2,625	100	2,500	2,550	-2.86%
620 55480 352	R & M - EQUIP/MACH/TOOLS	1,607	962	3,173	3,000	641	2,500	2,500	-16.67%
620 55480 355	R & M - BUILDINGS	2,896	3,067	1,168	1,500	534	1,500	1,500	0.00%
620 55480 356	R & M - LAND IMPROVEMENTS	4,889	1,501	320	2,300	30	1,000	1,650	-28.26%
620 55480 357	R & M - DOCKS	1,866	8,439	1,465	1,200	3,443	3,450	1,200	0.00%
620 55480 358	R &M- NAV AIDS	289	319	167	150	78	150	150	0.00%
620 55480 359	R & M FUEL	908	1,308	1,565	1,200	0	1,200	1,200	0.00%
620 55480 390	MISCELLANEOUS EXPENSE	0	80	3,188	200	1,148	1,200	1,600	700.00%
620 55480 511	STATE FIRE INS-BUILDINGS	2,404	2,564	5,394	5,400	0	5,400	5,400	0.00%
620 55480 513	LIABILITY INSURANCE	3,905	4,992	5,153	3,700	0	3,509	3,700	0.00%
TOTAL MAT. & SUPPLIES:		**23,055**	**28,828**	**26,268**	**30,675**	**8,229**	**28,109**	**28,750**	**-6.28%**
MARINA OPERATING EXPENSE:		**$133,520**	**$150,176**	**$154,359**	**$145,616**	**$56,762**	**$142,290**	**$146,629**	**0.70%**
	NET OPERATING INCOME	**$194,375**	**$212,838**	**$47,672**	**$17,764**	**$69,063**	**$23,015**	**$20,251**	14.00%
OTHER EXPENDITURES									
620 40300 0	DEPRECIATION	60,760	69,005	74,467	69,000	0	69,000	69,000	0.00%
620 58290 690	DEBT ISSUANCE COSTS	0	0	0	0	9,150	9,150	0	
620 46413 430	INTEREST EXPENSE GO DEBT	6,738	3,912	860	0	2,000	8,000	10,805	NA
620 46452 4711	CONTRIB IN AID OF CONSTRUCTION	0	0	(36,900)	0	0	0	0	NA
620 46452 4711	TRANSFER FROM WATERFRONT 453	0	0	(170,030)	0	(47,560)	(47,560)	0	NA
TOTAL OTHER EXPENDITURES:		**67,498**	**72,917**	**(131,603)**	**69,000**	**(36,410)**	**38,590**	**79,805**	**15.66%**
NET INCOME (LOSS)		**126,877**	**139,921**	**179,275**	**(51,236)**	**105,473**	**(15,575)**	**(59,554)**	**16.23%**
		126,877	139,921	179,275	(51,236)	105,473			

CASH FLOW TO COVER DEBT PAYMENTS:	2017 Actual	2018 Actual	2019 Actual	2020 Budget	2020 Actual to June 30	2020 Estimate	2021 Budget	Percent Change
NET OPERATING INCOME	194,375	212,838	47,672	17,764	69,063	23,015	20,251	14.00%
ADD: CONTRIBUTIONS & TRANSFERS	0	0	206,930	0	47,560	47,560	0	NA
LESS: 2009B PRINCIPAL AND INTEREST PAYMENT	(62,538)	(64,322)	(63,938)	0	0	0	(47,805)	NA
LESS: CAPITAL EQUIPMENT PURCHASES	(132,558)	(250,635)	(367,488)	0	(47,560)	(47,560)	0	NA
ADJUSTED NET INCOME (LOSS)	**(721)**	**(102,119)**	**(176,824)**	**17,764**	**69,063**	**23,015**	**(27,554)**	**-255.11%**

2021 - 2022
Enterprise Fund 620

Marina Capital Project Estimate

Marina Project - Superfund Site		Project Expenditures			Sources of Project Revenues									
2021	Estimated Project Fund Balance	Project	Transfers OUT	TOTAL EXPENSES TRANSFERS				GO	Transfers IN from		*Use (Increase) Project*	TOTAL PROJECT	Estimated Project Fund Balance	Funds Restricted to Specific
Phase 1- Boat Launch Construction	Jan 1st	Expenditure Request	to Other Funds	OUT	2020 Levy/Trans	Other Funding	Other Source	Note Marina	Other Funds	Trnsf Fund	*Funds*	SOURCES	Dec 31st	Project
Marina - Enterprise Fund (620)														
Boat launch - Phase I		$ (1,052,000)	$ -	$ (1,052,000)	$ -	$ -			$ -		$ 300,000	$ 300,000		$ -
WIDNR-Sport Fishing Restoration Grant					$ -	125,000	SFR-pending				-	125,000		
WIDNR-Recreational Boating Facilities Grant - 1st						500,000	RBF-secured				-	500,000		
WIDNR-Recreational Boating Facilities Grant - 2nd						601,000	RFB-pending				(474,000)	$ 127,000		
Funding available for Phase II - 2022														474,000
Replacement of 25 year old underground fuel storage tanks		(150,000)		(150,000)							150,000	150,000		-
Total Fund 620 Project	$ 450,000	$ (1,202,000)	$ -	$ (1,202,000)	$ -	$ 1,226,000		$ -	$ -		$ (24,000)	$ 1,202,000	$ 474,000	$ 474,000

Marina Project - Superfund Site		Project Expenditures			Sources of Project Revenues									
2022	Estimated Project Fund Balance	Project	Transfers OUT	TOTAL EXPENSES TRANSFERS				GO	Transfers IN from		*Use (Increase) Project*	TOTAL PROJECT	Estimated Project Fund Balance	Funds Restricted to Specific
Phase 2 Site Entrances/Parking Lot	Jan 1st	Expenditure Request	to Other Funds	OUT	2020 Levy/Trans	Other Funding	Other Source	Note Marina	Other Funds	Trnsf Fund	*Funds*	SOURCES	Dec 31st	Project
Marina - Enterprise Fund (620)														
Site entrances and parking lot		$ (524,000)	$ -	$ (524,000)	$ -	$ -		$ -	$ -		$ 524,000	$ 524,000		$ -
Xcel Energy - parking lot blacktop Ph II						50,000	Xcel grant				(50,000)	-		
Total Fund 620 Project	$ 474,000	$ (524,000)	$ -	$ (524,000)	$ -	$ 50,000		$ -	$ -		$ 474,000	$ 524,000	$ -	$ -

SUBJECT: Approve the Proposed 2021 Water and Wastewater Utility Budgets *(Public Works)* Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Committee of the Whole

EXHIBITS: 1. 2021 Proposed Water and Wastewater Budgets

EXPENDITURES REQUIRED: $2,240,421 Fund 690 Wastewater Utility Enterprise Fund (including depreciation)
$2,209,165 Fund 680 Water Utility Enterprise Fund (including depreciation)

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: $2,420,421 Fund 690 Wastewater Utility Enterprise Fund (including depreciation)
$2,209,165 Fund 680 Water Utility Enterprise Fund (including depreciation)

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The budgets of the Ashland municipal utilities are intended to carry out the objectives of Chapter 4 Utilities and Community Facilities of the City's Comprehensive Plan of Record: To promote safe, reliable, environmentally responsible, and cost effective delivery of utilities to residents, businesses, and industries. The City will continue to maintain, repair, and upgrade water and sewer lines as needed. In particular, the City will continue to reduce inflow and infiltration into the City's wastewater system.

SUMMARY STATEMENT:

The City of Ashland operates two municipal utilities – a Water Utility and a Wastewater Utility. Both are operated as enterprise funds of the City meaning that they are intended to be stand-alone enterprises that cover the expenditures of operations via user fees (water and wastewater bills). They are not intended to be subsidized by tax dollars. To be able to maintain services, the Public Works and Finance Departments will review the need for a rate increase for both the Water and Wastewater Utilities during 2021 as capital projects that have been and/or will be identified as high importance continue to develop and funding sources will be reviewed.

ASHLAND WATER UTILITY ENTERPRISE FUND

The Ashland Water Utility is a separate enterprise fund of the City of Ashland. The Utility provides water

treatment and distribution services to customers within the City. It is a regulated Utility meaning that it operates under the rates and tariff established by the Public Service Commission of Wisconsin (PSCW). The Wisconsin Department of Natural Resources regulates the Utility on matters of public health.

The 2020 Water budget maintains municipal water service within the utilities service area. The budget does provide for:

Amortization of the water filters
Equipment Replacement
Facility Improvements
Valve Replacements

Products & Services:
Delivery of potable drinking water to customers that satisfy the requirements of the Wisconsin Department of Natural Resources, Public Service Commission of Wisconsin and federal regulators.Operation and maintenance of the Utility's Water Treatment Plant, distribution system, elevated storage tanks, and booster stations.Maintaining adequate fire flows within those portions of the community served by the Utility. Reading, maintenance and replacement of meters. Monthly billing of water service.
User Rate Studies:

The Public Service Commission of Wisconsin approved overall water revenue increases of 36% in 2013, 3% in 2015, and 18.8% for 2017. The 2020 budget provides for a rate of return of 3.671% which is under the 5% rate of return approved by the PSCW. As stated previously, a rate increase for both the Water and Wastewater Utilities for 2020 will be reviewed as capital projects that have been and/or will be identified as high importance continue to develop and funding sources are dentified.

ASHLAND WASTEWATER UTILITY ENTERPRISE FUND

The Ashland Wastewater Utility is a separate enterprise fund of the City of Ashland. The Utility provides wastewater collection and treatment service to properties within its service area within the City. The Utility provides service to the Northern Great Lakes Visitors Center in the Town of Eileen under contract. The Utility is not regulated by the Public Service Commission of Wisconsin. The Utility operates under the rules and regulations of the Wisconsin Department of Natural Resources. The Wastewater Plant operates under a discharge permit issued by the WDNR. The permit is renewed every five years. The permit was last approved in 2017. The gravity flow collection system consists of significant sections of vitrified clay pipe that were installed near the end of the First World War, 1918. The aging infrastructure of the collection system is the largest concern management has for the system at present. Excessive inflow and infiltration into the collection system occasionally causes the WWTP to exceed its operating capacity. Improvements must continue to be made to provide reliable wastewater collection for the City and reduce the backup of sewage into basements.

The budget does provide for:

Lift station rehabilitation
Labor hours and maintenance of the sanitary sewer collection system I&I Sewer Repairs
Building Repairs and Upgrades

Products & Services:
Collection of wastewater from properties served within the service area of the UtilityTreatment of wastewater collected by the Utility to standards required of regulatory agenciesTreatment of landfill leachateTreatment of septage hauled from private on-site waste systems Public and private water testing Land application of sludge. The 2020 Wastewater budget maintains municipal sanitary service within the Utilities service area.

User Rate Studies:
Because the Wastewater Utility is not regulated by the PSCW, the Council can adjust the rates of the Utility

anytime the need requires. Previous Wastewater rate increases were 15% May 14, 2002, 5.9% May 28, 2013, 17.8% May 26, 2016, and 4.4% May 24, 2017.As stated previously, a rate increase for both the Water and Wastewater Utilities for 2020 will be reviewed as capital projects that have been and/or will be identified as high importance continue to develop and funding sources are identified.

Asset Replacement:
Unlike the Water Utility, the Wastewater Utility maintains an equipment replacement fund pursuant to the covenants contained within the State of Wisconsin Clean Water Fund agreements. This fund is for equipment replacement and major maintenance related to equipment. It does not include building, collection system, and other non-mechanical items. Therefore, the 2020 budget includes a provision for Collection System and Other Asset Replacement.

City of Ashland
2021 Proposed Enterprise Funds - Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2021	CIAC	General Fund Transfers In	Appropriate Fund Balance	Other Revenue	Total Revenues	Expenditures	Interest	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2021
Water	680	10,437,360	1,350	0	0	2,322,703	2,324,053	1,623,484	131,320	454,361	2,209,165	10,552,248
Sewer	690	14,045,649	22,500			2,158,471	2,180,971	1,574,151	41,330	804,940	2,420,421	13,806,199

City of Ashland
2021 Budget Preliminary
Water Utility Enterprise Fund

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	PERCENT CHANGE
Operating Revenues:							
Sales of Water	$1,705,609	$1,735,956	$1,667,405	$1,653,723	$1,635,670	$1,638,495	-0.92%
Fire Protection Service	659,775	655,425	662,534	662,441	662,680	662,680	0.04%
Other Operating Revenues	17,507	17,520	18,326	14,533	11,480	11,480	-21.01%
Estimated Increase in Revenue Stream				0		0	NA
Total Operating Revenues	**$2,382,891**	**$2,408,901**	**$2,348,265**	**$2,330,697**	**$2,309,830**	**$2,312,655**	-0.77%
Non-Operating Income (Expense):	$339,543	$301,133	($152,423)	($120,120)	($125,521)	($119,922)	NA
Operating Expenses:							
Source of Supply / Pumping							
Maintenance of Intake	$5,330	$1,926	$2,048	$7,118	$2,422	$5,258	-26.12%
Power & Fuel for Pumping	62,746	58,468	60,565	61,747	61,250	59,375	-3.84%
Pumping Labor & Expense	51,296	47,748	62,390	53,207	65,960	57,152	7.41%
Misc. Pumping Expenses	1,276	2,731	3,457	3,400	2,700	3,600	5.88%
Maint. of Pumping Buildings & Grounds	4,733	1,247	1,207	6,235	5,330	6,686	7.23%
Maint. of Pumping Equipment	10,585	7,718	7,143	13,764	21,609	14,493	5.29%
Total SOS/Pumping Expense	$135,967	$119,838	$136,810	$145,471	$159,271	$146,564	0.75%
Water Treatment							
Treatment Operation Supervision	$0	$0	$0	$0	$0	$0	NA
Treatment Chemicals	44,338	45,366	53,838	52,206	51,000	50,000	-4.23%
Treatment Labor & Expense	81,148	84,826	101,042	87,476	107,763	95,072	8.68%
Treatment Expense - Lead/Copper Testing	0	654	0	0	0	0	NA
Maint. of Treatment Buildings & Grounds	9,524	2,950	7,603	14,261	5,895	10,279	-27.92%
Maintenance of Treatment Equipment	65,317	65,468	36,592	38,912	36,800	40,020	2.85%
Total Treatment Expense	$200,326	$199,264	$199,075	$192,855	$201,458	$195,371	1.30%
Distribution Operation							
Distribution System Supervision	$0	$0	$0	$0	$0	$0	NA
Storage Facilities Expense	5,338	2,447	7,744	6,577	8,375	6,912	5.09%
Line Operation Labor & Expense	84,012	109,866	75,530	119,702	106,372	123,852	3.47%
Meter Testing & Setting Expense	7,989	6,167	2,321	9,949	3,725	5,813	-41.57%
Misc. Dist. System Expense	0	0	0	0	0	0	NA
Dist. System Rental Expense	0	0	0	0	0	0	NA
Total Dist. System Operation Expense	$97,339	$118,480	$85,595	$136,228	$118,472	$136,577	0.26%
Distribution Maintenance							
Maint. of Dist. Buildings & Grounds	$15,088	$8,564	$9,582	$29,010	$12,475	$36,408	25.50%
Maintenance of Storage Reservoirs	21	18	11,784	500	25	500	0.00%
Maintenance of Mains	73,820	110,491	88,485	125,743	57,388	118,085	-6.09%
Maintenance of Services	65,508	104,296	98,523	92,171	57,128	71,996	-21.89%
Maintenance of Meters	8,195	12,920	6,973	9,605	7,705	6,968	-27.46%
Maintenance of Hydrants	40,049	29,058	37,111	35,495	30,705	37,678	6.15%
Maint. of Misc. Distribution Equipment	854	1,987	1,849	2,324	2,282	2,428	4.46%
Total Dist. System Maint. Expense	$203,535	$267,334	$254,307	$294,848	$167,707	$274,062	-7.05%
Customer Accounts							
Customer Accounts Supervision	$10,950	$11,325	$11,675	$12,254	$12,254	$13,101	6.91%
Meter Reading Expenses	17,541	22,425	18,952	15,443	26,038	21,059	36.36%
Customer Records & Collection Expense	23,074	20,796	22,943	42,586	35,863	44,754	5.09%
Misc. Customer Service Expense	25,386	24,745	26,427	12,994	6,312	5,140	-60.44%
Total Customer Accounts Expense	$76,950	$79,291	$79,997	$83,277	$80,467	$84,054	0.93%

City of Ashland
2021 Budget Preliminary
Water Utility Enterprise Fund

	2017 ACTUAL	2017 ACTUAL	2017 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	PERCENT CHANGE
Administrative & General							
Administrative & General Salaries	$162,792	$133,155	$202,953	$200,052	$195,892	$223,454	11.70%
Office Supplies & Expense	847	719	464	1,500	720	1,500	0.00%
Outside Professional Services	65,876	44,157	41,004	81,000	33,350	72,500	-10.49%
Property Insurance	5,499	6,268	5,375	6,000	6,000	6,000	0.00%
Injuries & Damages	5,502	6,290	4,155	9,000	6,900	9,000	0.00%
Employee Benefits	84,814	64,695	70,705	82,010	83,440	85,010	3.66%
Regulatory Commission Expense	530	521	764	1,350	530	1,350	0.00%
Misc. General Expense	1,862	1,816	2,076	2,000	1,320	2,000	0.00%
Rents	1,264	1,297	1,322	1,400	1,300	1,270	-9.29%
Maintenance of General Plant	0	0	0	0	0	0	NA
Total Admin. & General Expense	328,987	258,918	328,818	384,312	329,452	402,084	4.62%
Total Direct Operating Expenses	$1,043,104	$1,043,125	$1,084,602	$1,236,991	$1,056,827	$1,238,712	0.14%
Other Operating Expenses (Credits)							
Joint O&M Charged to AWWU (CR)	$0	$0	$0	$0	$0	$0	NA
Depreciation Expense	440,645	456,816	460,595	440,166	454,361	454,361	3.22%
Taxes Expense	383,953	378,035	381,251	394,528	384,780	384,772	-2.47%
Total Other Operating Expense	$824,598	$834,851	$841,846	$834,694	$839,141	$839,133	0.53%
Total Operating Expenses	**$1,867,702**	**$1,877,976**	**$1,926,448**	**$2,071,685**	**$1,895,968**	**$2,077,845**	0.30%
Net Operating Income (Loss)	**$515,189**	**$530,925**	**$421,817**	**$259,013**	**$413,862**	**$234,810**	-9.34%
Net Income (Loss)	**$854,732**	**$832,058**	**$269,394**	**$138,893**	**$288,341**	**$114,888**	-17.28%

Adjust Net Income for Contributions in Aid of Construction - CIAC

CIAC is grant or contribution dollars received from other governmental agencies and other organizations to be used for capital projects.

CIAC - this contribution adds to revenue in the year received with only a small portion added to depreciation expense.

The below adjustment removes the CIAC activity for a better comparison of net operations from year to year.

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
Net Income (Loss)	$ 854,732	$ 832,058	$ 269,394	$ 138,893	$ 288,341	$ 114,888
Remove-Contribution in aid of construction	(594,255)	(439,751)	25,983	(1,350)	(1,511)	(1,350)
Add depreciation on contributed asset	99,805	109,695	119,111	99,805	114,000	114,000
Net Income (Loss) removing CIAC	$ 362,299	$ 504,020	$ 416,507	$ 239,368	$ 402,850	$ 229,559

City of Ashland
2021 Budget Preliminary
Water Utility Enterprise Fund

CALCULATE THE PSC AUTHORIZED RATE OF RETURN AND COMPARE TO ACUTAL/BUDGETED RESULTS

Calculate Average Net Investment Base and Authorized Net Operating Income	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
Add: Plant In Service- Utility Financed						
Beginning of year	16,007,742	16,726,839	16,777,103	16,777,103	16,874,320	16,974,320
End of year	16,726,839	16,777,103	16,874,320	17,027,103	16,974,320	17,274,320
Average Plant in Service	**$16,367,291**	**$16,751,971**	**$16,825,712**	**$16,902,103**	**$16,924,320**	**$17,124,320**
Add: Materials and Supplies Inventory						
Beginning of year	117,736	132,309	114,296	120,000	129,729	129,729
End of year	132,309	114,296	129,729	120,000	129,729	129,729
Average Materials and Supplies	**$125,023**	**$123,303**	**$122,013**	**$120,000**	**$129,729**	**$129,729**
Less: Accumulated Depreciation- Utility Financed						
Beginning of year	5,564,437	5,941,528	6,086,967	6,427,328	6,413,511	6,753,872
End of year	5,941,528	6,086,967	6,413,511	6,767,689	6,753,872	7,094,233
Average Accumulated Depreciation	**$5,752,983**	**$6,014,248**	**$6,250,239**	**$6,597,509**	**$6,583,692**	**$6,924,053**
Less: Regulatory Liability						
Beginning of year	100,794	86,395	71,996	57,597	57,597	43,198
End of year	86,395	71,996	57,597	43,198	43,198	28,799
Average Regulatory Liability	**$93,595**	**$79,196**	**$64,797**	**$50,398**	**$50,398**	**$35,999**
Calculated Average Net Investment Base	**$10,645,736**	**$10,781,831**	**$10,632,689**	**$10,374,197**	**$10,419,960**	**$10,293,998**
PSC Authorized Rate of Return	**5.00%**	**5.00%**	**5.00%**	**5.00%**	**5.00%**	**5.00%**
AUTHORIZED Net Operating Income	**$532,287**	**$539,092**	**$531,634**	**$518,710**	**$520,998**	**$514,700**

Reconcile Net Operating Income to the PSC Annual Report	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
Net Operating Income (Loss)-Utility books	515,189	530,925	421,817	259,013	413,862	234,810
Depreciation on Contributed Assets	99,805	109,695	119,111	99,805	114,000	114,000
Pension/OPEB liability adjustments	20,436	(13,477)	(6,564)	20,440	20,440	20,440
Water hook-ups	0	0	8,769	1,600	1,511	1,600
Variances	4	422	0	0	0	0
Net Operating Income for PSC report	**$635,434**	**$627,565**	**$543,133**	**$380,858**	**$549,813**	**$370,850**

Actual / Budgeted Rate of Return Percentage						
Calculated Average Net Investment Base	10,645,736	10,781,831	10,632,689	10,374,197	10,419,960	10,293,998
Actual / Budgeted Net Operating Income	635,434	627,565	543,133	380,858	549,813	370,850
Actual/Budget Rate of Return	**5.969%**	**5.821%**	**5.108%**	**3.671%**	**5.277%**	**3.603%**
	5.97%	**5.82%**	**5.11%**			

Net Operating Income Comparison						
PSC Authorized Net Operating Income	532,287	539,092	531,634	518,710	520,998	514,700
Utility Actual/Budgeted Net Oper Income	635,434	627,565	543,133	380,858	549,813	370,850
Operating Income UNDER (Over) PSC authorized	**($103,147)**	**($88,473)**	**($11,499)**	**$137,853**	**($28,815)**	**$143,850**

City of Ashland
2021 Budget Preliminary
Water Utility Enterprise Fund

CALCULATION OF NET INCOME REQUIREMENT FOR DEBT SERVICE PAYMENTS

Net Operating Inc Adjustments	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
Net OPERATING Income (Loss)	515,189	530,925	421,817	259,013	413,862	234,810
Add misc non-operating items	12,810	11,802	11,071	9,850	9,606	10,048
Add general fund loan repayment	13,313	13,313	13,313	13,312	13,313	13,312
Add back depreciation	440,645	456,816	460,595	440,166	454,361	454,361
Add back amortization	79,555	31,024	41,142	69,941	37,858	37,858
Adjusted Net Income	**$1,061,513**	**$1,043,880**	**$947,938**	**$792,282**	**$929,000**	**$750,389**

Calculation of minimum Net Income Requirement

Principal and Interest Payments	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
1999 Rev Bond-Tower/Booster-Refunded 2017	163,608	163,608	163,608	0	0	0
2017 Refunding Rev Bonds for 1999 USDA issue	45,118	45,118	45,118	216,670	216,670	219,755
2001 Revenue Bond-Microfilter	137,651	137,651	137,651	137,588	137,588	0
2008 Rev Bond-USH2 PhI & Turner	26,553	26,553	26,553	26,544	26,544	26,544
2009 Rev Bond-USH2 Phase II	21,106	21,106	21,106	21,099	21,099	21,097
2009A GO Refunding Bonds	50,337	50,337	50,337	0	0	0
2009B GO BAB Bonds	142,027	142,027	142,027	0	0	0
2016 USDA-RD Revenue Bond-6th St W	66,685	66,685	66,685	66,772	66,772	66,735
2020B General Obligation Notes				33,398	0	79,228
Unfunded Pension Liability	2,868	2,868	2,868	0	0	0
Total Principal & Interest Payments	**$655,953**	**$655,953**	**$655,953**	**$502,071**	**$468,673**	**$413,359**
Debt Service Coverage Ratio	**110%**	**110%**	**110%**	**110%**	**110%**	**110%**
Minimum Net Income Requirement	**$721,548**	**$721,548**	**$721,548**	**$552,278**	**$515,540**	**$454,695**

Compare minimum Net Income Requirement to Actual / Budgeted Net Income

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET
Calc. Minimum Net Income Requirement	721,548	721,548	721,548	552,278	515,540	454,695
Adjusted Net Income	1,061,513	1,043,880	947,938	792,282	929,000	750,389
Adj Net Income Over (Under) requirement	**$339,964**	**$322,332**	**$226,390**	**$240,003**	**$413,460**	**$295,694**
Cash flow available for other purposes	**$339,964**	**$322,332**	**$226,390**	**$240,003**	**$413,460**	**$295,694**

Fixed assest replacement, emergency situations, etc.

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

Operating Revenues:

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Sales of Water											
680	46451	4600	UN-METERED/BULK SALES	9,869	18,233	5,781	7,900	240	5,075	7,900	0.00%
680	46451	4611	METERED RESIDENTIAL	933,998	917,152	917,931	923,069	455,391	917,860	917,860	-0.56%
680	46451	4612	METERED COMMERCIAL	440,321	450,946	400,832	385,650	169,284	391,180	391,180	1.43%
680	46451	4613	METERED INDUSTRIAL	44,698	42,486	47,557	45,661	18,381	41,820	41,820	-8.41%
680	46451	4614	METERED PUBLIC AUTHORITY	102,423	126,982	115,405	121,999	40,430	82,470	82,470	-32.40%
680	46451	4615	METERED MULTI-FAMILY	174,299	180,157	179,899	169,444	98,435	197,265	197,265	16.42%
Total Sales of Water				**$1,705,609**	**$1,735,956**	**$1,667,405**	**$1,653,723**	**$782,161**	**$1,635,670**	**$1,638,495**	**-0.92%**
Fire Protection Service											
680	46451	4620	PRIVATE FIRE PROTECTION	50,760	51,334	51,894	51,894	25,944	51,910	51,910	0.03%
680	46451	4630	PUBLIC FIRE PROTECTION	609,015	604,091	610,640	610,547	304,810	610,770	610,770	0.04%
Total Fire Protection				**$659,775**	**$655,425**	**$662,534**	**$662,441**	**$330,754**	**$662,680**	**$662,680**	**0.04%**
Other Operating Revenues											
680	46452	4700	FORFEITED DISCOUNTS	10,656	10,842	11,723	11,778	2,279	7,580	7,580	-35.64%
680	46452	4710	MISC. SERVICE REVENUES	4,230	4,142	4,125	1,175	200	2,320	2,320	97.45%
680	46452	4740	OTHER WATER REVENUES	2,621	2,536	2,478	1,580	0	1,580	1,580	0.00%
Total Other Revenues				**$17,507**	**$17,520**	**$18,326**	**$14,533**	**$2,479**	**$11,480**	**$11,480**	**-21.01%**
ESTIMATED INCREASE IN REVENUE STREAM							**0**			**0**	N/A
Total Operating Revenues				**$2,382,891**	**$2,408,901**	**$2,348,265**	**$2,330,697**	**$1,115,394**	**$2,309,830**	**$2,312,655**	-0.77%

Non-Operating Income (Expense):

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
											N/A
680	46452	4711	CIAC	594,255	439,751	(25,983)	1,350	1,511	1,511	1,350	0.00%
680	46453	4150	MERCH, CONTRACT WORK	0	0	0		0	0		N/A
680	46453	4180	NON-OPERATING RENTAL	3,771	3,960	4,158	3,960	0	4,158	4,158	5.00%
680	46453	4190	INTEREST INCOME	3,595	4,015	3,558	4,000	0	3,558	4,000	0.00%
680	46453	4191	IRS BAB INTEREST SUBSIDY	5,444	3,402	1,163	0	0	0	0	N/A
680	46453	4250	MISC. AMORTIZATION'S								N/A
680	46453	4270	INTEREST EXP. ON LT DEBT	(175,105)	(140,458)	(135,348)	(131,320)	(65,417)	(136,638)	(131,320)	0.00%
680	46453	4280	DEBT SERVICE DISCOUNT	0	0	0	0	(15,300)	0		N/A
680	46453	4290	DEBT PREM. AMORT.								N/A
680	46453	4300	INTEREST EXP. ON G.O. DEBT	(17,884)	(9,962)	(2,163)	0	(2,819)	0	0	N/A
680	46453	4340	MISC. CREDITS TO SURPLUS	(74,534)	0	0	0	0	0	0	N/A
680	48910		INSURANCE DIVIDENDS/MISC	0	425	2,192	1,890	0	1,890	1,890	0.00%
Total Non-Operating Income/(Exp)				**$339,543**	**$301,133**	**($152,423)**	**($120,120)**	**($82,025)**	**($125,521)**	**($119,922)**	**-0.16%**

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

Operating Expenses:

Source of Supply / Pumping

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Maintenance of Intake											
680	61300	111	WAGES	3,459	1,251	1,461	3,897	732	1,520	2,878	-26.14%
680	61300	112	OVERTIME WAGES	0	0	0	0	92	100	0	N/A
680	61300	151	SOCIAL SECURITY	248	91	109	328	61	110	241	-26.65%
680	61300	152	EMPLOYER RETIREMENT	233	84	96	285	56	100	209	-26.70%
680	61300	157	H.S.A. CONTRIBUTION	194	62	38	213	27	60	157	-26.42%
680	61300	154	MEDICAL & DENTAL INS	1,027	403	280	1,707	143	460	1,138	-33.35%
680	61300	155	LIFE INSURANCE	5	1	0	9	0	2	7	-24.97%
680	61300	156	WORKERS COMPENSATION	164	34	64	179	0	70	130	-27.64%
680	61300	400	NON-LABOR M&S	0	0	0	500	0	0	500	0.00%
Total				**$5,330**	**$1,926**	**$2,048**	**$7,118**	**$1,111**	**$2,422**	**$5,258**	**-26.12%**
Power & Fuel for Pumping											
680	62300	222	ELECTRICITY	56,444	51,662	54,355	55,412	22,529	54,325	53,000	-4.35%
680	62300	224	NATURAL GAS	5,853	6,509	6,210	5,670	2,507	5,825	5,745	1.32%
680	62300	227	PROPANE	0	0	0	430	0	0	430	0.00%
680	62300	342	GAS & DIESEL FUEL/GENERATOR	449	297	0	235	0	1,100	200	-14.89%
Total				**$62,746**	**$58,468**	**$60,565**	**$61,747**	**$25,036**	**$61,250**	**$59,375**	**-3.84%**
Pumping Labor & Expense											
680	62400	111	WAGES	31,258	29,673	39,104	30,654	24,497	42,000	33,963	10.79%
680	62400	112	OVERTIME WAGES	159	195	76	648	1,064	1,300	502	-22.55%
680	62400	125	WAGES TEMPORARY	680	0	0	0	0	0	0	N/A
680	62400	151	SOCIAL SECURITY	2,209	2,062	2,687	2,581	1,759	2,800	2,839	10.00%
680	62400	152	EMPLOYER RETIREMENT	2,135	2,000	2,568	2,243	1,725	2,800	2,465	9.90%
680	62400	157	H.S.A. CONTRIBUTION	1,457	1,640	1,826	1,672	1,247	1,850	1,849	10.61%
680	62400	154	MEDICAL & DENTAL INS	11,601	10,552	13,644	13,431	9,063	13,160	13,426	-0.04%
680	62400	155	LIFE INSURANCE	7	36	48	73	34	40	80	9.16%
680	62400	156	WORKERS COMPENSATION	1,589	1,114	1,692	1,405	0	1,500	1,528	8.78%
680	62400	400	NON-LABOR M&S	201	476	745	500	0	510	500	0.00%
Total				**$51,296**	**$47,748**	**$62,390**	**$53,207**	**$39,389**	**$65,960**	**$57,152**	**7.41%**
Misc. Pumping Expenses											
680	62600	400	NON-LABOR M&S	1,276	2,731	3,457	3,400	1,709	2,700	3,600	5.88%
Total				**$1,276**	**$2,731**	**$3,457**	**$3,400**	**$1,709**	**$2,700**	**$3,600**	**5.88%**
Maint. of Pumping Buildings & Grounds											
680	63100	111	WAGES	1,543	797	682	3,377	334	870	3,742	10.80%
680	63100	112	OVERTIME WAGES	0	0	0	0	0	0	0	N/A
680	63100	125	WAGES TEMPORARY	775	0	0	0	0	0	0	N/A
680	63100	136	CLOTHING ALLOWANCE	0	0	0	0	0	0	0	N/A
680	63100	151	SOCIAL SECURITY	165	56	48	284	24	60	313	10.13%
680	63100	152	EMPLOYER RETIREMENT	105	53	44	247	23	60	272	9.95%
680	63100	157	H.S.A. CONTRIBUTION	102	36	53	184	8	40	204	10.74%
680	63100	154	MEDICAL & DENTAL INS	584	230	293	1,480	69	260	1,479	-0.06%
680	63100	155	LIFE INSURANCE	3	1	0	8	0	0	9	9.74%
680	63100	156	WORKERS COMPENSATION	89	17	30	155	0	40	168	8.63%
680	63100	400	NON-LABOR M&S	1,366	57	57	500	10	4,000	500	0.00%
Total				**$4,733**	**$1,247**	**$1,207**	**6,235**	**$468**	**$5,330**	**6,686**	**7.23%**
Maint. of Pumping Equipment											
680	63300	111	WAGES	5,031	3,236	2,401	5,455	2,940	5,400	6,044	10.80%
680	63300	112	OVERTIME WAGES	0	270	18	0	386	400	0	N/A
680	63300	151	SOCIAL SECURITY	351	239	171	459	235	459	505	10.08%
680	63300	152	EMPLOYER RETIREMENT	335	235	159	399	225	399	439	9.95%
680	63300	157	H.S.A. CONTRIBUTION	232	266	90	298	166	298	329	10.45%
680	63300	154	MEDICAL & DENTAL INS	1,461	1,560	664	2,390	1,065	2,390	2,389	-0.03%
680	63300	155	LIFE INSURANCE	7	8	1	13	4	13	14	9.09%
680	63300	156	WORKERS COMPENSATION	217	142	93	250	0	250	272	8.80%
680	63300	400	NON-LABOR M&S	2,952	1,762	3,546	4,500	6,095	12,000	4,500	0.00%
Total				**$10,585**	**$7,718**	**$7,143**	**13,764**	**$11,116**	**$21,609**	**14,493**	**5.29%**
			Total SOS/Pumping Expense	**$135,967**	**$119,838**	**$136,810**	**$145,471**	**$78,829**	**$159,271**	**$146,564**	**0.75%**

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

Water Treatment

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Treatment Chemicals											
680	64100	410	TREATM' CHEMICALS	44,338	45,366	53,838	52,206	18,008	51,000	50,000	-4.23%
Total				**$44,338**	**$45,366**	**$53,838**	**$52,206**	**$18,008**	**$51,000**	**$50,000**	**-4.23%**
Treatment Labor & Expense											
680	64200	111	WAGES	35,110	35,803	47,399	33,772	34,179	52,000	38,568	14.20%
680	64200	112	OVERTIME WAGES	924	842	819	1,672	1,516	1,800	1,296	-22.50%
680	64200	131	LONGEVITY	540	1,145	2,339	4,399	0	3,825	5,263	19.64%
680	64200	125	WAGES TEMPORARY	0	0	34	0	0	0	0	N/A
680	64200	136	CLOTHING REIMB	1,050	1,303	1,238	2,250	214	2,250	2,250	0.00%
680	64200	137	CLOTHING ALLOW	0	0	0		0	0		N/A
680	64200	151	SOCIAL SECURITY	2,704	2,782	3,748	2,843	2,606	3,900	3,224	13.40%
680	64200	152	EMPLOYER RETIREMENT	2,423	2,616	3,214	2,472	2,424	3,100	2,799	13.24%
680	64200	157	H.S.A. CONTRIBUTION	1,894	1,905	2,378	1,843	1,608	2,500	2,100	13.96%
680	64200	154	MEDICAL & DENTAL INS	12,223	13,532	13,745	14,797	10,290	15,000	15,246	3.03%
680	64200	155	LIFE INSURANCE	37	42	75	80	46	40	90	13.11%
680	64200	156	WORKERS COMPENSATION	1,828	1,426	2,142	1,548	0	1,548	1,736	12.12%
680	64200	400	NON-LABOR M&S	22,415	23,430	23,911	21,800	13,615	21,800	22,500	3.21%
Total				**$81,148**	**$84,826**	**$101,042**	**$87,476**	**$66,498**	**$107,763**	**$95,072**	**8.68%**
Treatment Expense - Lead/Copper Testing											
680	64210	400	NON-LABOR M&S	0	654	0	0	0	0	0	N/A
Total				**$0**	**$654**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
Maint. of Treatment Buildings & Grounds											
680	65100	111	WAGES	3,038	1,088	4,570	7,014	2,127	3,000	4,893	-30.24%
680	65100	112	OVERTIME WAGES	0	0	27	0	257	300	0	N/A
680	65100	125	WAGES TEMPORARY	0	0	68	0	0	70	0	N/A
680	65100	151	SOCIAL SECURITY	216	75	334	590	169	210	409	-30.67%
680	65100	152	EMPLOYER RETIREMENT	207	73	302	513	161	210	355	-30.77%
680	65100	157	H.S.A. CONTRIBUTION	86	59	115	383	168	90	266	-30.43%
680	65100	154	MEDICAL & DENTAL INS	790	409	1,428	3,073	857	1,200	1,934	-37.06%
680	65100	155	LIFE INSURANCE	4	2	2	17	2	15	11	-32.47%
680	65100	156	WORKERS COMPENSATION	68	30	191	321	0	300	220	-31.41%
680	65100	400	NON-LABOR M&S	5,117	1,214	566	2,350	140	500	2,190	-6.81%
Total				**$9,524**	**$2,950**	**$7,603**	**$14,261**	**$3,881**	**$5,895**	**$10,279**	**-27.92%**
Maintenance of Treatment Equipment											
680	65200	111	WAGES	8,172	4,628	6,005	9,092	5,677	8,890	10,074	10.80%
680	65200	112	OVERTIME WAGES	67	299	98	471	590	700	365	-22.51%
680	65200	125	WAGES TEMPORARY	0	0	0	0	0	0	0	N/A
680	65200	151	SOCIAL SECURITY	572	335	425	765	436	600	842	10.08%
680	65200	152	EMPLOYER RETIREMENT	560	330	401	665	423	600	731	9.95%
680	65200	157	H.S.A. CONTRIBUTION	378	283	305	496	240	360	549	10.60%
680	65200	154	MEDICAL & DENTAL INS	2,536	2,042	1,931	3,984	2,353	2,380	3,982	-0.05%
680	65200	155	LIFE INSURANCE	10	6	10	22	4	10	24	7.43%
680	65200	156	WORKERS COMPENSATION	381	179	236	417	0	260	453	8.71%
680	65200	400	NON-LABOR M&S	52,642	57,366	27,181	23,000	12,027	23,000	23,000	0.00%
Total				**$65,317**	**$65,468**	**$36,592**	**$38,912**	**$21,750**	**$36,800**	**$40,020**	**2.85%**
Total Treatment Expense				**$200,326**	**$199,264**	**$199,075**	**$192,855**	**$110,137**	**$201,458**	**$195,371**	**1.30%**

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Distribution Operation											
Storage Facilities Expense											N/A
680	66100	111	WAGES	3,264	1,336	5,097	3,637	1,583	5,000	4,029	10.79%
680	66100	112	OVERTIME WAGES	101	0	18	0	312	400	0	N/A
680	66100	151	SOCIAL SECURITY	238	95	361	306	139	325	337	10.08%
680	66100	152	EMPLOYER RETIREMENT	228	89	335	266	128	325	292	9.95%
680	66100	157	H.S.A. CONTRIBUTION	97	86	107	198	94	225	219	10.82%
680	66100	154	MEDICAL & DENTAL INS	984	452	1,474	1,594	464	1,560	1,593	-0.07%
680	66100	155	LIFE INSURANCE	3	2	6	9	2	10	9	5.05%
680	66100	156	WORKERS COMPENSATION	160	43	214	167	0	210	181	8.58%
680	66100	400	NON-LABOR M&S	261	344	132	400	75	320	250	-37.50%
Total				**$5,338**	**$2,447**	**$7,744**	**$6,577**	**$2,797**	**$8,375**	**$6,912**	**5.09%**
Line Operation Labor & Expense											
680	66200	111	WAGES	46,995	62,565	41,279	68,096	31,163	62,000	71,004	-13.10%
680	66200	112	OVERTIME WAGES	7	58	142	119	947	1,000	119	-0.42%
680	66200	125	WAGES TEMPORARY	153	0	198	0	0	0	0	N/A
680	66200	131	LONGEVITY	635	483	494	0	0	630	0	N/A
680	66200	136	CLOTHING REIMB	450	700	900	0	0	450	0	N/A
680	66200	151	SOCIAL SECURITY	3,404	4,533	3,067	5,624	2,292	4,500	5,880	-12.04%
680	66200	152	EMPLOYER RETIREMENT	3,256	4,030	2,799	4,892	2,167	4,050	5,121	-12.20%
680	66200	157	H.S.A. CONTRIBUTION	2,971	3,564	2,347	163	1,621	3,560	27,597	1876.98%
680	66200	154	MEDICAL & DENTAL INS	17,924	21,750	14,610	30,268	11,942	23,392	3,151	-22.72%
680	66200	155	LIFE INSURANCE	128	105	137	163	39	50	172	-14.82%
680	66200	156	WORKERS COMPENSATION	2,347	2,621	1,945	3,377	0	2,070	3,808	-21.14%
680	66200	400	NON-LABOR M&S	5,743	9,457	7,612	7,000	474	4,670	7,000	0.00%
Total				**$84,012**	**$109,866**	**$75,530**	**$119,702**	**$50,645**	**$106,372**	**$123,852**	**3.47%**
Meter Testing & Setting Expense-Customers											
680	66300	111	WAGES	6,478	7,196	2,724	6,713	1,950	2,700	3,454	-48.55%
680	66300	112	OVERTIME WAGES	58	0	36	0	73	100	0	N/A
680	66300	151	SOCIAL SECURITY	465	502	198	554	145	200	289	-47.88%
680	66300	152	EMPLOYER RETIREMENT	444	481	181	486	137	180	251	-48.42%
680	66300	157	H.S.A. CONTRIBUTION	313	363	194	387	59	200	188	-51.40%
680	66300	154	MEDICAL & DENTAL INS	2,288	2,380	1,117	2,941	630	2,600	1,365	-53.58%
680	66300	155	LIFE INSURANCE	5	5	3	16	0	10	8	-49.35%
680	66300	156	WORKERS COMPENSATION	293	258	146	302	0	310	155	-48.53%
680	66300	400	NON-LABOR M&S	5,658	1,150	43	6,000	4,685	1,150	6,000	0.00%
680	66300	925	INTERDEPARTMENTAL	(8,048)	(6,168)	(2,321)	(7,450)	0	(3,725)	(5,897)	N/A
Total				**$7,989**	**$6,167**	**$2,321**	**$9,949**	**$7,679**	**$3,725**	**$5,813**	**($0)**
Total Dist. System Operation Expense				**$97,339**	**$118,480**	**$85,595**	**$136,228**	**$61,121**	**$118,472**	**$136,577**	**0.26%**

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

Distribution Maintenance

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Maint. of Dist. Buildings & Grounds											N/A
680	67100	111	WAGES	7,026	4,313	5,532	6,495	1,776	3,000	10,937	68.39%
680	67100	112	OVERTIME WAGES	70	0	0	0	291	300	0	N/A
680	67100	125	WAGES TEMPORARY	3,612	853	970	17,280	291	1,800	17,626	2.00%
680	67100	151	SOCIAL SECURITY	774	373	472	547	170	470	914	67.14%
680	67100	152	EMPLOYER RETIREMENT	474	296	363	475	139	360	794	67.13%
680	67100	157	H.S.A. CONTRIBUTION	244	295	243	354	76	310	596	68.25%
680	67100	154	MEDICAL & DENTAL INS	2,162	1,729	1,624	2,846	590	1,880	4,323	51.91%
680	67100	155	LIFE INSURANCE	7	5	6	15	1	10	26	71.08%
680	67100	156	WORKERS COMPENSATION	504	187	283	298	0	345	492	65.16%
680	67100	400	NON-LABOR M&S	217	513	89	700	74	4,000	700	0.00%
Total				**$15,088**	**$8,564**	**$9,582**	**$29,010**	**$3,408**	**$12,475**	**$36,408**	**25.50%**
Maintenance of Storage Reservoirs											
680	67200	111	WAGES				0	0		0	N/A
680	67200	151	SOCIAL SECURITY				0	0		0	N/A
680	67200	152	EMPLOYER RETIREMENT				0	0		0	N/A
680	67200	157	H.S.A. CONTRIBUTION				0	0		0	N/A
680	67200	154	MEDICAL & DENTAL INS				0	0		0	N/A
680	67200	155	LIFE INSURANCE				0	0		0	N/A
680	67200	156	WORKERS COMPENSATION				0	0		0	N/A
680	67200	400	NON-LABOR M&S	21	18	11,784	500	0	25	500	0.00%
Total				**$21**	**$18**	**$11,784**	**$500**	**$0**	**$25**	**$500**	**0.00%**
Maintenance of Mains											
680	67300	111	WAGES	27,404	27,627	26,746	51,350	5,612	23,850	48,021	-6.48%
680	67300	112	OVERTIME WAGES	585	890	820	1,001	666	1,050	776	-22.51%
680	67300	125	TEMPORARY LABOR	2,012	1,004	3,392	0	0	100	0	N/A
680	67300	151	SOCIAL SECURITY	2,121	2,078	2,200	3,215	440	858	2,887	-10.20%
680	67300	152	EMPLOYER RETIREMENT	1,880	1,908	1,803	2,795	424	755	2,507	-10.31%
680	67300	157	H.S.A. CONTRIBUTION	1,256	1,432	1,331	2,084	214	585	1,881	-9.75%
680	67300	154	MEDICAL & DENTAL INS	8,613	9,354	9,546	16,732	2,277	4,675	13,653	-18.40%
680	67300	155	LIFE INSURANCE	40	53	39	91	7	15	81	-10.95%
680	67300	156	WORKERS COMPENSATION	1,363	1,135	1,395	1,750	0	0	1,554	-11.18%
680	67300	400	NON-LABOR M&S	28,546	65,010	41,213	46,725	1,576	25,500	46,725	0.00%
Total				**$73,820**	**$110,491**	**$88,485**	**$125,743**	**$11,214**	**$57,388**	**$118,085**	**-6.09%**
Maintenance of Services											
680	67500	111	WAGES	24,602	28,450	30,322	36,069	4,407	23,000	28,782	-20.20%
680	67500	112	OVERTIME WAGES	378	535	658	919	581	850	712	-22.55%
680	67500	125	WAGES TEMPORARY	17	90	4,172	0	0	800	0	N/A
680	67500	151	SOCIAL SECURITY	1,730	2,024	2,468	3,025	349	1,108	2,406	-20.46%
680	67500	152	EMPLOYER RETIREMENT	1,691	1,940	2,030	2,635	337	1,105	2,089	-20.72%
680	67500	157	H.S.A. CONTRIBUTION	1,404	1,376	1,617	1,988	307	835	1,567	-21.16%
680	67500	154	MEDICAL & DENTAL INS	8,483	9,792	11,119	15,803	1,941	8,175	11,378	-28.00%
680	67500	155	LIFE INSURANCE	40	40	44	85	7	55	68	-20.55%
680	67500	156	WORKERS COMPENSATION	1,183	1,129	1,548	1,647	0	0	1,295	-21.36%
680	67500	400	NON-LABOR M&S	25,980	58,920	44,545	30,000	1,809	21,200	23,700	-21.00%
Total				**$65,508**	**$104,296**	**$98,523**	**92,171**	**$9,736**	**$57,128**	**71,996**	**-21.89%**

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

				2017	2018	2019	2020	2020 Actual	2020	2021	PERCENT
Maintenance of Meters				**ACTUAL**	**ACTUAL**	**ACTUAL**	**BUDGET**	**Jan to June**	**Projected**	**BUDGET**	**CHANGE**
680	67600	111	WAGES	7,990	12,919	7,251	9,311	3,156	6,500	6,332	-31.99%
680	67600	112	OVERTIME WAGES	52	123	0	0	0	0	0	N/A
680	67600	151	SOCIAL SECURITY	559	918	500	772	217	450	529	-31.44%
680	67600	152	EMPLOYER RETIREMENT	547	873	472	676	213	450	460	-32.01%
680	67600	157	H.S.A. CONTRIBUTION	394	748	383	529	95	690	345	-34.82%
680	67600	154	MEDICAL & DENTAL INS	2,880	4,244	2,461	4,079	1,195	3,530	2,503	-38.64%
680	67600	155	LIFE INSURANCE	15	19	10	22	2	20	15	-32.47%
680	67600	156	WORKERS COMPENSATION	382	550	326	421	0	470	285	-32.32%
680	67600	400	NON-LABOR M&S	3,616	5,447	2,600	3,400	91	3,300	3,400	0.00%
680	67600	925	INTERDEPARTMENTAL	(8,240)	(12,921)	(7,030)	(9,605)	0	(7,705)	(6,901)	N/A
Total				**$8,195**	**$12,920**	**$6,973**	**$9,605**	**$4,969**	**$7,705**	**$6,968**	**-27.46%**
Maintenance of Hydrants											
680	67700	111	WAGES	14,399	12,185	14,605	16,366	3,772	14,500	18,133	10.79%
680	67700	112	OVERTIME WAGES	22	37	338	0	292	400	0	N/A
680	67700	125	WAGES TEMPORARY	608	656	1,679	0	0	1,680	0	N/A
680	67700	151	SOCIAL SECURITY	1,069	916	1,166	1,378	289	1,165	1,516	10.00%
680	67700	152	EMPLOYER RETIREMENT	980	848	981	1,198	274	1,190	1,316	9.86%
680	67700	157	H.S.A. CONTRIBUTION	616	561	533	893	167	910	987	10.57%
680	67700	154	MEDICAL & DENTAL INS	4,294	4,252	4,557	7,171	1,677	6,080	7,168	-0.04%
680	67700	155	LIFE INSURANCE	20	11	14	39	1	20	43	9.09%
680	67700	156	WORKERS COMPENSATION	818	462	685	750	0	760	816	8.80%
680	67700	400	NON-LABOR M&S	17,223	9,130	12,553	7,700	81	4,000	7,700	0.00%
Total				**$40,049**	**$29,058**	**$37,111**	**$35,495**	**$6,553**	**$30,705**	**$37,678**	**6.15%**
Maint. of Misc. Distribution Equipment											
680	67800	111	WAGES				779		750	863	10.84%
680	67800	112	OVERTIME WAGES				0		0	0	N/A
680	67800	151	SOCIAL SECURITY				66	0	65	72	9.36%
680	67800	152	EMPLOYER RETIREMENT				57	0	50	63	9.95%
680	67800	157	H.S.A. CONTRIBUTION				43	0	40	47	9.35%
680	67800	154	MEDICAL & DENTAL INS				341	0	340	341	0.10%
680	67800	155	LIFE INSURANCE				2	0	2	2	1.29%
680	67800	156	WORKERS COMPENSATION				36	0	35	39	7.94%
680	67800	400	NON-LABOR M&S	854	1,987	1,849	1,000	52	1,000	1,000	0.00%
Total				**$854**	**$1,987**	**$1,849**	**$2,324**	**$52**	**$2,282**	**$2,428**	**4.46%**
Total Dist. System Maint. Expense				**$203,535**	**$267,334**	**$254,307**	**$294,848**	**$35,931**	**$167,707**	**$274,062**	**-7.05%**

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

Customer Accounts

				2020 Projected	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Customer Accounts Supervision											N/A
680	90100	925	INTERDEPARTMENTAL CHARGES	$10,950	$11,325	$11,675	$12,254	$6,079	$12,254	$13,101	6.91%
Total				**$10,950**	**$11,325**	**$11,675**	**$12,254**	**$6,079**	**$12,254**	**$13,101**	**6.91%**
Meter Reading Expenses											
680	90200	111	WAGES				7,986	8,021	11,000	10,620	32.99%
680	90200	151	SOCIAL SECURITY				580	591	900	888	53.07%
680	90200	152	EMPLOYER RETIREMENT				544	541	800	771	41.70%
680	90200	154	MEDICAL & DENTAL INS				3,497	3,429	4,500	4,198	20.05%
680	90200	155	LIFE INSURANCE				18	10	20	25	38.44%
680	90200	156	WORKERS COMPENSATION				318		318	478	50.30%
680	90200	157	H.S.A. CONTRIBUTION				0	455	500	578	#DIV/0!
680	90200	400	NON-LABOR M&S	2,254	11,055	2,822	2,500	2,119	8,000	3,500	40.00%
680	90200	925	INTERDEPARTMENTAL CHARGES	15,287	$11,370	$16,130	0	0	$0	0	N/A
Total				**$17,541**	**$22,425**	**$18,952**	**$15,443**	**$15,166**	**$26,038**	**$21,059**	**36.36%**
Customer Records & Collection Expense											
680	90300	111	WAGES				7,986	1,968	7,986	10,793	35.15%
680	90300	151	SOCIAL SECURITY				580	144	580	902	55.56%
680	90300	152	EMPLOYER RETIREMENT				544	133	544	783	44.01%
680	90300	154	MEDICAL & DENTAL INS				3,497	963	3,497	4,267	22.01%
680	90300	155	LIFE INSURANCE				18	4	18	25	40.69%
680	90300	156	WORKERS COMPENSATION				318	0	318	486	52.74%
680	90300	157	H.S.A. CONTRIBUTION				0	185	0	588	#DIV/0!
680	90300	925	INTERDEPARTMENTAL CHARGES	23,074	$20,796	$22,943	29,643	11,464	$22,920	26,910	-9.22%
Total				**23,074**	**20,796**	**22,943**	**42,586**	**14,861**	**35,863**	**44,754**	**5.09%**
Misc. Customer Service Expense											
680	90500	400	NON-LABOR M&S	778	728	400	1,000	0	1,000	1,000	0.00%
680	90500	925	INTERDEPARTMENTAL CHARGES	24,608	$24,017	$26,027	11,994	2,656	$5,312	4,140	-65.48%
Total				**$25,386**	**$24,745**	**$26,427**	**$12,994**	**$2,656**	**$6,312**	**$5,140**	**-60.44%**
Total Customer Accounts Expense				**$76,950**	**$79,291**	**$79,997**	**$83,277**	**$38,762**	**$80,467**	**$84,054**	**0.93%**

Administrative & General

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Administrative & General Salaries											
680	92000	111	WAGES	46,858	51,237	80,221	75,116	37,818	75,116	87,993	17.14%
680	92000	112	OVERTIME WAGES	276	164	0	0	822	850	0	N/A
680	92000	125	TEMPORARY LABOR	0	1,054	984		0	0		N/A
680	92000	131	LONGEVITY	420	500	556	812	0	0	828	1.94%
680	92000	138	ADMIN/GENERAL ACCR SICK/VAC	1,097	849	9,601	0	0	1,100		N/A
680	92000	151	SOCIAL SECURITY	3,566	3,901	6,788	5,652	2,850	3,380	6,641	17.49%
680	92000	152	EMPLOYER RETIREMENT	2,890	3,059	5,128	5,125	2,608	5,125	5,995	16.98%
680	92000	157	H.S.A. CONTRIBUTION	2,095	1,830	2,697	2,850	1,464	1,850	3,450	21.05%
680	92000	154	MEDICAL & DENTAL INS	9,151	10,155	14,901	16,182	7,944	16,182	21,171	30.83%
680	92000	155	LIFE INSURANCE	219	145	183	226	102	175	236	4.62%
680	92000	156	WORKERS COMPENSATION	690	916	2,328	2,003	0	2,003	2,479	23.76%
680	92000	190	POST-EMPLOYMENT HEALTH INS	14,618	(16,670)	0	5,000	0	5,000	5,000	0.00%
680	92000	400	ADMIN/GENERAL MATERIALS	8,048	6,488	8,142	6,500	2,874	3,235	6,500	0.00%
680	92000	925	INTERDEPARTMENTAL CHARGES	72,866	69,527	71,424	80,586	40,942	81,876	83,160	3.19%
Total				**$162,792**	**$133,155**	**$202,953**	**$200,052**	**$97,424**	**$195,892**	**$223,454**	**11.70%**
Office Supplies & Expense											
680	92100	400	OFFICE SUPPLIES MATERIALS	187	719	464	500	5	720	500	0.00%
680	92100	925	INTERDEPARTMENTAL CHARGES	661	0	0	1,000	0	0	1,000	0.00%
Total				**$847**	**$719**	**$464**	**$1,500**	**$5**	**$720**	**$1,500**	**0.00%**
Outside Professional Services											
680	92300	210	PROFESSIONAL SERVICES	62,150	40,366	34,222	75,000	17,020	29,350	66,500	-11.33%
680	92300	295	INTERDEPARTMENTAL CHARGES	3,726	3,791	6,782	6,000	0	4,000	6,000	0.00%
Total				**$65,876**	**$44,157**	**$41,004**	**$81,000**	**$17,020**	**$33,350**	**$72,500**	**-10.49%**
Property Insurance											
680	92400	511	LOCAL GOVT. PROP INS FUND	5,499	6,268	5,375	6,000	0	6,000	6,000	0.00%
Total				**$5,499**	**$6,268**	**$5,375**	**$6,000**	**$0**	**$6,000**	**$6,000**	**0.00%**
Injuries & Damages											
680	92500	513	LIABILITY INSURANCE	5,502	6,290	4,155	9,000	0	6,900	9,000	0.00%
Total				**$5,502**	**$6,290**	**$4,155**	**$9,000**	**$0**	**$6,900**	**$9,000**	**0.00%**

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

Administrative & General Continued:

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Employee Benefits											
680	92600	131	LONGEVITY	0	0	0	1,570	0	0	1,570	0.00%
680	92600	133	RETIREMENT PAYOUT	0	0	0		0	0		N/A
680	92600	152	PENSION	20,436	3,193	20,704	20,440	0	20,440	20,440	0.00%
680	92600	157	H.S.A. CONTRIBUTION				0	0		0	N/A
680	92600	154	HEALTH/DENTAL	61,378	58,502	48,501	60,000	21,952	60,000	60,000	0.00%
680	92600	191	POST -EMPLOYMENT HSA	3,000	3,000	1,500	0	0	3,000	3,000	#DIV/0!
680	92600	400	MATERIALS					0			N/A
Total				**$84,814**	**$64,695**	**$70,705**	**$82,010**	**$21,952**	**$83,440**	**$85,010**	**3.66%**
Regulatory Commission Expense											
680	92800	210	REGULATORY COMMISSION EXP	0	0	0	200	0	0	200	0.00%
680	92800	400	REGULATORY COMMISSION EXP	530	521	764	1,150	1,012	530	1,150	0.00%
Total				**$530**	**$521**	**$764**	**$1,350**	**$1,012**	**$530**	**$1,350**	**0.00%**
Misc. General Expense											
680	93000	400	NON-LABOR M&S	1,862	1,816	2,076	2,000	155	1,320	2,000	0.00%
Total				**$1,862**	**$1,816**	**$2,076**	**$2,000**	**$155**	**$1,320**	**$2,000**	**0.00%**
Rents											
680	93100	539	RENTALS/LEASES	1,264	1,297	1,322	1,400	0	1,300	1,270	-9.29%
Total				**$1,264**	**$1,297**	**$1,322**	**$1,400**	**$0**	**$1,300**	**$1,270**	**-9.29%**
			Total Admin. & General Expense	**$328,987**	**$258,918**	**$328,818**	**$384,312**	**$137,568**	**$329,452**	**$402,084**	**4.62%**

Other Operating Expenses (Credits)

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
Depreciation Expense											N/A
680	40300	000	DEPRECIATION- UTILITY FINANCED	375,479	364,383	358,254	375,000	187,500	375,000	375,000	0.00%
680	40300	471	DEPRECIATION ON CONTRIBUTED	99,805	109,695	119,111	99,805	49,903	114,000	114,000	14.22%
680	40300	925	INTERDEPARTMENTAL CHARGES	(34,639)	(17,262)	(16,770)	(34,639)	(17,320)	(34,639)	(34,639)	N/A
Total				**$440,645**	**$456,816**	**$460,595**	**$440,166**	**$220,083**	**$454,361**	**$454,361**	**3.22%**
Taxes Expense											
680	40800	0000	PROPERTY TAX EQUIVALENT	390,519	384,478	387,677	401,940	198,870	392,000	392,000	-2.47%
680	40800	925	INTERDEPARTMENTAL CHARGES	(6,566)	(6,443)	(6,426)	(7,412)	0	(7,220)	(7,228)	N/A
Total				**$383,953**	**$378,035**	**$381,251**	**$394,528**	**$198,870**	**$384,780**	**$384,772**	**-2.47%**
			Total Other Operating Expense	**$824,598**	**$834,851**	**$841,846**	**$834,694**	**$418,953**	**$839,141**	**$839,133**	0.53%
			Total Operating Expenses	**$1,867,702**	**$1,877,976**	**$1,926,448**	**$2,071,685**	**$881,301**	**$1,895,968**	**$2,077,845**	0.30%
			Net Operating Income (Loss)	**$515,189**	**$530,925**	**$421,817**	**$259,013**	**$234,093**	**$413,862**	**$234,810**	-9.34%
			Net Income (Loss)	**$854,732**	**$832,058**	**$269,394**	**$138,893**	**$152,068**	**$288,341**	**$114,888**	-17.28%
				854,732	832,058	269,394	138,893	152,068			

City of Ashland Water Utility Enterprise Fund
2021 Budget Detail

WATER UTILITY EXPENSE ANALYSIS BY OBJECT CODE			2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Projected	2021 BUDGET	PERCENT CHANGE
										N/A
680	111	WAGES	272,627	284,304	315,399	383,165	171,712	349,082	401,123	4.69%
	112	OVERTIME WAGES	2,698	3,413	3,050	4,830	7,888	9,550	3,769	-21.98%
	125	TEMPORARY WAGES	7,891	3,657	11,497	17,280	291	4,450	17,626	2.00%
	131	LONGEVITY	1,595	2,128	3,389	6,781	0	4,455	7,661	12.98%
	136	CLOTHING REIMBURSEMENT	1,500	2,003	2,138	2,250	214	2,700	2,250	0.00%
	138	ACCR SICK/VAC	1,097	849	9,601	0	0	1,100	0	N/A
	151	SOCIAL SECURITY	20,391	20,980	24,742	30,149	12,915	22,139	31,634	4.92%
	152	EMPLOYER RETIREMENT	38,824	22,108	41,580	46,957	12,137	42,643	48,152	2.55%
	157	H.S.A. CONTRIBUTION	13,732	14,506	14,257	14,578	8,201	14,903	43,498	198.38%
	154	MEDICAL & DENTAL INS	148,378	151,338	141,895	205,813	78,843	171,261	174,705	-15.11%
	155	LIFE INSURANCE	550	481	578	926	265	525	945	2.08%
	156	WORKERS COMPENSATION	12,076	10,243	13,318	15,662	0	10,807	16,577	5.84%
	190	POST -EMPLOYMENT	14,618	(16,670)	0	5,000	0	5,000	5,000	0.00%
	191	POST -EMPLOYMENT H.S.A.	3,000	3,000	1,500	0	0	3,000	3,000	#DIV/0!
		TOTAL LABOR EXPENSE	**$538,975**	**$502,340**	**$582,944**	**$733,391**	**$292,466**	**$641,615**	**$755,939**	3.07%
	210	PROFESSIONAL SERVICES	62,150	40,366	34,222	75,200	17,020	29,350	66,700	-11.30%
	222	ELECTRICITY	56,444	51,662	54,355	55,412	22,529	54,325	53,000	-4.35%
	224	NATURAL GAS	5,853	6,509	6,210	5,670	2,507	5,825	5,745	1.32%
	227	PROPANE	0	0	0	430	0	0	430	0.00%
	295	ENGINEERING SERVICES	3,726	3,791	6,782	6,000	0	4,000	6,000	0.00%
	342	GAS/DIESEL FOR FUEL GENERATOR	449	297	0	235	0	1,100	200	-14.89%
	400	MATERIALS/R&M	187,747	260,993	196,551	173,625	48,677	144,480	168,915	-2.71%
	410	CHEMICALS	44,338	45,366	53,838	52,206	18,008	51,000	50,000	-4.23%
	511	LOCAL GOVT PROP INS FUND	5,499	6,268	5,375	6,000	0	6,000	6,000	0.00%
	513	LIABILITY INSURANCE	5,502	6,290	4,155	9,000	0	6,900	9,000	0.00%
	539	RENTALS/ LEASES	1,264	1,297	1,322	1,400	0	1,300	1,270	-9.29%
	925	INTERDEPARTMENTAL CHARGES	131,157	117,946	138,848	118,422	61,141	110,932	115,513	-2.46%
		TOTAL OTHER EXPENSES	**$504,129**	**$540,785**	**$501,658**	**$503,600**	**$169,882**	**$415,212**	**$482,773**	-4.14%
		SUBTOTAL	**$1,043,104**	**$1,043,125**	**$1,084,602**	**$1,236,991**	**$462,348**	**$1,056,827**	**$1,238,712**	0.14%
40300	0000	DEPRECIATION	440,645	456,816	460,595	440,166	220,083	454,361	454,361	3.22%
40800	0000	TAXES	383,953	378,035	381,251	394,528	198,870	384,780	384,772	-2.47%
		TOTAL OPERATING EXPENSES	**$1,867,702**	**$1,877,976**	**$1,926,448**	**$2,071,685**	**$881,301**	**$1,895,968**	**$2,077,845**	0.30%

City of Ashland
2021 Budget Preliminary
Wastewater Utility Enterprise Fund

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	Percent Change
Operating Revenues:							
Bulk Waste Treatment	$84,283	$70,171	$61,836	$62,000	$62,000	$62,000	0.00%
Metered Customer Revenues	2,020,313	2,099,033	1,997,415	2,013,685	2,013,685	2,020,971	0.36%
Other Operating Revenues	69,417	64,601	60,146	54,000	64,191	61,000	12.96%
Estimated Increase in Revenue Stream	0	0	0	0	0	0	0.00%
Total Operating Revenues	**$2,174,013**	**$2,233,805**	**$2,119,397**	**$2,129,685**	**$2,139,876**	**$2,143,971**	**0.67%**
Non-Operating Income (Expense):	**$35,586**	**$288,083**	**($5,550)**	**($5,597)**	**($30,825)**	**($4,330)**	**-22.64%**
Operating Expenses:							
Collection System							
Collection System Supervision	$0	$0	$0	$0	$0	$0	0.00%
Collection Operation Labor & Expense	79,720	94,010	90,824	72,788	83,470	69,598	-4.38%
Power & Fuel for Lift Stations	65,475	65,508	69,823	73,470	70,230	71,300	-2.95%
Misc. Collection System Expense	18,317	17,209	15,559	18,000	16,000	16,330	-9.28%
Maint. of Collection System	72,290	14,629	35,364	51,991	195,113	208,387	300.81%
Maint. of Lift Stn. Buildings & Grounds	5,017	8,146	12,182	9,369	7,940	10,079	7.58%
Maint. of Lift Stn Equipment	15,308	32,187	27,072	32,174	43,550	33,218	3.24%
Maint. of Misc. Collection Equipment	3,111	1,591	2,710	5,139	3,180	4,912	-4.42%
Total Collection System Expense	$259,238	$233,280	$253,534	$262,931	$419,483	$413,824	57.39%
Wastewater Treatment							
Treatment Operation Supervision	$0	$0	$0	$0	$0	$0	0.00%
Treatment Operation Labor & Expense	86,074	91,966	81,017	131,948	96,810	128,538	-2.58%
Power & Fuel for WWTP	101,659	94,182	106,965	107,094	117,372	99,985	-6.64%
Laboratory & Testing Expense	118,047	119,240	116,619	126,245	125,490	123,587	-2.11%
Sludge Treatment/Disposal Expenses	22,969	26,515	35,735	43,965	53,620	45,670	3.88%
Misc. Treatment Plant Expense	59,660	61,229	71,220	54,532	71,891	44,102	-19.13%
Disinfection Expense	3,101	4,083	16,976	12,429	7,040	12,314	-0.93%
Maint. of Treatment Buildings & Grounds	44,761	36,452	52,930	33,437	31,050	35,416	5.92%
Maintenance of Treatment Equipment	54,888	54,912	98,913	63,947	77,445	49,819	-22.09%
Maint. of Misc. Plant Equipment	10,995	9,524	10,968	13,233	14,365	12,689	-4.11%
Utility Locates	0	0	0	24,503	12,440	12,978	-47.03%
Total Wastewater Treatment Expense	$502,154	$498,103	$591,343	$611,333	$607,523	$565,098	-7.56%
Customer Accounts							
Customer Billing & Accounting	$64,549	$62,940	$65,212	$78,313	$78,313	$69,929	-10.71%
Meter Reading Expenses	14,059	18,839	15,048	16,933	16,933	13,611	-19.62%
Uncollectible Accounts Expense	0	0	0	0	0	0	0.00%
Joint Meter Expenses	22,823	25,449	15,708	23,000	22,850	23,000	0.00%
Total Customer Accounts Expense	$101,431	$107,228	$95,968	$118,246	$118,096	$106,540	-9.90%

City of Ashland
2021 Budget Preliminary
Wastewater Utility Enterprise Fund

Administrative & General	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	Percent Change
Administrative & General Salaries	$152,002	$124,589	$315,236	$142,563	$243,243	$298,412	109.32%
Office Supplies & Expense	1,673	2,995	3,025	2,800	2,670	1,200	-57.14%
Outside Professional Services	32,581	14,136	160,463	92,200	28,850	63,100	-31.56%
Property Insurance	13,873	15,061	14,792	19,675	16,675	19,675	0.00%
Injuries & Damages	17,937	17,168	11,301	21,000	18,000	21,000	0.00%
Employee Benefits	69,702	53,521	68,541	71,600	70,910	73,000	1.96%
Regulatory Expense	9,370	9,686	8,945	8,000	8,000	8,000	0.00%
Misc. General Expense	28	0	0	383	0	390	1.87%
Maintenance of General Plant	2,652	2,617	2,548	2,685	2,700	2,685	0.00%
Rents	1,264	1,297	1,322	1,227	1,300	1,227	0.00%
Total Admin. & General Expense	$301,082	$241,070	$586,173	$362,133	$392,348	$488,689	34.95%
Clearing accounts balance	$0	$0	$0	$0	$0	$0	0.00%
Total Direct Operating Expenses	**$1,163,905**	**$1,079,681**	**$1,527,018**	**$1,354,643**	**$1,537,450**	**$1,574,151**	**16.20%**
Other Operating Expenses (Credits)							0.00%
Depreciation Expense	$804,940	$741,549	$730,176	$804,940	$804,939	$804,940	0.00%
Taxes Expense	0	0	0	0	0	0	0.00%
Total Other Operating Expense	$804,940	$741,549	$730,176	$804,940	$804,939	$804,940	0.00%
Total Operating Expenses	**$1,968,845**	**$1,821,230**	**$2,257,194**	**$2,159,583**	**$2,342,389**	**$2,379,091**	10.16%
Net Operating Income (Loss)	**$205,168**	**$412,575**	**($137,797)**	**($29,898)**	**($202,513)**	**($235,121)**	686.42%
Net Income (Loss)	**$240,754**	**$700,658**	**($143,347)**	**($35,495)**	**($233,338)**	**($239,451)**	574.61%

Adjust Net Income for Contributions in Aid of Construction - CIAC

CIAC is grant or contribution dollars received from other governmental agencies and other organizations to be used for capital projects.

CIAC - this contribution adds to revenue in the year received with only a small portion added to depreciation expense.

The below adjustment removes the CIAC activity for a better comparison of net operations from year to year.

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	
Net Income (Loss)	240,754	700,658	(143,347)	(35,495)	(233,338)	(239,451)	574.61%
Remove-Contribution in aid of construction	(55,015)	(300,542)	1,768	(22,500)	(800)	(22,500)	0.00%
Depreciation on CIAC not available	0	0	0	0	0	0	0.00%
Net Income (Loss) removing CIAC	**$185,739**	**$400,116**	**($141,579)**	**($57,995)**	**($234,138)**	**($261,951)**	351.68%

City of Ashland
2021 Budget Preliminary
Wastewater Utility Enterprise Fund

Calculation of Adjusted Net Income available for Debt Service Payments & Capital Assets

Calculate Adjusted Net Income Available for Debt Service & Capital Assets

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	Percent Change
Gross Operating Revenues	$2,174,013	$2,233,805	$2,119,397	$2,129,685	$2,139,876	$2,143,971	16.38%
Add: Interest/Dividend Revenues	13,466	22,217	40,563	14,500	13,148	14,500	-25.02%
Less: Operating Expenses	(1,968,845)	(1,821,230)	(2,257,194)	(2,159,583)	(2,342,389)	(2,379,091)	0.00%
Add: Depreciation	804,940	741,549	730,176	804,940	804,939	804,940	21.80%
Add: Amortization	0	0	0	0	0	0	-100.00%
Add: Pension & OPEB liability adjustment	19,960	2,028	156,800	18,600	118,688	118,688	0.00%
Subtotal - Cash Flow	**1,043,534**	**1,178,369**	**789,742**	**808,142**	**734,262**	**703,007**	**0.00%**
Less: Debt Payments	(338,951)	(329,409)	(200,647)	(113,936)	(114,003)	(114,020)	-63.29%
Less: Provision-Collection sys/Other Asset	(259,000)	(259,000)	(259,000)	(259,000)	(259,000)	(164,000)	0.00%
Less: Equipment Replacement Reserve fun	(142,850)	(142,850)	(178,455)	(172,750)	(178,455)	(178,455)	41.51%
Adjusted Cash Flow Income (Loss)	**$302,733**	**$447,110**	**$151,640**	**$262,456**	**$182,804**	**$246,532**	0.00%

Calculation of Debt Service Payments using debt ratio of 110%

Principal and Interest Payments	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	Percent Change
2014 CWF Bonds - Force Main	$38,932	$38,924	$38,915	$38,906	$38,906	$38,897	-0.02%
1998/99 Clean Water Fund Bonds	168,690	168,633	0	0	0	0	0.00%
2009A GO Refunding Bonds	51,943	34,570	17,827	0	0	0	0.00%
2009B GO BAB Bonds	67,477	69,403	68,988	0	0	0	0.00%
2016 CWF Bonds - 6th St W	8,133	11,603	11,835	11,853	11,853	11,851	-0.02%
2018 USDA-RD SCADA	0	6,276	63,082	63,177	63,244	63,272	0.15%
Unfunded Pension Liability	3,776	0	0	0	0	0	0.00%
2021 CWF-Sewer Rehab-(pmts start 2022 estimated at $57,000)						0	
Total Principal and Interest Payments	$338,951	$329,409	$200,647	$113,936	$114,003	$114,020	0.07%
Debt Service Coverage Ratio	**110%**	**110%**	**110%**	**110%**	**110%**	**110%**	
Calculated Minimum Net Income	**$372,846**	**$362,350**	**$220,712**	**$125,330**	**$125,403**	**$125,422**	**0.07%**

Compare Adjusted Net Income Calculation to Debt Service Payments @110%

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 ESTIMATE	2021 BUDGET	Percent Change
Adjusted Net Income available for debt payments	1,043,534	1,178,369	789,742	808,142	734,262	703,007	0.00%
Calculated Minimum Debt Coverage Net Income	(372,846)	(362,350)	(220,712)	(125,330)	(125,403)	(125,422)	-63.29%
Adj Net Income Over minimum calculated	**$670,688**	**$816,019**	**$569,030**	**$682,813**	**$608,858**	**$577,585**	**0.00%**

City of Ashland
2021 Detail
Wastewater Utility Enterprise Fund

Operating Revenues:

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
Waste Treatment											
690	46411	4600	UN-METERED/BULK TREATMEI	84,283	70,171	61,836	62,000	26,025	62,000	62,000	0.00%
690	46411	4611	METERED RESIDENTIAL	1,022,373	1,016,115	1,010,235	1,017,260	510,395	1,017,260	1,016,663	-0.06%
690	46411	4612	METERED COMMERCIAL	847,396	877,235	796,979	800,715	395,220	800,715	836,056	4.41%
690	46411	4613	METERED INDUSTRIAL	35,796	41,635	43,299	42,805	19,559	42,805	42,745	-0.14%
690	46411	4614	METERED PUBLIC AUTHORITY	98,172	148,584	131,962	138,310	54,830	138,310	113,430	-17.99%
690	46411	4615	METERED SUBURBAN	16,576	15,464	14,940	14,595	4,459	14,595	12,077	-17.25%
			Metered Revenue	**2,020,313**	**2,099,033**	**1,997,415**	**2,013,685**	**984,463**	**2,013,685**	**2,020,971**	**0.36%**
Total Waste Treatment				**$2,104,596**	**$2,169,204**	**$2,059,251**	**$2,075,685**	**$1,010,488**	**$2,075,685**	**$2,082,971**	**0.35%**
Other Operating Revenues											
690	46412	4700	FORFEITED DISCOUNTS	8,208	8,317	8,027	8,000	1,958	8,333	8,000	0.00%
690	46412	4710	MISC. SERVICE REVENUES	61,209	56,284	52,119	46,000	27,929	55,858	53,000	15.22%
Total Other Revenues				**$69,417**	**$64,601**	**$60,146**	**$54,000**	**$29,887**	**$64,191**	**$61,000**	**12.96%**
ESTIMATED INCREASE IN REVENUE STREAM										0	**N/A**
Total Operating Revenues				**$2,174,013**	**$2,233,805**	**$2,119,397**	**$2,129,685**	**$1,040,375**	**$2,139,876**	**$2,143,971**	**0.67%**

Non-Operating Income (Expense):

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
											N/A
690	46412	4711	CIAC	55,015	300,542	(1,768)	22,500	800	800	22,500	0.00%
690	46413	4190	INTEREST INCOME	10,880	11,234	35,948	9,500	0	9,500	9,500	0.00%
690	46413	4270	INTEREST EXP. ON LT DEBT	(22,952)	(29,343)	(43,200)	(42,597)	(21,183)	(44,773)	(41,330)	-2.97%
690	46413	4280	AMORT. OF DEBT EXP.	0	0	0	0	0	0	0	N/A
690	46413	4300	INTEREST EXP. ON G.O. DEBT	(9,943)	(5,333)	(1,145)	0	0	0	0	N/A
690	46413	4301	INTEREST SUBSIDY	2,586	1,617	552	0	0	0	0	N/A
690	46413	4340	MISC. CREDITS TO SURPLUS	0	0	0	0	0	0	0	N/A
690	48910	0000	INSURANCE DIVIDENDS/MISC	0	9,366	4,063	5,000	0	3,648	5,000	0.00%
Total Non-Operating Income/(Exp)				**$35,586**	**$288,083**	**($5,550)**	**($5,597)**	**($20,383)**	**($30,825)**	**($4,330)**	**-22.64%**

City of Ashland
2021 Detail
Wastewater Utility Enterprise Fund

Operating Expenses:

				2017	2018	2019	2020	2020 Actual	2020 Yr End	2021	PERCENT
Collection System				ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
Collection Operation Labor & Expense											
690	82100	111	WAGES	48,019	57,385	56,183	43,105	29,571	52,700	41,821	-2.98%
690	82100	112	OVERTIME WAGES	29	155	190	263	1,152	1,500	263	-0.19%
690	82100	125	WAGES/TEMP	274	0	370	0	0	0	0	N/A
690	82100	136	CLOTHING ALLOWANCE	900	900	900	0	450	450		N/A
690	82100	151	SOCIAL SECURITY	3,601	4,308	4,312	3,280	2,296	3,670	3,336	1.70%
690	82100	152	EMPLOYER RETIREMENT	3,313	3,909	3,825	3,000	2,104	3,320	2,934	-2.21%
690	82100	157	HSA CONTRIBUTION	2,303	2,395	2,236	2,144	1,242	1,890	1,933	-9.85%
690	82100	154	MEDICAL & DENTAL INS	12,558	15,414	15,726	13,557	8,076	12,430	11,953	-11.83%
690	82100	155	LIFE INSURANCE	85	90	125	113	24	10	114	0.47%
690	82100	156	WORKERS COMPENSATION	2,724	2,545	2,464	1,826	0	2,000	1,745	-4.42%
690	82100	290	SERVICES	0	0	0	0	0	0	0	N/A
690	82100	400	NON-LABOR M&S	5,914	6,909	4,493	5,500	1,478	5,500	5,500	0.00%
Total				**$79,720**	**$94,010**	**$90,824**	**$72,788**	**$46,393**	**$83,470**	**$69,598**	**-4.38%**
Power & Fuel for Lift Stations											
690	82200	222	ELECTRICITY	57,515	55,535	59,100	63,240	29,709	60,000	61,500	-2.75%
690	82200	224	NATURAL GAS	7,109	9,762	9,559	9,430	5,045	9,430	9,000	-4.56%
690	82200	342	GAS & DIESEL FUEL	851	211	1,164	800	0	800	800	0.00%
Total				**$65,475**	**$65,508**	**$69,823**	**$73,470**	**$34,754**	**$70,230**	**$71,300**	**-2.95%**
Misc. Collection System Expense											
690	82300	400	NON-LABOR M&S	18,317	17,209	15,559	18,000	5,724	16,000	16,330	-9.28%
Total				**$18,317**	**$17,209**	**$15,559**	**$18,000**	**$5,724**	**$16,000**	**$16,330**	**-9.28%**
Maint. of Collection System											
690	82500	111	WAGES	21,223	5,815	15,151	11,642	5,233	16,055	11,295	-2.98%
690	82500	112	OVERTIME WAGES	563	750	338	21	2,289	880	21	0.00%
690	82500	125	WAGES/TEMP	7,230	0	1,818	10,368	0	0	17,626	70.00%
690	82500	151	SOCIAL SECURITY	2,147	483	1,255	886	542	713	901	1.68%
690	82500	152	EMPLOYER RETIREMENT	1,480	440	1,001	810	510	655	792	-2.19%
690	82500	157	HSA CONTRIBUTION	950	343	599	579	372	458	522	-9.85%
690	82500	154	MEDICAL & DENTAL INS	5,374	1,770	4,085	3,661	2,455	2,548	3,228	-11.82%
690	82500	155	LIFE INSURANCE	17	3	14	31	30	4	31	-1.09%
690	82500	156	WORKERS COMPENSATION	1,691	36	748	493	0	300	471	-4.39%
690	82500	400	NON-LABOR M&S	31,615	4,989	10,355	23,500	4,032	173,500	173,500	638.30%
Total				**$72,290**	**$14,629**	**$35,364**	**$51,991**	**$15,463**	**$195,113**	**$208,387**	**300.81%**
Maint. of Lift Stn. Buildings & Grounds											
690	82600	111	WAGES	2,274	4,084	4,186	5,239	2,957	4,680	5,083	-2.98%
690	82600	112	OVERTIME WAGES	121	0	0	21	282	0	21	0.00%
690	82600	125	WAGES/TEMP	468	0	34	0	0	50	0	N/A
690	82600	151	SOCIAL SECURITY	210	301	310	399	243	300	405	1.60%
690	82600	152	EMPLOYER RETIREMENT	163	274	274	365	219	270	357	-2.32%
690	82600	157	HSA CONTRIBUTION	109	207	169	261	107	170	235	-10.01%
690	82600	154	MEDICAL & DENTAL INS	684	1,137	950	1,648	575	1,090	1,453	-11.85%
690	82600	155	LIFE INSURANCE	2	7	6	14	2	10	14	-1.44%
690	82600	156	WORKERS COMPENSATION	166	177	186	222	0	170	212	-4.45%
690	82600	400	NON-LABOR M&S	820	1,959	6,067	1,200	943	1,200	2,300	91.67%
Total				**$5,017**	**$8,146**	**$12,182**	**$9,369**	**$5,328**	**$7,940**	**$10,079**	**7.58%**

City of Ashland
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Collection System

				2017	2018	2019	2020	2020 Actual	2020 Yr End	2021	PERCENT
Maint. of Lift Stn Equipment				ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
690	82700	111	WAGES	5,999	10,709	6,436	12,928	9,710	17,000	12,543	-2.97%
690	82700	112	OVERTIME WAGES	269	0	71	71	36	0	71	0.56%
690	82700	125	WAGES/TEMP	0	0	34	0	0	0	0	N/A
690	82700	151	SOCIAL SECURITY	462	786	473	984	709	840	1,000	1.67%
690	82700	152	EMPLOYER RETIREMENT	425	717	425	900	658	760	880	-2.24%
690	82700	157	HSA CONTRIBUTION	122	655	263	643	483	630	580	-9.85%
690	82700	154	MEDICAL & DENTAL INS	1,103	3,211	1,802	4,066	2,704	3,140	3,585	-11.83%
690	82700	155	LIFE INSURANCE	2	12	8	34	33	10	34	0.15%
690	82700	156	WORKERS COMPENSATION	322	501	298	548	0	480	523	-4.48%
690	82700	400	NON-LABOR M&S	6,604	15,596	17,262	12,000	9,305	20,690	14,000	16.67%
Total				**$15,308**	**$32,187**	**$27,072**	**$32,174**	**$23,638**	**$43,550**	**$33,218**	**3.24%**
Maint. of Misc. Collection Equipment											
690	82800	111	WAGES	1,702	982	1,601	3,064	1,138	1,750	2,972	-2.99%
690	82800	112	OVERTIME WAGES	69	0	0	0	181	0	0	N/A
690	82800	125	TEMPORARY WAGES	238	0	17	0	0	190	0	N/A
690	82800	151	SOCIAL SECURITY	146	72	114	233	97	110	237	1.75%
690	82800	152	EMPLOYER RETIREMENT	120	66	103	213	89	90	208	-2.11%
690	82800	157	HSA CONTRIBUTION	155	76	74	152	29	120	137	-9.63%
690	82800	154	MEDICAL & DENTAL INS	564	352	522	964	238	480	850	-11.87%
690	82800	155	LIFE INSURANCE	2	1	2	8	1	0	8	0.86%
690	82800	156	WORKERS COMPENSATION	115	23	73	130	0	65	124	-4.58%
690	82800	400	NON-LABOR M&S	0	19	204	375	20	375	375	0.00%
Total				**$3,111**	**$1,591**	**$2,710**	**$5,139**	**$1,793**	**$3,180**	**$4,912**	**-4.42%**
			Total Collection System Expense	**$259,238**	**$233,280**	**$253,534**	**$262,931**	**$133,093**	**$419,483**	**$413,824**	**57.39%**

Wastewater Treatment

				2017	2018	2019	2020	2020 Actual	2020 Yr End	2021	PERCENT
Treatment Operation Labor & Expense				ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
690	83100	111	WAGES	21,139	21,729	24,572	45,464	15,281	29,500	44,110	-2.98%
690	83100	112	OVERTIME WAGES	673	1,075	606	508	1,045	1,140	508	0.04%
690	83100	125	TEMPORARY WAGES	65	0	34	0	0	0	0	N/A
690	83100	131	LONGEVITY PAY	0	0	0	2,846	0	0	4,701	65.17%
690	83100	136	CLOTHING ALLOWANCE	962	586	450	0	0	590	0	N/A
690	83100	151	SOCIAL SECURITY	1,679	1,730	1,881	3,459	1,193	1,680	3,518	1.71%
690	83100	152	EMPLOYER RETIREMENT	1,543	1,566	1,669	3,165	1,102	1,520	3,094	-2.24%
690	83100	157	HSA CONTRIBUTION	1,105	1,097	920	2,261	625	970	2,038	-9.85%
690	83100	154	MEDICAL & DENTAL INS	6,001	5,930	5,761	14,299	3,500	5,460	12,608	-11.83%
690	83100	155	LIFE INSURANCE	13	22	19	120	9	10	120	-0.21%
690	83100	156	WORKERS COMPENSATION	1,354	911	1,063	1,926	0	940	1,841	-4.42%
690	83100	400	NON-LABOR M&S	6,976	5,438	5,021	10,900	1,306	8,000	7,500	-31.19%
690	83100	410	TREATMENT CHEMICALS: ALU	44,564	51,882	39,021	47,000	17,743	47,000	48,500	3.19%
Total				**$86,074**	**$91,966**	**$81,017**	**$131,948**	**$41,804**	**$96,810**	**$128,538**	**-2.58%**
Power & Fuel for WWTP											
690	83200	222	ELECTRICITY	76,543	71,244	78,799	80,070	37,667	80,000	75,935	-5.16%
690	83200	224	NATURAL GAS	23,950	22,855	28,095	26,724	18,101	36,202	23,750	-11.13%
690	83200	342	GAS & DIESEL FUEL/GENERATO	1,166	83	71	300	0	1,170	300	0.00%
690	83200	400	POWER FOR WWTP	0	0	0	0	0	0	0	N/A
Total				**$101,659**	**$94,182**	**$106,965**	**$107,094**	**$55,768**	**$117,372**	**$99,985**	**-6.64%**

City of Ashland
2021 Detail
Wastewater Utility Enterprise Fund

Wastewater Treatment

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
Laboratory & Testing Expense											
690	83300	111	WAGES	62,791	64,769	64,559	68,349	34,340	68,500	66,314	-2.98%
690	83300	112	OVERTIME WAGES	0	0	0	466	3,564	0	466	0.00%
690	83300	131	LONGEVITY	991	1,011	1,071	0	546	1,010	0	N/A
690	83300	136	CLOTHING ALLOWANCE	450	450	443	0	0	450	0	N/A
690	83300	151	SOCIAL SECURITY	4,818	5,001	4,979	5,201	2,902	4,970	5,289	1.70%
690	83300	152	EMPLOYER RETIREMENT	4,359	4,431	4,323	4,757	2,595	4,450	4,652	-2.22%
690	83300	157	HSA CONTRIBUTION	3,517	3,723	3,395	3,399	1,765	3,940	3,064	-9.84%
690	83300	154	MEDICAL & DENTAL INS	17,360	17,757	16,768	21,497	9,641	18,520	18,954	-11.83%
690	83300	155	LIFE INSURANCE	57	74	57	180	27	90	180	0.01%
690	83300	156	WORKERS COMPENSATION	3,801	2,598	2,957	2,896	0	2,750	2,767	-4.44%
690	83300	213	OUTSIDE SERVICES	3,890	3,796	3,954	4,500	1,726	5,100	4,500	0.00%
690	83300	400	NON-LABOR M&S	16,013	15,630	14,113	15,000	4,585	15,710	17,400	16.00%
Total				**$118,047**	**$119,240**	**$116,619**	**$126,245**	**$61,691**	**$125,490**	**$123,587**	**-2.11%**
Sludge Treatment/Disposal Expenses											
690	83400	111	WAGES	10,723	10,660	12,621	21,273	7,602	18,500	21,015	-1.21%
690	83400	112	OVERTIME WAGES	45	0	315	143	35	0	143	-0.14%
690	83400	125	TEMPORARY WAGES	1,119	117	462	0	0	0	0	N/A
690	83400	151	SOCIAL SECURITY	878	798	980	1,268	546	730	1,290	1.71%
690	83400	152	EMPLOYER RETIREMENT	732	714	847	1,160	516	660	1,134	-2.22%
690	83400	157	HSA CONTRIBUTION	280	428	443	829	149	430	747	-9.86%
690	83400	154	MEDICAL & DENTAL INS	2,507	2,527	3,368	5,242	1,630	2,390	4,622	-11.83%
690	83400	155	LIFE INSURANCE	1	4	14	44	6	0	44	-0.24%
690	83400	156	WORKERS COMPENSATION	698	414	594	706	0	410	675	-4.42%
690	83400	400	NON-LABOR M&S	1,648	4,209	2,784	4,300	20,100	21,500	7,000	62.79%
690	83400	410	PRESS CHEMICALS: POLYMER	4,338	6,644	13,307	9,000	0	9,000	9,000	0.00%
Total				**$22,969**	**$26,515**	**$35,735**	**$43,965**	**$30,584**	**$53,620**	**$45,670**	**3.88%**
Misc. Treatment Plant Expense											
690	83500	111	WAGES	13,263	18,605	24,856	12,561	11,898	22,000	12,187	-2.98%
690	83500	112	OVERTIME WAGES	34	34	71	0	1,508	97	0	N/A
690	83500	125	TEMPORARY WAGES	0	0	1,122	0	0	0	0	N/A
690	83500	151	SOCIAL SECURITY	974	1,373	1,895	956	975	2,488	972	1.68%
690	83500	152	EMPLOYER RETIREMENT	901	1,248	1,628	874	905	2,264	855	-2.19%
690	83500	157	HSA CONTRIBUTION	611	824	828	625	496	1,432	563	-9.89%
690	83500	154	MEDICAL & DENTAL INS	3,337	4,698	6,390	3,951	3,815	8,176	3,483	-11.84%
690	83500	155	LIFE INSURANCE	5	5	16	33	9	34	33	0.25%
690	83500	156	WORKERS COMPENSATION	810	772	1,134	532	0	1,400	509	-4.40%
690	83500	400	NON-LABOR M&S	39,725	33,670	33,280	35,000	(12,359)	34,000	25,500	-27.14%
Total				**$59,660**	**$61,229**	**$71,220**	**$54,532**	**$7,247**	**$71,891**	**$44,102**	**-19.13%**
Disinfection Expense											
690	83600	111	WAGES	2,022	2,830	1,994	1,562	724	1,000	1,516	-2.95%
690	83600	112	OVERTIME WAGES			0	0	109		0	N/A
690	83600	151	SOCIAL SECURITY	147	210	144	119	61	210	121	1.60%
690	83600	152	EMPLOYER RETIREMENT	138	190	131	109	56	190	106	-2.45%
690	83600	157	HSA CONTRIBUTION	124	82	124	78	21	80	70	-10.19%
690	83600	154	MEDICAL & DENTAL INS	558	467	483	491	218	550	433	-11.76%
690	83600	155	LIFE INSURANCE	0	1	5	4	1	0	4	2.88%
690	83600	156	WORKERS COMPENSATION	112	125	82	66	0	10	63	-4.15%
690	83600	400	NON-LABOR M&S	0	178	14,013	10,000	158	5,000	10,000	0.00%
Total				**$3,101**	**$4,083**	**$16,976**	**$12,429**	**$1,348**	**$7,040**	**$12,314**	**-0.93%**
Maint. of Treatment Buildings & Grounds											
690	83700	111	WAGES	11,831	9,248	21,420	13,786	6,789	10,500	13,376	-2.98%
690	83700	112	OVERTIME WAGES	4	0	71	0	387	0	0.00	N/A
690	83700	125	WAGES/TEMP	1,812	4,091	3,367	0	479	3,830	0	N/A
690	83700	151	SOCIAL SECURITY	948	993	1,797	1,049	541	980	1,067	1.70%
690	83700	152	EMPLOYER RETIREMENT	753	638	1,405	960	484	640	938	-2.27%
690	83700	157	HSA CONTRIBUTION	439	419	1,141	686	306	420	618	-9.85%
690	83700	154	MEDICAL & DENTAL INS	2,433	2,199	5,992	4,336	2,310	2,110	3,823	-11.83%
690	83700	155	LIFE INSURANCE	19	21	106	36	21	20	36	0.86%
690	83700	156	WORKERS COMPENSATION	812	522	1,082	584	0	550	558	-4.42%
690	83700	400	NON-LABOR M&S	25,710	18,321	16,549	12,000	4,336	12,000	15,000	25.00%
Total				**$44,761**	**$36,452**	**$52,930**	**$33,437**	**$15,653**	**$31,050**	**$35,416**	**5.92%**

City of Ashland
2021 Detail
Wastewater Utility Enterprise Fund

Wastewater Treatment

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
Maintenance of Treatment Equipment											
690	83800	111	WAGES	28,900	32,054	27,971	34,006	19,003	36,900	24,076	-29.20%
690	83800	112	OVERTIME WAGES	175	380	180	370	1,588	280	370	-0.11%
690	83800	125	WAGES/TEMP	306	0	510	0	0	0	0	N/A
690	83800	131	LONGEVITY	1,050	1,116	1,126	0	0	1,050	0	N/A
690	83800	136	CLOTHING ALLOWANCE	450	423	450	2,700	0	450	2,700	0.00%
690	83800	151	SOCIAL SECURITY	2,280	2,522	2,212	2,588	1,490	2,390	1,920	-25.80%
690	83800	152	EMPLOYER RETIREMENT	2,078	2,271	1,964	2,367	1,390	2,180	1,689	-28.65%
690	83800	157	HSA CONTRIBUTION	1,729	1,557	1,377	1,691	965	1,490	1,113	-34.21%
690	83800	154	MEDICAL & DENTAL INS	7,218	6,590	7,983	10,695	5,964	6,280	6,882	-35.66%
690	83800	155	LIFE INSURANCE	89	86	112	89	112	80	65	-26.56%
690	83800	156	WORKERS COMPENSATION	1,993	1,232	1,444	1,441	0	1,345	1,005	-30.27%
690	83800	400	NON-LABOR M&S	8,620	6,681	53,584	8,000	9,477	25,000	10,000	25.00%
Total				**$54,888**	**$54,912**	**$98,913**	**$63,947**	**$39,989**	**$77,445**	**$49,819**	**-22.09%**
Maint. of Misc. Plant Equipment											
690	83900	111	WAGES	6,621	6,079	5,623	7,353	1,806	10,400	7,134	-2.98%
690	83900	112	OVERTIME WAGES	67	0	71	0	72	0	0	N/A
690	83900	125	WAGES/TEMP	629	0	689	0	0	270	0	N/A
690	83900	151	SOCIAL SECURITY	537	449	469	559	136	490	569	1.79%
690	83900	152	EMPLOYER RETIREMENT	455	407	369	512	127	430	500	-2.27%
690	83900	157	HSA CONTRIBUTION	191	188	179	366	16	160	330	-9.93%
690	83900	154	MEDICAL & DENTAL INS	1,786	1,438	1,091	2,313	483	1,500	2,039	-11.85%
690	83900	155	LIFE INSURANCE	0	3	3	19	0	0	19	1.92%
690	83900	156	WORKERS COMPENSATION	434	230	280	311	0	275	298	-4.27%
690	83900	400	NON-LABOR M&S	275	730	2,194	1,800	155	840	1,800	0.00%
Total				**$10,995**	**$9,524**	**$10,968**	**$13,233**	**$2,795**	**$14,365**	**$12,689**	**-4.11%**
Utility Locates											
690	88300	111	WAGES				30,636	4,210	15,370	20,807	-32.08%
690	88300	112	OVERTIME WAGES				237	970	10	237	0.00%
690	88300	151	SOCIAL SECURITY				2,331	372	1,080	1,660	-28.81%
690	88300	152	EMPLOYER RETIREMENT				2,132	350	1,030	1,459	-31.54%
690	88300	157	HSA CONTRIBUTION				1,524	250	890	962	-36.89%
690	88300	154	MEDICAL & DENTAL INS				9,635	1,837	5,640	5,947	-38.28%
690	88300	155	LIFE INSURANCE				81	108	160	56	-30.27%
690	88300	156	WORKERS COMPENSATION				1,298	0	640	868	-33.10%
690	88300	400	NON-LABOR M&S					0	60		N/A
		925	INTERDEPARTMENTAL -WATER				(23,371)	0	(12,440)	(19,018)	-18.63%
Total				**$0**	**$0**	**$0**	**$24,503**	**$8,097**	**$12,440**	**$12,978**	**-47.03%**
Total Wastewater Treatment Expense				**$502,154**	**$498,103**	**$591,343**	**$611,333**	**$264,976**	**$607,523**	**$565,098**	**-7.56%**

City of Ashland
2021 Detail
Wastewater Utility Enterprise Fund

Customer Accounts				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
Customer Billing & Accounting											
690	84000	111	WAGES				9,982	1,996	9,982	8,917	-10.67%
690	84000	151	SOCIAL SECURITY				726	146	726	711	-2.03%
690	84000	152	EMPLOYER RETIREMENT				681	135	681	625	-8.15%
690	84000	157	HSA CONTRIBUTION				750	190	750	412	-45.06%
690	84000	154	MEDICAL & DENTAL INS				4,371	978	4,371	2,549	-41.69%
690	84000	155	LIFE INSURANCE				23	4	23	24	5.25%
690	84000	156	WORKERS COMPENSATION				400	0	400	372	-6.97%
690	84000	925	INTERDEPARTMENTAL CHARG	64,549	62,940	65,212	61,380	26,968	61,380	56,318	-8.25%
Total				**$64,549**	**$62,940**	**$65,212**	**$78,313**	**$30,417**	**$78,313**	**$69,929**	**-10.71%**
Meter Reading Expenses											
690	84200	111	WAGES				9,982	6,447	9,982	8,917	-10.67%
690	84200	151	SOCIAL SECURITY				726	475	726	711	-2.03%
690	84200	152	EMPLOYER RETIREMENT				681	435	681	625	-8.15%
690	84200	157	HSA CONTRIBUTION				750	451	750	412	-45.06%
690	84200	154	MEDICAL & DENTAL INS				4,371	2,726	4,371	2,549	-41.69%
690	84200	155	LIFE INSURANCE				23	10	23	24	5.25%
690	84200	156	WORKERS COMPENSATION				400	0	400	372	-6.97%
690	84200	925	INTERDEPARTMENTAL CHARG	14,059	18,839	15,048	0	0	0	0	N/A
Total				**$14,059**	**$18,839**	**$15,048**	**$16,933**	**$10,544**	**$16,933**	**$13,611**	**-19.62%**
Joint Meter Expenses											
690	84400	925	INTERDEPARTMENTAL CHARG	22,823	25,449	15,708	23,000	0	22,850	23,000	0.00%
Total				**$22,823**	**$25,449**	**$15,708**	**$23,000**	**$0**	**$22,850**	**$23,000**	**0.00%**
Total Customer Accounts Expense				**$101,431**	**$107,228**	**$95,968**	**$118,246**	**$40,961**	**$118,096**	**$106,540**	**-9.90%**

Administrative & General				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
690	85000	111	WAGES	57,900	55,256	91,529	75,112	40,485	57,920	87,993	17.15%
690	85000	112	OVERTIME WAGES	319	0	0	0	0	0	0	N/A
690	85000	125	WAGES/TEMP	0	0	1,564	0	0	0	0	N/A
690	85000	131	LONGEVITY	420	500	556	812	0	420	828	2.00%
690	85000	136	CLOTHING ALLOWANCE	0	0	0	0	0	0	0	N/A
690	85000	138	ACCR SICK/VACATION	3,180	(1,275)	805	0	0	3,180	0	N/A
690	85000	151	SOCIAL SECURITY	4,513	3,981	6,952	5,565	2,986	3,840	6,570	18.05%
690	85000	152	EMPLOYER RETIREMENT	3,870	3,421	5,628	5,125	2,733	3,270	5,379	4.96%
690	85000	157	HSA CONTRIBUTION	2,814	2,166	3,176	3,600	1,556	2,170	4,200	16.67%
690	85000	154	MEDICAL & DENTAL INS	12,711	11,032	17,153	24,888	8,268	10,630	29,735	19.48%
690	85000	155	LIFE INSURANCE	258	173	229	276	117	180	276	-0.14%
690	85000	156	WORKERS COMPENSATION	1,955	1,049	2,759	2,013	0	2,175	1,977	-1.79%
690	85000	190	POST-EMPLOYMENT HEALTH I	1,360	(1,998)	130,847	1,541	0	98,688	98,688	6304.15%
690	85000	295	ADMIN ENGINEERING	0	0	0	0	0	0	0	N/A
690	85000	400	NON-LABOR M&S	7,743	1,182	1,368	2,631	1,484	1,170	2,631	0.00%
690	85000	925	INTERDEPARTMENTAL CHARG	54,959	49,102	52,670	21,000	29,700	59,600	60,135	186.36%
Total				**$152,002**	**$124,589**	**$315,236**	**$142,563**	**$87,329**	**$243,243**	**$298,412**	109.32%
Office Supplies & Expense											
690	85100	925	INTERDEPARTMENTAL CHARGES								N/A
690	85100	400	NON-LABOR M&S	1,673	2,995	3,025	2,800	1,124	2,670	1,200	-57.14%
Total				**$1,673**	**$2,995**	**$3,025**	**$2,800**	**$1,124**	**$2,670**	**$1,200**	-57.14%
Outside Professional Services											
690	85200	213	AUDIT FEES	0	54	0	7,700	0	50	2,700	
690	85200	210	ATTORNEY & ENGINEERING ST	21,690	12,805	144,848	84,500	0	25,000	55,400	-34.44%
690	85200	213	PROFESSIONAL SERV ENGINEE	10,891	1,277	15,615	0	0	3,800	5,000	#DIV/0!
Total			(213/295)	**$32,581**	**$14,136**	**$160,463**	**$92,200**	**$0**	**$28,850**	**$63,100**	-31.56%
Property Insurance											N/A
690	85310	511	LOCAL GOVT. PROP INS FUND	13,873	15,061	14,792	18,000	0	15,000	18,000	0.00%
690	85310	514	OTHER CARRIERS	0	0	0	1,675	0	1,675	1,675	0.00%
Total				**$13,873**	**$15,061**	**$14,792**	**$19,675**	**$0**	**$16,675**	**$19,675**	0.00%
Injuries & Damages											
690	85320	513	LIABILITY INSURANCE	17,937	17,168	11,301	21,000	1,128	18,000	21,000	0.00%
690	85320	158	UNEMPLOYMENT COMP.								N/A
690	85320	369	OTHER CLAIMS/DEDUCTIBLES								N/A
Total				**$17,937**	**$17,168**	**$11,301**	**$21,000**	**$1,128**	**$18,000**	**$21,000**	0.00%

City of Ashland
2021 Detail
Wastewater Utility Enterprise Fund

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
Employee Benefits											
690	85400	131	LONGEVITY				0			0	N/A
690	85400	133	RETIREMENT PAYOUT				0			0	N/A
690	85000	138	ACCR SICK/VACATION				0			0	N/A
690	85400	152	PENSION	18,600	4,026	25,953	18,600		20,000	20,000	7.53%
690	85400	157	HSA CONTRIBUTION				0			0	N/A
690	85400	154	RETIREE HEALTH/DENTAL	51,102	49,495	42,588	53,000	22,417	50,910	53,000	0.00%
690	85400	155	LIFE								N/A
690	85400	158	RETIREE'S HRA								N/A
690	85400	190	POST EMPLOYMENT								N/A
690	85400	400	MATERIALS								N/A
Total				**$69,702**	**$53,521**	**$68,541**	**$71,600**	**$22,417**	**$70,910**	**$73,000**	1.96%
Regulatory Expense											
690	85500	210	PROFESSIONAL SERVICES								
690	85500	400	NON-LABOR M&S	9,370	9,686	8,945	8,000	(30)	8,000	8,000	0.00%
Total				**$9,370**	**$9,686**	**$8,945**	**$8,000**	**($30)**	**$8,000**	**$8,000**	0.00%
			NON-LABOR M&S								
Misc. General Expense											
690	85600	400		28	0	0	383	0	0	390	1.87%
690	85600	930	MISC. GEN TRANS TO OTHER FUNDS								N/A
Total				**$28**	**$0**	**$0**	**$383**	**$0**	**$0**	**$390**	1.87%
Maintenance of General Plant											
690	85700	400	NON-LABOR M&S								N/A
690	85700	925	INTERDEPARTMENTAL CHARG	2,652	2,617	2,548	2,685	0	2,700	2,685	0.00%
Total				**$2,652**	**$2,617**	**$2,548**	**$2,685**	**$0**	**$2,700**	**$2,685**	0.00%
Rents											
690	85800	539	RENTALS/LEASES	1,264	1,297	1,322	1,227	0	1,300	1,227	0.00%
690	85800	925	INTERDEPARTMENTAL CHARGES								N/A
		Total		**$1,264**	**$1,297**	**$1,322**	**$1,227**	**$0**	**$1,300**	**$1,227**	0.00%
Total Admin. & General Expense				**$301,082**	**$241,070**	**$586,173**	**$362,133**	**$111,968**	**$392,348**	**$488,689**	34.95%

Other Operating Expenses (Credits)

				2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	
Depreciation Expense											
690	40300		DEPRECIATION ON PLANT	770,301	724,287	713,406	770,300	385,150	770,300	770,300	0.00%
690	40300		INTERDEPARTMENTAL CHARG	34,639	17,262	16,770	34,640	17,320	34,639	34,640	0.00%
Total				**$804,940**	**$741,549**	**$730,176**	**$804,940**	**$402,470**	**$804,939**	**$804,940**	0.00%
Taxes Expense											
690	40800	151	SOCIAL SECURITY								N/A
690	40800	925	INTERDEPARTMENTAL CHARGES								N/A
Total				**$0**			**$0**	**$0**		**$0**	N/A
Total Other Operating Expense				**$804,940**	**$741,549**	**$730,176**	**$804,940**	**$402,470**	**$804,939**	**$804,940**	0.00%
Total Operating Expenses				**$1,968,845**	**$1,821,230**	**$2,257,194**	**$2,159,583**	**$953,468**	**$2,342,389**	**$2,379,091**	10.16%
Net Operating Income (Loss)				**$205,168**	**$412,575**	**($137,797)**	**($29,898)**	**$86,907**	**($202,513)**	**($235,121)**	686.42%
Net Income (Loss)				**$240,754**	**$700,658**	**($143,347)**	**($35,495)**	**$66,524**	**($233,338)**	**($239,451)**	574.61%

City of Ashland
2021 Detail
Wastewater Utility Enterprise Fund

WASTEWATER - OBJECT CODE SUMMARY		2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 BUDGET	2020 Actual Jan to June	2020 Yr End Estimate	2021 BUDGET	PERCENT CHANGE
Labor									
111	WAGES	294,407	300,205	358,702	406,044	199,190	382,739	390,077	-3.93%
112	OVERTIME WAGES	2,368	2,394	1,913	2,101	13,218	3,907	2,100	-0.02%
125	TEMPORARY WAGES	12,141	4,208	10,021	10,368	479	4,340	17,626	70.00%
131	LONGEVITY	2,461	2,627	2,753	3,658	546	2,480	5,529	51.15%
136	CLOTHING ALLOW	2,762	2,359	2,243	2,700	450	1,940	2,700	0.00%
138	ACCR SICK/VACATION	3,180	(1,275)	805	0	0	3,180	0	N/A
151	SOCIAL SECURITY	23,340	23,007	27,773	30,329	15,710	25,943	30,277	-0.17%
152	EMPLOYER RETIREMENT	38,930	24,318	49,545	46,411	14,408	43,091	46,229	-0.39%
157	HSA DEDUCTIBLE	14,449	14,160	14,924	20,337	9,023	16,750	17,936	-11.81%
154	MEDICAL & DENTAL INS	125,296	124,017	130,662	182,985	77,835	140,596	167,692	-8.36%
155	LIFE INSURANCE	550	502	716	1,128	514	654	1,083	-4.03%
156	WORKERS COMPENSATION	16,987	11,135	15,164	15,792	0	14,310	14,381	-8.93%
190	POST EMPLOYMENT	1,360	(1,998)	130,847	1,541	0	98,688	98,688	6304.15%
								0	N/A
	TOTAL LABOR	**$538,231**	**$505,659**	**$746,068**	**$723,393**	**$331,373**	**$738,618**	**$794,318**	9.80%
Other Expenses									
210	PROFESSIONAL SERVICES	21,690	12,805	144,848	84,500	0	25,000	55,400	-34.44%
213	OUTSIDE SERVICES	14,781	5,127	19,569	12,200	1,726	8,950	12,200	0.00%
222	ELECTRICITY	134,058	126,779	137,899	143,310	67,376	140,000	137,435	-4.10%
224	NATURAL GAS	31,059	32,617	37,654	36,154	23,146	45,632	32,750	-9.42%
295	ENGINEERING SERVICES	0	0	0	0	0	0	0	N/A
342	GAS/DIESEL FOR FUEL GENERA	2,017	294	1,235	1,100	0	1,970	1,100	0.00%
400	MATERIALS/R&M	181,051	145,401	208,816	171,389	51,838	351,215	318,426	85.79%
410	CHEMICALS	48,902	58,526	52,328	56,000	17,743	56,000	57,500	2.68%
511	LOCAL GOVT PROP INS FUND	13,873	15,061	14,792	18,000	0	15,000	18,000	0.00%
513	LIABILITY INSURANCE	17,937	17,168	11,301	21,000	1,128	18,000	21,000	0.00%
514	INSURANCE OTHER	0	0	0	1,675	0	1,675	1,675	0.00%
539	RENTALS/ LEASES	1,264	1,297	1,322	1,227	0	1,300	1,227	0.00%
925	INTERDEPARTMENTAL CHARG	159,042	158,947	151,186	84,694	56,668	134,090	123,120	45.37%
930	MISC GEN TRANS TO OTHER FU	0	0	0	0	0	0	0	N/A
	TOTAL OTHER EXPENSES	**$625,674**	**$574,022**	**$780,950**	**$631,249**	**$219,625**	**$798,832**	**$779,834**	23.54%
	SUB TOTAL	**$1,163,905**	**$1,079,681**	**$1,527,018**	**$1,354,643**	**$550,998**	**$1,537,450**	**$1,574,151**	16.20%
	DEPRECIATION	**$804,940**	**$741,549**	**$730,176**	**$804,940**	**$402,470**	**$804,939**	**$804,940**	0.00%
	TOTAL OPERATING EXPENSE	**$1,968,845**	**$1,821,230**	**$2,257,194**	**$2,159,583**	**$953,468**	**$2,342,389**	**$2,379,091**	10.16%
	Balance check - to be -0-	0	0	0	0	0	0	0	

SUBJECT: **Approve Final Payment to Market and Johnson Inc. for the Ashland Oredock Phase 1 Improvements *(Parks)* Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks & Recreation

CLEARANCES: City Administer
Ashland Oredock Charitable Trust
Public Works

EXHIBITS:
1. Ore Dock Phase I Redevelopment Reimbursement Request November 12 2020
2. Ashland Oredock Redevelopment Project: Diamond Access Funding
3. Contractor's Application for Payment

EXPENDITURES REQUIRED: $70,999.00

AMOUNT BUDGETED: $394,772.00

APPROPRIATION REQUIRED:
$1,600,000.00 Ashland Oredock Charitable Trust
$ 300,000.00 DNR Stewardship Grant (2017)
$ 150,000.00 Wisconsin Coastal Management Grant (2019)
$2,050,000.00 Total

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on 11/4/2020, that Market and Johnson, Inc is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORDINANCE 51: The Mayor and/or Clerk has consented to placement of this agenda item on the Council agenda as timely action is needed.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The project complies with Authentic Ashland 2035, Ashland Oredock Redevelopment Concept Plan, City of Ashland Waterfront Development Plan and the Comprehensive Outdoor Recreation Plan

SUMMARY STATEMENT:

City staff is seeking approval of the final payment to Market and Johnson, Inc. (M&J) to close out the Ashland Oredock Phase 1 Improvements Project.

On September 1, 2020, the Ashland Oredock Phase 1 Improvements Project passed inspection; M&J staff completed the final punch list items shortly thereafter and have submitted the final payment request for this project. This project was started in 2018, delayed in 2019 due to fabricating errors and finally completed in 2020. The accepted construction bid price was $394,772.00,

Construction costs (due to a negative change order) was	$385,563.00.
Design, engineering and construction administrations fees came in at	$ 54,138.53.
Misc fees for permitting, etc.	$ 22,244.37.
For a total project cost of	$461,945.90.

Attached is a spreadsheet of expenditures prepared by Finance.

ORE DOCK PROJECT PHASE I

REIMBURSEMENT REQUEST FROM THE ASHLAND ORE DOCK CHARITABLE TRUST - NOVEMBER 12, 2020

EXPENDITURES	Expenditures - Overlook	461,946.90
	Expenditures - Diamond Access	76,517.66
	Total Expenditures	**538,464.56**
REVENUES	50% covered by WIDNR Urban Rivers and Local Parks Grant	269,232.28
	Bremer Grant - match for WIDNR grant	150,000.00
	Fundraising net revenue held by the City - WIDNR grant match	2,791.57
	REQUEST FROM THE ORE DOCK CHARITABLE TRUST	**116,440.71**
	Revenue Total	**538,464.56**

ORE DOCK PHASE I - OVERLOOK EXPENDITURES

Date	Journal	Reference Number	Payee	Description	AMOUNT	SUB-TOTAL
12/31/2018	JE	115	SMITHGROUP JJR	#132468 7/26/2018 - ORE DOCK PHASE I ***CONSTRUCTION DOCUMENTS BALANCE*** - BREMER GRAN	7,539.53	7,539.53
11/30/2018	AP	1099	SMITHGROUP JJR	**Inv. No: 135161 **Desc: OREDOCK PHASE 1 - CONSTRUCTION ADM SERVICES **Inv. Date: 11/3	5,117.63	
12/31/2018	AP	1208	SMITHGROUP JJR	**Inv. No: 135787 **Desc: OREDOCK PHASE 1 - CONSTRUCT ADM SERVICES 10/27-11/30/18 **Inv	6,845.01	
1/25/2019	AP	1317	SMITHGROUP JJR	**Inv. No: 136329 **Desc: OREDOCK PHASE 1 - CONSTRUCT WDNR ADM SERVICES 12/1-12/31/18	2,840.00	
2/22/2019	AP	80	SMITHGROUP JJR	**Inv. No: 136931 **Desc: OREDOCK PHASE 1 - CONSTRUCT ADMIN SERVICES/WDNR 1/1-1/25/19	1,066.29	
3/28/2019	AP	496	SMITHGROUP JJR	**Inv. No: 137587 **Desc: OREDOCK PHASE 1 - CONSTRUCT ADMIN SERVICES/WDNR GRANT - FEE	507.50	
5/31/2019	JE	8	SMITHGROUP JJR	INV# 138273 (21094), DATED: 4/26/19, WDNR; SERVICES: 2/23-3/29/19 CONSTRUCTION ADMIN	881.48	
6/27/2019	AP	545	SMITHGROUP JJR	**Inv. No: 139670 **Desc: OREDOCK PHASE 1 - CONSTRUCT ADMIN SERVICES/WDNR 3/30-5/31/1	611.28	
7/26/2019	AP	509	SMITHGROUP JJR	**Inv. No: 140393 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 4/27-6/28/19 WDNR STE	125.00	Construction
8/28/2019	AP	1076	SMITHGROUP JJR	**Inv. No: 141146 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 6/29-7/26/19 WDNR STE	1,265.58	Administration
9/25/2019	AP	1077	SMITHGROUP JJR	**Inv. No: 141778 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 7/27-8/30/19 WDNR STE	5,000.23	24,260.00
10/23/2019	AP	1078	SMITHGROUP JJR	**Inv. No: 142513 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 8/31-9/27/19 WDNR STE	2,637.56	
11/26/2019	AP	1079	SMITHGROUP JJR	**Inv. No: 143307 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 9/28-10/25/19 WDNR ST	3,062.50	Addtl Construction
12/17/2019	AP	1033	SMITHGROUP JJR	**Inv. No: 143746 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 10/26-11/29/19 WDNR S	125.00	Administration
7/31/2020	AP	350	SMITHGROUP INC	**Inv. No: 148499 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 4/25-6/26/20 WDNR STE	5,729.94	11,555.00
9/24/2020	AP	262	SMITHGROUP INC	**Inv. No: 149672 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 6/27/20-8/28/20 WDNR	2,817.10	Addtl Const Admin
10/28/2020	INVOICE TO BE PAID		SMITHGROUP INC	**Inv. No: 150329 **Desc: OREDOCK PHASE I - CONSTRUCT ADMIN SERV 8/29/20-9/25/20 **Inv.	7,967.90	10,785.00
11/30/2018	AP	580	APG MEDIA OF WI	**Inv. No: 11182000231 **Desc: OREDOCK REDEVELOPMENT DNR PERMIT CLASS 1 NOTICE **Inv	164.92	
12/31/2018	JE	87	APG RECLASS ADVERTISIN	Ph I Ore Dock ALL APG MEDIA INV. 618200017, 6/30/18, $205.55 - INV. 718200017, 7/31/18, $211.	472.55	
11/21/2018	AP	695	SARA HUDSON	**Inv. No: 112118 **Desc: REIMBURSE POSTAGE- LAND OWNERS CERTIFIED MAIL OREDOCK ACCE	7.90	
11/1/2018	AP	922	CARDMEMBER SERVICE	**Inv. No: 110118 **Desc: DNR E PAY WATER PERMIT- Oredock Redevelopment PH 1 Grant **Inv	1,203.00	
11/1/2018	AP	923	CARDMEMBER SERVICE	**Inv. No: 110118 **Desc: DNR E PAY WATER PERMIT- Oredock Redevelopment PH 1 Grant **Inv	30.08	
12/31/2018	AP	1375	WITC WELDING CLUB	5/15/2018 INV #12 - METAL FOR LETTERS ON ORE DOCK	3,741.50	
12/31/2018	JE	115	MARTINIS MOBILE BLAST	#6084 6/20/2018 - 2ND HALF OF 6 ORE DOCK LIGHT TOWERS - BREMER GRANT	6,825.00	
4/16/2019	AP	888	MARTINIS MOBILE BLAST	**Inv. No: 19006 **Desc: 50% DOWN PMT - REFURBISHING ORE DOCK CHUTE **Inv. Date: 4/16/2	9,799.42	22,244.37
9/30/2018	AP	1184	MARKET & JOHNSON	**Inv. No: 91858 **Desc: OREDOCK PHASE 1 IMPROVEMENTS - PAY APP #1 **Inv. Date: 9/30/201	59,557.00	
10/31/2018	AP	1182	MARKET & JOHNSON	**Inv. No: 101846 **Desc: OREDOCK PHASE 1 IMPROVEMENTS - PAY APP #2 **Inv. Date: 10/31/2	161,578.00	
12/31/2018	AP	1364	MARKET & JOHNSON	**Inv. No: 121832 **Desc: OREDOCK PHASE 1 IMPROVEMENTS - PAY APP #3 **Inv. Date: 12/31/2	17,965.00	
4/30/2019	AP	682	MARKET & JOHNSON	**Inv. No: 41920 **Desc: OREDOCK PHASE 1 IMPROVEMENTS - PAY APP #4 **Inv. Date: 4/30/201	75,464.00	
9/30/2020	INVOICE TO BE PAID		MARKET & JOHNSON	**Inv. No: 93020 **Desc: FINAL OREDOCK PHASE 1 IMPROVEMENTS - PAY APP #5-6 **Inv. Date: 9	70,999.00	385,563.00
				EXPENDITURE TOTAL - PHASE I OVERLOOK	**461,946.90**	**461,946.90**

ORE DOCK PHASE I - DIAMOND ACCESS EXPENDITURES

2/28/2020	AP	536	SMITHGROUP INC	**Inv. No: 145470 **Desc: OREDOCK PHASE 1 - CONSTRUCT ESTIMATE SERV 11/30/19-2/14/20 W	8,590.00	
3/26/2020	AP	61	SMITHGROUP INC	**Inv. No: 146120 **Desc: OREDOCK PHASE 1 - DIAMOND ACCESS CONTRACT DOCS 2/15-3/20/2(	54,320.00	
5/29/2020	AP	349	SMITHGROUP INC	**Inv. No: 147261 **Desc: OREDOCK PHASE 1 - DIAMOND ACCESS BIDDING 3/21-4/24/20 **Inv.	13,420.00	76,330.00
5/31/2020	AP	579	APG MEDIA OF WI	**Inv. No: 5202000170 **Desc: AD FOR BIDS OREDOCK DIAMOND ACCESS **Inv. Date: 5/31/202(	187.66	187.66
				EXPENDITURE TOTAL - PHASE I DIAMOND ACCESS	**76,517.66**	**76,517.66**

Ashland Oredock Redevelopment Project: Diamond Access Funding

Funding***	Amount Requested	Amount Received	Match %	Match Source(s)		Match Amt
DNR LWCF/Stewarship (2018) Grant	$300,000.00	$300,000.00	50%	Trust	$	150,000.00
Otto Bremer Foundation Grant	$150,000.00	$150,000.00	0	Trust	$	-
Wisconsin Coastal Management Grant	$150,000.00	$150,000.00	60%	Trust	$	90,000.00
DNR Stewardship (2020 pending) Grant****	$249,000.00		50%	Trust/SFR	$	124,500.00
USFWS SFR (2020 Pending) Grant	$50,757.00		49%	DNR/Trust	$	48,895.80
WCM (2017 Grant, construction docs)	$80,000.00	$80,000.00	60%		NA	
Trust Allocation	$1,600,000.00	$1,600,000.00	NA	NA		
				Match	***$***	***413,395.80***
Funding Total	***$2,579,757.00***	***$2,280,000.00***				
TBD Sources	$337,223.00	$636,980.00				
GRAND TOTAL	**$2,916,980.00**	**$2,916,980.00**				

Ashland Oredock Redevelopment: Diamond Access Projected Costs

Project/Phase	Year Implemented	Year Completed	Estimated Cost	Actual Cost	Notes
Ashland Oredock Improvemens Phase 1	2018	2020	$658,615.00	$461,946.90	includes Construction Admin and Construction Costs
Phase 1: Diamond Access Part 2*	2021-2022		$1,800,000.00		includes $190K for contingency
Phase 1: Diamond Access Part 2** Bridge	2021-2022		$310,000.00		
Phase 1 Consulting, Engineering, CA Fees	2021-2022		$148,365.00		
Estimated Project Total 1 + 2A			***$2,916,980.00***		

Ashland Oredock Phase 2: Stuntz Ave Access is estimated to cost ~$2,000,000. The City was awarded Army Corps of Engineers Sec 154 Funds of $1,000,000 for this phase, the Trust as allocated an additional $1,000,000 towards the project.

*Phase 1 Part 2 is the elevated walkway extending down the east side of the Oredock, with a lookout at the end. This is the base bid
**Phase 1 Park 2 is the elevated walkway extending down the east side of the Oredock until halfway, then a steel bridge , to cross to the to the west side with a walkway to the end with a lookout at the end. This is going to be the alternate or add on bid. If the bid does not come in within the cost, it will be removed, saving the project budget $310,000 and making the total project budget align with the funding budget
****DNR Funding was applied for in 2019 for $300K with no word from the JFC the application was pullied, reapplied in 2020 for $249K to DNR Stewardship.

*** This does not take into account any Oredock Donations or fundraising efforts

updated 9.21.2020

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APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 092014

To Owner: City of Ashland
2020 6th Street East
Ashland, WI 54806

Project: 2821- Ashland Oredock Phase 1 Improvements
715 Water Street
Ashland WI 54806

Application No. : 6

Period To: 9/30/2020

Distribution to :
- ☐ Owner
- ☐ Architect
- ☐ Contractor
- ☐
- ☐

From Contractor: Market & Johnson, Inc.
2350 Galloway Street
Eau Claire, WI 54703

Via Architect: Smith Group JJR
44 E. Mifflin St Suite 500
Madison WI 53703

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum		$394,772.00
2. Net Change By Change Order		-$9,209.00
3. Contract Sum To Date		$385,563.00
4. Total Completed and Stored To Date		$385,563.00
5. Retainage :		
a. 0.00% of Completed Work	$0.00	
b. 0.00% of Stored Material	$0.00	
Total Retainage		$0.00
6. Total Earned Less Retainage		$385,563.00
7. Less Previous Certificates For Payments		$314,564.00
8. Current Payment Due		$70,999.00
9. Balance To Finish, Plus Retainage		$0.00

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$9,209.00
TOTALS	$0.00	$9,209.00
Net Changes By Change Order	**-$9,209.00**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Market & Johnson, Inc.

By: [signature] Date: 9/29/20

State of: Wisconsin County of: Eau Claire
Subscribed and sworn to before me this 29 day of: September 2020
Notary Public: Kristina Baker
My Commission expires: October 16, 2022

KRISTINA BAKER NOTARY PUBLIC STATE OF WISCONSIN

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED $ 70,999.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Nathan Hilmer Digitally signed by Nathan Hilmer Date: 2020.11.09 10:26:39 -06'00'

By:_____ Date:_____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

DocuSign Envelope ID: EF0C30F5-3D49-42FC-96CA-0AD46E181847

CONTINUATION SHEET

Application and Certification for Payment, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 6
Application Date : 9/30/2020
To: 9/30/2020
Architect's Project No.:

Invoice # : 092014 **Contract :** 2821- Ashland Oredock Phase 1 Improvements

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed: From Previous Application (D+E)	Work Completed: This Period In Place	Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
01500	Temporary Facilities & Controls	85,591.00	75,741.00	9,850.00	0.00	85,591.00	100.00%	0.00	0.00
02400	Site Removals	3,195.00	3,195.00	0.00	0.00	3,195.00	100.00%	0.00	0.00
03300	Concrete Foundations	59,122.00	59,122.00	0.00	0.00	59,122.00	100.00%	0.00	0.00
03315	Concrete Flat Work	5,290.00	5,290.00	0.00	0.00	5,290.00	100.00%	0.00	0.00
03400	Precast Concrete	4,662.00	4,662.00	0.00	0.00	4,662.00	100.00%	0.00	0.00
03990	Division 03, Misc Item	12,910.00	12,910.00	0.00	0.00	12,910.00	100.00%	0.00	0.00
05100	Structural Metal Framing	55,692.00	53,917.00	1,775.00	0.00	55,692.00	100.00%	0.00	0.00
05500	Metal Fabrications	92,742.00	38,875.00	53,867.00	0.00	92,742.00	100.00%	0.00	0.00
06180	Laminated Structures	9,956.00	9,401.00	555.00	0.00	9,956.00	100.00%	0.00	0.00
31100	Site Preparation	50,070.00	50,070.00	0.00	0.00	50,070.00	100.00%	0.00	0.00
32100	Bases Ballast & Paving	8,487.00	7,638.00	849.00	0.00	8,487.00	100.00%	0.00	0.00
32300	Site Improvements	6,330.00	6,330.00	0.00	0.00	6,330.00	100.00%	0.00	0.00
50500	Additional CA Costs from Smithgroup	-11,555.00	0.00	-11,555.00	0.00	-11,555.00	100.00%	0.00	0.00
80001	Install 6 Light Masts	3,071.00	0.00	3,071.00	0.00	3,071.00	100.00%	0.00	0.00
	Grand Totals	**385,563.00**	**327,151.00**	**58,412.00**	**0.00**	**385,563.00**	**100.00%**	**0.00**	**0.00**

SUBJECT: **Approve a Purchase Agreement with Commonwealth Companies for Sale of the Timeless Timber Site (2200 Lake Shore Drive East) Contingent upon Development Agreement Approval *(Planning)* Roll**

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Planning & Development

CLEARANCES: Planning & Development Department
City Attorney
City Administration

EXHIBITS:
1. Real Estate Purchase Agreement between the Commonwealth Companies and the City of Ashland

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on October 21, 2020, that The Commonwealth Companies is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The proposed development of affordable multi-family housing on the southern portion of the Timeless Timber site conforms to the goals and principles of the City's Comprehensive Plan. The Comp Plan recommends careful disposition of vacant City-owned land, to meet community needs and achieve identified goals. The residential proposal received meets community goals of supporting development of affordable housing, increasing supply of accessible, first-story housing options, and diversifying Ashland's existing housing stock to provide additional new-build rental options. The Purchase Agreement for consideration is required in order to submit a Housing Tax Credit application for the potential project, and would be contingent upon a Development Agreement.

SUMMARY STATEMENT:

The City of Ashland Housing Committee (October 21, 2020) and Common Council (October 27, 2020) both unanimously voted to approve the concept plan presented by The Commonwealth Companies in response to the City's RFP for redevelopment of the southern portion of the Timeless Timber site. The purpose of the Purchase Agreement presented for consideration is to demonstrate to Wisconsin Housing and Economic Development Authority (WHEDA) that the developer/tax credit applicant will have the potential to purchase the site for $1.00, contingent upon approval by Council of a Development Agreement and the ultimate decision by the City (seller) and Commonwealth Companies (buyer) to close on the land transfer in 2022. Since the Purchase Agreement is contingent upon approval of a Development Agreement, the City reserves the right to

not proceed with the sale if a Development Agreement cannot be reached or the City decides not to move forward with the proposed development. The Purchase Agreement is required in order to submit a tax credit application by the December 11, 2020 deadline. The project is not financially feasible for the developer if they are unable to submit a Housing Tax Credit application to WHEDA. Therefore, upon review and approval by the City Attorney, Planning and Development staff recommend approval of the proposed Purchase Agreement in order to continue with the process of obtaining public input and reaching a Development Agreement related to the approved concept plan.

Approval of the proposed Purchase Agreement would not alter the existing development process. The process moving forward will continue to include outreach for public input (in progress), negotiation of a Development Agreement (including a reversion clause in the event the development does not move forward), and site planning (for which additional public input will be sought).

REAL ESTATE PURCHASE AGREEMENT

SELLER:	**City of Ashland;** ("Seller") **601 Main St, Ashland, WI 54806, mmcbride@coawi.org**
BUYER:	Commonwealth Development Corporation of America and/or its assigns ("Buyer") PO Box 1658, Fond du Lac, WI 54936 **h.houden@commonwealthco.net**
PROPERTY:	The property commonly known as the **Timeless Timber Site, 2200 Lakeshore Dr, Ashland WI** and as further described on Exhibit A (the "Property").
PURCHASE PRICE:	One and 00/100 Dollars **($1.00)** (the "Purchase Price").
CLOSING:	The "Closing Date" shall be **June 1st, 2022,** or such earlier or later date as may be agreed to in writing by Seller and Buyer.

Seller owns the Property and shall sell the Property to Buyer, and Buyer shall have the exclusive right to purchase the Property from Seller, pursuant to the covenants, provisions and other terms and conditions contained in this Real Estate Purchase Agreement (the "Agreement"). Buyer intends to use the Property as **affordable multifamily housing** (the "Intended Uses"). Notices may be delivered to the parties at the addresses listed above. This Agreement is subject to the additional Terms and Conditions on the attached pages 2 through 4.

COMMONWEALTH DEVELOPMENT CORPORATION OF AMERICA

By: _____
Authorized Representative

Date: _____

CITY OF ASHLAND

By: _____
Authorized Representative

Date: _____

TERMS AND CONDITIONS

1. PROPERTY INFORMATION; CONTRACTS. Upon request Seller shall provide Buyer, with copies of any and all reports, contracts, leases, guaranties, warranties, information, correspondence, notes, memoranda and surveys relating to the Property or relevant to a reasonable Buyer's determination whether to purchase the Property (the "Property Information"). Seller further agrees to deliver promptly to Buyer copies of any additional Property Information that Seller obtains prior to Closing. Additionally, within thirty (30) days Seller shall disclose to Buyer all known adverse conditions associated with the Property on a separate schedule (the "Disclosure Schedule"), if any.

2. INVESTIGATION; COOPERATION; AND CONDITION PRECEDENT. From and after the Acceptance Date, Buyer and its agents shall have the right, but no obligation: (i) to enter upon the Property to conduct the tests, inspections, studies, assessments and investigations contemplated under this Agreement at any time and from time to time (collectively, "Tests"); and (ii) to make such Tests of the Property and information with respect to the Property, the Intended Uses and/or this Agreement, all as Buyer may deem desirable, including, without limitation: [a] any environmental assessment, evaluation or study (including "Phase I" assessments and "Phase II" assessments, including laboratory testing of soil, water and other substances); [b] soil, boring, percolation and other similar tests; and [c] topographic, engineering, traffic, parking and other feasibility studies. Seller agrees that Tests may be conducted at such times as Buyer deems reasonable and necessary. Buyer shall indemnify, defend and hold Seller, harmless from any and all liabilities, claims, damages and expenses (including attorneys' fees, court costs, and costs of investigation) arising out of or in connection with the Tests or the entry on to the Property by Buyer or its agents. If at any time on or before **June 1st, 2021** (the "Contingency Date"), Buyer determines, for any reason or no reason, in Buyer's sole discretion, that the Property or the transaction described herein is unsuitable or unacceptable to Buyer, then Buyer shall have the right to terminate this Agreement by giving written notice of termination to Seller at any time on or before the Contingency Date in which event, at Buyer's election, all Earnest Money shall be immediately returned to Buyer ("Buyer's Contingency").

3. CLOSING. On or before the Closing Date, Seller shall deliver all of the following to Buyer, all of which shall be fully-executed by Seller, as appropriate: (a) A warranty deed in recordable form sufficient to convey and warrant to Buyer fee simple absolute title to the Property subject only to any permitted exceptions for the Deed (the "Warranty Deed"); (b) A general warranty bill of sale for any personal property included as part of the Property; and (c) Such other documents as may be necessary or proper to comply with this Agreement or required (by the Title Company or otherwise) to carry out its terms. Buyer shall deliver the balance of the Purchase Price, plus or minus prorations, credits and other adjustments, by wire transfer or otherwise in immediately available funds. Seller shall cause the title company to issue to Buyer at Closing a current ALTA Form owner's policy of title insurance containing all amendments and endorsements reasonably required by Buyer. Occupancy and possession of the Property shall be delivered to Buyer. Seller grants Buyer the following extensions to the Closing Date. Buyer may extend the Closing Date up to three (3) times for a period of thirty (30) days each by providing written notice to Seller.

5. DEFAULT. If Seller defaults under this Agreement, Buyer shall have any and all remedies available to it under this Agreement and otherwise at law or in equity including, without limitation: (i) the right of specific performance; and (ii) the right to terminate this Agreement at any time after such default by delivering written notice of termination to Seller and/or sue for damages. All of Buyer's remedies shall be cumulative and not exclusive. If Buyer defaults under this Agreement, Seller agrees that Seller's sole remedy at law or in equity shall be to retain the Earnest Money and any and all accrued interest thereon. Such Earnest Money and any and all accrued interest thereon shall constitute liquidated damages due and payable to Seller, the amount thereof being the parties' good faith and reasonable estimate of the damages which Seller would suffer in the event of the termination of this Agreement by reason of Buyer's fault. Seller shall have no right to any other remedies at law or in equity, including the right to specific performance. Seller acknowledges Buyer will spend substantial sums of money in reliance on the enforceability of this Agreement and Seller waives the right to assert the defense of lack of mutuality in any action for specific performance instituted by Buyer.

6. COVENANTS OF SELLER. Between the date of this Agreement and the Closing Date, Seller shall: (a) not, without first obtaining the written consent of Buyer, enter into any leases, contracts or other agreements, nor grant or permit any rights to any other party, pertaining to the Property or any portion thereof; (b) comply with all private and governmental laws, rules, ordinances, regulations, covenants, conditions, restrictions, easements, liens and agreements affecting the Property or any portion thereof including, without limitation, the use thereof; (c) maintain the Property in the same condition as on the date of this Agreement, ordinary wear and tear excepted; (d) provide reasonable access to the Property for Buyer's due diligence; (e) cooperate with Buyer's efforts to rezone the Property and obtain approval of a site development plan for the Buyer's intended uses of the Property; (f) use reasonable effort to secure the vacant improvements on the Property from unauthorized occupancy and vandalism; (g) except as it necessary to cooperate with Buyer obtaining

necessary approvals from **Wisconsin Housing and Economic Development Authority (WHEDA)** and any local governments with respect to zoning and site development approvals keep confidential the terms of this Agreement and Buyer's Intended Uses; and (h) comply with all requirements of the Title Company in connection with its insurance of fee simple title to the Property in Buyer as required under this Agreement.

7. PRORATIONS; REAL ESTATE TAXES AND ASSESSMENTS; CLOSING COSTS. At Closing, general real estate taxes shall be prorated on an accrual basis as of the Closing Date on the basis of one hundred percent (100%) of the then most recent ascertainable tax bill whether for the year of Closing or preceding year. Special assessments, if any, for work actually commenced or levied against the Property prior to the Closing Date shall be paid by Seller no later than the Closing Date. Seller shall pay (i) the costs of releasing all liens, judgments, and other encumbrances that are to be released and of recording such releases, (ii) one-half the fees and costs due Title Company for its closing and/or escrow services, (iii) the cost of any required real estate transfer declarations and stamps, or any state, county and local transfer taxes imposed, (iv) the base premium for the Title Policy, including a gap endorsement or extended coverage, (v) all other costs to be paid by Seller under this Agreement.

8. REPRESENTATIONS AND WARRANTIES. The accuracy of all Seller representations and warranties contained in this Agreement shall be a condition to Buyer's obligations under this Agreement. If any of the representations or warranties contained in this Agreement is untrue and is not cured (at no cost to Buyer) prior to the scheduled Closing, then Buyer may elect to purchase the Property as it then is or, terminate this Agreement and, anything in this Agreement to the contrary notwithstanding, receive a refund of all Earnest Money (including any Additional Earnest Money), paid hereunder and all accrued interest thereon. Seller hereby represents and warrants to Buyer that all of the following are true, correct and complete on and as of the date hereof, shall continue to be true, correct and complete as of the Closing Date and shall survive the Closing and delivery of the Warranty Deed (as defined below): (a) Seller is not aware of any pending or threatened proceeding or any litigation which could or might adversely impact access to the Property, any proposed zoning for multifamily housing, or its value or suitability for the uses intended by Buyer; (b) Seller is not aware of any hazardous substance on the Property; (c) Seller has and will convey to Buyer at Closing by Warranty Deed good, indefeasible fee simple title to the Property, free and clear of all conditions, exceptions or reservations; and (d) All documentation and information provided to Buyer by or on behalf of Seller pursuant to this Agreement is true, correct and complete in all material respects. By executing and delivering the Warranty Deed Seller shall be deemed to have made the foregoing representations and warranties as of the date of Closing. All warranties and representations shall be deemed made not only by Seller but also by its individual owners, partners and/or members (the "Members").

9. MISCELLANEOUS. This written Agreement constitutes the entire agreement between the parties and supersedes any prior oral or written agreements between the parties regarding the Property. No verbal agreements which can or will modify this Agreement. Buyer may assign its rights and obligations under this Agreement without Seller's consent. In the event of a default under this Agreement, the non-defaulting party hereto shall be entitled to recover reasonable costs and attorneys' fees incurred by the non-defaulting party as a result of such default. This Agreement and any and all documents and signatures relating thereto may be transmitted by facsimile or electronic mail which shall be deemed to be originals and may be executed in any number of counterparts, all of which shall constitute one and the same agreement. Time is of the essence as to all terms and conditions of this Agreement. Buyer shall be entitled to display signs and advertising materials on the Property beginning one hundred and twenty (120) days prior to Closing.

10. HUD NOTICE. If U.S. Department of Housing and Urban Development (HUD) funds are used, including, but not limited to HOME funds, the parties agree and acknowledge that this Agreement does not constitute a commitment of funds or site approval, and that such commitment of funds or approval may occur only upon satisfactory completion of an environmental review and receipt of a release of funds notice from the U.S. Dept. of HUD under 24 CFR Part 58. The parties further agree that the provision of any federal funds to the project is conditioned on the determination to proceed with, modify or cancel the project based on the results of a subsequent environmental review. If no HUD funds are utilized in regard to this property, this provision shall be considered null and void. Because Federal funds may be used in the purchase, however, Buyer is required to disclose to you the following information: (a) This sale is voluntary. If you do not wish to sell, Buyer will not acquire your property. Buyer does not have the authority to acquire your property by eminent domain; (b) Buyer estimates the fair market value of the property to be the Purchase Price; (c) Since the purchase would be a voluntary, arm's length transaction, Seller would not be eligible for relocation payments or other relocation assistance under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (URA), or any other law or regulation.

11. REVERSION OF THE PROPERTY. The Parties agree that unencumbered, fee simple title to the Property shall revert to the Seller in the event that construction of the Project (as defined below) does not begin on or before December 31, 2023, unless the Parties mutually agree to an extension of additional time.

12. DEVELOPMENT AGREEMENT CONTINGENCY. Seller and Buyer understand that the obligations of each Party hereunder are conditioned upon the Parties executing, prior to Closing, an agreement (the "Development Agreement") identifying the terms and conditions upon which Seller will develop the Property for the Intended Uses (the "Project"). Among other things, the Development Agreement shall establish, as they relate to the Project: (i) the respective development obligations of the Parties; (ii) development criteria; (iii) timelines relating to the commencement and completion of construction and other development milestones; and (iv) such agreements regarding taxes, utilities, assessments, infrastructure and other matters as may be customary to similar development projects and otherwise complementary to the development of the Property for its Intended Uses.

Exhibit A

Parcel ID: #201-03611-0200

Legal Description: Lot 2 of CSM #670 (attached)

SUBJECT: Approve a Professional Design Proposal Submitted by Cedar Corporation to Complete Design of the Waterfront Access Road Project *(Roll)* Public Works

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Public Works Director
Finance Director

EXHIBITS: 1. Professional Design Proposal, Cedar Corporation, November 6, 2020

EXPENDITURES REQUIRED: $60,710.00 - Fund 470 Street Improvements
$13,169.40 - Fund 680 Water Utility
$19,520.60 - Fund 690 Wastewater Utility
$ 93,400 Total

AMOUNT BUDGETED: $1,062,000 - Fund 470 (2021 Budget)

APPROPRIATION REQUIRED: $13,169.40 - Fund 680 Water Utility
$19,520.60 - Fund 690 Wastewater Utility

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on November 12, 2020 that Cedar Corporation is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORDINANCE 51: N/A

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: N/A

SUMMARY STATEMENT:

The Waterfront Access Road project consists of resurfacing Prentice Avenue from the boat launch to St. Claire Street, and the reconstruction of St. Claire Street (roadway, sidewalk, stormwater, water, and sewer) from Prentice Avenue to Stuntz Avenue. Council approved a state municipal agreement (SMA) from the WI Department of Transportation (DOT) for grant funds at the October 27, 2020 meeting.

The total cost of the project is expected to be $1,600,000.00, including construction, contingency, engineering services and testing. The City's share of the project is estimated to be approximately $1,034,272, with the reminding $565,728 provided by a WI Department of Transportation (DOT) grant. Up to $73,790 is DOT funds may be applied to the cost of engineering services.

Public Works staff has proposed that the Waterfront Access Road project be funded for 2021 construction as

part of the 2021 City capital budget.

In April 2018, Council approved a three-year agreement with Cedar Corporation for engineering services. The agreement established master terms and conditions, with specific engineering services and costs identified on a project by project basis. This professional services agreement is being approved under the 2018 agreement.

Up to $73,790 of DOT funds may be applied to the cost of engineering services. The remaining funds will be provided by funding included in the 2021 capital project, as well as pro rated shares from the water and wastewater utility budgets.

Approval of the attached agreement for engineering services dated November 6, 2020 will allow Cedar Corporation to begin technical design and allow the project to be scheduled for bidding in late 2020 or early 2021.

604 Wilson Avenue • Menomonie, Wisconsin 54751
715-235-9081
800-472-7372
Fax • 715-235-2727
www.cedarcorp.com

November 6, 2020

John Butler, P.E., Public Works Director
City of Ashland
2020 6th Street East
Ashland, WI 54806

RE: Professional Design Engineering Services Proposal
2021 St. Claire Street & Prentice Avenue Reconstruction Project
City of Ashland, WI

Dear Mr. Butler, Mayor Deb Lewis & City Council:

Cedar Corporation is pleased to submit this proposal to provide professional design engineering services related to St. Claire Street and Prentice Avenue Reconstruction Project for construction in year 2021, City of Ashland, Wisconsin.

SCOPE OF PROJECT: The City of Ashland is requesting professional design engineering services including plan/profiles/details/cross-sections, schedule of bid items quantities, public information meeting/open house, staff/committee/governing agency meetings, opinion of probable costs, permit requests, specifications and bid documents, quality assurance/quality control review, municipal bidding assistance, attend bid opening, bid tabulation results and recommend bid award, and construction contact documents for St. Claire Street from Prentice Avenue to Stuntz Avenue and Prentice Avenue from St. Claire Street to Kreher Park and Water Front (Monks Lane) Reconstruction, approximately 2,100 lineal feet street, curb, water main, storm sewer, sanitary sewer, service laterals, sidewalk, decorative beautification amenities, construction erosion, and restoration improvements for construction in year 2021 in conformance with City and WisDOT LRIP-D requirements.

SCOPE OF SERVICES: Cedar Corporation (hereinafter called "Engineer") proposes to render professional design engineering services for City of Ashland (hereinafter called "Client") with respect to the above Scope of Project related to the St. Claire Street and Prentice Avenue Reconstruction infrastructure improvements for construction in year 2021, City of Ashland, Wisconsin (hereinafter called "Project"). The Engineer will provide professional design engineering services during the Project pursuant to Client and WisDOT LRIP-D requirements as follows:

Preliminary Design Engineering Drawings:

- Attend initial kickoff meeting with city staff to discuss overall Project goals and to finalize the Project work plan and schedule and review existing and preliminary documents.
- Preliminary plan and profiles, details, cross-sections, notes, title sheet, title block, etc., showing general alignment and profile of street, curb, water main, sanitary sewer, service laterals, storm sewer, sidewalks, decorative beautification amenities, etc., and appropriate sized replacement storm sewer, water main, sanitary sewer, and service laterals to fit within existing roadway areas, easements, etc.
- Review governing agency permit requirements.
- Incorporation and refinement of any necessary or suggested changes in the preliminary design.
- Attend required city staff, committee, council and other governing agency meetings.

Final Design Engineering, Plans, Specifications, Bidding Documents, Permits:

- Preparation of final design documents, including street/curb/water main/storm sewer/sanitary sewer /service laterals/sidewalk plan and profile sheets, decorative beautification amenities, typical street sections, street cross-sections, construction detail sheets, construction notes, erosion control, traffic control, restoration, construction specifications and bidding documents, and opinion of probable costs.
- Coordination with various private utility companies (electric, lighting, gas, cable tv, communications, etc.) for their design and construction installation or relocations.
- Preparation and submittal of necessary regulatory permit request application forms to the Wisconsin Department of Natural Resources for respective water main and sanitary sewer extensions, construction erosion control Water Resource Application Project Permit Discharge Storm Water from Construction Site (NOI/WRAPP).
- Submittal of 90% completed plans and specifications for review by the Client.
- Updated cost estimates at the 90% complete stage.
- Incorporation of comments received and prepare 100% completed plans and specifications.
- Coordinate and present at Public Information Meeting/Open House.
- Attend required city staff, committee, council and other governing agency meetings.

Bidding:

- Prepare municipal unit price bid quantities take offs from plans and prepare bid document form.
- Prepare Advertisement for Bid to be published in the Client's official newspaper, and the Engineer will post the Project to its Website via the Quest Electronic Construction Document Network, or provide to Client for post on their Website, for bid documents download by prospective bidders.
- Provide answers and clarification of questions from contractors, suppliers, sub-contractors, and Client during bidding, including preparation of any necessary bid addendums.
- Attend public bid opening at City Public Works Department or City Hall.
- Review the bid results, prepare bid tabulation results for all bidders, confirm that low bidder has obtained all bonds and insurance, can complete the work, and recommend bid award after review of all bids.
- The Engineer will coordinate the issuance of Notice of Award, execution of Contract Documents, required Bonds and Insurance, and Notice to Proceed with the Client.
- Attend required city staff, committee, council and other governing agency meetings.

Construction Engineering: To be provided pursuant to Client request for proposal contract if desired.

COMPENSATION: The Client agrees to pay the Engineer an hourly time and materials "Not to Exceed" fee for professional design engineering services for the Project in the amount listed below pursuant to the proposed services listed in the above Scope of Services. Any additional work not included in the Scope of Services will be invoiced to the Client on an hourly time and material basis. The Engineer will provide the Client a written quote for any additional work at the Client's request. The Client will be responsible for all applicable governing agency fees including but not limited to permit, review, application, recording, etc., fees.

CONSTRUCTION YEAR 2021, ST. CLAIRE STREET AND PRENTICE AVENUE RECONSTRUCTION PROJECT – 2,100 TOTAL LINEAL FEET STREET, CURB, WATER MAIN,

STORM SEWER, SANITARY SEWER, SERVICE LATERALS, SIDEWALK, DECORATIVE BEAUTIFICATION AMENITIES, CONSTRUCTION EROSION, AND RESTORATION IMPROVEMENTS

City Estimated Construction Cost & 10% Contingency	$1,329,620
Design Engineering Fee:	
Field Topographic & Data Collection Survey & Base Map Complete	$0
Preliminary Design	$17,500
Final Design Engineering Plans	$60,400
Governing Agency Permit Requests & Meetings	$3.500
Specifications & Bidding Documents	$4,500
Bidding, Bid Opening, Bid Tabulation Results, Bid Award Recommendation	$1,900
Contract Documents/Bonds/Insurance, Bid Award, Notice to Proceed	$500
City Design Team Meetings (Assume 4)	$3,200
Public Information, City Council & Committee Meetings	$0
Total Design Engineering Hourly Time & Materials "Not to Exceed" Fee	$91,500
Additional design engineering services, if required or desired by Client:	
Special Assessment Report	$1,900
Construction Engineering	$TBD

CLIENT SUPPLIED INFORMATION: The Client will provide the Engineer with available copies of construction record plans for existing water system/sanitary sewer system/storm sewer system/water and sanitary sewer service laterals, city utility systems maps, sanitary and storm sewer televising video and report, assessor property owner maps and parcel information, street and highway right-of-way maps, recorded easement documents, property title search if needed, known site environmental issues and concerns, recorded boundary survey/certified survey/plat maps, soil borings and geotechnical engineer report, Project review input and comments, etc. for the Project.

DESIGN TIMELINE: The Engineer's services shall be performed as expeditiously as is consistent with the orderly progress of the Project. The Engineer shall make every effort to complete the work within the time frame set by the Client. The Cedar Corporation team has the capacity and availability to commence work immediately. The following is the Engineer's proposed design services timeline for the construction year 2021 Project:

CONSTRUCTION YEAR 2021, ST. CLAIRE STREET AND PRENTICE AVENUE RECONSTRUCTION PROJECT – 2,100 LINEAL FEET STREET, CURB, WATER MAIN, STORM SEWER, SANITARY SEWER, SERVICE LATERAL, SIDEWALK, DECORATIVE BEAUTIFICATION AMENITIES, CONSTRUCTION EROSION AND RESOTRATION IMPROVEMENTS

TASK	COMPLETION DATE
City of Ashland Notice to Proceed (City Council Meeting)	November 2020
Field Topographic & Data Collection Survey & Base Map	Completed October 2020
Preliminary Design Engineering	January 2021

Public Information Meeting	February 2021
Final Design Engineering	May 2021
Specifications & Bid Documents	May 2021
Advertisement for Bids	May 2021
Bid Opening at City Hall	May 2021
City Council Bid Award	June 2021
Permit Request Approval	June 2021
Notice of Award & Contract Documents	June 2021
Notice to Proceed & Pre-Construction Conference	June 2021
Commence Construction	June 2021
Substantial Complete Construction	September 2021
Final Complete Construction (Restoration Establishment)	October 2021

SERVICES NOT PROVIDED AS PART OF THIS PROPOSAL: Archaeological studies and investigations, environmental studies and assessments, endangered resources studies and reports, environmental investigations, title search, land acquisition, soil borings and geotechnical engineer report and recommendations for design and construction, field topographic data collection survey and base map for design previously completed, private utilities design and construction (electric, lighting, gas, cable tv., communications, etc.), construction engineering, storm sewer watershed hydrologic and hydraulic study analysis, storm water management water quality and quantity facilities, construction staking and layout, construction observation and coordination, construction administration, construction record drawings, property surveys, boundary surveys, street and roads right-of-way surveys and map, easements, field locating and marking of existing underground utility systems, governing agency permit fees, ecological studies and investigations, field wetland delineation and report, wetland fill and mitigation related permits, flood plain studies and determination, flood plain permits, Joint WDNR & U.S. Army Corps Chapter 30 permit, WisDOT traffic impact analysis and report, WIDOT Trans 233 permits and approval request, and historical site studies and investigations are not included as part of this proposal.

PAYMENT POLICY: Client agrees to pay Engineer the amount shown on invoices presented to the Client for services rendered on a monthly basis. All invoices are due within 30 days of receipt.

AGREEMENT: If these terms, as stated above, are understood and agreeable, please sign both copies of this proposal and return one to our office by mail, email or fax.

Sincerely,

CEDAR CORPORATION

Russ Kiviniemi

Russ Kiviniemi, P.E.
Principal

Brian Chapman

Brian Chapman
Project Manager

Accepted this _____ day of _____ , 2020

By: _____
Deb Lewis, Mayor
City of Ashland

_____
John Butler, P.E., Public Works Director
City of Ashland