

ASHLAND CITY COUNCIL MEETING
Tuesday, November 19, 2019 – 5:30 PM
Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

- A. Roll Call**
- B. Moment of Silence**
- C. Pledge of Allegiance**

2. APPROVAL OF AGENDA

3. APPROVAL OF MINUTES

- A. October 22, 2019 City Council and Committee of the Whole Meeting Minutes, and October 29, 2019 Committee of the Whole Budget Work Session Minutes**

4. CITIZEN PARTICIPATION PERIOD

5. MAYOR'S REPORT

- A. Announcements**
- B. Appointments**

6. CONSENT AGENDA

- A. Miscellaneous Minutes**
- B. Planning and Development Monthly Reports**
- C. Operators' Licenses**

7. NEW BUSINESS

- A. Public Hearing on the Proposed 2020 City of Ashland Budget (*Mayor*) Roll**
- B. Approve a Resolution to Adopt the 2020 Non-Represented Employees Salary/Hourly Wage Schedule (*Administrator*) Roll**
- C. Approve an Ordinance to Repeal Chapter 165 (2017-1900) and Recreate Chapter 165, Ashland City Ordinances, Comprehensive Fee Schedule (*Clerk*) Roll**

- D. Approve a Resolution by the Common Council for the City of Ashland, Wisconsin to Adopt the 2020 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets (*Administrator*) Roll**
- E. Approve the 2020 Water and Wastewater Utility Budgets (*Public Works*) Roll**
- F. Approve JFK Memorial Airport and Ashland Marina 2020 Budgets (*Administration*) Roll**
- G. Approve a Resolution Adopted by the Common Council for the City of Ashland, Wisconsin to Establish the 2019 Tax Levy (Payable in 2020) for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds (*Administrator*) Roll**
- H. Approve a Resolution to Exempt the City of Ashland from the Ashland County Library Levy (*Administrator*) Roll**
- I. Approve Administration to Amend the Employee Handbook Policy Related to Payout to Employees for Unused Sick Pay (*Administration*) Voice**
- J. Approve an Ordinance to Amend Chapter 865 (2016-1886), Ashland City Ordinances, Weights and Measures (*Finance*) Roll**
- K. Approve Easement Agreement and Release with LeRoy A. Watland, Jr., 1020 Lake Shore Drive West, Ashland (*Mayor*) Roll**
- L. Approve Unified Development Ordinance Text Amendment (*Planning*) Voice**
- M. Approve a Memorandum of Understanding (MOU) between the City of Ashland and the School District of Washburn Gymnastics Team for Use of the Bretting Center (*Parks and Recreation*) Roll**
- N. Approve an Agreement between the City of Ashland and Ninja Zone LLC (*Parks and Recreation*) Roll**
- O. Approve to Waive Bidding Requirements and Enter into a Contract with Granroth Construction with for the Installation of a Boulderling Wall at the Bretting Community Center (*Parks and Recreation*) Roll**
- P. Approve to Waive the Requirement Set Forth in Chapter 923.10, Ashland City Ordinances, and Approve a Memorandum of Understanding (MOU) between the City of Ashland and Ashland County for the Use of Pictometry Photography Products (*Public Works*) Roll**
- Q. Approve a Resolution Accepting the Workmanship of thyssenkrupp Elevator Corporation and Approval of Final Payment for the 2019 Vaughn Public Library Modernization Project (*Public Works*) Roll**

8. ADJOURNMENT

The City of Ashland does not discriminate on the basis of sex, race, creed, color, national origin, sexual orientation, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals or individuals with limited English proficiency through auxiliary aids or services. For additional information or to request this service, contact Denise Oliphant at 715-682-7071 (not a TDD telephone number) or FAX: 715-682-7048

SUBJECT: October 22, 2019 City Council and Committee of the Whole Meeting Minutes, and
October 29, 2019 Committee of the Whole Budget Work Session Minutes

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES:

EXHIBITS:

1. October 22, 2019 City Council Meeting Minutes
2. October 22, 2019 Committee of the Whole Meeting Minutes
3. October 29, 2019 Committee of the Whole Meeting Minutes

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

ASHLAND CITY COUNCIL MEETING MINUTES

Tuesday, October 22, 2019 – 5:30 PM

Ashland City Hall Council Chambers

Please silence all cell phones during the meeting

1. CALL TO ORDER

The Tuesday, October 22, 2019 Ashland City Council meeting was called to order by Mayor Debra Lewis, in the Ashland City Hall Council Chambers at 5:30 p.m.

A. Roll Call

Roll call was taken, a Moment of Silence was held, and the Pledge of Allegiance was recited.

PRESENT: Holly George, Matthew MacKenzie, Sarah Jackson, Kate Ullman, Ana Tochtermann, Wahsayah Whitebird, Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall, Jackie Moore

ABSENT: None

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, City Attorney Tyler Wickman, Police Chief James Gregoire, Finance Director Julie Vaillancourt, Fire Chief Dave Wegener, Parks and Recreation Director Sara Hudson, Planning and Development Director Megan McBride, Library Director Sarah Adams, Public Works Director John Butler, and other concerned citizens.

B. Moment of Silence

C. Pledge of Allegiance

2. APPROVAL OF AGENDA

Whitebird moved, seconded by Haas to approve the agenda as presented. The motion carried unanimously by voice vote.

3. APPROVAL OF MINUTES

Pufall moved, seconded by Tochtermann to approve the minutes of the September 10, 2019 Committee of the Whole, October 3, 2019 Council and Committee of the Whole, and October 8, 2019 Council and Committee of the Whole meetings. Franek asked to have included in the October 3, 2019 Committee of the Whole meeting minutes, that other Councilors attended with Ullman, an event that the Bad River Tribe hosted at the Visitor Center regarding Line 5, and asked that the minutes reflect this. The motion to approve the amended minutes passed unanimously by voice vote.

A. September 10, 2019 Committee of the Whole Meeting Minutes

B. October 3, 2019 Council and Committee of the Whole Meeting Minutes

C. October 8, 2019 Council and Committee of the Whole Meeting Minutes

4. CITIZEN PARTICIPATION PERIOD

There were no Citizens present wishing to address the Council.

5. MAYOR'S REPORT

A. Announcements

Mayor Lewis reported that the City sustained only minimal shoreline damage from the strong winds yesterday. There will be a ribbon cutting at the Evergrow Learning Center Thursday, October 24, 2019, and she thanked those who were instrumental in this project. The Mayor asked to excuse herself from the COW meeting tonight as she is traveling to Green Bay this evening to attend the League's Annual Conference. Lewis attended, among others, a ribbon cutting recently at the Little Red Wagon in the City's downtown. She attended Business After 5 this past week featuring the Women's Day Advocacy, and the sendoff in Spooner for the National Guard. At the request of some of the Councilor's, the Mayor wished to mention that there are open positions on the following boards: Parks & Rec, Historical Preservation, Library Board, Disabled Parking, and Zoning Board of Appeals. Paperwork for those who wish to volunteer is available in the City Hall lobby, on the City's website, and on her Facebook page.

B. Appointments

The Mayor recommended approval of the appointments as follows:

Public Works Committee

Melodie Phipps, term expires September 30, 2024

Housing Committee

Kaas Baichtal, Landlord Rep, replacing Steve Pierce, term expires October 1, 2020

Samantha (Sam) Ray, reappointment, term expires October 1, 2021

Ortman moved, seconded by Haas to approve. The motion passed unanimously by voice vote.

6. CONSENT AGENDA

A. Miscellaneous Minutes

B. Operators' Licenses

The following individuals have applied for an operator's license: Jolene K. Piff and Jessica L. Pergolski.

Franek moved, seconded by Pufall approve the Consent Agenda. The motion passed unanimously by voice vote.

7. NEW BUSINESS

A. Approve to Purchase Portable Radios from General Communications, Inc. for the Police Department *(Police Department)* Roll

Ortman moved, seconded by Whitebird to approve . The motion passed unanimously by roll call vote.

B. Approve Memorandum of Understanding with Wisconsin Elections Commission in Order to Apply for Funds to Assist with Election Security *(Clerk)* Voice

Moore moved, seconded by Whitebird to approve. The motion passed unanimously by voice vote.

C. Approve a Resolution to Approve the 2020 Adjusted City of Ashland Functional Classification Designations *(Public Works)* Voice

Whitebird moved, seconded by Franek to approve. The motion passed unanimously by voice vote.

8. ADJOURNMENT

Whitebird moved, seconded by Moore to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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COMMITTEE OF THE WHOLE MEETING MINUTES

The Common Council of the City of Ashland will meet as the Committee of the Whole on October 22, 2019 immediately following the City Council meeting which begins at 5:30 PM in the Ashland City Hall Council Chambers.

The following items will be considered:

The Tuesday, October 22, 2019 Committee of the Whole Budget Work Session meeting was called to order by Council President Kate Ullman, in the Ashland City Hall Council Chambers at 5:45 p.m.

1. Roll Call

PRESENT: Holly George, Matthew MacKenzie, Sarah Jackson, Kate Ullman, Ana Tochtermann, Wahsayah Whitebird, Kevin Haas, Charlie Ortman, Liz Franek, Dick Pufall, Jackie Moore

ABSENT: None

ALSO PRESENT: City Administrator Brant Kucera, City Clerk Denise Oliphant, Police Chief James Gregoire, Finance Director Julie Vaillancourt, Fire Chief Dave Wegener, Parks and Recreation Director Sara Hudson, Planning and Development Director Megan McBride, Library Director Sarah Adams, Public Works Director John Butler, and other concerned citizens.

2. Council President's Report

Ullman deferred a report.

3. Administrator's Report

Kucera deferred a report.

4. Approval of Agenda

Haas moved, seconded by Whitebird to approve the agenda as presented. The motion passed unanimously by voice vote.

5. Items for Discussion

A. Budget Work Session - Presentation and General Discussion Regarding the 2020 Budgets

City Administrator Brant Kucera and Finance Director Julie Vaillancourt discussed the the draft 2020 Budget including the General Fund Expenditures and Revenues, and Operating Expenditures. Individual department budget explanations discussed were of the Mayor, Administrator, Council, Clerk, Attorney, Assessor, Human Resources, Elections, Other City Hall, Technology Services, Police and Fire Commission, Finance, Police Department, Fire and Ambulance, Planning and Development, Building Inspection, Animal Control, Parks and Recreation, and Library.

Haas moved, seconded by Whitebird to take a five-minute break before finishing for the evening. The motion carried unanimously by voice vote. The Committee reconvened after the break.

The Committee completed the meeting by reviewing the Capital Improvement Projects for 2020.

6. Adjournment

Haas moved, seconded by Whitebird to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
Clerk

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COMMITTEE OF THE WHOLE MEETING MINUTES

The Common Council of the City of Ashland will meet as the Committee of the Whole on October 29, 2019 immediately following the City Council meeting which begins at 5:30 PM in the Ashland City Hall Council Chambers.

The following items will be considered:

The Tuesday, October 29, 2019 Ashland City Council meeting was called to order by Council President Kate Ullman in the Ashland City Hall Council Chambers at 5:30 p.m.

1. Roll Call

PRESENT: Holly George, Matthew MacKenzie, Sarah Jackson, Kate Ullman, Ana Tochtermann, Wahsayah Whitebird, Kevin Haas, Liz Franek, Charlie Ortman, Dick Pufall, and Jackie Moore.

ABSENT: None.

ALSO PRESENT: Mayor Deb Lewis, City Administrator Brant Kucera, City Clerk Denise Oliphant, Finance Director Julie Vaillancourt, Public Works Director John Butler, Public Works Administrative Manager Sharon Campbell, Fire Chief Dave Wegener, Police Chief Jim Gregoire, and Parks and Recreation Director Sara Hudson.

2. Approval of Agenda

Moore moved, seconded by Whitebird to approve the agenda. The motion carried unanimously by voice vote.

3. Discussion Items

A. Budget Work Session - Continued Presentation and General Discussion Regarding the 2020 Budgets and Approve a Recommended 2020 Budget for Council Approval and Public Budget Hearing at the November 19, 2019 Council Meeting

Vaillancourt reviewed the preliminary 2020 budgets of the updated Budget Summary, General Fund, Salary/Hourly Wage Schedule, Debt Payment Detail, Debt Service Funds, Special Revenue Funds, and the Water Utility Enterprise Fund. Kucera worked through the remaining department explanations for Public Works, JFK Airport, and Marina.

Ortman moved, seconded by Haas to forward all budgets as presented, to the November 19, 2019 Council Public Hearing meeting. The motion carried unanimously by voice vote.

Ullman moved to increase the budget by \$5,000 for Line Item 810, Fire and Ambulance Capital Equipment; seconded by Franek. The motion passed 6-5 by voice vote; opposed were George, Jackson, MacKenzie, Ortman and Moore.

Tochterman offered a friendly amendment to Ortman's motion, to allow the Administrator to find \$5,000 to balance the budget due to the passed amendment. Ortman and Haas accepted this amendment. The motion to forward all budgets to include the amendment, to the November 19, 2019 City Council Public Hearing for final approval. The motion passed 9-2 by voice vote; opposed were Pufall and Moore.

4. Adjournment

Whitebird moved, seconded by Moore to adjourn. The motion carried unanimously by voice vote.

Respectfully Submitted,

Denise Oliphant,
City Clerk

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SUBJECT: Appointments

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES: Mayor

EXHIBITS: 1. Volunteer Forms - Redacted

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

The Mayor is recommending approval of the following appointments:

Housing Authority

Mary Jane Grande, re-appointment

Term Expires January 14, 2025

Municipal Library Board

Mary Asbach, re-appointment

Term Expires October 31, 2022

Janna Levings, re-appointment

Term Expires October 31, 2022

OFFER TO VOLUNTEER FORM

Mayor of Ashland, City of Ashland, 601 W. Main St, Ashland, WI 54806

Phone: 715-682-7071

Fax: 715-682-7048

bwhalen@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Housing Authority,
Handicap Parking Counsel and any other
openings necessary for Ashland

Brief statement of education and training:

B.S. Psychology working on Master's in Counseling
Nursing (UCLA) Assoc. Program -

Biography:

(Need a sense of who you are as an individual, examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc)

Lived in Ashland for 20+ yrs. worked with homeless
and those in crisis. I am a Viet Nam vet-disabled
while in service. Board chair of Senior Center (2 yrs)
RSVP (8 yrs.) North Country Ind. living (2 1/2 yrs).
Genesis 1990 (2 yrs.). Handicap Council (8 yrs.)
Interested in build ASHLAND to where it needs to be.
I am an outgoing, friendly and generally concerned
with ASHLAND's growth in the future. I dislike
Individual References or Referred by (include phone #): political agenda's.

George Vernon

Contact Information:

Mary Jane Grande

Name (print)

Phone

617 Prentice Ave. ASHLAND

Address

18 July 2019

Date

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Municipal Library Board - would like to continue on for
another term (current expires on 10/31/19)

Brief statement of education and training:

Have served one term on the board - it's been a pleasure
and I'd be very happy to continue :)

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

Lifelong patron/fan of the Vaughn ♡

Individual References or Referred by (include phone #):

Janna Leung -

David Mettler -

Contact Information:

Mary Asbach
Name (Print)

Phone Number

527 7th St W, Ashland, WI 54806
Address

Email:

Date

10/31/19

OFFER TO VOLUNTEER FORM

Mayor Debra Lewis, City of Ashland, 601 Main Street West, Ashland, WI 54806
Phone: 715-682-7071 Fax: 715-682-7048 dlewis@coawi.org

I would like to be considered a nominee for the following Committee or Committees:

Municipal Library Board Memory Cr

Brief statement of education and training:

I have a B.S. in Elementary Education and many years of teaching grades 1-8, with a special interest in Reading / Language Arts

Biography:

(Need a sense of who you are as an individual. Examples: general background, work history, life experiences, volunteer activities, special interests, special skills, hobbies, personality, people skills, etc.)

I grew up in Marengo and am happy to be back home here in Ashland. I love the arts and hope to be a published author/illustrator one day. I currently stay at home with my children - three active, wonderful boys. →

Individual References or Referred by (include phone #):

(Deb Lewis) asked me to participate
Chris Graff, LSE principal, [REDACTED]

Contact Information:

Janna M. Levings

Name (Print)

Phone Number

712 Chapple Ave, Ashland

Address

Email:

Date

4-13-16

SUBJECT: Miscellaneous Minutes

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES:

EXHIBITS:

1. Public Works Committee - May 9, 2019
2. Public Works Committee - June 13, 2019
3. Public Works Committee - July 11, 2019
4. Public Works Committee - August 8, 2019
5. Parks and Recreation Committee - July 17, 2019
6. Airport Commission - July 25, 2019
7. Harbor Commission - August 1, 2019
8. Beautification Council - August 26, 2019
9. Police and Fire Commission - September 2, 2019
10. Library Board - September 12, 2019
11. Airport Commission - September 26 2019

EXPENDITURES REQUIRED:

AMOUNT BUDGETED:

APPROPRIATION REQUIRED:

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

Public Works Committee, May 9, 2019
Public Works Committee, June 13, 2019
Public Works Committee, July 11, 2019
Public Works committee, August 8, 2019

Parks and Recreation Committee, July 17, 2019
Airport Commission, July 25, 2019
Airport Commission, September 26, 2019
Harbor Commission, August 1, 2019
Beautification Council, August 26, 2019
Police and Fire Commission, September 2, 2019
Library Board, September 12, 2019

Agenda Item 1: Roll Call

PRESENT: Jackie Moore, Bill Kurtz, Phil Sorensen, Edward Calhan, John Butler-Public Works Director, Sharon Campbell- Administrative Manager, Chanz Green-Utility Operations Manager

Excused Absent: Melodie Phipps

Agenda Item 2: Approval of Previous Meeting Minutes

Phil Sorensen moved, seconded by Jackie Moore to approve the minutes from the April 18, 2019 Public Works Meeting. Motion carried.

Agenda Item 3: Citizen Participation

None

Agenda Item 4: Unfinished Business

a. Update on 2019 Roadway Improvements Project (bid results)

John Butler, Director of Public Works described the 2019 Roadway Improvements Project. The project includes 18 blocks of pulverizing and overlay: 15th Ave. E. from Lakeshore Drive S. to 6th Street E., Main St. E., 3rd Street E. and 4th Street E. from 14th Ave. to 17th Ave. East and 5th Street E. from 12th Avenue to 18th Avenue. The Utility crew will replace two fire hydrants and seven lead services prior to the overlay. Bill Kurtz brought up concerns regarding drainage on the project, John will discuss this further with City Staff.

b. Collaboration w/ Northland College

City Staff and employees of the Mary Griggs Burke Center of Northland College met to discuss methods to create a partnership to help with communication and public education regarding water quality issues.

Discussion among the committee included:

- Creating a formal agreement with Northland College, Burke Center for services
- Public education should focus on what homeowners can do as part of the solution regarding fresh water issues
- Possibly collaborate with a student as a capstone project

Agenda Item 5: Director's Report on Operations & Public Works Activities

- a. Butler, provided background on the activities and responsibilities of the Public Works Department, he informed the committee of the multiple departments that are within the Public Works Department. These include Streets, Facilities, Parks, Engineering, Administration, Water and Wastewater Utilities.
- b. Sixteen limited term employees have been hired for the summer to work in the streets, parks and utility.

Agenda Item 6: New Business

a. Public Education forum on I/I

City Staff, Northland College, Burke Center Staff, and Wisconsin DNR held a public forum regarding the cities inflow and infiltration issues at the Northern Great Lakes Visitors Center. Each of the three entities discussed the issue and what their roles are with the I/I problem the City currently is experiencing. The forum was well attended by the public and there was a lot of data presented.

b. Planned Investigative Work

The Utility is going to be going out to bid for investigative work on the sanitary sewer system to help identify where some of the I/I issues are. After the investigative work is completed a construction project will be developed for the next construction season.

c. Suggestions on Public Communications topics for Public Education

Agenda Item 7: Action Item

No action items.

Agenda Item 8: Items of Interest for Future Meetings

Building Condition Reports - Number of buildings
Capital Improvement Plans 5 year and 10 year

Agenda Item 9: Set Next Meeting Date

Next meeting is scheduled for June 13, 2019 at 5:30 p.m.

Agenda Item 10: Adjournment

At 6:45 p.m., Sorenson moved, seconded by Calhan to adjourn. Motion passed.

Agenda Item 1: Roll Call

PRESENT: Jackie Moore, Phil Sorensen, Edward Calhan, Melodie Phipps, John Butler-Public Works Director, Chanz Green-Utility Operations Manager

Excused Absent: Bill Kurtz, Sharon Campbell- Administrative Manager

Agenda Item 2: Approval of Previous Meeting Minutes

Jackie Moore moved, seconded by Phil Sorensen to approve the minutes from the May 9, 2019 Public Works Meeting. Motion carried.

Agenda Item 3: Citizen Participation

None

Agenda Item 4: Unfinished Business

a. Cost for Sanitary Sewer Infrastructure Upgrades

John Butler, Director of Public Works elaborated on memo from Strand Engineers that presents sanitary sewer infrastructure needs over the next 30 yrs. This information was requested by Phil Sorensen when discussed possible topics for public communication at the May 9th meeting. Costs are estimated to be 21 million over this period, with only \$5 million dedicated to collection system upgrades, while the City may pursue a more aggressive path. Discussion on general obligation bonds, which are used to support the general fund, and revenue bonds, which are used to finance utility needs. Butler clarified what City activities are funded by the general fund (streets, storm, fleet) and water/wastewater utilities, which are funded as enterprises through user rates.

Agenda Item 5: Director's Report on Operations & Public Works Activities

- a. Butler, shared outline of his experience in Finland for part of May through the APWA's fellowship program.
- b. Butler and Chanz Green, Utility Operations Manager, provided an overview of Operations activities in May and June. Butler: street patching, sweeping, dust control, mowing. Kreher Park and Maslowski capital projects. Green: digs for Lead Service Lateral replacements, meeting with DNR rep RE: SDWA compliance. Cleaning of clarifier and oxidations ditch. Ed Calhan commented on this his home is schedule for lead service lateral replacement.

Agenda Item 6: New Business

a. Discuss Sidewalk Snow Removal

Butler explained that City Council has inquired about the possibility of expanding City snow removal on priority sidewalks outside the downtown area, such as safe routes to school (SRTS), and on strategies to provide better winter access to fire hydrants. Butler presented a map showing areas of the City where PW currently removes or plows snow from the sidewalk.

Sorenson commented on lack of consistent sidewalk snow removal by residents, Calhan noted that he lives near middle school and has seen residents walking in roadway. Phipps commented on difficulty keeping sidewalk safe for travel after snow removal due to ice. Several comments on the level of snow removal already done by City, specifically the downtown area. Calhan inquired if downtown businesses pay for this service and Butler clarified that fee was removed several years ago. Green offered that his previous employer (Amery, WI) charged downtown business owners for this service. Butler shared how a typical snowfall event of 4-6" requires over 300 truckloads of snow from downtown area and fleet mechanics concerns about condition of snow blower.

Moore requested follow up information about cost of downtown snow removal (road vs sidewalk). Moore and Phipps suggested engaging school district to define specific SRTS and collaborating with them on snow removal.

b. Discuss Wastewater Overflow Basin & UV Project

Butler and Green shared background and need for the project. Project would provide the ability to disinfect some portion of overflow basin during overflow event, reducing but not eliminating sewer overflows. Green explained PW staff's hesitation to support the project due to diversion of resources from collection system repairs. Group expressed similar uncertainty, Butler suggested continued discussion with possible action item for July meeting.

c. Discuss Putting No Parking on Vaughn Ave at 3rd St

Butler presented the concept of restricting parking in this area due to interruption of street plowing and sweeping activities. Discussion on availability of parking in this area. Moore requested PW contact Library and Presbyterian Church to discussion potential impact, possible action item for July meeting.

Agenda Item 7: Action Item

No action items.

Agenda Item 8: Items of Interest for Future Meetings

a. City Buildings Report

Butler explained that PW staff has not found a comprehensive report on City buildings, which was requested by Kurtz. Shared that staff is developing a map showing the location of City buildings and will compile relevant information when time allows.

Agenda Item 9: Set Next Meeting Date

Next meeting is scheduled for July 11, 2019 at 5:30 p.m. Moore may have a conflict.

Agenda Item 10: Adjournment

At 6:45 p.m., Sorenson moved, seconded by Moore to adjourn. Motion passed.

City of Ashland – Public Works Committee Meeting
Thursday, July 11, 2019, 5:30 p.m.
Public Works Conference Room

Agenda Item 1: Roll Call

PRESENT: Phil Sorensen, Edward Calhan, Melodie Phipps, John Butler- Public Works Director, Sharon Campbell-Administrative Manager

EXCUSED: Bill Kurtz, Jackie Moore

ALSO PRESENT: Kate Ullman, City Council President and her son Otto

Agenda Item 2: Approval of Previous Meeting Minutes

Phil Sorensen moved, seconded by Ed Calhan to approved the minutes from the June 13, 2019 Public Works Meeting. Motion carried.

Agenda Item 3: Citizen Participation

Kate Ullman, City Council President and her son Otto of 1222 9th Ave W. thanked the committee members for serving on the committee and look forward to the committee taking recommendations of public works related issues to the City Council.

Kate spoke in favor of no mow grass and suggested looking at using some native perennial grasses to save time and money on mowing.

Kate is interested in having the Public Works Committee review and make a recommendation to Council at the possibility of having a priority sidewalk snow clearing program. Some areas to consider would be school routes and routes to the downtown area.

Agenda Item 4: Unfinished Business

- a. **City Building Report-** A map of the City Facilities will be provided to the committee for the next meeting. Currently the City is replacing multiple HVAC systems at the Waste Water Treatment Facility and the Public Works Facility.
- b. **Discuss and Review Sidewalk Snow Removal-** A handout with the cost to remove snow in the downtown area was provided to the committee members. Staff will provide a copy of the MN Snow Removal Pamphlet for review and discussion at the next meeting. If staff from Public Works is asked to remove snow from priority sidewalks there would be a need for extra equipment and labor. More discussion will take place at the next meeting with a goal to make a recommendation to the City Council in the next couple of months.
- c. **Discuss Waste Water Overflow Basin & UV Project-**John spoke with Eric DeVenecia, WI DNR Wastewater Engineer – Water Quality Bureau regarding a new overflow basin. It was determined not enough information has been gathered to determine if this is a good idea. Chanz Green and John will look into this further.

Agenda Item 5: Director's Report on Operations & Public Works Activities

- a. **Operations Update-** The I&I investigative work has begun, Hydro Klean is doing both smoke testing and televising sanitary sewer mains. They plan to be done by the end of the month. The water utility crew is working on several water leaks throughout town.

Agenda Item 6: New Business

- a. **Discuss the Use of No Mow Grass on City Properties** – The Park and Recreation committee would like to see no mow grass put in at Maslowski Beach as part of the Maslowski Beach Re-design, Green Infrastructure and Parking Lot Improvement project. Phil S. made a motion to move forward with a test planting of the no mow grass at Maslowski Beach. Ed C. seconded the motion. Motion carried.
- b. **Methods for Public Outreach-** The committee discussed multiple methods of public outreach that can be used to inform residents on issues happening within Public Works. Social media, City website and mailing sent out with the utility bills were suggestions provided by the Committee.

Agenda Item 7: Action Item

- a. Recommendation on Parking at Vaughn Ave at 3rd St W- Discussion to take place at next month's meeting.

Agenda Item 8: Items of Interest for Future Meetings

Discuss the possibility of stop signs on the Avenues at corridor crossings.

It was suggested asking Val Damstra from Northland College to attend a Public Works Committee meeting to discuss partnering with the college.

Agenda Item 9: Set Next Meeting Date

August 8, 2019

Agenda Item 10: Adjournment

Meeting adjourned at 6:40PM

City of Ashland – Public Works Committee Meeting

Thursday, August 8, 2019, 5:30 p.m.

Public Works Conference Room

Agenda Item 1: Roll Call

PRESENT: Phil Sorensen, Melodie Phipps, Bill Kurtz, Jackie Moore, John Butler- Public Works Director, Sharon Campbell-Administrative Manager

EXCUSED: Ed Calhan

ALSO PRESENT:

Agenda Item 2: Approval of Previous Meeting Minutes

Phil moved, seconded by Melodie to approve the minutes from the July 11, 2019 Public Works Committee Meeting. Motion carried.

Agenda Item 3: Citizen Participation

Agenda Item 4: Unfinished Business

City Building Facilities

John Butler presented a map displaying the Cities General Facilities Inventory.

Wastewater Overflow Basin & UV Project

Chanz Green, Utility Operations Manager and John Butler will continue to review the needs of the Utility and bring information back to the committee.

Agenda Item 5: Director's Report on Operations & Public Works Activities

Operations Update

The Public Works crew is digging out some of the soft spots in the roadway for the east end pulverizing project.

Draining down the water tower for inspection may have caused some pressure changes in the distribution system causing a few main breaks.

The contractor doing the sanitary sewer smoke testing has finished, the department is waiting for the final report before determining the next step.

Agenda Item 6: New Business

Discussion on City Ban of Coal Tar Sealants

The committee reviewed a handout regarding toxic Poly Aromatic Hydrocarbons (PAH) Pollution. Coal tar-based sealants are coatings typically applied to driveways and parking lots, and they are a major source of polycyclic aromatic hydrocarbons (PAHs) a known carcinogen. There are some municipalities that are banning the use of PAH's. Bill Kurtz stated that WIDOT uses asphalt based sealants; it is the sealants homeowners purchase from local stores are tar based. Further discussion and possible recommendation to the City Council supporting the ban of Poly Aromatic Hydrocarbons will take place at the September meeting.

Discussion on Existing Bike Facilities and Construction of New Bike Lanes

John asked the committee if someone would be interested in researching sharrows vs bike lanes. Phil volunteered to take on this project and present to the committee at the next meeting. Then, based on the information found make a recommendation to the City Council on how to proceed.

Agenda Item 7: Action Item

Recommendation on Parking at Vaughn Ave at 3rd St W

The Committee discussed the request from a citizen to eliminate parking on Vaughn Ave. south of 3rd St to the viaduct. Bill Kurtz made a motion for no parking from the end of the radius on Vaughn for approximately 22 feet and continue to allow parking on Vaughn Ave. Phil Sorenson seconded the motion. Motion carried.

Recommendation on Sidewalk Snow Removal

The Committee discussed the city public works crew removing sidewalk snow on designated safe routes to school. The department has concern regarding the number of employees and the current work load that employees already deal with during a snow event and that safe travel on city streets is the highest priority. The committee suggested enforcing residents to remove sidewalk snow on the designated routes, and providing more education to all residents regarding the importance of sidewalk snow removal. A motion was made by Bill Kurtz to not have the public works crew remove sidewalk snow in residential areas, safe routes to school and to encourage sidewalk snow removal to all city residents through improved communication, seconded by Phil Sorensen. Motion carried.

Agenda Item 8: Items of Interest for Future Meetings

Discussion on Cost and Feasibility of Underground Power Lines

There is need to improve the service for a customer in the industrial park and Murray Smearer from Xcel Energy presented to the committee a power line replacement project on Industrial Park Rd to serve this customer. Xcel Energy is interested in replacing the power lines with above ground lines versus buried lines. The pros and cons to overhead lines were presented to the committee. The committee will discuss this further at the September meeting and make a recommendation Xcel Energy.

Agenda Item 9: Set Next Meeting Date

September 12, 2019

Agenda Item 10: Adjournment

A motion was made to adjourn at 7:05PM by Jackie Moore, seconded by Phil Sorensen. Motion carried.



City of Ashland, Wisconsin ~ Parks and Recreation Department
400 4th Ave West Ashland ~ WI 54806 ~ www.ashlandparks.org

PARKS & RECREATION COMMITTEE MINUTES

Wednesday July 17, 2019 5:00 pm

The Sandbar Restaurant

2521 Lake Shore Dr W, Ashland, WI 54806

I. Call to Order

- a. Roll Call (5:07 PM)
In attendance: Stefanie, Meghan, Mike, Kevin, Sarah (5:20)
Excused: Tim, Sara, Jackie, Nancy
- b. Agenda Modification
- c. Approval of Minutes
 - i. Approval of June 26, 2019 Minutes
Motion: Meghan
Second: Mike

II. Public Comment Period

No public in attendance.

III Information Items

- Bayview Pier Grand Opening – 4pm July 20 at Bayview Park, Senator Bewley and Larry McDonald, Chair of the Wisconsin Coastal Management Council, will be speaking.
- Lake Superior Day Beach Clean Up – Ashland will celebrate Lake Superior Day with a beach cleanup from 1-3pm at Kreher Park.
- The City received a \$150K from Wisconsin Coastal Management for the Oredock Phase 1
- APR was a part of Kids Day at the Farmers Market, 300 people came to this event! APR is partnering with other City Dept and Private Business to purchase a bounce house to use at public events.
-
- Bay City Park will be getting new playground equipment in by mid-August. Three current playground structures will be removed: spring toys, teeter toters, sandbox and silver metal slide. The rest of the current equipment will stay. The new playground is the same as the red and blue one at Central Railyard Park.
- Construction Updates:
 - o **Kreher Park Redevelopment** – the City has awarded a construct contract to Veit for work on Phase 1 of the Superfund Site/Kreher Park Redevelopment. This phase will consist of putting aggregate (gravel) down and drilling 6 pilings. The aggregate will create a driveway, parking lot and thoroughfare at the remediated superfund site. Work should begin this week and end in Oct.
 - o **Maslowski Beach Green Infrastructure** – The City has awarded a contract to Ashland Construction for the implementation of the EPA Grant to improve Water Quality thru Green Infrastructure. Work on this project will begin in Sept and be done by Oct.

VI. Business Items:

- Discussion and possible action on reducing mowing and alternatives to grass in City Parks



City of Ashland, Wisconsin ~ Parks and Recreation Department
400 4th Ave West Ashland ~ WI 54806 ~ www.ashlandparks.org

- Does the city want to put it in the budget to reseed parks with no-grow or low-grow grass?
- The committee is generally in favor of reducing the required mowing, if it fits in the Property Maintenance Ordinance.
- Motion: Postpone to the August meeting pending additional information. (Eligible property, ordinance clarification, how much of our current properties/acreage could go without mowing?, how much would lowering the frequency of mowing reduce budgetary impact?, potential grants?)
 - Motion: Meghan
 - Second: Mike
 - Passes Unanimously
- Discussion and possible action to update Ashland Parks and Recreation Policy 600: Memorial and Donations Policy
 - The policy in and of itself seems fine.
 - The Committee agrees the images on the brochures should be updated to reflect other items that are already in Ashland (Bike Racks on Main Street, Lake Superior Trash Receptacles, Etc.).
 - Motion: Update the brochure to include imagery of examples from Ashland.
 - Motion: Kevin
 - Second: Sarah
 - Passes Unanimously
 - Motion: Approve the APR 600 Memorial and Donations Policy as set forth.
 - Motion: Kevin
 - Second: Meghan
 - Passes Unanimously

V. Next Meeting Date

August, 21st 2019 @ The Sandbar, 5:00 PM

VI. Comments and Questions

- Are vehicles on Highway 2 expected to stop for pedestrians at the higher speed locations (Prentice Park)?
- Why is there no connection to the Tri-County Corridor from Prentice Park?

VII. Adjourn (5:47 PM)

- Motion: Stefanie
- Second: Meghan
- Passes Unanimously

It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject, over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.



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The City of Ashland does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services, programs or activities.

NOTE: Upon reasonable notice, the City of Ashland will accommodate the needs of disabled individuals through auxiliary aids or services. For additional information or to request this service, contact Sara Hudson at (715) 685-1644.

Lloyd Orensten called the Airport Commission meeting to order at 4:30 p.m.

Present: Tom Bouchard, Rick Korpela & Lloyd Orensten

Absent:

Excused: John Coffey & Ella Teague

Also Present: Bill Moore, Airport Manager; and Harley Hagstrom

AGENDA ITEM 1: Roll Call

AGENDA ITEM 2: APPROVAL OF MINUTES (June 27, 2019)

A motion was made by Bouchard, seconded by Korpela, to approve the June 27, 2019 minutes. The motion passed unanimously.

AGENDA ITEM 3: CITIZEN PARTICIPATION PERIOD

None

AGENDA ITEM 4: COMMISSION ITEMS

→ SRE Update

Moore talked with the BOA and discussed the issue of purchasing products that are 60% American made; a waiver is required if it is not American made. There have been delays with this project, this was supposed to happen last September, bumped to last March, and now they are talking about March 2020. Basically, we will get it when we get it.

→ New Lease

The leases were mailed to all hangar owners, got some feedback, Pam Koepsel wasn't too happy, stated there was no lot #, no property description, it didn't say city or county, etc. Moore invited her to come to a commission meeting.

→ Lawn Mower Update

At this time, supposed to get the lawn mower in September.

→ QT pod 100LL card reader update

It was installed yesterday, pretty user friendly.

→ Cable Airport Interest in ASX old SRE

Cable Airport Commissioner addressed the commission to inquire if the JFK Airport would be willing to part with their old lawn tractor. Cable is getting a new mower, have bids out for that, but they do not have a lawn tractor. While talking with the BOA, they

were told that JFK is getting some new equipment, so Cable would like to be given/pay for/make some kind of deal, for the old lawn tractor. Moore stated that the BOA and JFK engineers Becker & Hoppe, both advised the airport to keep the old tractor for a spare and not sell it. Cable then talked about leasing the tractor from the Ashland airport. Nothing can be done until Ashland receives their new equipment, but Cable would like JFK to keep them under consideration.

→ Hagstrom Project – Revisited

At the last meeting Orensten wanted the commission to revisit the Hagstrom project. The airport had worked on the outside of the fence to provide access to the Hagstrom's. Moore went back through commission minutes from last September & December and the minutes from the last commission meeting; identified what was discussed and decided upon by the Airport Commission, the final result was that there will be no more work done on the Hagstrom property. The reason this was brought back on the agenda was because Hagstrom asked again at the last meeting if the commission was going to do more work on his property. Moore gave Hagstrom a copy of the letter from the City Attorney and Orensten read the letter that basically stated that the airport has met their obligation to the Hagstrom's and the project is finished. Orensten read excerpts from the past minutes regarding the Hagstrom property and noted that Hagstrom was asked whether the airport had met their obligation with regard to the road to Hagstrom's property and Hagstrom replied that they had met their obligation. Hagstrom was then told that the airport would not be doing any more work. Once again, Orensten reiterated that the city would not be doing any more work on the road/culvert going to the Hagstrom property, the project is completed. Hagstrom will need to do his own work on his own property.

→ Shell Sign (Wire it for Light)

Moore asked if the commission wanted the Shell sign lit up. Bouchard's feeling is that if Shell wants the sign lit, they can pay for it and Orensten agreed. Commission suggested that nothing be done with it at this time.

AGENDA ITEM 5: Managers Report

Moore is getting pressure from the Wisconsin Department of Agriculture about having a second party inspection performed on Bretting's Jet A fuel tank; it needs second party inspection because its twenty years old and it's a thirty year tank. For some reason the Department of Agriculture thinks it's the city's/JFK Airport's fuel tank. Moore told the Department of Agriculture to remove our name off of their records because it is not owned by the airport. Moore said he received the letter about the fuel tank and forwarded it to the Betting's hangar. Moore said he has strongly suggested that Bretting's get it resolved because this guy told him he will come back, and if it is not inspected, he will red tag it and no one will have access to jet fuel. Moore talked to Steve Anderson, (Bretting Pilot/Aircraft Maint) will call and schedule an inspection of the tank.

Moore would like to get a new courtesy vehicle thru the leasing program that the city is looking into. The current courtesy cars are killing us in repairs. One of them is having power steering problems at a cost of \$500 for repairs, the other one is in such bad shape would like to put it on the auction block. The one car that is still in decent shape Moore would continue to run that through the summer and then get rid of it. The city has given its blessing for the airport to lease a car to use as a rental instead of a courtesy car. Last week there were four of Bob Parent's rental cars in the parking lot so Moore knows he could get it rented out. By offering a rental car there would be no hassle with who is putting gas in it, repairs, etc. and it would only have to be rented out 7 times a month in order to pay for itself. Moore is not trying to take anything away from the private sector business, just trying to offer a service that doesn't cost the airport a lot of money. Right now the airport is losing money on courtesy cars.

A motion was made by Bouchard, seconded by Korpela, to have Moore look into the feasibility of the airport leasing a car for use as a rental car for the airport and possibly for lease by marina customers. The motion passed unanimously.

AGENDA ITEM 6: Approval of Bills

The list of bills was presented by Moore. The total amount of the bills came to \$31695.93.

A motion was made by Bouchard, seconded by Korpela, to pay the bills as presented. The motion passed unanimously.

AGENDA ITEM 7: SET NEXT MEETING DATE

The next Airport Commission meeting will be held August 29, 2019, at 4:30 pm, at JFK Airport.

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Korpela, seconded by Bouchard, to adjourn. The motion passed unanimously.

Kim Westman

HARBOR COMMISSION MEETING

August 21, 2019

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PRESENT: Thomas Yankee, Randy Harvey, Dick Pufall, Paul Gilbertson, Keith Igo & Gary Leino

ABSENT: Allan Smiles

EXCUSED:

ALSO PRESENT: Marina Manager-Scott Stegmann

Dick Pufall called the meeting to order at 5:15 p.m.

Agenda Item 1: Public Comment

None.

Agenda Item 2: Approval of May 15, 2019 Minutes

A motion was made by Leino, seconded by Gilbertson, to approve the May 3 and May 15, 2019, minutes. The motion carried unanimously.

Agenda Item 3: Financial Statement

A. Financial Statement

Commissioners discussed the financial statement.

A motion was made by Harvey, seconded by Yankee, to approve the financial statement. The motion carried unanimously.

Agenda Item 4: Unfinished Business

A. Superfund site

Stegmann had a meeting today and was told Xcel Energy has finished phase 2 of the site (the parking area and other misc.), and are currently in phase 3, really moving right along. Next week, on August 27th, we will be doing the first test pile for our boat launch. Braun Intertech is going to be monitoring the test piling for us. Jamie Dunn (retired DNR employee and now contracted by the city to oversee the operations), feels things are going well with the project.

John Butler, PW Director, was told by the administration that we need to find out what Xcel Energy's thought process was on repaving Ellis and Prentice Avenues from Highway 2 down; unknown at this time what the answer is. Regarding Prentice Avenue, there is a formal document regarding repair of the avenue, Stegmann does not know about Ellis Avenue. However, Prentice Avenue from Highway 2 to the boat launch is a nightmare, really terrible. The city administration will be pushing hard to have those roads repaired; no clue when it will be done.

Xcel's goal right now is to be done in October with all 4 phases. That's the goal, but if they have to come back in 2020, it will be above ground work, less than a month's worth of work. At another meeting Stegmann was at, regarding the finances for the Superfund Project and hashing out what has been done by AMI. To date, we are at about \$138,000 paid out for engineering services, etc., for the boat launch, the road, etc. Stegmann noted that the city is not happy with some of the professionalism and the handling of the construction

HARBOR COMMISSION MEETING

August 21, 2019

Page 2

management by AMI has been weak. Butler has requested a meeting and an update with AMI to figure out in the scope of the whole project and where we are at. Meaning what we have paid for, what we are entitled to regarding plans and other stuff, and some cost estimates on what it's going to take for the construction management to finish the project and to finish the boat launch side, what's in the water and a few other things.

Right now Stegmann is waiting for final approval, but it appears the Public Works Department is agreeing to take on the road and the parking lot in the Superfund site which could save us literally \$100,000. They would do the engineering, the management, and bid out the pavement part. This would be done in 2020, and we would relieve AMI of those duties, but have AMI finish up the water side of the boat launch.

For the compaction testing of the road and parking area, Jamie Dunn is doing the compaction tests with another guy in house.

We would like AMI to stay on if they want to, but Stegmann has requested a set of physical plans for the boat launch and the lift well.

Stegmann was supposed to go down to Rib Lake to present where we are at in the Superfund Site to the WI Waterways Commission. However, before he can do that we need one more permit called the Individual Permit; it is the permit for the boat launch section that is physically in the water. Stegmann noted that we are waiting for the DNR to get this to permit to us; once we have this Stegmann will go to the WI Waterways Commission and present, sometime by the first part of next year.

The reason we are presenting this project again is that we are asking for more money; typically this commission does a 50/50 match but have been known to do an 80/20 match; we will try to get the max match and are asking for more money, they have said they would give us more money. Also, we want them to understand the full scope of the project, when the original plans were submitted they wanted the whole concept, which was pavilion, boat launch, lights, storage building, etc. This commission will only fund the brick and mortar stuff that relates to the water which is the boat launch, the road, the parking, but not the lights, this has resulted in some confusion by commissioners as to what we are asking them to fund. Therefore, we need to go back to the Waterways Commission, separate out the things we are asking them to help fund, so they can understand what we really want.

Gilbertson asked if the Waterways Commission realizes how much the dynamics of this project has changed so rapidly and unexpectedly. Stegmann noted that they are well aware, we have a local DNR representative, Ed Slominski, has seen what's gone on down here and he actually sits on the waterways board, he doesn't vote, but he tells them everything that has been going on at the site and explains the dynamics.

It appears the sentiment from Ed is they will give us more money, we are on the Great Lakes and that is typically more of a priority for funding.

Igo asked if the new boat launch had any engineering done for changing lake levels. This was discussed earlier in the process and they supposedly designed it for various lake levels.

Agenda Item 5: New Business

A. Next Meeting Date –

Consensus of the group was to call a meeting in September if needed.

HARBOR COMMISSION MEETING

August 21, 2019

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B. Manager's Report

Stegmann told the commissioner's there is a phone app called Dockwa that has gained popularity among boaters not only in this area but across the nation. With this app a person can look at any marina and if a slip is available, reserve it and pay for it online. Dockwa does take 3 percent of the cut but transient slip occupancy at marinas in the area has increased substantially creating a new stream of revenue. With the issues with the superfund site Stegmann has not had time to follow up with setting it up, but will have it available next spring.

Stegmann and marina staff have been cleaning up the beach and the boat launch/dock area at the Hot Pond; dredging out the wood tailings and debris. They have also created an RV overflow parking area. The city is short on camping spaces so if people need a spot for the night they can stay there; no water or electricity available, not meant as a permanent campsite.

C. Construction contract of aggregate base, light poles, pilings in Superfund redevelopment area. Bid opening June 24, 2019

Light pole bids came in at \$125,000 for 30 light poles. The bids came in so high because bidders are afraid of the anchors (needed for stability in the light pole bases) penetrating the membrane. Everyone is super paranoid about cutting the membrane and sealing it back up, afraid of water breach or whatever. Stegmann noted that we are going to go back and revisit the light pole design, not make them so tall, engineer them differently. This will be in the future, no money right now.

D. Marina Property Insurance

Stegmann has no information from the City Clerk at this time.

Agenda Item 6: Items for next meeting agenda

Yankee asked for copies of lease agreements from surrounding marinas. Brought to the attention of the commissioners that some boat owners are leasing out spaces in their boats like an Airbnb. Yankee has heard that some boat owners in Bayfield are leasing space in their boats, the boats remain in the slip but people can use them to stay. Yankee wondered how other marinas are handling this and feel that the Ashland Marina should get out in front of this. There are a lot of factors to consider; at this time the marina does not have 100% of owners here all the time, but with rentals it could affect parking, noise problems, electrical consumption, fire protection problems, etc. Another factor to consider is there a way to make money off of this; need to take a look at this.

Agenda Item 7: Adjourn

A motion was made by Gilbertson, seconded by Igo to adjourn. The motion carried unanimously. Meeting was adjourned.

Kim Westman

Ashland Beautification Council

Meeting

August 26th, 2019

1. Roll Call	Volunteer Hours
Present:	
Layne Richardson	3
Elaine Peterson	47.25
Shawna Johnson	73.5
Kay Saari	50.25
Mary Zinnecker	76.7
Jeanne Spruell	21.5
Donna Lanni	66.5
Penny Rutyna	24
Volunteers:	
Carol Feldmeier	14.25
Marla Mattson	17.5
Sharon Olette	2.5
David Siegler	8.5
Ron Lockwood	45.5
Jill Zifko	1
Excused: David Askue	47

2. Approval of July 29th, 2019 meeting minutes

Motion to approve: Kay Second: Elaine Vote: Aye

3. Administrative

Treasure's report: reviewed expenditures for Ashland Beautification Council. \$1113.73 of \$1900 has been spent. Budget balance is \$786.27. Donations received through garden tour and plant exchange were \$355. Current donations total = \$958.

4. Old Business

BC project updates

*Bayview Park: Rose bushes are again losing leaves. Elaine to spray with Neem. Some Lilies have been removed. Request help with watering especially around sign

*Pearson Plaza: Vines that were removed are growing back. Thistles were removed. Propose to add spirea. Top of restroom is mostly native plants, discussed managing this area. Proposed adding a Brownstone at corner of Otis Park where plants have not thrived.

*Beaser Ave: Proposed to remove Juniper and sweet pea vine and add Spirea if needed. Jeanne to donate Phlox. Topsoil was removed, need mulch.

*City Hall & Boat landing: Looking great, have been weeded & mulched:

*Memorial park: Petunias have died, propose to add mums

*Parking lot gardens: Remove diseased ornamental Crabtree on 3rd St. and 3rd Ave. W.

*Public works Trail: Needs mulch

*Crest Garden: Weeded, propose to add Gaillardia from Hausers

*Ellis Avenue: Jeanne offered to donate Phlox. Shawna to purchase fertilizer for Ellis and distribute to volunteers to use in median gardens.

*Jane Smith Memorial: proposed to add compost and mulch

Review 2019 BC budget: Mary and Penny to meet and review budget before next meeting

Garden Tour/Plant Fundraiser Review: \$355 received in donations. Good attendance, better than last year. Propose different site with more visibility for our booth next year.

Beauty Spot Awards Aug/Sept 2019: AmericInn by Wyndham, 3009 Lake Shore Dr. E. (business), Cindy Nelson and Jeff Welty, 415 14th Ave E. (residential)

5. New Business:

Parking Lot Tree Situation: Compose list of tree to be removed by Public Works

Hospital Plant Donations: Mary and Jeanne are caring for these donations. Consider places to add them and plant before winter.

Fall Decorating/Planting: Mary & Shawna to purchase 9 mums from Hanson's IGA in Washburn. These will be planted in pots at Public Works, City Hall and parking lot pots.

Bulb ordering for fall planting: Mary to order up to \$100 worth of Allium bulbs to be planted on Ellis. Proposed planting daffodils on slope under billboard at Pierson Plaza.

Donna will finish out her term on Beautification Council which ends February 2020. She has agreed to finish writing grants until then.

6. Date next meeting: Monday Oct. 7th, 2019 at Chequamegon Food Coop Deli Dining Room, Ashland WI.

7. Adjournment at 7:45pm Motion to adjourn: Donna Second: Kay Vote: Aye

Respectfully Submitted,

Shawna Johnson

**POLICE AND FIRE COMMISSION MEETING
FIRE DEPARTMENT CONFERENCE ROOM
SEPTEMBER 3, 2019**

1. Call to Order

The meeting was called to order at 5:16 by Gordon Gilbertson

2. Roll Call

Present: Gordon Gilbertson, Ed Monroe, Matt Horning, Kate Siegler

Excused: Sarah Granley

Also Present: Police Chief James Gregoire, Fire Chief David Wegener, Recording Secretary Barb Henry

3. Approval of Agenda items

A motion was made by Matt Horning, seconded by Ed Monroe to approve the agenda items.
The motion passed unanimously.

4. Approval of Minutes from July 1, 2019 meeting

A motion was made by Matt Horning, seconded by Ed Monroe to approve the minutes.
The motion passed unanimously.

5. Police Department Business

a. Administrative Report

Chief Gregoire provided a handout detailing the department's events from June 7 through August 26, 2019.

The department responded to 1771 calls, averaging 29 calls per day.

The Chief's handout highlighted a sampling of the calls made during this extremely busy time frame.

The Chief advised that the department is almost back to full capacity with the return of officers back from injuries. One officer is out on paternity leave.

Two officers are out on Field Training with one of them coming back this week.

The Rainbow Gathering went fairly smooth with only a couple panhandling calls & one burglary.

Chief Gregoire participated in the Hazardous Waste Collection at WITC.

The Police Department, along with the Sheriff's Department and the Fire Department participated in ALICE training with Ashland High School.

On August 27th the City Council approved to move forward with a new police facility by a 6-5 vote.

A pinning ceremony was held for Brandon Marten who took an investigators position earlier this year, and for new Sergeant's Gerard Randall & Jeremy Pajac.

A motion was made by Kate Siegler, seconded by Matt Horning to approve Chief Gregoire's report and place it on record. The motion passed unanimously.

6. Fire Department Business

a. Administrative Report:

Chief Wegener provided a handout detailing the department's events from June 28 through August 31, 2019

The department responded to 549 incidents.

The Chief's handout provided a breakdown of the type of calls the department responded to, along with year to date figures. The time frame provided has been extremely busy and if things keep up, the department may break a record in the number of calls for the 4th year in a row.

On July 8, five new members began their careers with the department. They had one week of hands-on orientation to receive basic fire and EMS equipment use.

Training is ongoing in all areas for fire and EMS specifics.

On August 19th, the Department was requested by Washburn Fire for mutual aid in need of a water tanker at a house fire in the Township of Eileen. Our tanker was the first to arrive and we assumed command even though it was not our covered area for fire.

Once Washburn Fire arrived, they took over command.

The Department has had several simultaneous calls, with 17 calls in 24 hours on August 14th, and 19 calls in 24 hours on August 24th.

Julie LeBlanc attended training to update her certification for car seat installation. Julie started the car seat program in 2003.

A motion was made by Ed Monroe, seconded by Kate Siegler to approve Chief Wegener's report and place it on record. The motion passed unanimously.

7. Next Meeting Date

The next meeting of the Police & Fire Commission will be Monday, November 4th at 5:15 pm.

8. Closed Session as authorized by Wisconsin Statute 19.85(1)(c) to discuss:

a. Police Department probation updates

b. Fire Department probation updates and officer promotions

A motion was made by Kate Siegler, seconded by Matt Horning to go into Closed Session. The motion passed unanimously.

9. Return to Open Session

A motion was made by Kate Sigler, seconded by Matt Horning to return to open session. The motion passed unanimously.

10. Report Action Taken in Closed Session

The Commission heard probation reports from the Police Department.

A motion was made by Matt Horning, seconded by Ed Monroe to approve Chief Gregoire's recommendation that Officer Pupp be removed from probationary status effective 10/18/19 providing no unforeseen problems. The motion passed unanimously.

The Commission heard probationary reports from the Fire Department on 6 employees hired within the past year.

The Commission heard the promotion process to fill two positions for Captain and two positions for Lieutenant.

A motion was made by Ed Monroe, seconded by Kate Siegler to approve Chief Wegener's recommendation that Stuart Matthias and Kevin Alajoki be promoted to Captains, and that Kurt Blakeman and Matt Spangler be promoted to Lieutenants. The motion passed unanimously.

11. Adjournment

A motion was made by Matt Horning, seconded by Kate Siegler to adjourn. The meeting adjourned at 6:28 pm.

Respectfully submitted

Barbara Henry
Recording Secretary

VPL Board Meeting September 12, 2019

Approved Oct 17, 2019

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Present were Dinny Bolka, Michelle Jardine, Sarah Adams, Jim Crandall, Mary Asbach and Sarah Jackson

Meeting called to order - 5:30

Approval of agenda - Motion to approve agenda made by Michelle, seconded by Jim. Passed

Approval of August minutes- Motion made by Clarence and seconded by Jim. Passed.

Public participation – None.

Continuing business – 2020 budget – projected. Will be presented to city on Oct. 3rd.

- Review RFP for schematic plan development

New business – none.

Director's report and statistical and financial reports.

Meeting adjourned 6:45.

Lloyd Orensten called the Airport Commission meeting to order at 4:30 p.m.

Present: Tom Bouchard, Rick Korpela, John Coffey & Lloyd Orensten

Absent:

Excused: Ella Teague

Also Present: Bill Moore, Airport Manager; Harley Hagstrom

AGENDA ITEM 1: Roll Call

AGENDA ITEM 2: APPROVAL OF MINUTES (August 29, 2019)

A motion was made by Korpela, seconded by Bouchard, to approve the August 29, 2019 minutes. The motion passed unanimously.

AGENDA ITEM 3: CITIZEN PARTICIPATION PERIOD

None

AGENDA ITEM 4: COMMISSION ITEMS

→ SRE Update

Moore that there has been no more information on the SRE; anticipates that it will be next year before receiving it.

→ Lawn Mower Update

Moore was told that we would receive the mower in August, it's the end of September and haven't heard anything from the BOA. Mertig, Ashland Lawn & Sports is wondering what is going on, they have money invested in this equipment that they ordered for us and it is still sitting there. Moore is trying to get this taken care of, still waiting for response from BOA, will contact Mertig as soon as information is available.

→ Airport Rental Vehicle

Moore has heard that the airport may receive the rental vehicle mid-November, early December; wanted it in early spring next year but may get it sooner.

→ RIEL Lights

When the airport had its 5010 inspection Hal Davis, BOA Airport Inspection Manager, mentioned that the REIL lights were out. Moore knew that one of them was out, but not both, and was told to address it. Bruce Nelson, ONE, came out and looked at them, contacted Flash Technology; \$350 to repair and we pay for all parts, (\$270 for bulbs alone). It appears that it is more than a bulb problem, may be voltage problems and some other things; minimum of \$500 to fix one light. Moore talked with Murphy in

Baraboo, they just resurfaced there runway and have 4 REIL lights that with identical numbers that match our lights and other components that will work for us, available for sale for \$500.

Commissioners agreed that Moore should purchase the lights from Baraboo.

→ SRE Building Boiler Inspection

The state came in to inspect the boiler, couple of things needed to be changed/upgraded; Moore has completed fixing the issues they had with boiler.

→ Airport Fee Schedule

All departments were asked to review their fees. Currently, the hangar daily fee for transient is \$25.00, hangar monthly fee is \$80.00, leases are \$.10 a square foot and parking is \$15.00 a month. Commissioners asked how in line are our fees with other airports in the area; we are lower than some. Commissioners discussed the rates; they decided to add fees for twin engine planes. The rates to be added are: transient daily fee is \$50 for twin engine planes, and \$150 for monthly hangar fee for twin engine planes.

AGENDA ITEM 5: Managers Report

Moore noted that he was asked to cut 3% out of the budget, took it out of Land Improvements.

AGENDA ITEM 6: Approval of Bills

The list of bills was presented by Moore. The total amount of the bills came to \$38,558.66

A motion was made by Coffey, seconded by Bouchard, to pay the bills as presented. The motion passed unanimously.

AGENDA ITEM 7: SET NEXT MEETING DATE

The next Airport Commission meeting will be held October 23, 2019, at 4:30 pm, at JFK Airport.

AGENDA ITEM 8: ADJOURNMENT

A motion was made by Bouchard, seconded by Korpela, to adjourn. The motion passed unanimously.

Kim Westman

City of Ashland, Wisconsin

Department of Planning and Development, Monthly Report

Permit report for the month of September 2019

Permit type **Commercial-Additions,Remodeling,Al**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7154	City of Ashland	502 Main Street West	Renovate and modernize existing elevator including electrical, alarm work and cosmetics improvements)	\$120,000.00	\$0.00	4300	9/16/2019

Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (1 detail record)

Sum				\$120,000.00	\$0.00		
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Permit type **Commercial-New Construction**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7168	Memorial Medical Center	2213 Beaser Avenue	Construct new 20' x 16' salt shed per approved Site Plan. Contractor: Arnie Mackey Construction.	\$49,750.00	\$248.75	4927	9/30/2019

Summary for 'Permit type' = Commercial-New Construction (1 detail record)

Sum				\$49,750.00	\$248.75		
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Permit type **Demolition/Moving**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7125	Chad & Sarah Briggs	301 15th Ave. W.	Demolish 10' x 10' shed	\$0.00	\$15.00	281	9/16/2019
7132	Kevin Schwiesow	614 12th Avenue West	Demolish 20' x 20' garage, no water, septic or electricity		\$15.00	551	9/4/2019
7139	CHARLES & DEBRA SWADER	808 2nd Ave W	Demolish 20' x 20' garage, prepare site for future garage build		\$15.00	2519	9/9/2019
7140	Grant White	1200 6th St. W.	Demolish existing 24' x 24' detached accessory structure including grading and preparing site for future garage build	\$2,400.00	\$15.00	537	9/9/2019

Permit type Demolition/Moving

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7145	Scott and Laura Charette	1603 Woodbury Lane	Demolish two existing principal structures on property, place minimum of 3" of topsoil and reseed site	\$4,000.00	\$30.00 Check	5099	9/10/2019
7152	John & JoAnne Schmidt	1409 4th Street East	Demolish 2 accessory structures, site clearance, topsoil and reseed	\$4,000.00	\$30.00 Check	1798	9/13/2019
Summary for 'Permit type' = Demolition/Moving (6 detail records)							
Sum				\$10,400.00	\$120.00		

Permit type Electrical

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7155	Memorial Medical Center	2213 Beaser Avenue	Install electrical to support new salt storage shed. Contractor: Memorial Medical Center	\$2,000.00	\$75.00 Check	4927	9/16/2019
Summary for 'Permit type' = Electrical (1 detail record)							
Sum				\$2,000.00	\$75.00		

Permit type Misc Zoning Fees

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7150	Emily Pimm and David Pimm	600 16th Ave. W.	Keeping of Animal Permit for 6 chickens		\$20.00 Check	511	9/12/2019
7151	H & F Rentals, LLC	608 16th Ave. W.	Keeping of 4 rabbits (landlord permission obtained on 9/12/2019)		\$20.00 Check	512	9/12/2019
7170	Memorial Medical Center	2213 Beaser Avenue	Site Plan review for new 2-story addition to northeast corner of existing building		\$350.00 Check	4927	9/30/2019
Summary for 'Permit type' = Misc Zoning Fees (3 detail records)							
Sum					\$390.00		

Permit type Plumbing&Heating

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
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Permit type Plumbing&Heating

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued	
7134	Duane Carlson	301 Main Street West	Rennovation of plumbing and HVAC for Domino's Pizza use per approved plans. Contractor: Blakeman Plumbing & Heating (HVAC #000440, Plumbing #000440)	\$84,850.00	\$125.00	Check	4261	9/20/2019
7148	Sud Family Limited Partnership	411 Ellis Avenue	Rennovate plumbing, heating and electrical systems to accommodate future tenants. Contractor: Brown Heating & Plumbing (HVAC #1000410, Plumbing #000400)	\$15,000.00	\$150.00	Check	1973	9/11/2019
7160	Lawrence & Susan Kupczyk	1511 12th Ave W	Install 4 new fixtures for new master bathroom home addition. Contactor: Superior Plumbing	\$9,000.00	\$25.00	Check	3205	9/23/2019

Summary for 'Permit type' = Plumbing&Heating (3 detail records)

Sum				\$108,850.00	\$300.00		
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Permit type Residential-Accessory Structures

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued	
7136	Danny & Patricia Livingston	608 15th Ave. W.	Construct new 24' x 24' detached garage on southeast corner of property behind principal structure. Contractor: Economy Garages	\$20,000.00	\$25.00	Check	521	9/5/2019
7137	Charles Chronis	314 8th Street West	Roofing of accessory structure		\$40.00	Check	2542	9/6/2019
7146	KRPS, Inc.	511 Main Street East	Storage shed placed on property in parking lot.	\$5,000.00	\$25.00	Check	1360	9/10/2019
7153	John Nissen & Karl Henrich	316 Chapple Ave.	New roofing (metal) and vinyl siding on the garage.	\$2,000.00	\$80.00	Check	772	9/13/2019
7158	CHARLES & DEBRA SWADER	808 2nd Ave W	Construct new 20' x 20' garage on southeast corner of property (approximately same location as previous garage)	\$17,500.00	\$25.00	Check	2519	9/19/2019
7164	Melissa Bloomfield	812 4TH Ave West	Construct new shed behind home, must maintain 3' setback from property lines		\$25.00	Cash	2540	9/24/2019

Summary for 'Permit type' = Residential-Accessory Structures (6 detail records)

Sum				\$44,500.00	\$220.00		
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Permit type Residential-Miscellaneous

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7142	Colleen Douglass	910 2nd Avenue West	Install 6' wooden fence in side and rear yard to connect to existng chain link fencing on side yard.	\$200.00	\$25.00 Check	2637	9/9/2019
7143	Megan McBride	315 6th Ave W	Install 106 ft. of pine wood privacy fencing in front & rear yard, 6 ft. in height.	\$3,400.00	\$50.00 Check	779.01	9/9/2019
7157	Bonnie Garrella	919 12th Ave. W.	House will be sided with vinyl siding (over the old siding).	\$4,500.00	\$40.00 Cash	650	9/17/2019
Summary for 'Permit type' = Residential-Miscellaneous (3 detail records)							
Sum				\$8,100.00	\$115.00		

Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7131	James and Paula Fitzpatrick	501 13th Ave. East	12'x26' addition added to garage	\$9,800.00	\$25.00 Check	2084	9/4/2019
7133	Bernard and Rebecca Valdez	118 18th St. West	Remove and replace shingles on existing roof of home and garage.	\$8,750.00	\$40.00 Cash	4053	9/4/2019
7138	Robert & Katharine Swanson	1523 3rd St. W	Replace front and back doors, siding, re-roofing with asphalt shingles, replacing 10 windows	\$20,000.00	\$100.00 Check	136	9/9/2019
7141	Grant White	1200 6th St. W.	Construct new 25' x 25' detached accessory structure on southern side of property. Contractor: Lake Effect Builders, LLC	\$25,000.00	\$31.25 Check	537	9/9/2019
7144	Ann M. Stevens Trust	816 St. Claire	Replace siding on garage as part of repair project	\$10,000.00	\$40.00 Check	1218	9/10/2019
7149	Alyda Amrein	519 9th Street East	Install new entryway on west side of principal structure. Contractor: Josh Zak	\$3,000.00	\$25.00 Check	2467	9/11/2019
7156	William & Priscilla Zimmerman	600 15th Ave. W	Remove and replace asphalt shingles on principal structure (1000sf)		\$40.00 Cash	520	9/17/2019

Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7159	Rachel Verkinderen	819 Prentice Ave.	Remove and replace siding on principal and accessory structures, and replace soffit and fascia	\$5,000.00	\$40.00 Cash	2491	9/20/2019
7161	Lawrence & Susan Kupczyk	1511 12th Ave W	Remodel kitchen, open living room, master bathroom addition to home. Contractors: Tyler Larson (carpentry), Wire Right	\$26,000.00	\$130.00 Check	3205	9/23/2019
7162	Susan and Sean Riley	215 7th Ave. E.	Remove existing asphalt shingles and replace with metal roofing on principal structure. Contractor: Tim Paetow	\$3,500.00	\$40.00 Cash	1583	9/23/2019
7165	Melissa Bloomfield	812 4TH Ave West	Construct new deck on rear of home, approx. 12' x 10', 4' in height		\$50.00 Cash	2540	9/24/2019
7167	James Diemer	223 7th Ave. E.	Remove and replace asphalt shingles on eastern principal structure. Contractor: Affordable Roofing	\$8,500.00	\$40.00 Check	1581	9/26/2019
7169	Illick Holdings, LLC	1015 6th St W	Vinyl siding on west building, new roof on east building.	\$15,000.00	\$80.00 Check	377	9/30/2019

Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (13 detail records)

Sum \$134,550.00 \$681.25

Permit type Sign

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7163	Ottovon Properties LLC	1606 East Lakeshore Drive	Install 2 informational wall signs (21 sq' each) to promote auto detailing service.		\$100.00 Check	3429	9/24/2019
7166	WALMART STORES, INC	2500 Lake Shore Dr. East	Install new informational wall signage on front building elevation to promote pick up service. 65.43sq ft, backlit		\$50.00 Check	3574	9/25/2019

Summary for 'Permit type' = Sign (2 detail records)

Sum \$150.00

Grand Total

\$478,150.00

\$2,300.00

City of Ashland, Wisconsin

Monthly Property Report

Property report for the month of September 2019

Maintenance concern

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
9/4/2019	4363	Chris Luebben	623 MacArthur Ave	\$0.00
Action taken [REDACTED] 9/3/19: Sent first letter giving until 10/14/19 to paint/stain the overhead garage doors.				

Maintenance concern Accessory Structure

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
9/28/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
Action taken [REDACTED] I called Steve Schraufnagel to take a look. He will inspect on 9/25/18 at 1:30 pm.				
9/28/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
Action taken [REDACTED] I called Steve Schraufnagel to take a look. He will inspect on 9/25/18 at 1:30 pm.				
9/28/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
Action taken [REDACTED] I called Steve Schraufnagel to take a look. He will inspect on 9/25/18 at 1:30 pm.				
9/28/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
Action taken [REDACTED] I called Steve Schraufnagel to take a look. He will inspect on 9/25/18 at 1:30 pm.				
9/28/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
Action taken [REDACTED] I called Steve Schraufnagel to take a look. He will inspect on 9/25/18 at 1:30 pm.				
9/28/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
Action taken [REDACTED] I called Steve Schraufnagel to take a look. He will inspect on 9/25/18 at 1:30 pm.				
9/28/2019	626	Chris Luebben	816 Beaser Ave.	\$0.00
Action taken [REDACTED] I called Steve Schraufnagel to take a look. He will inspect on 9/25/18 at 1:30 pm.				

Maintenance concern Garbage

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
9/4/2019	2687	Chris Luebben	916 5th Ave East	\$0.00
		Action taken	[REDACTED] 9/3/19: Sent first letter giving until 9/19/19 to remove metal locker from yard & to remove or spread gravel/dirt pile by alley.	
9/4/2019	4130	Chris Luebben	506 14th Avenue W	\$0.00
		Action taken	[REDACTED] 9/3/19: Sent first letter giving until 9/12/19 to remove the brush pile & old bicycle parts from the rear yard by the alley.	
9/9/2019	2331	Chris Luebben	109 8th St. East	\$0.00
		Action taken	[REDACTED] 9/5/19: Sent 5th notice giving until 9/6/19 to properly dispose of household items/garbage that are in the yard.	
9/10/2019	2340	Chris Luebben	115 E. 8th St.	\$0.00
		Action taken	[REDACTED] 9/5/19: I left a door hanger w/letter at 11:58 am to remove mattress & box spring from yard. (DSCN 0412 thru 0416).	
9/11/2019	2571	Chris Luebben	801 Vaughn Avenue	\$0.00
		Action taken	[REDACTED] 9/9/19: Sent first letter giving until 9/18/19 to remove couch from the yard/ROW.	
9/11/2019	3011	Chris Luebben	900 9th Ave. West	\$0.00
		Action taken	[REDACTED] 9/9/19 Sent first letter giving until 9/23/19 to remove the tires and TV set from the yard.	
9/13/2019	1584	Chris Luebben	211 7th Ave. E.	\$0.00
		Action taken	[REDACTED] 9/13/19: Sent 2nd notice giving until 9/27/19 to remove the bathtub from the rear yard.	
9/16/2019	1245	Chris Luebben	606 St. Claire	\$0.00
		Action taken	[REDACTED] 9/16/19: Sent first letter giving until 10/2/19 to remove couch from rear yard.	
9/16/2019	2012	Chris Luebben	506 5th Ave E	\$0.00
		Action taken	[REDACTED] 9/16/19: Sent first letter giving until 10/2/19 to remove tires and appliances from rear yard.	
9/16/2019	2012	Chris Luebben	506 5th Ave E	\$0.00
		Action taken	[REDACTED] 9/16/19: Sent first letter giving until 10/2/19 to remove tires and appliances from rear yard.	
9/16/2019	531	Chris Luebben	1318 6th St. W.	\$0.00
		Action taken	[REDACTED] 9/16/19: Sent first letter giving until 10/2/19 to remove tire and clean-up garbage in yard.	
9/20/2019	2211	Chris Luebben	600 3rd Ave. West	\$0.00
		Action taken	[REDACTED] 9/20/19: Left door hanger with letter giving until 9/23/19 to properly dispose of couch and upholstered chair in the right-of-way.	
9/23/2019	2622	Chris Luebben	901 4th avenue west	\$0.00
		Action taken	[REDACTED] 9/23/19: Sent first letter giving until 10/2/19 to remove clothes dryer from yard.	

9/23/2019 2340 Chris Luebben 115 E. 8th St. \$0.00

Action taken [REDACTED] 9/20/19: Sent first letter giving until 9/30/19 to remove furniture (old cabinet) from right-of-way.

Maintenance concern Grass

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
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9/10/2019	480	Chris Luebben	607 18th Ave. W.	\$0.00
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Action taken [REDACTED] 9/10/19 at 11:30 am: Left door hanger with letter to cut the grass in the rear yard & eliminate the weeds.

9/11/2019	4445	Chris Luebben	823 MacArthur Ave.	\$0.00
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Action taken [REDACTED] 9/9/19: Sent first letter giving until 9/30/19 to remove brush pile from the yard.

Maintenance concern Other

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
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9/4/2019	279	Chris Luebben	Vacant Land	\$0.00
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Action taken [REDACTED] 9/3/19: Sent first letter giving until 9/24/19 to eliminate poison ivy from boulevard/right-of-way by parcel 279.

9/11/2019	3012	Chris Luebben	904 9th ave west	\$0.00
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Action taken [REDACTED] 9/9/19: Sent first letter giving until 9/23/19 to remove the tires from the yard.

9/11/2019	445	Chris Luebben	521 17th Ave W	\$0.00
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Action taken [REDACTED] 9/9/19: Sent first letter giving until 9/23/19 to remove tires from the yard.

9/16/2019	3027	Chris Luebben	915 10th Ave West	\$0.00
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Action taken [REDACTED] I discussed issue with Megan McBride and she will follow-up.

9/20/2019	1822	Chris Luebben	413 14th Avenue East	\$0.00
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Action taken [REDACTED] 9/20/19: LETTER NOT SENT - giving until 9/23/19 to properly dispose of couch on the sidewalk.

9/23/2019	2164	Chris Luebben	603 5th Avenue East	\$0.00
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Action taken [REDACTED] 9/20/19 Sent first letter giving until 9/30/19 to remove tire from right-of-way.

Maintenance concern Principal Structure

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
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9/9/2019	5099	Chris Luebben	1603 Woodbury Lane	\$0.00
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Action taken [REDACTED] 9/9/19: I recd an email from Megan McBride that the owner applied for a Demo Permit for the 2 homes on the lot.

9/16/2019	4334	Chris Luebben	806 6th St. West	\$0.00
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Action taken [REDACTED] 9/16/19: Sent first letter giving until 10/21/19 to replace boarded-up front porch window.

9/23/2019	2923 Chris Luebben	1319 Willis Ave	\$0.00
	Action taken	[REDACTED] 9/20/19: Sent first letter giving until 8/1/2020 to repair house & put on protective coating, new roofing.	
9/23/2019	256 Chris Luebben	322 Beaser Ave	\$0.00
	Action taken	[REDACTED] 9/20/19: Sent first letter giving until 8/1/2020 to put a new protective coating on the house.	

Maintenance concern Vehicle

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
9/4/2019	4345	Chris Luebben	522 9th Avenue West	\$0.00
	Action taken	[REDACTED]	9/3/19: Sent first letter giving until 9/30/19 to license the veh in the yard or move it to an enclosed structure.	
9/4/2019	2462	Chris Luebben	801 7th Ave. East	\$0.00
	Action taken	[REDACTED]	9/4/19: I called [REDACTED] & discussed the neighbors complaints. He will register or move the PU truck.	
9/9/2019	522	Chris Luebben	612 15th Ave. W.	\$0.00
	Action taken	[REDACTED]	Sent letter (2nd notice) to remove unlicensed vehicle from the yard. I previously talked to the owner of the car, Miles (ex-tenant)	
9/10/2019	1080	Chris Luebben	609 St. Claire Street	\$0.00
	Action taken	[REDACTED]	9/10/19: Sent first letter giving until 9/20/19 to move vehicle off the grass.	
9/10/2019	1080	Chris Luebben	609 St. Claire Street	\$0.00
	Action taken	[REDACTED]	9/10/19: Sent first letter giving until 9/20/19 to move vehicle off the grass.	
9/11/2019	520	Chris Luebben	600 15th Ave. W.	\$0.00
	Action taken	[REDACTED]	9/9/19: Vehicle (license ACU-8572) parked on the grass.	
9/11/2019	55	Chris Luebben	1218 Lake Shore Dr.	\$0.00
	Action taken	[REDACTED]	9/9/19: Sent first letter giving until 10/7/19 to register/license vehicle or move it to an enclosed structure.	
9/11/2019	55	Chris Luebben	1218 Lake Shore Dr.	\$0.00
	Action taken	[REDACTED]	9/9/19: Sent first letter giving until 10/7/19 to register/license vehicle or move it to an enclosed structure.	
9/11/2019	453	Chris Luebben	522 18th Ave. W.	\$0.00
	Action taken	[REDACTED]	9/9/19: Sent first letter giving until 9/30/19 to register or move the snowmobile.	
9/11/2019	359	Chris Luebben	417 10th Ave. W.	\$0.00
	Action taken	[REDACTED]	9/9/19: Sent first letter giving until 10/1/19 to license the vehicle or move it to an enclosed structure.	
9/11/2019	439	Chris Luebben	517 16th Ave. W.	\$0.00
	Action taken	[REDACTED]	9/11/19: Sent first letter giving until 10/8/19 to liense/register the veh and move it off the grass.	

9/13/2019	1584 Chris Luebben	211 7th Ave. E.		\$0.00
	Action taken	[REDACTED]	9/13/19: Sent 2nd notice giving until 9/27/19 to remove vehicle from the grass.	
9/16/2019	2340 Chris Luebben	115 E. 8th St.		\$0.00
	Action taken	[REDACTED]	9/13/19: Sent 3rd letter giving until 9/17/19 to move the car (w/plate #598-TEF) from across the City sidewalk.	
9/16/2019	1242 Chris Luebben	614 St. Claire		\$0.00
	Action taken	[REDACTED]	9/12/19: Sent first letter giving until 10/10/19 to register r move unlicensed/unregistered vehicle from rear yard.	
9/16/2019	1245 Chris Luebben	606 St. Claire		\$0.00
	Action taken	[REDACTED]	9/12/19: Sent first letter giving until 10/10/19 to registered or move vehicle from rear yard.	
9/16/2019	2009 Chris Luebben	518 5th Ave E		\$0.00
	Action taken	[REDACTED]	9/12/19: Sent first letter giving until 10/4/19 to license the vehicle or move veh to an enclosed structure.	
9/23/2019	2622 Chris Luebben	901 4th avenue west		\$0.00
	Action taken	[REDACTED]	9/23/19: Sent first letter giving unil 10/21/19 to register or remove unlicensed veh from yard.	
9/23/2019	4724 Chris Luebben	507 21st Avenue West		\$0.00
	Action taken	[REDACTED]	9/20/19: Sent first letter giving until 10/18/19 to register or move vehicle from yard.	
9/30/2019	2208 Chris Luebben	610 3rd Ave W		\$0.00
	Action taken	[REDACTED]	9/25/19: [REDACTED] stopped in and said the neighbor had seen me taken photos & he has now moved the vehs off the grass.	

City of Ashland, Wisconsin

Department of Planning and Development, Monthly Report

Permit report for the month of October 2019

Permit type **Commercial-Additions,Remodeling,Al**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7185	Trudeau Construction Inc	419 Chapple Ave.	Construct wooden frame covered structure over existing entrance and walkway to studio, structural addition to building.	\$3,000.00	\$25.00	Check	783.2 10/24/2019
7189	Memorial Medical Center	2213 Beaser Avenue	Construct 24' x 27' addition to existing pole building. Contractor: Amie Mackey Construction	\$11,000.00	\$162.00	Check	4927 10/25/2019
7190	Memorial Medical Center	1615 Maple Lane	Construct foundation and footings for approx. 50,000 sf addition to north side of hospital per approved plans. Contractor: Mattson Properties, LLC	\$20,000,000.00	\$3,090.00	Check	4893 10/25/2019
7191	Mattson Properties, LLC	SE1/4 SW1/4 Section 35 T48N R	Replace 6 remote radio units (RRU's) and ancillary equipment to existing facility	\$10,000.00	\$50.00	Check	5133 10/25/2019
7192	WALMART STORES, INC	2500 Lake Shore Dr. East	Interior renovations for new grocery pickup location according to approved plans. Contractor: Rick Shipman Construction	\$166,336.00	\$756.68	Check	3574 10/29/2019

Summary for 'Permit type' = Commercial-Additions,Remodeling,Alterations (5 detail records)

Sum				\$20,190,336.00	\$4,083.68		
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Permit type **Commercial-Miscellaneous**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7102	Rhineland Real Estate, LLC	2301 Lake Shore Drive East	Construct an 80' x 80' addition to existing parking area. Contractor: Northwoods Paving	\$39,762.10	\$198.81	Check	3304.02 10/9/2019

Summary for 'Permit type' = Commercial-Miscellaneous (1 detail record)

Sum				\$39,762.10	\$198.81		
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Permit type **Demolition/Moving**

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
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Permit type Demolition/Moving

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7178	Scott Sandor	122 Stuntz Ave.	Demolish building and clean up site	\$4,000.00	\$30.00 Check	1405	10/15/2019
7194	City of Ashland	Adjacent to 821 Water St	Demolish existing ~650 sf garage, no utilities. Contractor: City of Ashland Public Works		\$0.00	1064	10/25/2019

Summary for 'Permit type' = Demolition/Moving (2 detail records)

Sum	\$4,000.00	\$30.00
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Permit type Electrical

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7193	WALMART STORES, INC	2500 Lake Shore Dr. East	Electrical Permit for interior renovations to accommodate new grocery pickup area per approved Electrical Plans. Contractor: Electric Connection, Inc. (#1060045)		\$75.00 Check	3574	10/29/2019
7195	Paschal & Sharon Hammond	3100 Junction Road	New electrical service for indoor horse riding arena		\$75.00 Check	4775	10/23/2019

Summary for 'Permit type' = Electrical (2 detail records)

Sum	\$150.00
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Permit type Misc Zoning Fees

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7175	Harland Hanninen	722 Lake Shore Drive East	Development Permit to operate a restaurant: carry-out, sit-down or fast food in the City Center district		\$75.00 Cash	1403	10/4/2019
7202	Anthony Jennings Real Estate	315 Turner Road	Certified Survey Map review to reconfigure 2 lots		\$60.00 Check	4765	10/25/2019

Summary for 'Permit type' = Misc Zoning Fees (2 detail records)

Sum	\$135.00
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Permit type Plumbing&Heating

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
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Permit type Plumbing&Heating

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7199	EQUITEE LLC	408 3rd Street E	Replace existing furnace with new, no additional structural or duct work involved. Contractor: Dugger Heating and Cooling, Inc. (40710002)	\$3,000.00	\$50.00 Check	1722	10/31/2019
7203	James and Paige Redinger	1222 Main Street E	Install 2 additional fixtures (tub and vanity) in bathroom. Install new furnace and replace some ductwork. Contractor: James Redinger	\$10,000.00	\$100.00 Check	1519	10/14/2019

Summary for 'Permit type' = Plumbing&Heating (2 detail records)

Sum	\$13,000.00	\$150.00
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Permit type Residential-Accessory Structures

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7186	Trudeau Construction Inc	419 Chapple Ave.	Construct new 24' x 30' detached accessory structure on northwest corner of property per approved Site Plan. Contractor: Trudeau Construction Inc.	\$25,000.00	\$36.00 Check	783.2	10/10/2019
7187	Trudeau Construction Inc	419 Chapple Ave.	Construct new 24' x 24' detached accessory structure on western side of property per approved Site Plan. Contractor: Trudeau Construction Inc.	\$20,000.00	\$28.80 Check	783.2	10/10/2019
7196	Paschal & Sharon Hammond	3100 Junction Road	Construct new 120' x 60' indoor horse riding arena. Contractor: Price Construction Co.	\$90,000.00	\$360.00 Check	4775	10/23/2019

Summary for 'Permit type' = Residential-Accessory Structures (3 detail records)

Sum	\$135,000.00	\$424.80
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Permit type Residential-Miscellaneous

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7182	Thomas Hicks	1417 11th Ave. West	200+ feet of wooden privacy fencing.	\$2,500.00	\$75.00 Cash	3179	10/22/2019

Summary for 'Permit type' = Residential-Miscellaneous (1 detail record)

Sum	\$2,500.00	\$75.00
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Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
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Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7171	Robert and Beverly Blaszkowski	2901 Junction Road	New roofing on garage (shingles)	\$2,000.00	\$40.00 Check	4768	10/1/2019
7173	Lyndle & Shirley Collins	601 7th Street West	Remove existing roofing and install 2 square rubber roofing and 1 square shingle roofing on principal structure. Contractor: Miller's	\$4,250.00	\$40.00 Check	4515	10/3/2019
7176	Michelle Westlund	1414 12th Avenue West	Remove roofing materials, increase roof pitch, improve ventilation and insulation, install new asphalt shingles. Remove siding	\$20,000.00	\$100.00 Check	3185	10/8/2019
7177	Ann M. Stevens Trust	816 St. Claire	Remove and replace vinyl siding on home. Contractor: Dahl Construction.	\$10,000.00	\$40.00 Check	1218	10/8/2019
7179	Mark and Gene Hudack	1115 4th Ave. West	Upper part of roof (2nd story) being replaced with metal.	\$5,000.00	\$40.00 Cash	2826	10/14/2019
7180	Julie Carpenter	502 5th Ave East	Re-roof existing shingled portion of the home. 1,320.00 square footage.	\$7,888.00	\$40.00 Check	2013	10/30/2019
7181	Robert Krueger	409 13th Avenue East	New vinyl siding on house	\$3,900.00	\$40.00 Cash	1832	10/21/2019
7197	Imelda Dickinson	210 MacArthur Ave.	Install new accessibility ramp on side entrance to home		\$0.00	706	10/14/2019
7198	EQUITEE LLC	408 3rd Street E	Interior renovations including drywall, window repair, small roof repair, refinish wood floors. Contractor: Allen Arnott	\$12,000.00	\$60.00 Check	1722	10/31/2019
7204	James and Paige Redinger	1222 Main Street E	Remove and replace asphalt shingles on roof of principal structure	\$5,000.00	\$40.00 Check	1519	10/14/2019
7205	Ann M. Stevens Trust	816 St. Claire	Install new detached accessory structure (shed) on south side of property adjacent to existing garage.	\$10,000.00	\$25.00 Check	1218	10/15/2019
7206	Linda Bailey&C. Gottschall	1015 10th Avenue W	Construct new 16' x 8' deck with 1 step and railing attached to rear of home	\$1,000.00	\$50.00 Check	3060	10/9/2019
7207	Laurence Wiland	800 9th Avenue W	PERMIT RENEWAL (#6089): Roofing permit. Replacing roofing shingles on roof of principal structure	\$3,000.00	\$7.50 Check	4450	10/14/2019

Permit type Residential-Remodeling,Alterations,A

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
Summary for 'Permit type' = Residential-Remodeling,Alterations,Additions (13 detail records)							
Sum				\$84,038.00	\$522.50		

Permit type Sign

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7174	Bay Area Youth Hockey Assc.	320 4th Ave W	Replace existing 8' x 6' sign with 8' x 5' sign including Electronic Message Center. Utilize existing pole. Contractor: Stewart Sgins		\$50.00 Check	1661	10/4/2019
7200	Thomas and Jenna Casey	616 Main Street West	Install new 14.67 sq' wall sign for Lil' Red retail shop. No exterior lighting.		\$50.00 Cash	4314	10/14/2019
7201	Ashland Development Group LLC	2400 Lakeshore Drive East	Replace existing Verizon Wireless signage on all 4 building elevations with LED illuminated signage 31.03 sq' in sign area		\$200.00 Check	3574.03	10/24/2019
Summary for 'Permit type' = Sign (3 detail records)							
Sum					\$300.00		

Permit type Wis, State Uniform Dwelling Permit,

Permit #	Property Owner	Property Address	Description of work	Value of work	Permit fee	Parcel ID#	Date issued
7188	Trudeau Construction Inc	419 Chapple Ave.	Construct new 1,224 sq ft, single-story UDC home on southwestern corner of property per approved Site Plans. Contractor: Trudeau Construction (#DC010500500)	\$180,000.00	\$800.00 Check	783.2	10/10/2019
Summary for 'Permit type' = Wis, State Uniform Dwelling Permit, New Home (1 detail record)							
Sum				\$180,000.00	\$800.00		

Grand Total

\$20,648,636.10

\$6,869.79

City of Ashland, Wisconsin

Monthly Property Report

Property report for the month of October 2019

Maintenance concern Accessory Structure

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/18/2019	573	Chris Luebben	1420 7th St. W.	\$0.00
Action taken [REDACTED] 10/18/19: Sent first letter giving until 8/1/2020 to put new protective treatment on the garage/shed & new roofing.				

Maintenance concern Garbage

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/1/2019	1822	Chris Luebben	413 14th Avenue East	\$0.00
Action taken [REDACTED] 9/26/19: Sent letter giving until 10/8/19 to store or properly dispose of the appliance in the rear yard.				
10/1/2019	1822	Chris Luebben	413 14th Avenue East	\$0.00
Action taken [REDACTED] 9/26/19: Sent letter giving until 10/8/19 to store or properly dispose of the appliance in the rear yard.				
10/3/2019	359	Chris Luebben	417 10th Ave. W.	\$0.00
Action taken [REDACTED] 10/3/19: Letter left on door hanger giving until 10/7/19 to remove the bags of garbage from the front yard.				
10/3/2019	4376	Chris Luebben	601 9th Ave. West	\$0.00
Action taken [REDACTED] 10/3/19: Sent 1st letter giving until 10/14/19 to empty the trailer being used for storage of goods or move it to an enclosed structure				
10/3/2019	377	Chris Luebben	1015 6th St W	\$0.00
Action taken [REDACTED] 10/3/19: Sent first letter giving until 10/11/19 to remove the mattress and box spring from the yard.				
10/7/2019	1242	Chris Luebben	614 St. Claire	\$0.00
Action taken [REDACTED] 10/7/19: Sent first letter giving until 10/18/19 to remove freezer from the rear yard.				
10/7/2019	1589	Chris Luebben	511 3rd St. E.	\$0.00
Action taken [REDACTED] 10/7/19: Sent first letter giving until 10/17/19 to remove mattress & couch from right-of-way.				
10/14/2019	1913	Chris Luebben	404 Prentice Avenue	\$0.00
Action taken [REDACTED] 10/14/19: Sent first letter giving until 10/22/19 to remove the couch from the yard.				
10/14/2019	1804	Chris Luebben	302 14th Avenue	\$0.00
Action taken [REDACTED] 10/14/19: Sent first letter giving until 10/23/19 to remove the garbage & household goods from the yard.				

10/14/2019	2308 Chris Luebben	706 3rd Avenue West	\$0.00
	Action taken	[REDACTED] 10/14/19: Sent first letter giving until 10/23/19 to remove the garbage/recyclables from the yard.	
10/16/2019	1711 Chris Luebben	308 3rd St. E.	\$0.00
	Action taken	[REDACTED] 10/16/19: Sent first letter giving until 10/22/19 to clean-up garbage scattered around trash receptacles in rear yard and right-of-way.	
10/18/2019	1888 Chris Luebben	421 7TH Ave East	\$0.00
	Action taken	[REDACTED] 10/9/19: Sent first letter giving until 10/23/19 to remove household goods/furnishings (dresser) from rear yard.	
10/18/2019	1888 Chris Luebben	421 7TH Ave East	\$0.00
	Action taken	[REDACTED] 10/9/19: Sent first letter giving until 10/23/19 to remove household goods/furnishings (dresser) from rear yard.	
10/18/2019	2331 Chris Luebben	109 8th St. East	\$0.00
	Action taken	[REDACTED] 10/9/19: Sent CITATION letter giving until 10/30/19 to properly dispose of the mattress, box spring, & bedframe in the yard, and fee the	
10/18/2019	2006 Chris Luebben	505/507 5th Ave. East	\$0.00
	Action taken	[REDACTED] 10/18/19: Sent first letter giving until 10/31/19 to properly dispose of mattress & box spring.	
10/21/2019	633 Chris Luebben	1318 9th St. W.	\$0.00
	Action taken	[REDACTED] 10/21/19 - Sent 1st letter giving until 10/25/19 to pick-up/clean-up garbage from alley.	
10/22/2019	3202 Chris Luebben	1515 Beaser Ave	\$0.00
	Action taken	[REDACTED] 10/22/19: Sent first letter giving until 11/6/19 to property dispose of furniture & garbage in parking lot & yard.	
10/23/2019	1720 Chris Luebben	306-308 Prentice Avenue	\$0.00
	Action taken	[REDACTED] 10/22/19: Sent first letter giving until 11/1/19 to property dispose of garbage & furnishings in yard.	
10/23/2019	1720 Chris Luebben	306-308 Prentice Avenue	\$0.00
	Action taken	[REDACTED] 10/22/19: Sent first letter giving until 11/1/19 to property dispose of garbage & furnishings in yard.	
10/25/2019	449 Chris Luebben	507 17th Ave. W.	\$0.00
	Action taken	[REDACTED] 10/25/19: Sent first letter giving until 10/30/19 to clean-up the garbage scattered in the right-of-way and yard.	
10/29/2019	1889 Chris Luebben	419 7th Avenue East	\$0.00
	Action taken	[REDACTED] 10/28/19: Sent first letter giving until 11/4/19 to remove the two TV's from the rear yard.	
10/29/2019	531 Chris Luebben	1318 6th St. W.	\$0.00
	Action taken	[REDACTED] 10/28/19: Sent letter giving tenant & property owner information re: getting more Eagle Waste containers for garbage and recyclables.	
10/30/2019	2622 Chris Luebben	901 4th avenue west	\$0.00
	Action taken	[REDACTED] 10/23/19: Sent first letter giving until 10/31/19 to remove stove from yard.	

Maintenance concern Other

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/7/2019	1596	Chris Luebben	213 Willis Ave.	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/17/19 to remove the tires from the rear yard.	
10/7/2019	1596	Chris Luebben	213 Willis Ave.	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/17/19 to remove the tires from the rear yard.	
10/7/2019	1596	Chris Luebben	213 Willis Ave.	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/17/19 to remove the tires from the rear yard.	
10/7/2019	1596	Chris Luebben	213 Willis Ave.	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/17/19 to remove the tires from the rear yard.	
10/18/2019	377	Chris Luebben	1015 6th St W	\$0.00
		Action taken	[REDACTED] 10/18/19: Sent first letter giving until 10/30/19 to remove the tires from the yard.	
10/18/2019	2562	Chris Luebben	816 6th Avenue West	\$0.00
		Action taken	[REDACTED] 10/18/19: Sent first letter giving until 10/30/19 to remove the tires from the yard.	
10/22/2019	2262	Chris Luebben	608 7th Street West	\$0.00
		Action taken	[REDACTED] 10/22/19: Sent first letter giving until 11/8/19 to dispose of tires or put in an enclosed structure.	
10/23/2019	3536	Chris Luebben	416 14th Ave. East	\$0.00
		Action taken	[REDACTED] 7/18/19 - I visited [REDACTED] She gave me a copy of the Revocable Occupancy Permit (signed on 2/8/15) for 8' x 120' in len	
10/23/2019	3536	Chris Luebben	416 14th Ave. East	\$0.00
		Action taken	[REDACTED] 7/18/19 - I visited [REDACTED] She gave me a copy of the Revocable Occupancy Permit (signed on 2/8/15) for 8' x 120' in len	
10/23/2019	3536	Chris Luebben	416 14th Ave. East	\$0.00
		Action taken	[REDACTED] 7/18/19 - I visited [REDACTED] She gave me a copy of the Revocable Occupancy Permit (signed on 2/8/15) for 8' x 120' in len	
10/29/2019	3467	Chris Luebben	2712 Main Street East	\$0.00
		Action taken	[REDACTED] 10/28/19: Sent first letter giving until 11/26/19 to remove the old tires from the yard.	

Maintenance concern Principal Structure

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/15/2019	4247	Chris Luebben	411 Main Street West	\$0.00
		Action taken	[REDACTED] 9/11/19: Steve Schraufnagel inspected he property at 411 Main St W for fire/water damage.	

10/18/2019 573 Chris Luebben 1420 7th St. W. \$0.00
Action taken [REDACTED] 10/18/19: Sent first letter giving until 8/1/2020 to put new protective treatment on the house.

Maintenance concern Vehicle

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/1/2019	2195	Chris Luebben	608 2nd Avenue West	\$0.00
		Action taken	[REDACTED] 9/26/19: Sent first letter giving until 10/14/19 to move large boat off grass.	
10/1/2019	2195	Chris Luebben	608 2nd Avenue West	\$0.00
		Action taken	[REDACTED] 9/26/19: Sent first letter giving until 10/14/19 to move large boat off grass.	
10/1/2019	2195	Chris Luebben	608 2nd Avenue West	\$0.00
		Action taken	[REDACTED] 9/26/19: Sent first letter giving until 10/14/19 to move large boat off grass.	
10/1/2019	2195	Chris Luebben	608 2nd Avenue West	\$0.00
		Action taken	[REDACTED] 9/26/19: Sent first letter giving until 10/14/19 to move large boat off grass.	
10/7/2019	1814	Chris Luebben	406 14th Avenue East	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent 2nd letter giving until 10/21/19 to move all vehs (boat and trailer) off the grass.	
10/7/2019	1814	Chris Luebben	406 14th Avenue East	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent 2nd letter giving until 10/21/19 to move all vehs (boat and trailer) off the grass.	
10/7/2019	3547	Chris Luebben	1600 4th Street East	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/21/19 to move all vehs (boat and trailer) off the grass.	
10/7/2019	4333	Chris Luebben	803 6th Street West	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/31/19 to move or register the vehicle parked in the yard.	
10/7/2019	1819	Chris Luebben	402 13th Ave East	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/16/19 to remove the vehicle from the grass.	
10/7/2019	1819	Chris Luebben	402 13th Ave East	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/16/19 to remove the vehicle from the grass.	
10/7/2019	1819	Chris Luebben	402 13th Ave East	\$0.00
		Action taken	[REDACTED] 10/7/19: Sent first letter giving until 10/16/19 to remove the vehicle from the grass.	
10/14/2019	2276	Chris Luebben	510 7th Street West	\$0.00
		Action taken	[REDACTED] 10/14/19: Sent first letter giving until 11/11/19 to license or remove veh from yard.	

10/14/2019	1502 Chris Luebben	215 14th Ave. E.	\$0.00
	Action taken	[REDACTED] 10/14/19: Sent first letter giving until 11/11/19 to license the veh (Toyota Camry) in the yard.	
10/14/2019	3548 Chris Luebben	1608 4th St East	\$0.00
	Action taken	[REDACTED] 10/11/19: Sent first letter giving until 10/22/19 to move the boat & trailer off the grass.	
10/18/2019	1888 Chris Luebben	421 7TH Ave East	\$0.00
	Action taken	[REDACTED] 10/9/19: Sent first letter giving until 10/23/19 to register vehicle & remove from the grass.	
10/18/2019	1888 Chris Luebben	421 7TH Ave East	\$0.00
	Action taken	[REDACTED] 10/9/19: Sent first letter giving until 10/23/19 to register vehicle & remove from the grass.	
10/22/2019	2262 Chris Luebben	608 7th Street West	\$0.00
	Action taken	[REDACTED] 10/22/19: Sent first letter giving until 11/8/19 to license the vehicles, move vehs off the grass OR store vehs in an enclosed structure.	
10/23/2019	1725 Chris Luebben	321 5th Ave. E.	\$0.00
	Action taken	[REDACTED] 10/22/19 2:40 pm: I called the upstairs tenant [REDACTED] & discussed the Honda Accord [REDACTED] that is not	
10/23/2019	1725 Chris Luebben	321 5th Ave. E.	\$0.00
	Action taken	[REDACTED] 10/22/19 2:40 pm: I called the upstairs tenant [REDACTED] & discussed the Honda Accord AAL-1372 that is not	
10/23/2019	1725 Chris Luebben	321 5th Ave. E.	\$0.00
	Action taken	[REDACTED] 10/22/19 2:40 pm: I called the upstairs tenant [REDACTED] & discussed the Honda Accord AAL-1372 that is not	
10/29/2019	3372 Chris Luebben	115 28th Avenue E	\$0.00
	Action taken	[REDACTED] 10/28/19: Sent first letter giving until 11/26/19 to register the vehicle (Nissan with license 924-AEW ext 1/2018) o	
10/29/2019	3467 Chris Luebben	2712 Main Street East	\$0.00
	Action taken	[REDACTED] 10/28/19: Sent first letter giving until 11/26/19 to remove the Ford tractor from the yard.	
10/29/2019	3.5E+07 Chris Luebben	2704 Main Street E	\$0.00
	Action taken	[REDACTED] 10/28/19: Sent first letter giving until 11/26/19 to register the vehicle or move them to an enclosed structure.	
10/29/2019	3.5E+07 Chris Luebben	2706 Main Street E	\$0.00
	Action taken	[REDACTED] 10/28/19: Sent first letter giving until 11/26/19 to register the vehs or move them to an enclosed structure.	
10/29/2019	1438 Chris Luebben	117 13th Ave. E.	\$0.00
	Action taken	[REDACTED] 10/30/19: Sent first letter giving until 11/12/19 to remove the vehicle from the grass.	
10/30/2019	1834 Chris Luebben	405 13th Ave E	\$0.00
	Action taken	[REDACTED] 10/23/19: Sent first letter giving until 10/30/19 to remove the vehicles from the grass.	

Maintenance concern Zoning

Date	Parcel ID#	Office Contact	Property Address	Amount of citation
10/30/2019	2729	Chris Luebben	605 11th Street East	\$0.00
		Action taken	[REDACTED] 10/30/19: Sent first letter notifying the owner that he needs to obtain a Building Permit for siding and roofing the house.	
10/30/2019	2729	Chris Luebben	605 11th Street East	\$0.00
		Action taken	[REDACTED] 10/30/19: Sent first letter notifying the owner that he needs to obtain a Building Permit for siding and roofing the garage.	

SUBJECT: Operators' Licenses

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: Police Department

EXHIBITS:

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

The following individuals have applied for an operator's license:

Tara M. Apprill
Michelle R. Atwater
Ashlynn K. Bruno
Nicole M. Kmetz
Paige D. Nemec
Susan L. Roberts
Gabriel B. Rothe
Zachary H. Solomon

SUBJECT: Public Hearing on the Proposed 2020 City of Ashland Budget (*Mayor*) Roll

RECOMMENDATION: This is a Public Hearing

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Committee of the Whole

EXHIBITS: 1. Public Hearing Notice - City of Ashland 2020 Budget Summary

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Pursuant to Section 65.90, Wisconsin Statutes, the City must hold a public hearing prior to adoption of the 2020 Budget. Statute further states that a notice must be published containing the budget and the date and location of the public hearing at least 15 days prior to the hearing.

The City's notice of the public hearing was published in the Daily Press on November 2, 2019, which is the official newspaper of the City as designated by the Council, 17 days prior to the advertised November 19, 2019 Public Hearing date. The attached notice contained the time, date and place of the public hearing as well as a summary of the 2020 budget.

The public hearing is being held to receive public comment on the 2020 budget. The public hearing is not an opportunity for Council discussion or comments on the budget. The opportunity for Council discussion, or replies to the comments of the public during the hearing, will be provided during the discussion on the budget after the close of the public hearing.

PUBLIC HEARING NOTICE

The Common Council of the City of Ashland, Wisconsin will hold a **Public Hearing on the proposed 2020 Budget at its meeting on Tuesday, November 19, 2019.** The meeting will begin **at 5:30 p.m. in the Council Chambers of the Ashland City Hall**, 601 Main St. West, Ashland, Wisconsin. Adoption of the 2020 Budget is scheduled to follow the Public Hearing. Below is a summary of the proposed Budget and City Levy. The proposed budget detail is available for inspection at City Hall, the Vaughn Public Library, or at www.coawi.org.

CITY OF ASHLAND - 2020 BUDGET SUMMARY

General Fund Detail

Sources of Funds	2019 Budget	PROPOSED 2020 Budget	Percent Change
Revenues:			
Taxes:			
General Property Taxes	\$2,676,873	\$2,776,476	3.72%
Other Taxes	486,360	460,620	
Special Assessments	0	0	
Intergovernmental Revenues	4,567,444	4,654,826	
Licenses & Permits	154,410	166,928	
Fines, Forfeitures & Penalties	30,000	25,000	
Public Charges for Service	1,753,730	1,766,700	
Intergovernmental Charges for Service	844,025	770,195	
Miscellaneous Revenues	69,420	103,320	
Other Financing Sources	138,250	144,950	
Total General Fund Revenues	10,720,512	10,869,015	1.39%
Fund Balance Applied	6,033	0	
Total Sources of General Funds	\$10,726,545	\$10,869,015	1.33%
Uses of Funds			
Expenditures:			
General Government	\$2,020,839	\$2,047,556	
Public Safety	5,030,050	5,067,580	
Public Works	1,967,012	2,058,794	
Health & Human Services	155,750	147,930	
Culture, Recreation & Education	569,699	554,045	
Conservation & Development	185,490	187,190	
Total General Fund Expenditures	9,928,840	10,063,095	1.35%
Other Financing Uses:			
Transfers to Special Revenue Funds	421,600	430,920	
Transfers to Debt Service Funds	0	0	
Transfers to Capital Projects Funds	246,105	245,000	
Transfers to Enterprise Funds	45,000	45,000	
Transfers to Internal Service Funds	85,000	85,000	
Total Other Financing Uses	797,705	805,920	1.03%
Current Year Fund Balance Reserved	0	0	
Total Uses of General Funds	\$10,726,545	\$10,869,015	1.33%

Governmental & Internal Service Funds

	Est. Fund Bal. 12/31/19	Total Revenues	Total Expenditures	Est. Fund Bal. 12/31/20	Property Tax Contribution
General Fund	\$4,728,234	\$10,869,015	\$10,869,015	\$4,728,234	\$2,776,476
Special Revenue Funds	374,744	1,785,818	1,853,665	306,897	234,690
Debt Service Funds	300,750	1,225,410	1,225,410	300,750	1,149,937
Capital Projects Funds	1,014,764	11,180,500	11,574,820	620,444	0
Enterprise Funds	28,712,580	4,964,682	4,993,260	28,684,002	0
Internal Service Funds	256,090	228,000	352,450	131,640	0
Total	\$35,387,162	\$30,253,425	\$30,868,620	\$34,771,967	\$4,161,103

Mill Rate Calculation

	2017 Actual	2018 Actual	2019 Budget	2020 Budget	Percent Change
Amount to be Raised by Taxes	\$4,021,290	\$4,024,512	\$4,040,950	\$4,161,103	2.97%
Assessed Value	412,459,670	415,577,050	413,813,750	420,745,300	1.68%
Mill Rate (\$ per \$1,000 assessed value)	9.7495	9.6842	9.7651	9.8898	1.28%

SUBJECT: Approve a Resolution to Adopt the 2020 Non-Represented Employees Salary/Hourly Wage Schedule (*Administrator*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Administrator

EXHIBITS:

1. Proposed Resolution
2. Proposed 2020 Non-Represented Employee Salary-Hourly Wage Schedule

EXPENDITURES REQUIRED: Per the 2020 Proposed Budget

AMOUNT BUDGETED: Per the 2020 Proposed Budget

APPROPRIATION REQUIRED: Per the 2020 Proposed Budget

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

During the 2019 budget process, the City Administrator reviewed the City employee compensation information and made recommendations for increases in various employee positions for 2019. The City Administrator has continued this process for the 2020 budget.

Department Heads were instructed to prepare 2020 budgets with a 2% wage increase for all employees. The majority of the non-represented employees' salary/hourly wages are proposed to increase by 2%. The Administrator's recommendation for other increases is noted on exhibit 2, the column highlighted in green "2020 % Change". The 2020 budget includes the wages stated on exhibit 2.

The Administrator is recommending approval of the 2020 Non-Represented Employees Salary/Hourly wage schedule.

**RESOLUTION TO ADOPT THE 2020 NON-REPRESENTED EMPLOYEES
SALARY/HOURLY WAGE SCHEDULE**

BE IT RESOLVED by the Common Council of the City of Ashland that the attached 2020 Non-Represented Employees Salary/Hourly Wage Schedule is hereby adopted.

PASSED: November 19, 2019

Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

City of Ashland - Non-Represented Employees - Proposed

2020 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2020 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2020	2019 Base Wage Rate	2019 Annual Wage	2020 % Change	2020 Base Increase (Decrease)	2020 Base Wage Rate	2020 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2020 Annual Longevity	2020 Proposed Total Annual Wage
General Government													
City Administrator	Exempt	8/27/2018	2.34	\$46.154	\$96,000	2%	\$0.923	\$47.077	\$97,920.16	0%	\$0.00	\$0	\$97,920.16
City Clerk	Exempt	2/6/2017	3.90	\$25.010	\$52,021	12.65%	\$3.164	\$28.174	\$58,601.92	0%	\$0.00	\$0	\$58,601.92
Deputy Clerk	Non-exempt	11/18/2019	1.12	\$19.500	\$40,560	0%	\$0.000	\$19.500	\$40,560.00	0%	\$0.00	\$0	\$40,560.00
Elections Clerk/Secretary/Receptionist	Non-exempt	8/22/1994	26.36	\$19.470	\$40,498	5%	\$0.974	\$20.444	\$42,523.52	5%	\$1.02	\$2,122	\$44,645.52
Human Resource/Safety Director - Part-time	Exempt	11/26/2018	2.09	\$31.210	\$32,458	2%	\$0.624	\$31.834	\$33,107.36	0%	\$0.00	\$0	\$33,107.36
Technology Coordinator	Exempt	5/21/2012	8.61	\$28.080	\$58,406	2.05%	\$0.576	\$28.656	\$59,604.48	1%	\$0.29	\$603	\$60,207.48
Finance Director	Exempt	12/1/2010	10.08	\$31.210	\$64,917	20.15%	\$6.289	\$37.499	\$77,997.92	2%	\$0.75	\$1,560	\$79,557.92
City Treasurer/Comptroller	Exempt	8/30/2004	16.34	\$28.020	\$58,282	2%	\$0.560	\$28.580	\$59,446.40	3%	\$0.86	\$1,789	\$61,235.40
Payroll/Accts Pay Clerk Regular Part-time	Non-exempt	12/1/2019	1.08	\$17.000	\$22,100	0%	\$0.000	\$17.000	\$22,100.00	0%	\$0.00	\$0	\$22,100.00
Accounting/Office Assistant (Treasurer's Office)	Non-exempt	6/6/2018	2.57	\$17.480	\$36,358	8.70%	\$1.521	\$19.001	\$39,522.08	0%	\$0.00	\$0	\$39,522.08
Facilities and Grounds Foreman	Non-exempt	8/29/2016	4.34	\$24.500	\$50,960	2%	\$0.490	\$24.990	\$51,979.20	0%	\$0.00	\$0	\$51,979.20
Facilities Maintenance Custodian	Non-exempt	5/16/2019	1.63	\$17.000	\$35,360	2%	\$0.340	\$17.340	\$36,067.20	0%	\$0.00	\$0	\$36,067.20
Facilities Maintenance Technician	Non-exempt	5/5/2008	12.66	\$18.310	\$38,085	2%	\$0.366	\$18.676	\$38,846.08	2%	\$0.37	\$770	\$39,616.08
Public Safety													
Fire Chief	Exempt	6/8/2003	17.57	\$37.640	\$78,291	2%	\$0.753	\$38.393	\$79,857.44	3%	\$1.15	\$2,392	\$82,249.44
Police Chief	Exempt	3/3/1997	23.83	\$37.640	\$78,291	2%	\$0.753	\$38.393	\$79,857.44	4%	\$1.54	\$3,203	\$83,060.44
Police Captain	Exempt	1/1/1996	25.00	\$32.310	\$67,205	2%	\$0.646	\$32.956	\$68,548.48	5%	\$1.65	\$3,432	\$71,980.48
Police Records Clerk	Non-exempt	8/15/1978	42.38	\$20.490	\$42,619	2%	\$0.410	\$20.900	\$43,472.00	5%	\$1.05	\$2,184	\$45,656.00
Police & Fire Office Assistant	Non-exempt	5/18/2009	11.62	\$19.470	\$40,498	2%	\$0.389	\$19.859	\$41,306.72	2%	\$0.40	\$832	\$42,138.72
Humane Officer	Non-exempt	5/1/2000	20.67	\$18.310	\$38,085	2%	\$0.366	\$18.676	\$38,846.08	4%	\$0.75	\$1,560	\$40,406.08
Property Maintenance	Non-exempt	10/22/2018	2.19	\$17.000	\$35,360	5%	\$0.850	\$17.850	\$37,128.00	0%	\$0.00	\$0	\$37,128.00
Public Works													
Public Works Director-Streets/Utilities	Exempt	1/7/2019	1.98	\$40.385	\$84,001	2%	\$0.808	\$41.193	\$85,681.44	0%	\$0.00	\$0	\$85,681.44
Public Works Admin Manager-St/Utilities	Exempt	5/24/1999	21.61	\$27.990	\$58,219	2%	\$0.560	\$28.550	\$59,384.00	4%	\$1.14	\$2,371	\$61,755.00
Public Works Office Clerk-Streets/Utilities	Non-exempt	8/11/2008	12.39	\$20.520	\$42,682	2%	\$0.410	\$20.930	\$43,534.40	2%	\$0.42	\$874	\$44,408.40
Public Works Streets Foreman	Non-exempt	5/19/2003	17.62	\$26.160	\$54,413	2%	\$0.523	\$26.683	\$55,500.64	3%	\$0.80	\$1,664	\$57,164.64
Public Works Street Operator I	Non-exempt	5/14/2018	2.63	\$22.920	\$47,674	2%	\$0.458	\$23.378	\$48,626.24	0%	\$0.00	\$0	\$48,626.24
Public Works Street Operator I	Non-exempt	3/10/2010	10.81	\$22.920	\$47,674	2%	\$0.458	\$23.378	\$48,626.24	2%	\$0.47	\$978	\$49,604.24

City of Ashland - Non-Represented Employees - Proposed

2020 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2020 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2020	2019 Base Wage Rate	2019 Annual Wage	2020 % Change	2020 Base Increase (Decrease)	2020 Base Wage Rate	2020 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2020 Annual Longevity	2020 Proposed Total Annual Wage
Public Works Street Operator I	Non-exempt	1/2/2003	18.00	\$22.920	\$47,674	2%	\$0.458	\$23.378	\$48,626.24	3%	\$0.70	\$1,456	\$50,082.24
Public Works Street Operator I	Non-exempt	7/28/2008	12.43	\$22.920	\$47,674	2%	\$0.458	\$23.378	\$48,626.24	2%	\$0.47	\$978	\$49,604.24
Public Works Street Operator I	Non-exempt	1/8/2018	2.98	\$22.920	\$47,674	2%	\$0.458	\$23.378	\$48,626.24	0%	\$0.00	\$0	\$48,626.24
***Public Works Street Operator I with Street Sweeper + .20/hr	Non-exempt	1/10/1984	36.98	\$22.920	\$47,674	2%	\$0.458	\$23.378	\$48,626.24	5%	\$1.17	\$2,434	\$51,060.24
Public Works Senior Civil Technician	Non-exempt	9/8/1982	38.32	\$26.870	\$55,890	2%	\$0.537	\$27.407	\$57,006.56	5%	\$1.37	\$2,850	\$59,856.56
Public Works Geographic Info System (GIS)	Exempt	7/14/2008	12.46	\$24.490	\$50,939	2%	\$0.490	\$24.980	\$51,958.40	2%	\$0.50	\$1,040	\$52,998.40
Public Works Operator I / Street Light Tech	Non-exempt	3/3/2014	6.83	\$24.500	\$50,960	2%	\$0.490	\$24.990	\$51,979.20	1%	\$0.25	\$520	\$52,499.20
Public Works Fleet Foreman	Non-exempt	7/17/1995	25.46	\$24.500	\$50,960	2%	\$0.490	\$24.990	\$51,979.20	5%	\$1.25	\$2,600	\$54,579.20
Public Works Head Mechanic	Non-exempt	4/18/2011	9.70	\$24.500	\$50,960	2%	\$0.490	\$24.990	\$51,979.20	1%	\$0.25	\$520	\$52,499.20
Leisure Activities													
Parks Sub Foreman	Non-exempt	11/16/1992	28.12	\$23.860	\$49,629	2%	\$0.477	\$24.337	\$50,620.96	5%	\$1.22	\$2,538	\$53,158.96
APR - Parks and Recreation Director	Exempt	1/16/2006	14.96	\$27.990	\$58,219	12.97%	\$3.630	\$31.620	\$65,769.60	2%	\$0.63	\$1,310	\$67,079.60
APR-Leisure Services Gymnastics Coordinat	Non-exempt	8/13/2014	6.38	\$18.310	\$38,085	2%	\$0.366	\$18.676	\$38,846.08	1%	\$0.19	\$395	\$39,241.08
APR-Leisure Services Activities Coordinator	Non-exempt	1/1/2001	20.00	\$19.470	\$40,498	2%	\$0.389	\$19.859	\$41,306.72	3%	\$0.60	\$1,248	\$42,554.72
Conservation & Development													
Planning and Development Director	Exempt	10/9/2017	3.23	\$31.000	\$64,480	2%	\$0.620	\$31.620	\$65,769.60	0%	\$0.00	\$0	\$65,769.60
Assistant Planner	Non-exempt	7/1/2020	0.50	\$19.500	\$20,280	0.00%	\$0.000	\$19.500	\$20,280.00	0%	\$0.00	\$0	\$20,280.00
Vaughn Public Library													
Library Director	Exempt	11/27/2017	3.09	\$29.010	\$60,341	2%	\$0.580	\$29.590	\$61,547.20	0%	\$0.00	\$0	\$61,547.20
Library Assistant	Non-exempt	7/25/1994	26.44	\$18.820	\$39,146	2%	\$0.376	\$19.196	\$39,927.68	5%	\$0.96	\$1,997	\$41,924.68
Library Assistant	Non-exempt	7/28/1988	32.43	\$18.820	\$39,146	2%	\$0.376	\$19.196	\$39,927.68	5%	\$0.96	\$1,997	\$41,924.68
Library Assistant	Non-exempt	5/2/1988	32.67	\$18.820	\$39,146	2%	\$0.376	\$19.196	\$39,927.68	5%	\$0.96	\$1,997	\$41,924.68
Library Clerk - Regular Part-Time	Non-exempt	5/15/2017	3.63	\$15.000	\$23,400	2%	\$0.300	\$15.300	\$23,868.00	0%	\$0.00	\$0	\$23,868.00
Library Clerk - Regular Part-Time	Non-exempt	1/2/2019	1.99	\$17.000	\$26,520	2%	\$0.340	\$17.340	\$27,050.40	0%	\$0.00	\$0	\$27,050.40
Water & Wastewater Utilities													
Utility Manager - (Per letter of hire)	Exempt	10/8/2018	2.23	\$30.048	\$62,500	3.50%	\$1.051	\$31.099	\$64,686.13	0%	\$0.00	\$0	\$64,686.13
Water/Wastewater Op I / Foreman I	Non-exempt	1/31/2007	13.92	\$27.060	\$56,285	2%	\$0.541	\$27.601	\$57,410.08	2%	\$0.55	\$1,144	\$58,554.08
Water/Wastewater Op I / Foreman III	Non-exempt	6/26/2009	11.51	\$26.710	\$55,557	2%	\$0.534	\$27.244	\$56,667.52	2%	\$0.54	\$1,123	\$57,790.52

City of Ashland - Non-Represented Employees - Proposed

2020 Salary/Hourly Wage Schedule NON-REPRESENTED EMPLOYEE POSITIONS (Included in the 2020 budget)	Exempt or Non-Exempt Position	Date of Hire of Current Employee	Years of Service 12/31/2020	2019 Base Wage Rate	2019 Annual Wage	2020 % Change	2020 Base Increase (Decrease)	2020 Base Wage Rate	2020 Proposed Annual Base Wage	Longevity Percent	Longevity Rate	2020 Annual Longevity	2020 Proposed Total Annual Wage
Water/Wastewater Lab Technician	Non-exempt	8/8/2006	14.40	\$25.750	\$53,560	2%	\$0.515	\$26.265	\$54,631.20	2%	\$0.53	\$1,102	\$55,733.20
Water/Wastewater Operator III	Non-exempt	8/22/2012	8.36	\$23.750	\$49,400	2%	\$0.475	\$24.225	\$50,388.00	1%	\$0.24	\$499	\$50,887.00
Water/Wastewater Operator III	Non-exempt	11/28/2016	4.09	\$23.750	\$49,400	2%	\$0.475	\$24.225	\$50,388.00	0%	\$0.00	\$0	\$50,388.00
Water/Wastewater Operator III	Non-exempt	11/17/2014	6.12	\$23.750	\$49,400	2%	\$0.475	\$24.225	\$50,388.00	1%	\$0.24	\$499	\$50,887.00
Water/Wastewater Operator III	Non-exempt	12/5/2016	4.07	\$23.750	\$49,400	2%	\$0.475	\$24.225	\$50,388.00	0%	\$0.00	\$0	\$50,388.00
Water/Wastewater Operator II	Non-exempt	6/8/2015	5.56	\$24.000	\$49,920	2%	\$0.480	\$24.480	\$50,918.40	1%	\$0.24	\$499	\$51,417.40
Water/Wastewater Operator IV	Non-exempt	5/29/2002	18.59	\$23.000	\$47,840	2%	\$0.460	\$23.460	\$48,796.80	3%	\$0.70	\$1,456	\$50,252.80
Water/Wastewater Operator IV	Non-exempt	4/1/2019	1.75	\$23.000	\$47,840	2%	\$0.460	\$23.460	\$48,796.80	0%	\$0.00	\$0	\$48,796.80
Meter Reader	Non-exempt	7/15/2013	7.46	\$18.820	\$39,146	2%	\$0.376	\$19.196	\$39,927.68	1%	\$0.19	\$395	\$40,322.68
JFK Airport and Ashland Marina - as approved by the Statutory Commissions													
Airport Manager	Exempt	8/6/2018	2.40	\$23.300	48,464	20.916%	\$4.873	\$28.173	\$58,599.84	0%	\$0.00	\$0	\$58,599.84
Marina Manager	Exempt	5/6/2002	18.66	\$28.840	59,987	2%	\$0.577	\$29.417	\$61,187.36	3%	\$0.88	\$1,830	\$63,017.36

*** Public Works Street Operator I - receives an additional 0.20 per hour for Street Sweeper duties - 6-8 months per year

Longevity prorated based on
anniversary date

SUBJECT: Approve an Ordinance to Repeal Chapter 165 (2017-1900) and Recreate Chapter 165, Ashland City Ordinances, Comprehensive Fee Schedule (*Clerk*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: City Clerk

CLEARANCES: City Clerk

EXHIBITS:

1. Proposed Changes to 2020 Fee Schedule
2. Proposed Ordinance
3. CHAPTER 165, Comprehensive Fee Schedule
4. Exhibit 1 City of Ashland Comprehensive Fee Schedule

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

The attached ordinance amendment incorporates the following changes:

- Ambulance and Apparatus fees as recommended by LifeQuest
- JFK Memorial Airport fees as approved by the Airport Commission
- Animal licenses, pick up and kennel fees per the Police Department
- Planning and Development fees as guided by the Building Inspector
- Ashland Marina slip and lift rates as approved by the Harbor Commission
- Various license fees obtained through the Clerk's office
- Parks and Recreation pavilion use and camping fees

All revisions and deletions have been noted within the Proposed Changes, and were published in the Daily Press on November 16, 2019, prior to the Public Hearing.

All changes to the proposed ordinance will take effect on January 1, 2020.

PROPOSED CITY OF ASHLAND 2020 FEE SCHEDULE - **CHANGES ONLY**

AMBULANCE FEES:

	<u>Resident</u>	**	<u>Non-Resident</u>	**
Basic Life Support	\$850.00		\$1,000.00	
Advance Life Support 1	\$950.00		\$1,100.00	\$1,200
Advance Life Support 2	\$1,100.00		\$1,250.00	\$1,375
SCT Base Rate	\$1,250.00		\$1,350.00	\$1,825.00
Mileage	\$17.00		\$17.50	\$1,925.00
Oxygen	\$75.00	N/A Bundled into base	\$75.00	\$18.50
Spinal Immobilization	\$150.00		\$150.00	N/A Bundled into base
BLS on Scene Care	\$250.00		\$250.00	\$155
ALS on Scene Care	\$700.00		\$850.00	\$375
		**Fee increases includes billed supplies		\$965.00

****Fee increases includes billed supplies**

APPARATUS FEES:

Ambulance	\$245.00 per hour	\$260 per hour
Ambulance for Local Events	\$95.00 per hour/per ambulance	\$105 per hour/per ambulance
*Non-Subscriber Ambulance Fee	\$ 1957.00 per call	\$1985.00 per call
Brush Truck	\$200.00 per hour	\$275 per hour
Ice Angel	\$400.00 per hour	\$500 per hour

AIRPORT

Hangar Use (+ tax)		\$25.00 + tax
Single engine	Daily	\$80.00
	Monthly	\$50.00
Twin engine	Daily	\$150.00
	Monthly	

DOG LICENSE

Neutered/Spayed	\$10.00	\$15.00
Unneutered/Unspayed	\$17.00	\$22.00

CAT LICENSE

Neutered/Spayed	\$8.00	\$13.00
Unneutered/Unspayed	\$13.00	\$18.00

KENNEL FEES

First 12 Dogs Licensing	\$15.00	\$50.00
Each additional Dog over 12 Dogs	\$5.00	
Animal Pick up fee	\$12.00	\$20.00

PLANNING, ZONING & DEVELOPMENT FEES: All fees shall double if the work requiring a permit is commenced without a permit.

B. Site Plan Review Applications:

1. New Development less than 10,000 square feet
Review Fee for Amended Site Plan that requires Plan Commission review

\$150.00
\$200.00
\$50.00

C. If engineering services are required as part of the site plan review, the following fees apply to land disturbances greater than 10,000 square feet

Erosion Control
Storm Water Management Plan Review

\$100.00
\$100.00
\$150.00
\$150.00

M. Application for Certified Survey Map Review

\$50.00

\$75.00

O. Application for Planned Unit Development (PUD) Review

1. General Development Plan (PUD-GDP) Principle Fee

\$150.00
\$250.00

2. Specific Implementation Plan (PUD-SIP) Principle Fee

\$75.00
\$100.00

R. Sign Permits & Applications

3. Temporary Sign Permit

\$10.00
\$25.00

BUILDING PERMITS: All fees shall **DOUBLE** if the work requiring a permit is commenced without a permit.

Additionally, a \$100 - \$1,000 penalty may be enforced against any person, contractor, company, or agent who commences work on a project which does not have a valid building permit. *All residential permits, unless otherwise specified, shall be valid for one year (12 months) from the time of issuance, and all commercial/industrial permits shall be valid for two years (24 months) from the time of issuance.*

Unless otherwise specified, all inspection fees are included in Building Permit fees.

A. Residential Construction Permits

Plan review fee
Electrical permit
Plumbing permit
Occupancy permit
New Build Inspection Fees

\$250
\$75
5.00 per fixture - \$50 minimum
\$75
\$400.00
\$100.00
\$100.00
\$0.05 per sq ft

3. Roofing and Siding Projects (including replacement / repair of roof or siding)

**Roof or siding projects with material cost under \$1,000 do not require a permit*

Roof projects with material cost over \$1,000	\$40	\$30.00
Siding projects with material cost over \$1,000	\$40	\$30.00

4. Handicapped ramps No fee ~~with proof of disability~~ but permit is still required

B. Commercial Construction Permits

5. Communication structures/towers

5.00 per \$1,000 of project cost--
~~\$2.50 per \$1,000 of project cost--~~
\$50 minimum

C. Permit Fees Pertaining to All Construction

1. Plumbing Permits

New plumbing fixtures

\$ 5.00 per fixture- \$25.00 minimum
\$5 per \$1,000 of project cost-- \$50 minimum

All other plumbing alterations for projects of \$5,000 or greater with labor and materials

2. HVAC Permits

HVAC (New)

\$75.00

\$5 per \$1,000 of project cost--
\$50 minimum

HVAC (Replacement)

\$50.00

\$5 per \$1,000 of project cost--
\$50 minimum

*Residential HVAC replacement requires no permit if heating type & location of heating system is unchanged.

All other HVAC alterations for projects of \$5,000 or greater with labor and materials

3. Electrical Permits

New-outdoor-furnace

\$25.00

Establish new service

\$75.00

\$5 per \$1,000 of project cost--
\$50 minimum

All other electrical alterations for projects of \$5,000 or greater with labor and materials

*No permit required for replacement of existing service panel or wiring update.

4. Renewal of Expired Building Permit

25% of original permit fee

** Valid for renewals within 36 months of permit expiration. If a permit lapses for longer than 36 months, a new Building Permit and plans must be submitted and the full permit fee shall be paid.*

5. Accessory structures under 200 600 square feet

\$ 25.00 flat fee \$30 flat fee

6. Accessory structures over 200 600 square feet

\$5.00 per 100 sq ft - \$25 minimum \$5.00 per 100 sq ft - \$30 minimum

10. Parking Lot

Pervious surface

\$3 per \$1,000 of project value--
Minimum \$50

Impervious surface

\$5 per \$1,000 of project value--
Minimum \$40

D. Demolition and Moving Permits

1. Moving Permits

Move buildings or structures that are under 600 sq'
Move buildings or structures that are over 600 sq'

\$20.00

\$10.00
\$50.00

2. Demolition Permits

Demolitions up to 600 sq'

\$30.00

\$15.00

E. Miscellaneous Permits

1. Early Start Permit (for footings and foundation)
Residential

\$50.00

\$25.00

PRINTING AND COPYING FEES (sales tax included)

Preparation Time

(Research, Reformatting, Plotting and Organization of Data)
First half hour is free, thereafter:

\$25.00

\$17.50/half hour

MARINA RATES: Subject to State and Local Sales Tax

Slip Rates

per boat foot for full service slips
flat rate for boat maximum 22'
(No Electricity)

\$52.00
\$875.00

\$50
\$950

Travel Lift

Lift boat and/or splash
non-tenant

\$10.00
\$11.00

\$9 per foot
\$10 per foot

Transient Slip Rates

daily
weekly
Breakwall
Slips

\$25.00
\$1.25/foot

\$2/per foot
\$1/foot

CITY CLERK FEES:

Council Packet
Committee of the Whole Packet
Planning Commission Packet
Budget Book

\$15.00
\$10.00
\$10.00
\$30.00 paper copies
\$15.00 downloaded

\$10.00
\$5.00
\$5.00
\$25.00
(if device provided)

Miscellaneous License Fees

Arcade License
Coin Operated Game

\$30.00 first machine
\$25.00 ea addl machine
\$25.00

\$25.00
\$20.00/each machine

Duplicate Coin Operated License	\$5.00/per license	\$15.00
Mobile Home Park License	\$2.00/each space	\$5.00
Recycling Junk Dealer License	\$50.00	\$100.00
Jukebox License	\$15.00/each machine	\$20.00
Taxicab License	\$25.00/ per vehicle	\$50.00 first vehicle
Taxicab License Transfer	\$25.00/ per vehicle	\$25.00 ea addl vehicle
Operator's License	\$20.00 (one year)	\$50.00 first vehicle
Operator's License	\$30.00 (two year)	\$25.00 ea addl vehicle
Change of Agent	\$10.00	\$30.00
Publication Fee Per Liquor License	\$40.00	\$50.00
Transient Merchant/Solicitor	\$40 1st day; \$5 each additional day	\$50.00 per day \$200.00 week \$500.00 month/30 days

Special Meeting of 3rd Party

Council	\$900.00	\$1,050.00
Committee of the Whole	\$600.00	\$750.00

PARKS & RECREATION FEES:

Reservation of City Open/Green Spaces (requires \$100 refundable security deposit)	\$20 + tax	\$25.00
Reservation of the Central Railroad Concessions Building (requires \$100 refundable security deposit)	\$50.00 + tax	\$60.00
Pavilion Reservation Rental Large facility: Bayview, Prentice Large Pavillion, Kreher, Maslowski <i>Prentice Park Concession Stand</i> Business in City Parks Daily Fee**	\$45.00 + tax (requires \$100 refundable security deposit)	\$50.00
Bretting Community Center Fees	\$ 10.00 (+ sales tax)	\$10.00 + tax \$5.00
BCC Yearly Membership:	Individual -	\$30.00
BCC (Game Room and Gym) Rental *Game Room Only *Available Weekday Evenings for Private Parties	(includes sales tax) Hourly	\$30.00
Daily Camping Rates (includes sales tax)	Kreher Park Prentice Park Prentice Park Tent	\$35.00 \$35.00 \$20.00

<u>Weekly Camping Rates</u> (includes sales tax)	
Kreher Park	\$180.00
Prentice Park	\$180.00
Prentice Park Tent	\$100.00
<u>Monthly Camping Rates</u> (includes sales tax)	
Kreher Park	\$690.00
Prentice Park	\$690.00

\$200.00
\$200.00
\$125.00

\$700.00
\$70.00

ORDINANCE TO REPEAL CHAPTER 165 (2018-1912) AND RECREATE CHAPTER 165, ASHLAND CITY ORDINANCES, COMPREHENSIVE FEE SCHEDULE

An ordinance adopted by the Common Council for the City of Ashland at its regular meeting of November 19, 2019, for the purpose of repealing and recreating the Comprehensive Fee schedule.

SECTION 1:

Chapter 165 (2018-1912), and subsequent amendments thereto, shall be repealed upon adoption of this ordinance.

SECTION II:

Create Chapter 165 as follows:

CHAPTER 165. COMPREHENSIVE FEE SCHEDULE.

165.01 Adoption. The City of Ashland “Comprehensive Fee Schedule” is hereby adopted, as authorized by Wisconsin State Statutes. The Fee Schedule is attached to this Chapter as Exhibit 1.

165.02 Public Access. The City of Ashland “Comprehensive Fee Schedule” shall be permanently on file and open to public inspection in the office of the Clerk after its adoption.

SECTION III:

This ordinance shall take effect on January 1, 2020.

PASSED: November 19, 2019

PUBLISHED: November 30, 2019

Councilperson

ATTEST:

Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

CHAPTER 165. COMPREHENSIVE FEE SCHEDULE.

165.01 Adoption. The City of Ashland “Comprehensive Fee Schedule” is hereby adopted, as authorized by Wisconsin State Statutes. The Fee Schedule is attached to this Chapter as Exhibit 1.

165.02 Public Access. The City of Ashland “Comprehensive Fee Schedule” shall be permanently on file and open to public inspection in the office of the Clerk after its adoption.

ADOPTED: 165 (2018-1912) 12/11/2018

EXHIBIT 1: CITY OF ASHLAND COMPREHENSIVE FEE SCHEDULE**FIRE DEPARTMENT/EMS****AMBULANCE FEES:**

	<u>Resident**</u>	<u>Non-Resident**</u>
Basic Life Support	\$1,050.00	\$1,200
Advance Life Support 1	\$1,225.00	\$1,375
Advance Life Support 2	\$1,675.00	\$1,825.00
SCT Base Rate	\$1,775.00	\$1,925.00
Mileage	\$18.00	\$18.50
Oxygen	N/A Bundled into base	N/A Bundled into base
Spinal Immobilization	\$155.00	\$155
BLS on Scene Care	\$360.00	\$375
ALS on Scene Care	\$825.00	\$965.00
	**Fee increases includes billed supplies	**Fee increases includes billed supplies

APPARATUS FEES:

Engines	\$400.00 per hour
Aerial Apparatus	\$550.00 per hour
Tanker	\$350.00 per hour
Command Vehicle	\$150.00 per hour
Ambulance	\$260.00 per hour
Ambulance for Local Events	\$105.00 per hour per ambulance
*Non-Subscriber Ambulance Fee	\$1,985.00 per call
Brush Truck	\$275.00 per hour
Ice Angel	\$500.00 per hour
Snowmobile/Rescue Trailer	\$175.00 per hour
Haz Mat Trailer	\$300.00 per hour
Extrication Equipment	\$150.00 per hour

*A non-subscriber fee will be charged to townships that do not currently have an agreement with the City of Ashland for fire protection and emergency medical services. This amount will be charged on top of the non-resident fees.

ACCOMMODATION TAX PERMIT APPLICATION FEE \$5.00

AIRPORT**Hangar Use (all fees + tax)**

Single engine	\$25.00 Daily
	\$80.00 Monthly
Twin engine	\$50.00 Daily
	\$150.00 Monthly
Lease	\$0.10 per sq ft
Parking	\$15.00 per month

ANIMAL LICENSES/FEES**DOG LICENSE**

Neutered/Spayed	\$15.00
Unneutered/Unspayed	\$22.00

CAT LICENSE

Neutered/Spayed	\$13.00
Unneutered/Unspayed	\$18.00

KENNEL FEES

Licensing	\$50.00
Animal Pick up fee	\$20.00

NSF FEE

Non-Sufficient Fund (NSF) Fee	\$25.00 per check
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RESIDENTIAL GARBAGE COLLECTION

48 Gallon container	\$9.50 per month
64 Gallon container	\$14.25 per month
96 Gallon container	\$19.00 per month

BURNING PERMIT FEES

Bonfire Permit [978.16(f)]	\$10
Burning for Agricultural Clearing [978.16 (c)]	\$50
burning for Industrial Clearing [978.16(c)]	\$50

BUILDING PERMITS

All fees shall **DOUBLE** if the work requiring a permit is commenced without a permit.

Additionally, a \$100 - \$1,000 penalty may be enforced against any person, contractor, company, or agent who commences work on a project which does not have a valid building permit. All residential permits, unless otherwise specified, shall be valid for one year (12 months) from the time of issuance, and all commercial/industrial permits shall be valid for two years (24 months) from the time of issuance.

Unless otherwise specified, all inspection fees are included in Building Permit fees.

A. RESIDENTIAL CONSTRUCTION PERMITS

1. New UDC Homes

Plan review fee	\$400.00
Building permit/ Inspections	\$250.00 Manufactured Home
	\$300.00 Custom or Stick Built Home
State Seal	\$100.00
Electrical permit	\$75.00
Plumbing permit	\$5.00 per fixture - \$50 minimum
Occupancy permit	\$75.00
New Build Inspection Fees	\$0.05 per sq foot

2. Alteration/Remodel or Additions (Except siding and roofing projects)

\$5.00 per \$1,000 of project cost - minimum fee = \$25.00

*Miscellaneous repairs under \$5,000 in labor and materials, which do not involve structural alteration, do not require a permit.

*Projects over \$5,000 in labor and materials, or structural alteration at any cost require a permit.

3. Roofing and Siding Projects (including replacement / repair of roof or siding)

*Roof or siding projects with material cost under \$1,000 do not require a permit

\$30 Roof projects with material cost over \$1,000

\$30 Siding projects with material cost over \$1,000

4. Handicapped ramps

No fee but permit is still required

*Materials and labor are considered at market value, as if a paid contractor was installing.

B. COMMERCIAL CONSTRUCTION PERMITS

(Note: a development permit and site plan review may be required for commercial projects.)

1. New Construction and Additions

* Does not apply to unfinished storage buildings or airplane hangars

\$0.25 per square foot- Minimum fee is \$250

2. Alterations and Remodeling to existing structure (including handicapped ramps)

*Certificate of Appropriateness may be required on designated Historical Structures or within designated Historic Districts
Miscellaneous repairs under \$5,000 in labor and materials, which do not involve structural alteration, do not require a permit.

The cost of furniture and removable equipment/fixtures is excluded from project cost.

*Projects over \$5,000 in labor and materials or structural alteration at any cost require a permit.

per \$1,000 for first \$1,000,000 of project cost - Minimum fee is \$50	\$5.00
per \$1,000 for project cost over \$1,000,000	\$3.00

3. Roofing and Siding Projects (including replacement / repair of roof or siding)

*Roof or siding projects with material cost under \$1000 do not require a permit.

Roof projects with material cost over \$1000 \$50.00

Siding projects with material cost over \$1000 \$50.00

4. Warehouse / self-storage / hangars

\$5.00 per 100 square feet - \$50 minimum

5. Communication structures/towers

\$5.00 per \$1,000 of project cost - \$50 minimum

6. Occupancy Permit

\$100.00 flat fee

(Additional fee not required if issued in conjunction with a Building Permit.)

C. PERMIT FEES PERTAINING TO ALL CONSTRUCTION

1. Plumbing Permits

New plumbing fixtures

\$5.00 per fixture - \$25 minimum

All other plumbing alterations for projects of \$5,000 or greater with labor and materials

\$5.00 per \$1,000 of project cost-- \$50 minimum

2. HVAC Permits

HVAC (New)

\$5.00 per \$1,000 of project cost-- \$50 minimum

HVAC (Replacement)

\$5.00 per \$1,000 of project cost-- \$50 minimum

All other HVAC alterations for projects of \$5,000 or greater with labor and materials

*Residential HVAC replacement requires no permit if heating type & location of heating system is unchanged.

3. Electrical Permits

Establish new service

\$75.00

All other electrical alterations for projects of \$5,000 or greater with labor and materials

\$5.00 per \$1,000 of project cost-- \$50 minimum

*No permit required for replacement of existing service panel or wiring update.

4. Renewal of Expired Building Permit

25% of original permit fee

* Valid for renewals within 36 months of permit expiration. If a permit lapses for longer than 36 months, a new Building Permit and plans must be submitted and the full permit fee shall be paid.

5. Accessory structures under 600 square feet		\$30.00 flat fee
6. Accessory structures over 600 square feet		\$5.00 per 100 sq ft - \$25 minimum
7. Accessory structures - Storage canopy (of any size)		\$25.00
8. Decks		\$50.00
9. Fences		
	Up to 50' in length	\$25.00
	Fences 50' - 200'	\$50.00
	Fences over 200'	\$75.00
10. Parking Lot	Pervious surface	\$3.00 per \$1,000 of project value-- Minimum \$50
	Impervious surface	\$5.00 per \$1,000 of project value-- Minimum \$40
D. MOVING / DEMOLITION		
1. Moving Permits		
	Move buildings or structures that are under 600 sq'	\$20.00
	Move buildings or structures that are over 600 sq'	\$50.00
2. Demolition Permits		
	Demolitions up to 600 sq'	\$30.00
	Demolitions over 600 sq'	\$5.00 per \$1,000 of project cost - Minimum \$30.00
E. MISCELLANEOUS PERMITS		
1. Early Start Permit (for footings and foundation)		
	Residential	\$50.00
	Commercial	\$100.00
2. Certificate of Appropriateness	No Fee	
PLANNING, ZONING AND DEVELOPMENT FEES		
<i>All fees shall double if the work requiring a permit is commenced without a permit.</i>		
A. Development Permit Applications		
	(i.e., Change of Use, Bed & Breakfast Establishment & Fill Permits)	\$75.00
B. Site Plan Review Applications:		
1. New Development less than 10,000 square feet		\$200.00
Review Fee for Amended Site Plan that requires Plan Commission review		\$75.00
Review fee for Amended/Revised Plan Set that requires City staff review		\$50.00
2. New Development greater than 10,000 sq ft.		\$350.00
Review fee for amended site plan that requires plan commission review		\$175.00
Review fee for amended/revised plan set that requires only city staff review (not plan commission)		\$75.00
C. If engineering services are required as part of the site plan review, the following fees apply to land disturbances greater than 10,000 square feet		
	Erosion Control	\$150.00
	Storm Water Management Plan Review	\$150.00
D. Conditional Use Permit Applications (Class 2 Public Hearing Notice)		
	Republication Fee	\$200.00
		\$50.00
E. Map (rezoning) and/or Text Amendment to Unified Development Ordinance		
	Applications (Class II Public Hearing Notice)	\$200.00
	Republication Fee	\$100.00
F. Variance and Appeal Request Applications		
	(Class I Public Hearing Notice)	\$500.00
	Republication Fee	\$100.00
G. Comprehensive Plan Amendment Applications		
		\$500.00
H. Right-of-Way Vacation / Discontinuance Applications (Class III Notice)		
	Alley Vacation / Discontinuance Application	\$250.00
	Street Vacation / Discontinuance Application	\$500.00
	Republication Fee	\$150.00

<u>I. Sale Price of Vacated / Discontinued City Right-of-Way</u>	\$0.25 per sq ft
<u>J. Land Transfers</u>	
Public Notice Fee for Request to Purchase City Owned Property	\$150.00
Republication Fee	\$100.00
Down Payment for Request to Purchase City Owned Property	\$500.00
<u>K. Request to Name or Rename Public Improvements</u>	
Public Notification Fee for Request	\$150.00
Republication Fee	\$100.00
<u>L. Special Planning Commission Meetings (requested by applicant)</u>	\$400.00
<u>M. Application for Certified Survey Map Review</u>	\$50.00
<u>N. Application for Plat Map/ Subdivision Plat Review</u>	
1. Preliminary Plat Review	Principle Fee \$150.00
Fee for each lot in excess of one	\$25.00
2. Final Plat Review	Principle Fee \$75.00
Fee for each lot in excess of one	\$5.00
<u>O. Application for Planned Unit Development (PUD) Review</u>	
1. General Development Plan (PUD-GDP)	Principle Fee \$250.00
Fee for each lot in excess of one	\$25.00
2. Specific Implementation Plan (PUD-SIP)	Principle Fee \$100.00
Fee for each lot in excess of one	\$5.00
<u>P. Three Year Keeping of Animal Permit (i.e. Chickens, Rabbits, Beekeeping)</u>	\$20.00
<u>Q. Public Art Permit Application (i.e. Murals)</u>	\$50.00
<u>R. Sign Permits & Applications</u>	
1. Permanent Signs	\$50.00
2. Permanent Electrically or Mechanically Energized Animated Sign (i.e. message boards) and Joint/Area Identification Sign Application	\$50.00
3. Temporary Sign Permit	\$10.00
4. A \$50 - \$500 penalty may be enforced against any person, contractor, company, or agent who commences installation or modification of a sign which does not have a valid sign permit.	
<u>S. Billboard Licenses</u>	
1. Per sign annual fee	\$50.00
2. License transfer fee	\$10.00
3. A \$50 - \$500 penalty may be enforced against any person, contractor, company, or agent who commences installation of a sign which does not have a valid sign permit.	
<u>T. Assessment Record Copy Fee</u>	
1. Self service copy or print (fee per page)	\$1.00
2. Full service copy or print (fee per page)	\$2.50
<u>U. Comprehensive Plan Purchase</u>	\$44.00
<i>(Plan is available in a PDF format on the City's website; no fee charged)</i>	
<u>V. Unified Development Ordinance Purchase</u>	
Unbound	\$20.00
Bound & Divided in Three-ring Binder	\$25.00
Digital Copy (on a CD)	\$15.00
<i>(U.D.O. is available on the City's website; no fee charged)</i>	
<u>W. Revocable Occupancy Permit</u>	\$50.00
<u>X. Formal Zoning Determination</u>	\$25.00
<u>Y. Residential Rental Registration Fee</u>	
Registration fee per building	\$10.00
<u>Z. Mobile tower siting fees</u>	
Class 2 colocation permit	\$500.00

New construction or substantial modification	\$3,000.00
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AA. Weights and Measures *Based on WIDSPS Census fee of estimate number of devices*

Current estimate per device	\$10.00
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** Planning, Zoning and Development Permit and License Fees are refundable if the permit is not issued.
The Application Fees and Republication Fees are nonrefundable.*

FAXES - SENDING AND RECEIVING

sales tax included

1st Page	\$2.00
Each Additional Page	\$1.00 each

PRINTING AND COPYING FEES

sales tax included

Black & White Copies/ Prints

8.5" x 11" Single-Sided Copy	\$0.20
8.5" x 11" Double-Sided Copy	\$0.30
8.5" x 14" Single-Sided Copy	\$0.30
11" x 17" Single-Sided Copy	\$0.40
11" x 17" Double-Sided Copy	\$0.60

Color Prints

8.5" x 11" Single-Sided Print	\$1.00
8.5" x 14" Single-Sided Print	\$1.50
11" x 17" Single-Sided Print	\$2.00
24" x 36" Single-Sided Print	\$9.00

Computer Disc (CD/DVD) or flashdrive provided by the City or electronic file preparation (data, maps, exhibits)

\$15.00 each

Preparation Time

(Research, Reformatting, Plotting and Organization of Data)

First half hour is free, thereafter:

\$25.00 per half hour

Map/Exhibit Plotting or Printing Fee

8.5 x 11 (color)	\$2.00 first page
	\$1.00 each thereafter
8.5 x 11 (black and white)	\$1.00 first page
	\$0.50 each thereafter
8.5 x 14 (color)	\$2.00 first page
	\$1.25 each thereafter
8.5 x 14 (black and white)	\$1.00 first page
	\$0.75 each thereafter
11 x 17	\$2.00 each
24 x 36	\$10.00 each
36 x 42	\$12.00 each
Large or custom sizes	\$1.50 per sq ft
Premium Paper (Heavy Weight Glossy or Satin)	\$3.00 per sq ft

PUBLIC WORKS SPECIAL CHARGES

Right-of-Way Permits*

Permanent Right-of-Way Application/Inspection Fees	\$150.00
Temporary Obstructions on Sidewalk Application/Inspection Fees	\$30.00
Temporary Obstructions on Highways Application/Inspection Fees	\$30.00
Revocable Occupancy Application/Inspection Fees	\$50.00
Public Utility Right-of-way User Registration/Application	\$150.00
Administrative Fee for Invoicing	\$15.00 per invoice
Storage Fee per Ordinance 501 (tax included)	\$10.00 per day per item stored
After Hours Inspection (After Hours is considered any time of day between 3 p.m. and 7 a.m. M-F and Saturday and Sunday)	\$100.00

**All Right-of-Way fees shall quadruple if the work requiring a permit is commenced without a permit unless approved as an emergency as defined in 501.02(g)*

Parking

(tax included)

*Overnight Parking Lots A, B, C, D, E

\$25.00 per month for monthly lease
\$20.00 per month for yearly lease

**Overnight parking leases will only be available to those who verify necessity as determined by the City. Vehicle must have a current lease parking permit as established in 601.04(c) of the Ashland City Ordinances.*

Spring Clean-up Event

Minimum Charge	\$10.00
Per Car Load	\$10.00
Per Pick-up or Small Trailer Load	\$10.00
Per Large Trailer Load	\$30.00

MARINA RATES

SUBJECT TO STATE AND LOCAL SALES TAX

Slip Rates

Full Service Slips	\$52.00 per boat ft
flat rate maximum 22'	\$875.00 (No Electricity)
flat 23' - 29'	\$1,075.00
flat 30' - 36'	\$1,300.00
flat 37' - 43'	\$1,525.00
flat 44' - 50'	\$1,750.00
flat 51' - 57'	\$1,975.00
Charters, Taxis, and any other boat for hire	\$50.00 per ft
Surcharge on single slips (no minimum service in single slips)	\$150.00

Storage Rates

Summer/winter storage if on a trailer or stand	\$16.00 per boat foot
Non-Tenant summer/winter storage if on a trailer or stand	\$20.00 per boat foot
Trailer or cradle storage	\$75.00 tenant
	\$150.00 non-tenant
Trailered fishing/recreational boats (Summer)	\$400.00
Stand storage summer/winter	\$40.00
Stand rental	\$40.00

Miscellaneous

Pump Outs	\$5.00 per boat < 32'
	\$10.00 per boat > 32'

Service/Repair	\$80.00 per hour
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Travel Lift

Lift boat and/or splash	\$10.00 per ft
non-tenant	\$11.00 per ft

Hold Boat in Sling	\$50.00
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Power Washer

Tenant	\$10.00 first 15 min free	Half-hour limit
Non-Tenant	\$25.00 first 15 min free	Half-hour limit

Transient Slip Rates

Breakwall	\$25.00 daily	
Slips - daily	\$1.00 per foot	minimum 25' for A, B, & C Docks
Slips - weekly	\$1.25 per foot	minimum 24' (1 Free Night) A, B & C Docks
Commercial	\$2.00 per foot / daily	
Breakwall and Slips (monthly)	\$450.00 25' Max	
	\$500.00 30' Max	
	\$550.00 35' Max	
	\$60.00 40' Max	
	\$650.00 45' Max	
	\$700.00 50' Max	
	\$750.00 55' Max	
	\$800.00 60' Max	

Boat Launch

Annual Boat Launch Fees	\$50.00 (includes tax)
Senior Rate (65+), Military and Disabled:	\$40.00 (includes tax)

Daily Boat Launch:

Day launch pass	\$5.00
(excludes fishing guides) Daily Commercial Boat Launch	\$150.00

Parking

daily	\$5.00
overnight	\$5.00

RV Overflow Parking

Sunset Launch or Hot Pond Lots	\$25.00 per night
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SPECIAL ASSESSMENT RATES

Sidewalk Special Assessment Rates	40% of the Unit Rate
Special Assessment Letter (7 day service)	Prepaid by Requestor \$10.00
Special Assessment Letter (7 day service)	Billed to Requestor \$15.00
Special Assessment Letter (1 day service)	Prepaid by Requestor \$25.00
Special Assessment Letter (1 day service)	Billed to Requestor \$35.00

WASTEWATER LAB FEES*Laboratory Analysis for Each Unit*

Coliform Bacteria Total	\$25.00
Coliform Bacteria Most Probable Number (MPN)	\$25.00
Coliform Bacteria Standard Plate Count (SPC)	\$25.00
Fecal Coliform Membrane Filter (MF)	\$25.00
E. Coli Bacteria Total	\$20.00
E. Coli Bacteria Most Probable Number (MPN)	\$25.00
Nitrate/Nitrite 3 Day	\$20.00
Nitrate/Nitrite RUSH 1 day	\$40.00
Biological Oxygen Demand (BOD)	\$40.00
Total Suspended Solids (TSS)	\$20.00
Phosphorus Total	\$15.00
pH	\$7.00
Temperature	\$4.00
Conductivity	\$8.00
Fluoride	\$20.00

Sanitary Sewer Service Charges as stated in Chapter 711, Ashland City Ordinances, Appendix A

CITY CLERK FEES

(no charge if downloaded on customer-provided device)

Council Packet	\$15.00 <i>hard copy</i>
Committee of the Whole Packet	\$10.00 <i>hard copy</i>
Planning Commission Packet	\$10.00 <i>hard copy</i>
Budget Book	\$30.00 <i>hard copy</i>

Miscellaneous License Fees

Arcade License	\$30.00
Coin Operated Game	\$25.00 per machine
Duplicate Coin Operated License	\$15.00
Mobile Home Park License	\$5.00 ea space
Pawnbroker License	\$210.00 \$210.00
Recycling Junk Dealer License	\$100.00
Cigarette and Tobacco License	\$75.00 \$75.00
Jukebox License	\$20.00 ea machine
Mobile Concession Street Vendor	\$50.00
Taxicab License	\$50.00 first vehicle
	\$25.00 ea addl vehicle
Taxicab License Transfer	\$50.00 first vehicle
	\$25.00 ea addl vehicle
Operator's License	\$30.00 for 12 month
Operator's License	\$50.00 for 24 months
Duplicate License (other than coin)	\$10.00 per license
Change of Agent	\$50.00
Publication Fee Per Liquor License	\$50.00
Transient Merchant/Solicitor	\$50.00 1 day
	\$200.00 week / 7 days
	\$500.00 month / 30 days

Special Meeting of 3rd Party

Council	\$1,050.00
Committee of the Whole	\$750.00

Public Records Requests

Requestor shall be charged a fee to defray the cost of locating and copying records in accordance with Ordinance Chapter 133. A deposit may be required prior to completing any request.

SVRS Data (includes sales tax)

SVRS Data Requests:	\$50 + \$5 per 1000 voter records (\$5 for up to the first thousand, and then rounded to the nearest thousand thereafter)
Printed Data from SVRS:	additional \$0.20 per single-sided page or \$0.30 for double-sided page, plus the cost of postage and shipping

PARKS & RECREATION FEES**PARK RESERVATIONS**

(requires \$100 refundable security deposit)

Reservation of City Open/Green Spaces	\$25.00 + tax
Reservation of the Ore Dock	\$50.00 + tax
Reservation of the Central Railyard Concessions Building	\$60.00 + tax
Non-Profit Park Reservation	\$150.00 + tax or community service

PAVILLION RENTAL (requires \$100 refundable security deposit)

Large facility:	\$50.00 + tax
Bayview, Prentice Large Pavillion, Kreher, Maslowski	
Small facility:	\$35.00 + tax
Prentice Park Small Pavillion	
Prentice Park Concession Stand	\$10.00 + tax
Business in City Parks Daily Fee**	\$10.00 + tax

Business in City Parks Weekly Fee**	\$20.00 + tax
Business in City Parks Monthly Fee**	\$60.00 + tax
Business in City Parks Yearly Fee**	\$120.00 + tax
Special Event Fee**	\$50.00 + tax

BRETTING COMMUNITY CENTER FEES

Daily Entry Fee	\$1.00
BCC Yearly Membership:	\$30.00 individual
	\$60.00 per family

BCC GAME ROOM AND GYM RENTAL

		(includes sales tax)
During Business Hours	First Hour	\$75.00
	Each Additional Hour	\$50.00
	Half Hour	\$25.00
During Non-business Hours	First Hour	\$50.00
	Each Additional Hour	\$30.00
	Half Hour	\$15.00
Game Room Only****	Hourly	\$30.00 ****Available Weekday Evenings for Private Parties

Ashland Community Organization/Group Fee*	\$10.00 per class
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CAMPING RATES

	(includes sales tax)			
Kreher Park	\$35.00 daily	\$200.00 weekly	\$700.00 monthly	
Prentice Park	\$35.00 daily	\$200.00 weekly	\$700.01 monthly	
Prentice Park Tent	\$20.00 daily	\$125.00 weekly		
Spring Special Event Camping Rates				
Bayview Park parking lot Camping/Overnight Parking:				
	Daily Rate	\$15.00		
	Weekly (6 nights + 1 night fee)	\$90.00		
Hot Pond Camping/Overnight Parking:				
	Daily Rate	\$10.00		
	Weekly (6 nights + 1 night free)	\$60.00		

DUMPING FEE

Suggested donation	\$5.00 daily
Residential yearly fee	\$20.00 yearly

* The BCC Community Fee was created for Ashland groups such as baseball, basketball, karate, Zumba and others who wish to use the gym or game room, are not a program run by APR, and are charging little to no fee for their participants to participate in the activity.

** The Business in the Parks fee has been established for private businesses making profit from doing business in City Parks. The Parks and Recreation Committee is working on the final draft of this policy.

*** Special Event Fee is a fee charged to organizations hosting a special event in/on City property. Events include, but are not limited to, parades, festivals, car shows, etc. Organizations may be charged additional fees for labor, equipment and supplies needed from the City.

SUBJECT: Approve a Resolution by the Common Council for the City of Ashland, Wisconsin to Adopt the 2020 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets (*Administrator*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Committee of the Whole

EXHIBITS:

1. Proposed Resolution
2. 2020 Budget Summary and General Fund Revenues
3. Public Hearing Notice - City of Ashland 2020 Budget Summary
4. Assessed Value
5. 2020 Special Revenue, Debt Service, Capital Project, and Internal Service Funds
6. 2020 Capital Projects List
7. 2020 Levy for Debt Service

EXPENDITURES REQUIRED: \$12,253,642

AMOUNT BUDGETED: \$12,253,642

APPROPRIATION REQUIRED: \$12,253,642

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

The City Administrator presented a balanced 2020 proposed budget to the Committee of the Whole. The Committee of the Whole deliberated the 2020 budget at the September 24, October 22, and October 29, 2019 budget work sessions. At the October 29, 2019 meeting, the Committee of the Whole recommended 2020 proposed budgets for public hearing.

Budget highlights include the following key elements:

- Continues to provide for capital expenditures
- Maintains service levels for City provided programs
- Minimum of 2% wage increase for staff
- Employee Benefit Levels Unchanged
- Health Insurance High Deductible HSA Plan—premium increase is 10.5%
- Continues funding for economic development efforts:
 - Council strategic plan development \$20,000
 - AADC funding increased from \$25,000 to \$50,000

The 2020 budget is within the Wisconsin Department of Revenue limits for Gross Levy and Expenditure Restraint.

Changes from the 2019 budget to 2020 proposed budget:

- Assessed value increased by \$6,931,550 to \$420,745,300
- Gross levy increased by \$120,153 to \$4,161,103
- The City mill rate, per \$1000 of assessed value, increased by 0.1247 to 9.8898

The proposed 2020 Budget is funded via a variety of revenue streams, user charges, and property taxes. The total proposed 2020 budget is as follows:

Total General Fund Expenditures & Transfers to Other Funds:	\$10,869,015
Net Debt Service Levy	1,149,937
Tax Increment Financing Levy	<u>234,690</u>
Total 2020 proposed budget	\$12,253,642

**RESOLUTION BY THE COMMON COUNCIL FOR THE CITY OF ASHLAND,
WISCONSIN TO ADOPT THE 2020 GENERAL FUND, DEBT SERVICE FUNDS,
SPECIAL REVENUE FUNDS, CAPITAL PROJECT FUNDS, AND INTERNAL
SERVICE FUNDS BUDGETS**

WHEREAS, the Common Council for the City of Ashland, Wisconsin, meeting in committee, has deliberated on the formation of the 2020 municipal budget; and

WHEREAS, the Common Council for the City of Ashland, Wisconsin has, after proper publication and notice, held a public hearing on November 19, 2019, on the 2020 General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds Budgets; and,

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts a 2020 Budget as summarized on the attachment to this Resolution with revenues and expenditures of \$12,253,642 for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Projects Funds, and Internal Service Funds.

PASSED: November 19, 2019

Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

CITY OF ASHLAND
2020 BUDGET
SUMMARY WORKSHEET

Proposed 2020 Budget

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2019-20 \$	%
Property Tax Levy								
Assessed Value	409,102,030	412,459,670	415,577,050	413,813,750	413,813,750	420,745,300	6,931,550	1.68%
Mill Rate	9.7034	9.7495	9.6842	9.7651	9.7651	9.8898	0.1247	1.28%
Gross Levy	\$ 3,969,672	\$ 4,021,290	\$ 4,024,512	\$ 4,040,950	\$ 4,040,950	\$ 4,161,103	\$ 120,153	2.97%
Less Restricted Levy:								
TIF Levy	(166,615)	(185,714)	(134,761)	(173,243)	(173,243)	(234,690)	(61,447)	35.47%
Debt Service Levy								NA
Total G.O. Debt Service	(1,167,544)	(1,154,705)	(1,164,405)	(1,150,834)	(1,150,834)	(1,149,937)	897	-0.08%
Debt Service Reserve Applied	498	-	-	-	-	-	-	NA
Net Debt Service Levy	(1,167,046)	(1,154,705)	(1,164,405)	(1,150,834)	(1,150,834)	(1,149,937)	897	-0.08%
Total Restricted Levy	(1,333,661)	(1,340,419)	(1,299,166)	(1,324,077)	(1,324,077)	(1,384,627)	(60,550)	4.57%
Net Expendable Levy	\$ 2,636,011	\$ 2,680,871	\$ 2,725,346	\$ 2,716,873	\$ 2,716,873	\$ 2,776,476	\$ 59,603	2.19%
Less Direct Expense Levy:								
SR - Recycling	-	-	-	-	-	-	-	NA
CP - Public Works Capital Equip.								NA
CP - Fire Capital Equip.	(42,000)	(55,000)	(55,000)	-	-	-	-	NA
CP 462 Police Capital Equip.	(10,000)	(25,000)	(40,000)	(40,000)	(40,000)	-	40,000	-100.00%
Total Direct Expense Levy	\$ (52,000)	\$ (80,000)	\$ (95,000)	\$ (40,000)	\$ (40,000)	\$ -	\$ 40,000	-100.00%
Net Levy Available for General Fund	\$ 2,584,011	\$ 2,600,871	\$ 2,630,346	\$ 2,676,873	\$ 2,676,873	\$ 2,776,476	99,603	3.72%
Post-Levy Property Tax Adjustments	83	83	418	-	84	-	-	NA
Non-Tax General Fund Revenues	7,842,434	7,788,125	7,786,066	8,043,639	7,902,327	8,092,539	48,900	0.61%
Appropriation of Fund Balance				6,033		-	(6,033)	-100.00%
Total General Fund Revenues	\$ 10,426,528	\$ 10,389,079	\$ 10,416,830	\$ 10,726,545	\$ 10,579,284	\$ 10,869,015	\$ 142,470	1.33%
Uses of General Funds								
General Fund Transfer to Other Funds								
SR 200 - Transfer to Other Special Revenue	-	-	-	-	-	-	-	NA
SR 215 - Vaughn Library	(331,827)	(312,000)	(316,000)	(316,000)	(316,000)	(322,320)	(6,320)	2.00%
SR 229 - Insured Loss Deductible	(15,000)	(5,000)	(5,000)	-	-	-	-	NA
SR 245 - Planning & Redevelopment	(51,700)	(50,000)	(12,000)	(14,000)	(14,000)	(14,000)	-	0.00%
SR 246 - Home Improvement Programs	-	-	-	(5,000)	(5,000)	(5,000)	-	0.00%
SR 260 - Recycling	(73,058)	(72,500)	(76,502)	(75,600)	(75,600)	(78,600)	(3,000)	3.97%
SR 277 - Wetland Mitigation	(7,000)	(12,500)	(12,000)	(11,000)	(11,000)	(11,000)	-	0.00%
SR 233 - Police Programs	-	-	(1,000)	-	-	-	-	NA
CP 414 - Tax Increment Dist #10		(13,000)						
CP 450 - Building Facilities.	(75,000)	-	(26,850)	-	-	-	-	NA
CP 454 - Parks & Rec. Capital Equip.	(48,000)	(5,000)	(5,000)	-	-	-	-	NA
CP 455 Land Acquisition	-	-	-	-	-	-	-	NA
CP 460 - Public Works Capital Equip.	(51,300)	(70,292)	(45,000)	-	-	(50,000)	(50,000)	NA
CP 461 - Fire/Amb Capital Equip.	(50,000)	(20,827)	-	-	-	-	-	NA
CP 462 - Police Dept Capital Equip.	-	-	-	-	-	-	-	NA
CP 463 - Computer Capital Equip.	-	(23,500)	(10,950)	-	-	-	-	NA
CP 470 - Capital Street Improvements	(113,792)	(128,361)	(121,850)	(241,105)	(241,105)	(190,000)	51,105	-21.20%
CP 480 - Urban Forestry	(10,000)	-	-	-	-	-	-	NA
CP 481 - Parks & Rec	(15,000)	(12,500)	(10,000)	-	-	-	-	NA
EF 610 - JFK Airport	(45,000)	(43,000)	(45,000)	(45,000)	(45,000)	(45,000)	-	0.00%
CP 470 - Storm Water	(15,000)	(15,000)	(10,000)	-	-	-	-	NA
IS 750 - Post Retirement Benefits Reserve	(100,000)	(50,000)	(90,000)	(85,000)	(85,000)	(85,000)	-	0.00%
CP 491 / TA 810 - Landfill (LTC)	(15,000)	(15,000)	(5,000)	(5,000)	(5,000)	(5,000)	-	0.00%
Total Transfers to Other Funds	\$ (1,016,677)	\$ (848,480)	\$ (792,152)	\$ (797,705)	\$ (797,705)	\$ (805,920)	\$ (8,215)	1.03%
Net Available for General Fund Operations	\$ 9,409,851	\$ 9,540,599	\$ 9,624,678	\$ 9,928,840	\$ 9,781,579	\$ 10,063,095	\$ 134,255	1.35%

CITY OF ASHLAND
2020 BUDGET
SUMMARY WORKSHEET

Proposed 2020 Budget

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Projected	2020 Budget	2019-20 \$	%
General Fund Operations								
GENERAL GOVERNMENT								
Mayor	(25,401)	(28,383)	(27,649)	(32,000)	(31,600)	(30,740)	1,260	-3.94%
City Council	(42,707)	(39,277)	(41,174)	(42,720)	(45,780)	(66,400)	(23,680)	55.43%
City Administrator	(114,319)	(120,050)	(91,278)	(141,100)	(134,075)	(136,175)	4,925	-3.49%
Police & Fire Commission	(5,506)	(3,704)	(4,008)	(5,300)	(5,300)	(5,300)	-	0.00%
City Attorney	(67,255)	(61,827)	(100,970)	(70,000)	(60,000)	(70,000)	-	0.00%
City Clerk	(70,045)	(69,881)	(85,046)	(88,200)	(87,845)	(98,640)	(10,440)	11.84%
Human Resources (Personnel)	(66,008)	(87,550)	(80,159)	(57,695)	(48,765)	(55,120)	2,575	-4.46%
Elections	(67,757)	(47,376)	(70,155)	(57,970)	(57,695)	(107,765)	(49,795)	85.90%
Technology Services	(246,074)	(274,460)	(277,301)	(282,875)	(282,635)	(282,320)	555	-0.20%
Other City Hall	(133,543)	(143,743)	(151,278)	(148,390)	(148,355)	(124,230)	24,160	-16.28%
Finance	(419,224)	(443,953)	(442,305)	(484,800)	(449,340)	(419,165)	65,635	-13.54%
Assessor	(24,745)	(31,137)	(56,755)	(61,350)	(61,100)	(62,650)	(1,300)	2.12%
Buildings & Facilities Maintenance	(300,471)	(379,913)	(385,316)	(424,939)	(402,390)	(457,951)	(33,013)	7.77%
Misc, Insurance & Contingency	(113,257)	(118,970)	(121,624)	(123,500)	(141,167)	(131,100)	(7,600)	6.15%
Budget Development Contingency	-	-	-	-	-	-	-	NA
TOTAL GENERAL GOVERNMENT	\$ (1,696,312)	\$ (1,850,224)	\$ (1,935,018)	\$ (2,020,839)	\$ (1,956,047)	\$ (2,047,556)	\$ (26,718)	1.32%
PUBLIC SAFETY								
Police	(1,877,998)	(2,024,005)	(2,021,061)	(2,081,765)	(2,081,423)	(2,111,480)	(29,715)	1.43%
Fire	(1,387,186)	(1,336,826)	(1,253,860)	(1,440,305)	(1,187,815)	(1,416,790)	23,515	-1.63%
Ambulance	(1,195,643)	(1,389,188)	(1,462,096)	(1,383,985)	(1,535,662)	(1,411,060)	(27,075)	1.96%
Public Fire Protection Fee	(16,551)	(19,779)	(18,684)	(20,100)	(19,200)	(19,200)	900	-4.48%
Building Inspection	(95,903)	(96,878)	(74,325)	(103,895)	(106,582)	(109,050)	(5,155)	4.96%
TOTAL PUBLIC SAFETY	\$ (4,573,281)	\$ (4,866,676)	\$ (4,830,026)	\$ (5,030,050)	\$ (4,930,682)	\$ (5,067,580)	\$ (37,530)	0.75%
HEALTH & SOCIAL SERVICES								
Animal Control	(77,473)	(79,035)	(83,396)	(86,950)	(81,095)	(78,930)	8,020	-9.22%
Pest Control	(7,761)	(7,761)	(7,761)	(7,800)	(7,761)	(8,000)	(200)	2.56%
Mt. Hope Cemetery	(55,000)	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)	-	0.00%
TOTAL HEALTH & SOCIAL SERVICES	\$ (140,234)	\$ (147,796)	\$ (152,157)	\$ (155,750)	\$ (149,856)	\$ (147,930)	\$ 7,820	-5.02%
PUBLIC WORKS								
Public Works	(1,674,723)	(1,586,829)	(1,525,591)	(1,570,482)	(1,535,677)	(1,651,902)	(81,421)	5.18%
Transportation	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)	-	0.00%
Sanitation	(359,911)	(336,823)	(356,587)	(366,531)	(366,758)	(376,892)	(10,360)	2.83%
TOTAL PUBLIC WORKS	\$ (2,064,634)	\$ (1,953,652)	\$ (1,912,178)	\$ (1,967,013)	\$ (1,932,435)	\$ (2,058,794)	\$ (91,781)	4.67%
LEISURE ACTIVITIES								
Community Programs	(30,738)	(26,139)	(26,192)	(26,450)	(30,150)	(26,550)	(100)	0.38%
Parks	(245,682)	(217,097)	(195,377)	(245,339)	(210,060)	(221,105)	24,234	-9.88%
Recreation Programs (APR)	(271,440)	(275,833)	(276,524)	(292,960)	(284,795)	(301,440)	(8,480)	2.89%
Municipal Band	(4,600)	(5,123)	(4,919)	(4,950)	(4,950)	(4,950)	-	0.00%
TOTAL LEISURE ACTIVITIES	\$ (552,460)	\$ (524,192)	\$ (503,012)	\$ (569,699)	\$ (529,955)	\$ (554,045)	\$ 15,654	-2.75%
CONSERVATION & DEVELOPMENT								
Planning and Development	(184,176)	(200,129)	(193,754)	(185,490)	(121,470)	(187,190)	(1,700)	0.92%
TOTAL CONSERVATION & DEVELOPMENT	\$ (184,176)	\$ (200,129)	\$ (193,754)	\$ (185,490)	\$ (121,470)	\$ (187,190)	\$ (1,700)	0.92%
Total General Fund Expenditures for Operations	\$ (9,211,097)	\$ (9,542,669)	\$ (9,526,145)	\$ (9,928,840)	\$ (9,620,445)	\$ (10,063,095)	\$ (134,255)	1.35%
Total Uses of General Funds	\$ (10,227,774)	\$ (10,391,149)	\$ (10,318,297)	\$ (10,726,545)	\$ (10,418,150)	\$ (10,869,015)	\$ (142,470)	1.33%
Net (Expenditures) over Revenue	\$ 198,754	\$ (2,070)	\$ 98,533	\$ (0)	\$ 161,134	\$ (0)	\$ (1)	na

**CITY OF ASHLAND
2020 BUDGET
GENERAL FUND REVENUES**

Proposed 2020 Budget

ACCOUNT DESCRIPTION			2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 June 30	2019 Projected	2020 Budget	2019-20 Change
TAXES										
100	41110	GENERAL PROPERTY TAXES	2,584,094	2,600,954	2,630,764	2,676,873	1,738,953	2,630,346	2,776,476	3.72%
100	41140	MOBILE HOME TAXES	22,859	25,165	23,388	24,000	21,637	23,500	24,000	0.00%
100	41210	MOTEL/HOTEL TAXES	8,827	8,123	8,042	10,000	1,118	10,000	10,000	0.00%
100	41222	SALES TAX - CITY SHARE	130	141	141	120	64	120	120	0.00%
100	41310	TAXES - WATER UTILITY PILOT	376,112	388,558	382,076	401,940	194,780	390,000	392,000	-2.47%
100	41320	TAXES - TAX EXEMPT PILOT	49,622	47,892	32,015	47,800	0	32,000	32,000	-33.05%
100	41800	PENALTIES ON DELINQUENT TAXES-PP	791	532	655	1,000	280	800	1,000	0.00%
100	41810	PENALTIES ON DELINQUENT TAXES-Uti	1,464	1,126	2,609	1,500	802	1,500	1,500	0.00%
100	41900	OTHER TAXES	0	0	22	0	965	0	0	NA
TOTAL TAXES:			3,043,899	3,072,491	3,079,712	3,163,233	1,958,599	3,088,266	3,237,096	2.34%
SPECIAL ASSESSMENTS										
100	42000	SPECIAL ASSESSMENTS	0	0	0	0	0	0	0	NA
TOTAL SPECIAL ASSESSMENTS:			0	0	0	0	0	0	0	NA
INTERGOVERNMENTAL										
100	43300	FEDERAL GRANTS		0	0	0	0	0	0	NA
100	43410	SHARED REVENUES	3,720,903	3,712,690	3,710,592	3,724,545	0	3,724,545	3,723,661	-0.02%
100	43411	EXPENDITURE RESTRAINT	135,572	134,724	124,740	118,006	0	118,006	115,497	-2.13%
100	43412	EXEMPT COMPUTER AID	22,196	16,121	18,091	19,000	0	18,529	19,000	0.00%
100	43413	PERSONAL PROPERTY TAX AID	0	0	0	46,268	46,268	46,268	47,871	3.46%
100	43414	VIDEO SERVICE PROVIDER AID	0	0	0	0	0	0	9,527	NA
100	43420	STATE FIRE DUES	17,703	19,733	19,109	18,500	0	20,947	20,000	8.11%
100	43529	OTHER PUBLIC REVENUE	40,347	46,585	50,378	34,000	0	34,000	34,000	0.00%
100	43531	STATE GENERAL TRANS AID	501,029	450,926	497,460	520,685	260,223	520,685	598,513	14.95%
100	43530	STATE GRANT REVENUE	461	7,031	18,645	100	5,211	26,488	100	0.00%
100	43533	STATE CONNECTING HWY AID	86,118	73,737	74,143	74,090	37,046	74,090	73,907	-0.25%
100	43610	PAYMENT FOR MUNICIPAL SERVICE	12,116	17,449	12,556	12,000	8,917	12,520	12,500	4.17%
100	43799	OTHER LOCAL GOVT GRANTS	181	2,413	3,598	250	0	0	250	0.00%
TOTAL INTERGOVERNMENTAL:			4,536,626	4,481,409	4,529,312	4,567,444	357,665	4,596,078	4,654,826	1.91%
LICENSES & PERMITS										
100	44100	LICENSES - BUSINESS & OCCUPATIONA	27,243	28,320	27,017	27,000	26,412	27,800	31,400	16.30%
100	44110	CABLE FRANCHISE FEE	92,124	89,863	95,270	90,000	22,803	91,200	81,673	-9.25%
100	44200	LICENSES - NON BUSINESS	16	16	19	10	10	17	10	0.00%
100	44300	BUILDING & STREET-CUT PERMITS	30,976	52,264	29,513	29,400	20,537	37,000	45,000	53.06%
100	44400	ZONING PERMITS & FEES	9,130	8,305	6,890	8,000	3,370	8,000	8,845	10.56%
TOTAL LICENSES & PERMITS:			159,489	178,768	158,709	154,410	73,132	164,017	166,928	8.11%
FINES, FORFEITS & PENALTIES										
100	45100	LAW & ORDINANCE VIOLATIONS	30,128	29,326	28,605	30,000	10,804	24,100	25,000	-16.67%
TOTAL FINES, FORFEITS & PENALTIES:			30,128	29,326	28,605	30,000	10,804	24,100	25,000	-16.67%
PUBLIC CHARGES FOR SERVICES										
100	46100	OTHER REVENUES - GENERAL GOVT	8,381	12,836	8,699	9,000	4,852	8,900	9,000	0.00%
100	46210	POLICE SERVICES	3,259	2,561	2,574	2,500	1,785	3,350	3,500	40.00%
100	46220	FIRE PROTECTION FEES	0	1,364	1,085	250	1,171	1,500	1,000	300.00%
100	46230	AMBULANCE/EMS FEES	1,090,776	1,063,511	1,055,175	1,077,000	534,924	1,069,848	1,069,000	-0.74%
100	46231	AMB PROTECTION FEES	12,209	13,125	13,405	13,000	3,713	13,400	13,400	3.08%
100	46290	SPECIAL CHARGES	14,225	5,195	925	6,100	40	5,800	5,800	-4.92%
100	46310	PUBLIC WORKS CHARGES	48,404	45,721	61,939	40,000	36,867	49,715	49,000	22.50%
100	46330	PARKING RENT & FINES	14,762	14,575	15,233	14,500	10,359	14,500	14,500	0.00%

**CITY OF ASHLAND
2020 BUDGET
GENERAL FUND REVENUES**

Proposed 2020 Budget

ACCOUNT DESCRIPTION			2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 June 30	2019 Projected	2020 Budget	2019-20 Change
PUBLIC CHARGES FOR SERVICES Cont.										
100 46420	REFUSE/GARBAGE COLLECTION FEES		345,873	348,324	347,748	350,000	173,856	347,190	348,000	-0.57%
100 46421	RECYCLING FEES (started February 2016)		17,619	19,307	19,315	16,280	9,660	19,290	19,300	18.55%
100 46431	SPRING CLEANUP FEES		1,625	1,876	2,000	2,000	1,440	1,440	1,800	-10.00%
100 46510	ANIMAL CONTROL FEES		3,270	2,370	1,944	2,600	1,333	2,500	2,500	-3.85%
100 46720	PARKS REVENUE		98,713	113,135	123,009	123,000	23,908	123,000	136,000	10.57%
100 46721	PW FUEL TAX REFUND		3,371	1,227	3,499	3,000	1,685	3,500	3,500	16.67%
100 46722	PW ADMIN FEE		4,181	4,467	5,405	4,500	2,666	5,400	5,400	20.00%
100 46755	LEISURE PROGRAMS & REC FEES		84,928	83,045	78,858	90,000	39,556	81,000	85,000	-5.56%
TOTAL PUBLIC CHARGES:			1,751,596	1,732,639	1,740,813	1,753,730	847,815	1,750,333	1,766,700	0.74%
INTERGOVERNMENTAL CHARGES FOR SERVICE										
100 47321	LIAISON OFFICER-REIMBURSE		68,102	69,509	66,986	74,300	52,691	73,000	75,000	0.94%
100 47323	FIRE- TOWNSHIP CONTRACTS		160,646	163,107	165,757	167,710	81,243	168,158	170,600	1.72%
100 47324	AMBULANCE - TOWNSHIP CONTRACTS		288,162	223,278	226,628	230,025	115,013	230,025	233,475	1.50%
100 47400	ATTORNEY - UTILITY REIMBURSE		12,775	12,171	5,689	14,800	0	5,000	5,000	-66.22%
100 47401	UTILITY COST SHARE		267,358	280,353	267,917	307,190	153,596	270,000	235,620	-23.30%
100 47403	AIRPORT ADMIN REIMBURSEMENT		8,000	8,000	8,000	8,000	4,000	8,000	8,000	0.00%
100 47405	CHARGES TO LIBRARY		35,761	39,874	38,876	42,000	20,932	41,865	42,500	1.19%
TOTAL INTERGOVERNMENTAL CHARGES:			840,804	796,292	779,853	844,025	427,475	796,048	770,195	-8.75%
MISCELLANEOUS REVENUES										
100 48110	INTEREST ON CASH & INVESTMENTS		15,339	10,863	23,400	10,500	19,950	39,900	40,000	280.95%
100 48200	PROPERTY RENTS & LEASES		25,560	27,129	27,011	25,600	15,640	26,560	30,000	17.19%
100 48309	SALES OF OTHER EQUIP & PROPERTY		0	1,998	95	0	0	0	0	NA
100 48500	GENERAL DONATIONS & GIFTS		6,575	847	607	1,000	0	1,000	1,000	0.00%
100 48900	WORKERS COMP WAGE REIMB		3,024	12,309	1,444	2,000	0	4,075	2,000	0.00%
100 48901	MISCELLANEOUS		80	1,394	2,924	320	523	600	320	0.00%
100 48910	INSURANCE DIVIDENDS		0	32,614	33,345	30,000	0	27,896	30,000	0.00%
TOTAL MISCELLANEOUS:			50,578	87,154	88,826	69,420	36,113	100,031	103,320	48.83%
OTHER FINANCING SOURCES & TRANSFERS										
100 49220	TRANS FROM SPEC REVENUE		1,952	0	0	2,800	0	2,800	2,800	0.00%
100 49240	TRANS FROM CAPITAL PROJ (Waterfront)		11,456	11,000	11,000	11,000	0	11,000	17,700	60.91%
100 49270	TRANS FROM INTERNAL SERVICE FUND		0	0	0	124,450	0	0	124,450	0.00%
TOTAL OTHER FIN. SOURCES:			13,408	11,000	11,000	138,250	0	13,800	144,950	4.85%
TOTAL GENERAL FUND REVENUES:			10,426,528	10,389,079	10,416,830	10,720,512	3,711,603	10,532,673	10,869,015	1.39%
Non Property Tax GF Revenues			7,842,434	7,788,125	7,786,066	8,043,639	1,972,650	7,902,327	8,092,539	0.61%

PUBLIC HEARING NOTICE

The Common Council of the City of Ashland, Wisconsin will hold a **Public Hearing on the proposed 2020 Budget at its meeting on Tuesday, November 19, 2019.** The meeting will begin **at 5:30 p.m. in the Council Chambers of the Ashland City Hall**, 601 Main St. West, Ashland, Wisconsin. Adoption of the 2020 Budget is scheduled to follow the Public Hearing. Below is a summary of the proposed Budget and City Levy. The proposed budget detail is available for inspection at City Hall, the Vaughn Public Library, or at www.coawi.org.

CITY OF ASHLAND - 2020 BUDGET SUMMARY

General Fund Detail

Sources of Funds	2019 Budget	PROPOSED 2020 Budget	Percent Change
Revenues:			
Taxes:			
General Property Taxes	\$2,676,873	\$2,776,476	3.72%
Other Taxes	486,360	460,620	
Special Assessments	0	0	
Intergovernmental Revenues	4,567,444	4,654,826	
Licenses & Permits	154,410	166,928	
Fines, Forfeitures & Penalties	30,000	25,000	
Public Charges for Service	1,753,730	1,766,700	
Intergovernmental Charges for Service	844,025	770,195	
Miscellaneous Revenues	69,420	103,320	
Other Financing Sources	138,250	144,950	
Total General Fund Revenues	10,720,512	10,869,015	1.39%
Fund Balance Applied	6,033	0	
Total Sources of General Funds	\$10,726,545	\$10,869,015	1.33%
Uses of Funds			
Expenditures:			
General Government	\$2,020,839	\$2,047,556	
Public Safety	5,030,050	5,067,580	
Public Works	1,967,012	2,058,794	
Health & Human Services	155,750	147,930	
Culture, Recreation & Education	569,699	554,045	
Conservation & Development	185,490	187,190	
Total General Fund Expenditures	9,928,840	10,063,095	1.35%
Other Financing Uses:			
Transfers to Special Revenue Funds	421,600	430,920	
Transfers to Debt Service Funds	0	0	
Transfers to Capital Projects Funds	246,105	245,000	
Transfers to Enterprise Funds	45,000	45,000	
Transfers to Internal Service Funds	85,000	85,000	
Total Other Financing Uses	797,705	805,920	1.03%
Current Year Fund Balance Reserved	0	0	
Total Uses of General Funds	\$10,726,545	\$10,869,015	1.33%

Governmental & Internal Service Funds

	Est. Fund Bal. 12/31/19	Total Revenues	Total Expenditures	Est. Fund Bal. 12/31/20	Property Tax Contribution
General Fund	\$4,728,234	\$10,869,015	\$10,869,015	\$4,728,234	\$2,776,476
Special Revenue Funds	374,744	1,785,818	1,853,665	306,897	234,690
Debt Service Funds	300,750	1,225,410	1,225,410	300,750	1,149,937
Capital Projects Funds	1,014,764	11,180,500	11,574,820	620,444	0
Enterprise Funds	28,712,580	4,964,682	4,993,260	28,684,002	0
Internal Service Funds	256,090	228,000	352,450	131,640	0
Total	\$35,387,162	\$30,253,425	\$30,868,620	\$34,771,967	\$4,161,103

Mill Rate Calculation

	2017 Actual	2018 Actual	2019 Budget	2020 Budget	Percent Change
Amount to be Raised by Taxes	\$4,021,290	\$4,024,512	\$4,040,950	\$4,161,103	2.97%
Assessed Value	412,459,670	415,577,050	413,813,750	420,745,300	1.68%
Mill Rate (\$ per \$1,000 assessed value)	9.7495	9.6842	9.7651	9.8898	1.28%

CITY OF ASHLAND

2020 BUDGET

Assessed Value

Assessment Year:	Actual 1/1/2018	PROPOSED BUDGET 1/1/2019	Change 2018 to 2019	
<u>Assessed Value of Property Within City Limits</u>				
Real Estate:				
Residential	\$252,933,700	\$252,544,200	(\$389,500)	-0.15%
Commercial	133,996,500	139,458,800	5,462,300	4.08%
Manufacturing	11,996,800	12,879,200	882,400	7.36%
Agricultural, S&W, Forest	1,526,700	1,508,600	(18,100)	-1.19%
Other	674,200	674,200	0	0.00%
Total Real Estate	\$401,127,900	\$407,065,000	\$5,937,100	1.48%
Personal Property:				
Boats & Watercraft	\$410	600	\$190	46.34%
Machinery, Tools & Patterns	860,700	722,600	(138,100)	-16.05%
Furniture, Fixtures & Equipment	9,737,250	10,819,000	1,081,750	11.11%
Other	2,087,490	2,138,100	50,610	2.42%
Total Personal Property	\$12,685,850	\$13,680,300	994,450	7.84%
Total Assessed Value	\$413,813,750	\$420,745,300	\$6,931,550	1.68%
Total Assessed Value less Manufacturing Value	\$400,099,850	\$406,456,400	\$6,356,550	1.59%
Total Equalized Value less Manufacturing Value	\$440,043,400	\$459,853,400	\$19,810,000	4.50%
Assessment Ratio	90.9228%	88.3883%	-2.5346%	
City Equalized Value (TID in)	\$454,973,200	\$476,018,800	\$21,045,600	4.63%
TID Equalized Value (Increment)	\$19,505,600	\$26,847,900	\$7,342,300	37.64%
City Equalized Value (TID out)	\$435,467,600	\$449,170,900	\$13,703,300	3.15%

City of Ashland
2020 Special Revenue Funds - Budget Summary

Proposed Budgets

Fund Name	Fund	Estimated Fund Balance Jan 1, 2020	Tax Levy	General Fund Transfers In	Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfer out to Debt Service	Transfer out to Special Revenue	Total Expenditures	Estimated Fund Balance Dec 31, 2020	Notes
Library Donations	214	210,200	0	0	0	31,000	31,000	20,000	0	0	20,000	221,200	State statute & Donor restricted; includes grants; includes fundraising for library renovations
Library Operations	215	79,700	0	322,320	0	161,690	484,010	503,700	0	0	503,700	60,010	State statute - restricted
Insurance Loss Deductible Resen	229	15,800	0	0	0	10,000	10,000	15,000	0	0	15,000	10,800	Restricted-City's insurance claims deductible
State Hazmat Contract	230	0	0	0	0	31,190	31,190	31,190	0	0	31,190	0	State Grant- Training/equipment/hazmat events
Police Programs	233	27,000	0	0	0	12,000	12,000	20,000	0	0	20,000	19,000	Grant & Donor - restricted - K-9 program; training; equipment
Revolving Loan Fund - Housing	240	182,000	0	0	0	50,000	50,000	120,000	0	0	120,000	112,000	State Grant - restricted
Revolving Loan Fund - Economic	241	483,000	0	0	0	28,000	28,000	511,000	0	0	511,000	0	2019/2020 transfer to State - DOA Close-Out; to be administered by the State
Comprehensive Planning	245	39,000	0	14,000	0	0	14,000	53,000	0	0	53,000	0	UDO update \$15K; Housing Study \$6K; Permit Software \$15K; Downtown St Scape \$15K; Sustainability Initiatives \$2K
Home Improvement Programs *	246	10,000	0	5,000	0	5,000	10,000	20,000	0	0	20,000	0	Donor restricted
Breakwall Maintenance **	250	534,544	0	0	0	0	0	0	0	0	0	534,544	Breakwater Agreement - NSP WI
City-wide recycling	260	0	0	78,600	0	56,600	135,200	135,200	0	0	135,200	0	State Grant \$56,600 restricted
CRYP Donations (Teen Center)	272	34,000	0	0	0	12,000	12,000	15,000	0	0	15,000	31,000	Grant/Donor restricted; Scholarships BCC programs
Community Imprv (Beautification)	274	12,400	0	0	0	8,500	8,500	8,500	0	0	8,500	12,400	Donor restricted - downtown flowers
Wetland Mitigation	277	1,900	0	11,000	0	0	11,000	12,900	0	0	12,900	0	Required wetland "bank" maintenance
Tax Increment #6 (Donor)	281	0	115,388	0	0	197,314	312,702	150	0	312,552	312,702	0	State restricted-Super One & Depot area
Tax Increment #9 (Distressed)	284	(1,254,800)	83,697	0	312,552	144,173	540,422	0	0	0	0	(714,378)	State restricted-Timeless Timber & Honda area
Tax Increment #10 (New 2017)	285	0	35,605	0	0	60,189	95,794	0	75,473	0	75,473	20,321	State restricted-Cobblestone & Main St W (First increment and debt payment will be in budget year 2020)
Totals		374,744	234,690	430,920	312,552	807,656	1,785,818	1,465,640	75,473	312,552	1,853,665	306,897	

1,785,818

1,853,665

306,897

NOTE: * - HOUSING PROGRAM - 246

The Housing Improvement Program (HIP) was started in 2015 through the generous donation from an anonymous donor of \$25,000 to the City of Ashland to be used towards repairs to single-family owner-occupied homes. The central goals of the program are to 1) focus on homes located along central City corridors to complete visible projects with the intent of increasing community pride in our neighborhoods and housing stock while also promoting economic development, 2) prioritize projects that benefit property owners who sincerely want to improve their properties but are unable to due to financial and/or physical limitations, and 3) not be based on income and entail as little bureaucracy as possible to create more immediate visible impact.

NOTE: ** - BREAKWALL MAINT - 250

Deposit 7/31/2015-\$100,000 from NSP for the superfund site breakwall permitting process. Per the agreement, any remaining balance may be used by the City for other purposes. Expenses for various professional and miscellaneous fees was \$15,456. Deposit 12/10/2018-\$450,000 from NSP for the breakwall conveyance to the City. These funds were provided in recognition of the operation, repair, maintenance, and other similar costs with the breakwall.

City of Ashland

2020 Debt Service Funds -Budget Summary

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2020	Tax Levy	Other Funds Transfers In	Total Revenues	Principal	Interest	Fees	Transfer	Total Expenditures	Estimated Fund Balance Dec 31, 2020	Notes
2007 Safe Drinking Water Loan-Street Portion-Turner Road	310	850	13,310	0	13,310	11,966	1,344	0	0	13,310	850	Year 2027 final pmt
GO Promissory Note 2011	361	150	110,288	0	110,288	105,000	4,788	500	0	110,288	150	Year 2021 final pmt
GO Bonds 2015A - 4/01/2015	362	-50	434,931	0	434,931	320,000	114,431	500	0	434,931	-50	Year 2035 final pmt
GO Promissory Note 2015B	363	0	127,285	0	127,285	109,000	18,285	0	0	127,285	0	Year 2025 final pmt
GO Promissory Note 2017B	367	40	464,123	0	464,123	415,000	48,673	450	0	464,123	40	Year 2027 final pmt
State Trust Fund Loan TID# 10	392	0	0	75,473	75,473	41,900	33,573	0	0	75,473	0	Year 2028 final pmt
Extreme Makeover Levied for Levelizing Payments	395	299,760	0	0	0	0	0	0	0	0	299,760	May apply to future police station issue
Totals		300,750	1,149,937	75,473	1,225,410	1,002,866	221,094	1,450	0	1,225,410	300,750	

City of Ashland											Proposed Budgets	
2020 Capital Project Funds - Budget Summary - Preliminary												
Fund Name	Fund #	Estimated Fund Balance Jan 1, 2020	Tax Levy	General Fund Transfers In	Cap Proj Special Revenue Transfers In	Other Revenue	Total Revenues	Expenditures	Transfers out to other funds	Total Expenditures	Estimated Fund Balance Dec 31, 2020	Notes
TID #9-Mixed Use	413	(738,000)	0	0	0	0	0	151,980	0	151,980	(889,980)	Expenditure period ends 8/8/2021 (RESTRICTED) Expenses/transfer are payments on development agreements/interest expense/WIDOR fees
TID #10	414	(9,700)	0	0	0	0	0	150	0	150	(9,850)	Expenditure period ends 5/30/2039 (RESTRICTED)
Public Transportation	415	22,000	0	0	0	0	0	5,000	0	5,000	17,000	Restricted-BART transportation capital
Building Facilities Fund	450	268,330	0	0	0	4,730,000	4,730,000	4,998,330	0	4,998,330	0	See 2020 Capital List for other projects
Waterfront Development	453	226,200	0	0	0	120,000	120,000	8,000	74,000	82,000	264,200	Restricted - Room Tax Revenue Fund for Waterfront parks/trails improvements.
Equipment Leases	454	18,300	0	0	0	0	0	4,800	0	4,800	13,500	Vehicle leases
Land Acquisition	455	(110,500)	0	0	0	110,500	110,500	0	0	0	0	Future land sales to recover costs
Public Works Capital	460	48,500	0	50,000	0	0	50,000	48,500	0	48,500	50,000	Equipment replacement-street sweeper
Fire Department Capital	461	41,000	0	0	0	650,000	650,000	650,000	0	650,000	41,000	Equipment replacements - Engine #3 and restricted grants/donations.
Police Department Capital	462	29,200	0	0	0	10,000	10,000	25,000	0	25,000	14,200	Police vehicle leases and equipment
Technology Capital Equipment	463	13,600	0	0	0	0	0	5,330	0	5,330	8,270	Website/Civic Clerk software
Capital Street Improvement including storm	470	886,300	0	190,000	0	1,120,000	1,310,000	1,337,530	0	1,337,530	858,770	Reserve 6th St W and balance of CN RR donation and project contingency
Capital Sidewalk Improvement including special assessments	471	228,334		0	0	25,000	25,000	0	0	0	253,334	Sidewalk Special Assessments and Capital Projects (2019 final debt payment)
Urban Forestry	480	15,400	0	0	0	0	0	15,400	0	15,400	0	2020/2021 forestry grant match
Parks and Recs Improvements	481	32,200	0	0	58,000	4,112,000	4,170,000	4,202,200	0	4,202,200	0	Ore Dock projects \$4M funded by grants and the Ore Dock Trust. Other-misc equipment and trail repair engineering
Landfill Improvement	491	43,600	0	5,000	0		5,000	48,600	0	48,600	0	Equipment replacement and site improvements
Total Capital Project Funds		1,014,764	0	245,000	58,000	10,877,500	11,180,500	11,500,820	74,000	11,574,820	620,444	

City of Ashland

2020 Internal Service Funds - Budget Summary

Proposed Budgets

Fund Name	Fund #	Estimated Fund Balance	CIAC	General Fund Transfers In	Appropriate Fund Balance	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance
		Jan 1, 2020											Dec 31, 2020
Flex/Dental/EE Benefits	723	256,090	0	0	0	143,000	143,000	143,000	0	124,450	0	267,450	131,640
Retirement Benefits	750	0	0	85,000	0	0	85,000	85,000	0	0	0	85,000	0
Total Internal Service		256,090	0	85,000	0	143,000	228,000	228,000	0	124,450	0	352,450	131,640

2020 Project and Capital List - DRAFT 11/19/2019

			Project Expenditures			Sources of Project Revenues									
		Estimated Fund	Project	Transfers	TOTAL					Transfers		Use	TOTAL	Estimated	Fund Balance
IP	Council approved & In-Progress		Project	OUT	EXPENSES				\$4.5M	IN from		(Increase)	PROJECT	Fund	Restricted
R	Restricted	Balance Jan 1st	Expenditure Request	to Other Funds	TRANSFERS OUT	2020 Levy/Trans	Other Funding	Other Source	plus \$2M Borrowing	Other Funds	Trnsf Fund	Fund Balance	SOURCES	Balance Dec 31st	to Specific Project
R	Public Transportation (CP 415)														
	BART request for electric bus		\$ (5,000)	\$ -	\$ (5,000)	\$ -	\$ -		\$ -	\$ -		\$ 5,000	\$ 5,000		\$ -
	Future transportaion projects		-	-	-	-	-		-	-		-	-		17,000
	TOTALS	\$ 22,000	\$ (5,000)	\$ -	\$ (5,000)	\$ -	\$ -		\$ -	\$ -		\$ 5,000	\$ 5,000	\$ 17,000	\$ 17,000
	(\$19,000 is reserved for BART-WIDOT restriction)														
	Building & Facilities (CP 450)														
IP	New Police Facility		\$ (4,744,250)	\$ -	\$ (4,744,250)	\$ -	\$ -		\$ 4,500,000	\$ -		\$ 244,250	\$ 4,744,250		
	Public Works Building - Roof Replacement		(160,000)	-	(160,000)	-	-		160,000	-		-	160,000		
	BCC - HVAC system		(70,000)	-	(70,000)				70,000				70,000		
	BCC - alarm system		(24,080)	-	(24,080)	-	-		-	-		24,080	24,080		
	TOTALS	\$ 268,330	\$ (4,998,330)	\$ -	\$ (4,998,330)	\$ -	\$ -		\$ 4,730,000	\$ -		\$ 268,330	\$ 4,998,330	\$ -	\$ -
R	Waterfront Develop (CP 453)														
	Room tax revenue estimate		\$ -	\$ -	\$ -	\$ -	\$ 120,000	Rm Tax	\$ -	\$ -		\$ (120,000)	\$ -		\$ -
	Ore Dock Park-building demos-Water St & St Claire		(8,000)	-	(8,000)	-	-		-	-		8,000	8,000		
	Transfer to GF 100 - GF Parks maintenance reimbursement		-	(16,000)	(16,000)	-	-		-	-		16,000	16,000		-
	Transfer to CP 481 - Pearson Park Repair		-	(40,000)	(40,000)	-	-		-	-		40,000	40,000		-
**	Transfer to CP 481 WIDOT (TAP)Transp. Alternatives Program G		-	(18,000)	(18,000)	-	-		-	-		18,000	18,000		-
	2017 donation for trail repair for TAP grant match 2022		-	-	-	-	-		-	-		-	-		25,000
	Reserve for waterfront parks projects		-	-	-	-	-		-	-		-	-		239,200
	TOTALS	\$ 226,200	\$ (8,000)	\$ (74,000)	\$ (82,000)	\$ -	\$ 120,000		\$ -	\$ -		\$ (38,000)	\$ 82,000	\$ 264,200	\$ 264,200
	Equipment Leases (454)														
	Future vehicle lease payments		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		13,500
IP	City Hall Car - employee out-of town travel		(4,800)	-	(4,800)	-	-		-	-		4,800	4,800		-
	TOTALS	\$ 18,300	\$ (4,800)	\$ -	\$ (4,800)	\$ -	\$ -		\$ -	\$ -		\$ 4,800	\$ 4,800	\$ 13,500	\$ 13,500
	Public Works Equipment (CP 460)														
	New Street Sweeper		\$ -	\$ -	\$ -	\$ 50,000	\$ -			\$ -		\$ (50,000)	\$ -		50,000
	Public Works and Parks equipment		(48,500)	-	(48,500)	-	-		-	-		48,500	48,500		-
	TOTALS	\$ 48,500	\$ (48,500)	\$ -	\$ (48,500)	\$ 50,000	\$ -		\$ -	\$ -		\$ (1,500)	\$ 48,500	\$ 50,000	\$ 50,000
	Fire Equipment (CP 461)														
	1979 Engine #3 Replacement		\$ (650,000)	\$ -	\$ (650,000)	\$ -	\$ -		\$ 650,000	\$ -		\$ -	\$ 650,000		-
	Restricted State funding and donations		-	-	-	-	-		-	-		-	-		41,000
	TOTALS	\$ 41,000	\$ (650,000)	\$ -	\$ (650,000)	\$ -	\$ -		\$ 650,000	\$ -		\$ -	\$ 650,000	\$ 41,000	\$ 41,000
R	Police Equipment (CP 462)														
IP	Patrol Vehicle Leases		\$ (25,000)	\$ -	\$ (25,000)	\$ -	\$ 10,000	Veh sales	\$ -	\$ -		\$ 15,000	\$ 25,000		
	Future Vehicle Lease payments		-	-	-	-	-		-	-		-	-		14,200
	TOTALS	\$ 29,200	\$ (25,000)	\$ -	\$ (25,000)	\$ -	\$ 10,000		\$ -	\$ -		\$ 15,000	\$ 25,000	\$ 14,200	\$ 14,200

2020 Project and Capital List - DRAFT 11/19/2019

		Estimated Fund Balance Jan 1st	Project Expenditures			Sources of Project Revenues							Estimated Fund Balance Dec 31st	Fund Balance Restricted to Specific Project	
IP	Council approved & In-Progress R Restricted		Project Expenditure Request	Transfers OUT to Other Funds	TOTAL EXPENSES TRANSFERS OUT					Transfers		Use (Increase) Fund Balance			TOTAL PROJECT SOURCES
						2020 Levy/Trans	Other Funding	Other Source	\$4.5M plus \$2M Borrowing	IN from Other Funds	Trnsf Fund				
	<u>Tech/Computer Equipment (CP 463)</u>														
	2020 - Civic Plus - software purchase		\$ (5,330)	\$ -	\$ (5,330)	\$ -	\$ -		\$ -	\$ -		\$ 5,330	\$ 5,330		
	2021/2022 - Civic Plus - software purchase		-	-	-	-	-		-	-		-	-		8,270
	TOTALS	\$ 13,600	\$ (5,330)	\$ -	\$ (5,330)	\$ -	\$ -		\$ -	\$ -		\$ 5,330	\$ 5,330	\$ 8,270	\$ 8,270
	<u>Street Improvements (CP 470)</u>														
	Mill & Overlay - various streets		\$ (300,000)	\$ -	\$ (300,000)	\$ 150,000	\$ -		\$ 135,000	\$ -		\$ 15,000	\$ 300,000		
	Storm sewer repair-Culvers (FEMA funding received 2019)		(12,530)	-	(12,530)	-	-		-	-		12,530	12,530		
	Vaughn Avenue Reconstruct		(985,000)	-	(985,000)	-	-		985,000	-		-	985,000		
	Storm sewer replacement-7th St W Vaughn to Chapple		(40,000)		(40,000)	40,000						-	40,000		
	Project contingencies														45,285
	CN RR - Ore Dock street repair balance		-		-	-	-		-	-		-	-		17,495
	6th Street West - WIDOT fund balance		-	-	-	-	-		-	-		-	-		795,990
	TOTALS	\$ 886,300	\$ (1,337,530)	\$ -	\$ (1,337,530)	\$ 190,000	\$ -		\$ 1,120,000	\$ -		\$ 27,530	\$ 1,337,530	\$ 858,770	\$ 858,770
	<u>Urban Forestry (CP 480)</u>														
	Urban Forestry - 2020-2021 grant match	\$ 15,400	\$ (15,400)	\$ -	\$ (15,400)	\$ -	\$ -		\$ -	\$ -		\$ 15,400	\$ 15,400	\$ -	\$ -
	<u>Parks & Grounds (CP 481)</u>														
	Ore Dock Phase I - Diamond access		\$ (2,000,000)	\$ -	\$ (2,000,000)	\$ -	\$ 2,000,000	Grants/Trust	\$ -	\$ -		\$ -	\$ 2,000,000		
	Ore Dock Phase II - Stuntz Gateway		(2,000,000)		(2,000,000)		2,000,000	ACOE/Trust				-	2,000,000		
	WIDOT-TAP grant trail repair PW design/engineering		(100,000)		(100,000)		82,000	TAP grant		18,000	453	-	100,000		
	Pearson Park Repair		(70,000)		(70,000)		30,000	FEMAWEM		40,000	453	-	70,000		
	BCC - gymnastics equipment		(5,000)		(5,000)							5,000	5,000		
	Prentice Park playground equipment		(20,200)		(20,200)							20,200	20,200		
	15th Avenue East Park Bench (restricted donation)		(7,000)		(7,000)	-	-		-	-		7,000	7,000		
	Project(s) contingency		-	-	-	-	-		-	-		-	-		-
	TOTALS	\$ 32,200	\$ (4,202,200)	\$ -	\$ (4,202,200)	\$ -	\$ 4,112,000		\$ -	\$ 58,000		\$ 32,200	\$ 4,202,200	\$ -	\$ -
	<u>Landfill (CP 491)</u>														
	Landfill Maintenance & Equipment 2019-2020		\$ (48,600)	\$ -	\$ (48,600)	\$ 5,000	\$ -		\$ -	\$ -		\$ 43,600	\$ 48,600		\$ -
			-	-	-	-	-		-	-		-	-		-
		\$ 43,600	\$ (48,600)	\$ -	\$ (48,600)	\$ 5,000	\$ -		\$ -	\$ -		\$ 43,600	\$ 48,600	\$ -	\$ -
	TOTALS CP 415 - CP 491	\$ 1,644,630	\$ (11,348,690)	\$ (74,000)	\$ (11,422,690)	\$ 245,000	\$ 4,242,000		\$ 6,500,000	\$ 58,000		\$ 377,690	\$ 11,422,690	\$ 1,266,940	\$ 1,266,940
					\$ (11,422,690)								\$ 11,422,690	\$ 1,266,940	
			GF transfer	16,000											
			Balance to transfers IN	\$ (58,000)											
**	<u>WIDOT Transportation Alternatives Program Grant - State Fiscal Years 2018-2022 (2020 - project engineering/design and 2022 - project construction)</u>														
	Grant amount for pedestrian & bike improvements		\$ 720,000												
	TAP grant match amount 25%		180,000												
	Total amount		\$ 900,000												
	<u>Grant Match:</u>														
	2017 donation of \$25,000 apply to the grant match		25,000												
	Gen. Fund-Public Works budget-Admin/engineering/design		80,000												
	Waterfront Development Fund 453		75,000												
	Total amount		\$ 180,000												

2020 - 2021														
Enterprise Fund 620														
Marina Project - Superfund Site		Project Expenditures			Sources of Project Revenues									
2020	Estimated Project Fund	Project	Transfers OUT	TOTAL EXPENSES				GO Notes	Transfers IN from		Use (Increase) Project	TOTAL PROJECT SOURCES	Estimated Project Fund Balance	Funds Restricted to Specific Project
Phase 1- Boat Launch Construction	Balance Jan 1st	Expenditure Request	to Other Funds	TRANSFERS OUT	2020 Levy/Trans	Other Funding	Other Source	Marina Borrowing	Other Funds	Tmsf Fund			Dec 31st	
Marina - Enterprise Fund (620)														
Boat launch & washdown station construction - Phase I		\$ (1,030,000)	\$ -	\$ (1,030,000)	\$ -	\$ -		\$ 300,000	\$ -		\$ -	\$ 300,000		\$ -
WIDNR-Sport Fishing Restoration Grant					\$ -	125,000	SFR				-	125,000		
WIDNR-Recreational Boating Facilities Grant						830,000	RBF				(225,000)	605,000		225,000
Funding available for Phase II - 2021														
Replacement of 25 year old underground fuel storage tanks		(100,000)		(100,000)				\$ 100,000			-	100,000		-
Total Fund 620 Project		\$ -	\$ (1,130,000)	\$ -	\$ (1,130,000)	\$ -	\$ 955,000	\$ 400,000	\$ -		\$ (225,000)	\$ 1,130,000	\$ 225,000	\$ 225,000
Marina Project - Superfund Site		Project Expenditures			Sources of Project Revenues									
2021	Estimated Project Fund	Project	Transfers OUT	TOTAL EXPENSES				GO Notes	Transfers IN from		Use (Increase) Project	TOTAL PROJECT SOURCES	Estimated Project Fund Balance	Funds Restricted to Specific Project
Phase 2 Site Entrances/Parking Lot	Balance Jan 1st	Expenditure Request	to Other Funds	TRANSFERS OUT	2020 Levy/Trans	Other Funding	Other Source	Marina Borrowing	Other Funds	Tmsf Fund			Dec 31st	
Marina - Enterprise Fund (620)														
Site entrances and parking lot		\$ (524,000)	\$ -	\$ (524,000)	\$ -	\$ -		\$ -	\$ -		\$ 524,000	\$ 524,000		\$ -
Xcel Energy - parking lot blacktop Ph II						50,000	Xcel grant				(50,000)	-	Funding needed	
Total Fund 620 Project		\$ 225,000	\$ (524,000)	\$ -	\$ (524,000)	\$ -	\$ 50,000	\$ -	\$ -		\$ 474,000	\$ 524,000	\$ (249,000)	\$ -
City staff is pursuing grant opportunities														

City of Ashland

2020 Levy for Debt Service

Program Explanation

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. Included within this fund type are the various bond issues, promissory notes, and State Trust Fund

2020 General Obligation Debt

	Total Principal/Int./Fees	General Tax Levy	Other Fund Sources
<i>WI State Trust Fund Loan - 2018</i>	75,473		
Tax Increment District #10		-	75,473
<i>US Bank - GO Bonds 2017B 12/01/2027</i>	463,673		
General Tax Levy		463,673	
<i>US Bank - GO Bonds 2015A 4/01/2035</i>	434,431		
General Tax Levy		434,431	
<i>Bremer Bank NA - Note 2015B 10/01/2025</i>	127,285		
General Tax Levy		127,285	
<i>Bankers Bank - GO Promissory Notes 2011A</i>	109,788		
General Tax Levy		109,788	
<i>2007 Safe Drinking Water Loan - Revenue</i>	13,310		
General Tax Levy for Turner Road (Street Portion)		13,310	
 Payment Agent Fees (5 US Bank Issues)	 1,450	 1,450	
Total GO and Tax Levy Debt Service	\$ 1,225,410	\$ 1,149,937	\$ 75,473
Apply Debt Service Reserve	\$ -	\$ -	\$ -
Net GO and Tax Levy Debt Service	\$ 1,225,410	\$ 1,149,937	\$ 75,473

SUBJECT: Approve the 2020 Water and Wastewater Utility Budgets (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Administrator
Director of Public Works

EXHIBITS: 1. 2020 Proposed Water Utility and Wastewater Utility Budgets
2. 2020 Water and Wastewater Utilities Budget Summary

EXPENDITURES REQUIRED: \$2,159,583 Fund 690 Wastewater Utility Enterprise Fund
(including depreciation)
\$2,071,684 Fund 680 Water Utility Enterprise Fund
(including depreciation)

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: \$2,159,583 Fund 690 Wastewater Utility Enterprise Fund
(including depreciation)
\$2,071,684 Fund 680 Water Utility Enterprise Fund
(including depreciation)

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The budgets of the Ashland municipal utilities are intended to carry out the objectives of Chapter 4 Utilities and Community Facilities of the City's Comprehensive Plan of Record: To promote safe, reliable, environmentally responsible, and cost effective delivery of utilities to residents, businesses, and industries. The City will continue to maintain, repair, and upgrade water and sewer lines as needed. In particular, the City will continue to reduce inflow and infiltration into the City's wastewater system.

SUMMARY STATEMENT:

The City of Ashland operates two municipal utilities – a Water Utility and a Wastewater Utility. Both are operated as enterprise funds of the City meaning that they are intended to be stand-alone enterprises that cover the expenditures of operations via user fees (water and wastewater bills). They are not intended to be subsidized by tax dollars. To be able to maintain services, the Public Works and Finance Departments will review the need for a rate increase for both the Water and Wastewater Utilities during 2020 as capital projects that have been and/or will be identified as high importance continue to develop and funding sources will be reviewed.

ASHLAND WATER UTILITY ENTERPRISE FUND

The Ashland Water Utility is a separate enterprise fund of the City of Ashland. The Utility provides water treatment and distribution services to customers within the City. It is a regulated Utility meaning that it operates under the rates and tariff established by the Public Service Commission of Wisconsin (PSCW). The Wisconsin Department of Natural Resources regulates the Utility on matters of public health.

The 2020 Water budget maintains municipal water service within the utilities service area. The budget does provide for:

- Amortization of the water filters
- Equipment Replacement
- Facility Improvements
- Valve Replacement

Products & Services:

Delivery of potable drinking water to customers that satisfy the requirements of the Wisconsin Department of Natural Resources, Public Service Commission of Wisconsin and federal regulators. Operation and maintenance of the Utility's Water Treatment Plant, distribution system, elevated storage tanks, and booster stations. Maintaining adequate fire flows within those portions of the community served by the Utility. Reading, maintenance and replacement of meters. Monthly billing of water service.

User Rate Studies:

The Public Service Commission of Wisconsin approved overall water revenue increases of 36% in 2013, 3% in 2015, and 18.8% for 2017. The 2020 budget provides for a rate of return of 3.671% which is under the 5% rate of return approved by the PSCW. As stated previously, a rate increase for both the Water and Wastewater Utilities for 2020 will be reviewed as capital projects that have been and/or will be identified as high importance continue to develop and funding sources are identified.

ASHLAND WASTEWATER UTILITY ENTERPRISE FUND

The Ashland Wastewater Utility is a separate enterprise fund of the City of Ashland. The Utility provides wastewater collection and treatment service to properties within its service area within the City. The Utility provides service to the Northern Great Lakes Visitors Center in the Town of Eileen under contract.

The Utility is not regulated by the Public Service Commission of Wisconsin. The Utility operates under the

rules and regulations of the Wisconsin Department of Natural Resources. The Wastewater Plant operates under a discharge permit issued by the WDNR. The permit is renewed every five years. The permit was last approved in 2017.

The gravity flow collection system consists of significant sections of vitrified clay pipe that were installed near the end of the First World War, 1918. The aging infrastructure of the collection system is the largest concern management has for the system at present. Excessive inflow and infiltration into the collection system occasionally causes the WWTP to exceed its operating capacity. Improvements must continue to be made to provide reliable wastewater collection for the City and reduce the backup of sewage into basements.

Products & Services:

Collection of wastewater from properties served within the service area of the Utility
Treatment of wastewater collected by the Utility to standards required of regulatory agencies
Treatment of landfill leachate
Treatment of septage hauled from private on-site waste systems
Public and private water testing
Land application of sludge

The 2020 Wastewater budget maintains municipal sanitary service within the Utilities service area. The budget does provide for:

Lift station rehabilitation

Labor hours and maintenance of the sanitary sewer collection system I&I Sewer Repairs

Building Repairs and Upgrades

User Rate Studies:

Because the Wastewater Utility is not regulated by the PSCW, the Council can adjust the rates of the Utility anytime the need requires. Previous Wastewater rate increases were 15% May 14, 2002, 5.9% May 28, 2013, 17.8% May 26, 2016, and 4.4% May 24, 2017. As stated previously, a rate increase for both the Water and Wastewater Utilities for 2020 will be reviewed as capital projects that have been and/or will be identified as high importance continue to develop and funding sources are identified

Asset Replacement:

Unlike the Water Utility, the Wastewater Utility maintains an equipment replacement fund pursuant to the covenants contained within the State of Wisconsin Clean Water Fund agreements. This fund is for equipment replacement and major maintenance related to equipment. It does not include building, collection system, and other non-mechanical items. Therefore, the 2020 budget includes a provision for Collection System and Other Asset Replacement.

City of Ashland
2020 Budget Preliminary
Water Utility Enterprise Fund

Operating Revenues:

Sales of Water
Fire Protection Service
Other Operating Revenues
Estimated Increase in Revenue Stream

Total Operating Revenues

2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 ESTIMATE	2020 BUDGET	PERCENT CHANGE
\$1,408,861	\$1,425,479	\$1,705,609	\$1,735,956	\$1,733,735	\$1,660,162	\$1,653,723	-4.62%
613,351	631,645	659,775	655,425	668,510	662,441	662,441	-0.91%
18,060	20,587	17,507	17,520	17,230	14,533	14,533	-15.65%
				0		0	NA
\$2,040,272	\$2,077,711	\$2,382,891	\$2,408,901	\$2,419,475	\$2,337,136	\$2,330,697	-3.67%

Non-Operating Income (Expense):

(\$125,145)	\$252,898	\$339,543	\$301,133	(\$125,666)	(\$127,246)	(\$120,120)	NA
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Operating Expenses:

Source of Supply / Pumping

Maintenance of Intake
Power & Fuel for Pumping
Pumping Labor & Expense
Misc. Pumping Expenses
Maint. of Pumping Buildings & Grounds
Maint. of Pumping Equipment

Total SOS/Pumping Expense

\$1,195	\$4,762	\$5,330	\$1,926	\$7,041	\$2,322	\$7,118	1.09%
56,669	54,015	62,746	58,468	60,628	60,650	61,747	1.85%
42,450	35,305	51,296	47,748	52,456	53,800	53,208	1.43%
877	727	1,276	2,731	2,400	2,700	3,400	41.67%
2,308	9,063	4,733	1,247	6,169	1,410	6,235	1.08%
10,120	15,355	10,585	7,718	14,387	9,530	13,765	-4.33%
\$113,619	\$119,227	\$135,967	\$119,838	\$143,081	\$130,412	\$145,472	1.67%

Water Treatment

Treatment Operation Supervision
Treatment Chemicals
Treatment Labor & Expense
Treatment Expense - Lead/Copper Testing
Maint. of Treatment Buildings & Grounds
Maintenance of Treatment Equipment

Total Treatment Expense

\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA
48,336	47,073	44,338	45,366	50,917	54,000	52,206	2.53%
66,555	76,641	81,148	84,826	85,802	93,255	87,476	1.95%
0	205	0	654	0	660	0	NA
12,433	21,318	9,524	2,950	14,498	5,595	14,262	-1.62%
67,830	64,130	65,317	65,468	71,499	39,100	38,913	-45.58%
\$195,154	\$209,367	\$200,326	\$199,264	\$222,716	\$192,610	\$192,856	-13.41%

Distribution Operation

Distribution System Supervision
Storage Facilities Expense
Line Operation Labor & Expense
Meter Testing & Setting Expense
Misc. Dist. System Expense
Dist. System Rental Expense

Total Dist. System Operation Expense

\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA
2,183	3,292	5,338	2,447	6,505	8,005	6,577	1.10%
76,392	91,964	84,012	109,866	122,379	91,172	119,703	-2.19%
3,802	9,228	7,989	6,167	6,993	11,345	9,949	42.27%
0	0	0	0	0	0	0	NA
0	0	0	0	0	0	0	NA
\$82,377	\$104,484	\$97,339	\$118,480	\$135,877	\$110,522	\$136,229	0.26%

Distribution Maintenance

Maint. of Dist. Buildings & Grounds
Maintenance of Storage Reservoirs
Maintenance of Mains
Maintenance of Services
Maintenance of Meters
Maintenance of Hydrants
Maint. of Misc. Distribution Equipment

Total Dist. System Maint. Expense

\$14,694	\$13,757	\$15,088	\$8,564	\$21,677	\$12,285	\$29,010	33.83%
1,986	9	21	18	5,250	12,000	500	-90.48%
123,233	63,864	73,820	110,491	124,763	84,841	125,743	0.78%
37,383	33,174	65,508	104,296	67,458	80,072	92,172	36.64%
4,152	5,851	8,195	12,920	9,477	10,440	9,605	1.36%
21,779	17,109	40,049	29,058	33,472	32,570	35,495	6.04%
2,523	415	854	1,987	2,308	2,130	2,324	0.67%
\$205,750	\$134,179	\$203,535	\$267,334	\$264,404	\$234,338	\$294,847	11.51%

Customer Accounts

Customer Accounts Supervision
Meter Reading Expenses
Customer Records & Collection Expense
Misc. Customer Service Expense

Total Customer Accounts Expense

\$11,145	\$10,598	\$10,950	\$11,325	\$11,385	\$11,385	\$12,254	7.63%
17,446	18,209	17,541	22,425	19,670	19,670	15,444	-21.49%
24,269	22,701	23,074	20,796	29,350	29,340	42,587	45.10%
25,946	25,752	25,386	24,745	30,160	29,660	12,994	-56.92%
\$78,806	\$77,260	\$76,950	\$79,291	\$90,565	\$90,055	\$83,279	-8.05%

City of Ashland
2020 Budget Preliminary
Water Utility Enterprise Fund

Administrative & General

Administrative & General Salaries
Office Supplies & Expense
Outside Professional Services
Property Insurance
Injuries & Damages
Employee Benefits
Regulatory Commission Expense
Misc. General Expense
Rents
Maintenance of General Plant

Total Admin. & General Expense

Total Direct Operating Expenses

Other Operating Expenses (Credits)

Joint O&M Charged to AWWU (CR)
Depreciation Expense
Taxes Expense

Total Other Operating Expense

Total Operating Expenses

Net Operating Income (Loss)

Net Income (Loss)

2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 ESTIMATE	2020 BUDGET	PERCENT CHANGE
\$171,745	\$197,946	\$162,792	\$133,155	\$191,920	\$201,582	\$200,048	4.24%
24	676	847	719	1,500	720	1,500	0.00%
62,757	36,222	65,876	44,157	62,000	37,460	81,000	30.65%
4,108	5,448	5,499	6,268	6,000	6,000	6,000	0.00%
6,822	6,351	5,502	6,290	9,000	6,900	9,000	0.00%
67,276	78,630	84,814	64,695	85,010	83,440	82,010	-3.53%
1,061	8,825	530	521	1,350	530	1,350	0.00%
2,326	4,289	1,862	1,816	2,000	1,320	2,000	0.00%
1,227	1,237	1,264	1,297	1,270	1,300	1,400	10.24%
0	0	0	0	0	0	0	NA
317,346	339,624	328,987	258,918	360,050	339,252	384,308	6.74%
\$993,052	\$984,141	\$1,043,104	\$1,043,125	\$1,216,692	\$1,097,188	\$1,236,990	1.67%
\$0	\$0	\$0	\$0	\$0	\$0	\$0	NA
389,476	418,379	440,645	456,816	440,166	440,166	440,166	0.00%
341,771	371,337	383,953	378,035	394,528	384,310	394,528	0.00%
\$731,247	\$789,716	\$824,598	\$834,851	\$834,694	\$824,476	\$834,694	0.00%
\$1,724,299	\$1,773,857	\$1,867,702	\$1,877,976	\$2,051,386	\$1,921,664	\$2,071,684	0.99%
\$315,973	\$303,855	\$515,189	\$530,925	\$368,089	\$415,472	\$259,013	-29.63%
\$190,828	\$556,752	\$854,732	\$832,058	\$242,423	\$288,226	\$138,893	-42.71%

Adjust Net Income for Contributions in Aid of Construction - CIAC

CIAC is grant or contribution dollars received from other governmental agencies and other organizations to be used for capital projects.

CIAC - this contribution adds to revenue in the year received with only a small portion added to depreciation expense.

The below adjustment removes the CIAC activity for a better comparison of net operations from year to year.

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 ESTIMATE	2020 BUDGET
Net Income (Loss)	\$ 190,828	\$ 556,752	\$ 854,732	\$ 832,058	\$ 242,423	\$ 288,226	\$ 138,893
Remove-Contribution in aid of construction	(63,334)	(434,101)	(594,255)	(439,751)	(1,350)	(1,350)	(1,350)
Add depreciation on contributed asset	91,957	96,108	99,805	109,695	99,805	99,805	99,805
Net Income (Loss) removing CIAC	\$ 221,466	\$ 220,775	\$ 362,299	\$ 504,020	\$ 342,897	\$ 388,700	\$ 239,368

CALCULATE THE PSC AUTHORIZED RATE OF RETURN AND COMPARE TO ACUTAL/BUDGETED RESULTS

Calculate Average Net Investment Base and Authorized Net Operating Income

Add: Plant In Service- Utility Financed

Beginning of year
2020-CWA (Vaughn Ave & 6th Ave Lift Station)

Average Plant in Service

Add: Materials and Supplies Inventory

Beginning of year
End of year

Average Materials and Supplies

Less: Accumulated Depreciation- Utility Financed

Beginning of year
End of year

Average Accumulated Depreciation

Less: Regulatory Liability

Beginning of year
End of year

Average Regulatory Liability

Calculated Average Net Investment Base

PSC Authorized Rate of Return

AUTHORIZED Net Operating Income

2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 ESTIMATE	2020 BUDGET
13,969,811	14,006,356	16,007,742	16,726,839	17,046,839	16,777,103	16,777,103
14,006,356	16,007,742	16,726,839	16,777,103	17,296,839	16,777,103	17,027,103
\$13,988,084	\$15,007,049	\$16,367,291	\$16,751,971	\$17,171,839	\$16,777,103	\$16,902,103
115,918	117,441	117,736	132,309	120,000	120,000	120,000
117,441	117,736	132,309	114,296	120,000	120,000	120,000
\$116,680	\$117,589	\$125,023	\$123,303	\$120,000	\$120,000	\$120,000
4,982,497	5,285,403	5,564,437	5,941,528	6,281,889	6,086,967	6,427,328
5,285,403	5,564,437	5,941,528	6,086,967	6,622,250	6,427,328	6,767,689
\$5,133,950	\$5,424,920	\$5,752,983	\$6,014,248	\$6,452,070	\$6,257,148	\$6,597,509
129,592	115,193	100,794	86,395	71,996	71,996	57,597
115,193	100,794	86,395	71,996	57,597	57,597	43,198
\$122,393	\$107,994	\$93,595	\$79,196	\$64,797	\$64,797	\$50,398
\$8,848,421	\$9,591,724	\$10,645,736	\$10,781,831	\$10,774,973	\$10,575,159	\$10,374,197
5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
\$442,421	\$479,586	\$532,287	\$539,092	\$538,749	\$528,758	\$518,710

Reconcile Net Operating Income to the PSC Annual Report

Net Operating Income (Loss)-Utility books
Depreciation on Contributed Assets
Pension/OPEB liability adjustments
Water hook-ups
Variances

2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 ESTIMATE	2020 BUDGET
315,973	303,855	515,189	530,925	368,089	415,472	259,013
91,957	96,108	99,805	109,695	99,805	99,805	99,805
7,611	18,891	20,436	(13,477)	20,440	20,440	20,440
0	2,621	0	0	1,600	1,600	1,600
(37)	(171)	4	422	0	0	0
\$415,504	\$421,304	\$635,434	\$627,565	\$489,934	\$537,317	\$380,858

Net Operating Income for PSC report

Actual / Budgeted Rate of Return Percentage

Calculated Average Net Investment Base
Actual / Budgeted Net Operating Income

Actual/Budget Rate of Return

8,848,421	9,591,724	10,645,736	10,781,831	10,774,973	10,575,159	10,374,197
415,504	421,304	635,434	627,565	489,934	537,317	380,858
4.696%	4.392%	5.969%	5.821%	4.547%	5.081%	3.671%
4.7%	4.39%	5.97%	5.82%			

Net Operating Income Comparison

PSC Authorized Net Operating Income
Utility Actual/Budgeted Net Oper Income

Operating Income UNDER (Over) PSC authorized

442,421	479,586	532,287	539,092	538,749	528,758	518,710
415,504	421,304	635,434	627,565	489,934	537,317	380,858
\$26,917	\$58,283	(\$103,147)	(\$88,473)	\$48,815	(\$8,559)	\$137,852

City of Ashland
2020 Budget Preliminary
Water Utility Enterprise Fund

CALCULATION OF NET INCOME REQUIREMENT FOR DEBT SERVICE PAYMENTS

	2015	2016	2017	2018	2019	2019	2020
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET
<u>Net Operating Inc Adjustments</u>							
Net OPERATING Income (Loss)	315,973	303,855	515,189	530,925	368,089	415,472	259,013
Add misc non-operating items	20,075	14,412	12,810	11,802	13,502	10,205	9,850
Add general fund loan repayment	13,314	13,314	13,313	13,313	13,312	13,313	13,312
Add back depreciation	389,476	418,379	440,645	456,816	440,166	440,166	440,166
Add back amortization	39,694	88,705	79,555	31,024	69,941	69,941	69,941
Adjusted Net Income	\$778,532	\$838,664	\$1,061,513	\$1,043,880	\$905,010	\$949,097	\$792,282

Calculation of minimum Net Income Requirement

	2015	2016	2017	2018	2019	2019	2020
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET
Principal and Interest Payments							
1999 Rev Bond-Tower/Booster-Refunded 2017	239,987	239,991	163,608	163,608	0	0	0
2017 Refunding Rev Bonds for 1999 USDA issue	0	0	45,118	45,118	218,326	218,326	216,670
2001 Revenue Bond-Microfilter	137,694	137,672	137,651	137,651	137,610	137,610	137,588
2008 Rev Bond-USH2 PhI & Turner	26,558	26,555	26,553	26,553	26,549	26,549	26,544
2009 Rev Bond-USH2 Phase II	21,110	21,108	21,106	21,106	21,101	21,101	21,099
2009A GO Refunding Bonds	64,085	51,253	50,337	50,337	17,276	17,276	0
2009B GO BAB Bonds	136,948	143,953	142,027	142,027	145,207	145,207	0
2016 USDA-RD Revenue Bond-6th St W	0	0	66,685	66,685	66,698	66,698	66,772
2020 SDWA-(Vaughn Ave & Water Intake Design)							33,398
Unfunded Pension Liability	3,223	3,223	2,868	2,868	0	0	0
Total Principal & Interest Payments	\$629,605	\$623,755	\$655,953	\$655,953	\$632,767	\$632,767	\$502,071
Debt Service Coverage Ratio	110%	110%	110%	110%	110%	110%	110%
Minimum Net Income Requirement	\$692,566	\$686,131	\$721,548	\$721,548	\$696,044	\$696,044	\$552,278

Compare minimum Net Income Requirement to Actual / Budgeted Net Income

	2015	2016	2017	2018	2019	2019	2020
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET
Calc. Minimum Net Income Requirement	692,566	686,131	721,548	721,548	696,044	696,044	552,278
Adjusted Net Income	778,532	838,664	1,061,513	1,043,880	905,010	949,097	792,282
Adj Net Income Over (Under) requirement	\$85,967	\$152,534	\$339,964	\$322,332	\$208,966	\$253,053	\$240,003
Cash flow available for other purposes	\$85,967	\$152,534	\$339,964	\$322,332	\$208,966	\$253,053	\$240,003
Fixed assest replacement, emergency situations, recouping of negative cash balance, etc.							

	2015	2016	2017	2018	2019	2019	2020
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET
<u>AMORTIZATION EXPENSE:</u>							
Amtz debt expenses not in oper income NA	0	0	0	0	0	0	0
Microfiltration	32,083	32,083	32,083	32,083	32,083	32,083	32,083
Microfiltration - 2016	0	12,418	12,418	12,418	12,418	12,418	12,418
Pension liability	7,611	18,891	20,436	3,193	20,440	20,440	20,440
OPEB liability	0	25,313	14,618	(16,670)	5,000	5,000	5,000
	\$39,694	\$88,705	\$79,555	\$31,024	\$69,941	\$69,941	\$69,941

City of Ashland Water Utility Enterprise Fund

2020 Budget Detail

Operating Revenues:

Sales of Water

680	46451	4600	UN-METERED/BULK SALES
680	46451	4611	METERED RESIDENTIAL
680	46451	4612	METERED COMMERCIAL
680	46451	4613	METERED INDUSTRIAL
680	46451	4614	METERED PUBLIC AUTHORITY
680	46451	4615	METERED MULTI-FAMILY

2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Projected	2020 BUDGET	PERCENT CHANGE
2,163	2,228	9,869	18,233	7,900	1,169	14,339	7,900	0.00%
812,174	824,284	933,998	917,152	917,220	458,011	923,069	923,069	0.64%
337,348	351,392	440,321	450,946	474,120	174,631	385,650	385,650	-18.66%
63,627	34,567	44,698	42,486	42,170	22,247	45,661	45,661	8.28%
62,320	81,705	102,423	126,982	106,510	50,184	121,999	121,999	14.54%
131,229	131,303	174,299	180,157	185,815	82,588	169,444	169,444	-8.81%
\$1,408,861	\$1,425,479	\$1,705,609	\$1,735,956	\$1,733,735	\$788,830	\$1,660,162	\$1,653,723	-4.62%

Total Sales of Water

Fire Protection Service

680	46451	4620	PRIVATE FIRE PROTECTION
680	46451	4630	PUBLIC FIRE PROTECTION

35,424	35,447	50,760	51,334	51,950	25,950	51,894	51,894	-0.11%
577,927	596,198	609,015	604,091	616,560	304,559	610,547	610,547	-0.98%
\$613,351	\$631,645	\$659,775	\$655,425	\$668,510	\$330,509	\$662,441	\$662,441	-0.91%

Total Fire Protection

Other Operating Revenues

680	46452	4700	FORFEITED DISCOUNTS
680	46452	4710	MISC. SERVICE REVENUES
680	46452	4740	OTHER WATER REVENUES

10,734	12,113	10,656	10,842	10,000	4,925	11,778	11,778	17.78%
4,170	5,750	4,230	4,142	4,530	1,825	1,175	1,175	-74.06%
3,156	2,724	2,621	2,536	2,700	0	1,580	1,580	-41.48%
\$18,060	\$20,587	\$17,507	\$17,520	\$17,230	\$6,750	\$14,533	\$14,533	-15.65%

Total Other Revenues

ESTIMATED INCREASE IN REVENUE STREAM

				0			0	N/A
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Total Operating Revenues

\$2,040,272	\$2,077,711	\$2,382,891	\$2,408,901	\$2,419,475	\$1,126,089	\$2,337,136	\$2,330,697	-3.67%
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Non-Operating Income (Expense):

680	46452	4711	CIAC
680	46453	4150	MERCH, CONTRACT WORK
680	46453	4180	NON-OPERATING RENTAL
680	46453	4190	INTEREST INCOME
680	46453	4191	IRS BAB INTEREST SUBSIDY
680	46453	4270	INTEREST EXP. ON LT DEBT
680	46453	4300	INTEREST EXP. ON G.O. DEBT
680	46453	4340	MISC. CREDITS TO SURPLUS
680	48910		INSURANCE DIVIDENDS/MISC

2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Projected	2020 BUDGET	PERCENT CHANGE
								N/A
63,334	434,101	594,255	439,751	1,350	0	1,350	1,350	0.00%
2,700	0	0	0		0	0		N/A
3,421	3,592	3,771	3,960	3,500	0	3,960	3,960	13.14%
3,463	2,662	3,595	4,015	4,000	1,596	3,192	4,000	0.00%
8,900	7,323	5,444	3,402	3,402	1,163	1,163	0	N/A
(175,964)	(170,032)	(175,105)	(140,458)	(136,638)	(67,674)	(136,638)	(131,320)	-3.89%
(32,590)	(25,583)	(17,884)	(9,962)	(3,880)	(2,163)	(2,163)	0	N/A
0		(74,534)	0	0	0	0	0	N/A
1,591	835	0	425	2,600	0	1,890	1,890	-27.31%
(\$125,145)	\$252,898	\$339,543	\$301,133	(\$125,666)	(\$67,078)	(\$127,246)	(\$120,120)	-4.41%

Total Non-Operating Income/(Exp)

City of Ashland Water Utility Enterprise Fund

2020 Budget Detail

Operating Expenses:

Source of Supply / Pumping

Maintenance of Intake

680	61300	111	WAGES
680	61300	112	OVERTIME WAGES
680	61300	151	SOCIAL SECURITY
680	61300	152	EMPLOYER RETIREMENT
680	61300	157	H.S.A. CONTRIBUTION
680	61300	154	MEDICAL & DENTAL INS
680	61300	155	LIFE INSURANCE
680	61300	156	WORKERS COMPENSATION
680	61300	400	NON-LABOR M&S
Total			

2015	2016	2017	2018	2019	2019 Actual	2019	2020	PERCENT
ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Projected	BUDGET	CHANGE
820	3,030	3,459	1,251	3,854	923	1,520	3,897	1.12%
0	0	0	0	0	0	0	0	N/A
42	235	248	91	307	68	110	328	6.73%
56	200	233	84	273	61	100	285	4.58%
46	152	194	62	235	24	60	213	-9.57%
202	987	1,027	403	1,673	191	460	1,707	2.05%
1	4	5	1	8	0	2	9	16.40%
28	154	164	34	191	0	70	179	-6.55%
0	0	0	0	500	0	0	500	0.00%
\$1,195	\$4,762	\$5,330	\$1,926	\$7,041	\$1,267	\$2,322	\$7,118	1.09%

Power & Fuel for Pumping

680	62300	222	ELECTRICITY
680	62300	224	NATURAL GAS
680	62300	227	PROPANE
680	62300	342	GAS & DIESEL FUEL/GENERATOR
Total			

50,488	49,530	56,444	51,662	54,325	24,471	54,325	55,412	2.00%
5,953	4,407	5,853	6,509	5,638	4,510	5,825	5,670	0.58%
0	0	0	0	430	0	0	430	0.00%
228	78	449	297	235	0	500	235	0.00%
\$56,669	\$54,015	\$62,746	\$58,468	\$60,628	\$28,981	\$60,650	\$61,747	1.85%

Pumping Labor & Expense

680	62400	111	WAGES
680	62400	112	OVERTIME WAGES
680	62400	125	WAGES TEMPORARY
680	62400	151	SOCIAL SECURITY
680	62400	152	EMPLOYER RETIREMENT
680	62400	157	H.S.A. CONTRIBUTION
680	62400	154	MEDICAL & DENTAL INS
680	62400	155	LIFE INSURANCE
680	62400	156	WORKERS COMPENSATION
680	62400	400	NON-LABOR M&S
Total			

28,477	21,988	31,258	29,673	30,315	18,178	31,500	30,654	1.12%
3	0	159	195	502	0	200	648	29.07%
221	53	680	0	0	0	0	0	N/A
2,086	1,554	2,209	2,062	2,418	1,249	2,500	2,581	6.73%
1,608	1,452	2,135	2,000	2,145	1,191	2,500	2,243	4.58%
1,207	1,321	1,457	1,640	1,849	902	1,850	1,672	-9.57%
7,332	7,346	11,601	10,552	13,162	6,565	13,160	13,431	2.05%
19	29	7	36	62	23	40	73	16.40%
1,088	1,276	1,589	1,114	1,503	0	1,500	1,405	-6.55%
409	286	201	476	500	315	550	500	0.00%
\$42,450	\$35,305	\$51,296	\$47,748	\$52,456	\$28,423	\$53,800	\$53,208	1.43%

Misc. Pumping Expenses

680	62600	400	NON-LABOR M&S
Total			

877	727	1,276	2,731	2,400	1,683	2,700	3,400	41.67%
\$877	\$727	\$1,276	\$2,731	\$2,400	\$1,683	\$2,700	\$3,400	41.67%

Maint. of Pumping Buildings & Grounds

680	63100	111	WAGES
680	63100	112	OVERTIME WAGES
680	63100	125	WAGES TEMPORARY
680	63100	136	CLOTHING ALLOWANCE
680	63100	151	SOCIAL SECURITY
680	63100	152	EMPLOYER RETIREMENT
680	63100	157	H.S.A. CONTRIBUTION
680	63100	154	MEDICAL & DENTAL INS
680	63100	155	LIFE INSURANCE
680	63100	156	WORKERS COMPENSATION
680	63100	400	NON-LABOR M&S
Total			

1,283	5,462	1,543	797	3,340	160	870	3,377	1.12%
0	0	0	0	0	0	0	0	N/A
0	0	775	0	0	0	0	0	N/A
0	0	0	0	0	0	0	0	N/A
110	369	165	56	266	11	60	284	6.73%
87	357	105	53	236	10	60	247	4.58%
85	247	102	36	204	3	40	184	-9.57%
328	1,825	584	230	1,450	63	260	1,480	2.05%
2	6	3	1	7	0	0	8	16.40%
59	272	89	17	166	0	40	155	-6.55%
354	525	1,366	57	500	39	80	500	0.00%
\$2,308	\$9,063	\$4,733	\$1,247	6,169	\$286	\$1,410	6,235	1.08%

Maint. of Pumping Equipment

680	63300	111	WAGES
680	63300	112	OVERTIME WAGES
680	63300	151	SOCIAL SECURITY
680	63300	152	EMPLOYER RETIREMENT
680	63300	157	H.S.A. CONTRIBUTION
680	63300	154	MEDICAL & DENTAL INS
680	63300	155	LIFE INSURANCE
680	63300	156	WORKERS COMPENSATION
680	63300	400	NON-LABOR M&S
Total			

3,535	4,564	5,031	3,236	5,395	1,023	4,080	5,455	1.12%
0	66	0	270	0	18	270	0	N/A
258	320	351	239	430	75	300	459	6.73%
240	305	335	235	382	68	290	399	4.58%
177	265	232	266	329	54	280	298	-9.57%
879	1,732	1,461	1,560	2,342	362	1,620	2,390	2.05%
3	8	7	8	11	0	10	13	16.40%
132	251	217	142	268	0	180	250	-6.55%
4,896	7,844	2,952	1,762	5,230	1,213	2,500	4,500	-13.96%
\$10,120	\$15,355	\$10,585	\$7,718	14,387	\$2,813	\$9,530	13,765	-4.33%

Total SOS/Pumping Expense

\$113,619	\$119,227	\$135,967	\$119,838	\$143,081	\$63,453	\$130,412	\$145,472	1.67%
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City of Ashland Water Utility Enterprise Fund

2020 Budget Detail

Water Treatment

Treatment Chemicals

680 64100 410 TREATM' CHEMICALS

Total

2015	2016	2017	2018	2019	2019 Actual	2019	2020	PERCENT
ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Projected	BUDGET	CHANGE
48,336	47,073	44,338	45,366	50,917	23,696	54,000	52,206	2.53%
\$48,336	\$47,073	\$44,338	\$45,366	\$50,917	\$23,696	\$54,000	\$52,206	2.53%

Treatment Labor & Expense

680 64200 111 WAGES
 680 64200 112 OVERTIME WAGES
 680 64200 131 LONGEVITY
 680 64200 125 WAGES TEMPORARY
 680 64200 136 CLOTHING REIMB
 680 64200 137 CLOTHING ALLOW
 680 64200 151 SOCIAL SECURITY
 680 64200 152 EMPLOYER RETIREMENT
 680 64200 157 H.S.A. CONTRIBUTION
 680 64200 154 MEDICAL & DENTAL INS
 680 64200 155 LIFE INSURANCE
 680 64200 156 WORKERS COMPENSATION
 680 64200 400 NON-LABOR M&S

Total

25,845	32,888	35,110	35,803	34,425	24,636	40,000	33,772	-1.90%
720	809	924	842	1,296	283	910	1,672	29.07%
500	517	540	1,145	3,825	0	3,825	4,399	15.02%
1,612	925	0	0	0	34	0	0	N/A
400	1,344	1,050	1,303	2,250	450	2,250	2,250	0.00%
0	0	0	0	0	0	0	0	N/A
2,104	2,645	2,704	2,782	2,746	1,813	3,200	2,843	3.55%
1,865	2,345	2,423	2,616	2,436	1,466	3,100	2,472	1.46%
1,409	2,251	1,894	1,905	2,100	1,278	2,500	1,843	-12.27%
8,909	11,616	12,223	13,532	14,946	6,941	15,000	14,797	-1.00%
20	35	37	42	71	43	40	80	12.92%
1,270	1,752	1,828	1,426	1,707	0	1,430	1,548	-9.34%
21,901	19,514	22,415	23,430	20,000	10,353	21,000	21,800	9.00%
\$66,555	\$76,641	\$81,148	\$84,826	\$85,802	\$47,297	\$93,255	\$87,476	1.95%

Treatment Expense - Lead/Copper Testing

680 64210 400 NON-LABOR M&S

Total

0	205	0	654	0	0	660	0	N/A
\$0	\$205	\$0	\$654	\$0	\$0	\$660	\$0	N/A

Maint. of Treatment Buildings & Grounds

680 65100 111 WAGES
 680 65100 112 OVERTIME WAGES
 680 65100 125 WAGES TEMPORARY
 680 65100 151 SOCIAL SECURITY
 680 65100 152 EMPLOYER RETIREMENT
 680 65100 157 H.S.A. CONTRIBUTION
 680 65100 154 MEDICAL & DENTAL INS
 680 65100 155 LIFE INSURANCE
 680 65100 156 WORKERS COMPENSATION
 680 65100 400 NON-LABOR M&S

Total

7,206	12,535	3,038	1,088	6,936	1,814	3,000	7,014	1.12%
0	0	0	0	0	0	0	0	N/A
0	42	0	0	0	68	70	0	N/A
521	895	216	75	553	133	210	590	6.73%
490	827	207	73	491	119	210	513	4.58%
421	494	86	59	423	80	90	383	-9.57%
1,886	4,024	790	409	3,012	519	1,200	3,073	2.05%
8	13	4	2	14	2	15	17	16.40%
708	625	68	30	344	0	300	321	-6.55%
1,193	1,863	5,117	1,214	2,724	149	500	2,350	-13.73%
\$12,433	\$21,318	\$9,524	\$2,950	\$14,498	\$2,884	\$5,595	\$14,262	-1.62%

Maintenance of Treatment Equipment

680 65200 111 WAGES
 680 65200 112 OVERTIME WAGES
 680 65200 125 WAGES TEMPORARY
 680 65200 151 SOCIAL SECURITY
 680 65200 152 EMPLOYER RETIREMENT
 680 65200 157 H.S.A. CONTRIBUTION
 680 65200 154 MEDICAL & DENTAL INS
 680 65200 155 LIFE INSURANCE
 680 65200 156 WORKERS COMPENSATION
 680 65200 400 NON-LABOR M&S

Total

8,290	6,812	8,172	4,628	9,505	2,970	5,690	9,092	-4.35%
468	12	67	299	365	0	560	471	29.07%
74	15	0	0	0	0	0	0	N/A
635	477	572	335	758	208	420	765	0.96%
595	451	560	330	673	194	420	665	-1.07%
437	391	378	283	580	174	360	496	-14.46%
2,520	2,375	2,536	2,042	4,127	962	2,380	3,984	-3.47%
8	12	10	6	20	2	10	22	10.10%
18	330	381	179	471	0	260	417	-11.60%
54,785	53,255	52,642	57,366	55,000	18,236	29,000	23,000	-58.18%
\$67,830	\$64,130	\$65,317	\$65,468	\$71,499	\$22,746	\$39,100	\$38,913	-45.58%

Total Treatment Expense

\$195,154	\$209,367	\$200,326	\$199,264	\$222,716	\$96,623	\$192,610	\$192,856	-13.41%
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City of Ashland Water Utility Enterprise Fund
2020 Budget Detail

Distribution Operation

Storage Facilities Expense

680	66100	111	WAGES
680	66100	112	OVERTIME WAGES
680	66100	151	SOCIAL SECURITY
680	66100	152	EMPLOYER RETIREMENT
680	66100	157	H.S.A. CONTRIBUTION
680	66100	154	MEDICAL & DENTAL INS
680	66100	155	LIFE INSURANCE
680	66100	156	WORKERS COMPENSATION
680	66100	400	NON-LABOR M&S

2015	2016	2017	2018	2019	2019 Actual	2019	2020	PERCENT
ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Projected	BUDGET	CHANGE
								N/A
1,440	2,032	3,264	1,336	3,597	1,440	5,000	3,637	1.12%
0		101	0	0	0	30	0	N/A
106	146	238	95	287	105	325	306	6.73%
98	134	228	89	255	94	325	266	4.58%
39	91	97	86	219	37	225	198	-9.57%
294	593	984	452	1,562	327	1,560	1,594	2.05%
1	2	3	2	7	2	10	9	16.40%
65	102	160	43	178	0	210	167	-6.55%
140	192	261	344	400	59	320	400	0.00%
\$2,183	\$3,292	\$5,338	\$2,447	\$6,505	\$2,064	\$8,005	\$6,577	1.10%

Line Operation Labor & Expense

680	66200	111	WAGES
680	66200	112	OVERTIME WAGES
680	66200	125	WAGES TEMPORARY
680	66200	131	LONGEVITY
680	66200	136	CLOTHING REIMB
680	66200	151	SOCIAL SECURITY
680	66200	152	EMPLOYER RETIREMENT
680	66200	157	H.S.A. CONTRIBUTION
680	66200	154	MEDICAL & DENTAL INS
680	66200	155	LIFE INSURANCE
680	66200	156	WORKERS COMPENSATION
680	66200	400	NON-LABOR M&S

45,284	50,347	46,995	62,565	69,348	16,587	50,060	68,096	-1.81%
41	66	7	58	119	0	60	119	0.00%
56	142	153	0	0	0	0	0	N/A
0	315	635	483	0	0	630	0	N/A
0	450	450	700	0	0	450	0	N/A
3,306	3,610	3,404	4,533	5,501	1,198	3,600	5,624	2.24%
3,075	3,368	3,256	4,030	4,857	1,086	3,170	4,892	0.71%
2,330	3,628	2,971	3,564	3,775	1,044	2,880	163	-95.68%
14,285	20,495	17,924	21,750	24,297	5,834	23,202	30,268	24.58%
28	87	128	105	149	10	50	163	9.24%
2,165	2,414	2,347	2,621	7,334	0	2,070	3,377	-53.95%
5,822	7,042	5,743	9,457	7,000	3,389	5,000	7,000	0.00%
\$76,392	\$91,964	\$84,012	\$109,866	\$122,379	\$29,148	\$91,172	\$119,703	-2.19%

Meter Testing & Setting Expense-Customers

680	66300	111	WAGES
680	66300	112	OVERTIME WAGES
680	66300	151	SOCIAL SECURITY
680	66300	152	EMPLOYER RETIREMENT
680	66300	157	H.S.A. CONTRIBUTION
680	66300	154	MEDICAL & DENTAL INS
680	66300	155	LIFE INSURANCE
680	66300	156	WORKERS COMPENSATION
680	66300	400	NON-LABOR M&S
680	66300	925	INTERDEPARTMENTAL

3,247	8,368	6,478	7,196	5,652	2,311	7,480	6,713	18.78%
0	49	58	0	0	0	0	0	N/A
238	599	465	502	451	165	530	554	22.83%
221	555	444	481	400	151	500	486	21.60%
143	393	313	363	345	129	410	387	12.18%
886	3,006	2,288	2,380	2,454	686	2,600	2,941	19.86%
2	5	5	5	12	3	10	16	35.86%
147	407	293	258	280	0	310	302	7.65%
2,720	5,073	5,658	1,150	4,500	0	6,000	6,000	33.33%
(3,802)	(9,227)	(8,048)	(6,168)	(7,100)	0	(6,495)	(7,450)	N/A
\$3,802	\$9,228	\$7,989	\$6,167	\$6,993	\$3,445	\$11,345	\$9,949	

Total Dist. System Operation Expense

\$82,377	\$104,484	\$97,339	\$118,480	\$135,877	\$34,657	\$110,522	\$136,229	0.26%
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City of Ashland Water Utility Enterprise Fund

2020 Budget Detail

Distribution Maintenance

Maint. of Dist. Buildings & Grounds

680	67100	111	WAGES
680	67100	112	OVERTIME WAGES
680	67100	125	WAGES TEMPORARY
680	67100	151	SOCIAL SECURITY
680	67100	152	EMPLOYER RETIREMENT
680	67100	157	H.S.A. CONTRIBUTION
680	67100	154	MEDICAL & DENTAL INS
680	67100	155	LIFE INSURANCE
680	67100	156	WORKERS COMPENSATION
680	67100	400	NON-LABOR M&S
Total			

2015	2016	2017	2018	2019	2019 Actual	2019	2020	PERCENT
ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Projected	BUDGET	CHANGE
								N/A
7,366	8,056	7,026	4,313	9,762	2,721	5,700	6,495	-33.47%
199	94	70	0	0	0	0	0	N/A
2,237	417	3,612	853	4,406	44	2,620	17,280	292.16%
716	603	774	373	779	203	610	547	-29.78%
514	538	474	296	691	178	390	475	-31.20%
439	500	244	295	596	133	310	354	-40.51%
2,396	2,915	2,162	1,729	4,239	618	1,880	2,846	-32.86%
7	10	7	5	20	3	10	15	-23.42%
449	414	504	187	484	0	345	298	-38.52%
371	210	217	513	700	0	420	700	0.00%
\$14,694	\$13,757	\$15,088	\$8,564	\$21,677	\$3,900	\$12,285	\$29,010	33.83%

Maintenance of Storage Reservoirs

680	67200	111	WAGES
680	67200	151	SOCIAL SECURITY
680	67200	152	EMPLOYER RETIREMENT
680	67200	157	H.S.A. CONTRIBUTION
680	67200	154	MEDICAL & DENTAL INS
680	67200	155	LIFE INSURANCE
680	67200	156	WORKERS COMPENSATION
680	67200	400	NON-LABOR M&S
Total			

0				0	0		0	N/A
0				0	0		0	N/A
0				0	0		0	N/A
0				0	0		0	N/A
0				0	0		0	N/A
0				0	0		0	N/A
0				0	0		0	N/A
1,986	9	21	18	5,250	0	12,000	500	-90.48%
\$1,986	\$9	\$21	\$18	\$5,250	\$0	\$12,000	\$500	-90.48%

Maintenance of Mains

680	67300	111	WAGES
680	67300	112	OVERTIME WAGES
680	67300	125	TEMPORARY LABOR
680	67300	151	SOCIAL SECURITY
680	67300	152	EMPLOYER RETIREMENT
680	67300	157	H.S.A. CONTRIBUTION
680	67300	154	MEDICAL & DENTAL INS
680	67300	155	LIFE INSURANCE
680	67300	156	WORKERS COMPENSATION
680	67300	400	NON-LABOR M&S
Total			

43,473	29,763	27,404	27,627	50,927	13,004	29,754	51,350	0.83%
3,521	837	585	890	776	977	736	1,001	29.07%
66	216	2,012	1,004	0	70	2,020	0	N/A
3,401	2,181	2,121	2,078	3,012	969	2,301	3,215	6.73%
3,193	2,013	1,880	1,908	2,672	915	2,053	2,795	4.58%
1,925	2,210	1,256	1,432	2,304	738	1,624	2,084	-9.57%
12,825	11,049	8,613	9,354	16,396	5,313	10,183	16,732	2.05%
51	62	40	53	78	25	63	91	16.40%
1,984	1,687	1,363	1,135	1,873	0	1,110	1,750	-6.55%
52,794	13,846	28,546	65,010	46,725	8,251	35,000	46,725	0.00%
\$123,233	\$63,864	\$73,820	\$110,491	\$124,763	\$30,261	\$84,841	\$125,743	0.78%

Maintenance of Services

680	67500	111	WAGES
680	67500	112	OVERTIME WAGES
680	67500	125	WAGES TEMPORARY
680	67500	151	SOCIAL SECURITY
680	67500	152	EMPLOYER RETIREMENT
680	67500	157	H.S.A. CONTRIBUTION
680	67500	154	MEDICAL & DENTAL INS
680	67500	155	LIFE INSURANCE
680	67500	156	WORKERS COMPENSATION
680	67500	400	NON-LABOR M&S
Total			

19,715	16,634	24,602	28,450	26,975	14,070	29,074	36,069	33.71%
203	246	378	535	712	647	686	919	29.07%
60	98	17	90	0	74	90	0	N/A
1,432	1,207	1,730	2,024	2,151	1,027	2,081	3,025	40.60%
1,354	1,115	1,691	1,940	1,909	963	1,993	2,635	38.03%
951	857	1,404	1,376	1,646	770	1,294	1,988	20.82%
6,552	5,756	8,483	9,792	11,712	5,558	9,813	15,803	34.94%
19	17	40	40	56	27	43	85	53.73%
896	831	1,183	1,129	1,338	0	1,000	1,647	23.13%
6,201	6,413	25,980	58,920	20,960	19,548	34,000	30,000	43.13%
\$37,383	\$33,174	\$65,508	\$104,296	67,458	\$42,683	\$80,072	92,172	36.64%

City of Ashland Water Utility Enterprise Fund

2020 Budget Detail

				2015	2016	2017	2018	2019	2019 Actual	2019	2020	PERCENT
				ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Projected	BUDGET	CHANGE
Maintenance of Meters												
680	67600	111	WAGES	4,399	6,501	7,990	12,919	8,221	4,058	11,240	9,311	13.26%
680	67600	112	OVERTIME WAGES	0		52	123	0	0	70	0	N/A
680	67600	151	SOCIAL SECURITY	319	458	559	918	656	281	800	772	17.80%
680	67600	152	EMPLOYER RETIREMENT	299	429	547	873	582	266	760	676	16.28%
680	67600	157	H.S.A. CONTRIBUTION	155	324	394	748	502	222	690	529	5.38%
680	67600	154	MEDICAL & DENTAL INS	1,305	2,407	2,880	4,244	3,569	1,383	3,530	4,079	14.29%
680	67600	155	LIFE INSURANCE	2	8	15	19	17	5	20	22	29.78%
680	67600	156	WORKERS COMPENSATION	201	311	382	550	408	0	470	421	3.22%
680	67600	400	NON-LABOR M&S	1,624	1,264	3,616	5,447	5,000	(16)	3,300	3,400	-32.00%
680	67600	925	INTERDEPARTMENTAL	(4,152)	(5,851)	(8,240)	(12,921)	(9,477)	0	(10,440)	(9,605)	N/A
Total				\$4,152	\$5,851	\$8,195	\$12,920	\$9,477	\$6,199	\$10,440	\$9,605	1.36%

Maintenance of Hydrants

680	67700	111	WAGES	10,912	7,748	14,399	12,185	16,185	5,294	16,870	16,366	1.12%
680	67700	112	OVERTIME WAGES	0	34	22	37	0	0	860	0	N/A
680	67700	125	WAGES TEMPORARY	1,619	1,590	608	656	0	0	580	0	N/A
680	67700	151	SOCIAL SECURITY	934	668	1,069	916	1,291	368	1,300	1,378	6.73%
680	67700	152	EMPLOYER RETIREMENT	751	515	980	848	1,145	347	1,190	1,198	4.58%
680	67700	157	H.S.A. CONTRIBUTION	585	448	616	561	987	295	910	893	-9.57%
680	67700	154	MEDICAL & DENTAL INS	2,925	2,676	4,294	4,252	7,027	2,182	6,080	7,171	2.05%
680	67700	155	LIFE INSURANCE	6	8	20	11	33	3	20	39	16.40%
680	67700	156	WORKERS COMPENSATION	584	405	818	462	803	0	760	750	-6.55%
680	67700	400	NON-LABOR M&S	3,463	3,017	17,223	9,130	6,000	668	4,000	7,700	28.33%
Total				\$21,779	\$17,109	\$40,049	\$29,058	\$33,472	\$9,157	\$32,570	\$35,495	6.04%

Maint. of Misc. Distribution Equipment

680	67800	111	WAGES	0				771			779	1.12%
680	67800	112	OVERTIME WAGES	0				0			0	N/A
680	67800	151	SOCIAL SECURITY	0				61	0		66	6.73%
680	67800	152	EMPLOYER RETIREMENT	0				55	0		57	4.58%
680	67800	157	H.S.A. CONTRIBUTION	0				47	0		43	-9.57%
680	67800	154	MEDICAL & DENTAL INS	0				335	0		341	2.05%
680	67800	155	LIFE INSURANCE	0				2	0		2	16.40%
680	67800	156	WORKERS COMPENSATION	0				38	0		36	-6.55%
680	67800	400	NON-LABOR M&S	2,523	415	854	1,987	1,000	978	2,130	1,000	0.00%
Total				\$2,523	\$415	\$854	\$1,987	\$2,308	\$978	\$2,130	\$2,324	0.67%

Total Dist. System Maint. Expense

\$205,750	\$134,179	\$203,535	\$267,334	\$264,404	\$93,178	\$234,338	\$294,847	11.51%
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City of Ashland Water Utility Enterprise Fund

2020 Budget Detail

Customer Accounts

Customer Accounts Supervision

680	90100	925	INTERDEPARTMENTAL CHARGES
Total			

2015 ACTUAL	2016 ACTUAL	2019 Projected	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Projected	2020 BUDGET	PERCENT CHANGE
\$11,145	\$10,598	\$10,950	\$11,325	\$11,385	\$5,693	\$11,385	\$12,254	N/A
\$11,145	\$10,598	\$10,950	\$11,325	\$11,385	\$5,693	\$11,385	\$12,254	7.63%

Meter Reading Expenses

680	90200	111	WAGES
680	90200	151	SOCIAL SECURITY
680	90200	152	EMPLOYER RETIREMENT
680	90200	154	MEDICAL & DENTAL INS
680	90200	155	LIFE INSURANCE
680	90200	156	WORKERS COMPENSATION
680	90200	400	NON-LABOR M&S
680	90200	925	INTERDEPARTMENTAL CHARGES
Total			

							7,986	#DIV/0!
							580	#DIV/0!
							544	#DIV/0!
							3,497	#DIV/0!
							18	#DIV/0!
							318	#DIV/0!
1,893	2,345	2,254	11,055	2,500	1,713	2,500	2,500	0.00%
15,553	15,864	15,287	\$11,370	17,170	8,585	\$17,170	0	N/A
\$17,446	\$18,209	\$17,541	\$22,425	\$19,670	\$10,298	\$19,670	\$15,444	-21.49%

Customer Records & Collection Expense

680	90300	111	WAGES
680	90300	151	SOCIAL SECURITY
680	90300	152	EMPLOYER RETIREMENT
680	90300	154	MEDICAL & DENTAL INS
680	90300	155	LIFE INSURANCE
680	90300	156	WORKERS COMPENSATION
680	90300	925	INTERDEPARTMENTAL CHARGES
Total			

							7,986	#DIV/0!
							580	#DIV/0!
							544	#DIV/0!
							3,497	#DIV/0!
							18	#DIV/0!
							318	#DIV/0!
24,269	22,701	23,074	\$20,796	29,350	14,676	\$29,340	29,643	1.00%
24,269	22,701	23,074	20,796	29,350	14,676	29,340	42,587	45.10%

Misc. Customer Service Expense

680	90500	400	NON-LABOR M&S
680	90500	925	INTERDEPARTMENTAL CHARGES
Total			

323	1,173	778	728	1,000	0	500	1,000	0.00%
25,623	24,579	24,608	\$24,017	29,160	14,581	\$29,160	11,994	-58.87%
\$25,946	\$25,752	\$25,386	\$24,745	\$30,160	\$14,581	\$29,660	\$12,994	-56.92%
\$78,806	\$77,260	\$76,950	\$79,291	\$90,565	\$45,248	\$90,055	\$83,279	-8.05%

Total Customer Accounts Expense

Administrative & General

Administrative & General Salaries

680	92000	111	WAGES
680	92000	112	OVERTIME WAGES
680	92000	125	TEMPORARY LABOR
680	92000	131	LONGEVITY
680	92000	138	ADMIN/GENERAL ACCR SICK/VAC
680	92000	151	SOCIAL SECURITY
680	92000	152	EMPLOYER RETIREMENT
680	92000	157	H.S.A. CONTRIBUTION
680	92000	154	MEDICAL & DENTAL INS
680	92000	155	LIFE INSURANCE
680	92000	156	WORKERS COMPENSATION
680	92000	190	POST-EMPLOYMENT HEALTH INS
680	92000	400	ADMIN/GENERAL MATERIALS
680	92000	925	INTERDEPARTMENTAL CHARGES
Total			

2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Projected	2020 BUDGET	PERCENT CHANGE
62,703	69,286	46,858	51,237	72,765	41,424	78,950	75,116	3.23%
0	100	276	164	0	0	160	0	N/A
352	609	0	1,054		1,201	1,200		N/A
481	374	420	500	796	0	420	812	2.00%
511	(9)	1,097	849		0	1,100		N/A
4,504	5,027	3,566	3,901	5,484	3,118	5,500	5,651	3.05%
4,276	3,907	2,890	3,059	4,818	2,708	5,000	5,125	6.37%
3,540	3,310	2,095	1,830	2,850	1,344	2,850	2,850	0.00%
19,708	17,217	9,151	10,155	14,829	7,838	14,500	16,182	9.13%
374	337	219	145	209	85	200	223	6.69%
2,257	2,886	690	916	2,205	0	2,250	2,003	-9.18%
0	25,313	14,618	(16,670)	5,000	0	5,000	5,000	0.00%
7,969	5,593	8,048	6,488	6,500	6,275	8,000	6,500	0.00%
65,070	63,996	72,866	69,527	76,465	38,232	76,452	80,586	5.39%
\$171,745	\$197,946	\$162,792	\$133,155	\$191,920	\$102,225	\$201,582	\$200,048	4.24%

Office Supplies & Expense

680	92100	400	OFFICE SUPPLIES MATERIALS
680	92100	925	INTERDEPARTMENTAL CHARGES
Total			

24	676	187	719	500	0	720	500	0.00%
0	0	661	0	1,000	0	0	1,000	0.00%
\$24	\$676	\$847	\$719	\$1,500	\$0	\$720	\$1,500	0.00%

Outside Professional Services

680	92300	210	PROFESSIONAL SERVICES
680	92300	295	INTERDEPARTMENTAL CHARGES
Total			

60,356	32,560	62,150	40,366	56,000	16,620	33,460	75,000	33.93%
2,401	3,662	3,726	3,791	6,000	0	4,000	6,000	0.00%
\$62,757	\$36,222	\$65,876	\$44,157	\$62,000	\$16,620	\$37,460	\$81,000	30.65%

Property Insurance

680	92400	511	LOCAL GOVT. PROP INS FUND
Total			

4,108	5,448	5,499	6,268	6,000	5,375	6,000	6,000	0.00%
\$4,108	\$5,448	\$5,499	\$6,268	\$6,000	\$5,375	\$6,000	\$6,000	0.00%

Injuries & Damages

680	92500	513	LIABILITY INSURANCE
Total			

6,822	6,351	5,502	6,290	9,000	2,172	6,900	9,000	0.00%
\$6,822	\$6,351	\$5,502	\$6,290	\$9,000	\$2,172	\$6,900	\$9,000	0.00%

City of Ashland Water Utility Enterprise Fund
2020 Budget Detail

Administrative & General Continued:

				2015	2016	2017	2018	2019	2019 Actual	2019	2020	PERCENT
				ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Projected	BUDGET	CHANGE
Employee Benefits												
680	92600	131	LONGEVITY	0	0	0	0	1,570	0	0	1,570	0.00%
680	92600	133	RETIREMENT PAYOUT		0	0	0		0	0		N/A
680	92600	152	PENSION	7,611	18,891	20,436	3,193	20,440	0	20,440	20,440	0.00%
680	92600	157	H.S.A. CONTRIBUTION	0				0	0		0	N/A
680	92600	154	HEALTH/DENTAL	55,665	56,739	61,378	58,502	60,000	28,584	60,000	60,000	0.00%
680	92600	191	POST -EMPLOYMENT HSA	4,000	3,000	3,000	3,000	3,000	1,500	3,000	0	N/A
680	92600	400	MATERIALS						0			N/A
Total				\$67,276	\$78,630	\$84,814	\$64,695	\$85,010	\$30,084	\$83,440	\$82,010	-3.53%
Regulatory Commission Expense												
680	92800	210	REGULATORY COMMISSION EXP	0	0	0	0	200	0	0	200	0.00%
680	92800	400	REGULATORY COMMISSION EXP	1,061	8,825	530	521	1,150	249	530	1,150	0.00%
Total				\$1,061	\$8,825	\$530	\$521	\$1,350	\$249	\$530	\$1,350	0.00%
Misc. General Expense												
680	93000	400	NON-LABOR M&S	2,326	4,289	1,862	1,816	2,000	193	1,320	2,000	0.00%
Total				\$2,326	\$4,289	\$1,862	\$1,816	\$2,000	\$193	\$1,320	\$2,000	0.00%
Rents												
680	93100	539	RENTALS/LEASES	1,227	1,237	1,264	1,297	1,270	1,322	1,300	1,400	10.24%
Total				\$1,227	\$1,237	\$1,264	\$1,297	\$1,270	\$1,322	\$1,300	\$1,400	10.24%
Total Admin. & General Expense				\$317,346	\$339,624	\$328,987	\$258,918	\$360,050	\$158,240	\$339,252	\$384,308	6.74%
<u>Other Operating Expenses (Credits)</u>												
												N/A
Depreciation Expense												
680	40300	000	DEPRECIATION- UTILITY FINANCED	313,566	338,066	375,479	364,383	375,000	173,744	375,000	375,000	0.00%
680	40300	471	DEPRECIATION ON CONTRIBUTED	91,957	96,108	99,805	109,695	99,805	59,650	99,805	99,805	0.00%
680	40300	925	INTERDEPARTMENTAL CHARGES	(16,047)	(15,795)	(34,639)	(17,262)	(34,639)	0	(34,639)	(34,639)	N/A
Total				\$389,476	\$418,379	\$440,645	\$456,816	\$440,166	\$233,394	\$440,166	\$440,166	0.00%
Taxes Expense												
680	40800	0000	PROPERTY TAX EQUIVALENT	348,183	378,282	390,519	384,478	401,940	194,780	391,530	401,940	0.00%
680	40800	925	INTERDEPARTMENTAL CHARGES	(6,412)	(6,945)	(6,566)	(6,443)	(7,412)	0	(7,220)	(7,412)	N/A
Total				\$341,771	\$371,337	\$383,953	\$378,035	\$394,528	\$194,780	\$384,310	\$394,528	0.00%
Total Other Operating Expense				\$731,247	\$789,716	\$824,598	\$834,851	\$834,694	\$428,174	\$824,476	\$834,694	0.00%
Total Operating Expenses				\$1,724,299	\$1,773,857	\$1,867,702	\$1,877,976	\$2,051,386	\$919,573	\$1,921,664	\$2,071,684	0.99%
Net Operating Income (Loss)				\$315,973	\$303,855	\$515,189	\$530,925	\$368,089	\$206,516	\$415,472	\$259,013	-29.63%
Net Income (Loss)				\$190,828	\$556,752	\$854,732	\$832,058	\$242,423	\$139,438	\$288,226	\$138,893	-42.71%
				190,828	556,752	854,732	832,058	242,423	137,718			

City of Ashland Water Utility Enterprise Fund
2020 Budget Detail

WATER UTILITY EXPENSE
ANALYSIS BY OBJECT CODE

			2015	2016	2017	2018	2019	2019 Actual	2019	2020	PERCENT
			ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Projected	BUDGET	CHANGE
680	111	WAGES	273,995	286,014	272,627	284,304	357,972	150,613	320,787	383,167	7.04%
	112	OVERTIME WAGES	5,155	2,313	2,698	3,413	3,769	1,925	4,542	4,830	28.15%
	125	TEMPORARY WAGES	6,297	4,107	7,891	3,657	4,406	1,491	6,580	17,280	292.16%
	131	LONGEVITY	981	1,206	1,595	2,128	6,190	0	4,875	6,781	9.54%
	136	CLOTHING REIMBURSEMENT	400	1,794	1,500	2,003	2,250	450	2,700	2,250	0.00%
	138	ACCR SICK/VAC	511	(9)	1,097	849	0	0	1,100	0	N/A
	151	SOCIAL SECURITY	20,712	20,994	20,391	20,980	27,152	10,990	23,846	30,150	11.04%
	152	EMPLOYER RETIREMENT	26,333	37,402	38,824	22,108	44,458	9,817	42,500	46,959	5.63%
	157	H.S.A. CONTRIBUTION	13,889	16,882	13,732	14,506	18,991	7,226	16,372	14,577	-23.24%
	154	MEDICAL & DENTAL INS	138,897	152,758	148,378	151,338	187,131	73,926	167,427	205,815	9.98%
	155	LIFE INSURANCE	551	643	550	481	776	233	543	922	18.84%
	156	WORKERS COMPENSATION	12,051	14,117	12,076	10,243	19,591	0	12,304	15,661	-20.06%
	190	POST -EMPLOYMENT	0	25,313	14,618	(16,670)	5,000	0	5,000	5,000	0.00%
	191	POST -EMPLOYMENT H.S.A.	4,000	3,000	3,000	3,000	3,000	1,500	3,000	0	N/A
TOTAL LABOR EXPENSE			\$503,772	\$566,534	\$538,975	\$502,340	\$680,685	\$258,171	\$611,576	\$733,391	7.74%
210		PROFESSIONAL SERVICES	60,356	32,560	62,150	40,366	56,200	16,620	33,460	75,200	33.81%
222		ELECTRICITY	50,488	49,530	56,444	51,662	54,325	24,471	54,325	55,412	2.00%
224		NATURAL GAS	5,953	4,407	5,853	6,509	5,638	4,510	5,825	5,670	0.58%
227		PROPANE	0	0	0	0	430	0	0	430	0.00%
295		ENGINEERING SERVICES	2,401	3,662	3,726	3,791	6,000	0	4,000	6,000	0.00%
342		GAS/DIESEL FOR FUEL GENERATOR	228	78	449	297	235	0	500	235	0.00%
400		MATERIALS/R&M	175,655	144,601	187,747	260,993	198,039	73,295	172,730	173,625	-12.33%
410		CHEMICALS	48,336	47,073	44,338	45,366	50,917	23,696	54,000	52,206	2.53%
511		LOCAL GOVT PROP INS FUND	4,108	5,448	5,499	6,268	6,000	5,375	6,000	6,000	0.00%
513		LIABILITY INSURANCE	6,822	6,351	5,502	6,290	9,000	2,172	6,900	9,000	0.00%
539		RENTALS/ LEASES	1,227	1,237	1,264	1,297	1,270	1,322	1,300	1,400	10.24%
925		INTERDEPARTMENTAL CHARGES	133,706	122,660	131,157	117,946	147,953	81,767	146,572	118,421	-19.96%
TOTAL OTHER EXPENSES			\$489,280	\$417,607	\$504,129	\$540,785	\$536,007	\$233,228	\$485,612	\$503,599	-6.05%
SUBTOTAL			\$993,052	\$984,141	\$1,043,104	\$1,043,125	\$1,216,692	\$491,399	\$1,097,188	\$1,236,990	1.67%
40300	0000	DEPRECIATION	389,476	418,379	440,645	456,816	440,166	233,394	440,166	440,166	0.00%
40800	0000	TAXES	341,771	371,337	383,953	378,035	394,528	194,780	384,310	394,528	0.00%
TOTAL OPERATING EXPENSES			\$1,724,299	\$1,773,857	\$1,867,702	\$1,877,976	\$2,051,386	\$919,573	\$1,921,664	\$2,071,684	0.99%

City of Ashland
2020 Budget Preliminary
Wastewater Utility Enterprise Fund

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 ESTIMATE	2020 BUDGET	Percent Change
<u>Operating Revenues:</u>								
Bulk Waste Treatment	\$61,362	\$63,497	\$84,283	\$70,171	\$62,000	\$62,000	\$62,000	0.00%
Metered Customer Revenues	1,677,948	1,842,894	2,020,313	2,099,033	2,131,950	2,013,685	2,013,685	-5.55%
Other Operating Revenues	46,384	67,004	69,417	64,601	37,000	54,339	54,000	45.95%
Estimated Increase in Revenue Stream	0	0	0	0	0	0	0	0.00%
Total Operating Revenues	\$1,785,694	\$1,973,395	\$2,174,013	\$2,233,805	\$2,230,950	\$2,130,024	\$2,129,685	-4.54%
<u>Non-Operating Income (Expense):</u>	(\$7,161)	\$896,193	\$35,586	\$288,083	\$9,414	(\$26,446)	(\$5,597)	-159.45%
<u>Operating Expenses:</u>								
<i>Collection System</i>								
Collection System Supervision	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Collection Operation Labor & Expense	67,413	60,058	79,720	94,010	71,196	63,380	72,788	2.24%
Power & Fuel for Lift Stations	48,530	61,405	65,475	65,508	68,235	72,050	73,470	7.67%
Misc. Collection System Expense	14,142	16,425	18,317	17,209	18,000	17,110	18,000	0.00%
Maint. of Collection System	37,879	19,093	72,290	14,629	54,412	25,715	51,991	-4.45%
Maint. of Lift Stn. Buildings & Grounds	11,328	10,480	5,017	8,146	9,174	5,480	9,367	2.11%
Maint. of Lift Stn Equipment	44,916	33,018	15,308	32,187	26,697	26,850	32,174	20.52%
Maint. of Misc. Collection Equipment	6,710	3,756	3,111	1,591	5,026	3,075	5,139	2.25%
Total Collection System Expense	\$230,918	\$204,235	\$259,238	\$233,280	\$252,740	\$213,660	\$262,929	4.03%
<i>Wastewater Treatment</i>								
Treatment Operation Supervision	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Treatment Operation Labor & Expense	130,826	99,281	86,074	91,966	131,222	77,770	131,948	0.55%
Power & Fuel for WWTP	95,709	101,140	101,659	94,182	105,000	99,180	107,094	1.99%
Laboratory & Testing Expense	108,257	106,463	118,047	119,240	126,121	120,466	126,244	0.10%
Sludge Treatment/Disposal Expenses	34,095	50,904	22,969	26,515	42,649	26,650	43,965	3.08%
Misc. Treatment Plant Expense	41,889	58,855	59,660	61,229	44,567	60,501	54,531	22.36%
Disinfection Expense	1,040	2,588	3,101	4,083	12,372	22,915	12,429	0.47%
Maint. of Treatment Buildings & Grounds	37,838	35,073	44,761	36,452	35,928	43,555	33,437	-6.93%
Maintenance of Treatment Equipment	107,430	83,681	54,888	54,912	64,691	101,665	63,947	-1.15%
Maint. of Misc. Plant Equipment	11,172	10,253	10,995	9,524	12,961	10,315	13,233	2.09%
Utility Locates	0	0	0	0	23,372	12,440	24,503	4.84%
Total Wastewater Treatment Expense	\$568,255	\$548,238	\$502,154	\$498,103	\$598,884	\$575,457	\$611,331	2.08%
<i>Customer Accounts</i>								
Customer Billing & Accounting	\$67,906	\$61,485	\$64,549	\$62,940	\$72,880	\$72,880	\$78,312	7.45%
Meter Reading Expenses	\$13,775	12,143	14,059	18,839	13,110	13,110	16,932	29.15%
Uncollectible Accounts Expense	\$0	0	0	0	0	0	0	0.00%
Joint Meter Expenses	\$14,574	21,881	22,823	25,449	17,064	22,850	23,000	34.79%
Total Customer Accounts Expense	\$96,255	\$95,509	\$101,431	\$107,228	\$103,054	\$108,840	\$118,244	14.74%

City of Ashland
2020 Budget Preliminary
Wastewater Utility Enterprise Fund

	2015	2016	2017	2018	2019	2019	2020	Percent
<i>Administrative & General</i>	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	Change
Administrative & General Salaries	\$183,868	\$181,767	\$152,002	\$124,589	\$173,480	\$172,009	\$142,563	-17.82%
Office Supplies & Expense	640	1,551	1,673	2,995	1,200	2,670	2,800	133.33%
Outside Professional Services	13,230	51,212	32,581	14,136	27,700	123,850	92,200	232.85%
Property Insurance	12,817	14,937	13,873	15,061	19,675	14,800	19,675	0.00%
Injuries & Damages	19,941	16,764	17,937	17,168	21,000	18,000	21,000	0.00%
Employee Benefits	58,789	74,828	69,702	53,521	53,000	71,600	71,600	35.09%
Regulatory Expense	8,355	8,460	9,370	9,686	8,000	9,210	8,000	0.00%
Misc. General Expense	517	0	28	0	390	0	390	0.05%
Maintenance of General Plant	2,800	2,868	2,652	2,617	2,685	2,700	2,685	0.00%
Rents	1,227	1,237	1,264	1,297	1,227	1,300	1,227	0.00%
Total Admin. & General Expenses	\$302,184	\$353,624	\$301,082	\$241,070	\$308,357	\$416,139	\$362,140	17.44%
Clearing accounts balance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
Total Direct Operating Expenses	\$1,197,612	\$1,201,606	\$1,163,905	\$1,079,681	\$1,263,035	\$1,314,097	\$1,354,643	7.25%
Other Operating Expenses (Credits)								0.00%
Depreciation Expense	\$735,244	\$742,217	\$804,940	\$741,549	\$804,940	\$804,939	\$804,940	0.00%
Taxes Expense	0	0	0	0	0	0	0	0.00%
Total Other Operating Expense	\$735,244	\$742,217	\$804,940	\$741,549	\$804,940	\$804,939	\$804,940	0.00%
Total Operating Expenses	\$1,932,856	\$1,943,823	\$1,968,845	\$1,821,230	\$2,067,975	\$2,119,036	\$2,159,583	4.43%
Net Operating Income (Loss)	(\$147,162)	\$29,572	\$205,168	\$412,575	\$162,975	\$10,988	(\$29,898)	-118.35%
Net Income (Loss)	(\$154,323)	\$925,765	\$240,754	\$700,658	\$172,389	(\$15,458)	(\$35,495)	-120.59%

Adjust Net Income for Contributions in Aid of Construction - CIAC

CIAC is grant or contribution dollars received from other governmental agencies and other organizations to be used for capital projects.
 CIAC - this contribution adds to revenue in the year received with only a small portion added to depreciation expense.
 The below adjustment removes the CIAC activity for a better comparison of net operations from year to year.

	2015	2016	2017	2018	2019	2019	2020	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	
Net Income (Loss)	(154,323)	925,765	240,754	700,658	172,389	(15,458)	(35,495)	-120.59%
ve-Contribution in aid of construction	(14,966)	(807,100)	(55,015)	(300,542)	(22,500)	0	(22,500)	0.00%
Depreciation on CIAC not available	0	0	0	0	0	0	0	0.00%
Net Income (Loss) removing CIAC	(\$169,289)	\$118,665	\$185,739	\$400,116	\$149,889	(\$15,458)	(\$57,995)	-138.69%

City of Ashland
2020 Budget Preliminary
Wastewater Utility Enterprise Fund

Calculation of Adjusted Net Income available for Debt Service Payments & Capital Assets

Calculate Adjusted Net Income Available for Debt Service & Capital Assets

	2015	2016	2017	2018	2019	2019	2020	Percent
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	Change
Gross Operating Revenues	\$1,785,694	\$1,973,395	\$2,174,013	\$2,233,805	\$2,230,950	\$2,130,024	\$2,129,685	21.91%
Add: Interest/Dividend Revenues	15,043	128,481	13,466	22,217	12,416	19,472	14,500	-35.80%
Less: Operating Expenses	(1,932,856)	(1,943,823)	(1,968,845)	(1,821,230)	(2,067,975)	(2,119,036)	(2,159,583)	0.00%
Add: Depreciation	735,244	742,217	804,940	741,549	804,940	804,939	804,940	21.80%
Add: Amortization	0	0	0	0	0	0	0	-100.00%
Add: Pension & OPEB liability adjus	9,134	28,730	18,600	4,026	0	18,600	18,600	0.00%
Subtotal - Cash Flow	612,259	929,000	1,042,174	1,180,367	980,331	853,999	808,142	0.00%
Less: Debt Payments	(314,846)	(332,707)	(338,951)	(338,951)	(212,267)	(200,648)	(113,936)	-31.62%
Less: Provision-Collection sys/Other	(200,000)	(259,000)	(259,000)	(259,000)	(259,000)	(259,000)	(259,000)	0.00%
Less: Equipment Replacement Reserv	(130,000)	(135,000)	(142,850)	(142,850)	(172,750)	(172,750)	(172,750)	41.51%
Adjusted Cash Flow Income (Loss)	(\$32,587)	\$202,293	\$301,373	\$439,566	\$336,314	\$221,601	\$262,456	0.00%

Calculation of Debt Service Payments using debt ratio of 110%

	2015	2016	2017	2018	2019	2019	2020	Percent
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	Change
Principal and Interest Payments								
2014 CWF Bonds - Force Main	\$10,605	\$38,434	\$38,932	\$38,932	\$38,915	\$38,915	\$38,906	-0.02%
1998/99 Clean Water Fund Bonds	168,801	168,746	168,690	168,690	0	0	0	0.00%
2009A GO Refunding Bonds	66,130	52,889	51,943	51,943	17,827	17,827	0	-100.00%
2009B GO BAB Bonds	65,065	68,393	67,477	67,477	68,988	68,988	0	-100.00%
2016 CWF Bonds - 6th St W	0	0	8,133	8,133	11,627	11,835	11,853	1.94%
2018 USDA-RD SCADA	0	0	0	0	74,910	63,083	63,177	-15.66%
2020-CWA (Vaughn Ave & 6th Ave Lift Station)							0	
Unfunded Pension Liability	4,245	4,245	3,776	3,776	0	0	0	0.00%
Total Principal and Interest Paymen	\$314,846	\$332,707	\$338,951	\$338,951	\$212,267	\$200,648	\$113,936	-46.32%
Debt Service Coverage Ratio	110%	110%	110%	110%	110%	110%	110%	
Calculated Minimum Net Income	\$346,331	\$365,978	\$372,846	\$372,846	\$233,494	\$220,713	\$125,330	-46.32%

Compare Adjusted Net Income Calculation to Debt Service Payments @110

	2015	2016	2017	2018	2019	2019	2020	Percent
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATE	BUDGET	Change
Adjusted Net Income available for debt payments	612,259	929,000	1,042,174	1,180,367	980,331	853,999	808,142	0.00%
Calculated Minimum Debt Coverage Net Income	(346,331)	(365,978)	(372,846)	(372,846)	(233,494)	(220,713)	(125,330)	-31.62%
Adj Net Income Over minimum calculated	\$265,928	\$563,022	\$669,328	\$807,521	\$746,837	\$633,286	\$682,812	0.00%

City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Yr End Estimate	2020 BUDGET	PERCENT CHANGE
Operating Revenues:									
Waste Treatment									
690 46411 4600 UN-METERED/BULK TREATMENT	61,362	63,497	84,283	70,171	62,000	29,783	62,000	62,000	0.00%
690 46411 4611 METERED RESIDENTIAL	874,054	945,496	1,022,373	1,016,115	1,016,500	508,957	1,017,260	1,017,260	0.07%
690 46411 4612 METERED COMMERCIAL	685,001	762,503	847,396	877,235	919,500	381,352	800,715	800,715	-12.92%
690 46411 4613 METERED INDUSTRIAL	29,698	33,729	35,796	41,635	37,050	20,677	42,805	42,805	15.53%
690 46411 4614 METERED PUBLIC AUTHORITY	74,288	83,429	98,172	148,584	142,190	72,124	138,310	138,310	-2.73%
690 46411 4615 METERED SUBURBAN	14,907	17,737	16,576	15,464	16,710	6,127	14,595	14,595	-12.66%
Metered Revenue	1,677,948	1,842,894	2,020,313	2,099,033	2,131,950	989,237	2,013,685	2,013,685	-5.55%
Total Waste Treatment	\$1,739,310	\$1,906,391	\$2,104,596	\$2,169,204	\$2,193,950	\$1,019,020	\$2,075,685	\$2,075,685	-5.39%
Other Operating Revenues									
690 46412 4700 FORFEITED DISCOUNTS	7,406	8,919	8,208	8,317	7,000	3,973	8,333	8,000	14.29%
690 46412 4710 MISC. SERVICE REVENUES	38,978	58,085	61,209	56,284	30,000	23,003	46,006	46,000	53.33%
Total Other Revenues	\$46,384	\$67,004	\$69,417	\$64,601	\$37,000	\$26,976	\$54,339	\$54,000	45.95%
ESTIMATED INCREASE IN REVENUE STREAM								0	N/A
Total Operating Revenue	\$1,785,694	\$1,973,395	\$2,174,013	\$2,233,805	\$2,230,950	\$1,045,996	\$2,130,024	\$2,129,685	-4.54%

Non-Operating Income (Expense):

	2015 ESTIMATE	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Yr End Estimate	2020 BUDGET	PERCENT CHANGE
690 46412 4711 CIAC	14,966	807,100	55,015	300,542	22,500	0	0	22,500	0.00%
690 46413 4190 INTEREST INCOME	8,480	7,788	10,880	11,234	7,700	7,636	15,272	9,500	23.38%
690 46413 4270 INTEREST EXP. ON LT DEBT	(26,836)	(24,678)	(22,952)	(29,343)	(19,192)	(21,815)	(44,773)	(42,597)	121.95%
690 46413 4280 AMORT. OF DEBT EXP.	0	0	0	0	0	0	0	0	N/A
690 46413 4300 INTEREST EXP. ON G.O. DEBT	(19,134)	(14,710)	(9,943)	(5,333)	(6,310)	(1,145)	(1,145)	0	N/A
690 46413 4301 INTEREST SUBSIDY	4,228	3,478	2,586	1,617	1,616	552	552	0	N/A
690 46413 4340 MISC. CREDITS TO SURPLUS	8,800	0	0	0	0	0	0	0	N/A
690 48910 0000 INSURANCE DIVIDENDS/MISC	2,335	117,215	0	9,366	3,100	3,648	3,648	5,000	61.29%
Total Non-Operating Income/(Exp)	(\$7,161)	\$896,193	\$35,586	\$288,083	\$9,414	(\$11,124)	(\$26,446)	(\$5,597)	-159.45%

City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

Operating Expenses:

Collection System

Collection Operation Labor & Expense

690	82100	111	WAGES
690	82100	112	OVERTIME WAGES
690	82100	125	WAGES/TEMP
690	82100	136	CLOTHING ALLOWANCE
690	82100	151	SOCIAL SECURITY
690	82100	152	EMPLOYER RETIREMENT
690	82100	157	HSA CONTRIBUTION
690	82100	154	MEDICAL & DENTAL INS
690	82100	155	LIFE INSURANCE
690	82100	156	WORKERS COMPENSATION
690	82100	290	SERVICES
690	82100	400	NON-LABOR M&S
Total			

2015 ESTIMATE	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Yr End Estimate	2020 BUDGET	PERCENT CHANGE
38,654	37,285	48,019	57,385	42,608	22,435	37,500	43,105	1.17%
50	66	29	155	263	59	275	263	0.00%
46	469	274	0	0	0	85	0	N/A
0	445	900	900		0	450		N/A
2,800	2,811	3,601	4,308	3,314	1,663	2,800	3,280	-1.04%
2,630	2,256	3,313	3,909	2,874	1,473	3,320	3,000	4.40%
2,174	1,630	2,303	2,395	2,144	1,033	1,890	2,144	0.00%
10,645	8,483	12,558	15,414	13,073	6,264	12,430	13,557	3.71%
35	34	85	90	106	13	10	113	7.12%
1,973	2,097	2,724	2,545	1,315	0	2,000	1,826	38.82%
0	0	0	0	0	0	0	0	N/A
8,406	4,482	5,914	6,909	5,500	1,116	2,620	5,500	0.00%
\$67,413	\$60,058	\$79,720	\$94,010	\$71,196	\$34,056	\$63,380	\$72,788	2.24%

Power & Fuel for Lift Stations

690	82200	222	ELECTRICITY
690	82200	224	NATURAL GAS
690	82200	342	GAS & DIESEL FUEL
Total			

40,549	53,217	57,515	55,535	58,917	29,096	62,000	63,240	7.34%
7,430	7,324	7,109	9,762	8,518	6,570	9,200	9,430	10.71%
551	864	851	211	800	0	850	800	0.00%
\$48,530	\$61,405	\$65,475	\$65,508	\$68,235	\$35,666	\$72,050	\$73,470	7.67%

Misc. Collection System Expense

690	82300	400	NON-LABOR M&S
Total			

14,142	16,425	18,317	17,209	18,000	7,304	17,110	18,000	0.00%
\$14,142	\$16,425	\$18,317	\$17,209	\$18,000	\$7,304	\$17,110	\$18,000	0.00%

Maint. of Collection System

690	82500	111	WAGES
690	82500	112	OVERTIME WAGES
690	82500	125	WAGES/TEMP
690	82500	151	SOCIAL SECURITY
690	82500	152	EMPLOYER RETIREMENT
690	82500	157	HSA CONTRIBUTION
690	82500	154	MEDICAL & DENTAL INS
690	82500	155	LIFE INSURANCE
690	82500	156	WORKERS COMPENSATION
690	82500	400	NON-LABOR M&S
Total			

19,086	8,267	21,223	5,815	11,508	5,819	13,000	11,642	1.17%
404	171	563	750	21	285	500	21	0.00%
30	614	7,230	0	13,219	153	1,700	10,368	-21.57%
1,421	669	2,147	483	895	456	1,100	886	-1.04%
1,328	557	1,480	440	776	400	850	810	4.40%
886	283	950	343	579	258	600	579	0.00%
4,577	1,503	5,374	1,770	3,531	1,741	3,600	3,661	3.71%
33	6	17	3	29	4	10	31	7.12%
1,014	495	1,691	36	355	0	355	493	38.82%
9,100	6,528	31,615	4,989	23,500	4,640	4,000	23,500	0.00%
\$37,879	\$19,093	\$72,290	\$14,629	\$54,412	\$13,756	\$25,715	\$51,991	-4.45%

Maint. of Lift Stn. Buildings & Grounds

690	82600	111	WAGES
690	82600	112	OVERTIME WAGES
690	82600	125	WAGES/TEMP
690	82600	151	SOCIAL SECURITY
690	82600	152	EMPLOYER RETIREMENT
690	82600	157	HSA CONTRIBUTION
690	82600	154	MEDICAL & DENTAL INS
690	82600	155	LIFE INSURANCE
690	82600	156	WORKERS COMPENSATION
690	82600	400	NON-LABOR M&S
Total			

6,543	6,389	2,274	4,084	5,178	678	2,300	5,239	1.17%
0	66	121	0	21	0	0	21	0.00%
394	405	468	0	0	34	50	0	N/A
511	511	210	301	403	53	250	399	-1.04%
445	426	163	274	349	45	150	365	4.40%
297	210	109	207	261	25	170	261	0.00%
1,358	1,048	684	1,137	1,589	140	500	1,648	3.71%
5	4	2	7	13	0	10	14	7.12%
357	424	166	177	160	0	150	222	38.82%
1,418	997	820	1,959	1,200	378	1,900	1,200	0.00%
\$11,328	\$10,480	\$5,017	\$8,146	\$9,174	\$1,353	\$5,480	\$9,367	2.11%

City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

Collection System

				2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT
Maint. of Lift Stn Equipment				ESTIMATE	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
690	82700	111	WAGES	15,485	16,063	5,999	10,709	12,779	2,852	8,000	12,928	1.17%
690	82700	112	OVERTIME WAGES	109	221	269	0	71	71	80	71	0.00%
690	82700	125	WAGES/TEMP	158	360	0	0	0	34	35	0	N/A
690	82700	151	SOCIAL SECURITY	1,140	1,230	462	786	994	215	840	984	-1.04%
690	82700	152	EMPLOYER RETIREMENT	1,061	1,073	425	717	862	191	760	900	4.40%
690	82700	157	HSA CONTRIBUTION	846	532	122	655	643	184	630	643	0.00%
690	82700	154	MEDICAL & DENTAL INS	3,821	3,140	1,103	3,211	3,921	890	2,600	4,066	3.71%
690	82700	155	LIFE INSURANCE	20	14	2	12	32	3	10	34	7.12%
690	82700	156	WORKERS COMPENSATION	772	1,064	322	501	395	0	395	548	38.82%
690	82700	400	NON-LABOR M&S	21,504	9,321	6,604	15,596	7,000	1,268	13,500	12,000	71.43%
Total				\$44,916	\$33,018	\$15,308	\$32,187	\$26,697	\$5,708	\$26,850	\$32,174	20.52%

Maint. of Misc. Collection Equipment

690	82800	111	WAGES	4,256	2,203	1,702	982	3,028	1,168	1,800	3,064	1.17%
690	82800	112	OVERTIME WAGES	50	0	69	0	0	0	20	0	N/A
690	82800	125	TEMPORARY WAGES	11	428	238	0	0	0	100	0	N/A
690	82800	151	SOCIAL SECURITY	316	196	146	72	236	83	100	233	-1.04%
690	82800	152	EMPLOYER RETIREMENT	293	145	120	66	204	77	100	213	4.40%
690	82800	157	HSA CONTRIBUTION	159	119	155	76	152	44	90	152	0.00%
690	82800	154	MEDICAL & DENTAL INS	987	397	564	352	929	372	500	964	3.71%
690	82800	155	LIFE INSURANCE	2	3	2	1	8	0	0	8	7.12%
690	82800	156	WORKERS COMPENSATION	226	155	115	23	93	0	65	130	38.82%
690	82800	400	NON-LABOR M&S	410	110	0	19	375	165	300	375	0.00%
Total				\$6,710	\$3,756	\$3,111	\$1,591	\$5,026	\$1,909	\$3,075	\$5,139	2.25%

Total Collection System Expense

\$230,918	\$204,235	\$259,238	\$233,280	\$252,740	\$99,752	\$213,660	\$262,929	4.03%
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Wastewater Treatment

<u>Wastewater Treatment</u>				2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT
				ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
<u>Treatment Operation Labor & Expense</u>												
690	83100	111	WAGES	42,504	34,669	21,139	21,729	44,940	9,818	20,930	45,464	1.17%
690	83100	112	OVERTIME WAGES	583	888	673	1,075	508	283	600	508	0.00%
690	83100	125	TEMPORARY WAGES	347	910	65	0	0	34	35	0	N/A
690	83100	131	LONGEVITY PAY	0	0	0	0	2,299	0	0	2,846	23.83%
690	83100	136	CLOTHING ALLOWANCE	200	529	962	586	0	0	450	0	N/A
690	83100	151	SOCIAL SECURITY	3,154	2,728	1,679	1,730	3,496	739	1,500	3,459	-1.04%
690	83100	152	EMPLOYER RETIREMENT	2,939	2,112	1,543	1,566	3,031	662	1,350	3,165	4.40%
690	83100	157	HSA CONTRIBUTION	2,009	1,722	1,105	1,097	2,261	464	900	2,261	0.00%
690	83100	154	MEDICAL & DENTAL INS	12,424	7,027	6,001	5,930	13,788	3,008	5,460	14,299	3.71%
690	83100	155	LIFE INSURANCE	37	29	13	22	112	14	25	120	7.12%
690	83100	156	WORKERS COMPENSATION	2,310	2,213	1,354	911	1,387	0	1,380	1,926	38.82%
690	83100	400	NON-LABOR M&S	8,167	11,961	6,976	5,438	10,900	1,848	5,000	10,900	0.00%
690	83100	410	TREATMENT CHEMICALS: ALU	56,152	34,493	44,564	51,882	48,500	12,076	40,140	47,000	-3.09%
Total				\$130,826	\$99,281	\$86,074	\$91,966	\$131,222	\$28,946	\$77,770	\$131,948	0.55%

Power & Fuel for WWTP

690	83200	222	ELECTRICITY	70,482	82,606	76,543	71,244	78,500	34,400	78,000	80,070	2.00%
690	83200	224	NATURAL GAS	24,875	18,241	23,950	22,855	26,200	18,584	20,010	26,724	2.00%
690	83200	342	GAS & DIESEL FUEL/GENERATOR	352	293	1,166	83	300	0	1,170	300	0.00%
690	83200	400	POWER FOR WWTP	0	0	0	0	0	0	0	0	N/A
Total				\$95,709	\$101,140	\$101,659	\$94,182	\$105,000	\$52,984	\$99,180	\$107,094	1.99%

City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

Wastewater Treatment

Laboratory & Testing Expense

Wastewater Treatment			2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT	
Laboratory & Testing Expense			ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE	
690	83300	111	WAGES	61,800	61,782	62,791	64,769	67,561	33,791	67,651	68,349	1.17%
690	83300	112	OVERTIME WAGES	66	0	0	0	466	0	0	466	0.00%
690	83300	131	LONGEVITY	488	681	991	1,011	0	536	1,010	0	N/A
690	83300	136	CLOTHING ALLOWANCE	200	450	450	450	0	0	450	0	N/A
690	83300	151	SOCIAL SECURITY	4,728	4,759	4,818	5,001	5,255	2,596	5,250	5,201	-1.04%
690	83300	152	EMPLOYER RETIREMENT	4,248	4,159	4,359	4,431	4,557	2,248	4,560	4,757	4.40%
690	83300	157	HSA CONTRIBUTION	2,106	2,203	3,517	3,723	3,399	1,730	3,400	3,399	0.00%
690	83300	154	MEDICAL & DENTAL INS	8,824	8,280	17,360	17,757	20,728	8,480	20,725	21,497	3.71%
690	83300	155	LIFE INSURANCE	51	55	57	74	168	26	170	180	7.12%
690	83300	156	WORKERS COMPENSATION	3,279	3,748	3,801	2,598	2,086	0	2,750	2,896	38.82%
690	83300	213	OUTSIDE SERVICES	5,665	4,193	3,890	3,796	4,500	2,572	4,500	4,500	0.00%
690	83300	400	NON-LABOR M&S	16,802	16,153	16,013	15,630	17,400	5,367	10,000	15,000	-13.79%
Total			\$108,257	\$106,463	\$118,047	\$119,240	\$126,121	\$57,346	\$120,466	\$126,244	0.10%	

Sludge Treatment/Disposal Expenses

690	83400	111	WAGES	13,637	10,932	10,723	10,660	21,081	8,102	9,870	21,273	0.91%
690	83400	112	OVERTIME WAGES	29	56	45	0	143	315	0	143	0.00%
690	83400	125	TEMPORARY WAGES	0	1,377	1,119	117	0	462	0	0	N/A
690	83400	151	SOCIAL SECURITY	992	918	878	798	1,281	649	730	1,268	-1.04%
690	83400	152	EMPLOYER RETIREMENT	929	725	732	714	1,111	551	660	1,160	4.40%
690	83400	157	HSA CONTRIBUTION	315	421	280	428	829	189	430	829	0.00%
690	83400	154	MEDICAL & DENTAL INS	3,249	2,028	2,507	2,527	5,054	2,399	2,390	5,242	3.71%
690	83400	155	LIFE INSURANCE	8	8	1	4	41	2	0	44	7.12%
690	83400	156	WORKERS COMPENSATION	710	729	698	414	509	0	410	706	38.82%
690	83400	400	NON-LABOR M&S	5,570	20,713	1,648	4,209	8,300	722	5,510	4,300	-48.19%
690	83400	410	PRESS CHEMICALS: POLYMER	8,656	12,997	4,338	6,644	4,300	4,413	6,650	9,000	109.30%
Total				\$34,095	\$50,904	\$22,969	\$26,515	\$42,649	\$17,804	\$26,650	\$43,965	3.08%

Misc. Treatment Plant Expense

690	83500	111	WAGES	11,338	11,391	13,263	18,605	12,416	19,354	36,973	12,561	1.17%
690	83500	112	OVERTIME WAGES	0	0	34	34	0	187	82	0	N/A
690	83500	125	TEMPORARY WAGES	0	2,029	0	0	0	0	563	0	N/A
690	83500	151	SOCIAL SECURITY	814	996	974	1,373	966	1,424	2,743	956	-1.04%
690	83500	152	EMPLOYER RETIREMENT	771	753	901	1,248	837	1,268	2,279	874	4.40%
690	83500	157	HSA CONTRIBUTION	674	412	611	824	625	719	1,385	625	0.00%
690	83500	154	MEDICAL & DENTAL INS	3,359	2,185	3,337	4,698	3,809	4,529	8,286	3,951	3.71%
690	83500	155	LIFE INSURANCE	14	8	5	5	31	22	34	33	7.12%
690	83500	156	WORKERS COMPENSATION	585	725	810	772	383	0	1,227	532	38.82%
690	83500	400	NON-LABOR M&S	24,334	40,356	39,725	33,670	25,500	6,508	6,930	35,000	37.25%
Total				\$41,889	\$58,855	\$59,660	\$61,229	\$44,567	\$34,011	\$60,501	\$54,531	22.36%

Disinfection Expense

690	83600	111	WAGES	657	754	2,022	2,830	1,544	1,219	1,900	1,562	1.17%
690	83600	151	SOCIAL SECURITY	47	56	147	210	120	88	150	119	-1.04%
690	83600	152	EMPLOYER RETIREMENT	45	50	138	190	104	80	125	109	4.40%
690	83600	157	HSA CONTRIBUTION	15	9	124	82	78	102	130	78	0.00%
690	83600	154	MEDICAL & DENTAL INS	241	144	558	467	474	341	550	491	3.71%
690	83600	155	LIFE INSURANCE	0	0	0	1	4	4	10	4	7.12%
690	83600	156	WORKERS COMPENSATION	35	46	112	125	48	0	50	66	38.82%
690	83600	400	NON-LABOR M&S	0	1,529	0	178	10,000	0	20,000	10,000	0.00%
Total				\$1,040	\$2,588	\$3,101	\$4,083	\$12,372	\$1,834	\$22,915	\$12,429	0.47%

Maint. of Treatment Buildings & Grounds

690	83700	111	WAGES	15,203	13,243	11,831	9,248	13,627	10,778	18,500	13,786	1.17%
690	83700	112	OVERTIME WAGES	0	0	4	0	0.00	53	80	0.00	N/A
690	83700	125	WAGES/TEMP	4,037	2,033	1,812	4,091	0	1,563	2,500	0	N/A
690	83700	151	SOCIAL SECURITY	1,410	1,129	948	993	1,060	902	1,500	1,049	-1.04%
690	83700	152	EMPLOYER RETIREMENT	1,034	874	753	638	919	709	1,400	960	4.40%
690	83700	157	HSA CONTRIBUTION	684	537	439	419	686	426	900	686	0.00%
690	83700	154	MEDICAL & DENTAL INS	3,840	2,589	2,433	2,199	4,181	2,737	5,500	4,336	3.71%
690	83700	155	LIFE INSURANCE	20	19	19	21	34	35	125	36	7.12%
690	83700	156	WORKERS COMPENSATION	1,001	900	812	522	421	0	550	584	38.82%
690	83700	400	NON-LABOR M&S	10,609	13,749	25,710	18,321	15,000	6,969	12,500	12,000	-20.00%
Total				\$37,838	\$35,073	\$44,761	\$36,452	\$35,928	\$24,172	\$43,555	\$33,437	-6.93%

City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

Wastewater Treatment

Maintenance of Treatment Equipment

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 BUDGET	2019 Actual Jan to June	2019 Yr End Estimate	2020 BUDGET	PERCENT CHANGE
690 83800 111 WAGES	58,920	49,366	28,900	32,054	33,614	16,196	31,120	34,006	1.17%
690 83800 112 OVERTIME WAGES	101	339	175	380	370	0	280	370	0.00%
690 83800 125 WAGES/TEMP	278	3,091	306	0	0	0	0	0	N/A
690 83800 131 LONGEVITY	524	524	1,050	1,116	0	0	1,050	0	N/A
690 83800 136 CLOTHING ALLOWANCE	0	450	450	423	2,700	0	450	2,700	0.00%
690 83800 151 SOCIAL SECURITY	4,199	3,958	2,280	2,522	2,615	1,165	2,390	2,588	-1.04%
690 83800 152 EMPLOYER RETIREMENT	4,047	3,345	2,078	2,271	2,267	1,061	2,180	2,367	4.40%
690 83800 157 HSA CONTRIBUTION	3,556	2,285	1,729	1,557	1,691	717	1,490	1,691	0.00%
690 83800 154 MEDICAL & DENTAL INS	19,023	10,423	7,218	6,590	10,313	4,096	6,280	10,695	3.71%
690 83800 155 LIFE INSURANCE	146	106	89	86	84	41	80	89	7.12%
690 83800 156 WORKERS COMPENSATION	3,096	3,251	1,993	1,232	1,038	0	1,345	1,441	38.82%
690 83800 400 NON-LABOR M&S	13,540	6,543	8,620	6,681	10,000	857	55,000	8,000	-20.00%
Total	\$107,430	\$83,681	\$54,888	\$54,912	\$64,691	\$24,133	\$101,665	\$63,947	-1.15%

Maint. of Misc. Plant Equipment

690 83900 111 WAGES	7,057	6,370	6,621	6,079	7,268	3,383	6,350	7,353	1.17%
690 83900 112 OVERTIME WAGES	0	0	67	0	0	0	0	0	N/A
690 83900 125 WAGES/TEMP	115	165	629	0	0	68	270	0	N/A
690 83900 151 SOCIAL SECURITY	529	486	537	449	565	254	490	559	-1.04%
690 83900 152 EMPLOYER RETIREMENT	480	420	455	407	490	222	430	512	4.40%
690 83900 157 HSA CONTRIBUTION	220	276	191	188	366	123	160	366	0.00%
690 83900 154 MEDICAL & DENTAL INS	1,360	1,094	1,786	1,438	2,230	722	1,500	2,313	3.71%
690 83900 155 LIFE INSURANCE	4	5	0	3	18	2	0	19	7.12%
690 83900 156 WORKERS COMPENSATION	363	397	434	230	224	0	275	311	38.82%
690 83900 400 NON-LABOR M&S	1,044	1,040	275	730	1,800	734	840	1,800	0.00%
Total	\$11,172	\$10,253	\$10,995	\$9,524	\$12,961	\$5,508	\$10,315	\$13,233	2.09%

Utility Locates

690 88300 111 WAGES					30,283	3,703	15,370	30,636	1.17%
690 88300 112 OVERTIME WAGES					237	0	10	237	0.00%
690 88300 151 SOCIAL SECURITY					2,356	262	1,080	2,331	-1.04%
690 88300 152 EMPLOYER RETIREMENT					2,043	242	1,030	2,132	4.40%
690 88300 157 HSA CONTRIBUTION					1,524	147	890	1,524	0.00%
690 88300 154 MEDICAL & DENTAL INS					9,291	1,373	5,640	9,635	3.71%
690 88300 155 LIFE INSURANCE					75	79	160	81	7.12%
690 88300 156 WORKERS COMPENSATION					935	0	640	1,298	38.82%
690 88300 400 NON-LABOR M&S						0	60		N/A
925 INTERDEPARTMENTAL -WATER					(23,371)	0	(12,440)	(23,371)	0.00%
Total	\$0	\$0	\$0	\$0	\$23,372	\$5,806	\$12,440	\$24,503	4.84%

Total Wastewater Treatment Expense

\$568,255	\$548,238	\$502,154	\$498,103	\$598,884	\$252,544	\$575,457	\$611,331	2.08%
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City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

Customer Accounts

				2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT
				ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
Customer Billing & Accounting												
690	84000	111	WAGES								9,982	#DIV/0!
690	84000	112	OVERTIME WAGES								0	N/A
690	84000	125	WAGES/TEMP									N/A
690	84000	151	SOCIAL SECURITY								726	#DIV/0!
690	84000	152	EMPLOYER RETIREMENT								681	#DIV/0!
690	84000	157	HSA CONTRIBUTION								750	#DIV/0!
690	84000	154	MEDICAL & DENTAL INS								4,371	#DIV/0!
690	84000	155	LIFE INSURANCE								23	#DIV/0!
690	84000	156	WORKERS COMPENSATION								400	#DIV/0!
690	84000	925	INTERDEPARTMENTAL CHARG	67,906	61,485	64,549	62,940	72,880	36,439	72,880	61,380	-15.78%
Total				\$67,906	\$61,485	\$64,549	\$62,940	\$72,880	\$36,439	\$72,880	\$78,312	7.45%

Meter Reading Expenses

690	84200	111	WAGES								9,982	#DIV/0!
690	84200	112	OVERTIME WAGES								0	N/A
690	84200	125	WAGES/TEMP								0	N/A
690	84200	151	SOCIAL SECURITY								726	#DIV/0!
690	84200	152	EMPLOYER RETIREMENT								681	#DIV/0!
690	84200	157	HSA CONTRIBUTION								750	#DIV/0!
690	84200	154	MEDICAL & DENTAL INS								4,371	#DIV/0!
690	84200	155	LIFE INSURANCE								23	#DIV/0!
690	84200	156	WORKERS COMPENSATION								400	#DIV/0!
690	84200	925	INTERDEPARTMENTAL CHARG	13,775	12,143	14,059	18,839	13,110	6,557	13,110	0	N/A
Total				\$13,775	\$12,143	\$14,059	\$18,839	\$13,110	\$6,557	\$13,110	\$16,932	29.15%

Joint Meter Expenses

690	84400	925	INTERDEPARTMENTAL CHARG	14,574	21,881	22,823	25,449	17,064	0	22,850	23,000	34.79%
Total				\$14,574	\$21,881	\$22,823	\$25,449	\$17,064	\$0	\$22,850	\$23,000	34.79%

Total Customer Accounts Expense

\$96,255	\$95,509	\$101,431	\$107,228	\$103,054	\$42,996	\$108,840	\$118,244	14.74%
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Administrative & General

				2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT
				ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
690	85000	111	WAGES	70,770	67,857	57,900	55,256	72,765	42,409	72,765	75,112	3.23%
690	85000	112	OVERTIME WAGES	0	43	319	0	0	0	0	0	N/A
690	85000	125	WAGES/TEMP	231	231	0	0	0	0	0	0	N/A
690	85000	131	LONGEVITY	481	374	420	500	796	0	795	812	2.00%
690	85000	136	CLOTHING ALLOWANCE	0	65	0	0	0	0	0	0	N/A
690	85000	138	ACCR SICK/VACATION	2,410	1,874	3,180	(1,275)	0	0	0	0	N/A
690	85000	151	SOCIAL SECURITY	5,220	5,009	4,513	3,981	5,404	3,107	5,404	5,565	2.99%
690	85000	152	EMPLOYER RETIREMENT	4,574	4,273	3,870	3,421	4,818	2,685	4,818	5,125	6.36%
690	85000	157	HSA CONTRIBUTION	3,708	3,626	2,814	2,166	3,600	1,536	3,600	3,600	0.00%
690	85000	154	MEDICAL & DENTAL INS	21,230	16,943	12,711	11,032	22,633	8,238	22,633	24,888	9.96%
690	85000	155	LIFE INSURANCE	384	356	258	173	209	102	209	276	32.09%
690	85000	156	WORKERS COMPENSATION	2,276	3,218	1,955	1,049	1,414	0	1,414	2,013	42.31%
690	85000	190	POST-EMPLOYMENT HEALTH I	16,684	18,579	1,360	(1,998)	1,541	0	1,541	1,541	0.00%
690	85000	295	ADMIN ENGINEERING	0	0	0	0	0	0	0	0	N/A
690	85000	400	NON-LABOR M&S	2,755	3,328	7,743	1,182	2,631	505	1,170	2,631	0.00%
690	85000	925	INTERDEPARTMENTAL CHARG	53,145	55,991	54,959	49,102	57,670	28,835	57,660	21,000	-63.59%
Total				\$183,868	\$181,767	\$152,002	\$124,589	\$173,480	\$87,417	\$172,009	\$142,563	-17.82%

Office Supplies & Expense

690	85100	925	INTERDEPARTMENTAL CHARGES									N/A
690	85100	400	NON-LABOR M&S	640	1,551	1,673	2,995	1,200	1,235	2,670	2,800	133.33%
Total				\$640	\$1,551	\$1,673	\$2,995	\$1,200	\$1,235	\$2,670	\$2,800	133.33%

Outside Professional Services

690	85200	213	AUDIT FEES	1,959	0	0	54	2,700	0	50	2,700	
690	85200	210	ATTORNEY & ENGINEERING ST	9,117	47,534	21,690	12,805	20,000	0	120,000	84,500	322.50%
690	85200	213	PROFESSIONAL SERV ENGINEE	2,154	3,678	10,891	1,277	5,000	0	3,800	5,000	0.00%
Total				\$13,230	\$51,212	\$32,581	\$14,136	\$27,700	\$0	\$123,850	\$92,200	232.85%

City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

Administrative & General Continued:

Property Insurance

	2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
690 85310 511 LOCAL GOVT. PROP INS FUND	11,897	13,917	13,873	15,061	18,000	14,792	14,800	18,000	0.00%
690 85310 514 OTHER CARRIERS	920	1,020	0	0	1,675	0	0	1,675	0.00%
Total	\$12,817	\$14,937	\$13,873	\$15,061	\$19,675	\$14,792	\$14,800	\$19,675	0.00%

Injuries & Damages

690 85320 513 LIABILITY INSURANCE	19,941	16,764	17,937	17,168	21,000	5,303	18,000	21,000	0.00%
690 85320 158 UNEMPLOYMENT COMP.									N/A
690 85320 369 OTHER CLAIMS/DEDUCTIBLES									N/A
Total	\$19,941	\$16,764	\$17,937	\$17,168	\$21,000	\$5,303	\$18,000	\$21,000	0.00%

Employee Benefits

	2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
690 85400 131 LONGEVITY					0			0	N/A
690 85400 133 RETIREMENT PAYOUT	0	0			0			0	N/A
690 85000 138 ACCR SICK/VACATION					0			0	N/A
690 85400 152 PENSION	9,134	28,730	18,600	4,026	0		18,600	18,600	#DIV/0!
690 85400 157 HSA CONTRIBUTION	0	0			0			0	N/A
690 85400 154 RETIREE HEALTH/DENTAL	49,655	46,098	51,102	49,495	53,000	21,856	53,000	53,000	0.00%
690 85400 155 LIFE									N/A
690 85400 158 RETIREE'S HRA									N/A
690 85400 190 POST EMPLOYMENT									N/A
690 85400 400 MATERIALS									N/A
Total	\$58,789	\$74,828	\$69,702	\$53,521	\$53,000	\$21,856	\$71,600	\$71,600	35.09%

Regulatory Expense

690 85500 210 PROFESSIONAL SERVICES									
690 85500 400 NON-LABOR M&S	8,355	8,460	9,370	9,686	8,000	249	9,210	8,000	0.00%
Total	\$8,355	\$8,460	\$9,370	\$9,686	\$8,000	\$249	\$9,210	\$8,000	0.00%

NON-LABOR M&S

Misc. General Expense

690 85600 400	517	0	28	0	390	0	0	390	0.05%
690 85600 930 MISC. GEN TRANS TO OTHER FUNDS									N/A
Total	\$517	\$0	\$28	\$0	\$390	\$0	\$0	\$390	0.05%

Maintenance of General Plant

690 85700 400 NON-LABOR M&S									N/A
690 85700 925 INTERDEPARTMENTAL CHARGES	2,800	2,868	2,652	2,617	2,685	0	2,700	2,685	0.00%
Total	\$2,800	\$2,868	\$2,652	\$2,617	\$2,685	\$0	\$2,700	\$2,685	0.00%
690 85800 539 RENTALS/LEASES	1,227	1,237	1,264	1,297	1,227	1,322	1,300	1,227	0.00%
690 85800 925 INTERDEPARTMENTAL CHARGES									N/A
Total	\$1,227	\$1,237	\$1,264	\$1,297	\$1,227	\$1,322	\$1,300	\$1,227	0.00%

Total Admin. & General Expense

\$302,184	\$353,624	\$301,082	\$241,070	\$308,357	\$132,174	\$416,139	\$362,140	17.44%
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Other Operating Expenses (Credits)

Depreciation Expense

	2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	
690 40300 DEPRECIATION ON PLANT	719,197	726,422	770,301	724,287	770,300	335,724	770,300	770,300	0.00%
690 40300 INTERDEPARTMENTAL CHARGES	16,047	15,795	34,639	17,262	34,640	0	34,639	34,640	0.00%
Total	\$735,244	\$742,217	\$804,940	\$741,549	\$804,940	\$335,724	\$804,939	\$804,940	0.00%

Taxes Expense

690 40800 151 SOCIAL SECURITY									N/A
690 40800 925 INTERDEPARTMENTAL CHARGES									N/A
Total	\$0	\$0	\$0		\$0	\$0		\$0	N/A

Total Other Operating Expense

\$735,244	\$742,217	\$804,940	\$741,549	\$804,940	\$335,724	\$804,939	\$804,940	0.00%
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Total Operating Expenses

\$1,932,856	\$1,943,823	\$1,968,845	\$1,821,230	\$2,067,975	\$863,190	\$2,119,036	\$2,159,583	4.43%
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Net Income (Loss)

(\$154,323)	\$925,765	\$240,754	\$700,658	\$172,389	\$171,682	(\$15,458)	(\$35,495)	-120.59%
(154,323)	925,767	240,754	700,658	172,389	171,682			

City of Ashland
2020 Detail
Wastewater Utility Enterprise Fund

WASTEWATER - OBJECT CODE SUMMARY

		2015	2016	2017	2018	2019	2019 Actual	2019 Yr End	2020	PERCENT
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	Jan to June	Estimate	BUDGET	CHANGE
Labor										
111	WAGES	365,910	326,571	294,407	300,205	380,202	181,705	344,029	406,043	6.80%
112	OVERTIME WAGES	1,392	1,850	2,368	2,394	2,100	1,253	1,927	2,100	0.00%
125	TEMPORARY WAGES	5,647	12,112	12,141	4,208	13,219	2,348	5,338	10,368	-21.57%
131	LONGEVITY	1,493	1,579	2,461	2,627	3,094	536	2,855	3,658	18.22%
136	CLOTHING ALLOW	400	1,939	2,762	2,359	2,700	0	1,800	2,700	0.00%
138	ACCR SICK/VACATION	2,410	1,874	3,180	(1,275)	0	0	0	0	N/A
151	SOCIAL SECURITY	27,281	25,456	23,340	23,007	28,960	13,656	26,327	30,328	4.72%
152	EMPLOYER RETIREMENT	33,958	49,898	38,930	24,318	25,243	11,914	42,612	46,410	83.85%
157	HSA DEDUCTIBLE	17,649	14,265	14,449	14,160	18,836	7,697	16,665	20,336	7.96%
154	MEDICAL & DENTAL INS	144,593	111,382	125,296	124,017	168,544	67,186	151,594	182,984	8.57%
155	LIFE INSURANCE	759	647	550	502	961	347	853	1,127	17.26%
156	WORKERS COMPENSATION	17,997	19,462	16,987	11,135	10,764	0	13,007	15,792	46.71%
190	POST EMPLOYMENT	16,684	18,579	1,360	(1,998)	1,541	0	1,541	1,541	0.00%
									0	N/A
	TOTAL LABOR	\$636,172	\$585,614	\$538,231	\$505,659	\$656,164	\$286,642	\$608,547	\$723,387	10.24%
Other Expenses										
210	PROFESSIONAL SERVICES	9,117	47,534	21,690	12,805	20,000	0	120,000	84,500	322.50%
213	OUTSIDE SERVICES	9,778	7,871	14,781	5,127	12,200	2,572	8,350	12,200	0.00%
222	ELECTRICITY	111,031	135,823	134,058	126,779	137,417	63,496	140,000	143,310	4.29%
224	NATURAL GAS	32,305	25,565	31,059	32,617	34,718	25,154	29,210	36,154	4.14%
295	ENGINEERING SERVICES	0	0	0	0	0	0	0	0	N/A
342	GAS/DIESEL FOR FUEL GENERA	903	1,157	2,017	294	1,100	0	2,020	1,100	0.00%
400	MATERIALS/R&M	147,313	163,246	181,051	145,401	166,696	39,865	168,320	171,396	2.82%
410	CHEMICALS	64,808	47,490	48,902	58,526	52,800	16,489	46,790	56,000	6.06%
511	LOCAL GOVT PROP INS FUND	11,897	13,917	13,873	15,061	18,000	14,792	14,800	18,000	0.00%
513	LIABILITY INSURANCE	19,941	16,764	17,937	17,168	21,000	5,303	18,000	21,000	0.00%
514	INSURANCE OTHER	920	1,020	0	0	1,675	0	0	1,675	0.00%
539	RENTALS/ LEASES	1,227	1,237	1,264	1,297	1,227	1,322	1,300	1,227	0.00%
925	INTERDEPARTMENTAL CHARG	152,200	154,368	159,042	158,947	140,038	71,831	156,760	84,694	-39.52%
930	MISC GEN TRANS TO OTHER FU	0	0	0	0	0	0	0	0	N/A
	TOTAL OTHER EXPENSES	\$561,440	\$615,992	\$625,674	\$574,022	\$606,871	\$240,824	\$705,550	\$631,256	4.02%
	SUB TOTAL	\$1,197,612	\$1,201,606	\$1,163,905	\$1,079,681	\$1,263,035	\$527,466	\$1,314,097	\$1,354,643	7.25%
	DEPRECIATION	\$735,244	\$742,217	\$804,940	\$741,549	\$804,940	\$335,724	\$804,939	\$804,940	0.00%
	TOTAL OPERATING EXPENSE	\$1,932,856	\$1,943,823	\$1,968,845	\$1,821,230	\$2,067,975	\$863,190	\$2,119,036	\$2,159,583	4.43%

City of Ashland

2020 Water and Wastewater Utility Budget Summary - Proposed

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2020	CIAC	General Fund Transfers In	Appropriate Fund Balance	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2020
Water	680	10,022,600	1,350	0	0	2,340,547	2,341,897	1,631,518	131,320		440,166	2,203,004	10,161,493
Sewer	690	14,412,980	22,500			2,144,185	2,166,685	1,354,643	42,597		804,940	2,202,180	14,377,485

SUBJECT: Approve JFK Memorial Airport and Ashland Marina 2020 Budgets (*Administration*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Airport Manager
Marina Manager

EXHIBITS:

1. 2020 Airport and Marina Budget Summary
2. 2020 Proposed JFK Memorial Airport budget
3. 2020 Proposed Marina budget

EXPENDITURES REQUIRED: \$260,770 - Fund 610 JFK Memorial Airport (excluding depreciation)
\$177,566 - Fund 620 Ashland Marina (excluding depreciation)

AMOUNT BUDGETED: -0-

APPROPRIATION REQUIRED: \$260,770 - Fund 610 JFK Memorial Airport (excluding depreciation)
\$177,566 - Fund 620 Ashland Marina (excluding depreciation)

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Both the Airport and Marina have commissions that provide oversight for the operations of these enterprise funds per the following State Statutes:

Airport - Statute 114.14 - Equipment, control of airport; expense; regulations.

Marina - Statute 30.30 - Development and Operation of Harbors

Per these statutes the City Council approves the fees charged and the annual operating budget and the

commissions have oversight over the approved budgets and day to day operations.

The Airport is funded, in partnership, with Ashland County. The City and County contributions included in the 2020 budget is \$45,000 each. Bayfield County has been asked to increase their annual contribution from \$10,000 to \$20,000 for 2020.

City of Ashland

2020 Airport and Marina Budget Summary - Proposed

Fund Name	Fund #	Estimated Fund Balance Jan 1, 2020	CIAC	General Fund Transfers In	Appropriate Fund Balance	Other Revenue	Total Revenues	Expenditures	Interest	Transfer to General Fund	Depreciation	Total Expenditures	Estimated Fund Balance Dec 31, 2020
Airport	610	2,253,000	0	45,000	0	215,770	260,770	260,770	0	0	143,000	403,770	2,110,000
Marina	620	2,024,000	0	0	0	195,330	195,330	177,566	0	0	69,000	246,566	1,972,764

JFK Memorial Airport 2020 BUDGET PROGRAM NARRATIVE

Core Operations:

Description: John F. Kennedy Memorial Airport is a transportation asset governed jointly by the City and County of Ashland, Wisconsin, which serves the aviation needs of the local community as well as itinerant traffic. The department has direct responsibility in ensuring the facility is operated in the best interests of the public, and in compliance with local, state, and federal guidelines. The County of Ashland and the City of Ashland provide oversight of airport operations through the auspices of the John F. Kennedy Memorial Airport Commission. The Commission consists of 5 appointees: 2 from the County Board, 2 appointed by the City, and 1 appointed at large. The Airport Commission employs one full-time manager and three part-time employees. The Airport Manager serves under the direction of the commission and carries out its directives and is responsible for daily operations and maintenance of the facility. The immediate supervisor for the day-to-day activities of the Airport Manager is the City Administrator.

The Airport Manager is responsible for the implementation of policy, budgetary planning, and expenditures as pertains to airport operations. Guidelines by which the Airport Manager conducts airport operations are as follows:

- * Monitor aircraft owner/operators for compliance with city, county, state and federal laws, rules and regulations.
- * Coordinate fuel sales including purchase, inventory, refuel operations, and billing functions.
- * Provide assistance to arriving and departing aircraft including: Ground-to-Air VHF Communication, weather information, local hazard reports, NOTAM reporting, and airport and runway lighting systems.
- * Monitor and maintain runway, taxiway, and adjacent ground safety zones in compliance with federal regulations.
- * Assure airport ground lighting is functioning properly.
- * Remove snow and ice from runways, taxiways, and parking lot in a timely manner.
- * Perform grass mowing and general grounds maintenance.
- * Maintain equipment in peak operating order by performing minor, routine maintenance and scheduling heavy maintenance with City Public Works Department.
- * Prepare and implement pavement maintenance program in compliance with state and federal regulations.
- * Manage airport hangar, ground, and farm leases in compliance with FAA ordinances and regulations.
- * Protect airspace in vicinity of airport in compliance with city, county, and federal regulations.
- * Represent city/county to state and federal agencies regulating airports.
- * Establish and update airport safety policy and procedures in compliance with state and federal rules and regulations.
- * Develop and administer annual airport operating budget. Provide information and recommendations for airport capital improvement plan.
- * Attend and participate in Airport Commission meetings, providing information and technical expertise as needed.
- * Act as Goodwill Ambassador and welcome the traveling public to the Ashland area.

Outcomes: As an important part of the statewide transportation network, John F. Kennedy Memorial Airport plays a critical role in fostering business growth and economic development. Convenient access to air transportation allows businesses to quickly move key personnel from one site to another, saving valuable time and increasing productivity. The airport provides facilities for emergency medical flights, law enforcement, agricultural spraying, pilot training, and many other important community services.

CITY OF ASHLAND
2020 BUDGET PRELIMINARY
JFK AIRPORT - ENTERPRISE 610

			2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual to June 30	2019 Estimate	2020 Budget	Percent Change
OPERATING REVENUES										
SALES REVENUE										
610 46340	FUEL SALES		102,121	108,546	180,941	110,000	30,487	160,000	130,000	18.18%
610 46100	MISC SALES & CALL OUT CHARGE		1,721	773	2,203	1,500	481	2,200	9,420	528.00%
TOTAL SALES			103,842	109,319	183,144	111,500	30,968	162,200	139,420	25.04%
COST OF SALES										
			101%	76%	71%		56%	75%		
610 53511 341	COST OF FUEL		102,767	82,163	128,708	82,500	17,040	120,000	97,500	18.18%
610 53511 341	COST OF GOODS SOLD		0	0	0	0	0	0	0	NA
610 53511 394	BANK SERVICE CHARGES		2,411	2,858	5,243	2,860	719	4,320	3,510	22.73%
610 53511 530	RENTAL VEHICLE LEASE		0	0	0	0	0	0	3,380	NA
TOTAL COST OF SALES			105,178	85,021	133,951	85,360	17,759	124,320	104,390	22.29%
GROSS PROFIT ON SALES			(1,336)	24,298	49,193	26,140	13,209	37,880	35,030	34.01%
				22.23%	26.86%					
OTHER OPERATING REVENUE										
610 48200	RENTS		9,235	10,196	9,625	10,000	10,344	10,344	10,300	3.00%
610 43500	STATE CONTRIBUTIONS		(50,000)	0	0	0	0	0	0	NA
610 43530	STATE GRANT		0	0	0	0	0	0	0	NA
610 43537	STATE AID/TVOR		(1,248)	0	0	0	0	0	0	NA
610 48110	INTEREST ON INVESTMENTS		499	288	615	650	384	650	650	0.00%
610 48130	INTEREST EXP ON UNFUNDED PE		(22)	(11)	0	0	0	0	0	NA
610 48309	OTHER EQUIP & PROPERTY		0	0	0	0	0	0	0	NA
610 47339	OTHER LOCAL GOVT CONT.		10,000	10,000	10,000	10,000	10,000	10,000	20,000	100.00%
610 48303	EQUIPMENT SALES		0	0	0	0	0	0	0	NA
610 48500	DONATIONS		0	0	0	400	0	400	400	0.00%
610 48910	INSURANCE DIVIDENDS		620	0	645	0	0	0	0	NA
610 34100	REDUCE FUND BALANCE-PRIOR YRS STATE GRANT REVERSALS		51,248	0	0	0	0	0	0	
610 34100	USE OF FUND BALANCE		118,725	100,453	67,366	0	0	25,130	0	NA
TOTAL OTHER OPER REVENUE			139,057	120,926	88,251	21,050	20,728	46,524	31,350	48.93%
TOTAL OPERATING REVENUE			137,721	145,224	137,444	47,190	33,937	84,404	66,380	40.67%
OPERATING EXPENSES										
PERSONNEL EXPENSES										
610 53511 111	SALARIES & WAGES		48,959	49,230	51,637	47,500	24,291	49,650	60,100	26.53%
610 53511 112	OVERTIME WAGES		0	0	35	0	0	0	0	NA
610 53511 125	WAGES TEMP/OTHER		7,529	11,669	10,284	10,000	11,144	16,410	15,760	57.60%
610 53511 131	LONGEVITY PAY		479	486	0	0	0	0	0	NA
610 53511 133	RETIREMENT PAYOUT		0	0	17,005	0	0	0	0	NA
610 53511 137	CLOTHING ALLOWANCE		0	0	0	200	151	200	200	0.00%
610 53511 138	ACCRUED SICK/VACATION		1,192	0	(10,283)	2,000	0	3,365	2,000	0.00%
610 53511 151	SOCIAL SECURITY		4,456	4,703	5,256	4,400	2,705	5,310	5,795	31.70%
610 53511 152	EMPLOYER SHARE RETIREMENT		6,969	3,379	3,856	3,115	1,688	3,230	4,290	37.72%
610 53511 152	UNFUNDED PENSION LIABILITY		0	0	0	0	0	0	0	NA
610 53511 153	HSA CONTRIBUTION		0	0	0	0	0	0	0	NA
610 53511 154	MEDICAL & DENTAL		0	0	338	1,285	703	1,406	1,410	9.73%
610 53511 155	LIFE INSURANCE		346	350	363	270	135	270	285	5.56%
610 53511 156	WORKER'S COMPENSATION		6,042	6,341	6,640	5,460	0	5,695	5,920	8.42%
610 53511 191	POST EMPLOYMENT BENEFITS		1,126	3,500	182	1,100	0	500	500	-54.55%
TOTAL PERSONEL EXPENSES			77,098	79,658	85,313	75,330	40,817	86,036	96,260	27.78%

**CITY OF ASHLAND
2020 BUDGET PRELIMINARY
AIRPORT OPERATIONS**

				2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual to June 30	2019 Estimate	2020 Budget	Percent Change
PROFESSIONAL SERVICES											
610	53511	213	PROFESSIONAL SERVICES	215	538	140	500	0	200	200	-60.00%
610	53511	290	CONTRACTED SERVICES	4,620	6,322	6,124	6,000	0	2,610	2,610	-56.50%
610	53511	295	ENGINEERING SERVICES	0	0	0	0	0	0	0	NA
TOTAL PROFESSIONAL SERVICES:				4,835	6,860	6,264	6,500	0	2,810	2,810	-56.77%
UTILITY SERVICES											
610	53511	221	WATER/SEWER	1,125	1,135	1,560	1,200	520	1,560	1,680	40.00%
610	53511	222	ELECTRICITY	8,423	8,959	5,958	9,300	4,512	9,100	9,300	0.00%
610	53511	225	TELEPHONE	995	856	1,423	1,000	1,162	2,400	2,400	140.00%
610	53511	227	PROPANE (HEAT)	2,366	2,204	3,378	3,000	1,318	3,000	3,000	0.00%
TOTAL UTILITY SERVICES:				12,909	13,154	12,319	14,500	7,512	16,060	16,380	12.97%
SUPPLIES & OPERATING EXPENSES											
610	53511	319	OFFICE SUPPLIES	124	290	155	200	80	250	250	25.00%
610	53511	320	ADVERTISING/PUBLISHING	278	260	620	280	0	280	280	0.00%
610	63511	322	SUBSCRIPTIONS	0	0	0	0	0	0	0	NA
610	53511	332	AUTO ALLOWANCE	0	0	555	100	187	200	100	0.00%
610	53511	339	TRAVEL/TRAINING	668	163	1,377	600	0	1,200	1,000	66.67%
610	53511	342	GAS & OIL (Equipment)	2,183	2,930	3,559	4,030	3,760	6,160	5,000	24.07%
610	53511	344	JANITORIAL SUPPLIES	277	196	169	250	29	200	200	-20.00%
610	53511	345	SMALL TOOLS/EQUIP	377	659	407	400	887	2,000	1,000	150.00%
TOTAL SUPPLIES & OPERATING EXPENSES:				3,907	4,498	6,842	5,860	4,943	10,290	7,830	33.62%
REPAIRS & MAINTENANCE											
610	53511	351	EQUIPMENT REPAIRS	5,744	12,862	9,348	6,000	572	5,000	6,000	0.00%
610	53511	355	BLDG REPAIRS & MAINT.	938	3,159	1,008	3,000	137	2,000	4,000	33.33%
610	53511	356	ROAD & RUNWAYS/LAND CLEARIN	24,328	16,302	8,002	10,000	4,451	8,000	8,000	-20.00%
610	53511	357	OTHER REPAIRS & MAINT.	1,526	0	356	0	165	800	0	NA
TOTAL REPAIRS & MAINTENANCE:				32,536	32,323	18,714	19,000	5,325	15,800	18,000	-5.26%
MISCELLANEOUS & INSURANCE EXPENSE											
610	53511	390	MISCELLANEOUS EXPENSE	2,181	839	1,653	1,500	14	1,000	1,000	-33.33%
610	53511	391	AIR SHOW	0	0	0	0	0	0	0	NA
610	53511	425	INTER-FUND CHARGES	8,000	8,000	8,000	8,000	4,000	8,000	8,000	0.00%
610	53511	511	PROPERTY INSURANCE	1,655	1,669	1,932	1,700	1,873	1,875	1,900	11.76%
610	53511	512	VEHICLE INSURANCE	485	1,003	970	1,000	322	800	1,000	0.00%
610	53511	513	LIABILITY INSURANCE	4,115	3,220	5,437	3,800	0	3,100	3,200	-15.79%
TOTAL MISC. & INSURANCE EXPENSE				16,436	14,731	17,992	16,000	6,209	14,775	15,100	-5.63%
TOTAL OPERATING EXPENSES				147,721	151,224	147,444	137,190	64,806	145,771	156,380	13.99%
NET OPERATING INCOME (DEFICIT)				(10,000)	(6,000)	(10,000)	(90,000)	(30,869)	(61,367)	(90,000)	0.00%

**CITY OF ASHLAND
2020 BUDGET PRELIMINARY
AIRPORT OPERATIONS**

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual to June 30	2019 Estimate	2020 Budget	Percent Change
<u>CAPITAL ACTIVITY</u>								
CURRENT EXPENDITURES								
610 53511 810 EQUIP & MISC CAPITAL EXPENSE	4,000	0	12,251	400	0	0	0	-100.00%
610 18600 3400 EQUIP NEW/USED	0	0	0	0	0	53,802	25,000	NA
610 18600 3200 LAND & LAND IMPROVEMETS	47,126	0	6,930	60,970	0	0	0	-100.00%
610 18600 3300 BUILDING IMPROVEMENTS	0	0	0	0	0	0	0	NA
610 18600 0000 CONTRIBUTED ASSETS	431,620	11,006	143,142	0	0	0	0	NA
SUB-TOTAL	482,746	11,006	162,323	61,370	0	53,802	25,000	-59.26%
RESERVE FUNDS FOR CAPITAL PROJECTS	80,000	80,000	80,000	0	0	0	0	NA
TOTAL CURRENT EXPENDITURES	562,746	91,006	242,323	61,370	0	53,802	25,000	-59.26%
SOURCES OF CURRENT CAPITAL FUNDS								
OPERATING AND CAPITAL FUNDS IN RESERVE								
FUNDS AVAILABLE FROM RESERVES	51,126	0	19,181	61,370	0	53,802	25,000	-59.26%
STATE/FEDERAL CONTRIBUTIONS	431,620	11,006	143,142	0	0	0	0	NA
OTHER CONTRIBUTIONS/FINANCING	0	0	0	0	0	0	0	NA
TOTAL SOURCES OF CURRENT CAPITAL FUNDS	482,746	11,006	162,323	61,370	0	53,802	25,000	-59.26%
TOTAL CAPITAL ACTIVITY REQUIREMENTS	(80,000)	(80,000)	(80,000)	0	0	0	0	NA
<u>AIRPORT PARTNERSHIP CONTRIBUTIONS</u>								
OPERATING CONTRIBUTION (50/50 Split of Deficit)								
50% City of Ashland	5,000	3,000	5,000	45,000	22,500	30,700	45,000	0.00%
50% Ashland County	5,000	3,000	5,000	45,000	12,500	30,700	45,000	0.00%
TOTAL OPERATING CONTRIBUTION	10,000	6,000	10,000	90,000	35,000	61,400	90,000	0.00%
CAPITAL CONTRIBUTION (50/50 Split of Requirements)								
50% City of Ashland	40,000	40,000	40,000	0	0	0	0	NA
50% Ashland County	40,000	40,000	40,000	0	0	0	0	NA
TOTAL CAPITAL CONTRIBUTION	80,000	80,000	80,000	0	0	0	0	NA
TOTAL PARTNERSHIP CONTRIBUTIONS								
City of Ashland	45,000	43,000	45,000	45,000	22,500	30,700	45,000	0.00%
Ashland County	45,000	43,000	45,000	45,000	12,500	30,700	45,000	0.00%
TOTAL OPERATING & CAPITAL CONTRIBUTIONS	90,000	86,000	90,000	90,000	35,000	61,400	90,000	0.00%

Ashland Marina

2020 Budget

Program Explanation

The City of Ashland marina is a limited service marina consisting of 121 tenant slips and 20 transient slips, hoist service, storage, fuel and pump out services, ships store and a marina office with washrooms and showers for slip tenants. The marina staff provides the following services:

- Market and lease marina slips and commercial dockage on Ore dock and Kiyi dock
- Operate ships store
- Monitor VHF Radio
- Clean and maintain washroom/shower room
- Record Keeping
- Collection of Fees
- Provide information and assistance to boaters and public
- Fuel and pump out services
- Safety and security
- Travel lift operation
- Maintenance and repair of equipment and facilities
- Attend Harbor Commission meetings
- Maintain order and enforce rules
- Ensure compliance with State and Federal laws governing marina operations
- Boat launch: monitoring, enforcement, fee collection
- Harbor master coordination with gov't agencies regarding Chequamegon Bay recreational and commercial boating

Program Comments

Significant adjustments have been made by the marina manager to improve marina operations and customer service. A summary of the modifications include:

- Marina operations during Superfund cleanup and a contingency plan
- Surveyed tenants to identify areas in need of improvement.
- Establish priorities for long range marina improvements.

2019 Goals and Performance Measures

1. Goal: Attain 75% occupancy (87) of marina slips.
Performance Measure: 87 slip leases on file by August 1st. (Marina Manager)
2. Goal: Continue cost recovery to ensure Marina has adequate operating revenue.
Performance Measure: Annual review of Marina service fees and consideration of new fees. (Harbor Commission)

Goal: Secure boat storage in former Superfund area.
Performance Measure: Cooperation with Xcel Energy to ensure timeliness of final grading and planning with AMI engineering.

CITY OF ASHLAND
2020 BUDGET
ASHLAND MARINA - ENTERPRISE 620

			2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual To June 30	2019 Estimate	2020 Budget	Percent Change
<u>OPERATING REVENUES</u>										
SALES REVENUE										
620 46340	FUEL SALES		35,258	32,025	33,910	32,000	5,123	30,000	32,000	0.00%
620 46110	RETAIL SALES (Ship Store & Ice)		10,514	17,975	7,496	6,500	1,137	6,500	6,500	0.00%
TOTAL SALES			45,772	50,000	41,406	38,500	6,260	36,500	38,500	0.00%
COST OF SALES										
620 55480 342	COST OF FUEL		27,033	24,880	30,742	26,000	274	24,500	26,000	0.00%
620 55480 341	COST OF GOODS SOLD		7,242	8,904	4,357	4,500	884	4,500	4,500	0.00%
620 55480 394	BANK CARD SERVICE CHARGES		3,412	1,214	1,258	1,600	370	1,450	1,450	-9.38%
TOTAL COST OF SALES			37,687	34,998	36,357	32,100	1,528	30,450	31,950	-0.47%
GROSS PROFIT ON SALES			8,085	15,002	5,049	6,400	4,732	6,050	6,550	2.34%
LEASE & OTHER OPERATING INCOME										
620 43300	FED GRANT-BAB INT SUBSIDY		3,224	2,397	1,498	1,498	512	512	0	-100.00%
620 46100	MISC REVENUES & INSUR CLAIMS		28,945	121,588	153,847	0	3,855	3,855	0	NA
620 46750	ANNUAL SLIP LEASE		108,042	128,079	130,070	105,000	86,110	105,000	105,000	0.00%
620 46751	TRANSIENT SLIP LEASE		7,748	7,448	6,572	5,500	3,434	6,500	5,500	0.00%
620 46752	STORAGE		28,258	31,967	35,155	22,500	5,297	22,500	22,500	0.00%
620 46754	BOAT HOIST		18,938	20,790	21,182	22,700	8,516	21,000	22,700	0.00%
620 46755	LABOR AND SERVICE FEES		0	0	0	1,600	0	500	500	-68.75%
620 48110	INTEREST ON INVESTMENTS		793	624	695	90	439	600	90	0.00%
620 48309	OTHER EQUIPMENT/PROPERTY SALE		0	0	8,000	0	0	0	0	NA
620 48910	INSURANCE DIVIDENDS		882	0	946	540	0	540	540	0.00%
TOTAL OTHER OPER INCOME			196,830	312,893	357,965	159,428	108,163	161,007	156,830	-1.63%
OPERATING INCOME			204,915	327,895	363,014	165,828	112,895	167,057	163,380	-1.48%
<u>OPERATING EXPENSES</u>										
PERSONNEL COSTS										
620 55480 111	SALARIES & WAGES		62,510	67,697	76,644	71,150	35,035	68,000	73,285	3.00%
620 55480 112	OVERTIME WAGES		0	0	0	275	0	0	275	0.00%
620 55480 125	WAGES/TEMPORARY/REGULAR		5,640	5,998	5,728	5,500	1,251	5,000	5,665	3.00%
620 55480 131	LONGEVITY		836	1,142	1,330	1,370	0	1,291	1,370	0.00%
620 55480 151	SOCIAL SECURITY		5,283	5,728	6,406	6,003	2,776	4,450	6,003	0.00%
620 55480 152	EMPLOYER SHARE RETIREMENT		8,766	4,679	5,071	5,000	2,295	4,300	5,000	0.00%
620 55480 153	HSA CONTRIBUTION		0	0	0	61	0	61	61	0.00%
620 55480 154	MED/DENT		0	0	0	132	0	132	132	0.00%
620 55480 155	LIFE INSURANCE		65	76	76	80	39	78	80	0.00%
620 55480 156	WORKER'S COMPENSATION		4,247	4,324	4,032	4,920	0	3,650	4,920	0.00%
620 55480 158	UNEMPLOYMENT COMPENSATION		10,926	8,370	5,839	8,100	3,986	8,060	8,100	0.00%
620 55480 190	POST-EMPLOYM HEALTH/PENSION		1,126	3,894	753	0	0	0	0	NA
TOTAL PERSONNEL COSTS:			99,399	101,908	105,879	102,591	45,382	95,022	104,891	2.24%

CITY OF ASHLAND
2020 BUDGET
ASHLAND MARINA - ENTERPRISE 620

	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual To June 30	2019 Estimate	2020 Budget	Percent Change
SERVICES								
620 55480 213 OTHER PROFESSIONAL SERVICES	1,558	176	6,527	1,000	1,142	1,150	1,000	0.00%
620 55480 221 WATER	1,563	1,819	1,681	1,800	652	1,800	1,800	0.00%
620 55480 222 ELECTRICITY	4,114	4,872	3,958	4,000	1,056	3,800	4,000	0.00%
620 55480 225 TELEPHONE	1,420	1,055	1,482	1,350	1,221	1,350	1,350	0.00%
620 55480 227 PROPANE	767	635	1,821	1,900	762	1,800	1,900	0.00%
TOTAL SERVICES:	9,422	8,557	15,469	10,050	4,833	9,900	10,050	0.00%

MATERIALS & SUPPLIES								
620 55480 311 POSTAGE	160	33	10	300	0	300	300	0.00%
620 55480 319 OFFICE SUPPLIES	405	141	10	600	119	600	600	0.00%
620 55480 320 ADVERTISING/PUBLISHING	2,049	2,616	3,821	4,000	1,387	2,853	3,900	-2.50%
620 55480 339 TRAVEL/TRAINING	108	0	0	2,100	124	2,100	2,100	0.00%
620 55480 340 OPERATING SUPPLIES	1,903	1,501	1,755	2,500	1,366	2,500	2,500	0.00%
620 55480 351 R & M - HEAVY EQUIPMENT	0	0	0	2,625	0	2,500	2,625	0.00%
620 55480 352 R & M - EQUIP/MACH/TOOLS	2,912	1,607	962	3,000	1,521	2,500	3,000	0.00%
620 55480 355 R & M - BUILDINGS	823	2,896	3,067	1,500	91	1,500	1,500	0.00%
620 55480 356 R & M - LAND IMPROVEMENTS	35	4,889	1,501	2,300	183	1,000	2,300	0.00%
620 55480 357 R & M - DOCKS	974	1,866	8,439	1,000	1,055	1,200	1,200	20.00%
620 55480 358 R & M- NAV AIDS	125	289	319	150	0	150	150	0.00%
620 55480 359 R & M FUEL	1,423	908	1,308	1,200	0	700	1,200	0.00%
620 55480 390 MISCELLANEOUS EXPENSE	32	0	80	200	3,121	200	200	0.00%
620 55480 511 STATE FIRE INS-BUILDINGS	2,426	2,404	2,564	2,410	5,394	5,400	5,400	124.07%
620 55480 513 LIABILITY INSURANCE	3,640	3,905	4,992	3,600	287	3,509	3,700	2.78%
TOTAL MAT. & SUPPLIES:	17,015	23,055	28,828	27,485	14,648	27,012	30,675	11.61%

MARINA OPERATING EXPENSE:	\$125,836	\$133,520	\$150,176	\$140,126	\$64,863	\$131,934	\$145,616	3.92%
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NET OPERATING INCOME	\$79,079	\$194,375	\$212,838	\$25,702	\$48,032	\$35,123	\$17,764	-30.88%
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OTHER EXPENDITURES								
620 40300 0 DEPRECIATION	61,106	60,760	69,005	56,600	0	69,000	69,000	21.91%
620 46413 430 INTEREST EXPENSE GO DEBT	9,284	6,738	3,912	1,559	860	800	0	-100.00%
TOTAL OTHER EXPENDITURES:	70,390	67,498	72,917	58,159	860	69,800	69,000	18.64%

NET INCOME (LOSS)	8,689	126,877	139,921	(32,457)	47,172	(34,677)	(51,236)	57.86%
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	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2019 Actual To June 30	2019 Estimate	2020 Budget	Percent Change
CASH FLOW TO COVER DEBT PAYMENTS:								
NET OPERATING INCOME	79,079	194,375	212,838	25,702	48,032	35,123	17,764	-30.88%
LESS: 2009B PRINCIPAL AND INTEREST PAYMENT	(63,386)	(62,538)	(64,322)	(63,938)	(63,938)	(63,938)	0	-100.00%
LESS: CAPITAL EQUIPMENT PURCHASES	(6,385)	(132,558)	(257,106)	0	(75,852)	(94,000)	0	NA
ADJUSTED NET INCOME (LOSS)	9,308	(721)	(108,590)	(38,236)	(91,758)	(122,815)	17,764	-146.46%

SUBJECT: Approve a Resolution Adopted by the Common Council for the City of Ashland, Wisconsin to Establish the 2019 Tax Levy (Payable in 2020) for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds (*Administrator*) Roll

RECOMMENDATION: To approve the 2019 Tax Levy (Payable in 2020) as provided in the attached Resolution.

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Committee of the Whole

EXHIBITS: 1. Proposed Resolution

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Approval of the attached Resolution for the establishment of the Tax Levy is required to fund the proposed 2020 Budget which was considered under a separate action by the Council. The tax bills that will be issued by the City are based upon this Resolution.

The attached Tax Levy Resolution was prepared based on the 2020 proposed budget and to be in compliance with Wisconsin State laws for the maximum levy limit and expenditure restraint.

2020 proposed budget:

Assessed value increased by \$6,931,550 to \$420,745,300

Gross levy increased by \$120,153 to \$4,161,103

The City mill rate, per \$1000 of assessed value, increased by 0.1247 to 9.8898

The 2020 budget will be funded by a tax levy of \$9.8898 per \$1,000 of valuation.

The 2020 budget summary has been provided as part of the meeting agenda item 7E.

Note: The attached Resolution may need to be changed for any modification of the proposed 2020 budget that alters the tax revenue (levy) needed to fund it.

**RESOLUTION ADOPTED BY THE COMMON COUNCIL FOR THE CITY OF
ASHLAND, WISCONSIN TO ESTABLISH THE 2019 TAX LEVY (PAYABLE IN
2020) FOR THE CITY'S GENERAL FUND, DEBT SERVICE FUNDS, SPECIAL
REVENUE FUNDS, CAPITAL PROJECT FUNDS AND INTERNAL SERVICE
FUNDS**

WHEREAS, the Common Council for the City of Ashland, Wisconsin has, after proper publication and public hearing, approved the 2020 City Budget under a separate action; and

WHEREAS, the amount to be raised by taxes to fund the approved 2020 City budget, including the calculated Tax Increment for the City of Ashland, is \$4,161,103 and,

WHEREAS, the total assessed valuation of the City of Ashland is \$420,745,300;

NOW, THEREFORE, BE IT RESOLVED that the Common Council for the City of Ashland, Wisconsin hereby adopts a 2019 tax levy (Payable in 2020) of:

9.8898 mills

for the City's General Fund, Debt Service Funds, Special Revenue Funds, Capital Project Funds, and Internal Service Funds.

PASSED: November 19, 2019

Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

(2359)

SUBJECT: Approve a Resolution to Exempt the City of Ashland from the Ashland County Library Levy (*Administrator*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: Finance

EXHIBITS: 1. Proposed Resolution

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

Each year, Ashland County adopts a Library Levy which is used to offset a portion of the costs that each library in the County incurs for serving non-municipal patrons. The idea is to have those County residents that do not support a local library through their municipal property tax help fund the libraries in their County. Wisconsin State Statute 43.64(2) allows the City to exempt itself (City residents) from the County's Library Levy. To qualify for the exemption, the City's Budget for library services must be greater than the amount that the City's share of the County library levy would be, and the City Council must annually adopt a resolution declaring the exemption.

Recommendation: Staff recommends adoption of the attached resolution to exempt City residents from being taxed twice for library services.

RESOLUTION TO EXEMPT THE CITY OF ASHLAND FROM THE ASHLAND COUNTY LIBRARY LEVY

WHEREAS, Wisconsin State Statute 43.64 (2) provides for the exemption from the County Library Levy for any municipality which has higher municipal library expenditures than the municipality's share of the County Library Levy; and,

WHEREAS, the City of Ashland has appropriated and will expend \$322,320 on local library service in 2020, which is higher than the City of Ashland's share of the Ashland County library levy;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Ashland hereby designates this resolution as its applications for exemption from the Ashland County Library Levy for the 2020 budget, pursuant to Wisconsin State Statute 43.64 (2)(b), and instructs the City Clerk to convey this resolution to the Ashland County Board.

PASSED: November 19, 2019

Councilperson

ATTEST: _____
Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

(2358)

SUBJECT: Approve Administration to Amend the Employee Handbook Policy Related to Payout to Employees for Unused Sick Pay (*Administration*) Voice

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Administrator

CLEARANCES: City Administrator

EXHIBITS:

1. Memo, October 3, 2019 Regarding Notice of Amendment of Employee Handbook Policy
2. Staff Comments Regarding Policy Change

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

I am proposing to change Section 11.04 Retirement Payout Policy in the Employee Handbook to eliminate sick leave payouts upon retirement for any non-represented employees hired after November 20, 2019. This change will not affect any employees who started employment prior to this date.

The current policy states that employees are entitled to be paid 75% of their sick leave hours up 960 hours of leave when they retire. For the past 2 years, the cost to the City has been around \$100,000 annually. This creates a significant long-term fiscal impact for the City and based on recent budgets, I believe that it is unsustainable.

Although it will be years before the City will benefit from this change, it is for this very reason we need to eliminate the payout now. Every day that we delay this decision creates more potential future liability.

Per section 12.03 of the Employee Handbook, notice of this change must be posted 15 days prior to

introduction to the City Council. As you can see by the attached memorandum, employees received notice of this change on October 3, 2019; therefore the aforementioned condition is met. The date that this amendment will take affect has been changed to November 20, 2019.

Memo

DATE: October 3, 2019
TO: All City of Ashland Employees
FROM: Brant Kucera, City Administrator
RE: Written Notice of Amendment
Employee Handbook Section 11.04 Retirement Payout Policy

Pursuant to Section 12 - Handbook Amendments of the City of Ashland Handbook of Terms and Conditions of Employment under section 12.03 Notice administration is proposing the following changes to section 11.04 Retirement Payout Policy:

Accrued Sick Leave Payouts

Current language:

Sick leave Payouts=.75 x accumulated unused hours x \$/hr. Retirement payouts for sick time and vacation time are subject to higher withholding tax. The amount of withholding is determined by the IRS and State of Wisconsin.

Accumulated unused sick hours shall be calculated as follows: Balance on December 31 of the prior year + days employed in current year/365 X annual sick leave hours. Payouts may not exceed 960 hours or 120 days. (This does not apply to the Fire Department)

Proposed Change:

There will be no sick leave payouts for any employee hired **AFTER** October 31, 2019. At the time of this proposed change of the Accrued Sick Leave Payout policy and until further notice, employees will still be allowed to carry over Sick Leave balances from year to year up to the approved 960 hours.

Police and Fire Union retirement payouts will be negotiated under the rules of their contract. This section does not apply to Police and Fire.

According to Handbook Section 12.03 this notice must be posted for 15 days prior to introduction to the Committee of the Whole or City Council. All changes must be approved by the Common Council. Employees will have until **October 21, 2019** to submit written comments to HR via hard copy or email to jboulley@coawi.org.

~Plato

Find yourself next to the water.

ASHLAND

City of Ashland, Wisconsin

601 Main Street West — Ashland, WI 54806 — www.coawi.org

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From: Dan Maderich
Sent: Tuesday, October 15, 2019 2:20 PM
To: Jennifer Boulley
Cc: Sharon Campbell
Subject: FW: Proposed Sick Leave Payout Policy Change

Will the sick leave continue to be paid out at 75% accumulated sick leave x hourly wage? The new language does not explicitly state that.

New language only states that sick leave cap will remain at 960 hours for current employees.

Dan Maderich
Sr. Civil Technician
City of Ashland, WI
Phone: 715-682-7045
Cell: 715-209-7645

From: Sharon Campbell <scampbel@coawi.org>
Sent: Tuesday, October 15, 2019 1:35 PM
To: Dan Maderich <dmaderic@coawi.org>
Subject: FW: Proposed Sick Leave Payout Policy Change

FYI

From: Brant Kucera
Sent: Tuesday, October 15, 2019 9:24 AM
To: Dept Heads Plus
Subject: Proposed Sick Leave Payout Policy Change

Good Morning:

Please find attached the proposed change in retirement sick leave payout. Before changes can take effect in the Employee Handbook employees need to be given 15 days to comment on the changes. This memorandum needs to be

Jennifer Boulley

From: Dan Maderich
Sent: Wednesday, October 16, 2019 12:44 PM
To: Jennifer Boulley
Cc: Sharon Campbell
Subject: RE: Proposed Sick Leave Payout Policy Change

Thank you.

Dan

From: Jennifer Boulley <jboulley@coawi.org>
Sent: Wednesday, October 16, 2019 11:26 AM
To: Dan Maderich <dmaderic@coawi.org>
Cc: Sharon Campbell <scampbel@coawi.org>
Subject: RE: Proposed Sick Leave Payout Policy Change

Hi Dan,

The 'Current Language' for the sick leave pay out policy will remain in effect for all employees hired prior to October 31, 2019. The additional 'Proposed Language' will only apply to employees hired October 31, 2019 or after.

Thank you for reaching out for clarification. Please let me know if you have any other questions or concerns.

Thank you and have a great day!

Jennifer R. Boulley

Human Resources/Safety Director

City of Ashland

601 Main Street West

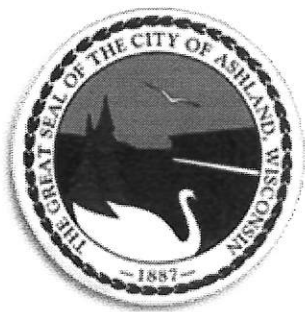
Ashland, WI 54806

<http://www.coawi.org>

jboulley@coawi.org

715.685.1603

UPDATED Office Hours: Monday-Friday 8am-12pm



"Be kind, for everyone you meet is fighting a hard battle."

Jennifer Boulley

From: Alison Gillespie
Sent: Wednesday, October 16, 2019 7:50 AM
To: Jennifer Boulley
Subject: Proposed Sick Accrual and Sick Time Payouts at Retirement

Good morning, Jennifer:

In response to the proposed changes to the way sick time is accrued and paid out at retirement, I would just like to register that it will further devalue jobs at the City for people entering the workforce going forward.

City Councils in the past had a desire to keep and bring in good jobs for Ashland residents.
The Unions bargained for what we enjoy and very probably took lesser pay raises for better benefits.

When I started at the City our benefit package included the City paying the employee portion of our retirement. We lost that and that was the equivalent of a significant cut.

I think we should look out for incoming employees and not short change them.

Thanks,
Alison

Alison Gillespie
Public Works/Utility Clerk
City of Ashland Department of Public Works
2020 6th Street East, Ashland, WI 54806
Tel: (715) 682-7061
Fax: (715) 682-7907
agillespie@coawi.org



Jennifer Boulley

From: Alison Gillespie
Sent: Thursday, October 17, 2019 8:07 AM
To: Jennifer Boulley
Subject: RE: Proposed Sick Accrual and Sick Time Payouts at Retirement

Just, one more thing.

Anyone hired after October 31st would take about 10 years to reach 960 hours.
Most would be younger with retirement 15 to 20 years away anyway.

I don't understand "why now?", changing something that won't have effect for ten to twenty years?

The City could do it then if it truly becomes a problem.

I prefer thinking of the future with hope that there will be good jobs for the generations to come and not eating away at benefits that were fought for.

Alison

Alison Gillespie
Public Works/Utility Clerk
City of Ashland Department of Public Works
2020 6th Street East, Ashland, WI 54806
Tel: (715) 682-7061
Fax: (715) 682-7907
agillespie@coawi.org



From: Jennifer Boulley
Sent: Wednesday, October 16, 2019 11:07 AM
To: Alison Gillespie
Subject: RE: Proposed Sick Accrual and Sick Time Payouts at Retirement

Hi Alison,

Thank you for your feedback, I will make sure administration hears all comments on the proposed additional language regarding sick leave payouts.

Thank you,

Jennifer R. Boulley
Human Resources/Safety Director

Jennifer Boulley

From: Alison Gillespie
Sent: Friday, October 25, 2019 3:38 PM
To: Jennifer Boulley
Subject: Last comment on Sick Payout change for new hires

Driving back to Public Works I had one more thought.

The City is assuming the healthcare industry will continue as is as an expensive middleman with CEOs making millions in salary.

I don't think it will survive.

Reform started in a small way with the ACA Act.

More and more people support the idea of Medicare for all.

Someway or other it will probably look very different by the time new hires get to a retirement age.

Have a very fine weekend,

Alison

Alison Gillespie

Public Works/Utility Clerk

City of Ashland Department of Public Works

2020 6th Street East, Ashland, WI 54806

Tel: (715) 682-7061

Fax: (715) 682-7907

agillespie@coawi.org

Find yourself next to the water.



Jennifer Boulley

From: Donna Kurilla
Sent: Monday, October 21, 2019 12:25 PM
To: Jennifer Boulley
Subject: Just a few things

I also have a comment about the letter that was just sent out about the sick time no longer being paid out for new employees. There is a phrase in the letter that is confusing: *employees hired previous to this date will still be allowed to carry over Sick Leave balances from year to year up to the approved 960 hours.*

This makes it sound like new employees won't be able to carry over their sick time to the next year. If that is correct I don't agree with the proposed changes. Due to the city not having a short term disability plan in place I don't think this is right. I have my sick time banked in case something were to happen to me or my family. If I wasn't able to bank my time I would have a really hard time financially. I realize that this wouldn't affect me – but I know if I were a new hire I wouldn't agree with this policy.

Donna Kurilla
Ashland Parks and Recreation
715.682.7059

SUBJECT: Approve an Ordinance to Amend Chapter 865 (2016-1886), Ashland City Ordinances, Weights and Measures (*Finance*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Finance

CLEARANCES: Administrator

EXHIBITS:

1. Proposed Ordinance
2. Chapter 865 Weights and Measures showing Amendment

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: NA

COMPLIANCE WITH ORDINANCE 51: Section 51.26(b)(8) of Ashland City Ordinances (Council Rules) permits the Mayor or Clerk to schedule items directly for Council action when a timely decision is needed by the City. The Clerk has elected to consent to the request of the Finance Director that this item be scheduled directly for Council action pursuant to the authority granted to her in Section 51.26 (b)(8) of Ashland City Ordinances.

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

The City of Ashland is required by Wisconsin Statutes Chapter 98 to either create a Department of Weights and Measures to enforce the statutory provisions contained, or contract with the Department of Agriculture, Trade and Consumer Protection for such services. The City of Ashland has chosen to contract with the Department of Agriculture. Currently, the City of Ashland is paying \$5,600 yearly for this service.

The Wisconsin Department of Agriculture, Trade and Consumer Protection's Weights and Measures Team is responsible for regularly monitoring the accuracy of gas pumps, price scanners, scales and package weights statewide to ensure that consumers are receiving their money's worth in Wisconsin stores.

Wisconsin Statutes Section 98.04(2) authorizes cities electing to contract with the State for enforcement services to recover the contract costs from those persons who receive services under the weights and measures program. Previously, all taxpayers of the City shared in the cost of this program.

The current weights and measures fee assessment ordinance will bill persons or entities based on the number of devices that may be selected for testing, but a correction is needed for reference to the State report that will be utilized to bill the persons or entities. The State report currently referenced in the Ordinance is the Department of Agriculture, Trade and Consumer Protection Weights and Measures Contract Work Report and it needs to be changed to the Department of Agriculture, Trade and Consumer Protection Weights and Measures Census Report.

**ORDINANCE TO AMEND CHAPTER 865 (2016-1886), ASHLAND CITY
ORDINANCES, WEIGHTS AND MEASURES**

An ordinance adopted by the Common Council for the City of Ashland at its regular meeting of November 19, 2019, for the purpose correcting the report reference by amending Chapter 865, Ashland City Ordinances.

SECTION I:

Chapter 865.02 shall be amended to read as follows:

865.02. Fee Assessment. A fee will be charged by the City of Ashland to each person or entity that receives weights and measures services under Wisconsin Statutes Chapter 98 provided by the City, or for which the City is billed by the state or other contracted entity. Fees shall be charged based on the number of devices each person or entity has that is subject to services provided under Wisconsin Statutes Chapter 98. The total fees assessed shall not exceed the actual costs of the inspection or other services provided to the City as shown by the Department of Agriculture, Trade and Consumer Protection Weights and Measures Census Report, plus a 2% administrative fee.

SECTION II:

Effective Date of Ordinance: This ordinance shall take effect following passage and publication.

PASSED: November 19, 2019

PUBLISHED: November 30, 2019

Councilperson

ATTEST:

Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

APPROVED AS TO FORM:

Tyler W. Wickman, City Attorney

CHAPTER 865. WEIGHTS AND MEASURES.

865.01. Purpose. The City of Ashland is required by Wisconsin Statutes Chapter 98 to either create a department of weights and measures to enforce the statutory provisions contained therein or contract with the Department of Agriculture, Trade and Consumer Protection for such services. Wisconsin Statutes Section 98.04(2) authorizes cities electing to contract with the state for enforcement services to recover the contract costs from those persons who receive services under the weights and measures program. The City of Ashland hereby elects to recover the costs of the state mandated weights and measures program from those persons who receive the service.

865.02. Fee Assessment. A fee will be charged by the City of Ashland to each person or entity that receives weights and measures services under Wisconsin Statutes Chapter 98 provided by the City, or for which the City is billed by the state or other contracted entity. Fees shall be charged based on the number of devices each person or entity has that is subject to services provided under Wisconsin Statutes Chapter 98. The total fees assessed shall not exceed the actual costs of the inspection or other services provided to the City as shown by the Department of Agriculture, Trade and Consumer Protection Weights and Measures Contract Work Census Report, plus a 2% administrative fee.

865.03. Notice of Invoice. A notice of invoice shall be mailed to any person inspected or who received any service under the weights and measures program. The notice shall be considered served when mailed by first class mail, postage prepaid, to the person's last known address.

865.04 Fee Payment. Fees shall be paid in full to the city within 30 days of notice. If the assessed fee is not paid in full within 30 days of the date of mailing of the invoice, an additional administrative collection charge of 1% per month will be added to the balance owed until the fee, plus administrative fee, is paid in full. Fees properly assessed under this section shall be enforceable against any person or business entity and against any owner or person in charge of any business entity as a personal action for debt. If the owner or person in charge is also the owner of the real estate on which the weights and measures devices are located, any delinquent fee may be placed upon the tax roll as a charge for current services as provided in Section 66.0627, Wisconsin Statutes.

ADOPTED: 865 (2016-1886) 11/15/2016

AMENDMENTS: 865 (2017-1889) 03/14/2017

SUBJECT: Approve Easement Agreement and Release with LeRoy A. Watland, Jr., 1020 Lake Shore Drive West, Ashland (Mayor) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Mayor

CLEARANCES: Scott Clark, Attorney for US Highway 2 Litigation
Mayor

EXHIBITS: 1. Watland Signed Settlement Agreement

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED:

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

As part of the Highway 2 Global Settlement Agreement previously approved by the City Council, this final agreement calls for Mr. Watland to be paid the remaining \$500 for the manhole stipend by SEH, a co-defendant in the case. In addition, he will be paid \$12,000 from the 3 Defendants in the case (\$4000 each) to compensate for the paving work to be done in 2020. The City's share of this settlement agreement is \$4,000. The City is not required to admit liability and the City's insurer will pay the amount due on the City's behalf.

Mr. Watland is fully and finally settling all claims against the Defendants upon the full approval and signing of the Settlement Agreement by all parties and his receipt of all of the above payments. Blakeman Plumbing and Heating will work with him to have the paving work completed in 2020 using the contractors that provided the bids for the 2020 paving project.

The City Attorney recommends approval of this Agreement to enable completion of the remediation process.

SETTLEMENT AGREEMENT AND RELEASE

Leroy Watlund as a Class member and Plaintiff (referred to herein as (“Watlund”)), and Short Elliott Hendrickson, Inc.; XL Insurance Company; Reuben Johnson & Son, Inc.; RJS Construction Group, LLC; and the City of Ashland, Wisconsin, (collectively the (“Defendants”)) stipulate and agree, pursuant to the terms and conditions set forth in this Settlement Agreement and Release, to settle, dismiss, and compromise fully and finally the claims asserted by Watlund against Defendants for problems associated with certain connections between sanitary sewer lateral pipes and the sanitary sewer main located along and under Highway 2 within the limits of the City of Ashland, Wisconsin and for any and all obligations assumed by the Defendants under the Class Action Settlement Agreement approved by the Court on January 14, 2014.

RECITALS

A. Watlund was a class member in a class action in Ashland County Circuit Court entitled *Bayfront, LLC and MJH Properties, LLC v. Short Elliott Hendrickson, Inc. et al.*, File No. 10-CV-041 (the “Class Action”) which arose out of the reconstruction and sewer replacement of the sanitary Sewer under Highway 2 in Ashland Wisconsin, Wisconsin Department of Transportation Project 1180-40-71, STP 2008(138), Ashland, Lake Shore Drive Beaser Ave. – Stuntz Ave. USH 2, Ashland County (the “Project”).

B. The Defendants denied all liability for the claims alleged against them and for all damages claimed in the Class Action.

C. The Defendants and the Class entered into a settlement Agreement that was approved by the Court on January 14, 2014 which provided that Defendants would pay compensation to the class members and that the Defendants would repair the defective connections of the class member's sewer laterals to the sanitary Main under Highway 2 (the "Class Action Settlement").

D. Watlund owns a property at 1020 Lake Shore Drive West, Ashland, Wisconsin 54806 (the "Watlund Property") and the lateral for the next door property at 104 11th Avenue West, Ashland Wisconsin 5406 (the "Link Property") crosses the Watlund Property.

E. Defendants have repaired the Link Property lateral with a manhole but there is paving and concrete work to be done that may not be done until next construction season.

F. Watlund and Defendants have reached an agreement whereby for a payment by Defendants to Blakeman Plumbing for the paving and concrete work to be completed next year, Watlund will release Defendants from all further obligation and liability relating in any way to the Project, the Class Action, the Class Action Settlement Agreement; or the Watlund Property.

FOR GOOD AND VALUABLE CONSIDERATION, the Parties agree as follows:

1. BINDING EFFECT.

The terms of this Agreement shall be binding upon and be enforceable against and shall inure to the benefit of the Parties jointly and severally and the heirs, successors, insurers, carriers, personal representatives, and assigns of each. In entering this

Agreement, each Party represents that they have relied upon the advice of their attorney, who is the attorney of their own choice, concerning the legal consequences of the Agreement; that the terms of the Agreement have been completely read and explained to each Party by their attorney; and that the terms of this Agreement are fully understood and voluntarily accepted.

2. RELEASE OF CLAIMS.

A. In consideration of and upon receipt of the sums described in Article 3 below, the sufficiency of which is hereby acknowledged, Watlund hereby unconditionally releases and forever discharges the Defendants, each of the respective Defendants' insurers, carriers, successors, parents, affiliates, assigns, agents, subsidiaries, dealers and distributors, and the officers, owners, directors and assigns, from any all claims which Watlund made or could have made against the Defendants that arise from or relate to the Project, the Class Action, the Class Action Settlement Agreement; or the Watlund Property, including, but not limited to, claims that were or could have been asserted in the Class Action. The released claims include any and all claims assigned to him or assumed on behalf of any other party including other parties to the Class Action. The claims released are hereinafter referred to as the "Released Claims". The damages released hereunder include all past, present and future damages known or unknown that arise out of the Released Claims.

B. The Parties acknowledge that no promise or inducement has been made or offered except as set forth herein, that the Parties execute this Agreement without reliance

upon representations or statements by anyone as to the nature and extent of the losses, injuries or damages or the possible consequences thereof.

C. The Parties agree that if any of them bring a contribution or indemnity action for the same claims released by this Agreement against any third person who is not a party to this Agreement, the Party asserting such action shall indemnify, defend and hold harmless the other Parties from any claims by such third person.

D. Watlund agrees that if he builds another structure on the Property, or if he sells the Property, any new structure must have a new lateral and the existing lateral shall be permanently capped or destroyed.

3. CONSIDERATION.

Defendants agree to pay to Blakeman on behalf of Watlund the total sum of Twelve Thousand and no/100ths Dollars (\$12,000.00). Watlund in return provides the releases and certifications contained within this Agreement.

4. NO ADMISSION OF LIABILITY.

The Parties recognize and agree that this settlement is the compromise of disputed claims and that the consideration accepted and paid hereunder is not intended nor shall it be construed by anyone to be an admission of liability by or on behalf of any of the Parties, by whom all such liability is expressly denied, said Parties intending by this settlement merely to avoid further litigation and buy their peace.

5. COVENANT NOT TO SUE.

This Agreement is a full and complete defense to any action, suit or other proceeding which may be instituted, prosecuted or attempted by, between or among any of the Parties or their successors in interest for the claims released in this Agreement. With the exception of such action as may be necessary to enforce the terms of this Agreement, Watlund agrees not to institute, be represented in, participate in, submit, file, or permit to be filed on their behalf, any lawsuit, arbitration, charge, claim, complaint, or other proceeding in which a claim subject to this Agreement is asserted.

6. NO INTERFERENCE.

Watlund agrees and covenants that neither he nor his agents will not interfere with, disparage, or otherwise compromise Defendants' or Defendants' chosen contractor's work to repair and remediate the other properties in the Class.

7. ENTIRE AGREEMENT.

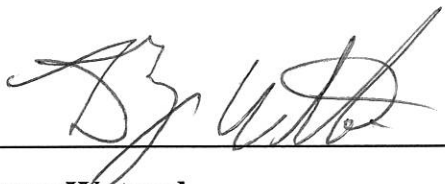
The Parties further understand and agree that this document contains the entire agreement between the Parties with respect to the Project, the Class Action, the Class Action Settlement Agreement; or the Watlund Property, and that the terms of this Agreement are contractual and not a mere recital. By their signatures below the Parties each represent that they have carefully read this document, know and understand the terms and effect hereof, have fully discussed the terms and effect of this document with their attorneys, and have signed this Agreement as their free and considered act.

8. REVIEW OF AGREEMENT.

Each Party represents and certifies that they (1) have received a copy of this Agreement for review and study before being asked to sign it; (2) have read this Agreement carefully; (3) have been given a fair opportunity to discuss and negotiate the terms of this Agreement; (4) understand its provisions; (5) have been advised and has consulted with their attorney; (6) have determined that it is in its best interest to enter into this Agreement; (7) have not been influenced to sign this Agreement by any statement or representation not contained in this Agreement or that it is subject to as a condition precedent; and (8) enter into this Agreement knowingly and voluntarily.

9. EXECUTION OF AGREEMENT.

This Agreement may be executed by the Parties in any number of counterparts so that the collection of all counterparts or partial executions shall constitute a fully executed and enforceable agreement. A facsimile copy or digitally scanned of any execution of a counterpart shall have the same force and effect as if the same were an original. Each signatory hereto represents and warrants that they have the full, sufficient and continuing power, authorization and right to bind the Party to the terms of this Agreement on whose behalf their signature is affixed.



Leroy Watund

10/31/2019

(In Trust to Clark+Clark LLC)
pending payment. SWC

LW

SHORT ELLIOTT HENDRICKSON, INC.

By: _____

Its: _____

REUBEN JOHNSON & SON, INC./RJS CONSTRUCTION GROUP

By: _____

Its: _____

CITY OF ASHLAND, WISCONSIN

By: _____

Its: _____

XL INSURANCE COMPANY

By: _____

Its: _____

SUBJECT: Approve Unified Development Ordinance Text Amendment (*Planning*) Voice

RECOMMENDATION: Approval of UDO text amendment to allow Community-Based Residential Facilities within certain residential and institutional zoning districts

DEPARTMENT OF ORIGIN: Planning & Development

CLEARANCES: Plan Commission unanimously recommended approval of item b, inclusion of Community-Based Residential Facilities within certain residential and institutional zoning districts at their November 12, 2019 meeting.

Planning & Development Department

EXHIBITS:

1. Staff Report - Plan Commission, November 12, 2019
2. Suggested Text Amendments, November 12, 2019
3. Public Hearing Summary, November 12, 2019

EXPENDITURES REQUIRED: N/A

AMOUNT BUDGETED: N/A

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51:

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The proposed text amendment conforms to the goals and recommendations of the Comprehensive Plan which emphasizes the need for a wide range of housing to support all Ashland residents. With Ashland's aging population and a consistent influx of people who wish to retire in the City, allowing CBRF's in additional residential districts aligns with the needs and future priorities outlined in the Comp Plan.

SUMMARY STATEMENT:

The Common Council will only be voting on the proposed text amendment to allow Community-Based Residential Facilities within certain residential and institutional zoning districts at this time. The proposed removal of mining as a use in the Future Development district was not recommended by Plan

Commission, and therefore is NOT included for consideration by Council at this time.

Currently, the use of Community-Based Residential Facilities (CBRF's), also known as assisted living facilities, is defined within the "Defined Terms" section of the UDO, but is not included as a permitted or conditional use in any zoning districts. In order to facilitate this type of residential development which has been identified as a community need to support aging Ashland residents, Planning & Development staff has recommended inclusion of CBRF's as a conditional use in several residential zoning districts as well as the Public/Institutional (PI) zoning district.

Staff views this use as compatible with existing residential uses located in areas zoned for higher density residential (R-2, R-3, R-4, Mixed Residential/Commercial) but should be evaluated on a case by case basis with input from neighbors as facilitated through a Conditional Use Permitting process. Additionally, permitting CBRF's within the City's primary institutional district will allow interested developers the opportunity to locate in proximity to the hospital, clinics and other complimentary institutional uses.



STAFF REPORT

Plan Commission – November 12th, 2019

Agenda Item #5a:

Agenda Item #5b:

Public Hearing

**Discussion & Vote on Text Amendments to
the Unified Development Ordinance # 781**

Staff Contact:

Megan McBride

Background

The attached document gives a general description of the proposed changes that staff would like to consider at this time, followed by the language that is being proposed. The ~~red with a strike out~~ indicates language that staff proposes should be eliminated from the UDO. Proposed language additions are indicated in **blue bold text**. Staff would like to continue updating the UDO in the future, as there are more sections than indicated in this report that need additional revisions.

Review Criteria (As specified in UDO Section 3.4,C)

1. Consistency with Comprehensive Plan
 - a. Removal of Mining as a Conditional Use in the Future Development District: The proposed text amendment conforms to the goals and future land use map in the City's Comprehensive Plan, which recommends establishing a Conservation Buffer zone surrounding the core of the community to encourage infill development and also preserve the park/agricultural/environmentally sensitive uses currently located within this area. Additionally, the Future Development district primarily abuts residential and institutional uses, which the Comprehensive Plan recommends be buffered from negative neighborhood impacts such as noise, dust, and heavy equipment traffic which would be associated with mining uses.
 - b. Addition of Community-based Residential Facilities in all residential (excluding R-1 and Mobile Home Community) and institutional zoning district: The proposed text amendment conforms to the goals and recommendations of the Comprehensive Plan which emphasizes the need for a wide range of housing to support all Ashland residents. With Ashland's aging population and a consistent influx of people who wish to retire in the City, allowing CBRF's in additional residential districts aligns with the needs and future priorities outlined in the Comp Plan.
2. Promotes public health, safety, morals, and the general welfare, as well as efficiency and economy in the process of development
 - a. Removal of Mining as a Conditional Use in the Future Development District: The proposed text amendment is intended to promote public health, safety and

welfare by ensuring that the heavy industrial use of mining is not permitted within this zoning district which is primarily comprised of residential, minor agricultural and recreational uses. Additionally, this text amendment will also serve to protect residents of adjacent zoning districts which are also primarily residential and institutional in nature. Mining will continue to be permitted within the heavy industrial district, allowing for this potential type of economic development in the future within areas that are more appropriately located away from residential and institutional district.

- b. Addition of Community-based Residential Facilities in all residential (excluding R-1) and institutional zoning district: With a diverse pool of current and future residents, it is important for Ashland to allow assisted living facilities throughout the community to ensure that aging residents have options for housing types that meet their specific health needs. This will ensure that people who desire to stay in the community or relocate here for retirement will continue to be an integral part of the community while receiving the services they need.
3. Compatible with the present zoning and conforming uses of property and the character of neighborhoods
 - a. Removal of Mining as a Conditional Use in the Future Development District: As described above, removal of mining as an allowable use within the Future Development district will ensure that this use which is largely incompatible with the existing residential and institutional nature of the surrounding districts be disallowed for future development. Any existing mining operations within this district (namely the operational sand pit on Sanborn Avenue) will not be impacted by this change.
 - b. Addition of Community-based Residential Facilities in all residential (excluding R-1) and institutional zoning district: It is appropriate to allow CBRF's within higher density residential districts as the noise, traffic, parking and other considerations are similar and compatible with existing residential uses. It is also important to include CBRF's within the Public Institutions district to create opportunities for development of assisted living facilities in close proximity to the hospital, clinics and other medical facilities which are primarily located within the public/institutional zoning district.
4. Consistent with UDO Principles of Sustainability
 - a. Removal of Mining as a Conditional Use in the Future Development District: The proposed text amendment is consistent with the City's Principles of Sustainability which emphasize a reduction of reliance on extracted minerals and materials, and promotion of the community's economy without adversely affecting the natural environment. Since mining will continue to be allowed in the heavy industrial zoning district, this will preserve this economic opportunity while also minimizing sprawl and the City's encroachment on this recommended buffer zone, specifically with a potentially environmentally detrimental use such as mining.
 - b. Addition of Community-based Residential Facilities in all residential (excluding R-1) and institutional zoning district: The proposed development conforms to the Principles of Sustainability outlined in the UDO which encourages an appropriate level of infill and density to reduce dependence on fossil fuels, ensure that all residents have access to the resources and services they need, and that community resources are able to meet the present and future hierarchy of human needs effectively and fairly.

Recommendation

Staff recommends APPROVAL of the suggested changes as indicated (in red and ~~crossed-out~~ signifies sections where language is removed) (in BLUE and **bold** signifies new language that has been added).

Additionally, as a Public Hearing is scheduled for the proposed text amendments, the Plan Commission should hear all input from the public prior to making a decision. The required Class 2 Public Hearing Notice was issued to give the public sufficient notice about the nature of these text amendments.

Approvals are based on background information provided by the applicant and known conditions. Deviations from this information may be considered a change in the application and reconsideration and possible revision to the approvals may be made by the Plan Commission and Common Council.

Suggested Text Amendments: 11/12/2019

1. *Staff proposes that Mining be removed as a Conditional Use from the Future Development (FD) zoning district. Mining will still be allowed in the industrial zoning districts, which is a much more appropriate location for this type of use.*

Proposed Changes:

Section 4.37: Future Development

...

2. Conditional uses. The following are conditional uses in the FD Future Development District subject to the issuance of a conditional use permit as specified in Section 3.9: Conditional Use Permit and pursuant to all applicable specific use standards.

...

g. Temporary, seasonal, or land filling/excavation uses.

(1) Model home, pursuant to Section 5.5, A.: Model Home

~~(2) Mining, consistent with Chapter NR 135 of the Wisconsin Administrative Code and all other applicable regulations~~

(3) Temporary real estate office, pursuant to Section 5.5, C.: Temporary Real Estate Office

h. Other uses.

(1) Accessory buildings, if the buildings exceed the pertinent standards specified in Section 5.6, A.: Accessory Building

(2) Parking lot as a principal use

(3) Other uses not specifically listed in this Ordinance, but for which the Zoning Administrator or Designated Authorized Agent has determined that the use is consistent with the intent for conditional uses in this district.

-
2. *Staff proposes that Community Based Residential Facilities (CBRF's), also known as assisted living facilities, be added as a conditional use in:*

- *All residential zoning districts except the Single-Family (R-1) district;*
and
- *All institutional zoning districts.*

Proposed Changes:

Section 4.4 R-2 Single and Two-Family Residential District

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B. Uses

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2. Conditional Uses: The following are conditional uses in the R-2 Single and Two-Family Residential District subject to the issuance of a conditional use permit as specified in Section 3.9: Conditional Use Permit and pursuant to all applicable specific use standards.

a. Residential uses.

(1) Adult family home, pursuant to Section 5.1, A.: Adult Family Home Part 4: Zoning Districts Section 4.4: R-2 Single and Two-Family Residential District City of Ashland Unified Development Ordinance Adopted: January 10, 2012/Revised: August 28, 2012 4-19

(2) Bed and breakfast establishment, pursuant to Section 5.1, B.: Bed and Breakfast Establishment

(3) Community living arrangement, pursuant to Section 5.1, C.: Community Living Arrangement and provided that five (5) to fifteen (15) persons are served

(4) Convent, rectory, or monastery, pursuant to Section 5.1, D.: Convent, Rectory, or Monastery

(5) Dwelling: accessory, pursuant to Section 5.1, E.: Dwelling: Accessory

(6) Emergency residential facility, provided that not more than fifteen (15) persons are served

(7) Home occupation, if the use exceeds the pertinent standards specified in Section 5.1, F.: Home Occupation

(8) Long term housing, pursuant to Section 5.2, F.:, Social Services

(9) Rehabilitation center/transitional living facility, pursuant to Section 5.1, J.: Rehabilitation Center/Transitional Living Facility

(10) Tourist home, pursuant to Section 5.1, K.: Tourist Home

(11) Community-based Residential Facility

Section 4.5 R-3 Medium Density Residential District

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B. Uses

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2. Conditional Uses: The following are conditional uses in the R-3 Medium Density Residential District subject to the issuance of a conditional use permit as specified in Section 3.9: Conditional Use Permit and pursuant to all applicable specific use standards.

a. Residential uses.

- (1) Adult family home, pursuant to Section 5.1, A.: Adult Family Home
- (2) Bed and breakfast establishment, pursuant to Section 5.1, B.: Bed and Breakfast Establishment
- (3) Community living arrangement, pursuant to Section 5.1, C.: Community Living Arrangement and provided that five (5) to fifteen (15) persons are served
- (4) Convent, rectory, or monastery, pursuant to Section 5.1, D.: Convent, Rectory, or Monastery
- (5) Dwelling: single-family detached
- (6) Emergency residential facility, provided that not more than fifteen (15) persons are served
- (7) Home occupation, if the use exceeds the pertinent standards specified in Section 5.1, F.: Home Occupation
- (8) Long term housing, pursuant to Section 5.2, F., Social Services
- (9) Rehabilitation center/transitional living facility, pursuant to Section 5.1, J.: Rehabilitation Center/Transitional Living Facility
- (10) Short term housing, pursuant to Section 5.2, F., Social Services
- (11) Community-based Residential Facility**

Section 4.6 R-4 High Density Residential District

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B. Uses

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2. Conditional Uses: The following are conditional uses in the R-4 High Density Residential District subject to the issuance of a conditional use permit as specified in Section 3.9: Conditional Use Permit and pursuant to all applicable specific use standards.

a. Residential uses.

- (1) Adult family home, pursuant to Section 5.1, A.: Adult Family Home
 - (2) Bed and breakfast establishment, pursuant to Section 5.1, B.: Bed and Breakfast Establishment
 - (3) Community living arrangement, pursuant to Section 5.1, C.: Community Living Arrangement and provided that five (5) to fifteen (15) persons are served
 - (4) Convent, rectory, or monastery, pursuant to Section 5.1, D.: Convent, Rectory, or Monastery
 - (5) Dormitory
 - (6) Dwelling: multi-family, if more than eight (8) dwelling units per building
 - (7) Emergency residential facility
 - (8) Fraternity or sorority house
-

(9) Home occupation, if the use exceeds the pertinent standards specified in Section 5.1, F.: Home Occupation

(10) Long term housing pursuant to Section 5.2, F.: Social Services

(11) Rehabilitation center/transitional living facility, pursuant to Section 5.1, J.: Rehabilitation Center/Transitional Living Facility

(12) Short term housing pursuant to Section 5.2, F.: Social Services

(13) Community-based Residential Facility

Section 4.8 MRC Mixed Residential/Commercial District

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B. Uses

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2. Conditional Uses: The following are conditional uses in the MRC Mixed Residential/Commercial District subject to the issuance of a conditional use permit as specified in Section 3.9: Conditional Use Permit and pursuant to all applicable specific use standards.

a. Residential uses.

(1) Adult family home, pursuant to Section 5.1, A.: Adult Family Home

(2) Boarding or rooming home

(3) Community living arrangement, pursuant to Section 5.1, C.: Community Living Arrangement and provided that five (5) to fifteen (15) persons are served

(4) Convent, rectory, or monastery, pursuant to Section 5.1, D.: Convent, Rectory, or Monastery

(5) Dwelling: accessory, provided that it is associated with a single-family detached dwelling, pursuant to Section 5.1, E.: Dwelling: Accessory

(6) Dwelling combined with a conditional use

(7) Dwelling: single-family attached, three to six units per building

(8) Dwelling: multi-family, three (3) or more dwelling units

(9) Emergency residential facility, provided that not more than fifteen (15) persons are served

(10) Home occupation, if the use exceeds the pertinent standards specified in Section 5.1, F.: Home Occupation

(11) Rehabilitation center/transitional facility, pursuant to Section 5.1, J.: Rehabilitation Center/Transitional Living Facility and provided that the facility does not serve more than fifteen (15) persons at one time

(12) Tourist home, provided that it is associated with a single-family detached dwelling, and pursuant to Section 5.1, K.: Tourist Home

(13) Community-based Residential Facility

Section 4.35 PI Public/Institutional District

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B. Uses

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2. Conditional Uses: The following are conditional uses in the PI Public/Institutional District subject to the issuance of a conditional use permit as specified in Section 3.9: Conditional Use Permit and pursuant to all applicable specific use standards.

a. Residential uses.

(1) Community-based Residential Facility

Public Hearing Summary
November 12, 2019 Plan Commission Meeting

Megan McBride explained that the legally required Class 2 public hearing notice was issued for the proposed text amendments, and that a separate email was sent to the developers who had expressed interest in developing a sand pit (zoning use would be “mining”) in the Future Development district approximately 1.5 years ago. The City has not been approached about this use in the meantime, but notification was sent since the developers are not located within the City to ensure they received notice of the public hearing.

Mike Pagac who lives in the City of Ashland and works with the developers who own land in the Future Development district spoke against the proposed text amendment to remove “mining” as a conditional use in the Future Development district. He informed the Plan Commission that they do still intend to move forward with a Conditional Use Permit request to operate a sand pit on their property which is located just off of Summit Rd on the outskirts of the City of Ashland. He emphasized that this property is located on the outskirts of the City and not within its core, so few residential properties would be impacted by this use. He stated that there is not sand to be extracted in the current Industrial zoning districts, so by only allowing mining within the City’s industrial districts this would essentially be outlawing any new sand pits or similar uses that fall under the definition of mining in the UDO. He said that the City would effectively be creating a monopoly for the existing sand pit located on Sanborn Avenue since this use would be allowed to continue to operate but no new sand pits would be allowed within the City.

Megan McBride read the definition of “mining” as it is currently stated in the Unified Development ordinance:

Mining. The process of digging, quarrying, excavating, processing, storing, separating, cleaning, and/or transporting natural resources such as sand, gravel, and earth. For the purpose of this Ordinance, mining shall not include the excavation, removal, or storage of rock, sand, dirt, gravel, clay, or other material for the following purposes:

- Excavation for the foundation, cellar, or basement of pending construction for which a permit has been issued and which is to be erected immediately following the excavation, removal, or storage.
- On-site construction of approved roads, sewer lines, storm sewers, water mains, surface water drainage, agriculture or conservation purposes, sod removal, or other public utilities.

- Landscaping purposes on a parcel used or to be used as a building site.
- Grading/excavation of less than one acre of land in conjunction with improvement of a site for development, providing activities will be completed in one year.
- The removal of excess materials in accordance with approved plats or highway construction.

Several Plan Commissioners agreed that this would effectively create a monopoly for sand pits within the City since no new operations would be allowed in the future. It was the consensus of the Plan Commission that any future requests for mining operations in the Future Development district can be appropriately reviewed through the Conditional Use Permitting process, and therefore this use should remain as a conditional use in the Future Development district.

John Beirl stated that he was in support of including CBRF's in the proposed districts to encourage and support this type of needed housing in the community. This was unanimously approved by the Plan Commission.

SUBJECT: Approve a Memorandum of Understanding (MOU) between the City of Ashland and the School District of Washburn Gymnastics Team for Use of the Bretting Center (*Parks and Recreation*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks & Recreation

CLEARANCES: City Administration

EXHIBITS: 1. Gymnastics Facility Rental Agreement

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on November 19, 2019 that the School District of Washburn is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORDINANCE 51: Yes

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

The Washburn High School Gymnastics team wishes to rent gym space in the Bretting Community Center gymnastics gym for their 2019-2020 High School Gymnastics Season. The Team will be using the gym two hours/day, two days/week from from early November 2019 to early March 2020.

The Washburn School District is being charged \$50/hr to use the gymnastics gym. It is estimated that that City will receive around \$2000 in revenue through the agreement.

GYMNASTICS FACILITY RENTAL AGREEMENT

by and Between the City of Ashland and the School District of Washburn
2019

THIS AGREEMENT, made and entered into this _____ day of November, 2019, by and between the City of Ashland, a Wisconsin municipal corporation (the "City"), 601 Main Street West, Ashland, WI 54806; and the School District of Washburn, a Wisconsin school district (the "District"), 411 Eighth Street West, P.O. Box 730, Washburn, WI 54891,

WITNESSETH:

WHEREAS, the District desires to start a high school gymnastics program, but does not have the facilities to accommodate such a program; and

WHEREAS, the City has a facility that can accommodate the District's planned program; and

WHEREAS, the City and the District desire to work together to accommodate the District's plans for a gymnastics program;

NOW, THEREFORE, in consideration of the mutual promises and conditions set forth herein, the parties agree as follows:

1. Term. The term of this Agreement shall be from November 12, 2019, to March 10, 2020. This Agreement may be renewed by the specific written agreement of the parties but shall not automatically renew.

2. Rental facility. The facility rented under this Agreement is the gymnastics gymnasium at the Bretting Community Center, 400 4th Avenue West, Ashland, Wisconsin 54806, including the equipment therein except for the vaulting board, U-mat, hand placement mat, and landing mats. The District is also responsible for any damages incurred to the equipment caused by the District's use. The District must provide all of its own consumable supplies.

3. Occupancy times and charges. The District may occupy and shall have exclusive use of the facility at the dates and times set forth in the attached Exhibit A. The District shall pay the charges for the use of the facility as set forth in Exhibit A. If the District wishes to use the facility at any other time it must receive specific written authorization from the City, and it shall pay an additional charge for such use. At no time shall the District be allowed to occupy or use the facility at the same time as the Ashland High School gymnastics team or the Bay Area Gymnastics Club Team.

4. Payments. The City will bill the District on an after the fact monthly basis for use of the facility.

5. Coaches. The District shall not use in its gymnastics program any coach or assistant coach employed by the Ashland School District. The District warrants that all of its coaches and assistant coaches are qualified for the positions they hold with the District's program and have adequate training and experience to exercise the required standard of care for each of the items of apparatus and each of the exercises used or undertaken by any student in the District's program.

6. Background checks. The District warrants that it has performed suitable background checks on all coaches, assistant coaches, other staff, and volunteers having contact with any student at the facility.

7. Defense and indemnification. Except to the extent caused by the negligence or willful misconduct of the City, its Council members, officers, employees, and agents, the District shall indemnify, defend, and hold harmless the City, its Council members, officers, employees, and agents from and against any and all claims, liability, losses, lawsuits, judgments, and expenses, including attorney fees, and the costs of defense, arising from any aspect of the District's use of the facility.

8. Insurance. The District will maintain liability insurance for all activities under this Agreement, with limits of liability no less than \$1,000,000 per occurrence, and shall list the City as an additional insured thereon. Prior to any use of the facility by the District, the District shall furnish to the City a certificate of insurance showing such coverage and shall at all times under this Agreement or any renewal hereof assure that the City has a current certificate of insurance showing the same.

9. No employment relationship with the City. Neither the District nor any individual providing services under this Agreement shall be deemed an employee of the City. All employees providing services to the District under this Agreement are employees of the District. All independent contractors providing services to the District under this Agreement are contractors with the District. The District shall be solely responsible for the determination of whether an individual rendering services under this Agreement is an employee or a contractor. The District shall be solely responsible for the supervision and compensation of all employees hired by the District and all contractors contracted with by the District under this Agreement. The City shall have no duty to train, observe, supervise, or compensate any employee, contractor, or volunteer of the District.

10. Program coordination. For the purposes of coordination and on-going communication, unless either party provides updated information to the other party, the following will be the contacts for each party:

For the City:

Sara Hudson, Director
City of Ashland Parks and Recreation
715.685.1644
shudson@coawi.org

For the District:

Heidi King
Address: 305 West 4th Street
Phone Number: (715) 373-6188
Email address: hking@washburn.k12.wi.us

11. Termination. This Agreement may be terminated as follows:

- (a) By mutual agreement, at any time.
- (b) By the District, upon 60 days written notice to the City, provided that the District shall pay for all scheduled times under Exhibit A prior to the effective date of the notice.
- (c) By the City, upon 60 days written notice to the District, provided that any payments made in advance for any scheduled times under Exhibit A subsequent to the effective date of the notice shall be refunded.
- (d) By either party, for any breach of this Agreement, upon 30 days written notice to the other party.

12. Notices. Any notices which must or may be delivered under this Agreement, shall be in writing and sent by United States Postal Service Certified Mail postage fully prepaid, return receipt requested or by over-night delivery via UPS, Fed-EX or the USPS to:

A. To the City: City Clerk, Ashland City Hall, 601 Main Street West, Ashland, WI 54806.

B. To the District: District Administrator, 411 Eighth Street West, P.O. Box 730, Washburn, WI 54891.

Any such communication shall be deemed received and effective upon the earlier of (a) actual receipt of such notice; (b) three days following the postmark date of said Certified Mailing; or (c) one day following the actual receipt by UPS, Fed-Ex or USPS accepted and designated thereby for overnight delivery. The parties may change these addresses from time to time by giving written notice to the other party.

[THE REST OF THIS PAGE IS LEFT INTENTIONALLY BLANK –
SIGNATURE PAGE FOLLOWS]

CITY OF ASHLAND

By:

Attest:

Debra S. Lewis
Mayor

Denise Oliphant
Clerk

SCHOOL DISTRICT OF WASHBURN By:

Dr. Thomas Wiatr
District Administrator

Max Lindsey
District Clerk

SUBJECT: Approve an Agreement between the City of Ashland and Ninja Zone LLC (*Parks and Recreation*) Roll

RECOMMENDATION: Approve the Agreement between the City of Ashland and Ninja Zone LLC

DEPARTMENT OF ORIGIN: Parks & Recreation

CLEARANCES: City Administration
Finance Director

EXHIBITS: 1. Ninja Zone LLC Agreement

EXPENDITURES REQUIRED: \$874.00 per year

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: Revenues to cover annual expenditures.

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on November 14, 2019 that Ninja Zone LLC is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORDINANCE 51: Yes

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: NA

SUMMARY STATEMENT:

The City of Ashland Parks and Recreation Department would like to start a Ninja training program called Ninja Zone at the Bretting Community Center in the gymnastics gym. The program would increase variety of programs that the department offers. Boys and Girls ages 18 months to 12 years of age can participate in the program.

Revenue from the program will cover the monthly "subscription" for the assistance with coaching, advertising and lesson planning.

Rev. 1-1-18

NINJA ZONE LLC and MEMBER CLUB FUNDAMENTAL LICENSE PROVISIONS

Club Name:	city of Ashland
Facility Address:	400 4th Ave W, Ashland, WI 54806
Club Owner Name:	Sara Hudson
Enrollment Fee Balance:	\$874
Monthly License Fee:	\$575
3 Annual License Fees:	\$299 (After years 1, 2, & 3)
Additional Agreed Upon Terms: Please see page 21/21 for important amendments and exclusions \$575 PLUS \$299 to be charged upon receipt of signed contract. (\$874) contract will expire in five business days. Enrollment Fee Balance: \$575 on-boarding, \$299 for first month = \$874 Uniforms must be worn by all ninjas. ** Please note, annual licensees fees are waived for Pilot program 2019**	

The Fundamental License Provisions are contained in the table immediately preceding this paragraph and are an integral part of this Agreement. Each reference in this Agreement to any of the Fundamental License Provisions shall be construed to incorporate all of the terms provided under the Fundamental License Provisions.

LICENSE AGREEMENT

(Ninja Sport & Ninja IP)

This AGREEMENT made on 9/20/2019, between NINJA ZONE LLC (hereinafter called "NINJA ZONE"), an Indiana limited Liability Company, having an office at 1064 Greenwood Springs Blvd, Greenwood, IN 46143, and it _____ (hereinafter called MEMBER CLUB"), operating its business at the facility address defined in the Fundamental License Provisions.

RECITALS

WHEREAS, NINJA ZONE has created a program involving the fusion of different disciplines, namely but not exclusively martial arts, gymnastics, dance and cross-training into a new sport and competition ("Ninja Sport").

WHEREAS, NINJA ZONE is the owner of certain names, trademarks, trade names, service marks, logos, copyrights, patent rights and other intellectual property (collectively "Ninja IP") described in **Appendix A** and hereinafter defined, and possesses certain technical information, know-how, inventions and branding relating to Ninja Sport.

WHEREAS, MEMBER CLUB is an owner or authorized employee of a fitness facility or program and desires and agrees to offer Ninja Sport in accordance with the terms of this Agreement.

WHEREFORE, NINJA ZONE consents to grant such license to MEMBER CLUB.

NOW, THEREFORE, in consideration of the mutual agreements hereinafter set forth, the sufficiency and receipt of which are hereby acknowledged, the parties agree as follows:

GRANT OF LICENSE

Subject to the terms and conditions of this Agreement, NINJA ZONE grants to MEMBER CLUB, and MEMBER CLUB accepts, a limited, revocable, non-exclusive, and non-sublicenseable license to:

1. Provide Ninja Sport only at the facility listed in the Fundamental License Provisions; and
2. Use the Ninja IP solely for the following purposes:
 - a. In connection with offering and promoting Ninja Sport and other approved services, products and merchandise. The approved services, products, and merchandise may be revised and modified in NINJA ZONE's sole discretion;
 - b. In connection with the advertising and marketing of Ninja Sport and other approved services, products and merchandise at the facility listed in the Fundamental License Provisions; and
 - c. In connection with the advertising and marketing of Ninja Sport and other approved services, products and merchandise on the website(s) of the facility listed in the Fundamental License Provisions.

The manner in which MEMBER CLUB utilizes the Ninja IP is strictly limited and defined by the NINJA ZONE Trademark Usage Guidelines, a copy of which is attached hereto and incorporated by reference as **Appendix B**, and any Branding Guidelines issued by NINJA ZONE and MEMBER CLUB shall only use and utilize the Ninja IP in a manner consistent with and as prescribed by the NINJA ZONE Trademark Usage Guidelines and any Branding Guidelines. NINJA ZONE may alter, modify and change the NINJA ZONE Trademark Usage Guidelines and any Branding Guidelines in NINJA ZONE's sole discretion.

In exchange for the License, MEMBER CLUB shall pay NINJA ZONE the Enrollment Fee, the Monthly License Fees, and the Annual License Fees as defined in the Fundamental License Provisions. Such fees are fully earned by NINJA ZONE when MEMBER CLUB signs this Agreement and are not refundable under any circumstances. Beginning thirty (30) days after the Effective Date of this Agreement, and each month thereafter, MEMBER CLUB shall pay a monthly License Fee as defined in the Fundamental License Provisions. Beginning on (12) months after the Effective Date of this Agreement and on the anniversary date, MEMBER CLUB shall pay an Annual License Fee as defined in the Fundamental License Provisions. After (3) Annual License Fee payments and on the (48th) month, the Annual Fee will expire and no longer be due by MEMBER CLUB. All License Fees will be made **payable by electronic bank draft (ETF)** or by a **credit card subscription** for each payment whether monthly or annually. MEMBER CLUB shall furnish, upon request by NINJA ZONE, valid routing and bank account numbers and a valid credit card whereby the MEMBER CLUB may choose which method of payment to use. Upon execution of this agreement, NINJA ZONE shall promptly and automatically collect the remainder of the Enrollment/Set-Up Fee due with the account information provided in the attached "**Ninja Zone Payment Agreement.**" MEMBER CLUB may choose which method of payment NINJA ZONE will use for the Enrollment balance due.

MEMBER CLUB expressly acknowledges and agrees that MEMBER CLUB is not permitted to and shall not use the Ninja IP for the following purposes:

1. As a part of the formal or registered name for a partnership, corporation, limited liability company, sole proprietorship or other legal entity;
2. As an element in an Internet domain name, unless MEMBER CLUB receives prior written consent from NINJA ZONE which permission may be granted or withheld in NINJA ZONE's sole and absolute discretion;
3. In connection with the production, advertising, marketing, and sale of merchandise that is not authorized by NINJA ZONE unless MEMBER CLUB receives prior written consent from NINJA ZONE which permission may be granted or withheld in NINJA ZONE's sole and absolute discretion;

4. In connection with offering or conducting training or services that are distinct from Ninja Sport. MEMBER CLUB shall in no way imply that such distinct services are approved, endorsed, sanctioned or promoted by NINJA ZONE;
5. In a disparaging, false or misleading way including but not limited to any defamatory, scandalous, pornographic, or other objectionable materials of any sort; and
6. In any manner that is not expressly provided for in this Agreement and is without NINJA ZONE's prior written approval.

NINJA ZONE RESPONSIBILITIES

In exchange for the License Fee, NINJA ZONE agrees to provide MEMBER CLUB with the following ("NZ Deliverables"):

1. An ongoing and improving curriculum for Ninja Sport and related programs. MEMBER CLUB acknowledges and agrees the Ninja Sport program will be improved, refreshed and "reinvented" from time to time and over time. Accordingly, NINJA ZONE may unilaterally make adjustments, modifications and changes to Ninja Sport, and MEMBER CLUB agrees to honor, abide by and follow all such adjustments, modifications and changes to Ninja Sport. NINJA ZONE shall have the right to edit, revise, and adapt the Ninja IP and Ninja Sport as NINJA ZONE may deem appropriate. MEMBER CLUB agrees to offer Ninja Sport to its clients and customers as Ninja Sport is defined by NINJA ZONE.
2. An instructor guide with class management tools.
3. Progression Charts to assist in level mobility.
4. Video instruction of skills used in curriculum.
5. A Support helpdesk to assist in implementation and ongoing application of Ninja IP.
6. A license as further defined in this Agreement.
7. Promotional materials to assist in the marketing and sales of Ninja Sport to MEMBER CLUB's customers.
8. Customer surveys that MEMBER CLUB will distribute to its customers.
9. A publicity and liability release form all MEMBER CLUB'S customers must sign.
10. NINJA ZONE may send occasional newsletters to MEMBER CLUB's customers via email.
11. A monthly Member Support Webinar held to inform club of new updates to Ninja Sport.
12. Offer optional services and/or upgrades described further in **Appendix E** which may facilitate the launch of the MEMBER CLUB'S Ninja program.

MEMBER CLUB RESPONSIBILITIES

During the term of this Agreement, MEMBER CLUB shall:

1. Use NINJA ZONE's disclaimer and waiver forms in signed agreements with clients and customers, and MEMBER CLUB shall not permit anyone to participate in Ninja Sport before that person or its parents/guardians have fully completed, signed and delivered to MEMBER CLUB all of the required NINJA ZONE disclaimer and waiver

forms.

2. Strictly adhere to the curriculum, particularly regarding minimum safety & equipment requirements. MEMBER CLUB may implement stricter safety requirements. MEMBER CLUB acknowledges and agrees that MEMBER CLUB is solely responsible for the safety of its customers and business invitees.
3. Limit its initial offerings of Ninja Sport to children ages 11 & under. MEMBER CLUB may offer Ninja Sport to children ages 12 & 13 who have progressed through the required courses when such offerings are available and subject to MEMBER CLUB'S insurance requirements.
4. Provide NINJA ZONE with photographs of MEMBER CLUB'S facilities (website is suitable
5. Provide NINJA ZONE with proof of insurance including but not limited to: Commercial General Liability; Personal Injury; Damage to Premises Rented; Medical Expense (other than participants); Worker's Compensation; Abuse & Molestation Exposure; and Cyber Liability prior to the offering of any NINJA ZONE approved programming or classes. Such insurance must be in a minimum of \$1 million and \$2 million aggregate, or any increased amount required by NINJA ZONE in the future. Furthermore, NINJA ZONE at 1064 Greenwood Springs Blvd, Greenwood, IN 46143 is to be listed as an additional insured under MEMBER CLUB's policy. Failure of MEMBER CLUB to provide adequate proof of insurance its listing of NINJA ZONE as an additional insured within Forty-Five (45) days of execution of this Agreement shall place MEMBER CLUB in default and in violation of this Agreement.
6. Be solely responsible for the implementation and delivery of Ninja Sport to its customers, and MEMBER CLUB shall take all necessary steps to provide a safe, clean and healthy Ninja Sport program for its customers. MEMBER CLUB hereby waives and releases NINJA ZONE for any loss, injury or claim asserted by any person related to or regarding Ninja Sport, and MEMBER CLUB shall indemnify, defend and hold harmless NINJA ZONE and NINJA ZONE's officers, affiliates, directors, agents, staff, volunteers, suppliers, licensors, licensees and employees from and against any and all actions, judgments, settlements, claims, liabilities, losses, damages, expenses, and costs (including court costs and attorney's fees), including, without limitation, for any property damage, personal injury, death or any other action, claim, liability, loss, damage or expense against MEMBER CLUB based on MEMBER CLUB'S offering Ninja Sport and/or the operation of MEMBER CLUB's business.
7. Run a background check on all instructors and employees who work with children.
8. Provide NINJA ZONE with video recordings of any new student progression or skill, or training technique used to teach students upon request of NINJA ZONE. Such video recordings will become the property of NINJA ZONE.
9. Promptly provide to NINJA ZONE copies of MEMBER CLUB's advertisements and marketing materials; disclaimer and waiver forms; and any other document, video, recording or other material required of MEMBER CLUB under this Agreement upon NINJA ZONE'S request.
10. Require Ninja Sport uniforms to be worn by all students. All uniforms must be purchased from NINJA ZONE utilizing the unique code, URL, or website (Ninja Zone Store) provided to MEMBER CLUB by NINJA ZONE.
11. Return completed Customer Surveys to NINJA ZONE.
12. Provide updated lists of email addresses for its customers to NINJA ZONE.
13. Exert its best efforts to develop markets for, and to promote sales of Ninja Sport.

14. Only use the Ninja IP at the facility address defined in the Fundamental License Provisions. If MEMBER CLUB desires to change its business location or to utilize the Ninja IP at a different, replacement location, then MEMBER CLUB shall notify NINJA ZONE at least sixty (60) days in advance in writing and request to reassign locations under this Agreement. MEMBER CLUB shall provide addresses, descriptions, plans, photographs, architectural drawings and other information necessary, in NINJA ZONE's reasonable opinion, to determine whether the new, replacement location is suitable for the marketing and delivery of Ninja Sport, keeping in mind NINJA ZONE's right to maintain the integrity and goodwill of its brand and the Ninja IP. It shall not be unreasonable for NINJA ZONE to reject a request for relocation, if the relocation would, in NINJA ZONE's opinion: (1) diminish, impair, hinder or negatively impact NINJA ZONE'S brand or the Ninja IP, (2) hinder or interfere with another existing or planned MEMBER CLUB, or (3) overlap with the geographic or marketing area of another existing or planned MEMBER CLUB.
15. Owner and/or Program Director for MEMBER CLUB shall attend the monthly Member Support Webinar held to inform club of new updates to Ninja Sport.
16. Complete the monthly Member Success Form.

MEMBER CLUB acknowledges and agrees that failure to comply with any of the above-listed items constitutes a breach of this Agreement and subjects this Agreement to termination in NINJA ZONE'S sole discretion.

NINJA IP

MEMBER CLUB shall use the NINJA IP only as approved and authorized by NINJA ZONE. Any unauthorized use of the Ninja IP by MEMBER CLUB shall constitute a breach of this Agreement. MEMBER CLUB acknowledges and agrees that any use of the Ninja IP other than in accordance with this Agreement or otherwise directed in writing by NINJA ZONE, without NINJA ZONE's prior consent, is an infringement of NINJA ZONE's rights therein and that the right to use the Ninja IP granted herein does not extend beyond the termination or expiration of this Agreement. MEMBER CLUB acknowledges that the unauthorized use of the Ninja IP will cause irreparable injury to NINJA ZONE and that damages are not an adequate remedy. Accordingly, MEMBER CLUB hereby consents to the entry of an injunction, without bond, prohibiting any conduct by MEMBER CLUB in the event MEMBER CLUB uses, or threatens to use, the Ninja IP in an unauthorized manner. MEMBER CLUB further agrees to pay all costs and expenses (including reasonable attorney's fees at all levels) incurred by NINJA ZONE in connection with obtaining such injunction.

MEMBER CLUB's use of the Ninja IP shall be in a commercially acceptable manner to protect the value of the Mark and goodwill associated therewith. Further, the nature and quality of the use of the Ninja IP by MEMBER CLUB shall, throughout the Term, conform to the use and quality standards established by and under the control of NINJA ZONE. MEMBER CLUB acknowledges that NINJA ZONE has the right and duty to assure that the use of the Ninja IP by MEMBER CLUB meets NINJA ZONE's quality standards at all times. MEMBER CLUB must receive NINJA ZONE's prior written consent for all publications and materials bearing the Ninja IP before using such publications and materials and MEMBER CLUB shall permit NINJA ZONE, or its designee, to monitor the quality of the advertising and marketing in which the Mark is used. MEMBER CLUB shall also (a) only use the Mark in the manner approved by NINJA ZONE in NINJA ZONE's sole discretion; and (b) supply NINJA ZONE with specimens of MEMBER CLUB's use of the Mark upon NINJA ZONE's request.

MEMBER CLUB shall not create, display, promote, advertise, distribute or use, directly or indirectly, any derivative, modification or confusingly similar version of any Ninja IP or any other name, logo, trademark, trade name or service mark, including but not limited to the trademarks listed in **Appendix A**, in whole or in part. MEMBER CLUB shall include where appropriate the registered trademark designation ® and a statement that the Ninja IP is used under license from NINJA ZONE, and other proprietary notices as reasonably required by NINJA ZONE or by law.

NINJA ZONE shall have the right to prohibit any use by MEMBER CLUB of the Ninja IP in connection with MEMBER CLUB'S offering of Ninja Sport if NINJA ZONE believes that the use of such materials by MEMBER CLUB

will be damaging to or dilutive of the value of the Ninja IP. MEMBER CLUB will immediately cease any use of the Ninja IP upon NINJA ZONE's request and honor such changes, including but not limited to replacing, changing, modifying or removing any prior component of the Ninja IP from any medium utilized by MEMBER CLUB.

MEMBER CLUB shall comply with all applicable laws, rules and regulations pertaining to the proper use and designation of trademarks in each country or territory in which MEMBER CLUB uses the Ninja IP.

MEMBER CLUB acknowledges and agrees that the Ninja IP and all rights therein and goodwill pertaining thereto belongs exclusively to NINJA ZONE and that all rights and goodwill resulting from MEMBER CLUB's use of the Ninja IP inures to the benefit of NINJA ZONE and will not create any right, title or interest for MEMBER CLUB in the Ninja IP. In addition, all printed, audio and video materials made available to MEMBER CLUB in the course of offering Ninja Sport shall remain the property of NINJA ZONE, although MEMBER CLUB may continue to use such materials for purposes of offering Ninja Sport, so long as this Agreement is in effect.

MEMBER CLUB acknowledges and agrees that it has no interest in the Ninja IP other than the license granted under this Agreement and that NINJA ZONE shall remain the sole and exclusive owner of all right, title and interest in and to the Ninja IP and all modifications, updates, improvements, derivative works and enhancements related thereto, whether made by MEMBER CLUB and whether made during or after the Term. MEMBER CLUB hereby irrevocably assigns, transfers, releases and conveys to NINJA ZONE, from the moment of its creation, all right, title and interest in and to any modification, enhancement, update, improvement or derivative work related to or based on the Ninja IP and all intellectual property rights embodied in or pertaining to any of the foregoing.

MEMBER CLUB acknowledges and agrees that this Agreement shall not restrict NINJA ZONE's right to use and/or license the Ninja IP in any way. MEMBER CLUB agrees that it will do nothing inconsistent with NINJA ZONE's ownership of the Ninja IP. MEMBER CLUB shall not do or cause to be done any act or thing contesting, opposing or challenging or in any way impairing or tending to impair any of NINJA ZONE's right, title, and/or interest in or to the Ninja IP (or any portion thereof). MEMBER CLUB shall not register or attempt to register the Ninja IP or any NINJA ZONE trademark, trade name, service mark or logo in any jurisdiction and will not oppose NINJA ZONE's registration or use of the Ninja IP, alone or with other words or designs, in any jurisdiction.

MEMBER CLUB must notify NINJA ZONE immediately if MEMBER CLUB receives notice, or is informed, of any infringing or unauthorized use of the Ninja IP. NINJA ZONE shall have the sole right to handle disputes with third-parties concerning the Ninja IP. If NINJA ZONE undertakes the defense or prosecution of any dispute or litigation pertaining to the Ninja IP, MEMBER CLUB must sign any documents and do acts and things as may, in NINJA ZONE's attorneys' opinion, be necessary to the defense or prosecution. NINJA ZONE is not obligated to defend MEMBER CLUB's right to use the Ninja IP or against claims of infringement or unfair competition arising out of MEMBER CLUB's use of the Ninja IP.

CONFIDENTIALITY

During the term of this Agreement and thereafter, MEMBER CLUB shall keep in confidence all Confidential Information (as defined below). MEMBER CLUB shall not use or disclose the Confidential Information, except to the extent required to perform services as a MEMBER CLUB. MEMBER CLUB shall at all times use its best efforts to keep the Confidential Information confidential and shall limit access to the information to employees and independent contractors of MEMBER CLUB on a need-to-know basis. MEMBER CLUB agrees to adhere fully and strictly to all confidentiality attached to such information and to exercise the highest degree of diligence in safeguarding Confidential Information during and after the term of this Agreement.

"Confidential Information" shall mean any confidential or proprietary information and materials of NINJA ZONE regarding its business and/or services that are not known to the general public, and whether or not received in written, oral, electronic, visual or other form, including, but not limited to, the following:

1. Information and materials pertaining to the NINJA ZONE's customer lists, including information regarding names, identities, locations, contracts, accounts, performance and financial standing;
2. Information and materials regarding the services performed by MEMBER CLUBS relating to sales and marketing efforts;
3. Information and materials regarding the NINJA ZONE's financial matters, including but not limited to sales, pricing, compensation, billing rates and costs;
4. Business and marketing plans and strategies, quotes and bids;
5. Information and materials regarding methods of development, know-how, formulae, training materials, compositions, processes, discoveries, inventions and research projects;
6. Computer software and programs;
7. Proprietary or confidential information belonging to suppliers, customers and other parties having dealings with the NINJA ZONE; and
8. Any other information or materials designated by the NINJA ZONE in writing as confidential.

MEMBER CLUB acknowledges that the unauthorized use or disclosure of Confidential Information will cause irreparable injury to NINJA ZONE and that damages are not an adequate remedy. MEMBER CLUB accordingly covenants that it shall not at any time, without NINJA ZONE's prior written consent, disclose, use, permit the use thereof, copy, duplicate, record, transfer, transmit, or otherwise reproduce such Confidential Information, in any form or by any means, in whole or in part, or otherwise make the same available to any unauthorized person or source, except as may be required by applicable law or authorized by this Agreement. Disclosure of the Confidential Information may be made in judicial or administrative proceedings, but only to the extent MEMBER CLUB is legally compelled to disclose the Confidential Information and provided that MEMBER CLUB first gives NINJA ZONE the opportunity to obtain an appropriate protective order or other assurance that the confidential nature of the material to be disclosed will be maintained.

MEMBER CLUB acknowledges and agrees that if MEMBER CLUB develops any concept, process, design, service, or improvement in the operation or promotion of Ninja Sport, NINJA ZONE will be deemed to own the improvements and may use them and authorize other member clubs to use them without any obligation to compensate MEMBER CLUB. Any such Improvements will also constitute Confidential Information. MEMBER CLUB shall, at any time requested by NINJA ZONE, execute assignments or other similar documents of all such intellectual property to NINJA ZONE, including but not limited to, worldwide copyrights, moral rights, patents, right to obtain registrations, renewals, and reissues, and any and all such other rights of whatever kind now known or hereafter devised.

From time to time, NINJA ZONE may elect to share confidential data or information, or trade secrets (for example, ideas or concepts in development, plans, etc.) with MEMBER CLUB, subject to a separate Non-Disclosure Agreement, which, once signed by the parties, shall become part of this Agreement by this reference.

NON-COMPETITION AND NON-SOLICITATION

During the term of this Agreement, MEMBER CLUB, its Owners, officers, directors, and any guarantors and their respective spouses shall not, either directly or indirectly, as a proprietor, partner, investor, lender, shareholder, director, officer, member, manager, employee, principal, agent, representative, advisor, franchisor, franchisee, consultant or otherwise, engage in any other Competitive Business including, but not limited to, any business that: (i) offers programs involving the fusion of different disciplines, namely but not exclusively martial arts, gymnastics, dance and cross-training; (ii) offers programs that attempt to replace, replicate, copy or mimic Ninja Sport or NINJA ZONE, in part or in whole, using Ninja IP, or the words/terms "Ninja Sport," "Ninja Zone," or other word combinations using those terms or parts thereof;

or (iii) any other service that is the same as or similar to Ninja Sport or any other programs or services offered by NINJA ZONE. The purpose of this covenant is to encourage MEMBER CLUB, its Owners, officers, directors, and any guarantors to use their best efforts to promote the NINJA ZONE System, and its services, and to protect NINJA ZONE's System, Confidential Information, and trade secrets.

MEMBER CLUB, its Owners, officers, directors, and any guarantors and their respective spouses covenant that, except as otherwise approved in writing by NINJA ZONE, MEMBER CLUB, its Owners, officers, directors, and any guarantors and their respective spouses shall not, for a period of twelve (12) months commencing upon the date of: (a) an approved transfer or assignment of this Agreement; (b) expiration of this Agreement; (c) termination of this Agreement (regardless of the cause for termination); (d) a final order of a duly authorized arbitrator, panel of arbitrators, or a court of competent jurisdiction (after all appeals have been taken) with respect to any of the foregoing or with respect to enforcement of the covenants not to compete or (e) any or all of the foregoing; either directly or indirectly, for itself, or through, on behalf of, or in conjunction with any person or legal entity, own, maintain, operate, engage in, be employed by, provide assistance to, or have any interest in (as owner or otherwise) any business that: (i) offers programs involving the fusion of different disciplines, namely but not exclusively martial arts, gymnastics, dance and cross-training; (ii) offers programs that attempt to replace, replicate, copy or mimic Ninja Sport or NINJA ZONE, in part or in whole, using Ninja IP, or the words/terms "Ninja Sport," "Ninja Zone," or other word combinations using those terms or parts thereof; or (iii) any other service that is the same as or similar to Ninja Sport or any other programs or services offered by NINJA ZONE; and (ii) is, or is intended to be, located at the same facility listed in the Fundamental License Provisions or within twenty-five (25) miles of said facility. If MEMBER CLUB, its Owners, officers, directors, or any guarantors or their respective spouses commit a breach of this post-term covenant not-to-compete, the twelve (12) months restrictive period shall be tolled and start on the date that the former MEMBER CLUB, its Owners, officers, directors, or guarantors or respective spouses are enjoined from competing or stop competing, whichever is later.

Nothing in this Agreement shall prevent MEMBER CLUB, its Owners, officers, directors, or guarantors or their respective spouses from owning for investment purpose up to an aggregate of two (2%) of the capital stock of any competitive business that is a publicly held corporation whose stock is listed and traded on a national or regional stock exchange, or through the National Association of Securities Dealers Automated Quotation System (NASDAQ) as long as MEMBER CLUB, its Owners, officers, directors, or guarantors or respective spouses do not control any such company.

During the term of this Agreement and for a period twelve (12) months after the expiration or termination of this Agreement for any reason, MEMBER CLUBS shall not, directly, or indirectly on behalf of any other entity or person, sell or solicit to sell services involving the fusion of different disciplines, namely but not exclusively martial arts, gymnastics, dance and cross-training or similar product or service that attempts to replace, replicate, copy or mimic Ninja Sport or other programs or services offered by NINJA ZONE, in part or in whole to other potential member clubs, except as otherwise approved in writing by NINJA ZONE.

The Parties agree that each of the foregoing covenants shall be construed as independent of any other covenant or provision of this Agreement. The Parties further agree that the foregoing restrictions limit MEMBER CLUB's right to compete only to the extent necessary to protect NINJA ZONE from unfair competition. Should any part of one or more of these restrictions be found to be unenforceable by virtue of its scope in terms of area, business activity prohibited or length of time, and should such part be capable of being made enforceable by reduction of any or all thereof, MEMBER CLUB and NINJA ZONE agree that the same shall be enforced to the fullest extent permissible under the law. MEMBER CLUB expressly acknowledges that MEMBER CLUB, its Owners, officers, directors, and guarantors and their respective spouses possess skills and abilities of a general nature and have other opportunities for exploiting these skills and enforcing the non-competition provisions in this Agreement will not deprive MEMBER CLUB, its Owners, officers, directors, and guarantors and their respective spouses of personal goodwill or the ability to earn a living.

MEMBER CLUB, its Owners, officers, directors, and guarantors acknowledge and agree that a violation of the terms of the Non-Competition Covenants in this Agreement would result in immediate and irreparable injury to NINJA ZONE for which no adequate remedy at law is available. Accordingly, MEMBER CLUB, its Owners, officers, directors, and guarantors and their respective spouses hereby consent to the entry of an injunction, without bond, prohibiting any

conduct by MEMBER CLUB in the event they are in violation of, or threaten violation of, the terms of the Non-Competition Covenants set forth in this Agreement. MEMBER CLUB further agrees to pay all costs and expenses (including reasonable attorney's fees at all levels) incurred by NINJA ZONE in connection with the enforcement of the Non-Competition Covenants set forth in this Agreement.

TERMINATION

NINJA ZONE may terminate this Agreement immediately upon written notice to MEMBER CLUB without an opportunity to cure if MEMBER CLUB:

1. Becomes insolvent or makes a general assignment for the benefit of creditors, or if a petition in bankruptcy is filed by MEMBER CLUB, or such a petition is filed against and consented to by MEMBER CLUB, or if a bill in equity or other proceeding for the appointment of a receiver of MEMBER CLUB or other custodian for the business or assets is filed and consented to by MEMBER CLUB, or if a receiver or other custodian (permanent or temporary) of MEMBER CLUB's assets or property, or any part thereof, is appointed;
2. Makes or made any materially false statement or misrepresentation or omission in connection with the application process or this Agreement;
3. Fails to strictly comply with all applicable civil and criminal laws, ordinances, rules, regulations and orders of governmental authorities pertaining to the maintenance and operation of the business including, without limitation, those relating to health, safety, sanitation, employment, and taxation;
4. Uses the Ninja IP in an unauthorized manner contrary to, or inconsistent with, this Agreement or NINJA ZONE's policies, standards or specifications, or otherwise directed in writing by NINJA ZONE;
5. Discloses or causes to be disclosed any Confidential Information provided to MEMBER CLUB contrary to the provisions of this Agreement or fails to exercise reasonable care to prevent such disclosure;
6. Engages in or persists in conduct that would reflect unfavorably upon NINJA ZONE, the Ninja IP or upon the operation and reputation of NINJA ZONE's business, including, without limitation, a felony or any other criminal act, conduct or misconduct that would raise a substantial question about the MEMBER CLUB's fitness or ability to provide Ninja Sport classes or be in business with NINJA ZONE;
7. Violates the in-term covenant not to compete by engaging in any other Competitive Business or opening any Competitive Business other than as a MEMBER CLUB during the term of this Agreement;
8. Attempts to transfer or assign this Agreement without prior written consent from NINJA ZONE; or
9. Fails to provide NINJA ZONE with proof of insurance and inclusion of NINJA ZONE as an additional insured within MEMBER CLUB's general liability and other related policies within Thirty (30) days of mutual execution of this Agreement.

In the event MEMBER CLUB is in default in the performance of any of the terms of this Agreement, other than those calling for immediate termination set forth above, NINJA ZONE will provide MEMBER CLUB with written notice of such default and an opportunity to cure such default within a prescribed time frame designated by NINJA ZONE. NINJA ZONE reserves the right to modify the time period within which MEMBER CLUB must cure defaults in its discretion. NINJA ZONE may, in addition to all remedies that NINJA ZONE has available to it at law or in equity, declare this Agreement terminated upon giving twenty (20) days prior notice to MEMBER CLUB for any uncured breach of this Agreement by MEMBER CLUB.

MEMBER CLUB may terminate this Agreement at any time so long as MEMBER CLUB meets the following conditions:

1. MEMBER CLUB provides sixty (60) days' prior written notice to NINJA ZONE.
2. MEMBER CLUB has paid all monetary obligations owed to NINJA ZONE.
3. MEMBER CLUB is not in default or in violation of this Agreement or any other agreement with NINJA ZONE.
4. MEMBER CLUB completes a termination form provided by NINJA ZONE.
5. MEMBER CLUB holds an exit support call with a member of our Support Team.

In the event the Agreement is terminated, the Enrollment Fee and monthly License Fees paid to NINJA ZONE shall not be refunded.

POST-TERMINATION OBLIGATIONS

Upon expiration or termination of this Agreement for any reason, all rights granted under this Agreement to MEMBER CLUB will immediately terminate, and MEMBER CLUB, at its expense, will comply with each of the following obligations:

1. Immediately discontinue all use of the Ninja IP;
2. Promptly return to NINJA ZONE the original curriculum binder provided to MEMBER CLUB and all copies or reproductions thereof and discontinue use of all proprietary information, including but not limited to forms, manuals, advertising material, insignias, and slogans;
3. Delete and destroy all electronic copies of Ninja IP;
4. Not use, utilize, reveal or share any Ninja IP;
5. Pay all amounts due to Ninja Zone within five (5) days of the termination or expiration of the Agreement, including but not limited to any and all outstanding monthly payments;
6. Cease to use any methods, procedures, or techniques associated with the Ninja Zone System in which Ninja Zone has a proprietary right, title, or interest; and

Strictly comply with all other provisions of this Agreement pertaining to post-termination obligations, including, without limitation, the post-term covenant not-to-compete, the obligation of non-disclosure of Confidential Information, and the obligation of non-solicitation.

MEMBER CLUB must submit a written certification that MEMBER CLUB and its members have complied with the post-termination obligations within thirty (30) days of expiration or termination of this Agreement.

Notwithstanding the post-termination obligations, MEMBER CLUB and its members may sell any inventory in stock or on order upon termination of this Agreement, except that MEMBER CLUB shall not place any order for goods under this Agreement once it has received a notice of termination from NINJA ZONE.

TRANSFER

NINJA ZONE may grant, assign or sublicense this Agreement or any of its rights or obligations herein in its sole discretion.

This Agreement and all of its provisions, rights and obligations shall be binding upon and shall inure to the benefit of the Parties hereto and their respective permitted successors and assigns. Neither this Agreement nor any rights under this Agreement may be granted, assigned, delegated, sublicensed or otherwise transferred by MEMBER CLUB, in whole or in part, whether voluntarily or by operation of law, by way of sale of assets, merger or consolidation, or change of control without the prior written consent of NINJA ZONE, which consent may be granted or withheld in NINJA ZONE's sole and absolute discretion. Any attempted or purported assignment without such required consent shall be void and a material breach of this Agreement.

In order for the transfer to be approved by NINJA ZONE, the transferee must sign an Ownership Transfer Addendum providing updated contact information and payment information and pay a Transfer Fee of \$500.

LIQUIDATED DAMAGES

If MEMBER CLUB breaches this Agreement, MEMBER CLUB shall pay NINJA ZONE an amount equal to twelve (12) monthly payments per violation of the Non-Competition and Non-Solicitation section ("Liquidated Damages Amount"). MEMBER CLUB acknowledges that the actual damages likely to result from a breach of the Non-Competition and Non-Solicitation section are difficult to estimate on the date of this Agreement and would be difficult for NINJA ZONE to prove. The Parties intend that MEMBER CLUB's payment of the Liquidated Damages Amount would serve to compensate NINJA ZONE for any breach by MEMBER CLUB of its obligations under the Non-Competition and Non-Solicitation section, and they do not intend for it to serve as punishment for any such breach by MEMBER CLUB.

INDEMNIFICATION

NINJA ZONE shall have no liability whatsoever for any act or omission taken or made by them. MEMBER CLUB, its Owners, officers, directors, and any guarantors agree to protect, defend, indemnify, and hold NINJA ZONE, their respective directors, officers, shareholders, employees and agents, jointly and severally, harmless from and against all claims, actions, proceedings, damages, costs, expenses and other losses and liabilities, consequently, directly or indirectly incurred (including without limitation attorneys', accountants' and other related fees) as a result of, arising out of, or connected with the provision of services by MEMBER CLUB, including, without limitation, MEMBER CLUB's negligence, breach of contract, civil or criminal wrongdoing, and the failure of MEMBER CLUB to comply with any applicable laws. This indemnification provision shall survive the Termination Date or Expiration Date of this Agreement.

RELATIONSHIP OF THE PARTIES

NINJA ZONE and MEMBER CLUB acknowledge and agree that NINJA ZONE and MEMBER CLUB are independent, and no agency, partnership, joint venture, employee-employer or franchisee-franchisor relationship is intended or created by this Agreement. Neither Party shall have any right or authority to assume or create any obligations of any kind or to make any representation or warranty on behalf of the other party, whether express or implied, or the power to bind the other party in any respect whatsoever. MEMBER CLUB acknowledges and agrees that NINJA ZONE is not offering an investment or business opportunity, or a franchise. The nature and essence of this Agreement is a license of the Ninja IP. Unlike a franchise relationship, NINJA ZONE shall not be entitled to a royalty and shall not instruct MEMBER CLUB on how to operate its business or have the right under this Agreement to access or review MEMBER CLUB's financial records, except to the extent otherwise provided herein.

MEMBER CLUB's personnel involved in its business shall at all times be employees or subcontractors/independent contractors of MEMBER CLUB and not of NINJA ZONE. MEMBER CLUB shall be solely responsible for payment of all compensation for such personnel and all related taxes and benefits. It is MEMBER CLUB's responsibility to avoid any confusion regarding whether MEMBER CLUB's personnel are employees or subcontractors of MEMBER CLUB or NINJA ZONE.

MEMBER CLUB agrees to accept exclusive liability for complying with all applicable state, local and federal laws and any and all laws of the country of MEMBER CLUB's residence, as applicable, including, without limitation, obligations such as payment of taxes. MEMBER CLUB hereby agrees to indemnify and defend NINJA ZONE against any and all such taxes, payments and obligations, including penalties and interest.

ACKNOWLEDGEMENTS

Each Party acknowledges and agrees that the Ninja IP and any other information or materials licensed, made available or provided to MEMBER CLUB by NINJA ZONE hereunder are licensed or provided on an "as is" basis. EXCEPT AS EXPRESSLY DESCRIBED IN THIS AGREEMENT, NINJA ZONE DOES NOT MAKE ANY WARRANTIES, EXPRESS, IMPLIED, ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, OR STATUTORY, AS TO THE NINJA IP, LICENSED SERVICES OR ANY MATTER WHATSOEVER. EXCEPT AS EXPRESSLY DESCRIBED IN THIS SECTION, ANY AND ALL WARRANTIES OF TITLE, MERCHANTABILITY, NON-INFRINGEMENT AND FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED BY NINJA ZONE. MEMBER CLUB SHALL NOT HAVE THE RIGHT TO MAKE OR PASS ON, AND SHALL TAKE ALL MEASURES NECESSARY TO ENSURE THAT NEITHER MEMBER CLUB NOR ANY OF ITS AGENTS OR EMPLOYEES SHALL PASS ON, ANY EXPRESS OR IMPLIED WARRANTY ON BEHALF OF NINJA ZONE TO ANY THIRD PARTIES.

LIMIT ON LIABILITY

MEMBER CLUB agrees that NINJA ZONE's liability shall in no case exceed the amounts paid to NINJA ZONE by MEMBER CLUB under this Agreement. If a claim is asserted against NINJA ZONE by a third party arising from the marketing or provision of services by MEMBER CLUB, then MEMBER CLUB agrees to indemnify and defend NINJA ZONE, at MEMBER CLUB's expense, against such claim, and MEMBER CLUB shall pay all damages and costs associated therewith.

MISCELLANEOUS PROVISIONS

Time is of the essence. If any provision of this Agreement or any part hereof is invalid, unlawful or incapable of being enforced by reason of any rule of law or public policy, all other conditions of this Agreement shall nevertheless remain in full force and effect and any court of competent jurisdiction is authorized to amend any such invalid or unlawful provisions so as to make it valid and enforceable.

Failure by either party to enforce any rights under this Agreement shall not be construed as the waiver of such rights. Any waiver, including waiver of default, or acceptance of money or other performance by NINJA ZONE from MEMBER CLUB, in any one instance, shall not constitute a continuing waiver or a waiver in any other instance. NINJA ZONE shall not be deemed to have waived any of its rights under this Agreement, including any right to receive payment in full for any product or service provided, nor shall MEMBER CLUB be deemed to have been excused from performance of any of its obligations pursuant to this Agreement, unless such waiver or excuse is written and executed by an authorized representative of both Parties.

No amendment, change, or variance from this Agreement shall be binding upon either Party except by mutual written agreement.

This Agreement constitutes the entire agreement between MEMBER CLUB and the NINJA ZONE regarding its subject matter. No representation, agreement or other promise, either oral or written, has been made regarding such subject matter, except as specifically set forth herein.

This Agreement is governed by Indiana law, and any dispute between the parties shall be resolved in a State or Federal Court whose jurisdiction encompasses Hamilton County, Indiana. In any lawsuit or arbitration necessary to resolve a difference between the parties, the prevailing party shall be entitled to its reasonable attorneys' fees and costs. At the option of NINJA ZONE, any dispute between the parties may be submitted to binding arbitration, under the Indiana Rules for Alternative Dispute Resolution, to be held in Hamilton County, Indiana.

Any notice or other communication required or permitted hereunder shall be in writing and shall be delivered personally by hand or by recognized overnight courier, or mailed (by registered or certified mail, postage prepaid) to the Parties at the addresses listed above, or as the Parties may further specify in writing.

Article and Section headings are for reference purposes only and shall not control or alter the meaning of this Agreement as set forth in the text.

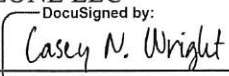
This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together constitute one and the same instrument.

The persons whose signatures appear below represent and warrant that each has authority to enter into this Agreement on behalf of MEMBER CLUB and NINJA ZONE, respectively.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

“NINJA ZONE”

NINJA ZONE LLC

By 
CA970A85B3EB4B9...

Casey Wright, CEO

“MEMBER CLUB”

Company Name City of Ashland Parks and Recreation

By (signature) 
87F2C48A4AFD45F...

Printed Sara AH Hudson

Title Director

Appendix A
NINJA ZONE IP
NINJA ZONE Patents

U.S. Patent Pending, assigned from Casey Wright

NINJA ZONE Trademark List

NINJA ZONE'S Trademarks are listed in categories. Trademarks listed as "Active" are those trademarks that NINJA ZONE has determined are still appropriately to be utilized as Ninja IP under a license agreement and that you may utilize if you have a license agreement with NINJA ZONE. Trademarks listed as "Inactive" are those trademarks that NINJA ZONE has determined are no longer to be utilized as Ninja IP and that you may not utilize under any license agreement with NINJA ZONE.

Active Trademarks: Ninja Zone, Registration No. 4789503
 Ninja Gym, Registration No. 4608538
 Ninja Games, Registration No. 4786804
 Ninja Nik logo, Registration No. 4790220
 Ninja Sport International, Registration No. 4844854
 Ninja Sport International Logo, Registration No. 4921771

Inactive Trademarks: None

"Ninja IP" shall mean, ONLY TO THE EXTENT IDENTIFIED BY NINJA ZONE AS PART OF NINJA SPORT:

- a. All trademarks, logos, works of art, copyrights and other intellectual property of NINJA ZONE.
- b. Any U.S. Patent Applications filed by Casey Wright or NINJA ZONE, or any person employed or affiliated with NINJA ZONE before or during the term of this Agreement to the extent covering inventions NINJA ZONE intends to use as part of Ninja Sport, including but not exclusively, a provisional patent filed by Casey Wright, which patent has been separately licensed by Casey Wright to NINJA ZONE for purposes of effectuating this Agreement and Ninja Sport.
- c. All technical information, know-how, forms, systems, methods and manuals disclosed to MEMBER CLUB before or during the term of this Agreement, except documents and data that are shared with MEMBER CLUB under a separate Non-Disclosure Agreement described hereinbelow.
- d. All edits, revisions, modifications, adaptations, extensions, renewals and variations of Ninja IP.
- e. All technical information, know-how, forms, systems, methods, manuals, trade secrets, copyrights, trademarks, texts, drawings, images, videos, photographs, concepts or other intellectual property created by MEMBER CLUB during the term of this Agreement to the extent that intellectual property concerns, describes or is used in connection with Ninja Sport and is not modified, changed or removed from the Ninja Sport program by NINJA ZONE. NINJA ZONE may add to, change, update or modify the components constituting Ninja IP by providing MEMBER CLUB with written notice of any such addition, change, update or modification. Any such change, update or modification will be effective immediately upon sending you notice thereof.

Appendix B NINJA ZONE TRADEMARK USAGE GUIDELINES

These NINJA ZONE TRADEMARK USAGE GUIDELINES are, by reference and incorporation, part of a License Agreement between NINJA ZONE LLC ("NINJA ZONE") and a separate person or entity identified as "MEMBER CLUB." MEMBER CLUB is sometimes referred to as "You" in these Guidelines.

NINJA ZONE's trademarks and the goodwill represented by such trademarks are extremely valuable assets. It is important that MEMBER CLUB follows these guidelines when using any of the NINJA ZONE Trademarks. NINJA ZONE reserves the right to take all appropriate steps necessary or advisable to preserve the strength and retain the exclusive rights to use its trademarks. For the purposes of these guidelines, the "NINJA ZONE Trademarks" include all registered and unregistered trademarks and service marks (such as words, names, symbols, devices, slogans or any combination thereof) owned by NINJA ZONE, if those trademarks and service marks listed on NINJA ZONE Trademark List, which NINJA ZONE may change from time to time.

NINJA ZONE is the exclusive owner of the NINJA ZONE Trademarks and reserves all rights not expressly granted herein or pursuant to a separate license agreement. Any goodwill derived from using a NINJA ZONE Trademark inures solely to NINJA ZONE's benefit. By using an NINJA ZONE Trademark, in whole or in part, you are acknowledging that NINJA ZONE is the sole owner of the trademark and promising that you will not interfere with NINJA ZONE's rights in the trademark, including challenging NINJA ZONE's use, registration of, or application to register such trademark, alone or in combination with other words, anywhere in the world, and that you will not harm, misuse, or bring into disrepute any NINJA ZONE trademark.

To the extent that NINJA ZONE has entered into a business relationship with you, NINJA ZONE may, in the future, provide with you branding guidelines, which are specific requirements for how the NINJA ZONE Trademarks are to be used in terms of size, typeface, colors, other graphic characteristics of the trademarks, or other limitations and you must abide by those requirements when using the NINJA ZONE Trademarks.

Permitted Uses of NINJA ZONE Trademarks.

You may use the NINJA ZONE Trademarks accurately to describe how your products or services relate to NINJA ZONE's products and services, so long as you observe these guidelines, and it is clear that your products and services are not offered, sponsored, associated with or endorsed by NINJA ZONE. See Compatibility below. You may use taglines that refer to NINJA ZONE's Trademarks; provided that such taglines always appear in smaller and less prominent type than your company's own brand name and use a different typeface, colors or other graphic characteristics.

You must make the NINJA ZONE Trademarks distinguishable from the surrounding text in some manner, such as capitalizing the trademark, enclosing it in quotes, and/or using a different typeface or font for the trademark. You may use the NINJA ZONE Trademarks only in the form provided by NINJA ZONE and may not use them in modified forms. You must always use the appropriate trademark symbol, such as TM, SM or ®, as specified by NINJA ZONE, and include written text in a footnote to indicate the trademark is owned by NINJA ZONE and used by you with permission.

The NINJA ZONE Trademarks function not only as a trademark and service mark identifying its goods and services, but also as a trade name or company name referring to Ninja Zone LLC, an Indiana limited liability company. "Ninja Zone" is a registered assumed business name of Ninja Zone LLC. Trade names are nouns and, therefore, should not be followed by a generic descriptor and may be used in the possessive form. When used as a trade name, "NINJA ZONE" should not be followed by a trademark symbol. Within documents, the first reference to the trade or company name should be "Ninja Zone LLC" Thereafter, "NINJA ZONE" can be used for subsequent references. **However, MEMBER CLUB may not represent that it is Ninja Zone LLC, or a franchisee, affiliate or subsidiary of Ninja Zone LLC, in MEMBER CLUB's use of any NINJA ZONE Trademark or trade name.**

Prohibited Use of NINJA ZONE Trademarks

You may not incorporate a NINJA ZONE Trademark into your company's name, publication title, conference title,

website name, product or service name or domain name without NINJA ZONE's prior written consent which may require a license agreement in NINJA ZONE's sole discretion. **You may not use a NINJA ZONE Trademark as a noun or verb, only as an adjective describing the generic category name of the product or service of which it represents.**

You may not use misspellings, abbreviations, phonetic equivalents, or trademarks that rhyme with or sound like, or any marks that are confusingly similar to the NINJA ZONE Trademarks. You may not use abbreviations or foreign language translations of the NINJA ZONE Trademarks. You may not use company names, product names, URL names or domain names that combine a NINJA ZONE Trademark with other words, terms or trademarks so as to create a unitary mark.

You may not use a NINJA ZONE logo or design in connection with your products or services except under a license agreement with NINJA ZONE. You may not incorporate any NINJA ZONE logo or design in your own company or product logos. You may not display any NINJA ZONE logo or design on your website or other promotional materials except under a license agreement with NINJA ZONE.

You may not use NINJA ZONE Trademarks in a disparaging, false or misleading way. You may not use NINJA ZONE Trademarks on or in connection with any defamatory, scandalous, pornographic, or other objectionable materials of any sort. You may not use typefaces for your company name, product name or service name that look like those of an NINJA ZONE Trademark and create the potential impression of an association, affiliation or sponsorship between NINJA ZONE and your company. You may not use logos or designs that incorporate design elements of or look similar to those of NINJA ZONE.

You may not adopt NINJA ZONE's distinctive trade dress elements in your company website, packaging, marketing or other materials. You may not manufacture, sell or give-away merchandise items, such as T-shirts, key chains, and mugs, bearing any NINJA ZONE Trademark, including symbols, logos, or icons, except under a license agreement with NINJA ZONE.

Compatibility

With the exception of the NINJA ZONE logos (the use of which requires a license agreement with NINJA ZONE), you generally may use the NINJA ZONE Trademarks to refer to NINJA ZONE's products or services in advertising, promotional, and sales materials, assuming that you have the necessary authority to sell or promote NINJA ZONE's products or services, e.g. authorized reseller, licensee, etc.

You may indicate the relationship of your products and services to NINJA ZONE's products or services by using an accurate referential phrase in connection with your product or service, for example, "a licensee of Ninja Zone LLC" or "a proud supporter of Ninja Sport" provided that: (a) the NINJA ZONE Trademark appears less prominent than the product or service name; (b) the NINJA ZONE Trademark is not a part of or incorporated in your product or service name; and (c) the referential phrase is accurate and complies with the requirements of these guidelines and as set forth in any license agreement with NINJA ZONE.

Misuse of NINJA ZONE Trademarks by Others

It is in the best interests of MEMBER CLUB to report to NINJA ZONE any infringement or misuse or a NINJA ZONE Trademark. If you learn of any uses of any trademarks that are confusingly similar to the NINJA ZONE Trademarks, please notify NINJA ZONE immediately in writing. Similarly, if you become aware of any use of an NINJA ZONE Trademark that violates any of the rules described above, including failure to identify NINJA ZONE Trademarks as belonging to NINJA ZONE, please notify us immediately in writing. If possible, please provide a copy of the article or other medium in which the trademark violation appeared.

Changes to Trademark Usage Guidelines

NINJA ZONE may add to, change, update or modify these guidelines or the NINJA ZONE Trademarks by providing you with notice of any such addition, change, update or modification on this website. Any such change, update or modification will be effective immediately upon sending you notice thereof.

Merchandise, subject to the License Agreement.

6. MEMBER CLUB may not alter or change the Ninja Merchandise items, must accurately describe Ninja Merchandise items in all advertisements and offerings, and may not engage in any marketing or sales activities of Ninja Merchandise that would diminish or harm Ninja IP or the NINJA ZONE brand. NINJA ZONE reserves the right to terminate this Addendum on 30 days' written notice or immediately for cause.
7. NINJA ZONE reserves the right to offer the same or similar Ninja Merchandise items to the public.

MEMBER CLUB RESPONSIBILITIES

In addition to other specific provisions in the License Agreement, MEMBER CLUB agrees to do and provide to NINJA ZONE the following-

1. MEMBER CLUB shall honor all its obligations under this Addendum and under the License Agreement, including, but not exclusively, the obligations described above.
2. MEMBER CLUB shall collect and remit all required sales or other tax for the sale of Ninja Merchandise to its customers.
3. MEMBER CLUB may place orders for Ninja Merchandise through NINJA ZONE's online or other order system, and shall timely remit payment, any taxes and shipping costs.
4. Except as permitted under this Addendum, MEMBER CLUB may not manufacture, distribute, or sell merchandise depicting the Ninja Sport brand and Ninja IP.

MISCELLANEOUS PROVISIONS

Time is of the essence. This Agreement is governed by Indiana law, and any dispute between the parties shall be resolved in a State Court in Marion County, Indiana. In any lawsuit or arbitration necessary to resolve a difference between the parties, the prevailing party shall be entitled to its reasonable attorneys' fees and costs. At the option of NINJA ZONE, any dispute between the parties may be submitted to binding arbitration, under the Indiana Rules for Alternative Dispute Resolution, to be held in Marion County, Indiana. The persons whose signatures appear below represent and warrant that each has authority to enter into this Agreement on behalf of MEMBER CLUB and NINJA ZONE, respectively.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

"NINJA ZONE"

NINJA ZONE LLC

DocuSigned by:

By Casey N. Wright

Casey Wright, CEO

"MEMBER CLUB"

Company Name City of Ashland Parks and Recreation

DocuSigned by:

By (signature) Sara A Helgeson Hudson

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Printed Sara AH Hudson

Title Director

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website name, product or service name or domain name without NINJA ZONE's prior written consent which may require a license agreement in NINJA ZONE's sole discretion. **You may not use a NINJA ZONE Trademark as a noun or verb, only as an adjective describing the generic category name of the product or service of which it represents.**

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You may indicate the relationship of your products and services to NINJA ZONE's products or services by using an accurate referential phrase in connection with your product or service, for example, "a licensee of Ninja Zone LLC" or "a proud supporter of Ninja Sport" provided that: (a) the NINJA ZONE Trademark appears less prominent than the product or service name; (b) the NINJA ZONE Trademark is not a part of or incorporated in your product or service name; and (c) the referential phrase is accurate and complies with the requirements of these guidelines and as set forth in any license agreement with NINJA ZONE.

Misuse of NINJA ZONE Trademarks by Others

It is in the best interests of MEMBER CLUB to report to NINJA ZONE any infringement or misuse or a NINJA ZONE Trademark. If you learn of any uses of any trademarks that are confusingly similar to the NINJA ZONE Trademarks, please notify NINJA ZONE immediately in writing. Similarly, if you become aware of any use of an NINJA ZONE Trademark that violates any of the rules described above, including failure to identify NINJA ZONE Trademarks as belonging to NINJA ZONE, please notify us immediately in writing. If possible, please provide a copy of the article or other medium in which the trademark violation appeared.

Changes to Trademark Usage Guidelines

NINJA ZONE may add to, change, update or modify these guidelines or the NINJA ZONE Trademarks by providing you with notice of any such addition, change, update or modification on this website. Any such change, update or modification will be effective immediately upon sending you notice thereof.

Appendix C
Merchandise Sales Agreement - Addendum to License Agreement
(Ninja Sport & Ninja IP)

This Addendum is made 9/20/2019, between NINJA ZONE LLC (hereinafter called "NINJA ZONE"), an Indiana limited liability company, having an office at 1064 Greenwood Springs Blvd, Greenwood, IN 46143, and City of Ashland Parks and Recreation (hereinafter called "MEMBER CLUB"), operating its business at the facility address defined in the Fundamental License Provisions.

NOW, THEREFORE, in consideration of the mutual agreements hereinafter set forth, the parties hereto do hereby mutually agree as follows:

BACKGROUND

MEMBER CLUB and NINJA ZONE have previously entered into a License Agreement, including any renewals thereof, by which MEMBER CLUB is authorized to use "Ninja IP" and other technical information, know-how, inventions and branding relating to Ninja Sport, and NINJA ZONE provides additional support to MEMBER CLUB.

NINJA ZONE wishes to provide MEMBER CLUB with the opportunity to market and sell merchandise ("Ninja Merchandise") authorized by NINJA ZONE, which merchandise will include clothing, imprinted items and other items that NINJA ZONE solely elects to have produced for sale under this Addendum.

This Addendum serves to supplement and amend the License Agreement, including all attachments and exhibits to the License Agreement, between MEMBER CLUB and NINJA ZONE.

NINJA ZONE RESPONSIBILITIES

NINJA ZONE agrees to do and provide to MEMBER CLUB the following-

1. NINJA ZONE will design, select and purchase for resale appropriate merchandise items that can be purchased and resold by MEMBER CLUB to its staff, customers and others as "Ninja Merchandise." NINJA ZONE may add to, remove and otherwise change the items constituting the Ninja Merchandise, from time to time, at its discretion. There is no geographic exclusivity to the sale of Ninja Merchandise under this Addendum.
2. NINJA ZONE will provide digital images and descriptions of Ninja Merchandise items that MEMBER CLUB may utilize in its marketing and sales of Ninja Merchandise.
3. NINJA ZONE will provide and update a Pricing Schedule that will include a "Club Price" paid by MEMBER CLUB to NINJA ZONE, and a "Minimum Sales Price," which is the lowest price that an item of Ninja Merchandise can be sold by MEMBER CLUB without receiving authority from NINJA ZONE to deviate from the Pricing Schedule. NINJA ZONE may change the Pricing Schedule from time to time, at its discretion, and the Pricing Schedule, as amended, shall be part of this Addendum by this reference.
4. Because MEMBER CLUB may want to clear out older inventory or provide discounted pricing under unique circumstances, MEMBER CLUB may request and NINJA ZONE may, in its discretion, agree to deviate from the Pricing Schedule.
5. NINJA ZONE is granting to MEMBER CLUB a non-exclusive, non-transferable license to market and sell Ninja

Merchandise, subject to the License Agreement.

6. MEMBER CLUB may not alter or change the Ninja Merchandise items, must accurately describe Ninja Merchandise items in all advertisements and offerings, and may not engage in any marketing or sales activities of Ninja Merchandise that would diminish or harm Ninja IP or the NINJA ZONE brand. NINJA ZONE reserves the right to terminate this Addendum on 30 days' written notice or immediately for cause.
7. NINJA ZONE reserves the right to offer the same or similar Ninja Merchandise items to the public.

MEMBER CLUB RESPONSIBILITIES

In addition to other specific provisions in the License Agreement, MEMBER CLUB agrees to do and provide to NINJA ZONE the following-

1. MEMBER CLUB shall honor all its obligations under this Addendum and under the License Agreement, including, but not exclusively, the obligations described above.
2. MEMBER CLUB shall collect and remit all required sales or other tax for the sale of Ninja Merchandise to its customers.
3. MEMBER CLUB may place orders for Ninja Merchandise through NINJA ZONE's online or other order system, and shall timely remit payment, any taxes and shipping costs.
4. Except as permitted under this Addendum, MEMBER CLUB may not manufacture, distribute, or sell merchandise depicting the Ninja Sport brand and Ninja IP.

MISCELLANEOUS PROVISIONS

Time is of the essence. This Agreement is governed by Indiana law, and any dispute between the parties shall be resolved in a State Court in Marion County, Indiana. In any lawsuit or arbitration necessary to resolve a difference between the parties, the prevailing party shall be entitled to its reasonable attorneys' fees and costs. At the option of NINJA ZONE, any dispute between the parties may be submitted to binding arbitration, under the Indiana Rules for Alternative Dispute Resolution, to be held in Marion County, Indiana. The persons whose signatures appear below represent and warrant that each has authority to enter into this Agreement on behalf of MEMBER CLUB and NINJA ZONE, respectively.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

"NINJA ZONE"

NINJA ZONE LLC

DocuSigned by:

By Casey N. Wright
Casey Wright, CEO

"MEMBER CLUB"

Company Name City of Ashland Parks and Recreation

DocuSigned by:

By (signature) Sara A Helgeson Hudson
87F2C48A4AFD45F...

Printed Sara AH Hudson

Title Director

Appendix E NinjaZone Optional Offerings

The following items are available to you to purchase at the time of signing your license agreement.

- **Space Consulting - \$475**

Who's it for: Owners looking for the optimal solution for using Ninja Equipment in their current facility space

What's included: Talk to a veteran consultant, design time, and initial sketch ideas

- **In Depth Training - \$1250**

Who's it for: Gyms looking for hands on, in person, training for their team/coaches

What's included: A 6 hour Trainer Training Session for up to 4 people who could be involved in teaching and executing Ninja Sport.

Location: Indianapolis

When: Offered at least once a quarter in a group setting

- **NinjaZone Store Credit - 20% Free**

Who's it for: Gyms looking save on their initial uniform or promotional item purchases

Option 1: Pre-purchase a \$500 store credit and receive a \$600 credit

Option 2: Pre-purchase a \$1,000 store credit and receive a \$1,200 credit

Please indicate which products or services you would like to purchase. By checking Yes, you authorize Ninja Zone LLC to charge your method of payment selected in Appendix D for the items below.

Item	Cost	Yes	No
Space Consulting	\$475		
In Depth Training	\$1,250		
\$600 Store Credit	\$500		
\$1,200 Store Credit	\$1,000		

DocuSigned by:

Sara A Helgeson Hudson

87F2C48A4AFD45F...

Authorized Signature

Appendix D
Ninja Zone Payment Agreement
eCheck / ACH / Credit Card

With my signature below, I authorize Ninja Zone LLC to charge my bank account or credit card provided below for the monthly and/or annual Member Club License Fees listed in the Fundamental License Provisions of this agreement. In addition to the monthly and/or annual license fees, I understand that with the information below, NINJA ZONE shall automatically collect any remaining Enrollment License / Upfront fee due less any deposit paid, if any, and charge to either my bank account or my credit card according to my preference which is indicated below.

ACH INFORMATION (Available in US only):

Bank Name: NA	Routing #: NA
Account Type (Please type Checking, Business Checking, or Savings): NA	Account #: NA
CREDIT CARD INFORMATION	
Visa or Mastercard? (Please type Visa or MC) MC	
Credit Card #: 5528740039393734	CVC: 772
Card Billing Address: 400 4th Ave W Ashland WI 54806	Exp Date: 01/22
Charge Enrollment Balance to (Please type Checking or Credit Card): Credit card	

- Will this be the same Credit Card used for Uniform Purchases on the NinjaZone Store? yes
- Would you like to save 10% on your Monthly License fees by paying those annually? no

This payment authorization is valid and to remain in effect unless notification of termination is given to Ninja Zone LLC sending an email notice to support@theninjazone.com a minimum of 30 days prior to the next scheduled payment.

City of Ashland Parks and Recreation

Company Name

Sara AH Hudson

Printed name

DocuSigned by:

Sara A Helgeson Hudson

Authorized Signature

Additional Terms / Notes / References

Strike the following items under "NINJA ZONE RESPONSIBILITIES"

8. Provide NINJA ZONE with video recordings of any new student progression or skill, or training technique used to teach students upon request of NINJA ZONE. Such video recordings

10. NINJA ZONE may send occasional newsletters to MEMBER CLUB's customers via email.

Strike the following items under "MEMBER CLUB RESPONSIBILITIES"

will become the property of NINJAZONE.

11. Return completed Customer Surveys to NINJA ZONE.

12. Provide updated lists of email addresses for its customers to NINJA ZONE.

SUBJECT: Approve to Waive Bidding Requirements and Enter into a Contract with Granroth Construction with for the Installation of a Bouldering Wall at the Bretting Community Center (*Parks and Recreation*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Parks & Recreation

CLEARANCES: City Administration
State of Wisconsin related to the use of BFI grant monies

EXHIBITS: 1. S.P.A.R.K. Boulder Wall Proposal
2. Granroth Construction and Painting bid

EXPENDITURES REQUIRED: \$19,800

AMOUNT BUDGETED: \$ 3,000 - Fund 272 (donation from an anonymous donor)
\$16,800 - Ashland County Health & Human Services Brighter Futures Initiative Grant
\$19,800 - Total

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on November 19, 2019 that Granroth Construction is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORDINANCE 51: Yes

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: The item complies with Authentic Ashland 2035

SUMMARY STATEMENT:

The City of Ashland is working with the Ashland County Health and Human Services Department's After School Program (SPARK), funded by the Brighter Futures Initiative Grant, to install a bouldering wall at the Bretting Community Center.

The City and SPARK are asking to waive bids for two reasons: 1) both parties would like to finish this project

by 12/31/19 and 2) Granroth Construction is one of the only local contractors that has experience building a bouldering wall like this.

APR will be using money from its 272 account that was donated by a anonymous donor to create/install more indoor kid./family friendly activities at the Bretting Community Center. T

Bouldering is a simple form of climbing low down without using ropes. Indoor boulders are generally around three or four meters tall with padded mats beneath them to absorb your fall. The Wall will have certain hours that it is open each week and a staff person will be available to supervise. A sign will be posted with "bouldering basics" for the public. A 8"-12" mat will be strung up along the wall when not in use ("closed") to prevent damage and ensure people are not using the wall when it is not open. When the wall is open, the mat will be placed on the gym floor for fall protection.

Please see attached statement for more details on the project.

November 8, 2019

Dear Ms. Hudson,

Thank you for your willingness to continue deepening the partnership between APR & SPARK by considering the development of a bouldering wall in the Bretting Center gymnasium. As you know SPARK is an after-school and summer program that is made possible by a generous Brighter Futures Initiative grant from the Wisconsin Department of Children and Families. Ashland County Health and Human Services applied for the grant to develop a youth (ages 12-18) substance use prevention program. We are working on these prevention efforts in multiple ways including the delivery of the Botvin Lifeskills curriculum in partnership with Ashland and Mellen Middle Schools and the expansion of the Sources of Strength program county-wide, but the bulk of our effort thus far has gone into developing SPARK (Student Pathways to Adventure, Resilience and Knowledge).

The research that we are using as the foundation of our work was done by Harvey Milkman, the author of Craving for Ecstasy and the co-founder of Project Self Discovery in Denver Colorado. He was then hired to consult with the federal government in Iceland to create what is now colloquially known as "The Iceland Model." (http://bit.ly/iceland_model) The simple basis of each of these models is that by engaging our youth in healthy pursuits that help them achieve "natural highs," whether through the arts, music, sports, or other physical activities, they will be less likely to pursue altered states of consciousness through the use of tobacco, drugs and alcohol. We have all seen the damage done to our communities due to alcohol, opiates and meth. We are working diligently and proactively to help our students develop the resilience and tools they will need to avoid these dangerous pitfalls.

We began after-school programming on April 30th of this year. For the final 6 weeks of the 2018-19 school year, we averaged 21 students per night, using the Central Railyard Concession building as our home base. During the summer, we offered 23 different, 3-day programs serving 15-30 students per day over 8 weeks. Programs were offered in many areas including Sea Kayaking, Canoeing, Backpacking, Rock Climbing, Mountain Biking, Freestyle BMX, Skateboarding, Ojibwe Birch Bark Basket Making, Fly Fishing, Parkour Ninja Warrior, Cooking and more. We began our after school programming again in September and are now averaging about 50 students per night at our new location in the Presbyterian Church youth room. We have served over 160 students to date and still have new students joining us each week. The bulk of our students are in grades 6-8 and we are finding that we get more participation from high school students in our "high adrenaline" activities like Mountain Biking, BMX, Parkour and Rock Climbing.

As we have now arrived in the season where it is much more challenging to get our students engaged in active outdoor pursuits, we are seeking to create as many different indoor opportunities as possible. The two significant projects that we are seeking to complete in December are the bouldering wall in the Bretting Center, and a temporary indoor skateboard and BMX park, which we are working on at another location. Rock climbing, mountain biking, freestyle BMX and skateboarding have been incredibly popular program areas for the youth we serve and we would like to ensure that we can keep our students engaged in these activities year round. The development of an indoor bouldering wall would be a huge step in that direction. Attached you will find a sketch of the proposed wall and the estimated cost to build the wall as planned. Many thanks to you and the Common Council for your consideration.

Sincerely,



Scott Griffiths
Program Coordinator- Brighter Futures Initiative
Ashland County Health and Human Services

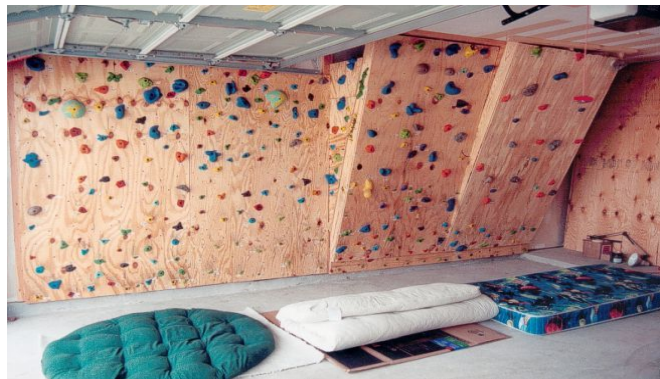


Student Pathways to Adventure, Resilience & Knowledge
an after-school & summer program for ages 12-18.

Bretting Center Bouldering Wall Cost Estimate

The following is an estimate of the total cost to develop a 12' high x 40' long bouldering wall in the Bretting Center gymnasium. The proposed location is the center 40' of the east wall of the gym. Bouldering walls have been developed around the world as a simple addition to an indoor facility that does not require significant safety investment beyond mats. Climbers move primarily in the horizontal direction with climbers feet not going above 6'. The following estimate include 12" thick mats that would run the entire length of the wall to soften climbers falls.

Below are two examples of walls in other locations:



Cost Estimate:

Materials:

- | | |
|----------------------------|-----------------------------|
| • Lumber | \$2,500 |
| • Hold, T-bolts & Hardware | \$3,000 |
| • Crash Mats (12" thick) | \$5,300 (includes shipping) |
| • Steel Bar for fastening | \$ 300 |

Labor:

- | | |
|---------------------------------------|---------|
| • Wall Construction | \$8,000 |
| • Site Prep in BCC gym (public works) | ????? |

Total Estimated Cost(not including Public Works' labor): **\$20,100**

Contributions to cover costs:

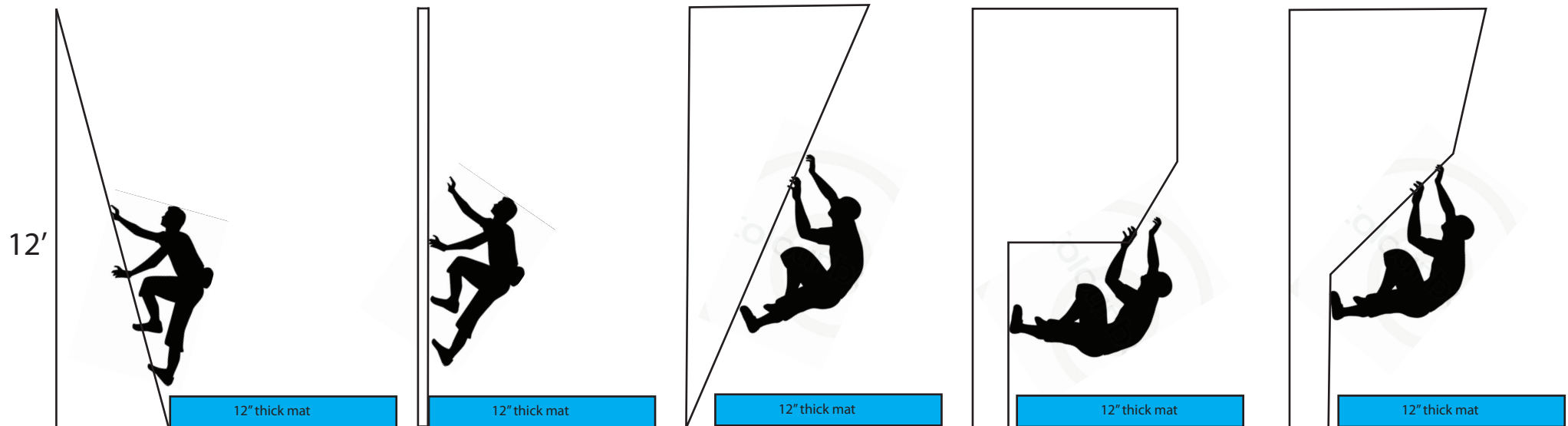
Cash Contributions:

- | | |
|---|----------|
| • BFI Grant Funds | \$15,000 |
| • Ashland Parks and Rec | \$ 3,000 |
| • Fundraising (Led by SPARK students/staff) | \$ 3,100 |

The wall will be fabricated off site and assembled with a crew of qualified volunteers on-site upon delivery. A 40' steel bar 4" x 1/2" will need to be mounted and fastened to the existing steel structure of the Bretting Center prior to on-site assembly. It is anticipated that this work will be done by the City of Ashland Public Works department.

Bretting Center Bouldering Wall Concept Sketches

Section 1 beginner not vertical 12' 8'	Section 2 beginner/int vertical 8'	Section 3 inter/adv overhung 8'	Section 4 advanced overhung roof 8'	Section 5 advanced overhung roof 8'
---	--	---	---	---



Granroth Construction and Painting

Aaron Granroth

(906)285-0171

Bid for building 12' tall x 40' wide bouldering wall to be located in the Bretting Community Center's gym. Wall will be constructed with 5 different variations ranging from not quite vertical(easy), vertical(intermediate), and differentiating overhung pitches(hard.) Wall will be constructed at Granroth Construction's shop and delivered to Bretting Community Center where "volunteers" will help unload and "join" pieces together. Also, Bretting Community Center will be responsible for welding or bolting attachment "plate steel" for the anti-tip purpose of the wall at the desired location, with the base located 10 feet from the floor, and spanning at least the entire 40' length of the wall.

Materials

Lumber	\$2500
Holds, bolts and t-nuts	\$3000
Crash Mats 6' out and 12" thick	<u>\$5300</u>
Total Materials	\$10800
Labor	<u>\$8000</u>
Grand Total	<u>\$19800</u>

Materials and ½ of total labor due upon acceptance with the remainder paid at completion of the job.

Feel free to call with any questions or any changes to proposal.

SUBJECT: Approve to Waive the Requirement Set Forth in Chapter 923.10, Ashland City Ordinances, and Approve a Memorandum of Understanding (MOU) between the City of Ashland and Ashland County for the Use of Pictometry Photography Products (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: City Administrator
City Attorney
Public Works Director

EXHIBITS: 1. Memorandum of Understanding between City of Ashland and Ashland County

EXPENDITURES REQUIRED: NA

AMOUNT BUDGETED: NA

APPROPRIATION REQUIRED: NA

TREASURER'S CERTIFICATE:

COMPLIANCE WITH ORDINANCE 51: NA

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD:

SUMMARY STATEMENT:

In the last ten years, the City of Ashland has acquired four individual sets of 3-D and high quality aerial images collected by the company Pictometry International. Pictometry hosts the images gathered on a portal called ConnectExplorer. Ashland County would like to access the images, both for use by County employees and the general public. Through this Memorandum of Understanding (MOU), the County agrees to reimburse the City of Ashland for annual fees charged by Pictometry that are associated with hosting the imagery. The MOU will run concurrent with the City of Ashland's contract for services with Pictometry and can be terminated by either party with 30 days written notice.

The Treasurer has confirmed that Ashland County is not in compliance with Chapter 923.10, Ashland City Ordinances. Public Works is asking Council to waive this requirement for this MOU.

Memorandum of Understanding

This Memorandum of Understanding (MOU) is entered into by and between:

The City of Ashland and Ashland County, Ashland, WI

For the purpose of:

Providing to Ashland County, its employees and the general public online access to the City of Ashland's hosted *Pictometry* aerial photography products. Public online access will be provided with the use of web application access tools implemented on Ashland County's publicly accessible web mapping application. Ashland County employees will be provided access to the City of Ashland's *Eagleview ConnectExplorer* web mapping portal for advanced analysis and detailed site-specific use.

It is understood that:

In the last ten years, the City of Ashland has invested in four individual sets of oblique and vertical orthogonal aerial photography provided by *Pictometry International*. These sets of photography are hosted by *Eagleview*, the parent company of *Pictometry*, and are also available for hosted online viewing and analysis. Ashland County wishes to gain access for its employees and provide general public access to this hosted online image library. Upon approval by the Ashland County Land Information Council, Ashland County agrees to reimburse the City of Ashland funds from its WLIP funding source for access to this imagery through the *ConnectExplorer* portal on an annual basis for the amount of \$1,650.00. Additionally the County of Ashland shall pay a separate public access license to *Eagleview* in the amount \$500 for providing public viewing access tools on their own website.

It is also understood that:

The City of Ashland will share all aspects of the *Eagleview ConnectExplorer* access portal with Ashland County, to include half of all user accounts up to 125 total and 25 concurrent users logged in at any one time. The City of Ashland will share all local network library images with Ashland County for local access from ESRI software or *Pictometry's* Electronic Field Study software. The City of Ashland will also provide professional knowledge and assistance to Ashland County for help with setting up online access and local access to the imagery.

It is also understood that:

Either party may terminate this agreement within 30 days of written notice; any funds already expended may be reimbursed on a prorated basis. This agreement shall run concurrent with the 3-year contracts between the City of Ashland and *Pictometry*.

Find yourself next to the water.

ASHLAND

City of Ashland, Wisconsin

601 Main Street West — Ashland, WI 54806 — www.coawi.org

The City of Ashland accepts responsibility for the performance of the collaborative organizations/agencies.

This serves as the complete agreement by the parties listed and may be amended only by written agreement signed by each of the parties involved.

The City of Ashland

Authorized Official: _____ Date: _____

Signature

Printed Name and Title: _____

Telephone: _____ email address: _____

Ashland County, Ashland, WI

Authorized Official: Clark Schroeder Date: 10/31/19

Signature

Printed Name and Title: Clark Schroeder County Administrator

Telephone: 715 682 7015 email address: _____

clark.schroeder@co.ashland.wi.us

SUBJECT: Approve a Resolution Accepting the Workmanship of thyssenkrupp Elevator Corporation and Approval of Final Payment for the 2019 Vaughn Public Library Modernization Project (*Public Works*) Roll

RECOMMENDATION: Approval

DEPARTMENT OF ORIGIN: Public Works

CLEARANCES: Director of Public Works
Finance Director

EXHIBITS:

1. Proposed Resolution
2. Final Construction Report
3. thyssenkrupp Elevator Corporation Pay Requests (2)

EXPENDITURES REQUIRED:

Elevator Modernization
\$ 89,683.00 thyssenkrupp Elevator Corporation
(44,841.50) 50% down payment 7/3/2019
\$ 44,841.50 Amount due thyssenkrupp Elevator Corporation

Building Upgrades
\$ 4,998.00 Omer Nelson - Electrical Work
\$ 5,999.00 Northland Fire and Safety - Fire Alarm Upgrade
\$ 1,281.40 Advertising, Misc. Expenditures, Wages & Fringe
\$ 11,778.40 Amount due Building Upgrades

\$101,461.40 TOTAL PROJECT COST

AMOUNT BUDGETED: \$125,000.00 Capital Projects Fund

APPROPRIATION REQUIRED: N/A

TREASURER'S CERTIFICATE: The Treasurer's Office has certified on November 14, 2019 that thyssenkrupp Elevator Corporation is in compliance with the provisions of Ordinance 923.10 Ashland City Ordinances.

COMPLIANCE WITH ORDINANCE 51: N/A

STATEMENT OF CONFORMANCE WITH COMPREHENSIVE PLAN OF RECORD: N/A

SUMMARY STATEMENT:

On May 14, 2019, the Ashland City Council approved awarding the contract for the Modernization of the Vaughn Library Elevator Project to thyssenkrupp Elevator Corporation.

The project included refurbishment and reuse of existing system components where appropriate, and required new components where necessary for safety and reliability. The major components replaced included the power unit (pump, pump motor and control valve), electrical controls and push buttons. The cab remodel included new interior paneling, handrails ceiling/flooring panels and lighting. The building upgrades were also completed but separate from the contract for the elevator. The building upgrades included electrical wiring and replacement of the building fire alarm system as required per State of Wisconsin code.

The project came in under budget and was completed in a timely manner.

The Public Works Department recommends approval of the attached resolution to accept workmanship of thyssenkrupp Elevator Corporation and for the City to make the final payment for the Modernization of the Vaughn Library Elevator.

**RESOLUTION ACCEPTING THE WORKMANSHIP OF THYSSENKRUPP
ELEVATOR CORPORATION AND APPROVAL OF FINAL PAYMENT FOR THE 2019
VAUGHN PUBLIC LIBRARY MODERNIZATION PROJECT**

WHEREAS, the City of Ashland, hereinafter referred to as the City, and thyssenKrupp Elevator Corp, hereinafter referred to as the Contractor, entered into a contract whereby the Contractor agreed to perform certain public works improvements under Project No. 450201901 2019 VAUGHN PUBLIC LIBRARY MODERNIZATION PROJECT in the City of Ashland, in accordance with plans and specifications prepared by the City Engineering Department for the agreed price of \$89,683.00; and

WHEREAS, said total final contract price has been determined to be \$89,683.00 as computed by the City Engineering Department using actual quantities as measured, change orders, additions, and deletions to the contract, and contract unit prices; and,

WHEREAS, the Contractor has completed all of the work set out in the specifications; and,

WHEREAS, John Butler, Director of Public Works, has submitted a final report certifying that the workmanship of the Contractor is satisfactorily completed and recommends a final settlement be made and that the City accept the work and authorize the payment of the balance presently outstanding and due the Contractor, and that there remains a balance on account of work completed and retainage in the amount of \$0.00.

NOW, THEREFORE, BE IT RESOLVED that the recommendation and report prepared by the City Engineering Department be accepted.

BE IT FURTHER RESOLVED that the City of Ashland does hereby accept the workmanship furnished by the Contractor, subject, however, to all guarantees and other obligations set out in the contract which the City of Ashland hereby reserves, if any, and subject to the right of the City of Ashland to commence an action or file a third party claim against the Contractor in the event that an action is commenced by anyone against the City of Ashland as a result of alleged injuries or wrongful death as a result of the condition of the work site or any other condition related to this project.

BE IT FURTHER RESOLVED that the City, through its proper officials, issues its voucher in the sum of \$44,841.50 to the Contractor in full and final payment of the City's obligations under this contract.

Introduced at a regular meeting of the Common Council of the City of Ashland held this day of November 19, 2019.

Passed and Adopted this November 19, 2019

Councilperson

Denise Oliphant, City Clerk

Debra S. Lewis, Mayor

Approved as to Form

Tyler S. Wickman, City Attorney

FINAL CONSTRUCTION REPORT

PROJECT: VAUGHN PUBLIC LIBRARY MODERIZATION PROJECT

SUBSTANTIAL COMPLETION DATE: October 9, 2019

REPORT DATE: November 14, 2019

CONTRACTOR: thyssenkrupp Elevator Corporation

Bid Amount: \$ 89,683.00

Change Orders: \$ 0.00

Final Cost: \$ 89,683.00

The project included refurbishment and reuse of existing system components where appropriate, and required new components where necessary for safety and reliability. The major components replaced included the power unit (pump, pump motor and control valve), electrical controls and push buttons. The cab remodel included new interior paneling, handrails ceiling/flooring panels and lighting. The building upgrades were also completed but separately from this project. Building upgrades included electrical wiring and replacement of the building fire alarm system as required per State of Wisconsin code.

Project inspection was made during installation of the materials.

The pay quantity items installed on the project were verified. All work has been completed in a timely manner.

I, the Director of Public Works for the City of Ashland, Wisconsin certify that the Contractor has completed all work within their contractual obligation and final payment may be made.

Certified by:  **John Butler**
2019.11.14
12:03:27 -06'00'
John Butler
Director of Public Works



thyssenkrupp Elevator Corporation
Attn: Accounts Receivable Dept.
3100 Interstate North Cir Ste 500
Atlanta, GA 30339-2227

INVOICE

INVOICE #: 1000256355
INVOICE DATE: 10/21/2019
CUSTOMER #: 51525
PROJECT #: 72231
OPPORTUNITY ID: ACIA-1KARDFQ
CUSTOMER REF #:
CONTRACT #:
TERMS: IMMEDIATE
TOTAL DUE: \$35,873.20

JOHN BUTLER
CITY OF ASHLAND
601 MAIN ST W
ASHLAND, WI 54806-1537

PROJECT: VAUGHN LIBRARY
502 2ND AVE E
ASHLAND, WI 54806-1747

DESCRIPTION		AMOUNT
MINNEAPOLIS BRANCH		
PROJECTS MODERNIZATION PROGRESS/LABOR INVOICE Progress/Labor		
ORIGINAL CONTRACT PRICE		\$89,683.00
CHANGE ORDERS		\$0.00
TAX 0.00%		\$0.00
TOTAL CONTRACT PRICE		\$89,683.00
TOTAL COMPLETED AND STORED TO DATE		\$89,683.00
LESS RETAINAGE		\$0.00
TAX 0.00%		\$0.00
TOTAL EARNED LESS RETAINAGE PLUS TAX		\$89,683.00
LESS PREVIOUS BILLING		-\$53,809.80
TOTAL AMOUNT DUE		\$35,873.20
AMOUNT	TAX	PLEASE PAY THIS AMOUNT
\$35,873.20	\$0.00	\$35,873.20

For Payment Inquiries, contact

ANIELKA SALINAS

786-336-5215

ANIELKA.SALINAS@THYSSENKRUPP.COM

DETACH AND RETURN WITH YOUR PAYMENT



thyssenkrupp Elevator Corporation
Attn: Accounts Receivable Dept.
3100 Interstate North Cir Ste 500
Atlanta, GA 30339-2227

INVOICE #: 1000256355
INVOICE DATE: 10/21/2019
CUSTOMER #: 51525
PROJECT #: 72231
OPPORTUNITY ID: ACIA-1KARDFQ
CUSTOMER REF #:
CONTRACT #:
TERMS: IMMEDIATE
TOTAL DUE: \$35,873.20

CITY OF ASHLAND
Amount Enclosed: \$

Payment Method
☐ Personal check enclosed ☐ Money order enclosed ☐ Cashier's check
Please Make Check Payment To: thyssenkrupp Elevator Corporation

REMIT PAYMENT TO:

thyssenkrupp Elevator Corporation
3100 Interstate North Cir Ste 500
Atlanta, GA 30339-2227

VPL Modernization Project - Final
450-57140-7823 = \$35,873.20

Denise Cliphant
11-5-19 Clerk

450201901
Mayor
Barbara Clemens
11/5/19 Treasurer/Comptroller

51525
CITY OF ASHLAND
601 MAIN ST W
ASHLAND, WI 54806-1537

PROJECT: VAUGHN PUBLIC LIBRARY
LOCATION: 502 2ND AVE E
ASHLAND, WI
TKE PROJECT NUMBER: 72231

APPLICATION NO: 3
APPLICATION DATE: 21-OCT-2019
PERIOD FROM: 01-OCT-2019
PERIOD TO: 31-OCT-2019

Distributed To:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

THYSSENKRUPP ELEVATOR CORP
3100 INTERSTATE NORTH CIR STE 500
ATLANTA, GA 30339-2227

CUSTOMER PURCHASE ORDER:
CONTRACTOR JOB NUMBER:
SUBCONTRACTOR NUMBER:

CONTRACT FOR: ELEVATOR WORK
CONTRACT DATE: 15-MAY-2019

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

CERTIFICATION, AFFIDAVIT AND WAIVER OF LIEN

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

The undersigned SubContractor certifies that to the best of the SubContractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the SubContractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 89,683.00

2. NET CHANGE BY CHANGE ORDERS \$ 0.00

3. SALES TAX (if applicable) [0.00%]
((line 1 + line 2) * tax rate) \$ 0.00

4. SUBCONTRACT SUM TO DATE (line 1 +/- line 2 and line 3) \$ 89,683.00

5. TOTAL COMPLETED & STORED TO DATE \$ 89,683.00

6. SALES TAX TO DATE (if applicable) \$ 0.00

7. RETAINAGE:
a. 0% OF COMPLETED WORK (Column D+E on G703) \$ 0.00
b. 0% OF STORED MATERIAL (Column F on G703) \$ 0.00
TOTAL RETAINAGE (Total in Column J of G703) \$ 0.00

8. TOTAL EARNED LESS RETAINAGE \$ 89,683.00
(line 5 plus line 6 less line 7)

9. LESS: CERTIFICATES FOR PAYMENT \$ 53,809.80
(line 8 from prior Certificates)

10. CURRENT PAYMENT DUE \$ 35,873.20

11. BALANCE TO FINISH, PLUS RETAINAGE \$ 0.00
(line 4 less line 8)

SubContractor: ThyssenKrupp Elevator

BY:

Vida Robt
VIDA ROBINSON
BILLING ADMINISTRATOR

DATE: 10/21/2019

State of:

Georgia

County of:

Cobb

Subscribed and sworn to before me this date: 21-OCT-2019

Notary Public:

My Commission Expires on:

7-17-20

ARCHITECT'S CERTIFICATE FOR PAYMENT (if applicable)

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the SubContractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for)

\$

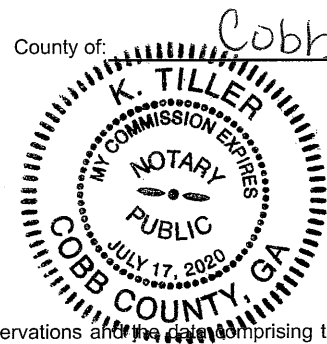
ARCHITECT:

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the SubContractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner, Contractor or SubContractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total Changes approved by Owner	0.00	0.00
NET CHANGES by Change Order	0.00	



APPLICATION AND CERTIFICATE FOR PAYMENT, containing
SUBCONTRACTOR'S SIGNED CERTIFICATION IS ATTACHED.

PROJECT NAME : VAUGHN PUBLIC LIBRARY
TKE PROJECT NUMBER : 72231

APPLICATION NO: 3
APPLICATION DATE : 21-OCT-2019
PERIOD FROM : 01-OCT-2019
PERIOD TO : 31-OCT-2019

UNIT NUMBER : FEX109
ELEVATOR DESIGNATION : 1

A	B		C	D	E	F	G	H	I	J
NO	DESCRIPTION OF WORK		SCHEDULED VALUE	PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	ACTUAL STORED MATERIAL TO DATE	TOTAL COMPLETED AND STORED TO DATE	PERCENTAGE COMPLETED	BALANCE TO FINISH	RETAINAGE (if applicable) 0.00%
1.	INITIAL PROGRESS PAYMENT	M	44,841.50	44,841.50			44,841.50	100.00	0.00	
2.	REMAINING PROGRESS PAYMENT	L	44,841.50	8,968.30	35,873.20		44,841.50	100.00	0.00	
3.	SUBTOTAL		89,683.00	53,809.80	35,873.20	0.00	89,683.00	100.00	0.00	
	TOTAL FOR UNIT FEX109		89,683.00	53,809.80	35,873.20	0.00	89,683.00	100.00	0.00	0.00
	TOTAL FOR ALL UNITS		89,683.00	53,809.80	35,873.20	0.00	89,683.00	100.00	0.00	0.00



thyssenkrupp

thyssenkrupp Elevator Corporation
Attn: Accounts Receivable Dept.
3100 Interstate North Cir Ste 500
Atlanta, GA 30339-2227

INVOICE

INVOICE #: 1000251802
INVOICE DATE: 09/10/2019
CUSTOMER #: 51525
PROJECT #: 72231
OPPORTUNITY ID: ACIA-1KARDFQ
CUSTOMER REF #:
CONTRACT #:
TERMS: IMMEDIATE
TOTAL DUE: \$8,968.30

JOHN BUTLER
CITY OF ASHLAND
601 MAIN ST W
ASHLAND, WI 54806-1537

PROJECT: VAUGHN LIBRARY
502 2ND AVE E
ASHLAND, WI 54806-1747

DESCRIPTION		AMOUNT
MINNEAPOLIS BRANCH		
PROJECTS MODERNIZATION PROGRESS/LABOR INVOICE LABOR		
ORIGINAL CONTRACT PRICE		\$89,683.00
CHANGE ORDERS		\$0.00
TAX 0.00%		\$0.00
TOTAL CONTRACT PRICE		<u>\$89,683.00</u>
TOTAL COMPLETED AND STORED TO DATE		\$53,809.80
LESS RETAINAGE		\$0.00
TAX 0.00%		\$0.00
TOTAL EARNED LESS RETAINAGE PLUS TAX		<u>\$53,809.80</u>
LESS PREVIOUS BILLING		<u>-\$44,841.50</u>
TOTAL AMOUNT DUE		<u>\$8,968.30</u>
AMOUNT	TAX	PLEASE PAY THIS AMOUNT
\$8,968.30	\$0.00	\$8,968.30

For Payment Inquiries, contact

ANIELKA SALINAS

786-336-5215

ANIELKA.SALINAS@THYSSENKRUPP.COM

DETACH AND RETURN WITH YOUR PAYMENT



thyssenkrupp

thyssenkrupp Elevator Corporation
Attn: Accounts Receivable Dept.
3100 Interstate North Cir Ste 500
Atlanta, GA 30339-2227

INVOICE #: 1000251802
INVOICE DATE: 09/10/2019
CUSTOMER #: 51525
PROJECT #: 72231
OPPORTUNITY ID: ACIA-1KARDFQ
CUSTOMER REF #:
CONTRACT #:
TERMS: IMMEDIATE
TOTAL DUE: \$8,968.30

CITY OF ASHLAND
Amount Enclosed: \$

Payment Method
☐ Personal check enclosed ☐ Money order enclosed ☐ Cashier's check
Please Make Check Payment To: thyssenkrupp Elevator Corporation

REMIT PAYMENT TO:

thyssenkrupp Elevator Corporation
3100 Interstate North Cir Ste 500
Atlanta, GA 30339-2227

VPL Modernization Project #1
450-57140-823 = \$8968.30

Debra Salinas
Denise Claphant
11-5-19 Clerk
450201901:
11-7-19

Barbara Claphant
Treasurer/Comptroller
11/5/19

51525
CITY OF ASHLAND
601 MAIN ST W
ASHLAND, WI 54806-1537

PROJECT: VAUGHN PUBLIC LIBRARY
LOCATION: 502 2ND AVE E
ASHLAND, WI
TKE PROJECT NUMBER: 72231

APPLICATION NO: 2
APPLICATION DATE: 10-SEP-2019
PERIOD FROM: 01-SEP-2019
PERIOD TO: 30-SEP-2019

Distributed To:
OWNER
ARCHITECT
CONTRACTOR
FIELD
OTHER

THYSSENKRUPP ELEVATOR CORP
3100 INTERSTATE NORTH CIR STE 500
ATLANTA, GA 30339-2227

CUSTOMER PURCHASE ORDER:
CONTRACTOR JOB NUMBER:
SUBCONTRACTOR NUMBER:

CONTRACT FOR: ELEVATOR WORK
CONTRACT DATE: 15-MAY-2019

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

CERTIFICATION, AFFIDAVIT AND WAIVER OF LIEN

Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

The undersigned SubContractor certifies that to the best of the SubContractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the SubContractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM \$ 89,683.00

2. NET CHANGE BY CHANGE ORDERS \$ 0.00

3. SALES TAX (if applicable) [0.00%]
((line 1 + line 2) * tax rate) \$ 0.00

4. SUBCONTRACT SUM TO DATE (line 1 +/- line 2 and line 3) \$ 89,683.00

5. TOTAL COMPLETED & STORED TO DATE \$ 53,809.80

6. SALES TAX TO DATE (if applicable) \$ 0.00

7. RETAINAGE:
a. 0% OF COMPLETED WORK (Column D+E on G703) \$ 0.00
b. 0% OF STORED MATERIAL (Column F on G703) \$ 0.00
TOTAL RETAINAGE (Total in Column J of G703) \$ 0.00

8. TOTAL EARNED LESS RETAINAGE \$ 53,809.80
(line 5 plus line 6 less line 7)

9. LESS: CERTIFICATES FOR PAYMENT \$ 44,841.50
(line 8 from prior Certificates)

10. CURRENT PAYMENT DUE \$ 8,968.30

11. BALANCE TO FINISH, PLUS RETAINAGE \$ 35,873.20
(line 4 less line 8)

SubContractor: ThyssenKrupp Elevator

BY: Vida Robt
VIDA ROBINSON
BILLING ADMINISTRATOR

DATE: 09/10/2019

State of: Georgia

Subscribed and sworn to before me this date: 21-OCT-2019

Notary Public:
My Commission Expires on:

7-17-20

ARCHITECT'S CERTIFICATE FOR PAYMENT (if applicable)

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the SubContractor is entitled to payment of the Amount Certified.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for)

\$ _____

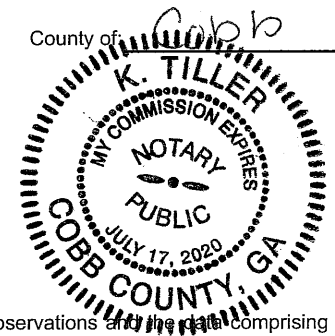
ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the SubContractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner, Contractor or SubContractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total Changes approved by Owner	0.00	0.00
NET CHANGES by Change Order	0.00	



APPLICATION AND CERTIFICATE FOR PAYMENT, containing
SUBCONTRACTOR'S SIGNED CERTIFICATION IS ATTACHED.

PROJECT NAME : VAUGHN PUBLIC LIBRARY
TKE PROJECT NUMBER : 72231

APPLICATION NO: 2
APPLICATION DATE : 10-SEP-2019
PERIOD FROM : 01-SEP-2019
PERIOD TO : 30-SEP-2019

UNIT NUMBER : FEX109
ELEVATOR DESIGNATION : 1

A	B		C	D	E	F	G	H	I	J
NO	DESCRIPTION OF WORK		SCHEDULED VALUE	PREVIOUS APPLICATION	WORK COMPLETED THIS PERIOD	ACTUAL STORED MATERIAL TO DATE	TOTAL COMPLETED AND STORED TO DATE	PERCENTAGE COMPLETED	BALANCE TO FINISH	RETAINAGE (if applicable) 0.00%
1.	INITIAL PROGRESS PAYMENT	M	44,841.50	44,841.50			44,841.50	100.00	0.00	
2.	REMAINING PROGRESS PAYMENT	L	44,841.50		8,968.30		8,968.30	20.00	35,873.20	
3.	SUBTOTAL		89,683.00	44,841.50	8,968.30	0.00	53,809.80	60.00	35,873.20	
	TOTAL FOR UNIT FEX109		89,683.00	44,841.50	8,968.30	0.00	53,809.80	60.00	35,873.20	0.00
	TOTAL FOR ALL UNITS		89,683.00	44,841.50	8,968.30	0.00	53,809.80	60.00	35,873.20	0.00